**LMCSD BOARD OF DIRECTORS MINUTES**
**MONDAY, OCTOBER 26, 2026**
**5:00 PM @ ELC BOARDROOM**

**Click here for YouTube livestream**

## 100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Langston, Mansoor, Morey, Thomas, and Lowe Lancaster. Administration present: Wear, Galbraith, Ramos, Lang, Christian, Faber, and Milke.

## 200: ADOPTION OF AGENDA *– Motion 50.10.26*

**MOTION** by Langston to adopt the agenda as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

## 300: DISTRICT HIGHLIGHT MOMENT *(SPG #2-Learning Excellence)*

Certificates of achievement were presented to eight students whose podcasts earned finalist and/or honorable mentions in the national NPR Student Podcast Challenge. The students honored were Kate Baker, Fletcher Sams, Brody Lahr, Charles Johnson, Adelaide Kurth, Charley Rasmussen, Beckett Eiffert, and Athena Rader.

## 400: AUDIENCE COMMUNICATIONS *(SPG #1-Community Engagement)*

No audience communications were received.

## 500: INFORMATIONAL REPORTS

### 501: Board Visit Report *(SPG #3-Learner Experience / BG #2.c-Student Learning)*

The board reported that they were impressed by the knowledge shared by the student guides and the excitement of the students and staff during their October 15th visit to Linn Grove Elementary.

### 502: Policy Committee Report – Refer to Exhibit 701.1 *(BG #1.c-Visionary Team)*

Director Langston reported that several policies from the March and May IASB Primers were reviewed during the October 15th Policy Committee meeting and were being presented for first reading later in the meeting.

### 503: Chamber of Commerce Report *(SPG #1-Community Engagement / BG #3.d-District Culture)*

The board reported they enjoyed learning about all the work the Chamber has been doing during the October 22nd Marion Chamber of Commerce annual meeting. Director

Mansoor shared that the Venture Academic students were recognized for their partnerships with the Chamber.

**504: Finance/Audit Committee Report** *(SPG #5-Resource Management / BG #3.c-District Culture)*
Director Morey reported that during the October 22nd Finance/Audit Committee meeting the committee reviewed the monthly bills, the fee schedules for facility use, playground financing, and the Excelsior HVAC project. Morey also reported that the district has recorded 60 stop arm violations this year.

**505: Marion City Council Report** *(SPG #1-Community Engagement / BG #3.d-District Culture)*
Director Thomas reported there was no business that pertained to the district presented during the October 22nd Marion City Council meeting.

**506: Superintendent's Report – Exhibit 506.1** *(SPG #1-Community Engagement)*
Superintendent Wear shared several honors and highlights; thanked the students, families, and staff for their dedication to attending the conference nights; shared a reminder of next week's elections; and thanked the board members that attended the conference nights with him.

## 600: UNFINISHED BUSINESS

**601: Second Reading of Policy Recommendations – Exhibit 601.1 – *Motion 51.10.26***
**MOTION** by Langston to approve the second reading of the policy recommendations as presented in Exhibit 601.1. Second by Thomas. Director Morey reported that the facilities use fee schedules (Included in Policy 1004.1-R1) were reviewed by the Finance/Audit Committee and that the district was on track with fees except for the middle school/intermediate gyms. Voice vote, all ayes. Motion carried. *(BG #1.c-Visionary Team)*

| Policy # | Title | Status |
|---|---|---|
| 202.7 | Board of Directors Conflict of Interest | Revised |
| 202.7-E | Board of Directors Conflict of Interest Disclosure Form | Revised |
| 403.17 | Employee Conflict of Interest | Revised |
| 403.17-E | Employee Conflict of Interest Disclosure Form | Revised |
| 502.14 | Use of Physical Restraint and/or Seclusion of Students | Reviewed |
| 502.14-R | Use of Physical Restraint and/or Seclusion of Students Regulation | Reviewed |
| 502.14-E1 | Documentation of Use of Physical Restraint and/or Seclusion of Students | Revised |
| 502.14-E2 | Notice of Debriefing Meeting Regarding Use of Physical Restraint and/or Seclusion of Students | Revised |
| 502.14-E3 | Documentation of Debriefing Meeting Regarding Use of Physical Restraint and/or Seclusion of Students | Revised |
| 801.4 | Governmental Accounting Practices and Regulation | Revised |
| 1004.1 | Community Use of District Buildings, Sites, & Equipment | Revised |
| 1004.1-R1 | Facilities Use Manual | Revised |
| 1004.1-R2 | Insurance for Employee-Sponsored Activities Regulation | Deleted |

# 700: NEW BUSINESS

**701: First Reading of Policy Recommendations – Exhibit 701.1** ***– Motion 52.10.26***

**MOTION** by Langston to approve the first reading of the policy recommendations as presented in Exhibit 701.1. Second by Thomas. Director Morey asked questions on policies 107.1, 202.5, and 202.6. Morey also requested that the edited language in 703.1 and 803.4 be reviewed for original intent/grammar. Voice vote, all ayes. Motion carried.

| Policy # | Title | Status |
|---|---|---|
| 107.1 | Religious Expression | New |
| 202.5 | School Board Secretary | Revised |
| 202.6 | School Board Treasurer | Revised |
| 702.1-R2 | Child Nutrition Programs Civil Rights Complaint Procedures Regulation | Revised |
| 702.1-E1 | Child Nutrition Programs Notices of Discrimination | Revised |
| 702.1-E2 | Child Nutrition Programs Civil Rights Complaint Form | Revised |
| 703.1 | Technology and Data Security | Revised |
| 801.3 | Transfer of Funds | Revised |
| 801.8 | Financial Records | Revised |
| 802.9 | Debt Management | Revised |
| 803.1-R1 | Purchasing-Bidding-Suspension and Debarment of Vendors and Contractors Procedures Regulation | Revised |
| 803.1-R2 | Purchasing-Bidding-Using Federal Funds in Procurement Contracts Regulation | Revised |
| 803.4 | Public Purpose and Use of Public Funds | Revised |
| 803.5 | Federal Awards Compliance | New |
| 803.12 | Time and Effort Reporting | New |
| 804.1 | Presentation and Publication of Financial Information | Revised |
| 805.2 | Care, Maintenance, and Disposal of District Records | Revised |

**702: Approval of Open Enrollment Requests** *(SPG #2-Learning Excellence & 3-Learner Experience)*

**MOTION** by Mansoor to approve the open enrollment requests as presented. Second by Thomas. Voice vote, all ayes. Motion carried. ***– Motion 53.10.26***

| | Student Name | Grade | Resident District |
|---|---|---|---|
| **Approved IN** | Cardoza, Ismael | 3rd | Cedar Rapids CSD |
| | Cardoza, Xavi | 5th | Cedar Rapids CSD |

| | Student Name | Grade | Requested District | Reason |
|---|---|---|---|---|
| **Approved OUT** | Dunford, Elisabeth | 9th | Marion Independent | Good cause |
| | Dunford, Ezra | 6th | Marion Independent | Good cause |
| | Dunford, Galilee | 3rd | Marion Independent | Good cause |
| | Dunford, Rowan | 4th | Marion Independent | Good cause |
| | Dunford, Susanna | 8th | Marion Independent | Good cause |

*For clarifying information on open enrollments visit the Iowa Department of Education at:*
*https://educate.iowa.gov/pk-12/educational-choice/open-enrollment*

*SPG = Strategic Plan Goal/ BG = Board Goal

## 800: CONSENT AGENDA *(SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)*

**MOTION** by Thomas to approve the consent agenda as presented. Second by Buchholz. Congratulations were shared with Kitty Strauser on her upcoming retirement. Voice vote, all ayes. Motion carried. ***– Motion 54.10.26***

### 801: Personnel

**Classified Staff: Assignments/Reassignments/Transfers**

| Name | Assignment | Dept Action | Salary Placement |
|---|---|---|---|
| Bries, Mary Ann | LG: Student Support Associate (Part-time) | 10/26/26 | LMSEAA A, Step 1 |
| Cleveland, Tammy | LG: Student Support Associate (Part-time) | 10/19/26 | LMSEAA A, Step 1 |
| Strub, Amie | EX: Attendance Secretary | 10/26/26 | LMSEAA B, Step 1 |

**Classified Staff: Resignations**

| Name | Assignment | Dept Action | Reason |
|---|---|---|---|
| Barker, Nicole | ELC: Accounts Receivable Specialist | 10/15/26 | Other employment |
| Liberty, Rachel | NE: Student Support Associate | 10/16/26 | Personal |
| Morgan, Stephanie | WE: Paraprofessional | 10/15/26 | Personal |
| Strauser, Kitty | IC: Counselor's Secretary | 11/6/26 | ***Retirement*** |

**Co/Extra-Curricular Staff (Non-Schedule H): Assignments/Reassignments/Transfers**

| Name | Assignment | Dept Action | Salary Placement |
|---|---|---|---|
| Battern, Josh | EX: Asst Boys 7th Gr Basketball Coach | 10/15/26 | $3,168 |
| Earnest, Valerie | WE: Choir Accompanist | 10/5/26 | $200 |

### 802: Approval of October 12th Board Minutes – Exhibit 802.1

### 803: Approval of Bills/Warrants – Exhibit 803.1

### 804: Approval of Contracts/Agreements – Exhibit 804.1

1. Lindale Mall: Intermediate/Middle School Orchestra holiday concert (No fee)

### 805: Fundraising Requests – Exhibits 805.1-3

1. LM High School English to host DonorsChoose to fund guest author visit
2. LM High School English to host business donations to fund guest author visit
3. Hazel Point Volunteers to host Family Night at ImOn Arena to fund activity night

## 900: BOARD CALENDAR & COMMUNICATIONS

### 901: Board Calendar & Communications

President Lowe Lancaster reviewed the November board events and shared a reminder of the work session immediately following the regular meeting. Director Foss shared a reminder of the October 29th Facilities Advisory Committee at 9:00 AM at the ELC.

| Date | Time | Event | Location |
|---|---|---|---|
| *November 2* | -- | *No School (Professional Day)* | -- |
| *November 3* | -- | *No School (Professional Day)* | -- |
| November 5 | 8:30 AM | Finance/Audit Committee Meeting | ELC Boardroom |

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|---|---|---|---|
| November 9 | 5:00 PM | LMCSD Board Annual Meeting | ELC Boardroom |
| November 12 | 11:30 AM | Board Visit | Hazel Point |
| November 12 | 4:00 PM | Venture Academics Advisory | Venture Rm 104/105 |
| *November 18-19* | -- | *IASB BoardCon* | *Des Moines* |
| *November 18* | *6:00 PM* | *UEN Annual Dinner* | *Des Moines* |
| *November 25-27* | -- | *No School (Thanksgiving Break)* | -- |

## 902: Board Committees/Advisories

**Required Board Committees/Advisories**

| Committee/Advisory | Board Representatives |
|---|---|
| Finance/Audit Committee (F/AC) | Buchholz, Mansoor, Morey |
| Policy Committee | Langston, Lowe Lancaster, Thomas |
| Career & Technical Education Advisory (CTE) | Foss, Langston, Mansoor |
| School Improvement Advisory Committee (SIAC) | Foss, Langston, Mansoor |

**Additional District Committees/Advisories**

| Committee/Advisory | Board Representatives |
|---|---|
| Facilities Advisory Committee | Foss, Lowe Lancaster, Thomas |
| Venture Academics Advisory (VAA) | Langston, Mansoor, Morey |
| LMHS School Counselors Advisory | Lowe Lancaster, Mansoor |
| MEDCO Community Promise Advisory | Buchholz, Mansoor |
| Linn County Conference Board | Langston |
| Cedar Rapids Examining Board | Buchholz |
| Legislative Liaisons | Morey, Thomas |

## 1000: ADJOURNMENT ***– Motion 55.10.26***

**MOTION** by Buchholz to adjourn the meeting at 5:27 PM. Second by Foss. Voice vote, all ayes. Motion carried.

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Katie Lowe Lancaster, Board President

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Jonathan Galbraith, Board Secretary/Treasurer

*SPG = Strategic Plan Goal/ BG = Board Goal

**LMCSD BOARD OF DIRECTORS**
**WORK SESSION MINUTES**
**MONDAY, OCTOBER 26, 2026**
**@ ELC BOARDROOM**

*The work session was not available via livestream. In-person attendance was offered.*

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## 100: CALL TO ORDER & DETERMINATION OF A QUORUM

The work session of the Linn-Mar Board of Directors was called to order at 5:49 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Langston, Mansoor, Morey, Thomas, and Lowe Lancaster. Administration present: Wear.

## 200: ADOPTION OF AGENDA ***– Motion 56.10.26***

**MOTION** by Morey to adopt the agenda as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

## 300: WORK SESSION

President Lowe Lancaster facilitated a discussion on the various board committees and advisories.

## 400: ADJOURNMENT ***– Motion 57.10.26***

**MOTION** by Morey to adjourn the work session at 7:22 PM. Second by Thomas. Voice vote, all ayes. Motion carried.

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Katie Lowe Lancaster, Board President

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Jonathan Galbraith, Board Secretary/Treasurer

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