

Policy 603.16-R2

Student Guidance for Generative Artificial Intelligence (GenAI)

<p><b>DEFINITIONS</b></p>	<p><b>Generative Artificial Intelligence (GenAI):</b> Creates new content like text, images, audio, or code based data it's been trained on. It's like a creative machine (EX: ChatGPT, Gemini, CoPilot, etc.)</p> <p><b>Predictive Artificial Intelligence (PAI):</b> Makes predictions based on patterns from historical data (EX: Grammarly, Google Doc word prediction, YouTube suggested videos, etc.)</p> <p><b>Algorithm:</b> A set of instructions the AI follows to learn and generate content. Think of it as a recipe for creativity.</p> <p><b>Training Data:</b> The information the AI learns from such as books, pictures, or code. It's like giving the AI building blocks for its creations.</p> <p><b>Responsible Use:</b> Using GenAI tools in a way that is ethical, legal, and respectful of others.</p> <p><b>Prompt/Prompting:</b> User-generated instructions for a GenAI tool to use when creating a response.</p>														
<p><b>POTENTIAL USES IN THE CLASSROOM FOR STUDENTS</b></p>	<p>Below are guidelines on how you might use AI for learning. Make sure to ask your teacher how much you are allowed to use AI, because it might be more than what has been outlined below. <i>Note: If AI use is permitted, you must always complete the "finalizing stage" below.</i></p> <table> <tr> <th data-bbox="506 1192 932 1234">CONTINUUM OF USE WITH AI</th><th data-bbox="932 1192 1521 1234">PERMITTED USE</th></tr> <tr> <td data-bbox="506 1234 932 1339">No Use</td><td data-bbox="932 1234 1521 1339">GenAI may not be used for academic tasks in any form, and the use of such tools is strictly prohibited.</td></tr> <tr> <td data-bbox="506 1339 932 1413">Clarifying</td><td data-bbox="932 1339 1521 1413">GenAI may be used to gain clarity on academic content.</td></tr> <tr> <td data-bbox="506 1413 932 1591">Planning</td><td data-bbox="932 1413 1521 1591">GenAI may be used for the planning elements of academic tasks such as gaining inspiration, ideation, brainstorming, organizing, structuring, etc.</td></tr> <tr> <td data-bbox="506 1591 932 1665">Drafting</td><td data-bbox="932 1591 1521 1665">GenAI may be used for drafting the first version of work for an academic task.</td></tr> <tr> <td data-bbox="506 1665 932 1812">Revising</td><td data-bbox="932 1665 1521 1812">GenAI may be used to gain feedback for making improvements to the clarity or quality of work to improve the final product.</td></tr> <tr> <td data-bbox="506 1812 932 1988">Finalizing</td><td data-bbox="932 1812 1521 1988">All submitted work by a student must either be original work or properly attributed to external sources, as stated by the academic Code of Conduct. This includes students acknowledging</td></tr> </table>	CONTINUUM OF USE WITH AI	PERMITTED USE	No Use	GenAI may not be used for academic tasks in any form, and the use of such tools is strictly prohibited.	Clarifying	GenAI may be used to gain clarity on academic content.	Planning	GenAI may be used for the planning elements of academic tasks such as gaining inspiration, ideation, brainstorming, organizing, structuring, etc.	Drafting	GenAI may be used for drafting the first version of work for an academic task.	Revising	GenAI may be used to gain feedback for making improvements to the clarity or quality of work to improve the final product.	Finalizing	All submitted work by a student must either be original work or properly attributed to external sources, as stated by the academic Code of Conduct. This includes students acknowledging
CONTINUUM OF USE WITH AI	PERMITTED USE														
No Use	GenAI may not be used for academic tasks in any form, and the use of such tools is strictly prohibited.														
Clarifying	GenAI may be used to gain clarity on academic content.														
Planning	GenAI may be used for the planning elements of academic tasks such as gaining inspiration, ideation, brainstorming, organizing, structuring, etc.														
Drafting	GenAI may be used for drafting the first version of work for an academic task.														
Revising	GenAI may be used to gain feedback for making improvements to the clarity or quality of work to improve the final product.														
Finalizing	All submitted work by a student must either be original work or properly attributed to external sources, as stated by the academic Code of Conduct. This includes students acknowledging														

		all instances in which GenAI tools were used in an academic task.	
		Students should include the following language to attribute the use of AI:	
		"I acknowledge the use of [Insert AI system(s) and link(s)] to [Explain specific use of GenAI]. The prompts used included [List of the prompts used]. The output from these prompts was used to [Explain use of output]."	
PROHIBITED USES	GenAI tools may NOT be used in violation of terms of service, academic Code of Conduct, or board policy. Specific examples might include:  *Academic Misconduct: Such as plagiarism and cheating.  *Harm: Such as bullying, harassment, or other outputs that might be a detriment to the student's physical or mental health, including the use of "deep fakes" for images, voice, text, or other likenesses.		
STUDENT CONSEQUENCES	1 <sup>st</sup> Occurrence (No Definitive Proof)	1 <sup>st</sup> Violation (Definitive Proof)	2 <sup>nd</sup> and Subsequent Violations
	*Student is allowed to reassess or redo the assigned activity.	*Student is allowed to reassess or redo the assigned activity.	*Student is allowed to reassess or redo the assigned activity.
	*No penalty to the grade is applied.	*Student may earn no more than a score of "2" of their earned score on the reassessment/redo.	*Student may earn no more than a score of "1" of their earned score on the reassessment/redo.
	*Minor behavior referral is submitted to document the occurrence.	*Major behavior referral is submitted to document the occurrence.	*Major behavior referral is submitted to document the occurrence.
REVIEW	The student guidelines for GenAI will be reviewed on an annual basis and updated as needed.		
SPECIAL CONSIDERATIONS	Data Privacy & Security: Students should not input any personally identifiable information into any GenAI tools.		
	Be Aware of Potential Bias: AI algorithms can reflect the biases present in the data they are trained on. Be critical of the outputs from GenAI tools as they are prone to generating made up information.		