



District Honors & Highlights

May 12, 2025

Fine Arts Highlight: Congratulations to the directors and students that were a part of the successful spring musical, *Singing in the Rain*.



LIONS & Volunteer Award Recipients: Congratulations to the 2024-25 LIONS and Volunteer Award Recipients! All are invited to celebrate the recipients on May 14th in the boardroom of the Educational Leadership Center beginning with a reception at 5:00 PM and a presentation to the recipients at 5:30 PM.

- **L**iving Legend: Barry Buchholz, Vice President, LMCSB Board of Directors
- **I**nnovator: John Christian, Principal, Excelsior Middle School
- **O**ptimizers: Erin Gorman, School Counselor, Excelsior Middle School
Kelsey Rastetter, Admin Assistant, Athletic Department
- **N**ewcomer: Amanda Weaver, Student Support Associate, Westfield Elementary
- **S**ervice: Matt Gasper, 7th Gr Science Teacher, Excelsior Middle School
- **Lions Pride:** Cheyenne Boyd, Preschool Teacher, Echo Hill Elementary
Brian Meyer, Lead Custodian, Hazel Point Intermediate School
- Above & Beyond Volunteer Award: Bird Gengler
- Making a Difference Volunteer Award: Au Vu
- Unsung Hero Volunteer Award: Derek Jensen

Administrators Honor: A huge thank you goes out to all of our school principals as we recognized them on National School Principals' Day (May 1st). The students, families, and staff are grateful for their dedication to the district and community in ensuring the students have a successful tenure at Linn-Mar. #WeAreLinnMar





SODA & TRY Honors: Congratulations to the LM High School students who participate in Students Opposed to Drugs and Alcohol (SODA) and Teens Reaching Youth (TRY) for being recognized by Mayor Nick AbouAssaly and the Marion East Cedar Rapids Rotary for their leadership and commitment to make a positive impact on our community.

Community Build Highlight: Great job to all the Linn-Mar and Marion Independent high school students that worked hard to complete this year's Marion Community Builds Project. Thanks go out to the City of Marion and the Metro Economic Development Corporation (MEDCO) for their support of this partnership.

[Click here for more information.](#)



Academic Honors: Congratulations to all of the Linn-Mar High School students who were recognized during Senior Recognition Night on May 5th. Best wishes are offered to all of the 2024-25 graduates!

School Nurses Highlight: A huge thank you was offered to all of the Linn-Mar nurses and health assistants for their services as we recognized them on School Nurses' Day (May 7th).

Nutrition Services Highlight: Thanks were extended to all of the Nutrition Services staff for their hard work as we recognized them on School Lunch Hero Day (May 2nd).

ITEMS TO INCLUDE ON AGENDA

LINN-MAR COMMUNITY SCHOOL DISTRICT

Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2025

- Consideration of sealed bids opened and reviewed by the Superintendent of Schools, Secretary of the Board, and the Municipal Advisor.
- Resolution Directing the Sale

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE SCHOOL
DISTRICT.**

May 12, 2025

The Board of Directors of the Linn-Mar Community School District, in the County of Linn, State of Iowa, met in open session, in the Board Room, Educational Leadership Center, 3556 Winslow Road, Marion, Iowa, at 5:00 P.M., on the above date. There were present President _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

This is the time and place for the sale of School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2025. The bids were previously received and opened by the Superintendent of Schools, Secretary of the Board, and the Municipal Advisor at a meeting held in the Board Room, Educational Leadership Center, 3556 Winslow Road, Marion, Iowa at 1:30 P.M. on this date. The following bid was determined by the Superintendent, Secretary of the Board, and Municipal Advisor as the best bid received.

Director _____ introduced the following Resolution and moved its adoption. Director _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

The President declared the Resolution adopted.

RESOLUTION DIRECTING THE SALE OF \$_____ SCHOOL
INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE BONDS,
SERIES 2025

WHEREAS, bids have been received at public sale for the Bonds and evaluated; and the best bid was determined:

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE LINN-MAR COMMUNITY SCHOOL DISTRICT:

Section 1. That the bid for the Bonds was determined by the Superintendent of Schools, Secretary of the Board, and the Municipal Advisor to be the best and most favorable bid received. Bonds are awarded, based on the following bid:

Bidder: _____ of _____

Purchase Price: \$_____

Net Interest Cost: \$_____

True Interest Cost: _____%

Section 2. That the form of contract for the sale of the Bonds is approved and the President and Secretary are authorized and directed to execute the contract for sale of the Bonds on behalf of the School District.

Section 3. That all acts of the Superintendent of Schools, Secretary of the Board, and Municipal Advisor done in furtherance of the sale of the Bonds are ratified and approved.

PASSED AND APPROVED this 12th day of May, 2025.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

(Please attach executed copy of winning bid.)

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF LINN

)

I, the undersigned Secretary of the Board of Directors of the Linn-Mar Community School District, in the County of Linn, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this _____ day of _____, 2025.

Secretary of the Board of Directors of the
Linn-Mar Community School District

ITEMS TO INCLUDE ON AGENDA

LINN-MAR COMMUNITY SCHOOL DISTRICT

Approximately \$31,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds

- Hearing on the Proposed Issuance of Approximately \$31,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds
- Resolution Supporting the Proposed Issuance of Approximately \$31,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE SCHOOL
DISTRICT.**

May 12, 2025

The Board of Directors of the Linn-Mar Community School District, State of Iowa, met in
open session, in the Board Room, Educational Leadership Center, 3556 Winslow
Road, Marion, Iowa, at 5:00 P.M., on the above date. There were present President
_____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

The President of the Board of Directors of the Linn-Mar Community School District (the "School District") announced that this is the time, place and date to hold a hearing on the Proposed Issuance of Approximately \$31,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds. The following persons appeared:

(List the persons who appeared or attach the minutes of the hearing)

The President declared the hearing closed.

Director _____ introduced the following Resolution and moved its adoption. Director _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

The President declared the Resolution adopted as follows:

**RESOLUTION SUPPORTING THE PROPOSED ISSUANCE OF
APPROXIMATELY \$31,000,000 SCHOOL INFRASTRUCTURE
SALES, SERVICES AND USE TAX REVENUE BONDS**

WHEREAS, the School District receives revenue from the State of Iowa Secure an Advanced Vision for Education Fund ("SAVE Revenue") pursuant to Iowa Code Section 423F.2; and

WHEREAS, pursuant to Iowa Code Chapter 423F and an election duly held in accordance therewith on November 5, 2019 approving a revenue purpose statement (the "Revenue Purpose Statement"), the Board of Directors is currently entitled to spend SAVE Revenue for school infrastructure purposes; and

WHEREAS, the Board of Directors is in need of funds for the following school infrastructure project: to expand, remodel, repair, improve, furnish and equip the indoor activity center, including costs of issuance and a debt service reserve fund if required by the purchaser; and

WHEREAS, the Board of Directors has deemed it necessary and advisable that the District issue School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Sections 423F.2 and 423F.4, in the approximate amount of \$31,000,000 for the purpose of providing funds to expand, remodel,

repair, improve, furnish and equip the indoor activity center, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement; and

WHEREAS, the Board of Directors has complied with the provisions of Iowa Code Section 423F.4 by providing notice and holding a public hearing on the proposal to issue such Bonds:

NOW, THEREFORE, it is resolved:

1. The Board of Directors supports the proposal to issue approximately \$31,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Sections 423F.2 and 423F.4, for the purpose of providing funds to expand, remodel, repair, improve, furnish and equip the indoor activity center, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

2. Eligible electors of the school district have the right to file with the Board Secretary a petition pursuant to Iowa Code Section 423F.4(2)(b), on or before close of business on May 26, 2025, for an election on the proposed bond issuance. The petition must be signed by eligible electors equal in number to not less than one hundred or thirty percent of those voting at the last preceding election of school officials under Iowa Code Section 277.1, whichever is greater.

3. In the event a petition containing the required number of valid signatures is filed with the Secretary of the Board on or before close of business on May 26, 2025, the President shall call a meeting of the Board to consider withdrawing the proposed Bond issuance, or directing that the question of the proposed Bond issuance be submitted to the qualified electors of the School District.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Linn-Mar Community School District in the County of Linn, State of Iowa, be authorized to issue approximately \$31,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Sections 423F.2 and 423F.4, in the approximate amount of \$31,000,000 for the purpose of providing funds to expand, remodel, repair, improve, furnish and equip the indoor activity center, including costs of issuance and a debt service reserve fund if required by the purchaser; with any bond proceeds remaining after completion of this project used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement?

PASSED AND APPROVED this 12th day of May, 2025.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF LINN

)

I, the undersigned Secretary of the Board of Directors of the Linn-Mar Community School District, in the County of Linn, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this _____ day of _____, 2025.

Secretary of the Board of Directors of the
Linn-Mar Community School District

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

LINN-MAR School District
Fiscal Year July 1, 2024 - June 30, 2025

The LINN-MAR School District will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

Meeting Date/Time: 5/12/2025 05:00 PM

Contact: Jonathan Galbraith

Phone: (319) 447-3008

Meeting Location: Educational Leadership Center, 3556 Winslow Road, Marion, IA 52302

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

EXPENDITURES	Total Budget as Certified or Last Amended	Amendment Increase	Total Budget After Current Amendment	Reason
Instruction	71,955,000	3,881,710	75,836,710	Increased open enrolled out expenses
Total Support Services	34,849,700	2,398,963	37,248,663	Increased transportation, utilities, and other operating costs
Noninstructional Programs	5,207,500	0	5,207,500	No increase
Total Other Expenditures	28,110,865	19,680,960	47,791,825	Construction Project Costs
Total	140,123,065	25,961,633	166,084,698	

RESOLUTION

RESOLUTION ADOPTING THE LINN COUNTY MULTI-JURISDICTIONAL HAZARD
MITIGATION PLAN 2025 - 2030

WHEREAS, the Linn-Mar Community School District has heretofore deemed it accessory and desirable to have a Hazard Mitigation Plan that identifies potential hazards and the actions that need to be taken to reduce or eliminate the long term risks to human life and property from those hazards for the citizens of Cedar Rapids and Marion, IA; and

WHEREAS, a Local Mitigation Plan, as defined in 44 CFR Section 201.6 is required for local jurisdictions that elect to participate in FEMA hazard mitigation programs as a sub applicant or subgrantee; and

WHEREAS, the *Linn County Multi-Jurisdictional Hazard Mitigation Plan 2025 - 2030* was funded by a FEMA Building Resilient Infrastructure and Communities planning grant; and

WHEREAS, the East Central Iowa Council of Governments (ECICOG) with the help of the Hazard Mitigation Planning Committee has prepared the hazard mitigation plan that will be placed on file in the Educational Leadership Center, 3556 Winslow Road, Marion, IA 52302 for public inspection upon approval of the plan by FEMA; and

WHEREAS, a public hearing has now been held in accordance with published notice of the same as by law provided; and

NOW, THEREFORE, BE IT RESOLVED by the Linn-Mar Community School District of Marion, Iowa, that the above-referenced *Linn County Multi-Jurisdictional Hazard Mitigation Plan 2025 - 2030* be and the same is hereby approved.

Passed and approved May 12, 2025

Board President, Katie Lowe-Lancaster

Attest

2025-26 Student Fee Schedule

STUDENT FEES	2024-25	2025-26
Textbook/Supply Fee		
JK-4	\$55.00	\$55.00
JK-4 Reduced	\$27.50	\$27.50
5-8	\$65.00	\$65.00
5-8 Reduced	\$32.50	\$32.50
9-12	\$95.00	\$95.00
9-12 Reduced	\$47.50	\$47.50
9-12 Towel Fee	\$1.00	\$1.00
Dual Enrollment	Prorated	Prorated
Kirkwood Class Drop Fee		
	\$250.00	\$250.00
Instrumental Rentals (HS/MS/Intermediate)		
School Owned	\$65.00	\$65.00
Percussion	\$55.00	\$55.00
Reduced	\$32.50	\$32.50
Marching Band		
Marching Band Fee	\$65.00	\$70.00
Instrumental Rental	\$20.00	\$20.00
Jazz Band		
Instrument Rental	\$35.00	\$35.00
Orchestra Uniform Rental		
	\$10.00	\$10.00
Choir Concert Apparel Fee		
	\$10.00	\$10.00
Show Choir		
10th Street	\$500.00	\$500.00
10th Street Reduced	\$250.00	\$250.00
In Step	\$475.00	\$475.00

HIGH SCHOOL	2024-25	2025-26
Activity Ticket	\$50.00	\$50.00
Activity Ticket Reduced (Contact Athletic Office)		\$25.00
Varsity Athletic Admissions		
K-12 Football	\$7 - 1 game; \$10 - 2 games	\$7 - 1 game; \$10 - 2 games
Adult Football	\$7 - 1 game; \$10 - 2 games	\$7 - 1 game; \$10 - 2 games
K-12 (Other Sports)	\$7.00	\$7.00
Adult (Other Sports)	\$7.00	\$7.00
All Day Events (VB Tourney, Wrestling Tourney, track Invite, Softball Tourney)	\$10.00	\$10.00
Fresh/Soph/JV Athletic Admissions		
K-12 (All Sports)	\$7.00	\$7.00
Adult (All Sports)	\$7.00	\$7.00
All Day Events (VB Tourney, Wrestling Tourney, track Invite, Softball Tourney)	\$10.00	\$10.00
Music Events		
K-12 Students	GWD	GWD
Adults	GWD	GWD
Senior Citizens	GWD	GWD
Musicals		
Single Ticket	\$12.00	\$12.00
Drama Events		
K-12 Students	\$5.00	\$5.00
Adults	\$5.00	\$5.00
Parking Pass		
	\$25.00	\$25.00
Parking Fines (per occurrence)		
	\$25.00	\$25.00

Middle School	2024-25	2025-26
Fine Arts	GWD	GWD
Athletics	GWD	GWD

Summer Programs	2024-25	2025-26
Kirkwood Drivers Education		
Full Tuition	\$400.00	\$400.00
Kirkwood Drivers Education		
Reduced Tuition	\$200.00	\$200.00

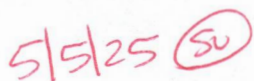
MEALS	2024-25	2025-26
Lunch		
K-4	\$3.20	\$3.25
5-8	\$3.25	\$3.30
9-12	\$3.35	\$3.40
K-12 Reduced	\$0.40	\$0.40
Adult or Add'l Student Meal	\$4.85	\$5.00
Breakfast		
K-5	\$2.10	\$2.15
6-8	\$2.10	\$2.15
9-12	\$2.10	\$2.15
K-12 Reduced	\$0.30	\$0.30
Adult or Add'l Student Meal	\$2.50	\$2.55
Milk	\$0.50	\$0.60

Note: Yearbook and Cap & Gown are not processed through the providing vendor and not through the District.

**Fundraisers Presented for Board Approval
May 12, 2025**

Ehibit 803.1

Sponsoring Group	Activity	Contact	Start Date	End Date	Est. Profit	Purpose of Funds
Westfield	Square 1 Art	Michael Brandt	Nov-25	25-Dec	\$1,500.00	Art supplies and equipment
	Apparel Sale	Michael Brandt	Sep-25	Nov-25	\$1,000.00	Supplies and equipment for essentials classes
10th Street Edition	Supernova Competition	Trent Buglewicz	1/17/2026	1/17/2026	\$40,000.00	travel, choreography, music, costumes, competition fees
Volleyball	Poster	Nicole Rowland	8/1/2025	10/31/2025	\$1,000.00	transportation, player food
	Camp	Nicole Rowland	6/30/2025	8/7/2025	\$6,000.00	coach stipend, team shirts, MaxOut training aid
	Apparel Sale	Nicole Rowland	7/1/2025	10/31/2025	\$1,000.00	equipment, Neurofuel training app



Request Due to the LRC	Board Meeting Date	Activity Start Date
1st day of School	1st Sept. Meeting	Day after meeting
Last day before Thanksgiving	December meeting	Day after meeting
Last day before Spring Break	1st April meeting	Day after meeting

School Name	Westfield Elementary	Sponsoring Group	Square 1 Art
Contact Name	Michael Brandt	Contact Phone	X3466
Contact E-Mail	mbrandt@linnmar.k12.ia.us	District Account	10.0407.1013.1021

ART bldg Supplemental Acct = 8039.001790

* I am approving that this request is necessary to provide funds for the purpose described above.

Date _____

Business Manager	<u>Catherine L. Hines</u>	Office Use Only	<u>5/5/25</u>	Summary Due Date
Review:		Date		
School Board				
Review/Approval:		Date		

5/5/25 SO

Code 1005.4-E1



Fund Raising Request Form

Completed request forms for the **2025-26** school year are to be submitted to the Business Manager, LRC, according to the following schedule:

Request Due to the LRC	Board Meeting Date	Activity Start Date
1st day of School	1st Sept. Meeting	Day after meeting
Last day before Thanksgiving	December meeting	Day after meeting
Last day before Spring Break	1st April meeting	Day after meeting

Important Note: A Fund Raising Project Summary is **due 6 weeks after the activity ends**. Proceeds should be spent during the year the funds were raised. All groups are required to submit a request for each activity to the Business Manager specifying how all fund raising proceeds are to be spent.

School Name Westfield Elementary Sponsoring Group Cotten Gallery
 Contact Name Michael Brandt Contact Phone X3466
 Contact E-Mail mbrandt@linnmar.k12.ia.us District Account 10.0407.1013.102.101

Gen Bldg Supplemental Acct = 8039.001790

Description of Activity	
<i>*all information must be provided in order to be approved*</i>	
Fund Raising Activity	<u>Westfield T-shirts</u>
Activity Date(s)	<u>Fall of 2025</u>
Estimated Proceeds	<u>\$1,000-1,500</u>
Purpose and Use of Funds (MUST BE SPECIFIC)	<u>Westfield Essentials Art, Music, PE</u>
Funds will be used for items such as supplies and equipment for the essential groups.	
<u>Art, Music, and PE. Will also be used for items for building. Shelves for art show, art for</u>	
<u>building.</u>	

* I am approving that this request is necessary to provide funds for the purpose described above.

Building Admin

[Signature]
Signature of Approval

5-1-25

Date

Office Use Only		Summary Due Date: _____ _____ _____
Business Manager Review:	<u>[Signature]</u> Date <u>5/5/25</u>	
School Board Review/Approval:	_____ Date _____	



4/30/25

Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: Linn-Mar High School Sponsoring Group: 10th Street Edition Show Choir
Contact Name: Trent Buglewicz Contact Phone: 3198924881
Contact Email: tbuglewicz@linnmar.k12.ia.us District Account Code: 21-3209-1900-910-6216-001790 ✓
0109

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Supernova Show Choir Invitational

Activity Start/End Dates: January 17, 2026 Estimated Proceeds: 40,000

Purpose/Use of Funds Raised (Must be specific): Student Travel for competitions, Choreography Costs, arrangement costs, music rights, costumes, lighting, entrance fees, riser additions, technical direction cost.

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature] Date: 4/29/25

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 5/5/25

Board Review/Approval: _____ Date: _____

Summary Due Date: _____

Revised: 6/22; 7/22



4/30/25 50

Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: High School Sponsoring Group: Volleyball #3 Contact Name: Nicole Rowland Contact Phone: 319 447 3022
Contact Email: nicole.rowland@linnmar.k12.ia.us District
Account Code: 21.0109.1900.920.6816.000618

Description of Fundraising Activity (All information is required for the request to be considered) Fundraising Activity:

Poster Sponsors

Activity

Start/End Dates: 8/1/2025 - 10/31/2025 Estimated Proceeds: \$1000

Purpose/Use of Funds Raised (Must be specific):

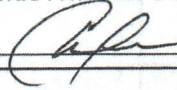
— food for players

— transportation

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: _____

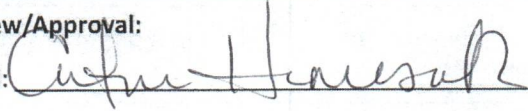


Date: _____

4/30/25

Business Office and Board Review/Approval:

Business Office Review/Approval: _____



Date: _____

5/5/25

Board Review/Approval: _____

Date: _____

Summary Due Date: _____

Revised: 6/22; 7/22

4/30/25



Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
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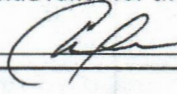
REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: <u>High School</u> Sponsoring Group: <u>Volleyball</u> #1	
Contact Name: <u>Nicole Rowland</u> Contact Phone: <u>319 447 3022</u>	
Contact Email: <u>nicole.rowland@linnmar.k12.ia.us</u> District: <u>12</u>	
Account Code: <u>21.0109.1400.920.6816.000618</u>	
Description of Fundraising Activity (All information is required for the request to be considered) Fundraising Activity: <u>Volleyball Camp / Community ed</u>	
Start/End Dates: <u>6/30/2025 - 8/7/2025</u> Estimated Proceeds: <u>\$6000</u>	
Purpose/Use of Funds Raised (Must be specific): <u>pay for additional Coach</u>	
<u>— purchase team shirts for 80+ athletes</u>	
<u>— MaxOut Mindset training</u>	

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: _____

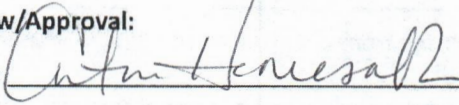


Date: _____

4/30/25

Business Office and Board Review/Approval:

Business Office Review/Approval: _____



Date: _____

5/5/25

_____ Board Review/Approval: _____

Date: _____

Summary Due Date: _____

Revised: 6/22; 7/22



4/30/25

Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

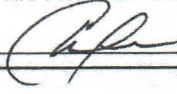
Building Name: <u>High School</u>	Sponsoring Group: <u>Volleyball #2</u>
Contact Name: <u>Nicole Rowland</u>	Contact Phone: <u>319 547 3022</u>
Contact Email: <u>nicole.rowland@linnmar.k12ia.us</u>	District: <u>45</u>
Account Code: <u>21.0109.1900.920.6816.000618</u>	

Description of Fundraising Activity (All information is required for the request to be considered)	Fundraising Activity:
<u>Apparel order</u>	<u>Activity</u>
Start/End Dates: <u>7/1/2025 - 10/31/2025</u>	Estimated Proceeds: <u>\$1000</u>
Purpose/Use of Funds Raised (Must be specific):	
<u>Misc. equipment</u>	
<u>Neurofuel app to assist mindset training</u>	

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: _____

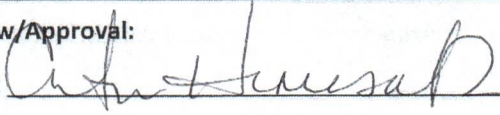


Date: _____

4/30/25

Business Office and Board Review/Approval:

Business Office Review/Approval: _____



Date: _____

5/5/25

_____ Board Review/Approval: _____

Date: _____

Summary Due Date: _____

Revised: 6/22; 7/22



**INSPIRE LEARNING.
UNLOCK POTENTIAL.
EMPOWER ACHIEVEMENT.**

BOARD OF DIRECTORS MINUTES

APRIL 28, 2025

[Click here for YouTube Recording](#)

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Lowe Lancaster, Mansoor, Morey, Thomas, and Walker. Administration Present: Kortemeyer, Galbraith, Ramos, Wear, Christian, and Nelson. Absent: Frick.

200: ADOPTION OF AGENDA – Motion 140-04-28

MOTION by Morey to approve the agenda as presented. Second by Mansoor. Voice vote, all ayes. Motion carried.

300: PUBLIC HEARING – Refer to Exhibits 901.1-2

(SPG #1-Community Engagement & #5-Resource Management)

President Lowe Lancaster opened the public hearing at 5:01 PM regarding the proposed budget for fiscal year 2025-26. No comments were received. The public hearing was closed at 5:01 PM.

400: AUDIENCE COMMUNICATIONS *(SPG #1-Community Engagement)*

1. Ana Clymer, Parent, Equity for all

500: SPECIAL RECOGNITIONS

501: LIONS/Volunteer Award Recipients

Karla Christian, Chief Human Resources Officer, and Angela Burke, Community Relations Coordinator, introduced the recipients of this year's LIONS and Volunteer Awards. LIONS Award Recipients: Barry Buchholz (Living Legend), John Christian (Innovator), Erin Gorman & Kelsey Rastetter (Optimizer), Amanda Weaver (Newcomer), Matt Gasper (Service), Cheyenne Boyd and Brian Meyer (LION Pride). Volunteer Award Recipients: Bird Gengler (Above & Beyond), Au Vu (Making A Difference), and Derek Jensen (Unsung Hero).

502: School Board Appreciation Month – Exhibit 502.1

Superintendent Kortemeyer read a proclamation in honor of School Board Appreciation Month (May).

503: National Teacher Appreciation Week – Exhibit 503.1

President Lowe Lancaster read a proclamation in honor of National Teacher Appreciation Week (May 5-9).

600: MISSION MOMENT *(SPG #1-Community Engagement / BG #2.e-Student Learning)*

The Board of Directors highlighted several district successes including the installation of signage regarding Venture Academics Cooper Creek Naming Project, a great performance by the students who were a part of the Spring Musical, thanks to the Indian Creek Volunteers for their help in setting up the student art show, thanks and recognition of School Bus Drivers Appreciation Week, thanks to all the building secretaries on their communications regarding ISASP testing, congratulations to this year's graduates who will be going directly into the workforce, and the 21 students who received PRIDE awards.

700: INFORMATIONAL REPORTS

701: Marion City Council Report *(SPG #1-Community Engagement / BG #3.d-District Culture)*

Vice President Buchholz reported that during the April 17th Marion City Council meeting land near Highway 100 was annexed into the City for the proposed aquatics center.

702: School Improvement Advisory Committee Report

(SPG #2-Learning Excellence / BG #2.b&c-Student Learning)

Director Morey reported that during the April 24th SIAC meeting topics included Title II funding uses, Title I policy review, winter FAST screening data, evaluation of equity of instructional time between grade levels, and K-6 grade parent communication on reading levels.

703: Venture Academics Advisory Report *(SPG #2-Learning Excellence / BG #2.b&c-Student Learning)*

Director Walker reported that during the April 24th Venture Academics Advisory meeting the process for developing community partnerships and ways to grow more partnerships were discussed. Walker also reported there are three year-long strands (Civics, Creative Writing, and Biomedical Science) and that 388 students are enrolled in the Venture program. Additional information was reported about three new ways to raise awareness of the program: 1) student ambassadors, 2) more information being shared with School Counselors, and 3) a preview day prior to freshman class registration.

704: Legislative Report *(BG #3.d-District Culture)*

Director Thomas reported that the educational bills under consideration have not had any movement.

705: Superintendent's Report – Exhibit 705.1 *(SPG #1-Community Engagement)*

Superintendent Kortemeyer shared several district honors and highlights; reported on current construction projects; congratulated the 21 students who received PRIDE Awards; extended thanks to the elected officials for welcoming the Venture Students at the Capitol, those who attended the ELC ribbon cutting and open house, and everyone for their participation in the recent parent/teacher conferences; recognized National Teacher Appreciation Week, and shared a reminder about LMHS Senior Recognition Night.

800: UNFINISHED BUSINESS

801: Second Reading of Policy Recommendations – Exhibit 801.1

(BG #1.c-Visionary Team)

– **Motion 141-04-28**

MOTION by Walker to approve the second reading of the policy recommendations as presented in Exhibit 801.1. Second by Mansoor. Voice vote, all ayes. Motion carried.

900: NEW BUSINESS

901: Approval of Proposed Budget for FY 2026 – Exhibits 901.1-2

(SPG #5-Resource Management)

Jon Galbraith, Chief Financial/Operating Officer, reported on the proposed budget for fiscal year 2025-26 including information on the funding buckets, the proposed FY26 tax rate, certified enrollment trends, an overview of the various funds, tax levy trends, and the tax rate impact.

MOTION by Morey to approve the proposed budget for fiscal year 2025-26 as presented in Exhibit 901.2. Second by Buchholz. Roll call vote, all ayes. Motion carried

– **Motion 142-04-28**

902: Approval to Set Public Hearing – Exhibit 902.1

(SPG #5-Resource Management)

– **Motion 143-04-28**

MOTION by Buchholz to approve the resolution fixing the date for a public hearing on the proposed issuance of approximately \$31,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, for use in the construction and furnishing of the new Indoor Activities Center & Renovation Projects, for 5:00 PM on Monday, May 12, 2025, in the boardroom of the Educational Leadership Center. Second by Morey. Foss clarified the vote was just to approve setting a public hearing. Roll call vote, all ayes. Motion carried.

903: Approval of Open Enrollment Requests (SPG #2-Learning Excellence & 3-Learner Experience)

MOTION by Thomas to approve the open enrollment requests as presented. Second by Walker. Voice vote, all ayes. Motion carried.

– **Motion 144-04-28**

Approved IN	Student Name	Grade	Resident District	School Year
	Espinosa, Mateo	K	Cedar Rapids CSD	2025-26
	Keller, Audrey	5 th	Cedar Rapids CSD	2025-26
	Wolfe-Conwell, Hakiem	JrK	Cedar Rapids CSD	2025-26

Approved OUT	Student Name	Grade	Requested District	School Year	Reason
	Bahr, Sophia	7 th	Alburnett CSD	2025-26	Good Cause
	Krewson, Sawyer	2 nd	Alburnett CSD	2025-26	Good Cause
	Powers, Americus	11 th	Alburnett CSD	2025-26	Good Cause

904: Approval of Fundraising Requests – Exhibit 904.1 (SPG #5-Resource Management)

MOTION by Walker to approve the fundraising requests as presented in Exhibit 904.1. Second by Mansoor, Voice vote, all ayes. Motion carried.

– **Motion 145-04-28**

905: Approval to Set Public Hearing (SPG #1-Community Engagement & #5-Resource Management)

MOTION by Morey to set a public hearing at 5:00 PM on May 12, 2025, in the boardroom of the Educational Leadership Center regarding the amended certified budget for fiscal year 2025. Second by Walker. Voice vote, all ayes. Motion carried.

– **Motion 146-04-28**

1000: CONSENT AGENDA (SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)

MOTION by Mansoor to approve the consent agenda as presented. Second by Walker. Congratulations were shared with the retirees. Voice vote, all ayes. Motion carried.

– **Motion 147-04-28**

1001: Personnel

Certified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Phillips, Ryan	LMHS: English Teacher	8/13/25	BA, Step 3
Rasmussen, Becky	From LG 2 nd Gr Teacher to BW Instructional Coach	8/15/25	Same
Schreckengast, Julia	LMHS: Math Teacher	8/13/25	MA, Step 17
Workman, Melissa	EH: Student Support Services Teacher	8/13/25	MA+15, Step 15

Certified Staff: Resignations

Name	Assignment	Dept Action	Reason
Hoobler, Patsy	BP: 5 th Gr Teacher	6/5/25	Retirement
Irvine, Diane	EH: 2 nd Gr Teacher	6/5/25	Retirement

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Contreras, Scott	LMHS: Student Support Associate	4/21/25	LMSEAA A, Step 1
Dupree, Grant	AC: Aquatic Instructor	4/28/25	\$12.00/hour
Durin, George	AC: Aquatic Instructor	4/17/25	\$13.00/hour
Forrester, Victoria	EX: Student Support Associate	4/15/25	LMSEAA A, Step 1
Getz, Olivea	IC: High School Student Associate	4/21/25	\$12.00/hour
Herdlicka, Peggy	NS: From Sub to IC General Help	4/21/25	PTNS, Step 2
Luck, Addison	AC: Aquatic Instructor	4/21/25	\$12.00/hour
Wiley, Stacie	ELC: Benefits/Payroll Tech (Part-Time)	5/5/25	\$24.00/hour

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Brewer, Wyatt	OR: Student Support Associate	4/9/25	Personal
Hunting, Jan	EH: Paraprofessional	6/4/25	Retirement
McCurren, Charlotte	LMHS: Student Support Associate	4/17/25	Other Employment
Peterson, Dana	NS: LMHS General Help	4/30/25	Personal
Rutledge, Sadie	O&M: LG Custodian	4/11/25	Personal

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Gotto, Jacob	OR/EX: Asst 8 th Gr Boys Wrestling Coach	4/9/25	\$2,000
Robson Alexis	LMHS: Musical Choreographer	4/10/25	\$1,952

1002: Approval of April 14th Board Minutes – Exhibit 1002.1

1003: Approval of Bills/Warrants – Exhibit 1003.1

1004: Approval of Contracts/Agreements – Exhibits 1004.1-4

1. Cornell College student teaching agreement for 2025-26
2. Tom MacKey independent contractor agreement-LMHS Marching Band minicamp
3. Tom MacKey independent contractor agreement-LMHS Marching Band camp
4. Kent Stock independent contractor agreement-Venture Academics guest speaker
5. Interagency agreements for Special Education instructional services with Cedar Rapids CSD (1), Davenport CSD (1), and Marion Independent (1).

1005: Informational Financial Reports – Exhibits 1005.1-2

1. School Finance & Cash Balance Reports as of March 31, 2024
2. School Finance & Cash Balance Reports as of March 31, 2025

1100: BOARD CALENDAR & COMMUNICATIONS

President Lowe Lancaster reviewed several upcoming events and requested a volunteer to attend the June 5th Marion City Council meeting.

1101: Board Calendar & Communications

Date	Time	Event	Location
May 1	8:30 AM	Board Visit	Westfield Elementary
May 1	10:00 AM	Policy Committee	Boardroom
May 5	7:00 PM	LMHS Senior Recognition Night	LMHS Auditorium
May 8	8:30 AM	Finance/Audit Committee (F/AC)	Boardroom
May 8	5:30 PM	Marion City Council (Thomas)	City Hall
May 12	5:00 PM	LMCSD Board of Directors Meeting & Closed Session	Boardroom
May 14	4:00 PM	LMHS School Counselors Advisory	LMHS College/Career Ctr
May 14	5:30 PM	Lions/Volunteer Awards (Reception @ 5:00 PM)	Boardroom
May 21	--	LMHS Seniors Last Day	--
May 22	5:30 PM	Marion City Council (Morey)	City Hall
May 25	1:00 PM	LMHS Graduation Ceremony	Alliant Powerhouse
May 26	--	No School – Memorial Day	--
Date	Time	Event	Location
June 4	--	Last Day of School – 2-Hour Early Dismissal	--
June 5	--	Teacher Workday	--
June 5	5:30 PM	Marion City Council (Buchholz)	City Hall
June 9	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
June 19	--	District Closed – Juneteenth	--
June 19	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
July 3	5:30 PM	Marion City Council	City Hall
July 4	--	District Closed – Fourth of July	--
July 14	5:00 PM	LMCSD Board of Directors Meeting	Boardroom
July 17	5:30 PM	Marion City Council	City Hall

1102: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Lowe Lancaster, Thomas, Walker
Career & Technical Education Advisory (CTE)	Mansoor, Morey, Thomas
School Improvement Advisory Committee (SIAC)	Lowe Lancaster, Mansoor, Morey

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Facilities Advisory Committee	Foss, Mansoor, Morey
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Mansoor, Walker
MEDCO Community Promise Advisory	Buchholz
Linn County Conference Board	Buchholz
Legislative Liaisons	Foss, Thomas

1200: ADJOURNMENT – Motion 148-04-28

MOTION by Buchholz to adjourn the meeting at 6:14 PM. Second by Thomas. Voice vote, all ayes. Motion carried.

Katie Lowe Lancaster, Board President

Jonathan Galbraith, Board Secretary/Treasurer

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 04/24/2025 - 05/07/2025

Fiscal Year: 2024-2025

Vendor Name	Description	Check Total
Fund: AQUATIC CENTER		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$5,498.42
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$95.90
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$410.18
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$95.90
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$410.18
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$33.70
IOWA SWIMMING INC	DUES AND FEES	\$1,902.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$6.71
Fund Total:		\$8,452.99
Fund: DEBT SERVICE		
UMB BANK, N.A.	INTEREST	\$1,081,200.00
UMB BANK, N.A.	PRINCIPAL REDEMPTION	\$3,270,000.00
Fund Total:		\$4,351,200.00
Fund: GENERAL		
1ST AYD CORP	MAINTENANCE SUPPLIES	\$376.17
A-1 RENTAL, INC	RENTALS EQUIPMENT	\$141.70
ACME TOOLS	INSTRUCTIONAL SUPPLIES	\$255.97
ADVANCE AUTO PARTS	TRANSP. PARTS	\$109.90
AGVANTAGE FS	PROPANE	\$3,426.12
AHLERS AND COONEY, P.C.	OTHER PROFESSIONAL SERVICES	\$2,268.00
AIRGAS NORTH CENTRAL	INSTRUCTIONAL SUPPLIES	\$180.85
ALLIANT ENERGY	ELECTRICITY	\$53,345.48
ARNOLD MOTOR SUPPLY	REPAIR PARTS	\$85.69
ARNOLD MOTOR SUPPLY	SHOP TOOLS/EQUIPMENT	\$94.07
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$142.10
ASIFLEX	OTHER PROFESSIONAL SERVICES	\$750.75
ASSET MAINTENANCE GROUP, INC	REPAIR PARTS	\$209.99
BLANK PARK ZOO	PROF SERV: EDUCATION	\$130.00
BUILDING WINGS LLC	PROF SERV: EDUCATION	\$721.86
CAMP COURAGEOUS	DUES AND FEES	\$196.00
CAPITAL ONE	GENERAL SUPPLIES	\$353.88
CAPITAL ONE	INSTRUCTIONAL SUPPLIES	\$456.69
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$4,824.32
CEDAR RAPIDS WINSUPPLY PLUMBING CO	HEAT/PLUMBING SUPPLY	\$1,687.84
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$1,652.68
CERWICK BRENDA	Professional Educational Services	\$717.00
CHAWLA NITIN	MISC REVENUE	\$10.00
CITY LAUNDERING COMPANY	GENERAL SUPPLIES	\$182.80
CITY OF MARION.	OTHER PROFESSIONAL SERVICES	\$1,071.00
COLLECTION	EE LIAB-GARNISHMENTS	\$167.40
CONSTELLATION NEWENERGY	NATURAL GAS	\$19,749.34
COPY SYSTEMS INC	PRE-PAID	\$701.27
COPY SYSTEMS INC	REPAIR/MAINT SERVICE	\$194.01
COTTON GALLERY LTD.	GENERAL SUPPLIES	\$512.60

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 04/24/2025 - 05/07/2025

Fiscal Year: 2024-2025

Vendor Name	Description	Check Total
CR/LC SOLID WASTE AGENCY	GROUNDS UPKEEP	\$23.79
CULLIGAN	GENERAL SUPPLIES	\$129.95
D.I.A.L./ELEVATOR SAFTEY BUREAU	OTHER PROFESSIONAL SERVICES	\$1,600.00
DAKTRONICS, INC	GENERAL SUPPLIES	\$3,460.00
DAVIES, MICHAEL	PROF SERV: EDUCATION	\$500.00
DELTA DENTAL OF IOWA	ER LIAB-DENTAL INS	\$57,603.64
DEPARTMENT OF EDUCATION VIDEO CONSORTIUM	DUES AND FEES	\$3,550.00
DREIER JAMES	PROF SERV: EDUCATION	\$200.00
DRY CLEANING PLUS	INSTRUCTIONAL SUPPLIES	\$720.00
ELECTRICAL ENGINEERING & EQUIPMENT CO.	ELECTRICAL SUPPLY	\$381.12
ELECTRONIC ENGINEERING CO	REPAIR/MAINT SERVICE	\$458.90
EMPLOYEE RESOURCE SYSTEMS, INC	OTHER PROFESSIONAL SERVICES	\$1,995.12
EMS DETERGENT SERVICES	INSTRUCTIONAL SUPPLIES	\$84.90
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$424.21
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$477,710.63
FESTIVAL FUN PARKS LLC DBA ADVENTURELAND	DUES AND FEES	\$4,750.56
FOLLETT CONTENT SOLUTIONS, LLC	LIBRARY BOOKS	\$1,056.52
GASWAY CO, J P	GENERAL SUPPLIES	\$4,112.19
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$1,036.06
GILCREST/JEWETT	INSTRUCTIONAL SUPPLIES	\$972.76
GRAINGER	GENERAL SUPPLIES	\$1,131.11
GREAT WESTERN SUPPLY CO	MAINTENANCE SUPPLIES	\$155.68
GREENWOOD CLEANING SYSTEMS	MAINTENANCE SUPPLIES	\$1,496.27
HANDS UP COMMUNICATIONS	PROF SERV: EDUCATION	\$135.00
HP INC	TECH REPAIRS/MAINTENANCE	\$48.73
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$75.14
IASB	DUES AND FEES	\$650.00
INSTRUMENTALIST AWARDS	INSTRUCTIONAL SUPPLIES	\$225.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$8,798.63
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$37,621.64
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$8,798.63
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$37,621.64
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$24,309.67
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$60,892.46
IOWA FIRE PROTECTION	OTHER PROFESSIONAL SERVICES	\$157.63
JOSHI ANANTRAY	STUDENT FEES	\$50.00
JVA MOBILITY	INSTRUCTIONAL SUPPLIES	\$85.00
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$425.00
LAWSON PRODUCTS, INC	TRANSP. PARTS	\$198.64
LEARNING A-Z	INSTRUCTIONAL SUPPLIES	\$90.00
LINDER TIRE SERVICE INC	TIRES AND TUBES	\$1,513.80
LOGISTICS RECYCLING INC	OTHER PROFESSIONAL SERVICES	\$1,974.79
LUCK'S MUSIC LIBRARY	GENERAL SUPPLIES	\$190.26
MACKAY, THOMAS	PROF SERV: EDUCATION	\$300.00

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 04/24/2025 - 05/07/2025

Fiscal Year: 2024-2025

Vendor Name	Description	Check Total
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$114.68
MCGLYNN ELIZABETH	INSTRUCTIONAL SUPPLIES	\$300.00
MENARDS -13127	GENERAL SUPPLIES	\$1,083.62
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$267.73
MID AMERICAN ENERGY	NATURAL GAS	\$5,646.10
NAPA AUTO PARTS	SHOP TOOLS/EQUIPMENT	\$73.50
NAPA AUTO PARTS	TRANSP. PARTS	\$323.70
NATIONAL CENTER FOR CIVIC INNOVATION INC	STAFF WORKSHHP/CONF	\$32,250.00
NEDERHISER REBECCA	Professional Educational Services	\$500.00
OLSON LAURA	INSTRUCTIONAL SUPPLIES	\$100.00
OLSON MADELYN	GENERAL SUPPLIES	\$132.00
ORKIN PEST CONTROL	OTHER PROFESSIONAL SERVICES	\$310.00
OVERHEAD DOOR CO	REPAIR/MAINT SERVICE	\$247.50
PARTS TOWN, LLC	GENERAL SUPPLIES	\$3,417.03
PEPPER J.W. & SON, INC	GENERAL SUPPLIES	\$55.00
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$198.90
PLUMB SUPPLY CO.	HEAT/PLUMBING SUPPLY	\$436.81
POOL TECH, A WGHK INC, COMPANY	MAINTENANCE SUPPLIES	\$5,148.00
PUSH-PEDAL-PULL	EQUIPMENT REPAIR	\$620.00
RAPIDS WHOLESALE EQUIP CO	HEAT/PLUMBING SUPPLY	\$1,671.56
RIFTON	INSTRUCTIONAL SUPPLIES	\$30.00
ROYAL IMAGING SUPPLIES	GENERAL SUPPLIES	\$270.00
ROYAL IMAGING SUPPLIES	INSTRUCTIONAL SUPPLIES	\$77.00
SCHOLASTIC BOOK FAIR INC	LIBRARY BOOKS	\$3,064.95
SCHOOL BUS SAFETY COMPANY	GENERAL SUPPLIES	\$2,622.50
SCHOOL BUS SALES	TRANSP. PARTS	\$1,675.34
SCHOOL SPECIALTY LLC	INSTRUCTIONAL SUPPLIES	\$20,669.64
SHANLEY STEVE	Professional Educational Services	\$150.00
SHERWIN-WILLIAMS	MAINTENANCE SUPPLIES	\$49.70
STOCK TALK LLC	PROF SERV: EDUCATION	\$300.00
THE SHREDDER	OTHER PROFESSIONAL SERVICES	\$487.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$11,580.53
U.S. POSTAL SERVICE (POSTAGE BY PHONE)	DUES AND FEES	\$350.00
VAN METER CO	ELECTRICAL SUPPLY	\$923.58
VERNIER SOFTWARE & TECHNOLOGY	INSTRUCTIONAL SUPPLIES	\$3,472.00
WEST MUSIC CO	EQUIPMENT REPAIR	\$533.93
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$156.97
WINDSTAR LINES	TRANSP PRIVATE CONT	\$3,193.00
Fund Total:		\$944,932.82
Fund: LOCAL OPT SALES TAX		
MCCOMAS LACINA CONSTRUCTION LC	CONSTRUCTION SERV	\$6,757.25
OPN ARCHITECTS, INC.	ARCHITECT	\$32,134.24
RIVERSIDE TECHNOLOGIES, INC	COMP/TECH HARDWARE	\$79,650.00
TERRACON CONSULTANTS INC	OTHER PROFESSIONAL SERVICES	\$8,615.25
Fund Total:		\$127,156.74

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 04/24/2025 - 05/07/2025

Fiscal Year: 2024-2025

Vendor Name	Description	Check Total
Fund: MANAGEMENT LEVY		
TRUENORTH COMPANIES, LC	Vehicle Insurance	\$1,850.00
		Fund Total: \$1,850.00
Fund: NUTRITION SERVICES		
EMS DETERGENT SERVICES	GENERAL SUPPLIES	\$7,588.60
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$61,447.43
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$1,121.99
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$4,797.48
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$1,121.99
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$4,797.48
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$2,462.08
MARTIN BROTHERS DISTRIBUTING CO., INC	PURCHASE FOOD	\$62,129.91
OFFICE EXPRESS	GENERAL SUPPLIES	\$39.06
PERFORMANCE FOODSERVICE - CEDAR RAPIDS	GENERAL SUPPLIES	\$4,926.27
PERFORMANCE FOODSERVICE - CEDAR RAPIDS	PURCHASE FOOD	\$80,111.05
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	\$464.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$1,394.12
		Fund Total: \$232,401.46
Fund: PHY PLANT & EQ LEVY		
BASEPOINT BUILDING AUTOMATIONS	CONSTRUCTION SERV	\$1,107.50
BRECKE	CONSTRUCTION SERV	\$75,759.05
CUMMINS SALES AND SERVICE	VEHICLE REPAIR > \$2500	\$4,893.64
MEDIAQUEST SIGNS	CONSTRUCTION SERV	\$24,000.00
NAGLE SIGNS INC.	CONSTRUCTION SERV	\$34,896.71
SETPOINT MECHANICAL SERVICES	CONSTRUCTION SERV	\$28,900.00
SHIVE-HATTERY INC.	CONSTRUCTION SERV	\$8,135.80
		Fund Total: \$177,692.70
Fund: SALES TAX REVENUE BOND CAP PROJECT		
STREFF ELECTRIC INC	CONSTRUCTION SERV	\$6,795.62
		Fund Total: \$6,795.62
Fund: STUDENT ACTIVITY		
AMY WHITE PHOTOGRAPHY	GENERAL SUPPLIES	\$1,225.00
BSN SPORTS	GENERAL SUPPLIES	\$5,565.60
CEDAR FALLS HIGH SCHOOL	DUES AND FEES	\$100.00
CITYWIDE CLEANERS	GENERAL SUPPLIES	\$354.92
CLEAR CREEK AMANA COMMUNITY SCHOOL	DUES AND FEES	\$100.00
COPYWORKS	GENERAL SUPPLIES	\$445.00
ENCORE ENTERTAINMENT	PROF SERV: EDUCATION	\$650.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$84.26
FESTIVAL FUN PARKS LLC DBA ADVENTURELAND	DUES AND FEES	\$5,674.28
FUSIONSITE MIDWEST LLC	DUES AND FEES	\$254.99
HOYT BOB	OFFICIAL/JUDGE	\$100.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$1.13

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 04/24/2025 - 05/07/2025

Fiscal Year: 2024-2025

Vendor Name	Description	Check Total
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$4.85
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$1.13
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$4.85
IOWA HOSA	DUES AND FEES	\$1,250.00
MAHMENS SCOTT	OFFICIAL/JUDGE	\$100.00
MENARDS -13127	GENERAL SUPPLIES	\$242.00
MH ADVERTISING SPECIALTIES	GENERAL SUPPLIES	\$42.00
MONTICELLO SPORTS	GENERAL SUPPLIES	\$638.00
POINTCORE GRAPHIC SOLUTIONS	GENERAL SUPPLIES	\$139.80
PRAIRIE HIGH SCHOOL	DUES AND FEES	\$320.00
ROBERTS DEREK	OFFICIAL/JUDGE	\$150.00
SHANNON WRESTLING & TIMING, LLC	DUES AND FEES	\$1,011.00
SUN PRAIRIE HIGH SCHOOL	DUES AND FEES	\$100.00
THROWS PRO	GENERAL SUPPLIES	\$996.82
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$1.55
WESTERN DUBUQUE HIGH SCHOOL	DUES AND FEES	\$125.00
WILDEN RAY	OFFICIAL/JUDGE	\$362.70
WILDWOOD LODGE	STAFF TRAVEL	\$2,336.32
WINDSTAR LINES	STAFF TRAVEL	\$1,508.95
XAVIER HIGH SCHOOL	DUES AND FEES	\$125.00

Fund Total: \$24,015.15

Fund: STUDENT STORE

BRANDED CUSTOM SPORTSWEAR, INC	GENERAL SUPPLIES	\$1,832.00
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Fund Total: \$1,832.00

Grand Total: \$5,876,329.48

End of Report

AMENDMENT TO AGREEMENT

This Amendment to Financial Services Agreement ("Amendment"), is entered into the 12th day of May, 2025, 2025, by and between Linn-Mar Community School District, Iowa (the "Issuer"), and Piper Sandler & Co. ("Piper").

RECITALS

WHEREAS, the Issuer and Piper entered into a Financial Services Agreement dated as April 8, 2024 (the "Agreement"); and

WHEREAS, pursuant to Section 4 of the Agreement, the Issuer exercised its option and extended the automatic termination of the contract; and

WHEREAS, the Issuer desires to amend the Agreement to include the actual and/or proposed projects listed below (the "Project"); and

WHEREAS, the Issuer desires to engage Piper to render the services with respect to the Project.

NOW THEREFORE, the parties agree as follows:

The following Project is included in the scope of services to be provided under the Agreement:

Series 2025 SAVE Bonds ("Performance Center, Bond #2") expected to be dated on or around 6/24/2025, and if pursued by the Board the following estimated issuances:

Series 2026 PPEL Notes ("Indoor Activities Center, Wrestling & Locker Room Facility") expected to be dated on or around 5/1/2026 and issued in the amount of approx \$30,000,000-\$33,000,000, and

Series 2026, 2027 and/or 2028 SAVE Bonds ("Indoor Activities Center, Wrestling & Locker Room Facility") expected to be issued in the combined amount of approx \$25,000,000-\$30,000,000 as needed.

This amendment forms part of, is subject to and incorporated into the above-referenced Agreement.

IN WITNESS WHEREOF, the parties have executed this Amendment on the date first above written. By the signature of its representative below, each party affirms that it has taken all necessary action to authorize said representative to execute this Amendment.

Date: _____

By: _____
Linn-Mar Community School District
Its: Board President

Piper Sandler & Co.

Matthew R. Gillaspie

Matthew R. Gillaspie
Managing Director



Bohnsack & Frommelt LLP
Certified Public Accountants

1500 River Drive, Suite 200
Moline, Illinois 61265
563.343.9595
www.governmentalservice.com

April 15, 2025

To the Board of Education
Linn- Mar Community School District
2999 N. 10th Street
Marion, Iowa 52302

Attention: Jonathan Galbraith, Chief Financial Officer/Board Treasurer

We are pleased to confirm our understanding of the services we are to provide for Linn-Mar Community School District for the year ending June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Linn-Mar Community School District as of and for the year ending June 30, 2025.

Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Linn-Mar Community School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Linn-Mar Community School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedule
- 3) Schedule of Changes in Total Other Post-Employment Benefit Liability and Related Ratios
- 4) Schedule of the District's Proportionate Share of the Net Pension Liability of the Iowa Public Employees Retirement System
- 5) Schedule of District Contributions to the Iowa Public Employees Retirement System

We have also been engaged to report on supplementary information other than RSI that accompanies Linn-Mar Community School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole.

- 1) Schedule of expenditures of federal awards
- 2) Combining nonmajor fund statements and other schedules

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Introductory section
- 2) Statistical section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and the issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements. The objectives also include reporting on—

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and Government Auditing Standards, we exercise professional judgement and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, Government Auditing Standards do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement. We have identified the following significant risk(s) of material misstatement as part of our audit planning.

- Revenue recognition
- Management override of controls

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures-Internal Control

We will obtain an understanding of the government and its environment including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Linn-Mar Community School District's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Linn-Mar Community School District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Linn-Mar Community School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Linn-Mar Community School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards.

The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations including federal statutes, rules, and the provisions of contracts and grant agreements including award agreements. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for accuracy and completeness of that information including information from outside of the general and subsidiary ledger. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud

could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior findings should be available for our review on the first day of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period or, if they have changed, the reasons for such changes; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period or, if they have changed, the reasons for such changes; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

The District agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, the District agrees to contract us before it includes our reports or otherwise makes reference to us in any public or private securities offering. We may conclude that we are not otherwise associated with the proposed offering and that our association with the proposed offering is not necessary, providing the District agrees to clearly indicate that we are not associated with the contents of the official statement. The District agrees that the following disclosure will be prominently displayed in the official statement: Bohnsack & Frommelt LLP, our independent auditor, has not been engaged to perform, and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Bohnsack & Frommelt LLP also has not performed any procedures relating to this official statement.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information, and therefore, we are not required to read the information contained in these sites or to consider the consistency or other information in the electronic site with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, debt or other confirmations we request and will locate any documents selected by us for testing.

The Dropbox for Business portal is used solely as a method of exchanging information and is not intended to store Linn Mar's information. Upon completion of the engagement, data and other content will either be removed from the portal or become unavailable.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the District however management is responsible for distribution of the reports and financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Bohnsack & Frommelt LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Bohnsack & Frommelt LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by a cognizant agency or oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit

finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

Mia Frommelt is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to them.

Our fees for these services are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Interim billings will be submitted as work progresses and as expenses are incurred. Billings are due upon submission. Our fee for the services described in this letter will not exceed \$32,000 unless the scope of the engagement is changed, the assistance the District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment.

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing board of Linn-Mar Community School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue reports, or withdrawing from the engagement.

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will state the (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state the report is not suitable for any other purpose.

Government Auditing Standards require audit organization to provide a copy of their most recent external peer review report. Accordingly, our 2024 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Linn-Mar Community School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Mia Frommelt

Mia Frommelt, Partner

Bohnsack & Frommelt LLP

RESPONSE:

This letter correctly sets forth the understanding of Linn-Mar Community School District.

Management signature: _____

[Signature]

Title: _____

CFO/COO/Board Secretary

Date: _____

5/1/2025

Governance signature: _____

Title: _____

Katie Lowe Lancaster, Board President

Date: _____



Report on the Firm's System of Quality Control

To the Partners of Bohnsack & Frommelt LLP and the
Peer Review Alliance Report Acceptance Committee

We have reviewed the system of quality control for the accounting and auditing practice of Bohnsack & Frommelt LLP (the firm) in effect for the year ended February 29, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Bohnsack & Frommelt LLP in effect for the year ended February 29, 2024 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Bohnsack & Frommelt LLP has received a peer review rating of *pass*.

Kerber Rose, SC

May 9, 2024



Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> 22216000 Linn-Mar Performance Venue 3111 Tenth Street Marion, IA 52302	CONTRACT INFORMATION: Contract For: General Construction Date: 02/05/2024	CHANGE ORDER INFORMATION: Change Order Number: 007 Date: 05/02/2025
OWNER: <i>(Name and address)</i> Linn-Mar Community School District 2999 North Tenth Street Marion, IA 52302	ARCHITECT: <i>(Name and address)</i> OPN Architects 200 Fifth Avenue SE, Suite 201 Cedar Rapids, IA 52401	CONTRACTOR: <i>(Name and address)</i> McComas-Lacina Construction 1310 Highland Court Iowa City, IA 52240

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 019.1	ITC-020	Existing Roof Edge Conditions	\$ 9,771.01
COR 023	RFI-075	Beam Bearing Near Existing Sprinkler Room	\$ 2,072.83
COR 024.1	None	Ball Drip Valve and Emergency Repair	\$ 24,749.36
COR 025.1	ITC-025	Generator Pad Foundation	\$ 10,744.70
COR 031	RFI-068	U-Brackets for Front Fill Speakers	\$ 1,956.96
COR 033	ITC-028R	Added Access Panel for Restroom Chase	\$ 836.11
COR 034.1	ITC-035R	Elevator Cab Flooring	\$ 290.76
COR 035	RFI-106	Added Parapet Framing at Sprinkler Room	\$ 1,002.08

TOTAL: \$ 51,423.81

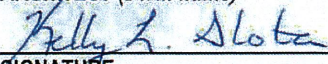
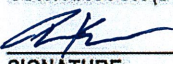
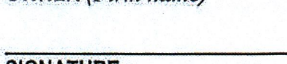
The original Contract Sum was	\$ 25,507,000.00
The net change by previously authorized Change Orders	\$ -106,615.02
The Contract Sum prior to this Change Order was	\$ 25,400,384.98
The Contract Sum will be increased by this Change Order in the amount of	\$ 51,423.81
The new Contract Sum including this Change Order will be	\$ 25,451,808.79

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects	McComas-Lacina Construction	Linn-Mar Community School District
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
		
SIGNATURE	SIGNATURE	SIGNATURE
Kelly Slota, Construction Administrator	Phil Keppler	Katie Lowe Lancaster, Board President
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
05/02/2025	5 / 2 / 25	
DATE	DATE	DATE

K-12 Technology Group

N48 W14336 Hampton Road
Menomonee Falls, WI 53051
P: (262) 781-3400 F: (262) 781-8826

**Quote****Number** AAAQ7294**Date** Mar 31, 2025

QTY of office phones reduced to 150 (from 200)

Sold To	Ship To	Sales Rep
Linn-Mar Community School District Jeri Ramos LRC-Technology Department 2999 N 10th St Marion, IA 52302 United States Phone (319) 447-3066 Fax	Linn-Mar Community School District Jeri Ramos LRC-Technology Department 2999 N 10th St Marion, IA 52302 United States Phone (319) 447-3066 Fax	Scott Fuhrmann Phone: (262) 364-5146 Email: sfuhrmann@k12techgroup.com

Here is the quote you requested.

Terms

Upon Receipt

P.O. Number**Ship Via**

Line	Qty	Description	Unit Price	Total
------	-----	-------------	------------	-------

1	700	Poly Edge E220 IP Phone - Corded - Corded/Cordless - Bluetooth - Desktop, Wall Mountable - Black - VoIP - 2 x Network (RJ-45) - PoE Ports	\$87.26	\$61,082.00
---	-----	---	---------	-------------



*Overview | A phone with high standards
Easy to use and packed with features, the Poly Edge E220 IP desk phone keeps you sounding professional and productive. Bring style to any desktop or reception area with cutting-edge design and stay on track with Poly noise reduction technology.*

Always-on reliability

The Poly Edge E220 IP desk phone is always on, easy to use, secure, reliable, and stable. With everyday features at your fingertips, they're everything you want in an entry level or common area phone.

Enterprise-quality sound

Our most versatile phones today, the Poly E220 offer quality audio with Poly HD voice. They reduce noise and distractions with Poly NoiseBlockAI and Acoustic Fence technologies.

Integrated protection

Rest assured that your devices, enhanced with Microban® antimicrobial product protection, stay cleaner, fresher, and more durable for longer. Protection that lasts the life of the product, actively reducing the growth of bacteria 24/7.

*Features | All the features you could ask for
Get fast access to features via the main 2.8"*

SUBJECT TO ANY MASTER AGREEMENT IN EFFECT BETWEEN YOU AND K12 TECHNOLOGY GROUP, YOUR ACCEPTANCE OF THIS QUOTE IS EXPRESSLY CONDITIONED ON YOUR ACCEPTANCE OF K12 TECHNOLOGY GROUP'S STANDARD TERMS AND CONDITIONS, LOCATED AT WWW.K12TECHGROUP.COM. ANY TERMS IN ANY PURCHASE ORDER OR OTHER DOCUMENT YOU PROVIDE TO US AT ANY TIME THAT DIFFER FROM K12 TECHNOLOGY GROUP'S STANDARD TERMS AND CONDITIONS OR ANY APPLICABLE MASTER AGREEMENT ARE HEREBY OBJECTED TO.

Line	Qty	Description	Unit Price	Total
------	-----	-------------	------------	-------

color display with a light status indicator and soft keys under the display. 4-line keys support up to 16 lines and contacts. A new pagination key brings additional lines/contacts into view.

Versatile connectivity
Enjoy better connectivity with two high-speed GigE PoE Ethernet ports for the LAN connection to your IP phone with a passthrough connection to your PC. And a Poly headset for your workstyle: Bluetooth®, USB, RJ9, or Electronic Hook Switch.

Perfectly paired
Integrated Bluetooth® 5.0 gives you freedom to move about the office with your Poly Bluetooth® headset and answer your mobile phone calls from your desk phone. Fast pairing on selected Poly headsets makes connecting your headset easy.

Accessibility is key
Enhance the user experience with phones that sound great and are more efficient. Features like improved accessibility with text-to-speech, screen color adjustments for color blindness, and bigger font settings provide more ways to connect.

2	150	Poly CCX 400 IP Phone - Corded - Corded - Desktop, Wall Mountable - Black - 24 x Total Line - VoIP - 5" LCD - 2 x Network (RJ-45) - PoE Ports	\$156.64	\$23,496.00
---	-----	---	----------	-------------



Overview | "Entry-level" just got sweeter
The Poly CCX 400 is an entry-level business phone that's easy to use. Its interface is simple and intuitive. And contacts and meetings are one swipe or one tap away on a color touch screen.

Sound your best
Hear every nuance with Poly HD Voice and Poly Acoustic Clarity technologies. Poly Acoustic Fence technology reduces distracting background noise and makes calling a pleasure.

Stylish, ultra-usable design
Enjoy the ergonomic design and the intuitive user touchscreen interface that saves you the hassle of learning new features and functions. When a phone is this easy, better collaboration and productivity aren't far behind.

Features | Audio clarity
Conversations stay clear with Poly HD Voice and Poly Acoustic Clarity technologies.

Distraction-free calls
Reduce distracting background noise with Poly Acoustic Fence technology.

Touchscreen controls
Contacts and meetings are easily accessible via the color touchscreen with 5" multi-touch LCD display.

IT friendly
Easy for IT to manage with provisioning and management of telephony deployment and support.

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Line	Qty	Description	Unit Price	Total
------	-----	-------------	------------	-------

Optional wall mount
Wall mountable with optional CCX 400 wall
mount kit sold separately.
Communications platforms
An IT manager's dream, this desk phone was
created for communication and is optimized and
certified to work with top virtual meeting
providers

SubTotal	\$84,578.00
Tax	\$0.00
Shipping	\$0.00
Total	\$84,578.00

Quote expires on 4/30/2025

Accepted by: _____
Katie Lowe Lancaster, Board President

Date: _____

Please contact me if I can be of further assistance.

SUBJECT TO ANY MASTER AGREEMENT IN EFFECT BETWEEN YOU AND K12 TECHNOLOGY GROUP, YOUR ACCEPTANCE OF THIS QUOTE IS EXPRESSLY CONDITIONED ON YOUR ACCEPTANCE OF K12 TECHNOLOGY GROUP'S STANDARD TERMS AND CONDITIONS, LOCATED AT WWW.K12TECHGROUP.COM. ANY TERMS IN ANY PURCHASE ORDER OR OTHER DOCUMENT YOU PROVIDE TO US AT ANY TIME THAT DIFFER FROM K12 TECHNOLOGY GROUP'S STANDARD TERMS AND CONDITIONS OR ANY APPLICABLE MASTER AGREEMENT ARE HEREBY OBJECTED TO.



Division Number

INVOICE TO

BILL NAME

Linn Mar Community Schools

ATTENTION

Accounts Payable

ADDRESS 1

2000 10th Street

ADDRESS 2

CITY / STATE

Marion, IA

ZIP CODE

52302

TELEPHONE

FA

EMAIL

SITE LOCATION

SITE NAME

Varies - See Addendum A

ADDRESS

CITY / STATE

ZIP CODE

TELEPHONE

FA

AUTHORIZED BY

TITLE

CONTACT

Michelle Osborn

TITLE

O&M Secretary

EMAIL

CUSTOMER SERVICE AGREEMENT

AGREEMENT

DIVISION

0

ACCOUNT

N/O	CONT GRP	TYPE	SIZE	C	QTY	ACCT TYPE	C/O	SERVICE FREQUENCY	EST LIFTS	S	PO REQ	RCPT REQ	LANDFILL CODE	LANDFILL AMOUNT	OPEN/ CLOSE DATE	LIFT CHARGE	MONTHLY CHARGE	EXTRA LIFT	Additional Charges	Supplemental Charges
N	1			N		P													Varies depending on size & frequency, see Addendum A	Delivery \$75.00 Extra Yards \$35.00 Exchange \$199.00 Removal \$110.00 Relocate \$55.00 Contamination \$175.00

FI Waste Services, LLC OR Allied Waste Services of Cedar Rapids, Republic Services of Cedar Rapids

HEREINAFTER REFERRED TO AS THE COMPANY

The undersigned individual signing this Agreement on behalf of Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of Customer.

BY:

TITLE: Board President

(AUTHORIZED CUSTOMER SIGNATURE)

BY: Katie Lowe Lancaster

CUSTOMER NAME (PLEASE PRINT)

DATE OF AGREEMENT

BY:

TITLE:

(AUTHORIZED REPUBLIC SERVICES AGENT SIGNATURE)

COMMENTS

See Addendum A. Exempt from fuel, environmental and administrative fees. 7 increase in service fees year 2 & 3

7 increase in service fees year 2 & 3

See reverse for TERMS AND CONDITIONS

4/25/2025 2:45 PM

Linn Mar '25 Renewal Agreement Terms 4/25/25 Linn Mar Service Agreement

1 of 5

TERMS AND CONDITIONS

AGREEMENT. This Customer Service Agreement consists of the service details above, including the Comments ("Service Details"), and these Terms and Conditions (together, the "Agreement"). If Customer's Site is located within a franchised service area and the Terms and Conditions in this Agreement conflict with the applicable franchise agreement with respect to the Services covered by such franchise agreement, the terms and conditions in the franchise agreement shall control.

TERM (SCHEDULED AND ON-CALL SERVICES). FOR ALL SCHEDULED AND ON-CALL SERVICES, THE INITIAL TERM OF THIS AGREEMENT SHALL BEGIN ON THE DATE WHEN SERVICE COMMENCES AND CONTINUE FOR 36 MONTHS. UNLESS OTHERWISE SPECIFIED, THIS AGREEMENT SHALL AUTOMATICALLY AND SUCCESSIVELY RENEW FOR ONE MONTH UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF TERMINATION TO THE OTHER AT LEAST 60 DAYS, BUT NOT MORE THAN 180 DAYS, BEFORE THE END OF THE THEN-CURRENT TERM.

TERM (TEMPORARY SERVICES). FOR ALL TEMPORARY SERVICES, THE TERM SHALL BEGIN ON THE EFFECTIVE DATE AND CONTINUE THROUGH THE FINAL LIFT OF THE TEMPORARY CONTAINER(S).

WASTE DEFINITIONS. "Waste Material" means all non-hazardous solid waste and Recyclable Material. Waste Material excludes all radioactive, volatile, flammable, corrosive, explosive, regulated medical, infectious, biomedical, biohazardous, pollutants, contaminants, or hazardous waste, toxic substance or material, each as defined by, characterized or listed under Applicable Law (collectively, "Excluded Waste"). "Recyclable Material" is material that Company determines can be recycled such as aluminum, used beverage containers, cardboard (free of wax), ferrous metal cans, mixed office paper, newspaper, and plastics containers.

SCOPE OF SERVICES. Customer grants to Company the exclusive right to collect and dispose of and/or recycle all of Customer's Waste Material on a scheduled and/or temporary basis as set forth in the Service Details ("Services"), and Company agrees to furnish such Services in compliance with all applicable international, federal, state, or local laws or regulations ("Applicable Laws"). Customer represents and warrants that all material to be collected under this Agreement shall be only acceptable Waste Material. Customer agrees not to deposit, or permit the deposit for collection of, any Excluded Waste. Title to and liability for any Excluded Waste shall remain with Customer and shall at no time pass to Company. Company shall acquire title to conforming Waste Materials when they are collected or received by Company.

PAYMENT AND CHARGES. Customer shall pay Company all rates, fees, taxes and other amounts payable under this Agreement for the Services ("Charges") within 20 days after the date of Company's invoice. Any invoiced amounts not received by their due date are subject to a late payment fee, and any payment returned for insufficient funds is subject to an insufficient funds fee, both in an amount at Company's discretion up to the maximum amount allowed by Applicable Law. Customer acknowledges that any late or insufficient funds fees charged by Company are not to be considered a penalty or interest but are a reasonable charge for late or insufficient payments. If indicated in the Service Details, Customer shall pay administrative fees ("ADMIN"), fuel recovery fees ("FRF") environmental recovery fees ("ERF") and a recycling processing charge ("RPC") in the amounts shown on each of Company's invoices, which fees Company may change from time to time by showing the amount on Customer's invoice (additional information regarding these fees is available on the "Understanding Our Fees" page of Company's website, www.republicservices.com). ADMIN, FRF and ERF are not associated with any explicit cost to service Customer's account but are designed to help Company recover certain costs and achieve an acceptable operating margin. If applicable, Company may impose additional Charges at its prevailing rates for extra service, extra yards, minimum lift, contamination, service attempts and container delivery, relocation, removal and exchange, and other additional services not listed in the Service Details. If Company becomes concerned about Customer's creditworthiness and/or Customer makes any late payment, Company may require Customer to pay a deposit in an amount equal to two months' Charges under this Agreement if allowed by Applicable Law. The rates set forth in the Service Details do not include taxes or franchise and/or local fees, which shall be separately itemized on Customer's invoice where applicable.

ADJUSTMENTS TO CHARGES. Notwithstanding any information contained in the Service Details, Company may, from time to time by notice to Customer (on its invoice), add a surcharge, fee or increase any Charges provided in this Agreement to account for: (a) increased Company costs due to uncontrollable events including, but not limited to, changes in Applicable Laws, imposition of taxes, fees or surcharges, or acts of God such as fires, weather, disease, strikes or terrorism; (b) increased disposal or processing costs; (c) increased transportation costs; (d) costs or fees due to the inclusion of Excluded Waste and/or contamination; (e) decreased value of Recyclable Material or changes in commodity markets; or (f) actual Services or equipment that differ from those listed in the Service Details. Subject to any Comments in the Service Details, Company may, from time to time by notice to Customer (on its invoice), increase any Charges provided in this Agreement to achieve or maintain an acceptable operating margin as determined in Company's sole discretion. Company may also increase Charges for any other reason with Customer's consent, which may be evidenced verbally, in writing, or by the parties' actions and practices.

SERVICE CHANGES. The parties may change the type, size or amount of equipment, the type or frequency of Service, and correspondingly the Charges by mutual agreement, which may be evidenced verbally, in writing, by payment of the invoice, or by the parties' actions and practices. In the event there are changes to Services and/or Charges, or Customer changes its Site Location within the area in which Company provides collection and disposal (or processing) services, the parties agree that this Agreement shall continue in full force and effect as so adjusted.

RESPONSIBILITY FOR EQUIPMENT; ACCESS. Any equipment furnished by Company shall remain Company's property. Customer shall be liable for all loss or damage to such equipment (except for normal wear and tear and for loss or damage resulting from Company's handling of the equipment). Customer shall use the equipment only for its proper and intended purpose and shall not overload (by weight or volume), move, or alter the equipment. If a Company container is moved from Customer's Site Location by anyone other than Company, Customer agrees to pay Company \$250 per moved container, which amount is a reasonable estimate of the damage Company will incur from the unauthorized moving of its container. After the Initial Term, Company may increase the fee for the unauthorized moving of its container at its discretion. Customer shall provide safe, unobstructed access to the equipment on the scheduled collection day. Company may charge an additional fee for any additional collection service required by Customer's failure to provide access. Company shall not be responsible for any damages to Customer's pavement, curbing, or other driving surfaces resulting from Company providing service at Customer's Site Location.

INDEMNIFICATION. COMPANY SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS CUSTOMER FROM AND AGAINST ANY LOSSES TO THE EXTENT ARISING FROM (A) COMPANY'S BREACH OF THIS AGREEMENT; OR (B) COMPANY'S NEGLIGENCE OR WILLFUL MISCONDUCT. THE OBLIGATIONS SET FORTH IN THIS SECTION SHALL SURVIVE THE EXPIRATION AND/OR TERMINATION OF THIS AGREEMENT. CUSTOMER SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS TO THE FULLEST EXTENT PERMITTED BY LAW COMPANY, ITS PARENT, AND CORPORATE AFFILIATES FROM AND AGAINST ANY AND ALL CLAIMS, DAMAGES, SUITS, PENALTIES, FINES, REMEDIATION COSTS, AND LIABILITIES (INCLUDING COURT COSTS AND REASONABLE ATTORNEYS' FEES) (COLLECTIVELY, "LOSSES") ARISING FROM (A) CUSTOMER'S BREACH OF THIS AGREEMENT; (B) CUSTOMER'S NEGLIGENCE OR WILLFUL MISCONDUCT; (C) EXCLUDED WASTE CONTAINED IN CUSTOMER'S WASTE MATERIAL; AND (D) CUSTOMER'S USE, OPERATION, OR POSSESSION OF COMPANY'S EQUIPMENT.

SUSPENSION; TERMINATION. If any amount due from Customer is not paid within 60 days after the date of Company's invoice, Company may, without notice and without terminating this Agreement, suspend collecting and disposing of Waste Material until Customer has paid such amount to Company. If Company suspends service, Customer shall pay Company a service interruption fee in an amount determined by Company in its discretion up to the maximum amount allowed by Applicable Law. Either party may terminate this Agreement upon 30 days prior written notice to the other party if the other party breaches a material obligation of the Agreement (including non-payment) and fails to cure such breach within 10 days after receiving written notice of the breach. Company may terminate this Agreement for its convenience upon 30 days prior written notice to Customer.

LIQUIDATED DAMAGES. If Customer terminates this Agreement before its expiration for any reason other than Company's breach (or if Company terminates this Agreement due to Customer's non-payment), Customer shall pay Company an amount equal

to the average Charges from Customer's last 6 invoices multiplied by the lesser of (a) six months or (b) the number of months remaining in the Term. Customer acknowledges that in the event of such a termination, actual damages to Company would be uncertain and difficult to ascertain, such amount is the best, reasonable and objective estimate of the actual damages to Company, such amount does not constitute a penalty, and such amount is reasonable under the circumstances. Any amount payable under this paragraph shall be in addition to amounts already owing under this Agreement.

RIGHT OF FIRST REFUSAL. Customer agrees to notify Company in writing of any offer that Customer receives from any third party relating to the provision of any permanent or temporary collection, disposal or recycling services during any term of this Agreement ("Offer") and agrees to give Company the right of first refusal and reasonable opportunity to match such Offer prior to acceptance.

COMMUNICATIONS. To ensure timely and accurate receipt of communications, all communications to Company regarding this Agreement and/or the Services must come directly from Customer. Customer acknowledges that Company will not accept any communications from any third parties acting as the Customer's agent or representative (absent proof of medical necessity as reasonably determined by Company). All written notices to Company pertaining to this Agreement shall be sent prepaid certified or overnight mail, return receipt requested, and must be received by Company. Any notice related to this Agreement will be deemed effective no less than 60 days from the certified mail return receipt date.

DISPUTE RESOLUTION-ARBITRATION; CLASS ACTION WAIVER. (a) Except for Excluded Claims (defined below), Customer and Company agree that any and all existing or future controversy or claim between them arising out of or related to this Agreement, whether based in contract, law or equity or alleging any other legal theory, or arising prior to, in connection with, or after the termination of this Agreement, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules with a single arbitrator, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. (b) Customer and Company agree that under no circumstances, whether in arbitration or otherwise, may Customer bring any claim against Company, or allow any claim that Customer may have against Company to be asserted, as part of a class action, on a consolidated or representative basis or otherwise aggregated with claims brought by, or on behalf of, any other entity or person, including other customers of Company or its parent or corporate affiliates. (c) The following claims constitute "Excluded Claims" and are not subject to mandatory binding arbitration: (i) either party's claims against the other in connection with bodily injury or real property damage; (ii) claims for indemnity pursuant to the Indemnification Section of this Agreement; and (iii) Company's claims against Customer for collection or payment of Charges, damages (liquidated or otherwise), or any other amounts due or payable to Company by Customer under this Agreement.

MISCELLANEOUS. (a) This Agreement shall be governed by and construed in accordance with the internal laws of the State where the Services are provided, without giving effect to any conflict of law provision. (b) This Agreement represents the entire agreement between the parties and supersedes all prior agreements, whether written or verbal, that may exist between the parties for the same Services. (c) Except for Customer's obligation to pay amounts due to Company, any failure or delay in performance due to contingencies beyond a party's reasonable control, including strikes, riots, terrorist acts, compliance with Applicable Laws or governmental orders, fires and acts of God, shall not constitute a breach of this Agreement. (d) Company shall have no confidentiality obligation with respect to any waste or recyclable materials. (e) Company may assign this Agreement without Customer's consent. This Agreement shall be binding upon and inure solely to the benefit of the parties and their permitted successors and assigns. (f) If any provision of this Agreement is declared invalid or unenforceable, it shall be modified so as to be valid and enforceable but so as most nearly to retain the intent of the Parties. If such modification is not possible, such provision shall be severed from this Agreement. In either case, the validity and enforceability of the remaining provisions of this Agreement shall not in any way be affected thereby. (g) Failure or delay by either party to enforce any provision of this Agreement will not be deemed a waiver of future enforcement of that or any other provision. (h) If any litigation or arbitration is commenced under this Agreement, the successful party shall be entitled to recover, in addition to such other relief as the court may award, its reasonable attorneys' fees, expert witness fees, litigation and arbitration related expenses, and court or other costs incurred in such litigation, arbitration or proceeding. (i) Customer and Company agree that electronic signatures are valid and effective, and that an electronically stored copy of this Agreement constitutes proof of the signature and contents of this Agreement, as though it were an original.

The following Terms and Conditions apply to Customer only if Customer is receiving the applicable Service from Company.

CONTAINER REFRESH. If the Services include Container Refresh, Customer is limited to one (1) exchange of each participating container every 12 months of paid enrollment; any additional exchange is subject to Company's standard container exchange fee. Customer agrees that during any enrollment year in which Customer receives an exchange under the program, any request by Customer to cancel Container Refresh will not be effective until Customer completes payment for 12 consecutive months of enrollment in the program. The Charge for Container Refresh will be itemized on Customer's invoice, which Charge may be changed by Company by showing the amount of the new Charge on Customer's invoice. Company reserves the right to suspend or cancel the Container Refresh program at any time.

RECYCLABLE MATERIAL. If the Services include recycling, Customer shall comply with all Applicable Laws regarding the separation of solid waste from Recyclable Material and not place items in any recycling container that may make the Recyclable Material unsuitable for recycling or decrease the value of the Recyclable Material. Customer agrees that Company in its sole discretion may determine whether any load of Recyclable Material is contaminated and may refuse to collect it or may collect it but charge Customer for any additional costs, fees or surcharges associated with sorting, processing, contamination, transportation, and/or disposal. ROLL-OFF. Republic may charge rent or a minimum lift charge if a roll-off container is not lifted or hauled at least once per month. The following additional terms shall apply to any roll-off service: (a) Company will not accept: white goods, tires, drums, paint, solvents, chemicals, or other such materials that would be considered flammable or explosive, or other materials not permitted to be disposed of at the designated disposal facility. (b) If the roll-off is loaded with extremely heavy material, such as block concrete, asphalt, dirt or roofing material, such material must be evenly distributed at the bottom of the roll-off and shall not exceed three feet in depth. (c) Customer shall not load materials above the top of the rolloff. (d) Customer shall close and latch the back door of the roll-off before service. The driver cannot load a roll-off with an open or unlatched back door. (e) If Company is unable to safely haul a roll-off, Customer shall off-load the impermissible overage or type of materials or otherwise improve any conditions necessary to enable safe hauling. Customer will be charged a dry run fee for each attempted trip where hauling does not occur. (f) If Company hauls an overloaded roll-off, Customer shall be responsible for all service charges based on the actual tonnage hauled, plus any tickets, fines, penalties or damages incurred by Republic due to the overweight container.

EQUIPMENT RENTAL. Rented equipment shall remain at Customer's Site Location at all times, except when handled by Company. Customer shall not make any changes, alterations, additions, or improvements in or to the equipment or move or relocate the equipment without Company's prior written consent. Customer shall allow Company and/or its designee to enter the Site to examine or inspect the equipment, perform preventative maintenance and repairs, or for any other purpose permitted by this Agreement. Customer agrees that the installation of the equipment is for the primary benefit of Company to provide services, and that Company has the right, at any time and at its sole discretion, to substitute the equipment for similar equipment of make and size, or of a make and size that provides for more efficient or economical service.

MAINTENANCE. Company shall maintain the equipment in good operating condition and make repairs necessitated only by normal wear and tear. Customer shall be responsible for repairs, replacement parts, and labor necessitated by abuse or negligent operation or care of the equipment. Once installed, Customer shall have the care, custody, and control of the equipment. Customer assumes all risks of loss, damage, destruction or interference with the use of, and accepts responsibility for, the equipment and the supervision and operation of the equipment, accessories and contents during the term of this Agreement. Company will not be responsible for installation of utility service necessary to operate the equipment or any utility service charges attributable to the equipment's operation. If electrical or any other installment requirements are not satisfied prior to delivery of the equipment, Company may charge Customer all costs incurred by Company for its inability to complete the installation of

the equipment. Customer shall be responsible for (a) connecting the equipment to the electrical service and any other utility services in conformance with all applicable building and zoning codes and regulations, (b) providing the necessary electrical power to operate the equipment, and (c) all costs of electrical wiring, and/or other utility hook-up and inspection thereof necessary for use of the equipment.

CUSTOMER'S OBLIGATIONS. Customer shall operate the equipment solely for its intended purpose and in strict conformance with this Agreement, the manufacturer's and Company's instructions, and shall not allow the equipment to be used by any person other than Customer's employees without Company's written consent. Customer shall comply with all reporting and operating requirements related to the operation, maintenance, and management of the equipment as required by Company or as otherwise mandated by Applicable Laws. Any Site-related licenses and permits concerning the equipment shall be obtained and maintained by Customer at Customer's sole cost and expense. Customer shall take all action necessary to ensure that the equipment is not abused, misused, or otherwise harmed by Customer or its employees, agents, and representatives or any other persons. Customer shall immediately notify Company of any damage to the equipment, or any injuries relating to the use or operation of the equipment. Customer shall keep the equipment free from any and all liens and claims and shall not do or permit any act whereby Company's title or rights might be encumbered or impaired.

DISCLAIMER OF WARRANTIES; DAMAGES. COMPANY MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT LIMITATION, THE CONDITION OF THE EQUIPMENT, ITS MERCHANTABILITY OR ITS FITNESS FOR ANY PARTICULAR PURPOSE, AND COMPANY HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES THEREFOR. COMPANY EXPRESSLY DISCLAIMS ALL INCIDENTAL, CONSEQUENTIAL, PUNITIVE, OR EXEMPLARY DAMAGES ARISING IN CONNECTION WITH THIS AGREEMENT OR THE EQUIPMENT, INCLUDING, WITHOUT LIMITATION, LOST SALES AND PROFITS AND OTHER BUSINESS INTERRUPTION DAMAGES, EVEN IF COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND WITHOUT REGARD TO THE NATURE OF THE CLAIM OR THE UNDERLYING THEORY OR CAUSE OF ACTION (WHETHER IN CONTRACT, TORT, OR OTHERWISE), AND CUSTOMER HEREBY EXPRESSLY WAIVES AND RELEASES COMPANY FROM AND AGAINST ANY SUCH DAMAGES.

ELECTRONIC MATERIAL AND/OR BULB & BATTERY (UNIVERSAL) RECYCLING SERVICES. Electronic Material Services and/or Bulb & Battery (Universal) Recycling Services are provided only within the continental United States (not available in Alaska or Hawaii). Company or its subcontractor shall collect, transport, or receive via mail, treat, recycle, and/or dispose of Electronic Material and/or Bulbs & Batteries as provided in the Service Details. Customer acknowledges and understands that due to a variety of factors, including without limitation market conditions and processing costs, some or all of the Electronic Material and Bulbs & Batteries may be disposed of in a disposal facility and not recycled. Weights and/or unit counts of all Electronic Material and Bulbs & Batteries shall be determined upon receipt by Company or its subcontractor. All references to "Company" in this section of the Agreement shall also include Company's subcontractor(s).

ADDITIONAL DEFINITIONS. The following additional definitions apply to Electronic Material Services and Bulb & Battery Recycling Services only:

"Box Mail-Back Services" means services in which Company delivers boxes or containers designated for the packing and shipping of Electronic Material or Bulbs & Batteries by Customer (hereinafter "Box") to the designated processing facility.

"Bulbs & Batteries" means those materials included in the Environmental Protection Agency's Universal Waste regulations set forth in 40 C.F.R. 273, including bulbs, batteries, TSCA-exempt ballasts and non-PCB ballasts, lamps, and other mercury-containing items and materials.

"Bulb & Battery Recycling Services" includes Box Mail-Back Services as a means to recycle or dispose of Bulbs & Batteries.

"Electronic Material" consists of any High Grade, Low Grade and Video Display Devices that are not excluded by these provisions relating to Electronic Material Services. Electronic Material does not include any solid waste, non-electronic Recyclable Material or Excluded Waste.

"Electronic Material Services" includes Box Mail-Back, Pack-Up and Pick-Up and/or Full Service as a means to recycle or dispose of Electronic Material. "Excluded Waste" means any material other than Electronic Material or Bulbs & Batteries. Electronic Material and Bulbs & Batteries may not be commingled. If Electronic Material is commingled with Bulbs & Batteries for a Bulb & Battery Recycling Service, the Electronic Material will be treated as Excluded Waste, and vice versa.

"Full Service" means services in which Company provides all necessary containers, packaging, removal, loading and shipping of the Electronic Material to the designated processing facility.

"High Grade" means electronic items that contain gold, silver and/or large circuit boards including, but not limited to, computers, switching equipment, telephones (cellular, cordless, wireless), and telephone carrier switching equipment.

"Low Grade" means electronic items that consist mostly of plastic and metal including, but not limited to, printers, keyboards/mice, countertop appliances with cords, media storage devices, and video games and accessories.

"Pack Up & Pick Up Services" means services in which pre-packaged or palletized Electronic Material are collected by Company from a Site Location and transported directly to the designated processing facility. "Video Display Device" means computer terminal, oscilloscope, TV (CRT, LCD, plasma, rear projection), IT equipment, E-waste containing glass, monitor (CRT, LCD, plasma), and tablets.

BOX MAIL-BACK SERVICES. In connection with Box Mail-Back Services, the following additional terms shall apply:

Pre-Payment; No Refunds. With respect to Electronic Material, payment for Box Mail-Back Services is made in advance and if Customer returns an unused Box, Customer will receive a refund of up to 50% of the purchase price. If Customer subsequently requests a Box for Electronic Material, Customer will be responsible for full pre-payment. With respect to Bulbs & Batteries, payment for Box Mail-Back Services is made in advance and will not be refunded after a Box has been shipped to Customer. If Customer returns an unused Box, Customer will be responsible for its shipping cost to return the Box plus a restocking fee, which is \$14 for a lamp box and \$12 for a battery/ballast box (restocking fees for other types of Boxes may vary). If Customer subsequently decides they require a Box, Customer will be responsible for the cost of re-shipping the Box.

Expiration of Boxes. Each Box must be received by Company or its subcontractor by the expiration date printed on the prepaid return shipping label, which is typically twelve (12) months (the "Expiration Date"). If Customer ships a Box (for Electronic Material only) after its original Expiration Date or requests up to a one-year extension of the Expiration Date, Customer shall pay Company an additional fee in the amount of 50% of the original Box purchase price. Company has no obligation after the Expiration Date (original or extended, if applicable) to process materials sent in for recycling and may return such materials to Customer at Customer's expense.

Safe Packaging Obligation. Customer is responsible for complying with all packaging (including safely packaging contents), sealing, and shipping instructions included with each Box.

Electronic Material Specifications. With respect to Electronic Material Box Mail-Back Services, Company reserves the right to bill additional amounts for any of the following: (i) any Box exceeding its specified maximum weight in the amount of up to \$0.83 per pound; (ii) shipping materials in the wrong Box or mixing materials in a Box; (iii) shipping materials that require additional labor for unpacking or disassembly up to \$0.37 per pound; (iv) processing electronics containing wood up to \$0.23 per pound; (v) additional shipping charges beyond the amounts prepaid for any prepaid label; and/or (vi) return shipping charges for any Excluded Waste or Boxes received with expired labels.

Bulbs & Batteries Specifications. With respect to Bulb & Battery Recycling Box Mail-Back Services, Company reserves the right to bill additional amounts for any of the following: (i) any Box exceeding its specified maximum weight up to \$1.50 per pound; (ii) shipping materials in the wrong Box or mixing materials in a Box; (iii) shipping materials that require additional labor for unpacking or disassembly; (iv) additional shipping charges beyond the amounts prepaid for any prepaid label; and/or (v) return shipping charges for any Excluded Waste or boxes with expired labels received by Company.

Automatic Reordering. For automatic reordering of Box Mail-Back Services, the following provisions will apply:

Upon receipt of a Box from Customer, Company will automatically send Customer a Box identical to the one returned by Customer. Any Box must be used by Customer within twelve (12) months of receipt or an additional charge may apply.

Company may increase rates to cover increases in shipping, recycling, refurbishment, reuse, and/or disposal rates upon notice to Customer.

Customer shall have 30 days following the expiration or termination of the Electronic Material Services or Bulb & Battery Recycling Services, as applicable, to use and return all of the Boxes in Customer's possession. Company reserves the right to bill Customer for any Boxes not received by Company within 30 days following the expiration or termination of the Electronic Material Services or Bulb & Battery Recycling Services, as applicable.

PACK-UP & PICK UP SERVICES. In connection with Pack Up & Pick Up Services, the following additional terms shall apply:

Safe Packaging Obligation. Customer is responsible for complying with all safety, packaging, sealing, and loading/palletizing instructions (including removing materials from their original packaging and/or not individually wrapping all materials) included with each order, and shall ensure such is completed prior to the scheduled pickup date.

Electronic Material Specifications. With respect to Electronic Material Pack-Up and Pick-Up Services, Customer shall ensure that Electronic Material is sorted into the following categories: (1) Video Display Devices; (2) High Grade; (3) Low Grade. A full list of Video Display Devices, High Grade and Low Grade Electronic Material is available upon request. If the Electronic Material is not properly sorted, Customer shall pay Company a sorting charge of up to \$0.22 per pound. If Electronic Material are not removed from their original packaging, an additional unpacking fee in the amount of up to \$0.37 per pound will apply. If Electronic Material are not properly loaded and palletized, an additional unsafe load conditions fee in the amount of up to \$0.37 per pound will apply.

FULL SERVICE. There is a minimum charge for Full Service. For loads of Electronic Material up to 466 pounds, the minimum charge for Full Service will be \$660. For loads of Electronic Material over 466 pounds, the charge for Full Service will be the weight of the load multiplied by the per pound charge quoted in the Service Details.

CUSTOMER INITIAL:

DATE:

Linn-Mar Community Schools- Addendum A									
36 month service agreement, non-auto renewing.									
Exempt from environmental, fuel, administrative, and late fees.									
Rates begin 5/15/25									
Summer schedule typically reduces schedule to once or twice per week on all containers. Rates will be adjusted proportionately.									
Roll off containers will be provided at a rate of \$185/haul, \$57.60/T disposal, and \$90 delivery charge.									
Confidential to Linn Mar Community Schools & Republic Services									
Republic Account Number	School Name	Trash Size/Frequency	Service Days	Current Rates	Proposed Rates	Recycle Size/Frequency	Current Rates	Proposed Rates	Service Days
897-14176	Bowman Woods	8yd, 2/wk	Mo, Th	\$ 380.52	\$ 270.19	4yd, 2/wk	\$ 190.25	\$ 140.29	Mo, Th
897-14177	Indian Creek	8yd, 2/wk	Mo, Th	\$ 365.89	\$ 270.19	8yd, 2/wk	\$ 365.89	\$ 270.19	Mo, Th
897-14178	Westfield	8yd, 2/wk	Mo, Th	\$ 380.52	\$ 270.19	4yd, 2/wk	\$ 190.25	\$ 140.29	Mo, Th
897-14180	Echo Hill	8yd, 2/wk	We, Fr	\$ 380.52	\$ 270.19	4yd, 2/wk	\$ 190.25	\$ 140.29	Mo, Th
897-14181	Wilkins	8yd, 2/wk	Tu, Th	\$ 313.18	\$ 270.19	4yd, 2/wk	\$ 156.60	\$ 140.29	Mo, Th
897-14182	Linn Grove	8yd, 2/wk	Mo, Th	\$ 313.18	\$ 270.19	6yd, 2/wk	\$ 234.90	\$ 202.64	Mo, Th
897-14183	Novak	8yd, 2/wk	Tu, Fr	\$ 313.18	\$ 270.19	6yd, 2/wk	\$ 234.90	\$ 202.64	Mo, Th
897-14184	Oak Ridge	8yd, 3/wk	Mo, We, Fr	\$ 469.79	\$ 405.29	6yd, 2/wk	\$ 234.90	\$ 202.64	Mo, Th
897-14185	Excelsior	8yd, 5/wk	Mo-Fr	\$ 783.00	\$ 666.82	6yd, 5/wk	\$ 587.24	\$ 493.62	Mo-Fr
897-14186	High School	2x 8yd, 5/wk	Mo-Fr	\$ 1,873.33	\$ 1,333.64	2x 6yd, 4/wk	\$ 1,123.99	\$ 789.79	Mo, We, Th, Fr
897-14187	AEC	8yd, 1/wk	Mo	\$ 150.57	\$ 135.10	6yd, 2/wk	\$ 225.86	\$ 202.64	Mo, Th
897-14188	O&M	8yd, 2/wk	Tu, Fr	\$ 313.18	\$ 270.19	6yd, 2/wk	\$ 234.90	\$ 202.64	Mo, Th
897-14189	Aquatics	8yd, 1/wk	Tu	\$ 116.12	\$ 135.10				
897-14190	Stadium*	6yd, 1/wk	Mo	\$ 117.45	\$ 106.52	4yd, 1/wk	\$ 25.00	\$ 72.74	Mo
	HS Shop*	2yd, 1/wk	We	\$ 39.16	\$ 36.37				
897-22884	Boulder Peak	8yd, 3/wk	Mo, We, Fr	\$ 573.77	\$ 405.29	6yd, 2/wk	\$ 286.88	\$ 202.64	Mo, Th
897-22886	Hazel Point	8yd, 3/wk	Mo, We, Fr	\$ 561.22	\$ 405.29	6yd, 2/wk	\$ 280.61	\$ 202.64	Mo, Th
897-25826	ELC (New Admin Bldg)	6 Yd, 1/wk	Tu	\$ 117.45	\$ 106.52	6 Yd, 2/wk	\$ 234.90	\$ 202.64	Mo, Th
	*Seasonal - On-Call during off season								
				\$ 7,562.03	\$ 5,897.46		\$ 4,797.32	\$ 3,808.66	
	Overages @ \$65.19				\$ (1,664.57)			\$ (988.66)	
	Contamination @ \$175.00								



**2025-2026 PROGRAM YEAR – MEMORANDUM OF AGREEMENT
LINN-MAR COMMUNITY SCHOOL DISTRICT
AND JUNIOR ACHIEVEMENT OF EASTERN IOWA**

WHEREAS the Linn-Mar Community School District hereinafter referred to as **DISTRICT**, and Junior Achievement of Eastern Iowa hereinafter referred to as **JUNIOR ACHIEVEMENT**, desire to enter into an Agreement for the purpose of *INSPIRING AND PREPARING YOUNG PEOPLE TO SUCCEED*.

NOW THEREFORE IS AGREED:

Responsibilities of **JUNIOR ACHIEVEMENT**:

1. Will provide all program materials, student guides, teacher manuals, volunteer manuals, test-generating software and other software licensing, shipping charges, program insurance, staff time for recruitment, placement, training and oversight of volunteers and instructors, as well as other materials fees based on program(s) selection for paid programming. Materials will be ordered and delivered directly to facility prior to the start of the Junior Achievement class.
 - a. Classroom materials will be ordered and delivered directly to each participating classroom prior to the start of the Junior Achievement class. If program materials are lost once proof of delivery to school, the DISTRICT is responsible for the additional cost of replacement materials.
 - b. Materials for programs and experiences that are included for the DISTRICT at no additional per/student cost will be the responsibility of the DISTRICT. JUNIOR ACHIEVEMENT will provide digital files to the DISTRICT prior to the start of the experience for production.
2. Will partner to prospect, recruit, train, schedule and place each volunteer as well as facilitate evaluation tools and recognition of each volunteer. Junior Achievement will serve as a liaison between the volunteer and instructor if any concerns arise during the Junior Achievement partnership.
 - a. In the case of experiential programs with a simulation, the DISTRICT will be primarily responsible for recruiting volunteers to support simulations. Junior Achievement will work in collaboration with the DISTRICT to fill any gaps.
3. Will compile any program evaluation data and report impact and outcomes to Partnership Coordinator no later than August 15, 2026.
4. Will partner with the DISTRICT to recognize volunteers throughout the year.
5. Will compile a DISTRICT volunteer engagement report inclusive of volunteer hours. This will be submitted to DISTRICT's Partnership Coordinator by August 15, 2026.
6. Will be available to present partnership overview, including volunteer, evaluation, and impact details to DISTRICT at an agreed upon date each year.
7. Will provide an itemized cost statement of services based on current year's certified enrollment to DISTRICT's Partnership Coordinator no later than January 31, 2026 for agreed upon 2025-2026 program services.
8. With the partnership of at least one full grade upon request, Junior Achievement will provide at no cost to the DISTRICT:
 - a. All fees (excluding transportation to and from event) associated with facilitating select experiential learning programs and student events, i.e. JA Career Fairs, JA Career Speaker Series, JA Career Inspire, & JA Stock Market Challenge.

Responsibilities of **DISTRICT**:

1. Will identify a partnership coordinator who will be the primary contact for the JUNIOR ACHIEVEMENT partnership.
 - a. Partnership coordinator will connect JUNIOR ACHIEVEMENT staff to the DISTRICT personnel responsible for delivering Junior Achievement programming.
 - b. Partnership coordinator will identify and connect JUNIOR ACHIEVEMENT staff to the volunteer liaisons for the DISTRICT.
 - c. Partnership coordinator will identify and connect JUNIOR ACHIEVEMENT staff to the marketing/communications coordinator for the DISTRICT.
2. Will list JUNIOR ACHIEVEMENT as partner on DISTRICT's website and include volunteer opportunities in newsletters and/or digital backpacks.
3. Will provide a list of participating classes to JUNIOR ACHIEVEMENT by **September 1, 2025** for the 2024-2025 school year. All lists will be by school, grade, time period (if applicable), teacher's name and email and number of students.
4. Will partner with JUNIOR ACHIEVEMENT to provide a grade-level training to all instructors during the program year. All training will be facilitated prior to the Junior Achievement partnership experience. A training date will be determined before **July 31, 2025**. Junior Achievement education staff will provide the training at a date and time coordinated by the DISTRICT; preferably in person, or it could be virtually.
5. Will facilitate a pre-program as well as a post-program evaluation instrument for each participating student in the Junior Achievement program. Specific evaluations will be sent to instructors based on program selection.
6. Will ensure that for any culminating student experience (e.g. simulations, experiential learning event, 3DE off-site visits, Career Inspire), an appropriate chaperone: student ratio is met.
7. The DISTRICT may select from the following classroom programs to implement as part of the MOA:

Work and Career Readiness Pathway	Assigned Grade	Financial Literacy Pathway	Assigned Grade	Entrepreneurship Pathway	Assigned Grade
JA Our Community®	2	JA More Than Money®		JA More Than Money®	
JA Our Friends		JA Our City®		JA Our Families®	1
JA Our Nation®		JA Ourselves®	K	JA Our Region®	
JA Our Neighbors					
JA It's My Future®		JA Economics for Success®			
JA It's My Job®				JA Company Program Pop Up®	
JA Tools for Success®		JA Tools for Success®		JA Tools for Success®	
JA Career Success®		JA All About Cars®		JA Company Program®	
		JA Economics®		JA Be Entrepreneurial®	
		JA Personal Finance®		JA Launch Lesson	
		JA Take Stock in Your Future®			
		JA Titan®			

X – Participating, O – Previously Implemented, † – No Cost

8. The DISTRICT may select from the following experiential learning programs and student events to implement as part of the MOA:

Work and Career Readiness Pathway	Assigned Grade	Financial Literacy Pathway	Assigned Grade	Entrepreneurship Pathway	Assigned Grade
JA BizTown® - MOBILE*	5				
Career Exploration Fair †		JA Finance Park-Entry® – MOBILE*			
JA Career Fairs †		JA Finance Park-Advanced® – MOBILE*			
JA Career Inspire®	9	JA Stock Market Challenge†			
JA Dream Accelerator®					

X - Participating, O - Previously Implemented, † - No Cost

**JA BizTown®- Mobile and JA Finance Park®- Mobile will be available at a first come, first served basis.*

DISTRICT will pay JUNIOR ACHIEVEMENT \$14.21 per student participating in the Junior Achievement programming noted above for the 2025-2026 program year.

This Agreement shall be effective July 1, 2025, through June 30, 2026, inclusive of school year and summer programming.

This Agreement may be amended at any time during its term by mutual consent of the parties. Any such amendment shall be in writing and signed by authorized representatives of both parties.

LINN-MAR COMMUNITY SCHOOL DISTRICT
Superintendent

Date

LINN-MAR COMMUNITY SCHOOL DISTRICT
School Board President

Date

JUNIOR ACHIEVEMENT OF EASTERN IOWA
Area President

Date

JUNIOR ACHIEVEMENT OF EASTERN IOWA
Regional Executive Board Chairperson

Date

Required:

Partnership Coordinator's Name

Telephone Number

Partnership Coordinator's E-mail Address

AGREEMENT FOR ATHLETIC TRAINING COVERAGE

This Agreement is made on the 12th day of May 2025 by and between the the Linn Mar School District (LMSD) and Rock Valley Physical Therapy (RVPT)

WHEREAS, Linn Mar School District wishes to engage the services of an athletic trainer(s) to provide services with respect to the athletic programs of LMSD;

WHEREAS, RVPT is willing to arrange for the services of individual(s) to act as an athletic trainer(s) on behalf LMSD; and

NOW, THEREFORE, the parties hereto agree as follows:

1. **Engagement** RVPT hereby agrees to arrange for the services of an individual who is an Licensed Athletic Trainer(s) (ATC), per staff availability to provide services on behalf of the LMSD athletic programs designated by the LMSD Athletic Director for the 2025-26, 2026-27 athletic years. RVPT shall cause the Athletic Trainer(s) to perform such reasonable and necessary services as may be required from time to time in accordance with the position of athletic trainer established by the LMSD Athletic Director and defined in attached document hereto as Exhibit "B" and shall cause the Athletic Trainer(s) to comply with applicable rules and regulations of LMSD as may be in effect from time to time. The parties anticipate that commitment of the Athletic Trainer(s) will be approximately 2,000 hours per athletic year per Athletic Trainer.

The parties acknowledge and agree that RVPT will provide a qualified Athletic Trainer(s) to perform listed functions at LMSD. LMSD acknowledges that such individuals possess all qualifications necessary to serve as athletic trainer(s) on behalf of LMSD. If the Athletic Trainer(s) is not on-site for a practice or event the school personnel shall be responsible for understanding and activating the Emergency Action Plan that is in place for LMSD.

In the event such Athletic Trainer(s), or any subsequent Athletic Trainer, ceases to be employed or under contract with RVPT, RVPT will use best efforts to designate an individual acceptable to LMSD to act as Athletic Trainer(s) based on staff availability for the remainder of the term of this Agreement. In the event that a replacement Athletic Trainer(s) is not agreed upon or unable to be provided, this Agreement may terminate with a 60 day written notice agreed upon by both parties, and LMSD shall pay to RVPT the Compensation set forth in section 2 below, prorated to reflect the services actually performed.

2. **Compensation** For the 2025-26 academic year, LMSD shall pay the sum of \$40,000 (forty thousand) for the athletic year and \$44,000 (forty-four thousand) for the 2026-2027 athletic year for athletic trainer(s) services provided hereunder. LMSD shall pay \$40/hour for any requested Middle School event coverage. High School events and coverage will be prioritized by one Athletic Trainer remaining on the LMHS campus and on-call during multiple middle school event days. RVPT will do their best to find additional coverage if requested for multi-middle school event days.

3. Such compensation shall be payable bi-annually in the amount of \$20,000 (twenty thousand) in the months of December 2025, June, 2026, and \$22,000 (twenty-two thousand) in the months of December 2026, and June 2027.

- a. **Technology Fee** For the academic year of 2025-26, 2026-27, LMSD will be charged seven hundred fifty (\$750) dollars, billed with the December payment for the respective year(s). This fee will cover all equipment and web-based programs used to provide injury documentation and concussion software to Linn Mar High School and its athletes.
- b. **Extra Coverage** In the event LMSD requests additional services of the Athletic Trainer(s), beyond the current job description listed in Exhibit B, during the term of the contract, the parties shall adjust the compensation on an hourly basis at a rate of \$40.00 per hour. Any outside travel requested of the Athletic Trainer(s) to use their personal vehicle approved by the Athletic Director will be reimbursed at a rate of \$0.63/mile and will be billed out at the end of each month.

Payment shall be submitted to:

Rock Valley Physical Therapy
Billing and Administration Office
850 43rd Ave. #100
Moline, IL 61265
Attn: Accounts Payable

3. **Independent Contractor Status** The parties understand and agree that RVPT is engaged strictly as an independent contractor and nothing in this Agreement is intended to or shall be construed to create an employer-employee relationship between LMSD and RVPT. RVPT understands and agrees the LMSD will not withhold from compensation payable to RVPT under this Agreement any sum for income tax, unemployment insurance, social security or other withholdings pursuant to law and RVPT is required by this agreement to pay these amounts. Each party agrees to indemnify and hold the other harmless from any liability arising out of the failure by the other party to withhold federal and state income taxes, unemployment and social security taxes as may be applicable.

4. **Compliance with Applicable Law** The parties agree to fully observe and comply with all provisions of law and other rules and regulations relating to the services to be provided by the ATC(s) hereunder. If any of the provisions of this Agreement violate any laws, rules or regulations, the parties agree to modify this Agreement to the extent necessary to comply with said laws, rules or regulations. The parties acknowledge that RVPT is a covered entity under the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). RVPT may disclose protected health information to LMSD representatives only if a valid authorization properly signed by the student –athlete’s personal representative (assuming the student-athlete is an unemancipated minor) has been delivered to RVPT.

5. **Indemnification** LMSD agrees to indemnify, hold harmless and defend RVPT for any and all claims and potential claims, litigation and potential litigation, losses, costs and

damages (including attorneys' fees) brought against RVPT or the ATC(s) arising out of the ATC(s) actions as athletic trainer(s) for LMSD, provided however that such actions were taken in good faith and within the scope of the ATC(s) duties. It is understood that this indemnification does not apply to individual or professional services of the ATC(s) provided on behalf of RVPT or otherwise outside of this Agreement. In the event that any claim arises against RVPT, which, if successful, might result in any LMSD litigation liability, LMSD shall have the right to participate in the defense thereof and to be represented, at LMSD's expense, by counsel to be selected by LMSD, and RVPT shall not compromise or settle such claim without first consulting with LMSD. RVPT shall notify LMSD, in writing, within thirty (30) days of any claims made against RVPT (ten (10) days in the case of receipt of summons in litigation) with respect to the obligations indemnified against herein.

6. **Miscellaneous Provisions**

6.1 **Notices** Any notice or demand required to be given hereunder shall be in writing and shall be deemed to be given when seen by United States Certified or Registered mail, return receipt requested, postage prepaid, addressed as follows:

To Rock Valley Physical Therapy:
 850 43rd Ave suite 100
 Moline, IL 61265
 Attn: COO

To LMSD: Appointed designee

Or such other address as may be designated by the parties hereto.

6.2 **Entire Agreement** This agreement constitutes the entire agreement between the parties and supersedes any and all previous agreements between the parties, either oral or written. This agreement may only be amended by writing executed by the party against whom enforcement of the amendment is sought.

6.3 **Assignability** This agreement is not assignable by either party without the written consent of all parties to this Agreement. However, this Agreement is binding upon and shall inure to the benefit of the successors and interest of RVPT, which may occur by operation of law.

6.4 **Waiver** No action or forbearance on the part of either party shall constitute a waiver of any of the covenants or conditions set forth herein unless given in writing, and no such waiver shall constitute a waiver of future strict compliance with the same or any other covenant or condition of this Agreement.

6.5 **Severability** If any of the covenants or conditions of this Agreement are found invalid or unenforceable by a court of competent jurisdiction, the remaining covenants and conditions of this Agreement shall remain fully enforceable in accordance with their terms.

6.6 **Governing Law** This Agreement shall be governed and controlled by the State of Iowa.

6.7 **No Third Party Rights** Nothing in this Agreement shall be construed as creating or giving rise to any rights in any third parties or any persons other than the parties hereto.

Exhibit A – Linn Mar High School

Rock Valley Physical Therapy to provide:

1. Athletic training services as outlined on Exhibit B.
2. Complimentary injury screens of school athletes, employees, administrators, and families during Athletic Training Room hours by the Athletic Trainer(s) covering.
3. Assist in the purchase of athletic training supplies through preferred vendors to be purchased by the school.
4. Comprehensive concussion testing and management using the concussion software for pre-injury screening and post concussion management.
5. Consultation and screening for pre-season injury assessment.
6. Consultation with Rock Valley Physical Therapy for the purpose of improving strength training programs, warm-up and stretching activity, participation, and equipment recommendations.
7. Any necessary education of coaching staff for the purpose of injury recognition and immediate care.

Rock Valley Athletic Trainer(s) to provide:

1. Prevention of athletic injuries, recognition, evaluation, immediate care of athletic injuries, rehabilitation, and reconditioning of athletic injuries.
2. Serve as a liaison between athletes, parents, coaches, Athletic Director, physicians, and other healthcare professionals.
3. Assist as needed with scheduling athletes for physical therapy services at Rock Valley Physical Therapy.
4. Ensures that athletes participate only when physically able and that any physician instructions are understood and followed.
5. Reports to appropriate Clinic Manager at Rock Valley PT, Regional Athletic Training Coordinator at RVPT and Athletic Director.
6. Athletic coverage for the athletic year as agreed upon per contract between Linn Mar High School and Rock Valley Physical Therapy.
7. Maintain the athletic training room (if applicable).
8. Compile the annual sports medicine budget to be submitted to the Athletic Director for approval.
9. To participate in annual/seasonal coaches and parent meetings in order to promote a true team integration into the Linn Mar community.

Linn Mar High School to provide:

1. Athletic Training room or space for injury assessment and immediate care.
2. Purchase of necessary athletic training supplies.
 - a. Linn Mar must purchase and maintain emergency preparedness equipment in accordance with IGHS AU/IHSAA. Brand and type at the discretion of the LMSD.
 - i. Wet Bulb Globe Thermometer instrument
 - ii. Cold Tub Immersion:
 1. ie. tub, TACO, Polar Pod, whirlpool, etc
 - iii. AED

- iv. Develop and maintain an Athletics Emergency Action Plan (EAP) available to all coaches and athletic staff
 - 1. Athletic Trainer(s) shall facilitate the development and rehearsal of EAP with school approval
- 3. Inclusion of Athletic Trainer(s) at annual/seasonal coaches and parents meetings to promote a true team collaboration for the community
- 4. Promotion of Rock Valley Physical Therapy through:
 - a. Seasonal sports programs:
 - i. Recognition of Rock Valley Physical Therapy as the provider of athletic training services for Linn Mar High School in seasonal programs (listed under AT staff photo if applicable)
 - ii. Recognition of Rock Valley Physical Therapy as the provider of athletic training services for Linn Mar High School on school/athletics website, social media, press releases, and communications with parents.
 - iii. Program ads provided at discount (i.e. $\frac{1}{2}$ page ad for cost of $\frac{1}{4}$ page, or full page at cost of $\frac{1}{2}$ page) for each sports season
 - b. Signage:
 - i. Signage in the athletic training room (if applicable)
 - ii. Signage in gymnasium
 - iii. Signage at outdoor competition venues including, but not limited to:
 - a. Football complex
 - b. Baseball/softball complex
 - c. Track and field complex
 - iv. All signage size and artwork to be approved by school administration, consistent with other venue signage, and physical signs can be paid for by Rock Valley if necessary
 - c. PA announcements recognizing Rock Valley as provider of athletic training and physical therapy services at athletic events and all events where athletic training coverage is provided.
- 5. Provide post season and annual feedback regarding performance of Athletic Trainer(s).

Exhibit B

Annual Athletic Trainer Coverage

	Sport	Level	Home Event	Away Event	Extra coverage	Post Season Events
	Fall, Winter, Spring, Summer	All varsity, contracted covered sports	x	x	Based on AT & AD discretion, other events, availability, etc.	Travel w/ Team (per request)
Fall	Football	Varsity	x	x		x
		Junior Varsity	x			
		Freshman	x			
	Volleyball	Varsity	x			x
		Junior Varsity	x			
		Sophomore	x			
		Freshman	x			
	Girls and Boys Cross Country	Varsity	x			
	Girls Swim & Dive	Varsity	x			
	Cheer	All	x			
	POMS	All			x	
Winter	Girls and Boys Wrestling	Varsity	x			x
		Junior Varsity	x			
		Fresh/Soph	x			
	Boys Basketball	Varsity	x			x
		Junior Varsity	x			
		Sophomore	x			
		Freshman Red	x			
		Freshman Black	x			
	Girls Basketball	Varsity	x			x
		JV1	x			
		JV2	x			
	Boys Swim	All	x		x	
Spring	Girls Track and Field	All	x			
	Boys Track and Field	All	x			
	Girls Soccer	Varsity	x			x
		JV1	x			
		JV2	x			
	Boys Soccer	Varsity	x			x
		JV	x			

		JV2 - Red	x			
		JV2 - Black	x			
	Boys and Girls Tennis	All			x	
Summer	Baseball	Varsity	x			x
		Junior Varsity	x			
		Sophomore	x			
		Black -1	x			
		Red - 2	x			
	Softball	Varsity	x			x
		JV1	x			
		JV2	x			

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

ROCK VALLEY PHYSICAL THERAPY

LINN MAR SCHOOL DISTRICT

By: _____
Jason Viel, MS, LAT, ATC

By: _____
Katie Lowe Lancaster, Board President

Date: _____

Date: _____

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]



K-12 SAFETY & PROFESSIONAL GROWTH SOLUTIONS

Proposal for

Linn Mar Community School District

Prepared by:

Lauren DiMattia / Account Executive
Scenario Learning, LLC dba Vector Solutions
2135 Dana Ave., Suite 300
Cincinnati, OH 45207
Ph: 800.434.0154 / Fax: 513.366.4074

Scenario Learning, LLC dba Vector Solutions
Pricing/Schedule A

Date: April 08, 2025

Pricing valid for 30 days.

Client Information

Client Name: Linn Mar Community School District	
Address: 3333 North 10th Street Marion, Iowa 52302	
Primary Contact Name: Mark Hutcheson	Primary Contact Phone: (319) 447-3236

Term

Effective Date: 07/01/2025	Initial Term (months): 12.0
--------------------------------------	---------------------------------------

Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: Mark Hutcheson			
Billing Address: 3333 North 10th Street Marion, Iowa 52302	Billing Phone: (319) 447-3236		
Billing Email: mhutcheson@linnmar.k12.ia.us	PO#: PO Not Required	Billing Frequency: Annual	Payment Terms: Net 30

Annual Subscription Services

FOR TRAINING PRODUCTS ONLY: Additional Named Users added after the Effective Date shall be billed at the Full Per Named User Fee below, and such Additional Named Users shall become part of the minimum contracted Users through the end of the Initial Term.

Product	Quantity	Price	Sub Total
Vector Training, K-12 Student Edition, OSHA 10 Construction - Annual Subscription	240.0	\$32.00	\$7,680.00
Vector Training, Workplace Safety – Annual Subscription	1.0	\$0.00	\$0.00
			*Total: \$7,680.00

***Total does not include any taxes that may apply. Any such taxes are the responsibility of the Customer.**

Please note that this is not an invoice. An invoice will be sent within fourteen (14) business days.

Confidential and Proprietary

Board President Signature: _____ Date: _____



Buena Vista University
School of Education

**FIELD EXPERIENCE, STUDENT TEACHING, PRACTICUM, AND INTERNSHIP
AGREEMENT
(Academic Years 2025-2028)**

**in accordance with the Iowa Administrative Code, 281-79.1(256), Standards for
Practitioner and Administrator Preparation Programs**

An agreement between Buena Vista University ("BVU"), Storm Lake, Iowa, its affiliated
Extended University Programs, and

Linn-Mar Community School District

("Cooperating School") concerning the obligations of each party participating in all field
experiences, practicums, and student teaching. Buena Vista University is an Equal
Opportunity/Americans with Disabilities Act/Smoke-Free Employer.

It is agreed that the following considerations shall serve as the basis for a working agreement
between the two participating institutions of this program:

SECTION I

**FIELD EXPERIENCE GUIDELINES IN PRE-SERVICE TEACHER EDUCATION,
STUDENT TEACHING, & GRADUATE-LEVEL LICENSURE ENDORSEMENTS
(PK-12)**

Buena Vista University agrees to the following:

1. To assign only those education students who have satisfactorily completed the necessary academic and professional training program appropriate to the experience.
2. To share expectations of student teaching and field experiences with the education students and the cooperating teachers. Additionally, BVU School of Education will respond to specific needs of cooperating districts/schools about the experiences encountered, meeting program guidelines and/or related requirements of the field experience.
3. To coordinate the assignment of education students recommended by the BVU School of Education, subject to the designated district/accredited school approval which shall not be unreasonably withheld, to specific cooperating teachers by submitting tentative assignments to the appropriate school administrator. Cooperating teachers should demonstrate skills, knowledge, and dispositions of highly accomplished practitioners.

Cooperating teachers must be properly endorsed and approved in the area in which the BVU education student is placed. Cooperating teachers must have teaching experience in the area of placement (3 years is preferred).

4. To provide to each cooperating teacher/or participating school district/accredited school an honorarium for supervision of a student teacher. District administrators may determine to whom the honorarium is paid by indicating within the space provided on the last page of this agreement. The honorarium will be paid within 30 days after the completion of the student teaching experience, provided the cooperating teacher has submitted a W-9 to the Student Professional Experiences Coordinator or Education Coordinator/Advisor, or if BVU holds a current copy. Cooperating teachers for field experiences other than student teaching are not paid an honorarium.
5. Buena Vista University will provide university supervisors for student teachers. The university supervisors observe in the cooperating schools and hold individual and joint conferences with student teachers and cooperating teachers to determine areas of improvement, develop and implement plans for improvement, and determine final evaluation of the student teacher.
6. Compensation for the cooperating teacher when a student teacher is withdrawn prior to the half-way (mid-term) of the student-teaching experience shall be one-half the amount in the appropriate provision above. Compensation for a student teacher who completes more than one-half of the student-teaching experience shall be the full amount.
7. When necessary, multiple cooperating teachers may be assigned to work with one student teacher. The full compensation amount will be provided to each cooperating teacher given direct responsibility for providing guidance and assistance.
8. The designated district/accredited school personnel may indicate to whom the honorariums are to be disbursed within the district/accredited school.
9. BVU and teacher education students/student teachers may be exposed to confidential information (i.e. student records and potentially even personnel records) during field experience placements or student teaching, and BVU and teacher candidates/student teachers agree to keep information they are exposed to confidential as required by law. The district has the right to request the teacher education student's/student teacher's signed copy of the BVU Teacher Education Program's Confidentiality Statement.
10. BVU and Cooperating District/School each agree to indemnify and hold harmless the other from and against and all liability, damages, loss, costs, and reasonable attorney fees which arise out of any claims, suits, actions or other proceedings asserted against the party indemnified based upon any acts or omissions of the indemnifying party.
11. The BVU teacher education students/student teachers may record class sessions. The focus of the recordings will be the BVU teacher education student/student teacher, not the PK-12 students. Only students who have a photo release on file with the school district

will be visible in the recordings. Video recordings will be shared exclusively with university faculty and staff, class participants, and cooperating teachers for learning purposes.

12. The BVU teacher education students complete a background check prior to their first field experience, and then once more prior to student teaching.

Should any paragraph or provision of this agreement be declared illegal by a court or agency of competent jurisdiction, then that paragraph or provision shall be deleted from this agreement to the extent it violates the law. Such deletion shall not affect any other paragraph or provisions of this agreement. Should the parties deem it advisable, they may mutually agree to enter into negotiations to replace the invalid provision.

The Cooperating School agrees to the following for BVU teacher education field experiences (other than student teaching):

1. The guidelines and requirements in the *handbook, appropriate to the field experience provided to the district by BVU, will be followed.
2. To utilize education students in capacities approved by the BVU School of Education as stated in the BVU field experience *handbook appropriate to the field experience provided to the cooperating teacher by BVU. *Handbooks are also available upon request of the district. The BVU School of Education personnel must approve any changes in the original assignment of the education students. The teacher education students (pre-student teaching) are not to be used as substitute teachers when in the process of completing BVU School of Education-required field experiences.
3. To always provide supervision of the teacher education students by certified personnel during the field experience.

The Cooperating School agrees to the following for BVU student teaching experiences, specifically:

1. Arrange for the student teachers to teach an entire block or unit of work in which they will do all the planning and teaching.
2. Provide time for the student teacher and cooperating teacher to collaborate with the university supervisor.
3. Place student teachers in full control of groups only after they have demonstrated readiness and careful planning with the cooperating teacher and the university supervisor.
4. Allow the student teacher to bear primary responsibility for planning and instruction within the classroom for the minimum requirement of two weeks according to the appropriate student teaching *handbook as indicated by the mutually agreed upon placement and the *handbook appropriate to the field experience provided to the district by BVU.

5. Assist the student teacher in becoming knowledgeable about the Iowa Teaching Standards and to provide a mock evaluation performed by the cooperating teacher or a person who holds an Iowa evaluator license.
6. Involve the student teacher in communication and interaction with parents or guardians of students in the classroom in which the student teacher is teaching.
7. Allow student teachers who hold a valid substitute authorization or pre-service teacher substitute authorization to serve as a paid substitute teacher for their cooperating teacher, only, with prior approval from BVU. This arrangement should be made if all substitute options have been exhausted. Any day a student teacher serves as a substitute teacher cannot count as a student teaching day.

The Cooperating School agrees to the following for all BVU teacher education/student teaching experiences:

1. To allow the student teacher/teacher education student the use of the physical resources of the school that are normally provided to classroom teachers, including buildings, equipment, essential supplies, and facilities that are necessary and reasonable to enable the teacher education student/student teacher to function adequately in your school. The district has the right to determine teacher education student/student teacher access, and BVU will provide identification badges to all students to wear while working in the district/classroom.
2. To provide appropriately licensed cooperating teachers who shall:
 - a. Anticipate the assignment of teacher education students/student teachers.
 - b. Orient the assigned teacher education students/student teachers.
 - c. Provide a period of essential classroom supervision.
 - d. Permit the teacher education students/student teachers to assist in classroom routines, if applicable (see coordinating *handbook).
 - e. Discuss teaching assignments with teacher education students/student teachers.
 - f. Introduce the teacher education students/student teachers to actual teaching by assisting, presenting demonstrations, teaching part periods, and other similar procedures (see coordinating *handbook).
 - g. Evaluate the work and ability of the teacher education students/student teachers including completion of evaluation forms to be used as a basis for assigning final grades.
3. Utilize the education student/student teacher in capacities approved by the BVU School of Education as indicated by the mutually agreed upon placement and the *handbook appropriate to the field experience provided to the cooperating teacher by BVU. *Handbooks are also available upon request of the district. The Field Placement Coordinator must approve any changes in the original assignment of the student.

4. Share responsibility for supervising the education student/student teacher.
5. Allow education students/student teachers to develop and demonstrate the capacity to utilize assessment data.
6. Involve the education student/student teacher in professional meetings and other school-based activities directed toward the improvement of teaching and learning.
7. Always provide supervision of the teacher education students/student teachers by certified personnel during the teacher education student/student teaching field experiences.

***A handbook specific to each pre-service field experience and student teaching is shared at the time the placement is agreed upon. All handbooks are available on the BVU website.**

SECTION II

PRACTICUM & INTERNSHIP GUIDELINES IN PROFESSIONAL SCHOOL COUNSELING

Practicum and Internship experiences are to be completed at a School of Education-approved site(s), after the conclusion of a core set of courses. The Practicum course is graded by letter grade. Students must earn a B or better in Practicum to continue to Internship. Students meet on a regular basis for group and individual supervision at the site and with their faculty supervisor. **The Buena Vista University School of Education will contact potential Practicum and Internship sites.**

The Buena Vista University Professional School Counseling Program agrees:

- To assign a university supervisor to facilitate communication between BVU and the practicum/internship site.
- To review documentation with the student to establish attainment of the objectives in the contract (including audio/video recordings).
- To meet regularly with the student in group supervision, and individually as needed.
- To engage in consultation with the site supervisor during the Practicum and Internship experience to discuss student development.

The Approved Practicum and Internship Site agrees:

1. To provide a site supervisor that is a licensed Professional School Counselor or School Administrator who has similar preparation, practice, knowledge, skills of a school counselor, and at least two years of experience working as a school counselor.
2. To provide *a minimum of one hour per week* of individual supervision.
3. To provide opportunities to audio or video record sessions for evaluation purposes and/or provide live supervision. The use of recordings will be governed by guidelines set forth by the American Counseling Association (ACA).
4. To provide adequate workspace, telephone service, office supplies, and support staff to conduct professional activities.
5. To provide opportunities for engagement in a variety of counseling activities relevant to the school counseling setting which will meet the required 100 hours for Practicum and 600 hours for Internship, of which 40% must involve direct student contact.
6. To provide the opportunity to acquire a range of experiences and skills at the site, including individual counseling, small group counseling, classroom guidance, consultation with parents, teachers, and other professionals, participating in child study or assessment team meetings, and other activities that a Professional School Counselor would provide to the school site.

The Approved Site Supervisor agrees:

1. To encourage a range of learning opportunities while giving sufficient guidance and feedback for the student to profit from those opportunities.
 2. To assist the student in developing a contract that outlines goals, objectives, evaluation systems, and timelines for the Practicum and Internship. This contract is developed within the first month of both Practicum and Internship experiences.
 3. To meet regularly with the student (**at minimum of one hour per week**) for supervision and provide feedback regarding their work in counseling sessions.
 4. To provide verification of the objectives as they are met or provide modifications if they are not met.
 5. To formally evaluate the student's performance at the end of Practicum and Internship using the **Supervisor Evaluation of Student Counselor** form. Students must achieve a rating of at least "Basic" in all evaluation categories to receive a passing grade in Practicum and Internship.
 6. To engage in consultation with the faculty supervisor during the Practicum and Internship experience to discuss the student's development.
 7. To assist the student in making arrangements for audio or video recordings of sessions for evaluation purposes.
- Site supervisors may receive licensure renewal units for the supervision of Practicum & Internship experiences.

The Practicum/ Internship Student agrees*:

1. To develop a contract that specifies goals, objectives, evaluation systems, and timeline for the Practicum and Internship. This is done within the first month with the cooperation of the site supervisor and the university supervisor.

2. To become a reliable staff member. This includes establishing a schedule and notifying people well in advance of any deviations from it. It also includes establishing systems for leaving messages for people contacting you.
3. To assume the initiative in obtaining and scheduling supervision.
4. To maintain the ethical standards of the American Counseling Association (ACA), and the American School Counselors Association (ASCA).
5. To maintain the ethical standards, policies, and procedures specific to the Practicum and Internship site and the site's regulatory requirements.
6. To honor the terms of the Practicum and Internship contract in hours and types of service needed by the site and university: recognize that the contract is a three-way relationship between student, site, and university and all changes in the contract will be made with all three parties involved in the contract
7. To keep the site and university supervisors well-informed of any concerns regarding the Practicum and Internship: hours, student load, student issues, staff relations, and any other matter that may impact the student's training experience and/or delivery of services to students
8. To document attainment of the goals, objectives, and client contact hours. This includes providing audio or video recordings as required.
9. To formally evaluate the site supervisor at the end of the Practicum and Internship experiences using the **Student Counselor Evaluation of Supervisor** form.
10. To participate in site supervision and group supervision as scheduled.

***These expectations are outlined in the student Practicum & Internship handbook.**

SECTION III

GENERAL PROVISIONS

1. Term. This agreement is effective for the period **July 1, 2025**, through **June 30, 2028**, and may be renewed or revised by the written mutual agreement of the parties.
2. Termination. Each party reserves the right to terminate this agreement at any time and for any reason upon written notice. In case of termination, BVU will pay all honorariums incurred at the time of the termination.
3. Indemnity. Each party agrees to indemnify and hold the other harmless from all liability for damage to persons or property arising out of or resulting from negligent acts or omissions of the indemnifying party.

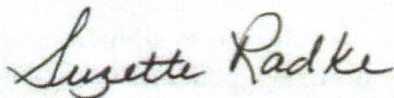
The Cooperating School shall defend, indemnify, and hold BVU, its officers, employees, and agents harmless from and against any and all liability, loss, expense or claims for injury or damages caused by or result from the negligent or intentional acts or omissions of the Cooperating School, its officers, employees, or agents arising out of the performance of this Agreement

BVU shall defend, indemnify, and hold the Cooperating School, its officers, employees, and agents harmless from and against any and all liability, loss, expense or claims for injury or damages caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees, or agents arising out of the performance of this Agreement

4. Relationship of the Parties. Nothing in this agreement is intended nor shall be construed to create an employer/employee relationship, or a joint venture, partnership, or agency relationship between the parties.
5. Entire Agreement and Severability. If a court or arbitrator holds any provision of this agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
6. Force Majeure. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (which causes are hereinafter referred to as "Force Majeure"), to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, or explosion.
7. Governing Law. This agreement will be governed by the laws of the State of Iowa and shall in all respects be interpreted, enforced, and governed by Iowa laws.
8. Representations. Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this agreement. These representations will continue after the agreement terminates.

SIGNED:

Buena Vista University



Suzette Radke,
VP of Finance & Administration

5/2/2025

Date

Cooperating District/School

Superintendent or Designated Official

Date

ADDENDUM I.

***When applicable, please indicate to whom the student teaching honorarium should be paid:**

- ☐ Check made out to the cooperating teacher.
- ☐ Check made out to the district/school [federal ID#: _____].

Independent Contractor Agreement



Please provide all information requested and sign page two.

WHEREAS, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Jonah Prall, Independent Contractor ("IC"), for the performance of certain services,

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. **SERVICES TO BE PERFORMED:** Summer Band Lessons
2. **GROUP/DEPARTMENT WORKING WITH:** 5-8 Band
3. **AMOUNT OF PAYMENT:** \$ 27.25/hour (step 1 hourly rate per Heather Jordan)

Total fees for services performed under this agreement will be paid by the district within 30 days after receipt of invoice from the IC upon completion of all services on or before July 22, which is the date of completion. *An invoice for services should be sent to: Linn-Mar Community School District, Attn: Accounts Payable, 3556 Winslow Rd, Marion, IA 52302.*

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this independent contractor agreement create an IC relationship between them. The district is interested only in the end results achieved by the services of the IC and that they conform to the requirements specified in this agreement. The manner of achieving these results and the right to exercise control or direction as to the details, means, and methods by which the services are completed is the responsibility of the IC. The IC is not an agent or employee of the district for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever and neither has any authority to enter into any contract, assume any obligations, or make any warranties or representations on behalf of the other. The district is not responsible for deducting from payments to the IC any amounts for taxes, insurance, or other similar items relating to the IC. Accordingly, the IC shall be responsible for payment of all taxes arising out of the IC's activities in accordance with this independent contractor agreement, including by way of illustration but not limitation: federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees, as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to the IC under the terms of this independent contractor agreement.
5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to the IC. The payroll or employment taxes that are subject to this paragraph include but are not limited to: FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax, and state unemployment insurance tax.
6. **FRINGE BENEFITS:** The IC is not eligible for and shall not participate in any employee pension, health, disability, or other fringe benefit plan of the district.

7. **INSURANCE:** No workers' compensation insurance or any other type of insurance (including but not limited to professional liability insurance) has been or will be obtained by the district on account of the IC. The IC shall comply with the workers' compensation laws (and all other applicable laws) with respect to the IC's employment.
8. **INDEMNIFICATION:** The IC shall indemnify and hold the district harmless from and against all liabilities, claims, debts, taxes, obligations, costs, and expenses (including reasonable attorney's fees, court costs, and costs of appeals) that the district may incur or sustain as a result of any breach of this independent contractor agreement or negligent or other wrongful conduct in the performance of this independent contractor agreement by the IC, or as a result of failure to pay any employment or income taxes arising out of the IC's performance of services for the district. If a suit, action, arbitration, or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney's fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
9. **TERM:** This agreement shall begin on June 1, 20 25 and shall continue in effect until July 31, 20 25, unless earlier terminated by either party in accordance with Section 11.
10. **TERMINATION:** This agreement may be terminated by either party without cause upon seven (7) days written notice. Upon termination, the IC shall be compensated for all work performed prior to the date of termination.
11. **ASSIGNMENT:** The IC acknowledges their services are unique and personal. Accordingly, the IC may not assign IC rights or delegate IC duties or obligations under this independent contractor agreement without the prior written consent of the district.
12. **AMENDMENTS:** This independent contractor agreement may be supplemented, amended, or revised only in writing by mutual agreement of the parties.
13. **GOVERNING LAW:** This independent contractor agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises, or agreements (oral or otherwise) shall be of any force or effect.

This agreement is signed and dated this 30 day of April, 20 25.

Independent Contractor Signature:

[Signature]
Title: Band Instructor

Linn-Mar CSD Representative Signature:

[Signature]
Title: School Board President

Please return this form to the Linn-Mar CSD Business Office – 3556 Winslow Rd, Marion IA 52302

Internal Use Only

Account Code: _____

Business Office: 5.5.25 Date CA Initial

Board Meeting: 5.12.25 Date



**1st ADDENDUM TO THE AMENDED AND RESTATED IOWA CODE CHAPTER 28E
AGREEMENT BETWEEN THE CITY OF MARION, IOWA AND LINN-MAR SCHOOL
DISTRICT FOR USE, MAINTENANCE, REPAIR AND UPKEEP OF SPORTS AND
RECREATION FACILITIES WITHIN THE CITY OF MARION, IOWA**

WHEREAS, the Parties entered into an Amended and Restated Agreement for Use, Maintenance, Repair, and Upkeep of Sports and Recreation Facilities Within the City of Marion dated April 20, 2023 and

WHEREAS, said agreement provides for the shared use and care of sports and recreation facilities within the City of Marion and

WHEREAS, the Parties wish to add provisions for a new playground at Wilkins Elementary School on City-owned property that is part of the adjacent Taube Park and

NOW THEREFORE, the Parties hereby agree to the following additional terms:

1. The Parties agree that the cost of the new playground will be shared by the Parties, with each party paying 50% of the costs, including but not limited to equipment, supplies and materials, and labor.
2. Replacement of any items beyond the warranty period must be approved by both parties, and the cost of said items will be shared by the Parties with each party paying 50% of the costs including but not limited to equipment, supplies and materials, and labor.
3. The Playground will be located on City-owned parkland located within Taube Park as shown on attached Exhibit A.
4. The playground will be open for public use, but the Linn-Mar will have priority use during school hours and activities.
5. The City will manage the playground inspections.
6. The City will be responsible for maintaining benches and park-related fixtures and features, including the playground items as stated above.
7. Signage will be posted establishing playground rules, public use, and acknowledging the partnership of the Parties.

THE CITY OF MARION by:

Nicolas AbouAssaly, Mayor

Date

Attest:

Rachel Colender, City Clerk

Date

LINN-MAR SCHOOL DISTRICT by:

Katie Lowe Lancaster, Board President

Date

Attest:

Jonathan Galbraith, Board Secretary

Date



Excursions and Trips Request Form

Exhibit 905.1

Code 603.3-R2

Date Request Received by CFO/COO: 4/30/25

A written request for overnight excursions/trips must be submitted to the Chief Financial/Operating Officer not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized.

Overnight excursions/trips require prior approval of the building administrator, the superintendent or designee, and the Board of Directors. In authorizing excursions/trips, the building principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

The request will include:

- ✓ Rationale for the excursion/trip including the purpose and objectives
- ✓ Clarification if request is dependent upon pre-qualifying for event
- ✓ Detailed plans for student supervision
- ✓ Proposed itinerary
- ✓ Cost and source of funding
- ✓ Number of student participants
- ✓ Copy of required participation paperwork

1. Within three weeks of the completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.
2. The building will be responsible for obtaining a substitute teacher if one is needed.
3. Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

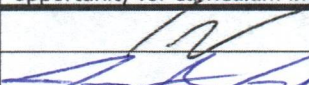

Excursion/Trip Criteria: The following checklist **must be** signed and submitted to the Chief Financial/Operating Officer with required documentation not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized:

Group: Linn-Mar Show Choir

(Examples: Robotics, FBLA, etc.)

Submitted by: Trent Buglewicz

(Name)

Criteria		Description	Provided
Purpose	Required	Purpose of excursion/trip is clearly defined and ". . . is a vital part of the curriculum or current activity." Reference Board Policy 603.3.	
Pre-Planning	Required	Evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. (Dates, location, number of student participants, plan for supervision, proposed itinerary, hotel, cost/budget source, required participation paperwork, clarification if request is dependent upon pre-qualifying for an event, etc.)	
Follow-Up	Required	Evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	
Assessment	Required	Evidence that students will be required to demonstrate their understanding of the learning expected from this experience.	
Funding	Required	Source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3.	
Common Experience	Recommended	This excursion/trip is a common experience that all students at this grade level or activity group should have.	
Multi-disciplinary	Recommended	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	
Building Principal Approval			Date <u>4/29/25</u>
Chief Financial/Operating Officer Approval			Date <u>5/1/25</u>
Board of Directors Approval			Date

Linn-Mar Show Choir Overnight Trip Request

Gretna East Show Choir Invitational

January 23-24, 2026

1. Purpose

a. Linn-Mar's three competing show choirs will travel to Gretna, Nebraska to enter a show choir competition. At this competition, the three groups, 10th Street, In Step, and Hi-Style, will receive feedback on their shows via score and in-person critique following their performance. The opportunity to compete in Nebraska would provide students with experiences watching performances from other ensembles we don't get to see often in the state of Iowa.

2. Student Supervision

a. Around 250-300 students will be traveling with at least 10 adults on the trip. Students will ride a bus with those adults and be chaperoned throughout the trip by them. The 10 adults will include the high school choir directors and various parents from our community of students.

b. Students will have incredibly specific expectations of behavior that represents our school. They will be given a lights out time at the hotel and will be individually checked by an adult the night they stay. They are not to leave the room until the morning.

3. Cost

a. This trip will be at no cost to students other than food. Our department will absorb the hotel and transportation costs with our fundraised budget.

4. Itinerary

a. Students will depart LMHS in the late afternoon of January 23rd. We will arrive in Gretna around 9pm after having a meal on the way. We will then sleep and wake up early the next morning for the competition. The three groups typically perform throughout the day, then travel home following the evening finals announcements. We anticipate leaving after finals and getting home quite late into the morning hours of January 28th.

Trent Buglewicz

Choir Teacher

Linn-Mar High School