



Order Form

Parties:	Qualtrics LLC 333 W River Park Drive, Provo, UT, 84604 United States ("Qualtrics")	Linn-Mar Community School District IA 2999 10TH St Marion IA 52302 United States ("Customer")
Effective Date:	The date signed by the last party to sign.	
Governing Document:	This Order Form is subject to the Qualtrics General Terms and Conditions at https://www.qualtrics.com/legal/customers/gtcs/ (the "Agreement"). All capitalized terms used but not defined herein have the meanings given to them in the Agreement. If there is a conflict between the terms of the Agreement and this Order Form, this Order Form will control.	
Additional Terms:		
Customer Information:		
Regional Data Center:	Will Customer send a purchase order ("PO"): Will the PO apply to the entire Subscription Term:	No PO#:
Email Address for Invoice Submission:	kchristian@linnmar.k12.ia.us	Billing Address to Reference on Invoice: Attn: Linn-Mar Community School District 3556 Winslow Rd Marion, IA 52302-8978 United States
Shipping Address:	Attn: Linn-Mar Community School District 3556 Winslow Rd Marion, IA 52302-8978 United States	
*If Customer requires a PO to process the invoice related to this Order Form, Customer will provide the PO with this Order Form or through the Customer Success Hub or customer intake survey within five days after the effective date hereof. Customer's failure or delay in providing a PO will not affect the payment terms herein.		

Qualtrics	Customer
By (signature):	By (signature):
Name:	Name: Katie Lowe Lancaster
Title:	Title: Board President
Date:	Date:
Qualtrics Primary Contact:	Customer Primary Contact:
Name: Chase Dunford	Name: Karla Christian
Phone:	Phone: (319) 447-3036
Email: cdunford@qualtrics.com	Email: kchristian@linnmar.k12.ia.us

Subscription Term and Fees Exhibit

Subscription Term

Initial Term	
Start date:	First date of the initial period in the fees table below
End date:	Last date of the final period in the fees table below
Term in months:	12

Renewal Terms (not applicable to pilots or proofs of concept)	
Type of renewal at the end of the initial term and each renewal term:	Automatic Renewal
Advance notice required to not renew or to request modification prior to the end of initial term or applicable renewal term:	90 days
Length of each renewal term in months:	12
Price increase at each renewal term for same Cloud Services:	5%

Fees for Initial Term

Period	Services	Price	Estimated Invoice Date	Payment Terms from Invoice	License Configuration
14-Jan-2026 TO 13-Jan-2027	Cloud Professional	\$30,000.00 \$0.00	Effective Date	Net 30	Q-253212
Total					USD \$30,000.00

Prices shown do not include applicable taxes, which will be included on the invoice.

Excess Use

Any use of the Cloud Service that exceeds the Usage Metrics and volumes set forth herein will incur additional fees from the date the excess use began, based on Qualtrics' prices as of that date. Qualtrics will invoice Customer for such excess use on or about the end of the then-current calendar month, and Customer will pay the invoiced amount in accordance with the applicable payment terms above.

Cloud Service Exhibit

YEAR 1
Q-253212

CLOUD SERVICE

XM for Employee Experience - People Lifecycle Employees : 1,200

XM for Employee Experience - People Engage Employees : 1,200

The Cloud Services purchased are subject to the Definitions and Product Terms located at: <https://www.qualtrics.com/legal/customers/product-terms>

Qualtrics permits Customer to process a limited number of characters (as defined at <https://www.qualtrics.com/support/survey-platform/data-and-analysis-module/data/translate-text-responses>) through its translation functionality per subscription year ("Translation Limit") at no charge. Qualtrics, at its discretion, reserves the right to strictly enforce this limit.

Service Level Exhibit

Service Levels

1. **Availability; Downtime.** Qualtrics will ensure that the Cloud Service has an availability level of 99.93%, excluding when the Cloud Service is unavailable due to (a) required system maintenance as determined by Qualtrics for which Qualtrics provides at least five days' advance notice to Customer; and (b) causes outside of the reasonable control of Qualtrics that could not have been avoided by its exercise of due care ("Availability"). "Downtime" means time during which the Cloud Service has no Availability.
2. **Fee Credits.** Customer will receive a fee credit ("Fee Credit") for Downtime upon request based on the following formula: Fee Credit = fee credit percentage set forth below * (1/12 then-current annual fees paid for the Cloud Service affected by Downtime). All times listed below are per calendar month.
 1. If Downtime is 30 minutes (=99.93%) or less, no fee credit percentage applies.
 2. If Downtime is from 31 to 120 minutes, the fee credit percentage is 5%.
 3. If Downtime is from 121 to 240 minutes, the fee credit percentage is 7.5%.
 4. If Downtime is 241 minutes or greater, the fee credit percentage is 10.0%.