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## Administration Report - October 10, 2016

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### Strategic Goal #1: Student Achievement – Performance Measures

FAST (Formative Assessment System for Teachers)	Graduation rates
MAP/NWEA (Measures of Academic Progress)	Retention rates
Iowa Assessments/Smarter Balanced Assessments	Summer School Success & Attendance
ACT (American College Test)	Iowa School Report Card
NGSS (Next Generation Science Standards)	

### Next Steps/Strategy – Teaching & Learning/Curriculum

1. Ensure implementation of Iowa Core is done with fidelity at all grade levels/buildings
2. Prepare for anticipated 2016-17 implementation of Smarter Balanced Assessment
3. Prepare for anticipated 2016-17 implementation of Next Generation Science Standards
4. Prepare for anticipated implementation of Iowa School Report Card

**Smarter Balanced Assessment System Update:** The State of Iowa is moving towards implementing Smarter Balanced Assessments as the mandated state assessment for students in grades 3-11 beginning with the 2017-18 school year. We are in the process of putting together a team of administrators to participate in a training sponsored by the Department of Education. This team will be responsible for providing training for the rest of the district. As we learn more information on this training process, updates will be provided in future Admin Reports.

**Summer Reading Programs:** Each summer the elementary schools receive funding to host a summer reading program. This year the schools were asked to incorporate 20 minutes of targeted intervention for significantly discrepant or at-risk students according to FAST data. The schools were also asked to give a FAST pretest and posttest. *Please note, Bowman Woods hosted two reading programs and the results shown below for Bowman Woods are for at-risk readers.*

School	Total Student Time	Direct Skill Instruction Time per Day	# At-Risk Reading Students Attended	# of Students Showed Growth	% of Students Improved
Bowman Woods	8 hours	60 min	Not Collected	Not Collected	N/A
Echo Hill	9 hours	0 min: Exposure to Reading	32	13	41%
Indian Creek	10 hours	60 min	28	16	57%
Linn Grove	9 hours	0 min: Exposure to Reading	Not Collected	Not Collected	N/A
Novak	9 hours	20 min	34	13	38%
Westfield	5 hours	60 min	19	16	84%
Wilkins	16 hours	10 min	34	23	68%



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### **Strategic Goal #2: Learning Environments – Performance Measures**

Student well-being data points (Gallup)  
 Safety/security evaluation  
 Architect evaluation tool

Facilities Plan (1-3 years)  
 Facilities Plan (10 year)  
 Technology evaluation/planning

### **Next Steps/Strategy – Facilities Planning & Preventative Maintenance**

1. Short-Term: Early Childhood/Preschool, Four Oaks/ATLAS, and use of current space and continued growth
2. Facilities Plan (1-3 years): establish a plan and form a boundary committee for current/future growth
3. Facilities Plan (10 years): establish a committee/funding structure for identified projects

### **High School:**

- Punch list work continues on all areas that are occupied and finished.
- Area M (old weight room area): Three classrooms near completion. Painting completed, ceiling installed with mechanical finish scheduled to be completed on 10/14, and flooring completed on 10/21. Occupancy is scheduled for 10/24.
- First set of classrooms on the south phase are complete and occupied. Demo work has started on second set of six classrooms. Walls are scheduled to be installed 10/14, and ceiling installation on 10/20. Paint and flooring will complete the area on 11/4.
- Lecture hall work is underway. Ceiling work has started and is scheduled to be complete on 11/18. Concrete work on riser platforms will start in November followed by painting; scheduled for completion on 11/25.

### **Westfield Addition:**

- Work continues on brick exterior. Completion date is 10/7.
- Ductwork and three mechanical units have been installed. Water lines are being plumbed in hallways and classrooms. Windows are scheduled to be installed by the end of October. Painting is scheduled to be completed prior to window installation.

### **Oak Ridge Cafeteria Expansion:**

- Wall units are the only major item remaining to finish this project. Contractor is on hold until the correct hangers arrive.
- Final wall paint will finish the project and punch list work will be completed once the mechanical units are installed.



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### **Strategic Goal #3: Staff Development – Performance Measures**

<p>Workers Compensation claim history</p> <p>Teacher Leadership</p> <p>Current/future professional development</p>	<p>Teacher Quality course offerings/participation</p> <p>Affirmative Action Plan</p> <p>Technology Survey (BrightBytes)</p>
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### **Next Steps/Strategy – Staff Development**

1. Create a 3-5 year professional development plan
2. Workforce strategies

**Teacher Quality Course Offerings Update:** This year we have 93 classes being taught by Linn-Mar teachers under the TQSA umbrella. Teachers are encouraged to sign up for their allotment of classes. There are currently 990 participants signed up for the 93 classes, but there is still room for more teachers to participate. This is a great way to learn from colleagues! A big thank you goes out to our teachers that are choosing to teach TQ classes and share their expertise with others!



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### Strategic Goal #4: Community Engagement – Performance Measures

<p>Volunteer data Communication survey data Dine Around sessions Coffee Conversations Lunchtime Learning sessions PTO visits</p>	<p>Board visits Parent Universities Strategic Planning Website Development Participation in community coalitions</p>
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### Next Steps/Strategy – Community Engagement

1. Create a strategic plan
2. Enhance two-way communication with internal and external stakeholders
3. Updated website with emphasis on communication

**Board Work Session:** Feedback and input from stakeholders collected throughout the past several weeks will be reviewed including:

- PTO listening sessions
- Community forums
- Saturday Coffee Conversations with the Board
- Staff meetings with administration
- Dine Around sessions with administration
- Thoughtexchange information

A draft of the Strategic Plan and updated Administration Report, which will reflect the Strategic Planning Goals and Initiatives will also be reviewed.

**Board Visit to Excelsior Middle School:** The Board of Education visited Excelsior Middle School on October 7th. A verbal report will be given during the regular session.



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### **Strategic Goal #5: Resources – Performance Measures**

Prepare/operate General Fund that maintains 7% solvency ratio and unspent balance ratio.

Prepare annual General Fund budget that includes a contingency reserve of 0.2% of budgeted expenditures.

Develop a funding model and allocation of resources that supports strategic priorities.

Comprehensive Annual Financial Report (CAFR)  
Monthly financial reporting package.

### **Next Steps/Strategy – Resources**

1. Internal cost control (investments)
2. Plan for the future (resource investment)
3. Build deeper community partnerships

**FY2016 Audit Update:** Auditors from Nolte, Cornman, & Johnson P.C. were on-site October 4th and 5th performing final audit procedures for fiscal year 2016. At the conclusion of their procedures, an audit exit interview was conducted whereby any comments, findings, or other questions were discussed. Overall, the audit went very well. Next steps include the drafting of the Comprehensive Annual Financial Report (CAFR), which will be finalized and reported out to the Board no later than December 12th.



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### Achievements and Honors:



**Indian Creek Elementary Recognized:** Indian Creek Elementary was selected by the Department of Education as a 2016 National Blue Ribbon School. Indian Creek is one of only five Iowa schools to win this year's award. Great job to the students and staff!

**The Roald Dahl Splendiferous Showdown:** This month marks the 100th anniversary of the birth of author Roald Dahl. To mark the anniversary, the Roald Dahl Splendiferous Showdown stopped by schools across the country, including Westfield Elementary. The students eagerly took part in a "game show" to test their knowledge of Mr. Dahl's award winning books, including *Matilda*, *Charlie and the Chocolate Factory*, *The Witches* and *James and the Giant Peach*.



**Homecoming Court 2016:** Congratulations to Ellie Hartzler and Josh Gassmann for being crowned the 2016 Homecoming Queen and King. Additional members of the Homecoming Court were Lydia Anderson, Niharika Annira, Cassidy Burns, Nick House, Nathan Nowzari, Noah Martin, Kate McInroy, Olive Sourwine, Noah Wick, and Jared Zieser.

**Girls' Swim Team Inspires:** The September 27th Girls' Swim Meet at Washington High School was a special event recognizing one of the Warriors' Senior Swimmers, Glenna Houtz, who is currently battling leukemia. To show their support, the Linn-Mar girls and coaches wore orange ribbons for leukemia awareness in support of Glenna and presented her with a bouquet of orange flowers. Kudos to the Girls' Swim Team for such great care and sportsmanship!



**Sports Updates:** Congratulations to all the LM sports teams for their dedication to their sport. The Girls' and Boys' Cross Country Teams are doing well; the girls placed third in the Gold Division during the team race in Aurora, Illinois and the boys placed 10th out of 14 teams in their Gold Division. The Girls' Volleyball Team is also doing well with an overall ranking of 19-5. Congratulations to the Boys' Golf Team for winning the Mississippi Valley Conference Valley Division title with a team score of 331.

**Student of the Week:** Congratulations to Senior Nathan Bellows for being selected as the Linn-Mar Student of the Week in the *Marion Times*.

**Linn-Mar Alum Briefly Returns to Iowa:** Congratulations to Linn-Mar Graduate Conor Schulz for being cast as Danny Zuko in the Old Creamery Theatre production of *Grease*.

**Outstanding Teacher:** Congratulations to High School Teacher Jeanne Turner for being recognized by the Cedar Rapids West Rotary as one of the Outstanding Teacher Honorees for 2016.