LMCSD BOARD OF DIRECTORS MINUTES
MONDAY, OCTOBER 26, 2026
5:00 PM @ ELC BOARDROOM

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100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Langston, Mansoor, Morey, Thomas, and Lowe Lancaster. Administration present: Wear, Galbraith, Ramos, Lang, Christian, Faber, and Milke.

200: ADOPTION OF AGENDA *– Motion 50.10.26*

MOTION by Langston to adopt the agenda as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

300: DISTRICT HIGHLIGHT MOMENT *(SPG #2-Learning Excellence)*

Certificates of achievement were presented to eight students whose podcasts earned finalist and/or honorable mentions in the national NPR Student Podcast Challenge. The students honored were Kate Baker, Fletcher Sams, Brody Lahr, Charles Johnson, Adelaide Kurth, Charley Rasmussen, Beckett Eiffert, and Athena Rader.

400: AUDIENCE COMMUNICATIONS *(SPG #1-Community Engagement)*

No audience communications were received.

500: INFORMATIONAL REPORTS

501: Board Visit Report *(SPG #3-Learner Experience / BG #2.c-Student Learning)*

The board reported that they were impressed by the knowledge shared by the student guides and the excitement of the students and staff during their October 15th visit to Linn Grove Elementary.

502: Policy Committee Report – Refer to Exhibit 701.1 *(BG #1.c-Visionary Team)*

Director Langston reported that several policies from the March and May IASB Primers were reviewed during the October 15th Policy Committee meeting and were being presented for first reading later in the meeting.

503: Chamber of Commerce Report *(SPG #1-Community Engagement / BG #3.d-District Culture)*

The board reported they enjoyed learning about all the work the Chamber has been doing during the October 22nd Marion Chamber of Commerce annual meeting. Director

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Mansoor shared that the Venture Academic students were recognized for their partnerships with the Chamber.

504: Finance/Audit Committee Report *(SPG #5-Resource Management / BG #3.c-District Culture)*
Director Morey reported that during the October 22nd Finance/Audit Committee meeting the committee reviewed the monthly bills, the fee schedules for facility use, playground financing, and the Excelsior HVAC project. Morey also reported that the district has recorded 60 stop arm violations this year.

505: Marion City Council Report *(SPG #1-Community Engagement / BG #3.d-District Culture)*
Director Thomas reported there was no business that pertained to the district presented during the October 22nd Marion City Council meeting.

506: Superintendent's Report – Exhibit 506.1 *(SPG #1-Community Engagement)*
Superintendent Wear shared several honors and highlights; thanked the students, families, and staff for their dedication to attending the conference nights; shared a reminder of next week's elections; and thanked the board members that attended the conference nights with him.

600: UNFINISHED BUSINESS

601: Second Reading of Policy Recommendations – Exhibit 601.1 – *Motion 51.10.26*
MOTION by Langston to approve the second reading of the policy recommendations as presented in Exhibit 601.1. Second by Thomas. Director Morey reported that the facilities use fee schedules (Included in Policy 1004.1-R1) were reviewed by the Finance/Audit Committee and that the district was on track with fees except for the middle school/intermediate gyms. Voice vote, all ayes. Motion carried. *(BG #1.c-Visionary Team)*

Policy #	Title	Status
202.7	Board of Directors Conflict of Interest	Revised
202.7-E	Board of Directors Conflict of Interest Disclosure Form	Revised
403.17	Employee Conflict of Interest	Revised
403.17-E	Employee Conflict of Interest Disclosure Form	Revised
502.14	Use of Physical Restraint and/or Seclusion of Students	Reviewed
502.14-R	Use of Physical Restraint and/or Seclusion of Students Regulation	Reviewed
502.14-E1	Documentation of Use of Physical Restraint and/or Seclusion of Students	Revised
502.14-E2	Notice of Debriefing Meeting Regarding Use of Physical Restraint and/or Seclusion of Students	Revised
502.14-E3	Documentation of Debriefing Meeting Regarding Use of Physical Restraint and/or Seclusion of Students	Revised
801.4	Governmental Accounting Practices and Regulation	Revised
1004.1	Community Use of District Buildings, Sites, & Equipment	Revised
1004.1-R1	Facilities Use Manual	Revised
1004.1-R2	Insurance for Employee-Sponsored Activities Regulation	Deleted

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700: NEW BUSINESS

701: First Reading of Policy Recommendations – Exhibit 701.1 ***– Motion 52.10.26***

MOTION by Langston to approve the first reading of the policy recommendations as presented in Exhibit 701.1. Second by Thomas. Director Morey asked questions on policies 107.1, 202.5, and 202.6. Morey also requested that the edited language in 703.1 and 803.4 be reviewed for original intent/grammar. Voice vote, all ayes. Motion carried.

Policy #	Title	Status
107.1	Religious Expression	New
202.5	School Board Secretary	Revised
202.6	School Board Treasurer	Revised
702.1-R2	Child Nutrition Programs Civil Rights Complaint Procedures Regulation	Revised
702.1-E1	Child Nutrition Programs Notices of Discrimination	Revised
702.1-E2	Child Nutrition Programs Civil Rights Complaint Form	Revised
703.1	Technology and Data Security	Revised
801.3	Transfer of Funds	Revised
801.8	Financial Records	Revised
802.9	Debt Management	Revised
803.1-R1	Purchasing-Bidding-Suspension and Debarment of Vendors and Contractors Procedures Regulation	Revised
803.1-R2	Purchasing-Bidding-Using Federal Funds in Procurement Contracts Regulation	Revised
803.4	Public Purpose and Use of Public Funds	Revised
803.5	Federal Awards Compliance	New
803.12	Time and Effort Reporting	New
804.1	Presentation and Publication of Financial Information	Revised
805.2	Care, Maintenance, and Disposal of District Records	Revised

702: Approval of Open Enrollment Requests *(SPG #2-Learning Excellence & 3-Learner Experience)*

MOTION by Mansoor to approve the open enrollment requests as presented. Second by Thomas. Voice vote, all ayes. Motion carried. ***– Motion 53.10.26***

	Student Name	Grade	Resident District
Approved IN	Cardoza, Ismael	3rd	Cedar Rapids CSD
	Cardoza, Xavi	5th	Cedar Rapids CSD

	Student Name	Grade	Requested District	Reason
Approved OUT	Dunford, Elisabeth	9th	Marion Independent	Good cause
	Dunford, Ezra	6th	Marion Independent	Good cause
	Dunford, Galilee	3rd	Marion Independent	Good cause
	Dunford, Rowan	4th	Marion Independent	Good cause
	Dunford, Susanna	8th	Marion Independent	Good cause

For clarifying information on open enrollments visit the Iowa Department of Education at:
https://educate.iowa.gov/pk-12/educational-choice/open-enrollment

*SPG = Strategic Plan Goal/ BG = Board Goal

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800: CONSENT AGENDA *(SPG #4-People/Culture & #5-Resource Mngmt / BG #3.a, c, d-District Culture)*

MOTION by Thomas to approve the consent agenda as presented. Second by Buchholz. Congratulations were shared with Kitty Strauser on her upcoming retirement. Voice vote, all ayes. Motion carried. ***– Motion 54.10.26***

801: Personnel

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Bries, Mary Ann	LG: Student Support Associate (Part-time)	10/26/26	LMSEAA A, Step 1
Cleveland, Tammy	LG: Student Support Associate (Part-time)	10/19/26	LMSEAA A, Step 1
Strub, Amie	EX: Attendance Secretary	10/26/26	LMSEAA B, Step 1

Classified Staff: Resignations

Name	Assignment	Dept Action	Reason
Barker, Nicole	ELC: Accounts Receivable Specialist	10/15/26	Other employment
Liberty, Rachel	NE: Student Support Associate	10/16/26	Personal
Morgan, Stephanie	WE: Paraprofessional	10/15/26	Personal
Strauser, Kitty	IC: Counselor's Secretary	11/6/26	***Retirement***

Co/Extra-Curricular Staff (Non-Schedule H): Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Battern, Josh	EX: Asst Boys 7th Gr Basketball Coach	10/15/26	$3,168
Earnest, Valerie	WE: Choir Accompanist	10/5/26	$200

802: Approval of October 12th Board Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibit 803.1

804: Approval of Contracts/Agreements – Exhibit 804.1

1. Lindale Mall: Intermediate/Middle School Orchestra holiday concert (No fee)

805: Fundraising Requests – Exhibits 805.1-3

1. LM High School English to host DonorsChoose to fund guest author visit
2. LM High School English to host business donations to fund guest author visit
3. Hazel Point Volunteers to host Family Night at ImOn Arena to fund activity night

900: BOARD CALENDAR & COMMUNICATIONS

901: Board Calendar & Communications

President Lowe Lancaster reviewed the November board events and shared a reminder of the work session immediately following the regular meeting. Director Foss shared a reminder of the October 29th Facilities Advisory Committee at 9:00 AM at the ELC.

Date	Time	Event	Location
November 2	--	*No School (Professional Day)*	--
November 3	--	*No School (Professional Day)*	--
November 5	8:30 AM	Finance/Audit Committee Meeting	ELC Boardroom

*SPG = Strategic Plan Goal/ BG = Board Goal

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November 9	5:00 PM	LMCSD Board Annual Meeting	ELC Boardroom
November 12	11:30 AM	Board Visit	Hazel Point
November 12	4:00 PM	Venture Academics Advisory	Venture Rm 104/105
November 18-19	--	*IASB BoardCon*	*Des Moines*
November 18	*6:00 PM*	*UEN Annual Dinner*	*Des Moines*
November 25-27	--	*No School (Thanksgiving Break)*	--

902: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Mansoor, Morey
Policy Committee	Langston, Lowe Lancaster, Thomas
Career & Technical Education Advisory (CTE)	Foss, Langston, Mansoor
School Improvement Advisory Committee (SIAC)	Foss, Langston, Mansoor

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Facilities Advisory Committee	Foss, Lowe Lancaster, Thomas
Venture Academics Advisory (VAA)	Langston, Mansoor, Morey
LMHS School Counselors Advisory	Lowe Lancaster, Mansoor
MEDCO Community Promise Advisory	Buchholz, Mansoor
Linn County Conference Board	Langston
Cedar Rapids Examining Board	Buchholz
Legislative Liaisons	Morey, Thomas

1000: ADJOURNMENT ***– Motion 55.10.26***

MOTION by Buchholz to adjourn the meeting at 5:27 PM. Second by Foss. Voice vote, all ayes. Motion carried.

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Katie Lowe Lancaster, Board President

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Jonathan Galbraith, Board Secretary/Treasurer

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LMCSD BOARD OF DIRECTORS
WORK SESSION MINUTES
MONDAY, OCTOBER 26, 2026
@ ELC BOARDROOM

The work session was not available via livestream. In-person attendance was offered.

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The work session of the Linn-Mar Board of Directors was called to order at 5:49 PM in the boardroom of the Educational Leadership Center (3556 Winslow Rd, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Langston, Mansoor, Morey, Thomas, and Lowe Lancaster. Administration present: Wear.

200: ADOPTION OF AGENDA ***– Motion 56.10.26***

MOTION by Morey to adopt the agenda as presented. Second by Buchholz. Voice vote, all ayes. Motion carried.

300: WORK SESSION

President Lowe Lancaster facilitated a discussion on the various board committees and advisories.

400: ADJOURNMENT ***– Motion 57.10.26***

MOTION by Morey to adjourn the work session at 7:22 PM. Second by Thomas. Voice vote, all ayes. Motion carried.

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Katie Lowe Lancaster, Board President

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Jonathan Galbraith, Board Secretary/Treasurer

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