

AGREEMENT FOR SERVICES

AGREEMENT made this 13th day of July 2026 by and between **Linn-Mar Community School District**, an educational institution, and **BUREAU OF EDUCATION & RESEARCH**, a Washington corporation located at 915 118th Avenue SE, Post Office Box 96068, Bellevue, Washington 98009 (hereinafter referred to as "BUREAU").

SERVICES TO BE PERFORMED

1. *Anissa Moore*, consultant, will present *Specially Designed Instruction and Co-Teaching: Practical Strategies for Student Success (Grades 1-12)* for a maximum of 5 instructional hours on Friday, August 21, 2026 for up to 120 educators from the educational institution identified above for a fee of \$6,420.
2. A purchase order is required before the training date. The final payment is due within 30 days of the date of service.
3. You may increase the number of educators in attendance for training. For each person above the number in paragraph (1), the fee will be increased by \$20 per person.
4. The agreed upon fee will increase if the consultant’s travel expenses increase by more than \$100 from the time the contract is signed. You will be notified of any increases and will be able to withdraw from the agreement if the increased travel expenses are not acceptable. All other costs are fixed and will not change.
5. The BUREAU will provide the consultant’s compensation, all travel expenses (including airfare, hotel, per diem for meals, and ground transportation), and the digital resource handbooks for all participants.
6. If the educational institution chooses to schedule any follow-up training(s) with the above named consultant in the next 48 months, it agrees to contract such training through the BUREAU.
7. **The educational institution will provide audio-visual equipment including a lapel microphone; 10’ Screen; LCD Projector; power strip and extension cord; sound system; the meeting facility; and an on-site coordinator.**

RESCHEDULING POLICY

If the educational institution reschedules the course at any time after airfare is purchased, any change fees associated with the travel will be added to the contract fee.

CANCELLATION POLICY

If the educational institution cancels the course from the date of this contract to 30 days before the course date, an amount of 15% of the contract fee will be paid by the educational institution.

If the educational institution cancels the course from 29 days to 48 hours before the course date, an amount of 25% of the contract fee will be paid by the educational institution.

If the educational institution cancels the course with less than 48 hours prior to the expected start time of the course, the total contract fee will be paid by the educational institution.

AUTHORIZED REPRESENTATIVE
OF EDUCATIONAL INSTITUTION
By: (signature) _____
(print name) Katie Lowe Lancaster
(title) Board President
(institution) Linn-Mar Community Schools
Date: _____
Contract # OST4798

BUREAU OF EDUCATION & RESEARCH,
a Washington corporation
By: _____
Richard W. Herzberg, Ph D
Executive Director
Date: _____

Specialty Designed Instruction and CoTeaching: Practical Strategies for Student Success (Grades 1-12)

Presented by **Anissa Moore**

Outstanding Co-Teacher, Instructional Leader, and National Presenter



Specialty Designed for General Education Teachers, Special Education Staff, Department Teams, Literacy and Math Coaches, Reading Specialists, and Other Specialists Who Currently Co-Teach or Plan to Co-Teach as Part of Their Schools' Inclusive Practices

- **Access a wealth of ready-to-use techniques, innovative resources, and practical strategies** to deliver specialty designed instruction effectively within a co-taught setting
- **Collaborative methods** to seamlessly meet your special education students' needs in your co-taught lessons
- Ensure **optimal learning outcomes for all** your co-taught students
- Elevate your co-teaching techniques and enrich specialty designed instruction through **a comprehensive digital resource handbook, featuring classroom-ready materials and valuable resources you can use immediately**

Practical Ideas and Strategies

Join this enriching one-day seminar to discover practical strategies and specialty designed instruction techniques to help every student excel in the general education curriculum. Led by **Anissa Moore**, this dynamic seminar offers cutting-edge co-teaching practices and research-based methodologies, equipping educators to collaboratively enhance student achievement in a co-taught setting. Elevate your co-teaching prowess and walk away with a comprehensive digital resource handbook, ready to foster an inclusive learning environment where every student thrives.

Ten Key Benefits of Attending

1. **Learn Practical Ways to Successfully Implement Specialty Designed Instruction in Co-Teaching** Explore highly practical and effective strategies for incorporating specialty designed instruction into your cotaught classroom ... Discover a plethora of proven instructional activities, strategies, and resources!
2. **Maximize Student Success With the Most Effective Co-Teaching Models** Utilize the top co-teaching models to deliver specialty designed instruction and increase student success ... Vary your approaches to co-teaching to cater to the needs of your students receiving specialty designed instruction
3. **Key Components of Specialty Designed Instruction** Ensure that students who require SDI receive what works best for them ... Learn about the essential components that make SDI more intentional and utilizing the benefits of a co-taught classroom
4. **Enhance Specialty Designed Instruction With Ready to Use Tools and Resources** Discover what works in successful co-teaching situations and how to adapt to meet the needs of your students ... Access various resources and ideas for differentiation, using small group instruction, whole class strategies, and more
5. **Improve Student Engagement and Active Involvement** Discover dozens of strategies that enhance student engagement and participation in your co-taught classroom ... These practical ideas are ready to use immediately

6. **Find Solutions to Co-Teaching Challenges**
Address and prevent challenging issues SDI in co-teaching ... Discover practical strategies that can help you manage these more effectively
7. **Tips for Effective Management of a Differentiated Co-Taught Classroom**
Better manage your differentiated co-taught classroom, practicing targeted skills and deepening understanding for all students while providing SDI for students with special needs ... Learn how to make it all work!
8. **Enhance Collaboration and Communication in Your Co-Teaching Partnership**
Learn practical strategies for building more effective communication and collaboration with your co-teacher to deliver specially designed instruction and maximize student success
9. **Build Your Co-Teaching Toolbox: Resources and Ideas for Ongoing Learning and Growth** Access a wealth of resources and ideas to continue your professional growth as a co-teacher delivering specially designed instruction ... Discover practical tips for ongoing collaboration, reflection, and success
10. **Receive an Extensive Digital Resource Handbook**
Each participant will receive the extensive digital resource handbook written specifically for this seminar to help you implement the strategies for your co-taught classroom

Outstanding Strategies You Can Use Immediately

Here's what you'll learn:

- **Practical strategies and resources** for identifying and incorporating specially designed instruction into your co-teaching practices
- **Explore the best co-teaching models** to meet specially designed instructional and student needs
- **Dozens of ways to incorporate SDI strategies and activities** that can be used immediately
- **Boost student learning and active involvement** using specially designed instruction
- **Use simple assessment strategies** to monitor students' skill development and conceptual understanding
- Key components of providing **effective specially designed instruction**
- Experience numerous, practical strategies that **increase learning for students with special needs**
- Specific ways to gather student data to **measure progress related to learning objectives**
- Learn ways to **maximize student participation and engagement** in co-taught lessons
- Utilize **a variety of assessment and instructional strategies to make students' thinking visible** and support effective co-teaching practices
- Gather **tools and resources for working together** to strengthen your specially designed instruction for students with special needs

A Message From Your Seminar Leader

Dear Colleague:

I get it. I see you, and the students you're trying to help. Each day you put in hours of your own effort to help all your students grow and achieve, while faced with the challenge of meeting the unique needs of the students receiving specially designed instruction in a co-taught classroom. While we find every possible moment to collaborate with our co-teaching team, striving to help students to perform, it helps to consider new and innovative ways to get students to be more successful at school. Wouldn't that be a nice change?

Good news! During our day together, I will give you dozens of practical ideas and proven methods to better reach and teach the students in your co-taught classroom receiving specially designed instruction. We will take a closer look at your existing strategies and take your current classroom practice to the next level. To better serve your students with

special and diverse needs, I have created this seminar to help you take the students in your co-taught classroom to new levels of success. You'll learn about the key components of SDI, discover engaging co-teaching practices, and explore a variety of tools and resources to enhance your instruction. We will explore a variety of ways to ensure that your students who require SDI receive what works best for them.

I invite you to join your colleagues for this day of learning best practice approaches and practical strategies to help your co-taught students find greater success with your specially designed instruction. I look forward to meeting you and inspiring you to expand the limitless potential that you and your students both have.

Sincerely,
Anissa Moore

P.S. You will leave with solutions to challenging issues in co-teaching and ready-to-use ideas for enhancing specially designed instruction in your classroom!

Who Should Attend

General Education Teachers, Special Education Staff, Department Teams, Literacy and Math Coaches, Reading Specialists, and Other Specialists Who Currently Co-Teach or Plan to Co-Teach as Part of Their Schools' Inclusive Practices

Special Benefits of Attending

Extensive Digital Resource Handbook

Each participant will receive an extensive digital resource handbook giving you access to countless strategies. The handbook includes:

- Resources, tools, and ideas to enhance specially designed instruction in a co-teaching inclusive environment
- Practical SDI and co-teaching resources to meet the diverse needs in your co-taught classroom
- Ready-to-use tips and techniques for effective assessment when two teachers are working together
- Innovative and engaging instructional materials and resources that can be used to meet the needs of all your learners in co-teaching inclusive environments
- Tools and resources for supporting student learning in an inclusive classroom