



7/28/25

Fundraising Request Form

Exhibit 806.1

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: High school Sponsoring Group: Student Council
Contact Name: Kierstyn Buel Contact Phone: 3194473072
Contact Email: Kierstyn.Buel@linnmar.k12.ia.us District Account Code: 21.0109.1900.950.7402

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Homecoming Dance

Activity Start/End Dates: September 20, 2025 Estimated Proceeds: 10,000

Purpose/Use of Funds Raised (Must be specific): Proceeds for dance support student councils mission at the high school, leadership development, activity for members, and appreciation activities for our student body, staff, and community.

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: Zach Mox Date: 7/24/25

Business Office and Board Review/Approval:

Business Office Review/Approval: Cheryl Lunsdale Date: 7/28/25

Board Review/Approval: _____ Date: _____

Summary Due Date: November 1st, 2025

Revised: 6/22; 7/22

7/28/25_{so}

Fundraising Request Form

Exhibit 806.2

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
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By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: High School Sponsoring Group: Student Council
Contact Name: Kierstyn Buehl Contact Phone: ~~254~~ 319 447 3072
Contact Email: Kierstyn.Buehl@linnmar.k12.ia.us District Account Code: 21.0109.1900.950.7402

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Fall Fundraiser

Activity Start/End Dates: Oct 1 - 31 2025 Estimated Proceeds: 400

Purpose/Use of Funds Raised (Must be specific): Proceeds are utilized to donate to local and school level pantries and individuals in need. Final decision for specific organization is decided by exec council based on needs in September.

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: Zach Maff Date: 7/24/25

Business Office and Board Review/Approval:

Business Office Review/Approval: Chloe Housa Date: 7/28/25

Board Review/Approval: _____ Date: _____

Summary Due Date: December 6th 2025

Revised: 6/22; 7/22

7/28/25_{so}

Fundraising Request Form

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
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REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: High school Sponsoring Group: Student council
 Contact Name: Kierstyn Buelt Contact Phone: 3194473072
 Contact Email: Kierstyn.Buelt@linnmar.k12.ia.us District Account Code: 21.0109.1900.950.7402

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Spring Fling Dance

Activity Start/End Dates: March 2025 2026 ✓ Estimated Proceeds: 6,000

Purpose/Use of Funds Raised (Must be specific): Proceeds for dance support student councils mission at the high school, leadership, development, activity for members, and appreciation, activities for our student body, staff, and community.

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: Zach M. [Signature] Date: 7/24/25

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 7/29/25

Board Review/Approval: _____ Date: _____

Summary Due Date: May 9th, 2025 2026 ✓