

Sponsoring Group	Activity	Contact	Start Date	End Date	Est. Profit	Purpose of Funds
Boulder Peak	Artsonia	Kelly Bailey	9/26/2026	6/26/2027	\$1,000.00	dry rack
5th-8th Band	Charleston Wrap	Mike Davies	10/1/2026	11/24/2026	\$10,000.00	new instruments, repairs, music, supplies
Jazz Band	Jazzathon	Jen Tiede	12/3/2026	12/3/2026	\$10,000.00	music, new instruments, repairs, charter bus, clinicians
Double Time Show Choir	Egg Roll Sale	Andy Cutler	10/12/2026	3/15/2027	\$5,000.00	competition fees, music, band equipment, set pieces, arrangement fees, costumes
Ovation Show Choir	Egg Roll Sale	Liz Jorgensen	10/16/2025	10/30/2026	\$5,000.00	competition fees, music, band equipment, set pieces, arrangement fees, costumes
LM Show Choirs	MS/HS Shared Performance	Liz Jorgensen	2/1/2027	2/1/2027	\$8,000.00	competition fees, music, band equipment, set pieces, arrangement fees, costumes
FFA	Candle & Food Sale	Jacob Mayes	10/1/2026	10/30/2026	\$2,000.00	national convention costs, meeting activities
	Newhall Locker Meat Sale	Jacob Mayes	4/1/2027	4/30/2027	\$1,500.00	state convention costs, Ag in the Park supplies

Red Cross Club	Restaurant Nights	Steve Meeker	9/1/2026	11/20/2026	\$200.00	CPR training costs, drive prizes, club shirts, emergency supply donation to American Red Cross
	Business Sponsorships	Steve Meeker	9/1/2026	11/20/2026	\$500.00	CPR training costs, drive prizes, club shirts, emergency supply donation to American Red Cross
	Bake Sale	Steve Meeker	1/11/2027	3/25/2027	\$100.00	CPR training costs, drive prizes, club shirts, emergency supply donation to American Red Cross
Robotics	Business Donations	Dan Niemitato	9/15/2026	6/1/2027	\$5,000.00	competition fees, parts & supplies
Work-Based Learning	Business Sponsorships	Barb Schult	10/1/2026	12/31/2026	\$2,000.00	conference fees, field trip, banquet
Basketball - Boys	Poster Sponsors	Chris Robertson	11/1/2026	11/13/2026	\$1,000.00	poster costs, equipment, uniforms
	Youth Camp	Chris Robertson	6/7/2027	6/24/2027	\$10,000.00	uniforms, basketballs, charter bus
Bowling - Coed	Poster Donations	Steve Tschantz	10/13/2026	11/10/2026	\$2,000.00	banquet, rebuild program account
Poms - JV	Catalog Sale	Nikki Russell	10/1/2026	10/24/2026	\$2,000.00	costumes, travel, competition fees
MS Athletics	Bound Donations	Candice Mullnix	9/15/2026	5/30/2027	\$20,000.00	officials, equipment, repairs, first aid supplies

Policy Series 1000 – School and Community Relations
Community Activities Involving Students



Policy 1005.4-E1 Fundraising Request Form

Forms should be submitted to the Business Office per the following deadlines:

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from Oct 1 thru Dec 31	First meeting in Sept	Fundraisers should NOT start until the day immediately following board approval.
Last day of school before Thanksgiving break for fundraisers occurring from Jan 1 thru Mar 31	December meeting	
By Feb 15 for fundraisers occurring from Apr 1 thru May 31	March meeting	
By April 15 for fundraisers occurring from Jun 1 thru Sept 30	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: <u>Boulder Peak</u>	Sponsoring Group: <u>BP Art Room</u>
Contact Name: <u>Kelly Bailey</u>	Contact Phone: <u>730-3602</u>
Contact Email: <u>kebailey@linnmar.k12.ia.us</u>	District Acct Code: <u>10.0472.1013.102.</u>
Description of Fundraising Activity (Information required for the request to be considered)	
Fundraising Activity: <u>Artsonia</u>	
Activity Start/End Dates: <u>Sept. 26²⁰²⁴ - June 26²⁰²⁷</u>	Estimated Proceeds: <u>\$1,000.00</u>
Purpose/Use of Funds Raised: (Must be specific) <u>Saving for a drying rack</u>	

Administrator Approval:	
I approve this request as necessary to provide funds for the purposes described above.	
Building Administrator Signature: <u>[Signature]</u>	Date: <u>9-1-26</u>

Business Office and Board Review/Approval:	
Business Office Review/Approval: <u>[Signature]</u>	Date: <u>9/8/26</u>
Board Review/Approval: _____	Date: _____

Date Request Received: 9/1/26 Summary Due Date: Aug 11, 2027



8/21/26
80

Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
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By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

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Building Name: Ex OR, BP, HP ✓ Sponsoring Group: 5-8 Band Programs

Contact Name: Mike Davies Contact Phone: 319-447-3142

Contact Email: michael.davies@linnmar.k12.ia.us District Account Code: 10.0209.1101.112.9224.001999 ✓

EX #

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Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Charleston Wrap - wrapping paper, gifts, etc.

Activity Start/End Dates: 10/1/26 - 11/24/26 (exact TBD) Estimated Proceeds: \$5,000 - 10,000 ✓

Purpose/Use of Funds Raised (Must be specific): Purchase of new instruments, repairs, music, + supplies ✓

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature] Date: 8-20-26

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 9/8/26

Board Review/Approval: _____ Date: _____

Summary Due Date: Jan 5, 2027

Revised: 6/22; 7/22



9/1/20

Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
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By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: LM High School Sponsoring Group: Jazz Band
Contact Name: Jen Tiede Contact Phone: 319-447-3094
Contact Email: jtiede@linnmar.k12.ia.us District Account Code: 21.0109.1900.910.6235.000618 Revenue

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Jazzathon
Activity Start/End Dates: Dec. 3, 2026 Estimated Proceeds: \$10,000.00
Purpose/Use of Funds Raised (Must be specific): jazz band music, new instruments for jazz band, repairs, charter bus rental, guest clinicians

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: _____ Date: 9/1/20

Business Office and Board Review/Approval:

Business Office Review/Approval: _____ Date: 9/8/20

Board Review/Approval: _____ Date: _____

Summary Due Date: Jan 14, 2027

Revised: 6/22; 7/22



8/26/26

Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
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By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: Excelsior Middle School ✓ Sponsoring Group: Double Time Show Choir ✓

Contact Name: Andy Cutler Contact Phone: 515-943-8258

Contact Email: andrew.cutler@linnmar.k12.ia.us District Account Code: 21.0209 1900.950.7406.090618 Revenue

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Egg Roll Sales through Cedar Rapids Egg Roll Lady ✓

Activity Start/End Dates: October 12th - March 15th 2027 Estimated Proceeds: \$3,000 - \$5,000 ✓

Purpose/Use of Funds Raised (Must be specific): 2026 ✓
Proceeds will go towards competition fees, song rights, purchasing of band equipment, set pieces, arranging fees, and extra costume pieces.

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature] Date: 8/24/26

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 9/8/24

Board Review/Approval: _____ Date: _____

Summary Due Date: April 26, 2027

Revised: 6/22; 7/22



8/21/26

Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
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By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: Oak Ridge Ovation Sponsoring Group: Oak Ridge Ovation Show Choir
Contact Name: Liz Jorgensen Contact Phone: (309)370-0193
Contact Email: liz.jorgensen@linnmar.k12.ia.us District Account Code: 21.0445.1900.950.7406.001790
10.0445.1101.112.9211.000002
S/b F21 001790

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Sale of egg rolls through Michelle Jones' "Egg Roll Lady" business
Activity Start/End Dates: 10/16/26-10/30/26 Estimated Proceeds: \$5,000
Purpose/Use of Funds Raised (Must be specific):
Funds raised will help cover show choir expenses including: competition registration fees, music arrangements & licensing, choreography & visual design, set pieces/construction equipment, props, costume & hair supplies, sound system maintenance, band equipment maintenance, performance equipment maintenance.

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature] Date: 8.17.26**Business Office and Board Review/Approval:**Business Office Review/Approval: [Signature] Date: 8/18/26Board Review/Approval: _____ Date: _____Summary Due Date: Dec 11, 2026

Revised: 6/22; 7/22



Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
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By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: Oak Ridge, Excelsior, and Linn Mar High School	Sponsoring Group: Oak Ridge Ovation, Excelsior Double Time, and LMHS Show Choirs
Contact Name: Liz Jorgensen	Contact Phone: (309)370-0193
Contact Email: liz.jorgensen@linnmar.k12.ia.us	District Account Code: See back SAF OR & EX
Description of Fundraising Activity (All information is required for the request to be considered)	
Fundraising Activity: \$10/ticket for High School/Middle School Shared Show Choir Concert at LMHS	
Activity Start/End Dates: Event takes place on 2/1/27 ✓	Estimated Proceeds: \$6,000-\$8,000 total, all proceeds to middle school show choirs
Purpose/Use of Funds Raised (Must be specific):	
Funds raised will help cover show choir expenses including: competition registration fees, music arrangements & licensing, choreography & visual design, set pieces/construction equipment, props, costume & hair supplies, sound system maintenance, band equipment maintenance, performance equipment maintenance.	
→ The funds will be evenly split between Excelsior Double Time show choir and Oak Ridge Ovation show choir.	

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature]

Date: 8/21/24
8-25-26**Business Office and Board Review/Approval:**

Business Office Review/Approval: [Signature] Date: 9/8/24

Board Review/Approval: _____ Date: _____

Summary Due Date: March 12, 2027

Revised: 6/22; 7/22

**Policy Series 1000 – School and Community Relations
Community Activities Involving Students**



Policy 1005.4-E1 Fundraising Request Form

Forms should be submitted to the Business Office per the following deadlines:

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REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: <u>LMHS</u>	Sponsoring Group: <u>FFA</u>
Contact Name: <u>Jacob Mayes</u>	Contact Phone: <u>319-447-3115</u>
Contact Email: <u>jacob.mayes@linnmar.k12.ia.us</u>	District Acct Code: <u>21-0109.1900.950.1433.001790</u>
Description of Fundraising Activity (Information required for the request to be considered)	
Fundraising Activity: <u>Candles, Butter Braid's Sales</u>	
Activity Start/End Dates: <u>Oct. 1 - Oct 30 2026</u> Estimated Proceeds: <u>\$ 2,000</u>	
Purpose/Use of Funds Raised: (Must be specific) <u>Funds to Support Students attending national FFA convention. Also to support chapter meeting activities.</u>	

Administrator Approval:

I approve this request as necessary to provide funds for the purposes described above.

Building Administrator Signature: _____

Zach May Date: 8/21/26

Business Office and Board Review/Approval:

Business Office Review/Approval: _____

Date: 9/8/26

Board Review/Approval: _____

Date: _____

Date Request Received: 8/28/26

Summary Due Date: Dec 11, 2026

**Policy Series 1000 – School and Community Relations
Community Activities Involving Students**



Policy 1005.4-E1 Fundraising Request Form

Forms should be submitted to the Business Office per the following deadlines:

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REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: <u>LMHS</u>	Sponsoring Group: <u>FFA</u>
Contact Name: <u>Jacob Mayes</u>	Contact Phone: <u>319.447.3115</u>
Contact Email: <u>jacob.mayes@linnmar.k12.ia.us</u>	District Acct Code: <u>21-0109.1900.950.7433.001790</u>
Description of Fundraising Activity (Information required for the request to be considered)	
Fundraising Activity: <u>Newhall Meat Locker, Jerky/Meat cuts sales</u>	
Activity Start/End Dates: <u>April 1st - 30th 2027</u> Estimated Proceeds: <u>\$ 1500</u>	
Purpose/Use of Funds Raised: (Must be specific) <u>Support students attending state FFA convention. Additionally provide funds for Ag in the park supplies</u>	

Administrator Approval:	
I approve this request as necessary to provide funds for the purposes described above.	
Building Administrator Signature: <u>Zach Mayes</u>	Date: <u>8/21/26</u>

Business Office and Board Review/Approval:	
Business Office Review/Approval: <u>[Signature]</u>	Date: <u>9/8/26</u>
Board Review/Approval: _____	Date: _____

Date Request Received: 8/28/26 **Summary Due Date:** June 11, 2027

**Policy Series 1000 – School and Community Relations
Community Activities Involving Students**



Policy 1005.4-E1 Fundraising Request Form

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REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: Linn-Mar High School **Sponsoring Group:** Red Cross club
Contact Name: Steve Meeker **Contact Phone:** 319-447-3239
Contact Email: smeeker@linnmar.k12.ia.us **District Acct Code:** 21.0109.1900.950.7443.001999 ✓
Description of Fundraising Activity (Information required for the request to be considered)
Fundraising Activity: Restaurant night at local fast food restaurant ?
Activity Start/End Dates: Sept 15 - Nov 20, 2026 ✓ **Estimated Proceeds:** \$ 200 ✓
Purpose/Use of Funds Raised: (Must be specific)
-cover cost of CPR training for LMHS students
- Prizes/rewards for donors who donate blood at blood drives
-reduce cost of club t-shirts
- purchase emergency supply to donate to the American Red Cross

Administrator Approval:
I approve this request as necessary to provide funds for the purposes described above.
Building Administrator Signature: Zach Myrhol Date: 8/21/26

Business Office and Board Review/Approval:
Business Office Review/Approval: [Signature] Date: 9/8/26
Board Review/Approval: _____ Date: _____

Date Request Received: 8/28/26 **Summary Due Date:** Jan 8, 2027

Policy Series 1000 – School and Community Relations
Community Activities Involving Students



Policy 1005.4-E1 Fundraising Request Form

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REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: Linn-Mar High School **Sponsoring Group:** Red Cross club

Contact Name: Steve Meeker **Contact Phone:** 319-447-3239

Contact Email: smeeker@linnmar.k12.ia.us **District Acct Code:** 21.0109.1900.950.

Description of Fundraising Activity (Information required for the request to be considered)

Fundraising Activity: Sponsorship requests from local business

Activity Start/End Dates: Sept 15 - Nov 20, 2026 **Estimated Proceeds:** \$ 300-500

Purpose/Use of Funds Raised: (Must be specific)

- cover cost of CPR training for LMHS students
- Prizes/rewards for donors who donate blood at blood drives
- reduce cost of club t-shirts
- purchase emergency supply to donate to the American Red Cross

Administrator Approval:

I approve this request as necessary to provide funds for the purposes described above.

Building Administrator Signature: Zach Meeker Date: 8/21/26

Business Office and Board Review/Approval:

Business Office Review/Approval: Antonia Hunsell Date: 9/8/26

Board Review/Approval: _____ Date: _____

Date Request Received: 8/28/26 **Summary Due Date:** Jan 8, 2027

**Policy Series 1000 – School and Community Relations
Community Activities Involving Students**



Policy 1005.4-E1 Fundraising Request Form

Forms should be submitted to the Business Office per the following deadlines:

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First day of school for fundraisers occurring from Oct 1 thru Dec 31	First meeting in Sept	Fundraisers should NOT start until the day immediately following board approval.
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By April 15 for fundraisers occurring from Jun 1 thru Sept 30	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: Linn-Mar High School **Sponsoring Group:** Red Cross club
Contact Name: Steve Meeker **Contact Phone:** 319-447-3239
Contact Email: smeeker@linnmar.k12.ia.us **District Acct Code:** 21.0109.1900.950
7443.001999
Description of Fundraising Activity (Information required for the request to be considered)
Fundraising Activity: Bake/food and drink sale before school at LMHS * ad here to wellness
Jan 11 - Mar 25, 2027
Activity Start/End Dates: TBD - during quarter 3 **Estimated Proceeds:** \$ 100 ✓
Purpose/Use of Funds Raised: (Must be specific) _____
 -cover cost of CPR training for LMHS students
 - Prizes/rewards for donors who donate blood at blood drives
 -reduce cost of club t-shirts
 - purchase emergency supply to donate to the American Red Cross

Administrator Approval:

I approve this request as necessary to provide funds for the purposes described above.

Building Administrator Signature: _____

Zach Meeker Date: 8/21/26

Business Office and Board Review/Approval:

Business Office Review/Approval: _____

Date: 9/8/26

Board Review/Approval: _____

Date: _____

Date Request Received: 8/28/26

Summary Due Date: May 6, 2027

**Policy Series 1000 – School and Community Relations
Community Activities Involving Students**



Policy 1005.4-E1 Fundraising Request Form

Forms should be submitted to the Business Office per the following deadlines:

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from Oct 1 thru Dec 31	First meeting in Sept	Fundraisers should NOT start until the day immediately following board approval.
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REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: HS **Sponsoring Group:** LM Robotics
Contact Name: Dan Niemitalo **Contact Phone:** 319-892-4928
Contact Email: dniemitalo@linnmar.k12.ia.us **District Acct Code:** 21-0109-1900-950.7426.001790
Description of Fundraising Activity (Information required for the request to be considered)
Fundraising Activity: Solicit Donations from local companies/organizations
Activity Start/End Dates: 9/15/26 - 6/1/27 **Estimated Proceeds:** \$ 5000
Purpose/Use of Funds Raised: (Must be specific)
Fund FIRST registration fees for FIRST Robotics Competition and FIRST Tech Challenge, purchase robot parts such as motors, aluminum, new required electronic controls, and more. purchase tools, 3D printer filament and parts.

Administrator Approval:

I approve this request as necessary to provide funds for the purposes described above.

Building Administrator Signature: Zach M. F. Date: 8/31/26

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 9/8/26

Board Review/Approval: _____ Date: _____

Date Request Received: 9/1/26 **Summary Due Date:** July 13, 2027

Policy Series 1000 – School and Community Relations **Community Activities Involving Students**

Policy 1005.4-E1 Fundraising Request Form

Forms should be submitted to the Business Office per the following deadlines:

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from Oct 1 thru Dec 31	First meeting in Sept	Fundraisers should NOT start until the day immediately following board approval.
Last day of school before Thanksgiving break for fundraisers occurring from Jan 1 thru Mar 31	December meeting	
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REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: _____ High School **Sponsoring Group:** _____ Work-Based Learning

Contact Name: _____ Barb Schult **Contact Phone:** _____ 563-608-1395

Contact Email: Barbara.schult@linnmar.k12.ia.us **District Acct Code:** 7190 ✓

Description of Fundraising Activity *(Information required for the request to be considered)*

Fundraising Activity: Business Sponsorships

Activity Start/End Dates: October 1, 2026-December 31, 2026

Estimated Proceeds: \$2,000.00 ✓

Purpose/Use of Funds Raised: *(Must be specific)* Funds will be used for conference fees, field trip and banquet fees. ✓

Administrator Approval:

I approve this request as necessary to provide funds for the purposes described above.

Building Administrator Signature: Zach M. J. Date: 8/21/26

Business Office and Board Review/Approval:

Business Office Review/Approval: Christina Hausa/R Date: 9/8/26

Board Review/Approval: _____ Date: _____

Date Request Received: 8/28/26 Summary Due Date: Feb 11, 2027

Revised: 6/22; 7/22 Related Policy:
1005.4; 1005.4-R; 1005.4-E2

8/26/26



Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: High School Sponsoring Group: Boys Basketball

Contact Name: CHRIS ROBERTSON Contact Phone: (319) 447-3051

Contact Email: crobertson@linnmar.k12.ia.us District Account Code: 21-3209-1900-920-6711-001790
0109

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Poster Sponsors ✓

Activity Start/End Dates: Nov. 1 - Nov. 13, 2026 Estimated Proceeds: \$500 - \$1,000 ✓

Purpose/Use of Funds Raised (Must be specific):

- Purchase Posters
- Equipment (uniforms, warm-ups) ✓

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature] Date: 8/24/26

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 9/8/26

Board Review/Approval: _____ Date: _____

Summary Due Date: Dec 18, 2026



8/24/24

Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: High School Sponsoring Group: Boys Basketball

Contact Name: Chris ROBERTSON Contact Phone: (319) 320-447-3051

Contact Email: Crobertson@linnmar.k12-ia.us District Account Code: 21-3209-1900-920-6711-001790
0109

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Youth Basketball Camp

Activity Start/End Dates: June 7-10 + June 21-24 Estimated Proceeds: \$10,000

Purpose/Use of Funds Raised (Must be specific): 2027

- Uniforms (all levels)
- Basketballs
- Charter Buses

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature] Date: 8/24/24

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 9/8/20

Board Review/Approval: _____ Date: _____

Summary Due Date: Aug 5, 2027

Revised: 6/22; 7/22

8/26/26



Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: LMHS Sponsoring Group: Boys and Girls Bowling
 Contact Name: Steve Tschantz Contact Phone: 319-350-7320
 Contact Email: Steve.Tschantz@linnmar.k12.ia.us District Account Code: 21.0109.1900.920.6686.001790 ✓

Description of Fundraising Activity (All information is required for the request to be considered)

Fundraising Activity: Poster Penations ✓

Activity Start/End Dates: 10/13/26 - 11/10/26 ✓ Estimated Proceeds: \$800 - \$2,000 ✓

Purpose/Use of Funds Raised (Must be specific): Using proceeds mainly for end of season banquet. Any extra left will be used to rebuild the depleted program account. ?

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature] Date: 8/25/26

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 9/8/26

Board Review/Approval: _____ Date: _____

Summary Due Date: Dec 18, 2026

Revised: 6/22; 7/22

**Policy Series 1000 – School and Community Relations
Community Activities Involving Students**



Policy 1005.4-E1 Fundraising Request Form

Forms should be submitted to the Business Office per the following deadlines:

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from Oct 1 thru Dec 31	First meeting in Sept	Fundraisers should NOT start until the day immediately following board approval.
Last day of school before Thanksgiving break for fundraisers occurring from Jan 1 thru Mar 31	December meeting	
By Feb 15 for fundraisers occurring from Apr 1 thru May 31	March meeting	
By April 15 for fundraisers occurring from Jun 1 thru Sept 30	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year the funds are raised.

Building Name: <u>LMHS</u>	Sponsoring Group: <u>JV Poms</u>
Contact Name: <u>Nikki Russell</u>	Contact Phone: <u>319-981-0444</u>
Contact Email: <u>nikolesrussell@gmail.com</u>	District Acct Code: <u>21.0109.1900.920.6696-001790</u>
Description of Fundraising Activity <i>(Information required for the request to be considered)</i>	
Fundraising Activity: <u>Catalog Fundraiser</u> ✓	
Activity Start/End Dates: <u>October 1- 24, 2024</u> Estimated Proceeds: \$ <u>\$2000</u> ✓	
Purpose/Use of Funds Raised: <i>(Must be specific)</i> _____	
_____ <u>Costuming, travel, and competition entry fees</u> ✓	

Administrator Approval:	
I approve this request as necessary to provide funds for the purposes described above.	
Building Administrator Signature: <u>[Signature]</u>	Date: <u>9/2/26</u>

Business Office and Board Review/Approval:	
Business Office Review/Approval: <u>[Signature]</u>	Date: <u>9/8/26</u>
Board Review/Approval: _____	Date: _____

Date Request Received: 9/3/26 **Summary Due Date:** Dec 4, 2026



Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name:	Excelsior and Oak Ridge	Sponsoring Group:	MS Athletics
Contact Name:	Candice Mullnix	Contact Phone:	319-447-3139
Contact Email:	cmullnix@linnmar.k12.ia.us	District Account Code:	21-0209-1900-950-7406-001790 21-0445-1900-920-0000 7406-001790
Description of Fundraising Activity (All information is required for the request to be considered)			
Fundraising Activity: Donations at/for sporting events through Bound			
Activity Start/End Dates: September 2026 - May 2027		Estimated Proceeds: \$20,000	
Purpose/Use of Funds Raised (Must be specific):			
Both middle schools are looking to bring in revenue to help offset the cost of our officials, new equipment, equipment repairs, and first aid supplies.			

Administrator Approval:

I approve that this request is necessary to provide funds for the purposes described above.

Building Administrator's Signature: [Signature] Date: 9-2-26 9.8.26

Business Office and Board Review/Approval:

Business Office Review/Approval: [Signature] Date: 9/9/26

Board Review/Approval: _____ Date: _____

Summary Due Date: July 12, 2027

Revised: 6/22; 7/22