

LETTER OF AGREEMENT

Between

The Linn-Mar Community School District and the Linn County Emergency Management Agency for Transportation Resources Needed for an Evacuation

PARTIES TO THE LETTER OF AGREEMENT (LOA) are the Linn-Mar Community School District (LMCSD) and the Linn County Emergency Management Agency (Linn EMA).

IT IS RECOGNIZED that an emergency in Linn County could possibly require the evacuation of school-age children, or other people visiting, living, or working in Linn County. Such emergencies could include a radiological event at the Next Era Energy – Duane Arnold Energy Center (DAEC), located in Linn County. Such an event could necessitate the possible evacuation of people in the 10-mile DAEC Emergency Planning Zone (EPZ).

All evacuations would be coordinated by Linn County officials under the provisions of the Linn County Radiological Emergency Response Plan for radiological emergencies involving the DAEC and for all other emergencies under the Linn County Comprehensive Emergency Operations Plan. In support of the Emergency Plans, transportation resources would be needed to ensure the safe and effective evacuation of children and other people with special needs. LMCSD has transportation resources that could be used to evacuate children and adults to designated Relocation and/or Reception Centers outside of the EPZ, provided the transportation resources were not required for their own school districts.

IT IS THEREFORE AGREED THAT:

1. If Linn County officials require transportation resources for an evacuation the Linn EMA Coordinator (or designee) will notify the primary LMCSD contact person as listed on their annual School Enrollment and Transportation Resources Report.
2. Upon receiving notification and verifying its authenticity, LMCSD will release an appropriate number of available transportation resources, with school district qualified drivers, from their routine duties and make them available for service to Linn EMA. It is recognized that evacuation of LMCSD students shall receive first priority. LMCSD will deploy transportation resources according to instructions received from the Linn County Emergency Operations Center (EOC).
3. Actual emergency needs may require the use of all available LMCSD transportation resources. Limited transportation resources may be arranged by Linn EMA for the purpose of exercising the Emergency Plans, such demonstrations will utilize only one bus.

4. In the event of a DAEC radiological event requiring evacuation, LMCSO will be reimbursed for costs resulting from the use of its transportation resources whether for actual or simulated (exercise) emergencies. Linn EMA will be responsible for coordinating reimbursement and resolution of issues.
5. In the event of a non-radiological emergency requiring evacuation reimbursement and other issues will be coordinated by Linn EMA.
6. Linn EMA, in coordination with its training partners Benton County EMA and DAEC, will ensure that LMCSO is provided with the necessary training materials to enable the school to effectively respond as provided for above.

This LOA shall be in effect until terminated by either party upon 90 days written advance notice to the other parties. The parties agree to this LOA as documented by their signatures below.

SIGNATURES

For Linn-Mar Community School District:

_____ Date: _____

Name/Title: Katie Lowe-Lancaster, Board President

For Linn County Emergency Management Agency:

_____ Date: _____

Name/Title: BJ Dvorak, Coordinator