



**2025-2026 PROGRAM YEAR – MEMORANDUM OF AGREEMENT
LINN-MAR COMMUNITY SCHOOL DISTRICT
AND JUNIOR ACHIEVEMENT OF EASTERN IOWA**

WHEREAS the Linn-Mar Community School District hereinafter referred to as **DISTRICT**, and Junior Achievement of Eastern Iowa hereinafter referred to as **JUNIOR ACHIEVEMENT**, desire to enter into an Agreement for the purpose of *INSPIRING AND PREPARING YOUNG PEOPLE TO SUCCEED*.

NOW THEREFORE IS AGREED:

Responsibilities of **JUNIOR ACHIEVEMENT**:

1. Will provide all program materials, student guides, teacher manuals, volunteer manuals, test-generating software and other software licensing, shipping charges, program insurance, staff time for recruitment, placement, training and oversight of volunteers and instructors, as well as other materials fees based on program(s) selection for paid programming. Materials will be ordered and delivered directly to facility prior to the start of the Junior Achievement class.
 - a. Classroom materials will be ordered and delivered directly to each participating classroom prior to the start of the Junior Achievement class. If program materials are lost once proof of delivery to school, the DISTRICT is responsible for the additional cost of replacement materials.
 - b. Materials for programs and experiences that are included for the DISTRICT at no additional per/student cost will be the responsibility of the DISTRICT. JUNIOR ACHIEVEMENT will provide digital files to the DISTRICT prior to the start of the experience for production.
2. Will partner to prospect, recruit, train, schedule and place each volunteer as well as facilitate evaluation tools and recognition of each volunteer. Junior Achievement will serve as a liaison between the volunteer and instructor if any concerns arise during the Junior Achievement partnership.
 - a. In the case of experiential programs with a simulation, the DISTRICT will be primarily responsible for recruiting volunteers to support simulations. Junior Achievement will work in collaboration with the DISTRICT to fill any gaps.
3. Will compile any program evaluation data and report impact and outcomes to Partnership Coordinator no later than August 15, 2026.
4. Will partner with the DISTRICT to recognize volunteers throughout the year.
5. Will compile a DISTRICT volunteer engagement report inclusive of volunteer hours. This will be submitted to DISTRICT's Partnership Coordinator by August 15, 2026.
6. Will be available to present partnership overview, including volunteer, evaluation, and impact details to DISTRICT at an agreed upon date each year.
7. Will provide an itemized cost statement of services based on current year's certified enrollment to DISTRICT's Partnership Coordinator no later than January 31, 2026 for agreed upon 2025-2026 program services.
8. With the partnership of at least one full grade upon request, Junior Achievement will provide at no cost to the DISTRICT:
 - a. All fees (excluding transportation to and from event) associated with facilitating select experiential learning programs and student events, i.e. JA Career Fairs, JA Career Speaker Series, JA Career Inspire, & JA Stock Market Challenge.

Responsibilities of **DISTRICT**:

1. Will identify a partnership coordinator who will be the primary contact for the JUNIOR ACHIEVEMENT partnership.
 - a. Partnership coordinator will connect JUNIOR ACHIEVEMENT staff to the DISTRICT personnel responsible for delivering Junior Achievement programming.
 - b. Partnership coordinator will identify and connect JUNIOR ACHIEVEMENT staff to the volunteer liaisons for the DISTRICT.
 - c. Partnership coordinator will identify and connect JUNIOR ACHIEVEMENT staff to the marketing/communications coordinator for the DISTRICT.
2. Will list JUNIOR ACHIEVEMENT as partner on DISTRICT's website and include volunteer opportunities in newsletters and/or digital backpacks.
3. Will provide a list of participating classes to JUNIOR ACHIEVEMENT by **September 1, 2025** for the 2024-2025 school year. All lists will be by school, grade, time period (if applicable), teacher's name and email and number of students.
4. Will partner with JUNIOR ACHIEVEMENT to provide a grade-level training to all instructors during the program year. All training will be facilitated prior to the Junior Achievement partnership experience. A training date will be determined before **July 31, 2025**. Junior Achievement education staff will provide the training at a date and time coordinated by the DISTRICT; preferably in person, or it could be virtually.
5. Will facilitate a pre-program as well as a post-program evaluation instrument for each participating student in the Junior Achievement program. Specific evaluations will be sent to instructors based on program selection.
6. Will ensure that for any culminating student experience (e.g. simulations, experiential learning event, 3DE off-site visits, Career Inspire), an appropriate chaperone: student ratio is met.
7. The DISTRICT may select from the following classroom programs to implement as part of the MOA:

Work and Career Readiness Pathway	Assigned Grade	Financial Literacy Pathway	Assigned Grade	Entrepreneurship Pathway	Assigned Grade
JA Our Community®	2	JA More Than Money®		JA More Than Money®	
JA Our Friends		JA Our City®		JA Our Families®	1
JA Our Nation®		JA Ourselves®	K	JA Our Region®	
JA Our Neighbors					
JA It's My Future®		JA Economics for Success®			
JA It's My Job®				JA Company Program Pop Up®	
JA Tools for Success®		JA Tools for Success®		JA Tools for Success®	
JA Career Success®		JA All About Cars®		JA Company Program®	
		JA Economics®		JA Be Entrepreneurial®	
		JA Personal Finance®		JA Launch Lesson	
		JA Take Stock in Your Future®			
		JA Titan®			

X – Participating, O – Previously Implemented, † – No Cost

8. The DISTRICT may select from the following experiential learning programs and student events to implement as part of the MOA:

Work and Career Readiness Pathway	Assigned Grade	Financial Literacy Pathway	Assigned Grade	Entrepreneurship Pathway	Assigned Grade
JA BizTown® - MOBILE*	5				
Career Exploration Fair †		JA Finance Park-Entry® – MOBILE*			
JA Career Fairs †		JA Finance Park-Advanced® – MOBILE*			
JA Career Inspire®	9	JA Stock Market Challenge†			
JA Dream Accelerator®					

X - Participating, O - Previously Implemented, † - No Cost

**JA BizTown®- Mobile and JA Finance Park®- Mobile will be available at a first come, first served basis.*

DISTRICT will pay JUNIOR ACHIEVEMENT \$14.21 per student participating in the Junior Achievement programming noted above for the 2025-2026 program year.

This Agreement shall be effective July 1, 2025, through June 30, 2026, inclusive of school year and summer programming.

This Agreement may be amended at any time during its term by mutual consent of the parties. Any such amendment shall be in writing and signed by authorized representatives of both parties.

LINN-MAR COMMUNITY SCHOOL DISTRICT
Superintendent

Date

LINN-MAR COMMUNITY SCHOOL DISTRICT
School Board President

Date

JUNIOR ACHIEVEMENT OF EASTERN IOWA
Area President

Date

JUNIOR ACHIEVEMENT OF EASTERN IOWA
Regional Executive Board Chairperson

Date

Required:

Partnership Coordinator's Name

Telephone Number

Partnership Coordinator's E-mail Address