

WE ARE LINN-MAR®

District Honors & Highlights - May 20, 2024

Special Recognitions: Congratulations to this year's LIONS and Volunteer Award recipients!

- **L**iving Legend for Excellence in Leadership: Kim Buelt
- **I**nnovator for Excellence in Positive Change: Tracy Gettemy
- **O**ptimizer for Excellence in Teamwork: Heather Jordan and Lindsey Starmer
- **N**ewcomer for Excellence in New Ideas: Angela Burke and Hillary Hunter
- **S**ervice for Excellence in Superior Performance: Deb Bundy
- Lion Pride Award: Broc Galbreath
- Shirley Pantini Award: Amy Stevens
- Above & Beyond Volunteer Award: Tabitha Lightfoot
- Make a Difference Award: Margean Gardner
- Unsung Hero Award: Diane Bean

For more information visit: <https://www.linnmar.k12.ia.us/news/join-us-for-the-2024-lions-awards-and-volunteer-recognition/>



Educator Recognitions: Congratulations to the following Linn-Mar educators for being recognized by the Iowa Choral Directors Association for their contributions to music education:

- Trent Buglewicz, LMHS Music Teacher, Outstanding High School/Post Secondary Educator
- Jennifer Walker, Novak Music Teacher, Outstanding Elementary/Middle School Educator
- Kim Buelt, LMHS Associate Principal, Outstanding Choral Advocate

For more information visit:

<https://www.linnmar.k12.ia.us/news/75069-autosave-v1/>



Success Center Recognitions: Congratulations to Ian, Carlos, and Sam on their graduation from the Success Center program! For more information visit:

<https://www.linnmar.k12.ia.us/news/kicking-off-commencement-season-with-a-success-center-celebration/>



Future Educators Recognition: Congratulations to the 15 Linn-Mar High School seniors who recently committed to pursuing a career in education by signing a Future Educators Letter of Intent!

For more information visit: <https://www.linnmar.k12.ia.us/news/fifteen-linn-mar-seniors-participate-in-future-educator-signing-day/>



NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

LINN-MAR School District
Fiscal Year July 1, 2023 - June 30, 2024

The LINN-MAR School District will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

Meeting Date/Time: 5/20/2024 05:00 PM	Contact: Jonathan Galbraith	Phone: (319) 447-3008
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Meeting Location: Learning Resource Center, 2999 N 10th Street, Marion, IA 52302

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

EXPENDITURES	Total Budget as Certified or Last Amended	Amendment Increase	Total Budget After Current Amendment	Reason
Instruction	71,715,574	1,500,000	73,215,574	Increased open enrolled out expenses
Total Support Services	34,446,929	1,500,000	35,946,929	Increased transportation, utilities, and other operating costs
Noninstructional Programs	5,195,434	500,000	5,695,434	Increased food costs
Total Other Expenditures	28,622,071	5,600,000	34,222,071	Construction moving faster than anticipated, Performance Venue Construction
Total	139,980,008	9,100,000	149,080,008	



2024-25 School Calendar

Start-Finish
August 23rd – June 4th

Summary of Calendar

Total Days: 176
Total Student Hours: 1115.36

Q1 =	43
Q2 =	41
Q3 =	47
Q4 =	45

Calendar Legend

	Start/End
	Quarter
	No School
	2-Hour Early Dismissal
	Holidays/Breaks/Comp Days
	1/2 Professional Day & 1/2 Workday
	Teacher Workday
	New Teacher Orientation
	Professional Days
	High School Conferences

Make Up Days for Cancellations

June 5-13

The 2024-25 calendar was previously approved by the LMCS D Board of Directors on 12/11/23.

This amended calendar reflects the following changes:

- *Move Oct 28 Prof Day to Nov 4*
- *Make Nov 5 a Prof Day*
- *Move student last day from June 3 to 4*
- *Remove June 4 Prof Day*

M	T	W	Th	F	Student Days	Teacher Days
August 2024						
			1	2	0	0
5	6	7	8	9	0	0
12	13	14	15	16	0	1
19	20	21	22	23	1	5
26	27	28	29	30	5	5
September 2024						
2	3	4	5	6	4	4
9	10	11	12	13	5	5
16	17	18	19	20	5	5
23	24	25	26	27	5	5
30					0	1
October 2024						
	1	2	3	4	4	4
7	8	9	10	11	5	5
14	15	16	17	18	5	5
21	22	23	Q	25	4	5
28	29	30	31		4	4
November 2024						
				1	1	1
4	5	6	7	8	3	5
11	12	13	14	15	5	5
18	19	20	21	22	5	5
25	26	27	28	29	3	3
December 2024						
2	3	4	5	6	5	5
9	10	11	12	13	5	5
16	17	18	19	20	5	5
23	24	25	26	27	0	0
30	31				0	0
January 2025						
		1	2	3	0	0
6	7	8	9	Q	5	5
13	14	15	16	17	4	5
20	21	22	23	24	4	5
27	28	29	30	31	5	5
February 2025						
3	4	5	6	7	5	5
10	11	12	13	14	5	5
17	18	19	20	21	5	5
24	25	26	27	28	4	5
March 2025						
3	4	5	6	7	5	5
10	11	12	13	14	5	5
17	18	19	20	21	0	0
24	25	26	27	Q	5	5
31					0	1
April 2025						
	1	2	3	4	3	4
7	8	9	10	11	5	5
14	15	16	17	18	5	5
21	22	23	24	25	5	5
28	29	30			3	3
May 2025						
			1	2	2	2
5	6	7	8	9	5	5
12	13	14	15	16	5	5
19	20	21	22	23	5	5
26	27	28	29	30	4	4
June 2025						
2	3	Q	5	6	3	4
9	10	11	12	13	0	0
16	17	18	19	20	0	0

Exhibit 602.1

AUGUST 2024	
13	New Teacher Orientation
14	New Teacher Orientation
16	Teacher Workday
19	Professional Day
20	Professional Day
21	Teacher Workday
22	Professional Day
23	First Day of School K-9 th Grades
26	First Day of School 10 th -12 th Grades
SEPTEMBER 2024	
3	First Day of School Pre-K
2	No School (Labor Day)
19	High School Conferences
30	No School (Professional Day)
OCTOBER 2024	
22	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
24-Q	End of First Quarter
24	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
25	No School (Professional Day/Workday)
NOVEMBER 2024	
4	No School (Professional Day)
5	No School (Professional Day)
21	High School Conferences
27	No School (Teacher Comp Day)
28-29	No School (Thanksgiving Break)
DECEMBER 2024	
20	2-Hour Early Dismissal – Grades JrK-12
23-31	No School (Winter Break)
JANUARY 2025	
1-3	No School (Winter Break)
10-Q	End of Second Quarter
13	No School (Professional Day/Workday)
20	No School (Professional Day)
FEBRUARY 2025	
6	High School Conferences
25	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
27	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
28	No School (Professional Day)
MARCH 2025	
17-21	No School (Spring Break)
28-Q	End of Third Quarter
31	No School (Professional Day)
APRIL 2025	
1	No School (Professional Day/Workday)
18	No School (Teacher Comp Day)
24	High School Conferences
MAY 2025	
25	High School Graduation
26	No School-District Closed (Memorial Day)
JUNE 2025	
4-Q	2-Hour Early Dismissal – Grades JrK-12 (Last Day of School)
5	No School (Teacher Workday)

The Linn-Mar Complaint Managers:

Jay Lehman, Bowman Woods Principal 447-3241 j.lehman@linnmar.k12.ia.us
Val Lawrence, Bowman Woods Facilitator 447-3208 vlawrence@linnmar.k12.ia.us
CJ McDonald, Echo Hill Principal 730-3562 cmcdonald@linnmar.k12.ia.us
Teresa Garcia, Echo Hill Facilitator 730-3563 tgarcia@linnmar.k12.ia.us
Kelly Kretschmar, Indian Creek Principal 447-3271 kkretschmar@linnmar.k12.ia.us
Courtney Skoneczka, Indian Creek Facilitator 447-3312 courtney.skoneczka@linnmar.k12.ia.us
Lori Manley, Linn Grove Principal 730-3502 lmanley@linnmar.k12.ia.us
Lisa Welsh, Linn Grove Facilitator 730-3503 lisa.welsh@linnmar.k12.ia.us
Sara Hovden, Novak Principal 447-3301 shovden@linnmar.k12.ia.us
Ryan Phillips, Novak Facilitator 447-3325 rphillips@linnmar.k12.ia.us
Scott Fillner, Westfield Principal 447-3351 sfillner@linnmar.k12.ia.us
Hillary Hunter, Westfield Facilitator 447-3360 hillary.hunter@linnmar.k12.ia.us
Amanda Potter, Wilkins Principal 447-3381 amanda.potter@linnmar.k12.ia.us
Lisa Silver, Wilkins Facilitator 447-3235 lsilver@linnmar.k12.ia.us
Amy Kortemeyer, Superintendent 447-3001 amy.kortemeyer@linnmar.k12.ia.us
Brian Cruise, Transportation Manager 447-3030 bcruise@linnmar.k12.ia.us
Stacy Fish, Nutrition Services Manager 447-3302 sfish2@linnmar.k12.ia.us
Jenna Fenske, Student Assistance Counselor 200-1673 jenna.fenske@linnmar.k12.ia.us
Tammy Devries, Student Assistance Counselors 447-3436 tamara.devries@linnmar.k12.ia.us

Questions regarding alternative complaint procedures and/or appeals contact:

Linn-Mar Equity Coordinators/Investigators
Nathan Wear, Associate Superintendent 447-3028
Melissa Frick, Executive Director of Student Services 730-3663

The Linn-Mar Community School District provides equal educational and employment opportunities and will not illegally discriminate on the basis of real or perceived age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or family status. LMCS D shall take affirmative action in recruitment, appointment, assignment, and advancement of women and men, minorities and disabled. Inquiries regarding compliance with equal education or employment opportunities and/or affirmative action shall be directed to the Equity Coordinator, Linn-Mar Community School District, 2999 North 10th Street, Marion, Iowa 52302. Inquires may also be directed, in writing, to the Iowa Civil Rights Commission in Des, Moines, the Director of Region VII Office of the United States Equal Employment Opportunities Commission, or the Director of the Region VII Office of Civil Rights, United States Department of Education in Chicago, Illinois.

Updated: May 2024

BULLYING AND HARASSMENT

Student Rights and Responsibilities
(PK-4th Grade Students)



Marion, Iowa

The Linn-Mar Community School District is fully committed to providing a welcoming and safe environment. To ensure all students are able to achieve their highest learning potential, the district has expectations for student behavior. As part of these efforts, Positive Behavioral Interventions and Supports (PBIS) is utilized in PK-8th grade at Linn-Mar.

The Linn-Mar Board of Directors has stated in board policy series 103 and 104, that harassment based on such characteristics as age, race, color, sex, religion, or disability will not be tolerated.

What is bullying?

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

Why address bullying in schools?

1. For students and their futures
2. For a healthy school climate
3. For the larger community
4. For the purpose of risk management for schools
5. It is the law

School rules against bullying:

1. We will not bully others
2. We will try to help students who are bullied
3. We will include students who are easily left out
4. When we know somebody is being bullied, we will tell an adult at school or an adult at home

Behaviors that will not be tolerated:

- Verbal bullying that includes speaking or writing mean things at school and/or online
 - Teasing
 - Name calling
 - Insults/Unkind comments
 - Physical threats
 - Comments about someone's body
- Social bullying that includes hurting someone's relationship or reputation
 - Excluding someone on purpose
 - Telling other children not to be friends with someone
 - Spreading rumors about someone
 - Embarrassing someone in public
- Physical bullying that includes hurting someone's body or personal items
 - Physical fighting
 - Pulling hair or clothes
 - Taking or damaging another's belongings
 - Gestures with the hands or body
 - Trying to kiss, hug, or touch someone who doesn't want to be kissed, hugged, or touched

Taking part in any of the behaviors listed above will result in:

- Verbal warning/appropriate consequences
- Written warning/appropriate consequences
- Student/parent conference
- Suspension

*****Some behaviors are more severe than others, therefore, complaint managers reserve the right to assign a consequence that will best fit the behavior*****

Consequences for the Student Harasser*:

Consequences for the student harasser include, but are not limited to:

- Verbal warning/reprimand
- Written warning/reprimand (entered into student's discipline file)
- Internal or external suspension
- Expulsion
- Referral to law enforcement agencies for appropriate action

**Some harassing behaviors are more severe than others and they may merit more severe and immediate consequences.*

Reporting a Complaint:

Any person who believes that they have been a victim of harassment by a student or employee of the district shall report the conduct immediately to a trusted employee, Title IX Coordinator(s), or law enforcement.

Failure to report an unwelcome behavior does not mean the behavior was welcome.

Any District employee who witnesses or becomes aware of sexual harassment has an affirmative obligation to report immediately to the District's Title IX Coordinator(s) or to their building principal or immediate supervisor. Failure to do so may result in disciplinary action against the employee, up to and including termination of employment.

An investigation shall begin immediately, unless the informal resolution process is in place. The investigation may consist of personal interviews with the alleged victim(s), the alleged harasser(s), and others who may have knowledge of the incidents or circumstances that led to the complaint. The investigation may also consist of other methods and documents specified by the investigator.

Confidentiality:

Confidentiality shall be maintained in so far as possible during the investigation of a complaint and regarding any subsequent disciplinary action.

Complaint Procedures:

Equity complaint procedures and equity complaint forms are available in each building. Questions about procedures, forms, appeals, or alternative complaint procedures should be directed to:

Linn-Mar Title IX Contacts:

Nathan Wear, Associate Superintendent 319 447 3028

Melissa Frick, Exec Dir of Student Services 319 447 3663

**Iowa Civil Rights Commission, Des Moines, IA,
515/281-4121 US Office of Civil Rights, Chicago, IL,
312-886-2359**

Reprisal and/or Retaliation:

Retaliation includes but is not limited to any form of intimidation, reprisal, or harassment. Anyone, student, or staff, who retaliates against an individual reporting alleged harassment may be subject to discipline. Anyone who retaliates against an individual who testifies, assists, or participates in an investigation, proceeding, or hearing related to a complaint of harassment may be subject to discipline. Submission of a complaint or report shall not affect a student's grades, etc.

Services Available to Students: Students who feel the need to talk with a trusted adult following experiences with harassment may find the following services helpful: school counselors, nurses, and prevention/intervention specialists.

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Harassment

Student Rights and Responsibilities

(5th – 12th Grade Students)



Marion, IA

The purpose of this brochure is to:

- Provide information on the district's policies and procedures regarding harassment.
- Provide examples of behaviors which may constitute harassment.
- Provide information about what to do if you are a victim of harassment.
- *Provide information about consequences for harassment or failure to report harassing behaviors.
**Documentation will exist that students and staff have received this information.*

Board Policies:

The Linn-Mar school board policy states that all members of the Linn-Mar Community School District are expected to conduct themselves so as to provide an atmosphere free from harassment. Any person proven to be in violation of this policy, while acting as a member of the school community, will be subject to discipline or discharge. (See policy series 103 and 104 and policies 403.13-14)

Why Policies?

Harassment is illegal under federal law, the Code of Iowa, and Linn-Mar school board policies. District staff are obligated to maintain a working and learning environment that is free of harassment. In addition, board policies provide that student conduct shall be governed by the educational purpose underlying all school activities, for the widely-shared use of student property, and for the rights and welfare of other students. (See policy series 103 and 104 and policies 403.13-14)

What is Sexual Harassment?

Sexual harassment means unwelcome behavior or conduct (physical, verbal, written, electronic) that is directed at someone because of that person's sex or gender, and that meets any of the following definitions:

1. **“Quid Pro Quo” Harassment.** A District employee explicitly or implicitly conditions the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct; **OR**

2. **Hostile Educational/Work Environment.** Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; **OR**
3. **Sexual assault.** An offense that meets the definition any one of the following offenses:
 - Rape: the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person without consent of the victim;
 - Fondling: the touching of the private body parts of another person for the purpose of sexual gratification without consent of the victim;
 - Incest: sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law; or
 - Statutory rape: sexual intercourse with a person who is under the statutory age of consent; **OR**
4. **Stalking:**
 - Purposefully engaging in a course of conduct directed at a specific person ("target") that would cause a reasonable person to fear bodily injury to, or the death of, the target or a member of the target's immediate family;
 - when the person ("stalker") knows or should know that the target will be placed in reasonable fear of bodily injury to, or the death of, the target or a member of the target's immediate family by the course of conduct; and
 - the stalker's course of conduct induces fear in the target of bodily injury to, or the death of, the target or a member of the target's immediate family; **OR**
5. **Dating Violence:** violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on a consideration of:
 - The length of the relationship.
 - The type of relationship.
 - The frequency of interaction between the persons involved in the relationship; **OR**
6. **Domestic Violence:** any felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabiting with, or has cohabited with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Iowa; or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Iowa.

Behaviors that may Constitute Sexual Harassment:

- Direct propositions of a sexual nature
- Subtle pressure for sexual activity, an element of which may be repeated staring or leering
- A pattern of sexually explicit statements, questions, jokes, or anecdotes
- Unnecessary touching, patting, hugging, or brushing against a person's body
- Gestures with the hands or body; such as flashing or mooning
- Remarks of a sexual nature about a person's clothing or body, about sexual activity, or about previous sexual experiences
- A display of graphic sexual material where others are not free to avoid it
- Display or transmission of sexually suggestive electronic content such as sexting or social media posts
- Sexual cartoons, pictures, messages, texts, notes, or tweets
- Terms of address
- Physical assault

Other Forms of Harassment:

In addition to sexual harassment, Linn-Mar students and staff are also protected from harassing behaviors based on real or perceived age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or family status. Harassing acts may be treated as just cause for discipline or discharge. (See policy series 103 and 104 and policies 403.13-14)

2024-25 Student Fee Schedule

STUDENT FEES	2023-24	2024-25
Textbook/Supply Fee		
JK-4	\$50.00	\$55.00
JK-4 Reduced	\$25.00	\$27.50
5-8	\$60.00	\$65.00
5-8 Reduced	\$30.00	\$32.50
9-12	\$90.00	\$95.00
9-12 Reduced	\$45.00	\$47.50
9-12 Towel Fee	\$1.00	\$1.00
Kirkwood Class Drop Fee	\$250.00	\$250.00
Instrumental Rentals (HS/MS/Intermediate)		
School Owned	\$60.00	\$65.00
Percussion	\$55.00	\$55.00
Reduced	\$25.00	\$32.50
Marching Band		
Marching Band Fee	\$60.00	\$65.00
Instrumental Rental	\$20.00	\$20.00
Jazz Band		
Instrument Rental	\$35.00	\$35.00
Orchestra Uniform Rental		
	\$10.00	\$10.00
Choir Concert Apparel Fee		
	\$10.00	\$10.00
Show Choir		
10th Street	\$500.00	\$500.00
10th Street Reduced	\$250.00	\$250.00
In Step	\$475.00	\$475.00
In Step Reduced	\$237.50	\$237.50
Hi-Style	\$450.00	\$450.00
Hi-Style Reduced	\$225.00	\$225.00

HIGH SCHOOL	2023-24	2024-25
Activity Ticket	\$50.00	\$50.00
Activity Ticket Reduced (Contact Athletic Office)		\$25.00
Varsity Athletic Admissions		
K-12 Football	\$7 - 1 game; \$10 - 2 games	\$7 - 1 game; \$10 - 2 games
Adult Football	2 games	2 games
K-12 (Other Sports)	\$7.00	\$7.00
Adult (Other Sports)	\$7.00	\$7.00
All Day Events (VB Tourney, Wrestling Tourney, track Invite, Softball Tourney)	\$10.00	\$10.00
Fresh/Soph/JV Athletic Admissions		
K-12 (All Sports)	\$7.00	\$7.00
Adult (All Sports)	\$7.00	\$7.00
Tourney, track Invite, Softball Tourney)	\$10.00	\$10.00
Music Events		
K-12 Students	GWD	GWD
Adults	GWD	GWD
Senior Citizens	GWD	GWD
Musicals		
Single Ticket	\$12.00	\$12.00
Drama Events		
K-12 Students	\$5.00	\$5.00
Adults	\$5.00	\$5.00
Parking Pass		
	\$25.00	\$25.00
Parking Fines (per occurrence)		
	\$25.00	\$25.00
Yearbook		
'5-8	\$25.00	\$25.00
'9-12	\$70.00	\$70.00
Cap & Gown		
Graduates	\$40.00	\$40.00

Middle School	2023-24	2024-25
Fine Arts	GWD	GWD
Athletics	GWD	GWD

Summer Programs	2023-24	2024-25
Kirkwood Drivers Education Full Tuition	\$400.00	\$400.00
Kirkwood Drivers Education Reduced Tuition	\$200.00	\$200.00

MEALS	2023-24	2024-25
Lunch		
K-4	\$3.10	\$3.20
5-8	\$3.15	\$3.25
9-12	\$3.25	\$3.35
K-12 Reduced	\$0.40	\$0.40
Adult or Add'l Student Meal	\$4.85	\$4.85
Breakfast		
K-5	\$2.10	\$2.10
6-8	\$2.10	\$2.10
9-12	\$2.10	\$2.10
K-12 Reduced	\$0.30	\$0.30
Adult or Add'l Student Meal	\$2.50	\$2.50
Milk	\$0.50	\$0.50

Policy Series 800 – Business Procedures Expenditures



Policy 803.1 Purchasing/Bidding Goods and Services

The board supports economic development in Iowa. Purchases should take into account Iowa goods and services from locally owned businesses located within the Corridor or from an Iowa based company which offers these goods or services if the cost and other considerations meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items as part of response evaluation.

It is the responsibility of the superintendent [or designee] to approve purchases, except those authorized by or requiring direct board action. The superintendent [or designee] may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories, or attachments with an estimated cost of \$50,000 or more.

The superintendent [or designee] will have the authority to authorize purchases without competitive bids for goods and services costing under \$25,000 without prior board approval. For goods and services costing more than \$25,000 and less than \$50,000, the superintendent [or designee] will receive quotes of the goods and services to be purchased prior to board approval. Major item purchases costing at least \$50,000, including school buses, will require competitive sealed bids or proposals, except for emergency purchases and those professional services annually appointed/approved by the board for continual and ongoing services (i.e. legal and audit) or board-selected professional services such as those exempted by law from the requirements of competitive bids or quotations (i.e. architect or engineering design services). The purchase will be made from the lowest responsible bidder based upon total cost considerations including but not limited to the cost of the goods and services being purchased, availability of service and/or repair, delivery date, the targeted small business procurement goal, and other factors deemed relevant by the board. In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications. The board may elect to exempt certain professional service contracts from the thresholds and procedures outlined above. The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.

The board and superintendent [or designee] will have the right to reject any or all bids, or any part thereof and to re-advertise. If it is determined that a targeted small business which bid on the project may be unable to perform the contract, the superintendent [or designee] will notify the Department of Economic Development. The board will enter into such contracts as they deem are in the best interest of the school district.

The district will comply with all federal and state laws and regulations required for procurement, including the selection and evaluation of contractors. The superintendent [or designee] is responsible for developing the administrative process to implement this policy including but not limited to procedures related to suspension and debarment for transactions subject to those requirements.

Adopted: 6/70

Reviewed: 7/10; 4/16; 12/18

Revised: 10/12; 12/13; 5/15; 11/18; 1/22

Related Policy: 803.1-R1

Legal Reference (Code of Iowa): §§ 26; 28E; 72.3; 73; 73A; 285;
297; 301; 261 IAC 54; 281 IAC 43.25

IASB Reference: 705.01

DELETED - Replaced with IASB 705.01

Policy 705.01: Purchasing – Bidding

Status: ADOPTED

Original Adopted Date: 01/26/2023 | Last Reviewed Date: 01/26/2023

The board supports economic development in Iowa, particularly in the school district community. As permitted by law, purchasing preference will be given to Iowa goods and services from locally-owned businesses located within the school district or Iowa based companies if the cost and other considerations are relatively equal and meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items as a part of response evaluation. Other statutory purchasing preferences will be applied as provided by law, including goals and reporting with regard to procurement from certified targeted small businesses, minority-owned businesses, and female-owned businesses.

Goods and Services

The board shall enter into goods and services contract(s) as the board deems to be in the best interest of the school district. It shall be the responsibility of the superintendent to approve purchases, except those requiring board approval as described below or as provided by in law. The superintendent may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories, or attachments with an estimated cost of \$50,000 or more.

Purchases for goods and services shall conform to the following:

- The superintendent shall have the authority to authorize purchases without prior board approval and without competitive request for proposals, quotations, or bids for goods and services up to **[\$insert amount]**.
- For goods and services costing at least **[\$insert amount]** and up to **[\$insert amount]**, the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval. The quotation process may be informal, and include written or unwritten quotations.
- For goods and services exceeding, **[\$insert amount – this number should be the same as the last amount in bullet two above]**, the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. RFPs and bids are formal, written submissions via sealed process.

In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications.

The contract award may be based on several cost considerations including, but not limited to the following:

- The cost of the goods and services being purchased;
- Availability of service and/or repair;
- The targeted small business procurement goal and other statutory purchasing preferences; and
- Other factors deemed relevant by the board.

The board may elect to exempt certain professional services contracts from the thresholds and procedures outlined above.

The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.

Public Improvements

The board shall enter into public improvement contract(s) as the board deems to be in the best interest of the school district. ‘Public improvement’ means “a building or construction work which is constructed under the control of a governmental entity and for which either of the following applies: (1) has been paid for in whole or in part with funds of the governmental entity; (2) a commitment has been made prior to construction by the governmental entity to pay for the building or construction work in whole or in part with funds of the governmental entity. This includes a building or improvement constructed or operated jointly with any public or private agency.”

The district shall follow all requirements, timelines, and processes detailed in Iowa law related to public improvement projects. The thresholds regarding when competitive bidding or competitive quotations is required will be followed. Competitive bidding is required for public improvement contracts exceeding the minimum threshold stated in law. Competitive quotations are required for public improvement projects that exceed the minimum threshold amount stated in law, but do not exceed the minimum set for competitive bidding. The board shall approve competitive bids

and competitive quotes. If the total cost of the public improvement does not warrant either competitive bidding or competitive quotations, the district may nevertheless proceed with either of these processes, if it so chooses.

The award of all contracts for the public improvement shall be awarded to the lowest responsive, responsible bidder. In the event of an emergency requiring repairs to a school district facility that exceed bidding and quotation thresholds, please refer [\[Insert your district's Emergency Repairs policy here\]](#) to IASB sample policy 802.03 – Emergency Repairs.

The district shall comply with all federal and state laws and regulations required for procurement, including the selection and evaluation of contractors. The superintendent or designee is responsible for developing an administrative process to implement this policy, including, but not limited to, procedures related to suspension and debarment for transactions subject to those requirements.

NOTE: While Iowa law dictates threshold amounts for quotes and bids for public improvement projects, there is no such requirement for goods and services. The district has discretion in this area to set the amounts required for the purchasing process.

NOTE: Districts should compare the discretionary purchasing limits in the section regarding goods and services with purchasing limits set in other policies (e.g., expenditures) to ensure consistency.

Legal Reference: Iowa Code §§ 26; 28E; 72.3; 73; 73A; 285; 297; 301.
261 I.A.C. 54.
281 I.A.C. 43.25.

Policy 803.1-R1 Regulations Regarding Purchasing

The following regulations have been developed for the proper procurement of equipment, supplies, and services:

1. All purchases must have prior authorization.
2. All procurements will be initiated in the district's electronic purchase order system.
3. Persons authorized to use district-issued credit cards in conjunction with job responsibilities are permitted within the guidelines of [Policy 803.3](#) to procure goods and/or services without a purchase order.

Adopted: 6/70
Reviewed: 7/12/13; 5/15; 12/18; 1/22
Revised: 10/12
Related Policy: 803.1

DELETED - Replaced with IASB 705.01-R(1)

Regulation 705.01-R(1): Purchasing – Bidding - Suspension and Debarment of Vendors and Contractors Procedure

Status: ADOPTED

Original Adopted Date: 03/10/2022 | Last Reviewed Date: 03/10/2022

In connection with transactions subject to federal suspension and debarment requirements, the district is prohibited from entering into transactions with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

When soliciting bids or otherwise preparing to enter into such a transaction, the superintendent or designee will use at least one of the following verification methods to ensure that any parties to the transaction are not suspended or debarred prior to committing to any sub-award, purchase, or contract:

1. Obtaining a certification of a party's compliance with the federal suspension and debarment requirements in connection with any application, bid, or proposal;
2. Requiring compliance with the federal suspension and debarment requirements as an express condition of any sub-award, purchase, or contract in question; or
3. Prior to committing to any sub-award, purchase, or contract, check the online Federal System for Award Management at <https://sam.gov/reports/awards/standard> to determine whether the relevant party is subject to any suspension or debarment restrictions.

2 CFR Part 200 Subpart B-General Provisions
200.113 Mandatory Disclosures

A non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313.) It is the responsibility of the Superintendent to timely report to the relevant federal or pass through agency any violations of federal criminal law involving fraud, bribery or gratuity potentially impacting a federal grant.

Policy 803.1-R2 Purchasing/Bidding Procedures for Contracts and Purchases Paid with Federal Funds

All vendors and/or contractors paid with federal funds shall be checked for suspension and debarment on www.sam.gov. The district shall not enter into transactions with parties that are debarred, suspended, or otherwise ineligible for participation in federal assistance programs or activities.

The district shall take affirmative steps as required by federal law with respect to small business, minority-owned business, and female-owned businesses, such as: (1) placing such businesses on solicitation lists; (2) soliciting such businesses whenever they are potential sources; (3) when economically feasible, dividing contracts into smaller tasks or quantities to allow participation from such businesses; (4) establishing delivery schedules that encourage participation by such businesses; (5) when appropriate, utilizing the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) requiring the primary contractor, when applicable, to follow these steps with respect to subcontractors.

Procurement for contracts paid with federal funds may be conducted by noncompetitive proposals when one or more of the following circumstances apply: (1) the item is only available from a single source; (2) public exigency or emergency will not permit the delay resulting from competitive bids; (3) the federal awarding agency expressly authorizes noncompetitive proposals; or (4) competition is inadequate after solicitation of a number of sources.

The district shall ensure that contracts paid with federal funds contain the following provisions when applicable: (1) contracts over \$150,000 shall address remedies, sanctions, and/or penalties for breach of contract terms by contractors; (2) contracts over \$10,000 shall address termination for cause and for convenience; (3) all contracts shall address Equal Employment Opportunity; (4) prime construction contracts in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act; (5) contracts over \$100,000 that involve mechanics or laborers shall include a provision for compliance with 40 U.S.C. §§ 3701-3708; (6) if the federal award meets the definition of "funding agreement" under 37 CFR § 401.2, a provision regarding compliance with 37 CFR Part 401; (7) contracts and sub grants over \$150,000 shall include a provision for compliance with the Clean Air Act and the Federal Water Pollution Control Act; (8) all contracts shall include a provision for compliance with federal debarment and suspension requirements; (9) contractors that apply or bid for an award exceeding \$100,000 must file the required certification under the Byrd Anti-Lobbying Amendment.

No district employee, officer, or agent may participate in the selection, award, and administration of contracts supported by a federal award if they have a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of their immediate family, their partner, or an organization which employees or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for contract. District officers, employees, and agents may neither solicit for or accept gratuities, favors, or anything of monetary values from contractors or parties to subcontracts. Violation of this requirement may result in disciplinary action for the district employee, officer, or agent.

Adopted: 1/22

Related Policy: 803.1; 803.1-R1

Legal Reference: Title 2 Code of Federal Regulation (CFR) Grants and Agreements, Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

DELETED - Replaced with IASB 705.

Regulation 705.01-R(2): Purchasing – Bidding - Using Federal Funds in Procurement Contracts

Status: ADOPTED

Original Adopted Date: 01/26/2023 | Last Reviewed Date: 01/26/2023

In addition to the District's standard procurement and purchasing procedures, the following procedures for vendors/contractors paid with federal funds are required. When federal, state, and local requirements conflict, the most stringent requirement will be followed.

2 CFR Part 200, Subpart D Subsection §200.318 (c)(1)

No District employee, officer, or agent may participate in the selection, award and administration of contracts supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. District officers, employees, and agents may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, for situations where the financial interest is not substantial or the gift is an unsolicited item of nominal value, district employees must abide by all relevant board policies. Violation of this requirement may result in disciplinary action for the District employee, officer, or agent.

2 CFR Part 200, Subpart D Subsection §200.320 (e)(1-4)

Procurement for contracts paid with federal funds may be conducted by noncompetitive (single source) proposals when one or more of the following circumstances apply: (1) the item is only available from a single source; (2) public exigency or emergency will not permit the delay resulting from competitive bids; (3) the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or (4) after solicitation of a number of sources, competition is inadequate.

2 CFR Part 200, Subpart D Subsection §200.321

The District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps must include: (1) placing such businesses on solicitation lists; (2) soliciting such businesses whenever they are potential sources; (3) when economically feasible, dividing contracts into smaller tasks or quantities to allow participation from such businesses; (4) establishing delivery schedules that encourage participation by such businesses; (5) when appropriate, utilizing the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) requiring the primary contractor to follow steps (1) through (5) when subcontractors are used.

The district will include the following provisions in all procurement contracts or purchase orders include the following provisions when applicable:

2 CFR Part 200 Appendix II

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal

Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and

Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

§200.216 Prohibition on certain telecommunications and video surveillance services or equipment

(a) The district is prohibited from obligating or expending loan or grant funds to:

1. Procure or obtain;
2. Extend or renew a contract to procure or obtain; or
3. Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

i. For purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunication equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

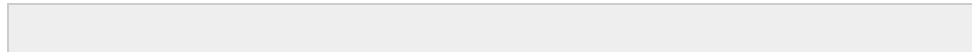
ii. Telecommunications or video surveillance services provided by such entities or using such equipment.

iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence of the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned by or controlled by, or otherwise connected to, the government of a foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (l), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) See also §200.471.



A person in a grey suit and white shirt is carrying a brown leather messenger bag. They are standing in front of a chalkboard filled with mathematical equations and diagrams. The text is overlaid on the image.

**LINN-MAR
&
SLFRF SCHOOL SAFETY
GRANT**

SCHOOL SAFETY IMPROVEMENT FUNDING

OVERVIEW OF THE GRANT

Iowa Department of Homeland Security and Emergency Management (HSEMD) in conjunction with the Iowa Department of Education is offering grants to PK-12 School Districts to support School safety improvements

Each school district may apply for up to \$50,000 per school building to make minor capital security improvements aligned with each buildings completed vulnerability assessment recommendations



RESTRICTIONS & GUIDELINES

- **\$50,000 PER SCHOOL**
- **NO POOLING RESOURCES (\$50K @ BUILDING, NOT TOTAL ACROSS ALL)**
- **IMPROVEMENTS MUST HAVE BEEN IDENTIFIED IN ASSESSMENT**
- **MUST COMPLY WITH FEDERAL PROCUREMENT STANDARDS**

School Districts must comply with the procurement standards set forth in 2 CFR 200.318 -200.326, including but is not limited to:

- **Complying with federal and state General procurement standards**, including using documented procurement procedures which reflect all applicable laws, regulations, and standards
- **Maintaining oversight of Contractors and awarding Contracts only to responsible Contractors possessing the ability perform** the terms and conditions of the proposed procurement successfully
- **Maintaining written standards of conflict** covering conflicts of interest and organizational conflicts of interest
- **Maintaining records sufficient to detail the history of procurements** associated with the federally funded subaward
- **Providing full and open competition** per 2 CFR § 200.319 and **complying with standards of the five methods of procurement** described in 2 CFR § 200.320:
 - micro-purchases
 - small purchases
 - sealed bids (associated with construction contracts)
 - competitive proposals
 - non-competitive (sole source) proposals restrictions and exemptions

Federal Procurement Compliance

6 CATEGORIES OF ELIGIBLE IMPROVEMENTS

- ❖ **ENTRY CONTROL**
- ❖ **ELECTRONIC SECURITY & COMMUNICATIONS SYSTEMS**
- ❖ **BARRIERS**
- ❖ **PERIMETER SECURITY**
- ❖ **ILLUMINATION**
- ❖ **BUILDING ENVELOPE**

1 MASS NOTIFICATION SYSTEMS

2 SECURITY CAMERAS

3 DOOR HARDWARE

LM APPROVED PROJECTS



PROJECTS PER BUILDING

MASS NOTIFICATION – INTERCOM / RAULAND

- ECHO HILL
- LINN GROVE
- NOVAK
- BOWMAN WOODS *
- INDIAN CREEK *
- OAK RIDGE *
- WILKINS *

* OVER GRANT \$50K LIMIT

CAMERAS

ADDITIONAL COVERAGE

- ECHO HILL
- LINN GROVE
- NOVAK
- WESTFIELD
- HAZEL POINT
- BOULDER PEAK
- EXCELSIOR

LMHS / LRC

DOOR HARDWARE

- ECHO HILL
- LINN GROVE
- WESTFIELD
- EXCELSIOR
- LMHS

CURRENT STATUS

ALL Buildings:

- **Secure entrances**
- **Security cameras**
- **Radios**
- **Lockdown Buttons**
- **Duress Buttons**



MASS NOTIFICATION SYSTEM

Westfield

Hazel Point

Boulder Peak

LMHS

Excelsior

- **VULNERABILITY ASSESSMENTS WERE CONDUCTED IN DECEMBER OF 2022**
- **ASSESSMENT RESULTS WERE RETURNED.... SPRING 2023**
- **APPLICATION FOR AWARD WAS SUBMITTED FEBRUARY 5, 2024 (DECEMBER 31, 2024 DEADLINE)**
- **RECEIVED NOTICE OF AWARD ON MAY 1, 2024**
- **WORK WILL BEGIN AS SOON AS THE SUMMER OF 2024, WILL CONTINUE THROUGH THE SCHOOL YEAR (WHERE FEASIBLE), AND WILL FINISH IN THE SUMMER OF 2025**
- **ALL WORK MUST BE COMPLETED, AND REIMBURSEMENT SUBMITTED TO AND PAID NO LATER THAN DECEMBER 31, 2025**

TIMELINES

QUESTIONS???



INSPIRE LEARNING.
UNLOCK POTENTIAL.
EMPOWER ACHIEVEMENT.

SCHOOL BOARD MINUTES MAY 6, 2024

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The meeting of the Linn-Mar Board of Directors was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Lowe Lancaster, Morey, Thomas, Walker, Wall, and Buchholz. Absent: Foss. Administration present: Kortemeyer, Galbraith, Wear, Read, Christian, Frick, and Nelson. Absent: Ramos.

200: ADOPTION OF AGENDA – Motion 180-05-06

MOTION by Wall to approve the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: SPECIAL RECOGNITION – Exhibit 300.1

President Buchholz read a proclamation in honor of National Teacher Appreciation Week (May 6-10) and thanked the teachers for their service.

400: AUDIENCE COMMUNICATIONS

1. James Thatcher, Resident, Board Actions
2. Vanessa Renaud, Parent, Teacher Appreciation

500: INFORMATIONAL REPORTS/UPDATES/DISCUSSIONS

501: Board Visit

The board reported they enjoyed their April 25th visit to Bowman Woods Elementary and highlighted the staff report, the excitement of the students, and the report on the Wit & Wisdom curriculum.

502: School Improvement Advisory Council

Lowe Lancaster, Morey, and Wall reported that during the April 25th SIAC meeting the group compared last year's assessment data with this year's winter assessment data and discussed ways to use the data to promote continued improvement.

503: Superintendent's Update – Exhibit 503.1

Superintendent Kortemeyer shared several district honors, provided information on the safety grant award and HF2586 regarding school security (and shared that the district is pleased with the SRO agreement with the City of Marion and the response time of local emergency personnel and the district does not intend to arm staff as is allowed per the new legislation), gave an overview of the remodeling of the current LRC, highlighted the open enrollment requests being approved, congratulated Jay Lehman for being named Bowman Woods Principal, thanked Tina March for her years of service to the

district, shared an update on the current construction projects, and highlighted several upcoming events.

600: UNFINISHED BUSINESS

601: Approval of Resolution Directing Sale of Bonds – Exhibit 601.1

Matt Gillaspie, Managing Director with Piper Sandler, reviewed the bids received regrading the sale of bonds and recommended Jefferies LLC of New York as the lowest, responsive bid.

MOTION by Walker to approve the resolution directing the sale of \$16,365,000 School Infrastructure Sales, Services, and Use tax revenue bonds, series 2024, to Jefferies LLC of New York for \$16,740,880.80. Second by Thomas. Roll call vote, all ayes. Motion carried. ***Motion 181-05-06***

602: Award of Bid – Exhibit 602.1 – *Motion 182-05-06*

MOTION by Morey to award the bid for the LM High School extension renovation project to Unzeitig Construction for a base bid of \$1,085,000.00. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried.

700: NEW BUSINESS

701: Set Public Hearing – *Motion 183-05-06*

MOTION by Wall to set a public hearing at 5:00 PM on May 20th in the boardroom of the Learning Resource Center regarding the amended certified budget for fiscal year 2024. Second by Walker. Voice vote, all ayes. Motion carried.

702: Set Public Hearing – *Motion 184-05-06*

MOTION by Thomas to set a public hearing at 5:00 PM on May 20th in the boardroom of the Learning Resource Center regarding the amended 2024-25 school year calendar. Second by Lowe Lancaster. Voice vote, all ayes. Motion carried.

703: FY25 Transportation Department Agreement – *Motion 185-05-06*

MOTION by Walker to approve a 3.00% total package increase for the Transportation Department staff for fiscal year 2024-25. Second by Wall. Voice vote, all ayes. Motion carried.

704: Approval of Fundraising Requests – Exhibit 704.1 – *Motion 186-05-06*

MOTION by Wall to approve the fundraising requests as presented in Exhibit 704.1. Second by Thomas. Voice vote, all ayes. Motion carried.

705: Open Enrollment Requests – *Motion 187-05-06*

MOTION by Lowe Lancaster to approve the open enrollment requests as presented. Second by Thomas. Voice vote, all ayes. Motion carried.

Approved IN

Student Name	Grade	Resident District	School Year
Aparnathi, Jiyaangiri	4	Cedar Rapids	2024-25
Arnold, Penny	K	Alburnett	2024-25
Ashlock, Grayson	9	Cedar Rapids	2024-25
Bealer, Lennon	K	Cedar Rapids	2024-25
Bowman, Camreigh	K	Cedar Rapids	2024-25
Buess, Zaylen	K	Cedar Rapids	2024-25
Carpenter, Serenit	1	Marion Independent	2024-25
Conway, Charlie	K	Cedar Rapids	2024-25
D'Arcy, Gwendolyn	K	Marion Independent	2024-25
Dawson, Selene	K	Marion Independent	2024-25
DeVary, Aspen	1	Marion Independent	2024-25
Duehr, Preston	6	Cedar Rapids	2024-25
Duggan, Presley	9	Springville	2024-25
Dumolien, Piper	K	Cedar Rapids	2024-25
Eiben-Prokop, Brexton	K	Marion Independent	2024-25
Fitch, Olive	3	Cedar Rapids	2024-25
Fitch, Penelope	K	Cedar Rapids	2024-25
Flynn, Maeve	K	Cedar Rapids	2024-25
Gales, Antonio	K	Cedar Rapids	2024-25
Garman, Ezekiel	JrK	Alburnett	2024-25
Garthwaite, Delilah	2	Marion Independent	2024-25
Garthwaite, Savannah	3	Marion Independent	2024-25
Gorai, Lohori	K	Cedar Rapids	2024-25
Hardy, Akelius	K	Cedar Rapids	2024-25
Helmke, Elliotte	JrK	Center Point-Urbana	2024-25
Hicks, Ameera	11	Central City	2024-25
Hopkins, Harrison	K	Marion Independent	2024-25
Horning, Evelyynn	K	Cedar Rapids	2024-25
Houchin, Aubree	9	Center Point-Urbana	2024-25
Hoyt, Heidi	K	Cedar Rapids	2024-25
Ingram-Wallace, Kairi	K	Cedar Rapids	2024-25
Jackson, Maleah	10	College Community	2024-25
Jain, Avik	4	Cedar Rapids	2024-25
Keppler, Lenyx	K	Cedar Rapids	2024-25
Koch, Carter	K	Cedar Rapids	2024-25
Koppen, Benaigh	K	Cedar Rapids	2024-25
Lawson, Davorah	K	Clear Creek Amana	2024-25
Ludwig, Brayden	K	Anamosa	2024-25
Luense, Juliana	K	Marion Independent	2024-25
Macho, Maxwell	9	Cedar Rapids	2024-25
McDonald, Lauren	K	Cedar Rapids	2024-25
Mixdorf, Annallie	K	Anamosa	2024-25
Muthineni, Mourvy	K	Cedar Rapids	2024-25
Oberbroeckling, Brielle	K	Cedar Rapids	2024-25
Pandya, Jiyaan	K	Cedar Rapids	2024-25
Peters, Arlo	1	Cedar Rapids	2024-25
Ries, Blane	6	Cedar Rapids	2024-25
Ruprecht, Vivian	K	Alburnett	2024-25

Student Name	Grade	Resident District	School Year
Sasek, Ariya	K	Cedar Rapids	2024-25
Schmidt, Kadya	K	Marion Independent	2024-25
Schultz, Charlotte	9	Cedar Rapids	2024-25
Scott, Kenver	K	Cedar Rapids	2024-25
Shah, Divit	K	Cedar Rapids	2024-25
Siegert, Bennett	K	Anamosa	2024-25
Skogman, Vincent	K	Marion Independent	2024-25
Sondermann, Eleanor	K	Springville	2024-25
Starkey, Harper	K	Anamosa	2024-25
Talha, Razeen	8	Cedar Rapids	2024-25
Taylor, Amelia	9	Center Point-Urbana	2024-25
Thiemann, Nora	K	Marion Independent	2024-25
Timble, Anastasia	K	Marion Independent	2024-25
Ware, Roman	K	Cedar Rapids	2024-25

Denied IN

Student Name	Grade	Resident District	School Year	Reason
Ruth, Natalee	10	Cedar Rapids	2024-25	Insufficient space
Taylor, Terrell	6	Cedar Rapids	2024-25	Insufficient space
Weber, Natalie	9	Springville	2024-25	Insufficient space

800: CONSENT AGENDA – *Motion 188-05-06*

MOTION by Walker to approve the consent agenda as presented. Second by Wall. Congratulations and thanks were shared with the retirees. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Brandt, Mykaela	WE: Student Support Services Teacher	8/13/24	BA, Step 1
Lehman, Jay	From LMHS Associate Athletic Director to BW Principal	7/1/24	\$103,195/year
Vargason, Kylee	EH: School Counselor	8/13/24	MA, Step 7
Weis, Vera	LMHS: Science Teacher	8/13/24	MA, Step 1
Young, Jacob	OR: From Student Assistance Specialist to School Counselor	8/1/24	MA, Step 6

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
Blake, Abbie	IC: Student Support Services Teacher	5/31/24	Other employment
Brown, Amanda	BP: Student Support Services Teacher	5/31/24	Other employment/ relocation
Randall, Ashley	WE: 3 rd Gr Teacher	5/31/24	Relocation
Takes, Emily	BW: 3 rd Gr Teacher	5/31/24	Other employment/ relocation
Thurston, Jennifer	LMHS: School Counselor	6/3/24	Relocation
Woods, Kimberly	OR: School Counselor	5/31/24	Relocation

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Altmaier, Shirryl	NS: LMHS General Help from 7 to 7.5 hrs/day	5/1/24	Same
Behera, Sasmita	NS: LMHS General Help	4/22/24	PTNS, Step 1
Gilbert, Ron	TR: From Regular Sub to Bus Driver	4/8/24	Same
Peterson, Dana	NS: LMHS General Help from 5.5 to 7 hrs/day	5/1/24	SEIU A, Step 2

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Forbes, Doug	TR: Equipment Prep Technician	5/30/24	Retirement
Gamerdinger, Judy	NS: LMHS General Help/Cashier	5/30/24	Retirement
Gengler, Piyakit	WF: General Ed Assistant	4/19/24	Other employment
Marotz, Zach	NE: Lead Cook	4/25/24	Personal
Stalin, Rosary Jasmin	WF: Student Support Associate	4/29/24	Other employment

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Lynch, Greg	LMHS: Orchestra Tech Assistant	4/29/24	\$420
Sentman, Thad	LMHS: Musical Orchestra Director	4/27/24	\$1,927

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Cannon, Dalton	OR: Assistant 8 th Gr Football Coach	4/22/24	Personal
Katz, Phil	EX: Assistant 7 th Gr Football Coach	4/10/24	Personal
Thurston, Jennifer	LMHS: Head JV2 Girls Basketball Coach	4/24/24	Relocation

802: Approval of April 22nd Board Minutes – Exhibit 802.1**803: Approval of Bills/Warrants – Exhibit 803.1****804: Approval of Contracts/Agreements – Exhibits 804.1-10**

1. Bohnsack & Frommelt LLP audit services agreement
2. Junior Achievement of Eastern Iowa program agreement
3. Grand Canyon University student field experience agreement
4. Access Systems agreement
5. Big Heart Meditation & Mindfulness independent contractor agreement
6. Braxton Carr independent contractor agreement
7. Tom Mackey independent contractor agreement
8. Alexis Robson independent contractor agreement
9. Peak Construction change order #10
10. Peak Construction change order #11
11. Interagency agreement for special education instructional services with Cedar Rapids CSD (1) and College CSD (1). *For student confidentiality, exhibits are not provided.*

805: Overnight Trip Request – Exhibit 805.1

FBLA to attend national leadership conference in Orlando, Florida (June 28-July 3)

900: BOARD CALENDAR & COMMUNICATIONS

Buchholz congratulated girls track for winning their recent MVC meet.

901: Board Calendar & Communications

Date	Time	Event	Location
<i>May 6</i>	<i>7:00 PM</i>	<i>Senior Recognition Night</i>	<i>LMHS Auditorium</i>
<i>May 8</i>	<i>5:15 PM</i>	<i>LIONS/Volunteer Awards</i>	<i>Boardroom</i>
May 9	9:00 AM	Board Visit	Novak Elementary
May 9	5:30 PM	Marion City Council (<i>Buchholz</i>)	City Hall
May 13	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
May 16	8:30 AM	Finance/Audit Committee (F/AC)	LRC Room 5
May 20	5:00 PM	Board Meeting & Closed Session	Boardroom
<i>May 21</i>	<i>Noon</i>	<i>100-Hour Volunteer Luncheon</i>	<i>Hills Bank, Marion</i>
<i>May 21</i>	<i>3:00 PM</i>	<i>Compass Graduation Celebration</i>	<i>LRC Gym</i>
May 23	5:30 PM	Marion City Council (<i>Thomas</i>)	City Hall
May 26	1:00 PM	LMHS Commencement	Alliant Energy Powerhouse
<i>May 30</i>	<i>--</i>	<i>Last Day of School with 2-Hour Early Dismissal</i>	<i>Districtwide</i>
Date	Time	Event	Location
June 6	5:30 PM	Marion City Council (<i>Wall</i>)	City Hall
June 10	5:00 PM	Board Meeting	TBD
<i>June 19</i>	<i>--</i>	<i>District Closed – Juneteenth Holiday</i>	<i>Districtwide</i>
June 20	5:30 PM	Marion City Council	City Hall
Date	Time	Event	Location
<i>July 4</i>	<i>--</i>	<i>District Closed – 4th of July Holiday</i>	<i>Districtwide</i>
July 8	5:00 PM	Board Meeting	TBD
<i>July 11</i>	<i>9:30 AM</i>	<i>LIONS Open Golf Outing</i>	<i>Hunters Ridge</i>
July 18	5:30 PM	Marion City Council	City Hall

902: Board Committees/Advisories

Required Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Foss, Morey
Policy Committee	Buchholz, Walker, Wall
Career & Technical Education Advisory (CTE)	Foss, Thomas
School Improvement Advisory Committee (SIAC)	Lowé Lancaster, Morey, Wall

Additional District Committees/Advisories

Committee/Advisory	Board Representatives
Diversity/Equity/Inclusion Committee (DEI)	Lowé Lancaster, Thomas
Venture Academics Advisory (VAA)	Morey, Walker
LMHS School Counselors Advisory	Lowé Lancaster
MEDCO Community Promise Advisory	Wall
Linn County Conference Board	Buchholz
Legislative Liaisons	Morey, Walker

1000: ADJOURNMENT – Motion 189-05-06

MOTION by Morey to adjourn the meeting at 6:13 PM. Second by Wall. Voice vote, all ayes. Motion carried.

Barry Buchholz, Board President

Jonathan Galbraith, Board Secretary/Treasurer

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 05/02/2024 - 05/15/2024

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
Fund: AQUATIC CENTER		
ASCC (AMERICAN SWIMMING COACHES COUNCIL)	DUES AND FEES	\$600.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$5,227.64
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$91.23
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$390.14
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$91.23
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$390.14
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$46.46
IOWA CITY EELS SWIM CLUB, INC	DUES AND FEES	\$3,949.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$8.20
UNIVERSITY OF IA	DUES AND FEES	\$2,158.00
		Fund Total: \$12,952.04
Fund: DEBT SERVICE		
STANDARD & POOR'S	OTHER PROFESSIONAL SERVICES	\$29,750.00
UMB BANK, N.A.	OTHER PROFESSIONAL SERVICES	\$600.00
		Fund Total: \$30,350.00
Fund: GENERAL		
ABILITY PHYSICAL THERAPY, P.C.	OTHER PROFESSIONAL SERVICES	\$3,833.33
ADVANCE AUTO PARTS	TRANSP. PARTS	\$57.26
ADVANTAGE RECORDS MANAGEMENT	GENERAL SUPPLIES	\$169.93
AGVANTAGE FS	PROPANE	\$8,219.55
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$727.00
AIRGAS NORTH CENTRAL	INSTRUCTIONAL SUPPLIES	\$130.52
AL YASSERI ALI	OFFICIAL/JUDGE	\$70.00
AL-SHMERY FALIHA	OFFICIAL/JUDGE	\$70.00
ALLIANT ENERGY	ELECTRICITY	\$8,551.72
AMERICAN SPECIALTIES	GENERAL SUPPLIES	\$1,831.55
AMERICAN SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$11.06
ARNOLD BRIANNE	STAFF TRAVEL	\$17.00
ARNOLD MOTOR SUPPLY	REPAIR PARTS	\$225.79
ARNOLD MOTOR SUPPLY	SHOP TOOLS/EQUIPMENT	\$1,082.98
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$37.57
ASIFLEX	OTHER PROFESSIONAL SERVICES	\$13,039.00
AUTO-JET MUFFLER	TRANSP. PARTS	\$969.69
BARNARD INSTRUMENT REPAIR, INC	INSTRUCTIONAL SUPPLIES	\$50.00
BIO CORPORATION	INSTRUCTIONAL SUPPLIES	\$2,629.01
BRADFIELD'S COMPUTER SUPPLY	COMPUTER SOFTWARE	\$414.15
BROOKS JAMIE	MISC REVENUE	\$10.00
BUDGET CAR RENTAL	RENTALS EQUIPMENT	\$1,957.44
BURGESS GAYLA	STAFF TRAVEL	\$44.00
C.J. COOPER & ASSOCIATES	DRUG TESTING	\$150.00
C.J. COOPER & ASSOCIATES	PHYSICALS	\$300.00
C.R. GLASS CO	GENERAL SUPPLIES	\$447.50
CAHALAN TOM	OFFICIAL/JUDGE	\$260.00

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 05/02/2024 - 05/15/2024

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$19,680.99
CARMAN MICHAEL	MISC REVENUE	\$10.00
CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	\$593.33
CARROLL CONSTRUCTION SUPPLY	GROUNDS UPKEEP	\$36.00
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$1,352.74
CEDAR RAPIDS WINSUPPLY PLUMBING CO	HEAT/PLUMBING SUPPLY	\$5,039.36
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$9,493.84
CENTURISK	GENERAL SUPPLIES	\$160.00
CENTURYLINK	TELEPHONE	\$1,583.78
CERWICK BRENDA	Professional Educational Services	\$315.00
CITY LAUNDERING COMPANY	GENERAL SUPPLIES	\$442.20
CITY OF MARION.	OTHER PROFESSIONAL SERVICES	\$566.10
COLLECTION	EE LIAB-GARNISHMENTS	\$382.40
COTTON GALLERY LTD.	GENERAL SUPPLIES	\$541.34
CR SIGNS, INC	GENERAL SUPPLIES	\$18.00
CRESCENT PARTS & EQUIPMENT CO., INC	ELECTRICAL SUPPLY	\$205.80
CROWBAR'S	GENERAL SUPPLIES	\$58.09
CROWBAR'S	TRANSP. PARTS	\$26.36
CULLIGAN	GENERAL SUPPLIES	\$517.85
CUMMINGS CRYSTAL	MISC REVENUE	\$10.00
D & K PRODUCTS	GROUNDS UPKEEP	\$709.00
DAVIDSON JOHN	MISC REVENUE	\$10.00
DPT SERVICES, L.L.C	TECH REPAIRS/MAINTENANCE	\$9,698.71
EMPLOYEE RESOURCE SYSTEMS, INC	OTHER PROFESSIONAL SERVICES	\$1,935.81
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$123.54
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$516,447.81
FECHT AMY	STAFF TRAVEL	\$142.50
FEIEREISEN INC	GENERAL SUPPLIES	\$1,360.00
FESTIVAL FUN PARKS LLC DBA ADVENTURELAND	DUES AND FEES	\$7,125.84
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$440.58
FRANKLIN COVEY	PROF SERV: EDUCATION	\$10,500.00
FRICK MELISSA	STAFF TRAVEL	\$135.00
FRY KEVIN	STAFF TRAVEL	\$66.00
GALBRAITH JON	STAFF TRAVEL	\$163.30
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$411.42
GILCREST/JEWETT	INSTRUCTIONAL SUPPLIES	\$1,112.11
GOPALAM KALYANI	STUDENT FEES	\$98.00
GRAINGER	GENERAL SUPPLIES	\$88.41
GREENWOOD CLEANING SYSTEMS	MAINTENANCE SUPPLIES	\$4,713.50
H2I GROUP	REPAIR/MAINT SERVICE	\$6,920.00
HALVERSON GINGER	STAFF TRAVEL	\$116.45
HARBIN JULIE	MISC REVENUE	\$10.00
HARGERS ACCOUSTICS INC	GENERAL SUPPLIES	\$66.00
HARVEY, GABRIELLE	Professional Educational Services	\$200.00
HENNINGS KELLY	STAFF TRAVEL	\$26.10

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 05/02/2024 - 05/15/2024

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
HERFF JONES	GENERAL SUPPLIES	\$5,968.58
HICKS JESSIE	STAFF TRAVEL	\$9.00
IMON COMMUNICATIONS LLC	TELEPHONE	\$1,675.20
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$9,682.09
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$41,398.89
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$9,682.09
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$41,398.89
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$28,560.66
INTERSTATE ALL BATTERY CENTER	REPAIR PARTS	\$684.50
INTERSTATE BATTERIES OF UPPER IA	TRANSP. PARTS	\$149.95
IOWA BANDMASTERS ASSOC.	INSTRUCTIONAL SUPPLIES	\$248.25
IOWA CENTRAL FUEL TESTING LAB	OTHER TECH SER	\$130.00
IOWA COMMUNICATIONS NETWORK	INTERNET	\$11.08
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$49,009.66
ISFIS	OTHER PROFESSIONAL SERVICES	\$544.50
JOHNSTONE SUPPLY	HEAT/PLUMBING SUPPLY	\$243.59
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	\$147.00
KIRKWOOD COMM COLLEGE	OTHER TECH SER	\$160.00
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$800.00
KOENEN KARLA	STAFF TRAVEL	\$33.25
KRON CHRISTY	MISC REVENUE	\$6.00
KUENNEN LYNETTA	MISC REVENUE	\$8.00
LAKESHORE	INSTRUCTIONAL SUPPLIES	\$36.98
LAWSON PRODUCTS, INC	MAINTENANCE SUPPLIES	\$119.23
LINDSAY CAMILLE	MISC REVENUE	\$17.00
LINN COUNTY REC	ELECTRICITY	\$35,467.87
LINN-MAR CASH ADVANCE	Cash Advance	\$3,263.18
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$225.00
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$454.20
LYNCH FORD	TRANSP. PARTS	\$50.76
LYNCH GRAHAM	OFFICIAL/JUDGE	\$70.00
MACKAY, THOMAS	PROF SERV: EDUCATION	\$300.00
MARION IRON CO.	GENERAL SUPPLIES	\$255.00
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$1,849.04
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$1,134.68
MARION WATER DEPT	WATER/SEWER	\$15,569.48
MATHESON-LINDWELD	INSTRUCTIONAL SUPPLIES	\$218.93
MCELMEEL RENEE	MISC REVENUE	\$82.00
MENARDS -13127	GENERAL SUPPLIES	\$451.72
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$601.88
MENARDS -13127	SHOP TOOLS/EQUIPMENT	\$81.90
MHC Kenworth Cedar Rapids	TRANSP. PARTS	\$3,364.42
MID AMERICAN ENERGY	NATURAL GAS	\$190.26
MIDAMERICAN ENERGY SERVICES, LLC	NATURAL GAS	\$8,027.03
MPS	INSTRUCTIONAL SUPPLIES	\$7,531.86

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 05/02/2024 - 05/15/2024

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
MURAMREDDY SRINIVASULU	MISC REVENUE	\$19.00
NAPA AUTO PARTS	SHOP TOOLS/EQUIPMENT	\$35.75
NAPA AUTO PARTS	TRANSP. PARTS	\$56.56
OLSON MADELYN	GENERAL SUPPLIES	\$140.00
ORKIN PEST CONTROL	OTHER PROFESSIONAL SERVICES	\$225.00
ORTIZ GABE	MISC REVENUE	\$6.00
OVERHEAD DOOR CO	OTHER TECH SER	\$185.50
P & K MIDWEST	GROUNDS UPKEEP	\$171.92
PARTS TOWN, LLC	GENERAL SUPPLIES	\$1,361.50
PEARSON EDUCATION CUSTOMER SERV	INSTRUCTIONAL SUPPLIES	\$228.59
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$69.90
PETE'S PIANO SERVICE	PROF SERV: EDUCATION	\$250.00
PFEIL ANGELA	STAFF TRAVEL	\$31.00
PFEIL REBEKAH	STAFF TRAVEL	\$10.50
PHAM HOANG	MISC REVENUE	\$10.00
PIRNAT MICHAELA	STAFF TRAVEL	\$301.85
PITNEY BOWES	GENERAL SUPPLIES	\$265.59
PLUMB SUPPLY CO.	HEAT/PLUMBING SUPPLY	\$2,118.14
POINTCORE GRAPHIC SOLUTIONS	GENERAL SUPPLIES	\$2,261.34
POINTCORE GRAPHIC SOLUTIONS	INSTRUCTIONAL SUPPLIES	\$55.47
RASMUSSEN ERIC	MISC REVENUE	\$7.00
RIES KARLA	STAFF TRAVEL	\$252.65
ROCHESTER ARMORED CAR CO INC	GENERAL SUPPLIES	\$615.68
ROUNDS TRACY	STAFF TRAVEL	\$39.00
RUBIN COREY	STUDENT FEES	\$49.00
SADLER POWER TRAIN	TRANSP. PARTS	\$553.23
SANTOS MAGDALY	MISC REVENUE	\$15.00
SCHOENHARD LORI	OTHER ACT INCOME	\$32.99
SCHOOL BUS SALES	TRANSP. PARTS	\$889.43
SCHULT BARBARA	STAFF TRAVEL	\$27.90
SCRANTON ROBERT	OFFICIAL/JUDGE	\$70.00
SMITH ASHLEY	MISC REVENUE	\$10.00
SMITH OLIVIA	STAFF TRAVEL	\$30.90
SNITKO ASHLEY	MISC REVENUE	\$10.00
STAMP CAROL	STAFF TRAVEL	\$88.40
STANDARD BEARINGS	GENERAL SUPPLIES	\$91.80
STATE HYGIENIC LABORATORY	GENERAL SUPPLIES	\$14.50
SYNOVIA SOLUTIONS, LLC	OTHER TECH SER	\$323.35
TEGELER WRECKER & CRANE	REPAIR/MAINT SERVICE	\$763.00
THE SHREDDER	OTHER PROFESSIONAL SERVICES	\$450.00
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$262.11
TO THE RESCUE	PROF SERV: EDUCATION	\$975.00
TOWNS KATHRYN	STAFF TRAVEL	\$35.00
TRANSACT COMM LLC DBA APP-GARDEN	OTHER TECH SER	\$5,850.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$13,643.73

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 05/02/2024 - 05/15/2024

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
TRI-CITY ELECTRIC COMPANY OF IOWA	TECH REPAIRS/MAINTENANCE	\$925.52
TRIBBLE ALAN	OFFICIAL/JUDGE	\$70.00
TUURI DANIEL	OFFICIAL/JUDGE	\$70.00
UNIVERSITY OF IOWA	DUES AND FEES	\$250.00
VAN METER CO	ELECTRICAL SUPPLY	\$946.65
VERIZON WIRELESS	INTERNET	\$570.29
VIVACITY TECH PBC	INSTRUCTIONAL SUPPLIES	\$233.00
WALSH DOOR & HARDWARE	GENERAL SUPPLIES	\$75.00
WEBER COMMUNICATIONS INC	OTHER PROFESSIONAL SERVICES	\$1,050.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$2,281.95
WHITE ANGELA	STAFF TRAVEL	\$272.50
WHITHAM KRISTI	STUDENT FEES	\$49.00
WHOLESALE REPAIR INC	VEHICLE REPAIR	\$398.75
WINDSTAR LINES	TRANSP PRIVATE CONT	\$3,038.50
WRIGHT-WAY TRAILERS	REPAIR PARTS	\$75.95
Fund Total:		\$962,083.30
Fund: LOCAL OPT SALES TAX		
SHI INTERNATIONAL CORP	COMP/TECH HARDWARE	\$161,332.38
Fund Total:		\$161,332.38
Fund: MANAGEMENT LEVY		
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT COMP	\$2,187.46
Fund Total:		\$2,187.46
Fund: NUTRITION SERVICES		
ANDERSON ERICKSON DAIRY CO	PURCHASE FOOD	\$25,805.75
BEHERA SASMITA	GENERAL SUPPLIES	\$42.00
CITY LAUNDERING COMPANY	LAUNDRY SERVICE	\$6,825.72
EMS DETERGENT SERVICES	GENERAL SUPPLIES	\$5,422.50
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$58,454.36
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$1,139.99
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$4,874.65
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$1,139.99
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$4,874.65
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$2,806.84
PAN-O-GOLD BAKING CO.	PURCHASE FOOD	\$5,030.01
PERFORMANCE FOODSERVICE - CEDAR RAPIDS	GENERAL SUPPLIES	\$8,205.45
PERFORMANCE FOODSERVICE - CEDAR RAPIDS	PURCHASE FOOD	\$154,066.90
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$1,494.87
Fund Total:		\$280,183.68
Fund: PHY PLANT & EQ LEVY		
BASEPOINT BUILDING AUTOMATIONS	CONSTRUCTION SERV	\$1,153.30
BOB MICKEY COLLISION CENTER	VEHICLE REPAIR > \$2500	\$13,376.02
BOWKER MECHANICAL CONTRACTORS	CONSTRUCTION SERV	\$1,339.00
DE LAGE LANDEN PUBLIC FINANCE	COMPUTER/COPIER RENT	\$5,194.70

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 05/02/2024 - 05/15/2024

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
DRYSpace INC	CONSTRUCTION SERV	\$2,040.30
MIDWEST UNDERGROUND CONTRACTORS INC	CONSTRUCTION SERV	\$10,300.00
MILLENNIUM TECHNOLOGY OF IOWA	BLDG. CONST SUPPLIES	\$2,090.00
WALSH DOOR & HARDWARE	BLDG. CONST SUPPLIES	\$2,300.00
Fund Total:		\$37,793.32
Fund: SALES TAX REVENUE BOND CAP PROJECT		
OPN ARCHITECTS, INC.	ARCHITECT	\$19,075.05
Fund Total:		\$19,075.05
Fund: STUDENT ACTIVITY		
AL YASSERI ALI	OFFICIAL/JUDGE	\$195.00
AL-YASSIRI LATIF	OFFICIAL/JUDGE	\$105.00
AMES HIGH SCHOOL	DUES AND FEES	\$60.00
AMY WHITE PHOTOGRAPHY	GENERAL SUPPLIES	\$700.00
ANTONIO AMO CUELLAR	OFFICIAL/JUDGE	\$120.00
BEST GREGORY	OFFICIAL/JUDGE	\$260.00
BSN SPORTS	GENERAL SUPPLIES	\$10,602.23
BUDGET CAR RENTAL	STAFF TRAVEL	\$739.78
COPYWORKS	GENERAL SUPPLIES	\$237.00
DODGE JOHN	OFFICIAL/JUDGE	\$130.00
FALAH AL-YASSIRI	OFFICIAL/JUDGE	\$105.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$496.12
FESTIVAL FUN PARKS LLC DBA ADVENTURELAND	GENERAL SUPPLIES	\$2,342.29
HUNTERS RIDGE GOLF COURSE	DUES AND FEES	\$2,930.00
HUNTERS RIDGE GOLF COURSE	GENERAL SUPPLIES	\$637.19
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$7.23
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$30.99
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$7.23
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$30.99
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$12.87
IOWA FBLA-9388	DUES AND FEES	\$3,715.00
IOWA FBLA-9388	STAFF TRAVEL	\$5,600.00
IOWA HIGH SCHOOL SPEECH ASSOC	GENERAL SUPPLIES	\$60.00
IOWA HOSA	DUES AND FEES	\$90.00
JOE SAMPLE	OFFICIAL/JUDGE	\$380.00
JOSTENS, INC	GENERAL SUPPLIES	\$478.46
KOENIGHAIN NICHOLAS	OFFICIAL/JUDGE	\$130.00
LRS PORTABLES OF IOWA	DUES AND FEES	\$327.50
LRS PORTABLES OF IOWA	GENERAL SUPPLIES	\$460.00
LUCK'S MUSIC LIBRARY	GENERAL SUPPLIES	\$153.71
LYNCH GRAHAM	OFFICIAL/JUDGE	\$105.00
MCVEIGH SEAN	OFFICIAL/JUDGE	\$120.00
MH ADVERTISING SPECIALTIES	GENERAL SUPPLIES	\$41.00
MICKELSON STEVE	OFFICIAL/JUDGE	\$65.00
POINTCORE GRAPHIC SOLUTIONS	GENERAL SUPPLIES	\$171.56

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 05/02/2024 - 05/15/2024

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
PRAIRIE HIGH SCHOOL	DUES AND FEES	\$100.00
RAPIDS REPRODUCTIONS INC	GENERAL SUPPLIES	\$2,362.50
RIDDELL ALL-AMERICAN	GENERAL SUPPLIES	\$896.90
ROBSON ALEXIS	PROF SERV: EDUCATION	\$14,000.00
RODRIGUEZ LUIS	OFFICIAL/JUDGE	\$105.00
SHABANI JUMA	OFFICIAL/JUDGE	\$125.00
SHANNON WRESTLING & TIMING, LLC	OFFICIAL/JUDGE	\$150.00
SMITH TIMOTHY C	OFFICIAL/JUDGE	\$490.00
SPOELSTRA MORGAN	OFFICIAL/JUDGE	\$105.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$5.37
TRIGON SPORTS INT'L INC	GENERAL SUPPLIES	\$1,580.00
ULTIMATE ENTERTAINMENT	GENERAL SUPPLIES	\$695.00
UNIVERSAL DANCE ASSOCIATION	DUES AND FEES	\$8,222.00
VOSATKA MICHAEL	OFFICIAL/JUDGE	\$125.00
WATERLOO WEST HIGH SCHOOL	DUES AND FEES	\$30.00
WILWERT NICHOLAS	OFFICIAL/JUDGE	\$200.00

Fund Total: \$60,837.92

Grand Total: \$1,566,795.15

End of Report



Date: 05/07/2024
 Order Number: Q-614844
 Revision: 1
 Order Form Expiration Date: 05/31/2024

ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Customer and Billing Address

Customer No.: 147198
 Customer Name: Linn-Mar Cmty School District
 Billing Address: 2999 N 10th St
 Marion, IA 52302-5499

Products and Services

Products	Qty	License Start Date	License End Date	License Term (Months)	Extended Price
EdOptions Academy Standard	1	07/01/2024	06/30/2025	12	\$35,000.00

Subtotal: \$35,000.00

Total US Funds: \$35,000.00

This Order shall have an effective date ("Effective Date") which is the earlier of (a) the date we accept your signed Order Form or (b) the earliest of the License Start Dates applicable to the products listed above

To the extent the products listed above include "EdOptions Academy" and "ALVS" enrollment products, they are governed by the terms and conditions listed in Appendix A. For all other products, unless otherwise specified in the products table of this Order Form above, the Start Date for your software subscription license(s) will be the date on which we have accepted your order and have issued log-in credentials. In the case of a purchase for multiple successive subscription licenses, the Start Date for each successive subscription will be the day immediately following the License Term expiration of the preceding license subscription.

Taxes

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to orders@edmentum.com or attach the certificate to this order form in the Signature section.

Invoicing and Payment Terms

Payment Due Date	Amount
7/15/2024	USD 35,000.00
Total	USD 35,000.00

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Date: 05/07/2024
 Order Number: Q-614844
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 Order Form Expiration Date: 05/31/2024

ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to Edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

Purchase Order

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified.

Invoice Contact Information – Please Provide Your Finance Dept Contact Information

First Name:

Last Name:

Email Address:

Customer Signature

Name (Printed or Typed)

Title

Date

Appendix A: EdOptions Academy/ALVS Products

All courses and programs included in the table below will be available for enrollment at the indicated price.

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Date: 05/07/2024
 Order Number: Q-614844
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ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Products	Price
EdOptions Academy 18 Week Core Courses	\$295.00
EdOptions Academy 18 Week CTE and Elective Courses	\$295.00
EdOptions Academy 18 Week Health and Fitness Courses	\$295.00
EdOptions Academy 18 Week Advanced Courses	\$325.00
EdOptions Academy 18 Week World Language Courses	\$325.00
EdOptions Academy 18 Week Advanced World Language Courses	\$325.00
EdOptions Academy 18 Week Success Coach Advisory Course	\$325.00
EdOptions Academy Extension Fee	\$50.00
EdOptions Academy 9 Week Semester Courses	\$200.00
EdOptions Academy 9 Week Course Extension Fee	\$25.00
EdOptions Academy Test Prep Courses	\$295.00
EdOptions Academy Remediation Courses	\$295.00

Terms and Conditions for Academy/ALVS Products

Applicable to the purchase of Enrollment Products:

Charges for all Enrollment Products purchased during the Term will be incurred at the prices listed in Appendix A. After your Prepayment Balance has been exhausted, charges for the purchase of Enrollment Products during the Term shall continue to be incurred at the prices listed in Appendix A.

Notwithstanding anything herein to the contrary, Prepayment Balances shall expire after 12 months of enrollment inactivity, measured from the Last Active Enrollment Date.

During the Term, Enrollment Funds may be applied to the purchase, pursuant to this Order, of any Enrollment Product.

For student enrollments during the Term in a specified Enrollment Product for which Prior Order Enrollment Funds have not been exhausted, charges for the purchase of the specified Enrollment Product shall be first drawn down from the Prior Order Enrollment Fund before charges are incurred at the prices listed in Appendix A.

Definitions:

“Enrollment Funds” means payment received for EdOptions Academy Standard Product and Enrollment Products that have not yet been drawn down by Enrollment Product purchases made pursuant to an order.

“Enrollment Products” means those products made available for purchase listed in Appendix A of an order and additional products designated by Edmentum; inquiries regarding such additional products not listed in Appendix A may be submitted to your Edmentum representative.

“License Start Date” means, if not specified in the License Start Date table above or otherwise herein, with respect to each Enrollment Product, the first date any of your students enroll in that Enrollment Product during the Term. If you have Enrollment Funds available from a Prior Order for the same Enrollment Product, the License Start Date for the same Enrollment Product purchased pursuant to this Order shall be the date on which Enrollment Funds from the Prior Order have been exhausted.

“License End Date” if not specified in the table above, means 12 months from the License Start Date.

“Last Active Enrollment” means the most recent enrollment in an Enrollment Product purchased during the Term.

“Last Active Enrollment Date” means the date governed by the Grace Period (described in Appendix A) applicable to the Last Active Enrollment.

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Date: 05/07/2024
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ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

“Prepayment Balance” means payments made pursuant to this Order that have not yet been drawn down by Enrollment Product purchases made pursuant to this Order.

“Prior Order” means an active order for Enrollment Products having an effective date pre-dating this Order’s Effective Date.

“Term” means the 12-month period following the Effective Date. If, as of the Term end date we maintain a Prepayment Balance, the Term shall be extended through the 12th month following the Last Active Enrollment Date or the date your Prepayment Balance has been exhausted, whichever is earlier.

Prices identified above do not include taxes and any taxes imposed on your purchases shall be invoiced and payable by you. To the extent that you have not provided a Subsequent Purchase Order to cover your Purchases, upon our request, you will promptly issue a subsequent Purchase Order in the amount we identify to cover such Purchases. You agree to pay all invoices within 15 days of receipt. Although we will generally not invoice you until after you enroll, use, or access, we reserve the right to immediately invoice you for any services you purchase.

For Enrollment Products purchased pursuant to this Order Form, we provide a no charge “Grace Period” per product (“Grace Period”):

- Enrollment Product or Instructional Coaching = 14 days
- Yearly Enrollment Product = 30 days
- Monthly Enrollment Product = 3 days

College Pathways School Year, if purchased, notwithstanding the License Start Date and License End Date definitions above, allows the student access to the College Pathways product for a set 12-month school year with a start date of 8/1 and end date of 7/31.

Active Yearly per Student if purchased, notwithstanding the License Start Date and License End Date definitions above, allows the student access for a 12-month period following initial enrollment date.

Enrollment extensions are available: 2 Weeks - \$25. 4 Weeks - \$50.

Roles and Responsibilities:

Our Responsibilities

We will administer the program with the support of your staff.

We will be responsible for the following:

- Provide the licensed courses to students using the program.
- Provide qualified teachers for each course (valid for Calvert Digital only if Instructional Support option for Calvert is utilized per Appendix A).
- Provide training through webinar(s) for individuals selected by you to facilitate the program, in accordance with the services you have purchased.
- Provide an online registration and course enrollment process.
- Provide online access to student progress on an ongoing basis to appropriate personnel that you identify.
- Provide access to the online courses that you’ve licensed 24 hours 7 days a week for student and organization use, subject to normal downtime for updates and maintenance.
- Provide reporting on student progress throughout each course and program.
- Access to learning management system and/or student information system which gives access to student info, student’s official gradebook, and communications concerning student.
- Printable access to an enrolled student’s copy of unofficial transcript.

Customer Responsibilities

You will work with us to design and implement a program that meets the educational needs of the students selected to participate in the program.

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Date: 05/07/2024
Order Number: Q-614844
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Order Form Expiration Date: 05/31/2024

ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

You will be responsible for the following:

- Designate one person who will be the program administrator. This person will be responsible for coordinating the operation of the program with our staff.
- Arrange for our training to your staff involved in the program. The training will be provided through virtual sessions.
- Submit enrollments using Edmentum's secure student information system. Determine what course(s) students will take and assist administrators in accurately inputting required information.
- Ensure that students participating in this program have regular access to the internet.
- Promptly notify us in the event that you become aware of a change in a policy, law or regulation that impacts the operation of the program or the policies in place governing a student's participation in the program.
- Promptly contact us if a student withdraws, is suspended, or has other status changes that will affect the student's participation or progress in class.
- Using reasonable efforts to ensure that your students understand and adhere to our policies, including but not limited to our Student Code of Conduct policy.

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268 BUSH STREET #4422
 SAN FRANCISCO, CA 94104
 UNITED STATES

Bill To Name	LINN-MAR COMMUNITY SCHOOL DISTRICT	Quote Number	00074909
Bill To	2999 NORTH 10TH ST MARION, IA 52302 US	Quote Created	5/3/2024
		Quote Expires	7/24/2024
		Prepared By	Megan Childs
		Email	megan@edpuzzle.com

Product	Period	Item Description	Sales Price	Quantity	Total Price
Pro District	3 years	Unlimited access to Edpuzzle for all users at Hazel Point Intermediate, Boulder Peak Intermediate, Excelsior Middle, Oak Ridge Middle, and Linn-Mar High School.	\$41,000.00	1.00	\$41,000.00
				Subtotal	\$41,000.00
				Grand Total	\$41,000.00

Year 1 (24-25 school year) - \$13,000
 Year 2 (25-26 school year) - \$13,650
 Year 3 (26-27 school year) - \$14,350
 Total: \$41,000/3-years

FAQ's

Does Edpuzzle accept purchase orders?

Yes, we do! This quote can be used to generate a PO. If you need any other information or would prefer a credit card payment instead just let us know. We will get you set up with Pro within 24h of receiving the order.

What payment methods does Edpuzzle accept?

We accept credit card payments, checks, and direct deposits (wire transfers).

Can we use next year's funds this school year?

Yes! Send us your PO by June 30th and we can invoice you in July so that you can use next year's funds to purchase at this year's rates.

Terms & Conditions

(1) This quote is pre-tax, it doesn't include any local and/or state taxes. Applicable taxes may not be included in our invoice, and customer may be responsible for those taxes. If you are a tax exempt customer, please provide the applicable Tax Exempt Certificate document along with your purchase order.

(2) All spots from the license will expire at the end of the term, regardless of effective use or not.

(3) Each spot is assigned to one teacher and cannot be replaced by another teacher on a general basis.

(4) This agreement supplements EDpuzzle, Inc.'s Terms of Service (<https://edpuzzle.com/terms>) and Privacy Policy (<https://edpuzzle.com/privacy>), which shall rule provision of the service to the customer.

(5) This agreement will automatically renew at the end of each term for a further term of one (1) year unless either party gives the other written notice of termination at least thirty (30) days prior to the end of the relevant term.

 Barry Buchholz, Board President / Date: _____

Memorandum of Understanding (MOU)
Teacher/Paraeducator Registered Apprenticeship (TPRA) Program
Kirkwood Community College
and
Linn-Mar CSD

AGREEMENT made this April 22, 2024, between Kirkwood Community College (KCC) and the Linn-Mar Community School District (LMCSD).

NOW, THEREFORE, THE PARTIES DO HEREBY MUTUALLY AGREE AS FOLLOWS:

SECTION I. PURPOSE

- A. KCC and LMCSD enter into this Agreement for reimbursement of KCC tuition costs for LMCSD's teacher or paraeducator apprentices selected for the Teacher and Paraeducator Registered Apprenticeship Program (TPRA).
- B. Details of this Teacher and Paraeducator Registered Apprenticeship Program are incorporated by reference in the TPRA grant and agreed upon educational work process/outline is provided in Attachment A.

SECTION II. TERM OF AGREEMENT

- A. The Teacher and Paraeducator Registered Apprenticeship grant is funded for the school year 2024-25.
- B. This agreement can be terminated with 30 days written notice by either party for any reason.
- C. This agreement may be renewed only by a mutual agreement in writing by the parties. Any written renewal would be contingent on future grant funding. This should not be construed as an automatic continuing agreement.

SECTION III. TUITION, FEES, AND BILLING

- A. Tuition and fee reimbursement for courses provided under the agreement shall comply with the applicable provisions of the Iowa Code and TPRA grant specifications as stated in the MOU contract agreement with Iowa Workforce Development (\$21,000 per apprentice within the Paraeducator (Teacher Aide 1) pathway, not to exceed \$7,000 annually; and \$34,000 per apprentice within the Teacher pathway, not to exceed \$17,000 annually).
- B. LMCD agrees to pay to KCC their current per credit hour tuition rates, for apprentices that have been identified and selected through LMCSD's selection process. Tuition rates are determined by KCC's Board of Trustees and are subject to change on an annual basis.
- C. As appropriate, KCC shall invoice LMCSD for the tuition rate per credit hour per apprentice for courses in which LMCSD's apprentices are enrolled for each term. LMCSD shall pay KCC the invoiced amount.

ADOPTED BY THE PARTIES AS WITNESSED AND DATED BELOW, SUBJECT TO THE APPROVAL BY THEIR RESPECTIVE BOARDS OF EDUCATION.


[Enter Signatory Here]
Kirkwood Community College

5-7-24
Date

[Enter Signatory Here]
Linn-Mar Community School District

Date

APPENDIX A – Outline and Expectations

As the subrecipient of this TPRA grant each school district must provide proof through this Memorandum of Understanding (MOU) to the Iowa Workforce Development that they are partnering with a Community College and/or four-year Institution to launch a new or expand an existing Registered Apprenticeship program. The MOU agreement (Appendix A) must include a detailed description of how districts and higher education partners will modify and manage standards to meet the requirements stated by the Iowa Board of Educational Examiners and the Iowa Department of Education for a bachelor's degree, licensure, paraeducator certification and the registered apprenticeship program.

Outline of Work Process (study plan for TPRA please see the example):

Enter study plan and work process outlined regarding on the job training and related training instruction (Please use a similar layout as the sample Work Process provided.)

Additional Program requirement and timeline:

Enter additional program requirements and timeline

Agreement regarding the number of candidates going into each program:

Enter candidate requirement for each program

Entry communication of expectations with the candidates:

Share a plan regarding how the district and higher education program partner plan to share the detail of the program of study depending on the candidate needs and the timeline for program completion if it is outside the scope and timeline of the grant. Information about degree and required certifications candidates will receive throughout the shared pathway.

Memorandum of Understanding (MOU)
Teacher/Paraeducator Registered Apprenticeship (TPRA) Program
Mount Mercy University
and
Linn-Mar CSD

AGREEMENT made this April 22, 2024 between Mount Mercy University (MMU) and the Linn-Mar Community School District (LMCSD).

NOW, THEREFORE, THE PARTIES DO HEREBY MUTUALLY AGREE AS FOLLOWS:

SECTION I. PURPOSE

- A. MMU and LMCSD enter into this Agreement for reimbursement of MMU tuition costs for LMCSD's teacher or paraeducator apprentices selected for the Teacher and Paraeducator Registered Apprenticeship Program (TPRA).
- B. Details of this Teacher and Paraeducator Registered Apprenticeship Program are incorporated by reference in the TPRA grant and agreed upon educational work process/outline is provided in Attachment A.

SECTION II. TERM OF AGREEMENT

- A. The Teacher and Paraeducator Registered Apprenticeship grant is funded for the school year 2024-25.
- B. This agreement can be terminated with 30 days written notice by either party for any reason.
- C. This agreement may be renewed only by a mutual agreement in writing by the parties. Any written renewal would be contingent on future grant funding. This should not be construed as an automatic continuing agreement.

SECTION III. TUITION, FEES, AND BILLING

- A. Tuition and fee reimbursement for courses provided under the agreement shall comply with the applicable provisions of the Iowa Code and TPRA grant specifications as stated in the MOU contract agreement with Iowa Workforce Development (\$21,000 per apprentice within the Paraeducator (Teacher Aide 1) pathway, not to exceed \$7,000 annually; and \$34,000 per apprentice within the Teacher pathway, not to exceed \$17,000 annually).
- B. LMCD agrees to pay to MMU their current per credit hour tuition rates, for apprentices that have been identified and selected through LMCSD's selection process. Tuition rates are determined by MMU's Board of Trustees and are subject to change on an annual basis.
- C. As appropriate, MMU shall invoice LMCSD for the tuition rate per credit hour per apprentice for courses in which LMCSD's apprentices are enrolled for each term. LMCSD shall pay MMU the invoiced amount.

SECTION IV. NO PARTNERSHIP

- A. It is expressly understood and agreed by the parties that nothing contained in this Agreement shall be construed to create a partnership, association, or other affiliation or like relationship between the parties, it being specifically agreed that their relation is and shall remain that of independent parties to a cooperative contractual relationship. In no event shall a party be liable for the debts or obligations of another party.

SECTION V. INDEMNITY

- A. To the extent permitted by Iowa law, MMU and the School District will each indemnify and hold the other harmless from any and all claims, causes of action, attorney fees, cost or other expenditures occasioned by the undertakings assumed by each, respectively, in this instrument.
- B. In the event that it shall become necessary for either party to institute legal proceedings against the other party for recovery of any amounts due and owing under the Agreement, it is expressly agreed that the prevailing party in any such action shall be entitled to recover from the non-prevailing party all costs related to such collection, including reasonable attorney fees and all expert witness fees incurred during pre-suit collection attempts, suit, and post-judgment, appeal, or settlement collection. The obligations in this paragraph shall survive expiration or termination of this Agreement.

SECTION VI. JURISDICTION

- A. The parties' consent to the jurisdiction of the appropriate federal or state court for Linn County, Iowa for all matters relating to this Agreement and agree that this Agreement shall be governed by the laws of the State of Iowa, without regard to Iowa's choice-of-law rules, and applicable federal law.

SECTION VI. NON-DISCRIMINATION

- A. Neither party shall discriminate against any employee, applicant, or patient because of race, color, creed, religion, sex, sexual orientation, gender identity, national origin, disability, age, special disabled veteran status, genetic information, or any other characteristic protected by law.

SECTION VII. SEVERABILITY

- A. If any provision in this agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby and such provision shall be ineffective only to the extent of such invalidity, illegality or unenforceability.

ADOPTED BY THE PARTIES AS WITNESSED AND DATED BELOW, SUBJECT TO THE APPROVAL BY THEIR RESPECTIVE BOARDS OF EDUCATION.


[Enter Signatory Here]

Mount Mercy University

5/1/2024
Date

[Enter Signatory Here]

Linn-Mar Community School District

Date

APPENDIX A – Outline and Expectations

As the subrecipient of this TPRA grant each school district must provide proof through this Memorandum of Understanding (MOU) to the Iowa Workforce Development that they are partnering with a Community College and/or four-year Institution to launch a new or expand an existing Registered Apprenticeship program. The MOU agreement (Appendix A) must include a detailed description of how districts and higher education partners will modify and manage standards to meet the requirements stated by the Iowa Board of Educational Examiners and the Iowa Department of Education for a bachelor’s degree, licensure, paraeducator certification and the registered apprenticeship program.

Outline of Work Process (study plan for TPRA please see the example):

Enter study plan and work process outlined regarding on the job training and related training instruction (Please use a similar layout as the sample Work Process provided.)

Additional Program requirement and timeline:

Enter additional program requirements and timeline

Agreement regarding the number of candidates going into each program:

Enter candidate requirement for each program

Entry communication of expectations with the candidates:

Share a plan regarding how the district and higher education program partner plan to share the detail of the program of study depending on the candidate needs and the timeline for program completion if it is outside the scope and timeline of the grant. Information about degree and required certifications candidates will receive throughout the shared pathway.

Share district and higher education institution agreement regarding support and supervision necessary for clinical experiences and student teaching requirements assessment, placement and expectations as required by Iowa code and program requirements.

Note: This template provided for minimal requirement of the TPRA grant agreement. School district and higher education institution may include additional agreements they need.

AGREEMENT

This Agreement (this “Agreement”) is entered into effective as of July 1, 2024, by and between Four Oaks Family and Children’s Services (“Four Oaks”), whose address for the purposes of this Agreement is Mary Beth O’Neill, President and CEO, Four Oaks Family and Children’s Services, 5400 Kirkwood Boulevard SW, Cedar Rapids, IA 52404, and Linn-Mar Community School District (“LMCSD”), whose address for purposes of this Agreement is 2999 N. Tenth Street, Marion, IA 52302.

RECITALS

WHEREAS, LMCSD has requested that Four Oaks provide certain supervision services during bus transportation of Four Oaks clients to and from school; and

WHEREAS, Four Oaks is willing to provide the services on the terms and conditions set out in this Agreement; and

WHEREAS, LMCSD and Four Oaks wish to set out the terms and conditions of the contract between the parties in this written agreement.

AGREEMENT

THEREFORE, for good and valuable consideration, the sufficiency of which is agreed to by the parties, the parties hereby agree as follows:

1. Term; Termination. The term of this Agreement will commence on July 1, 2024, will continue until June 20, 2025. Either party may terminate this Agreement without cause upon a seven (7) day written notice sent via regular, first-class U.S. Mail to the other party at the address noted above which notice shall be deemed delivered when the notice is deposited with postage fully prepaid.

2. Program Description. LMCSD provides bus transportation to students who reside at the Residential Treatment Center located on Four Oaks’ site at 4000 Highway 151, Marion, Iowa (the “Site”) to and from the school (the “project”).

3. Responsibilities of Four Oaks.

a. Four Oaks will provide two (2) Youth Counselors on the morning and afternoon bus routes on each LMCSD school day when fifteen (15) or more Four Oaks clients are present on the bus. If there are between eleven (11) and fourteen (14) Four Oaks clients present on the bus, then Four Oaks will provide one (1) Youth Counselor. If there are ten (10) or fewer Four Oaks clients present on the bus, no Youth Counselors will be provided as the need for Youth Counselors at the Site will be prioritized.

b. Four Oaks will be responsible for hiring, supervision, and conduct of the Youth Counselors providing services hereunder.

c. Four Oaks will be responsible for providing audio/visual supervision of the Four Oaks clients while riding the LMCSD school bus to and from school.

d. The Four Oaks Youth Counselors will follow all Four Oaks policies and procedures while providing services under this Agreement. LMCSO policies and procedures will not apply to the Youth Counselors.

e. If a crisis situation occurs while the Four Oaks clients and Four Oaks Youth Counselors are present on the bus, the Youth Counselors will utilize the skills and strategies from The Mandt System training provided by Four Oaks.

f. Services under this Agreement will be limited to the regular morning and afternoon bus routes on LMCSO school days and will not be provided for special events or other than scheduled LMCSO school days.

4. Responsibilities of LMCSO.

a. LMCSO will provide bus transportation to the Four Oaks clients with morning pick up from and afternoon drop off at the Site. LMCSO staff are responsible for providing the transportation and scanning of student's IDs when getting on and off of the bus per LMCSO protocols. After dropping the Four Oaks clients off at the school, the LMCSO bus will immediately return the Youth Counselors to the Site. For the afternoon bus route, the LMCSO bus will pick up the Youth Counselors from the Site, then go to the school and pick up the Four Oaks clients and return the Youth Counselors and Four Oaks clients to the Site.

b. LMCSO bus drivers will follow all LMCSO policies and procedures while transporting the Four Oaks clients.

c. If a crisis situation occurs during the bus transportation of the Four Oaks clients, the LMCSO staff will pull the bus over to a safe location to allow the Youth Counselors to respond to the crisis. While the Youth Counselors are responding to the crisis, the LMCSO staff will supervise the Four Oaks clients who are not involved in the crisis situation.

d. LMCSO will pay Four Oaks \$482 per week for the 38 weeks of the LMCSO school year, for a total of \$18,316, to be invoiced by Four Oaks in two (2) payments of \$9,158 each in December 2024 and March 2025 and to be paid by LMCSO within thirty (30) days after receipt of each of the invoices.

5. Insurance. Both parties shall furnish and keep in full force and effect, at all times during the term of this Agreement, workers' compensation insurance covering their respective staff, employees, and agents. Both parties shall also maintain, at all times during the term of this Agreement and at their own cost, policies of general liability insurance for actions arising out of acts and omissions of each respective staff, employees and agents occurring during the course of their employment and automobile liability insurance (owned and non-owned) related to the use of automobiles by employees while on the job. Each such policy shall provide liability coverage of at least \$1,000,000.00 per person and \$3,000,000.00 per actionable occurrence. Each such policy shall be on an "occurrence" basis. However, if an "occurrence" policy is not available, the parties shall maintain an equivalent "claims made" policy until the expiration of all statutes of limitation applicable to any claim that could arise under this Agreement by virtue of the acts and omissions of each party or their respective staff. Each party shall be named as an insured on each of the respective Commercial General Liability policy(ies), Automobile Liability policy(ies), and shall provide a Waiver of Subrogation on each respective Workers' Compensation policy. All such policies of insurance shall require the insurer to provide notice of impending cancellation to the additional named insureds, in the same manner as it is required to provide such notice to the named

insured. Each party shall provide proof of such insurance coverage to the other party upon execution of this Agreement.

6. Indemnification. LMCS D shall indemnify and hold harmless Four Oaks from and against all damages, losses, and expenses (including but not limited to attorneys' fees) arising out of, resulting from or caused in whole or in part by any third party claim pertaining to any negligent act or omission of LMCS D or any of its employees, agents or the staff regarding the program. Four Oaks shall give prompt written notice of any such claim to LMCS D. LMCS D shall have the right to undertake and conduct the defense of any such claim asserted by a third party. No settlement of any such claim asserted by a third party for which Four Oaks seeks indemnification hereunder may be made by Four Oaks without the consent of LMCS D.

Four Oaks shall indemnify and hold harmless LMCS D from and against all damages, losses, and expenses (including but not limited to attorneys' fees) arising out of, resulting from or caused in whole or in part by any third party claim pertaining to any negligent act or omission of Four Oaks or any of its employees, agents or the staff regarding the services provided hereunder. LMCS D shall give prompt written notice of any such claim to Four Oaks. Four Oaks shall have the right to undertake and conduct the defense of any such claim asserted by a third party. No settlement of any such claim asserted by a third party for which LMCS D seeks indemnification hereunder may be made by LMCS D without the consent of Four Oaks.

7. Counterparts; Electronic Signatures. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Electronic or scanned signatures hereon shall be deemed to be original signatures, valid and enforceable for all purposes under this Agreement.

8. Governing Law. This Agreement shall be interpreted under the laws of the State of Iowa without regard to its choice of law provisions.

9. Entire Agreement; Amendment. This Agreement contains the entire understanding of the parties. It may not be changed orally, but only by an agreement that is in writing and signed by the party against whom enforcement of any change, modification, extension or discharge is sought.

[SIGNATURES ON NEXT PAGE]

Dated this ___ day of _____, 2024.

FOUR OAKS FAMILY AND CHILDREN'S SERVICES

By: _____
Mary Beth O'Neill, President and CEO

LINN-MAR COMMUNITY SCHOOL DISTRICT

By: _____
Barry Bucholtz, President, Linn-Mar Board of Directors

By: _____
Jonathan Galbraith, Secretary/Treasurer, Linn-Mar Board of Directors



Administrator Mentoring and Induction Program

Complete this form if you are using the SAI program to meet chapter 284A requirements

AGREEMENT between

The Linn-Mar Community School District (the District)

and

School Administrators of Iowa (SAI)

The District provides beginning administrators with a mentoring and induction program in accordance with § chapter 284A.5 through a collaborative arrangement with SAI. SAI provides one year of programming to support the Iowa standards for school administrators adopted pursuant to 281 Iowa Administrative Code 83.10 (284A), and to support beginning administrators' professional and personal needs. The program is structured to provide support, professional development, and access to a variety of informational resources critical to a beginning administrator's success as a leader of student achievement. Program components are described in the Program Description (a copy can be found at <http://www.sai-iowa.org/mentoring-and-induction.cfm>).

The District agrees to

1. annually provide SAI with the name(s) and position(s) of the beginning administrator(s) as soon as possible;
2. pay \$500 to SAI per new administrator participating in the mentoring program;
3. require the full participation of the mentee;
4. inform SAI of any problems with such participation; and
5. provide mileage expenses for mentee's attendance at the statewide meetings

SAI agrees to

1. assign a mentor;
2. develop and facilitate programming that supports the mentor-mentee relationship;
3. provide direct supports to the mentee as requested; and
4. comply with all the program requirements as stipulated in § chapter 284A.5.

District Authorized Signature*:

Date:

SAI Authorized Signature:



Date:

April 1, 2024

Send one signed copy to SAI via email - aswanson@sai-iowa.org or mail -12199 Stratford Dr., Clive, IA 50325. District business manager should also maintain a copy.

*By typing a name in this field, you indicate that you are an authorized representative of this district with the power to sign and deliver this agreement.



AgVantage FS, a division of GROWMARK, Inc.
 1600 8th St. SW, PO Box 828, Waverly, IA 50677
 Phone: (800) 346-0058, Website: agvantagefs.com

Propane Heating Firm Price Contract

Date: April 30, 2024

Contract Number: A24-0001

Buyer:
 LINN-MAR COMM SCHOOL
 2999 N 10TH ST

 MARION, IA 52302

Previous LP Usage:
 21-22 Season: 47186.6 gallons
 22-23 Season 42751.1 gallons
 23-24 Season 42788.2 gallons

Customer Number: 504840

Customer Phone Number: _____

Customer E-mail Address: _____

CONTRACT OFFER IS VOID IF NOT SIGNED AND POST MARKED BY: June 1, 2024.

Buyer agrees to purchase **60000** gallons of **Propane** for delivery from AgVantage FS (Seller) from **July 1, 2024 through June 30, 2025.**

Summer fill gallons are not included in this contract.

Gallons For Use as: Home Heat - Livestock - 60000 Commercial

Buyer Chooses (check one): Option #1 – 100 % Prepay Option #2 – Down-Payment

Option #1 – 100% Prepay

Price per gallon = _____
 Gallons x price = _____
 Tax = _____
 Total Prepayment = _____

 Check # Received: _____
 Check Amount _____

OR

Option #2 – Down-Payment

Price per gallon = \$1.55
 Down-Payment per gallon = \$0.00
 Billing price per gallon = \$1.55
 Gallons x amount down = _____
 Tax = _____
 Total Down-Payment = 0

 Check # Received _____
 Check Amount _____
 Invoice No. _____

** Down payment is part of the price, not in addition to the price.
 * Down payments are non-refundable.*

Terms and Conditions (please see reverse side of contract for additional terms):

1. Buyer agrees to be on a delivery route as long as account remains in good standing.
2. All product(s) under this contract shall be delivered to Buyer's storage only for Buyer's account.
3. Seller's posted product price at time of delivery will not change the price of this contract.
4. The final price invoiced to Buyer will be subject to all applicable taxes (Iowa's home-heat tax is 1%).
5. Account must be kept current or this contract may be voided at Seller's discretion.

Seller: AgVantage FS

Buyer:

 Matt Locke

 Customer Signature

Company Use Only
Heating LP Item #070013
 Received By: _____
 Date Received: _____
 Booking Entered By: _____
 Date Entered: _____



**AGREEMENT TO PARTICIPATE IN SUBCENTRAL PROGRAM
BETWEEN
GRANT WOOD AREA EDUCATION AGENCY
AND
LINN MAR COMMUNITY SCHOOL DISTRICT
(July 1, 2024 through June 30, 2025)**

This Agreement is between the District and Grant Wood Area Education Agency (“GWAEA”).

The purpose of this Agreement is for District to participate in GWAEA’s SubCentral system by which GWAEA assists school districts in obtaining substitutes for the District to hire. Services under this Agreement shall begin on July 1, 2024 through June 30, 2025.

GWAEA agrees to provide the following services:

1. Select, hire, train and supervise GWAEA employee(s) to provide SubCentral services to the District under this Agreement.
2. Assume all employment obligations pursuant to administering and supervising the GWAEA employee(s) who performs the SubCentral services called for under this Agreement.
3. Provide office space, email, voicemail, internet access and other necessary support services for GWAEA employee(s) responsible for the SubCentral program during the term of this Agreement.

STATUS OF GWAEA EMPLOYEES

The parties further agree:

1. The GWAEA employee(s) administering the SubCentral program at all times are subject to GWAEA’s collective bargaining agreements, if applicable, operating procedures and policies. The parties agree that District is not an employer of the GWAEA employee(s) who administers the SubCentral system.
2. The GWAEA employee(s) will report to the designated GWAEA management staff member. The District may provide input to GWAEA’s management staff member regarding the performance of the GWAEA employee(s) providing SubCentral services. All discipline and/or termination of employment decisions shall be made exclusively by GWAEA.
3. District agrees that any substitutes hired by the District with the help of the SubCentral program are strictly and only employees of the District and have absolutely no employer/employee relationship with GWAEA. GWAEA



makes no representation that any particular substitute is competent or provides any recommendation for District's hiring decisions.

TERMS

I. Iowa Code § 279.69 Obligations

1. Iowa Code § 279.69 provides that prior to hiring a school employee, the District "shall have access to and shall review the information in the Iowa court information system available to the general public, the sex offender registry information under § 692A.121 available to the general public, the central registry for child abuse information established under § 235A.14, and the central registry for dependent adult abuse information established under § 235B.5 for information regarding the applicant."
2. In order to assist District in meeting this statutory obligation, GWAEA agrees to do the following:
 - (a) Provide District electronic access to: (1) criminal history information, sex offender registry information and child and dependent adult abuse registry information through its account under Iowa Code § 692.2 with Iowa's "single contract repository" ("SING"); and (2) professional licensure information available to the general public.
 - (b) GWAEA will provide an applicant with the waiver required by SING under by Iowa Code § 692.2(1)(b)(3) for the criminal history data that does not contain any disposition dates after eighteen months after arrest.
 - (c) GWAEA will provide the District information from Iowa Courts Online related to the applicant.
 - (d) GWAEA will obtain such information once during July or August of each year prior to the start of the regular school year (or any other month when the applicant first applies to participate in SubCentral). Each District will decide whether it is obligated to or wishes to update the information prior to the District making its hiring decision.
3. The ultimate responsibility under Iowa Code § 279.69 for the District to "have access to" and "review" the information provided by GWAEA is solely on the District.

II. Compliance with SING

1. As set forth above, GWAEA will obtain information from SING. As part of the SING criminal history check, GWAEA will obtain a waiver from the subject of the check.



2. The District agrees that any access to the information obtained from SING is only for official purposes. District delegates to GWAEA its right to obtain such information on behalf of the District or its superintendent as allowed by Iowa Code § 235A.15(2)(e)(16) and Iowa Code § 235B.6(2)(e)(8).
3. When a District accesses such information, it will alert GWAEA that it has received the information, the date it received it, the purpose for receiving it and GWAEA will forward a written record to the Central Abuse Registry within thirty (30) days of such re-dissemination. Iowa Code § 235A.17 and 235B.8.

III. Use of Criminal History Background Checks

1. To the extent District uses any criminal arrest or conviction information provided by GWAEA, District acknowledges that it has reviewed EEOC Enforcement Guidance No. 915-002 (4/25/12) regarding the appropriate use of such information in District's hiring decisions.

IV. Fair Credit Reporting Act Obligations

1. Information obtained by GWAEA may constitute a consumer report as defined by 15 U.S.C. § 1681a(d)(1)(B). The parties agree that GWAEA is not obtaining investigative consumer reports. 15 U.S.C. § 1691a(e).
2. District certifies it is receiving information to be used only for employment purposes. District has reviewed and agrees to comply with its obligations under the Fair Credit Reporting Act to provide all required notices and will comply with its terms. Any information District obtains will not be used in violation of any federal or state equal opportunity law or regulation. District certifies that it will provide notice required by Fair Credit Reporting Act including, but not limited to, the following:
 - (a) If District uses a consumer report for employment purposes, before taking any adverse action against the applicant, it will provide the pre-adverse action notification required by federal law (including a copy of the report and a summary of the applicant's rights). 15 U.S.C. § 1681b(b)(3)(A).
 - (b) If District actually takes adverse action, including failure to hire the applicant, District will provide the post-adverse action notification (including a copy of the report and a summary of the applicant's rights). 15 U.S.C. § 1681m(a).
3. As part of the online application process, GWAEA will provide the applicant, solely in a single form, the disclosure that school districts participating in SubCentral may obtain a consumer report for



employment purposes and authorization from the applicant to obtain such a report (Attachment A).

4. GWAEA provides the District the attached "Summary of Your Rights Under the Fair Credit Reporting Act" (Attachment B) and the "Notice to Users of Consumer Reports: Obligations of Users Under FCRA" (Attachment C).

V. Indemnification

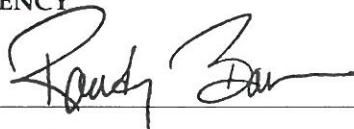
1. District agrees to defend, indemnify and hold GWAEA harmless from any claims, administrative claims, lawsuits or other actions taken against GWAEA by any applicant hired by District.

VI. Compensation

1. The District agrees to pay GWAEA an annual fee of \$ 33,142.45. This amount is determined by prorating the cost of SubCentral among each participating school district (based on the number of regular District employees enrolled in the system whose absences are covered by SubCentral).
2. GWAEA will bill this fee in December 2024.
3. Reimburse GWAEA for the billed services within thirty (30) days of receipt of the invoice.

GRANT WOOD AREA EDUCATION
 AGENCY

LINN MAR COMMUNITY SCHOOL
 DISTRICT

By: 

By: _____

Randy Bauer
 Title: Board President

Title: Board President

Date: 05/08/2024

Date: _____



FY25 SubCentral Budget

Item	FY24	FY25	District	SubCentral Profiles	Total Percent	Billing Amount
Software - Frontline	\$75,919	\$80,854	Cedar Rapids	1,679	39.910%	\$64,780.19
Software - Vista	\$10,000	\$10,000	Linn Mar	859	20.418%	\$33,142.45
Salary/Benefits	\$58,727	\$60,163	College	640	15.213%	\$24,692.86
Background Checks	\$6,000	\$6,000	Marion	183	4.350%	\$7,060.62
Internet/Phone/Admin	\$2,500	\$2,500	Xavier Catholic	171	4.065%	\$6,597.62
Travel	\$0	\$0	Center Point-Urbana	129	3.066%	\$4,977.16
Equipment	\$2,000	\$2,000	Mount Vernon	130	3.090%	\$5,015.74
Office Supplies	\$1,000	\$500	Anamosa	99	2.353%	\$3,819.68
Print Shop	\$500	\$300	Monticello	80	1.902%	\$3,086.61
Postage	\$0	\$0	Alburnett	68	1.616%	\$2,623.62
Prior Year Shortfall	\$0	\$0	Springville	67	1.593%	\$2,585.03
<i>Estimated total</i>	\$156,646	\$162,317	Central City	60	1.426%	\$2,314.96
			GWAEA	28	0.666%	\$1,080.31
			Summit	14	0.333%	\$540.16
			Totals	4,207	100%	\$162,317.00

Hourly rate for teacher substitutes for 2024 - 2025 school year: \$ 18.50 per hour.

We all agree that any incentive pay above the \$ 18.50 / hr pay that is non-consecutive will be increased no sooner than day 10.

Incentive pay is at the District's discretion not to exceed base pay for new teachers.



DISCLOSURE UNDER FAIR CREDIT REPORTING ACT
Consumer Report

School districts participating in SubCentral wish to obtain a Consumer Report concerning you from Grant Wood AEA, or any other consumer reporting agency. The Consumer Report may include information about you from any or all of the following: criminal records, records of civil lawsuits, sex offender registry, child and dependent adult abuse registry, and other public records. The Consumer Report, which may be obtained now and in the future in the event you become an employee of a school district, will be used for employment purposes only.

Please sign below, indicating your authorization for any of the school districts participating in SubCentral to obtain a Consumer Report concerning you.

AUTHORIZATION

I, [your name here] _____, hereby authorize the districts participating in SubCentral to obtain a Consumer Report concerning me, now and throughout the term of my employment if I become an employee, from a consumer reporting agency for employment purposes.

Electronic Signature: _____

Date: _____

A



Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.





- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete, or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates	a. Consumer Financial Protection Bureau 1700 G Street, N.W. Washington, DC 20552
b. Such affiliates that are not banks, savings associations, or credit unions also should list,	b. Federal Trade Commission: Consumer Response Center – FCRA



in addition to the CFPB:	Washington, DC 20580 (877) 382-4357
2. To the extent not included in item 1 above:	
a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks	a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050
b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act	b. Federal Reserve Consumer Help Center P.O. Box. 1200 Minneapolis, MN 55480
c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations	c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106
d. Federal Credit Unions	d. National Credit Union Administration Office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke Street Alexandria, VA 22314
3. Air carriers	Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, S.E. Washington, DC 20590
4. Creditors Subject to the Surface Transportation Board	Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street, S.W. Washington, DC 20423
5. Creditors Subject to the Packers and Stockyards Act, 1921	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, S.W., 8 th Floor Washington, DC 20416
7. Brokers and Dealers	Securities and Exchange Commission 100 F Street, N.E.



	Washington, DC 20549
8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations	Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above	FTC Regional Office for region in which the creditor operates or Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 (877) 382-4357

SIXTH STREET FACILITY

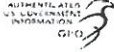
4401 Sixth Street SW
Cedar Rapids, IA 52404
800-332-8488 • Fax: 319-399-6457

33RD AVENUE FACILITY

1120 33rd Avenue SW
Cedar Rapids, IA 52404
800-332-8488 • Fax: 319-399-6474

CORALVILLE FACILITY

2301 Oakdale Boulevard
Coralville, IA 52241
800-854-0446 • Fax: 319-626-1101



Pl. 1022, App. N

12 CFR Ch. X (1-1-16 Edition)

The CFPB's website, www.consumerfinance.gov/learnmore, has more information about the FCRA, including publications for businesses and the full text of the FCRA.

Citations for FCRA sections in the U.S. Code, 15 U.S.C. § 1681 et seq.:

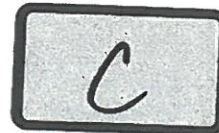
Section 602	15 U.S.C. 1681	Section 615	15 U.S.C. 1681m
Section 603	15 U.S.C. 1681a	Section 616	15 U.S.C. 1681n
Section 604	15 U.S.C. 1681b	Section 617	15 U.S.C. 1681o
Section 605	15 U.S.C. 1681c	Section 618	15 U.S.C. 1681p
Section 605A	15 U.S.C. 1681cA	Section 619	15 U.S.C. 1681q
Section 605B	15 U.S.C. 1681cB	Section 620	15 U.S.C. 1681r
Section 606	15 U.S.C. 1681d	Section 621	15 U.S.C. 1681s
Section 607	15 U.S.C. 1681e	Section 622	15 U.S.C. 1681s-1
Section 608	15 U.S.C. 1681f	Section 623	15 U.S.C. 1681s-2
Section 609	15 U.S.C. 1681g	Section 624	15 U.S.C. 1681t
Section 610	15 U.S.C. 1681h	Section 625	15 U.S.C. 1681u
Section 611	15 U.S.C. 1681i	Section 626	15 U.S.C. 1681v
Section 612	15 U.S.C. 1681j	Section 627	15 U.S.C. 1681w
Section 613	15 U.S.C. 1681k	Section 628	15 U.S.C. 1681x
Section 614	15 U.S.C. 1681l	Section 629	15 U.S.C. 1681y

[77 FR 67750, Nov. 14, 2012]

APPENDIX N TO PART 1022—NOTICE OF USER RESPONSIBILITIES

The prescribed form for this disclosure is a separate document that is substantially

similar to the Bureau's notice with all information clearly and prominently displayed. Consumer reporting agencies may limit the disclosure to only those items that they know are relevant to the user that will receive the notice.





Bur. of Consumer Financial Protection

Pl. 1022, App. N

All users of consumer reports must comply with all applicable regulations. Information about applicable regulations currently in effect can be found at the Consumer Financial Protection Bureau's website, www.consumerfinance.gov/learnmore.

**NOTICE TO USERS OF CONSUMER REPORTS:
 OBLIGATIONS OF USERS UNDER THE FCRA**

The Fair Credit Reporting Act (FCRA), 15 U.S.C. 1681-1681y, requires that this notice be provided to inform users of consumer reports of their legal obligations. State law may impose additional requirements. The text of the FCRA is set forth in full at the Consumer Financial Protection Bureau's (CFPB) website at www.consumerfinance.gov/learnmore. At the end of this document is a list of United States Code citations for the FCRA. Other information about user duties is also available at the CFPB's website. Users must consult the relevant provisions of the FCRA for details about their obligations under the FCRA.

The first section of this summary sets forth the responsibilities imposed by the FCRA on all users of consumer reports. The subsequent sections discuss the duties of users of reports that contain specific types of information, or that are used for certain purposes, and the legal consequences of violations. If you are a furnisher of information to a consumer reporting agency (CRA), you have additional obligations and will receive a separate notice from the CRA describing your duties as a furnisher.

I. OBLIGATIONS OF ALL USERS OF CONSUMER REPORTS

A. Users Must Have a Permissible Purpose

Congress has limited the use of consumer reports to protect consumers' privacy. All users must have a permissible purpose under the FCRA to obtain a consumer report. Section 604 contains a list of the permissible purposes under the law. These are:

- As ordered by a court or a federal grand jury subpoena. [Section 604\(a\)\(1\)](#)
- As instructed by the consumer in writing. [Section 604\(a\)\(2\)](#)
- For the extension of credit as a result of an application from a consumer, or the review or collection of a consumer's account. [Section 604\(a\)\(3\)\(A\)](#)
- For employment purposes, including hiring and promotion decisions, where the consumer has given written permission. [Sections 604\(a\)\(3\)\(D\) and 604\(b\)](#)



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- For the underwriting of insurance as a result of an application from a consumer. Section 604(a)(3)(C)
- When there is a legitimate business need, in connection with a business transaction that is initiated by the consumer. Section 604(a)(3)(F)(i)
- To review a consumer's account to determine whether the consumer continues to meet the terms of the account. Section 604(a)(3)(F)(ii)
- To determine a consumer's eligibility for a license or other benefit granted by a governmental instrumentality required by law to consider an applicant's financial responsibility or status. Section 604(a)(3)(D)
- For use by a potential investor or servicer, or current insurer, in a valuation or assessment of the credit or prepayment risks associated with an existing credit obligation. Section 604(a)(3)(E)
- For use by state and local officials in connection with the determination of child support payments, or modifications and enforcement thereof. Sections 604(a)(4) and 604(a)(5)

In addition, creditors and insurers may obtain certain consumer report information for the purpose of making "prescreened" unsolicited offers of credit or insurance. Section 604(e). The particular obligations of users of "prescreened" information are described in Section VII below.

B. Users Must Provide Certifications

Section 604(f) prohibits any person from obtaining a consumer report from a consumer reporting agency (CRA) unless the person has certified to the CRA the permissible purpose(s) for which the report is being obtained and certifies that the report will not be used for any other purpose.

C. Users Must Notify Consumers When Adverse Actions Are Taken

The term "adverse action" is defined very broadly by Section 603. "Adverse actions" include all business, credit, and employment actions affecting consumers that can be considered to have a negative impact as defined by Section 603(k) of the FCRA – such as denying or canceling credit or insurance, or denying employment or promotion. No adverse action occurs in a credit transaction where the creditor makes a counteroffer that is accepted by the consumer.



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1. Adverse Actions Based on Information Obtained From a CRA

If a user takes any type of adverse action as defined by the FCRA that is based at least in part on information contained in a consumer report, Section 615(a) requires the user to notify the consumer. The notification may be done in writing, orally, or by electronic means. It must include the following:

- The name, address, and telephone number of the CRA (including a toll-free telephone number, if it is a nationwide CRA) that provided the report.
- A statement that the CRA did not make the adverse decision and is not able to explain why the decision was made.
- A statement setting forth the consumer's right to obtain a free disclosure of the consumer's file from the CRA if the consumer makes a request within 60 days.
- A statement setting forth the consumer's right to dispute directly with the CRA the accuracy or completeness of any information provided by the CRA.

2. Adverse Actions Based on Information Obtained From Third Parties Who Are Not Consumer Reporting Agencies

If a person denies (or increases the charge for) credit for personal, family, or household purposes based either wholly or partly upon information from a person other than a CRA, and the information is the type of consumer information covered by the FCRA, Section 615(b)(1) requires that the user clearly and accurately disclose to the consumer his or her right to be told the nature of the information that was relied upon if the consumer makes a written request within 60 days of notification. The user must provide the disclosure within a reasonable period of time following the consumer's written request.

3. Adverse Actions Based on Information Obtained From Affiliates

If a person takes an adverse action involving insurance, employment, or a credit transaction initiated by the consumer, based on information of the type covered by the FCRA, and this information was obtained from an entity affiliated with the user of the information by common ownership or control, Section 615(b)(2) requires the user to notify the consumer of the adverse action. The notice must inform the consumer that he or she may obtain a disclosure of the nature of the information relied upon by making a written request within 60 days of receiving the adverse action notice. If the consumer makes such a request, the user must disclose the nature of the information not later than 30 days after receiving the request. If consumer report information is shared among affiliates and then used for an adverse action, the user must make an adverse action disclosure as set forth in I.C.1 above.

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D. Users Have Obligations When Fraud and Active Duty Military Alerts are in Files

When a consumer has placed a fraud alert, including one relating to identity theft, or an active duty military alert with a nationwide consumer reporting agency as defined in Section 603(p) and resellers, Section 605A(h) imposes limitations on users of reports obtained from the consumer reporting agency in certain circumstances, including the establishment of a new credit plan and the issuance of additional credit cards. For initial fraud alerts and active duty alerts, the user must have reasonable policies and procedures in place to form a belief that the user knows the identity of the applicant or contact the consumer at a telephone number specified by the consumer; in the case of extended fraud alerts, the user must contact the consumer in accordance with the contact information provided in the consumer's alert.

E. Users Have Obligations When Notified of an Address Discrepancy

Section 605(h) requires nationwide CRAs, as defined in Section 603(p), to notify users that request reports when the address for a consumer provided by the user in requesting the report is substantially different from the addresses in the consumer's file. When this occurs, users must comply with regulations specifying the procedures to be followed. Federal regulations are available at www.consumerfinance.gov/learnmore.

F. Users Have Obligations When Disposing of Records

Section 628 requires that all users of consumer report information have in place procedures to properly dispose of records containing this information. Federal regulations have been issued that cover disposal.

II. CREDITORS MUST MAKE ADDITIONAL DISCLOSURES

If a person uses a consumer report in connection with an application for, or a grant, extension, or provision of, credit to a consumer on material terms that are materially less favorable than the most favorable terms available to a substantial proportion of consumers from or through that person, based in whole or in part on a consumer report, the person must provide a risk-based pricing notice to the consumer in accordance with regulations prescribed by the CFPB.

Section 609(g) requires a disclosure by all persons that make or arrange loans secured by residential real property (one to four units) and that use credit scores. These persons must



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provide credit scores and other information about credit scores to applicants, including the disclosure set forth in Section 609(g)(1)(D) ("Notice to the Home Loan Applicant").

III. OBLIGATIONS OF USERS WHEN CONSUMER REPORTS ARE OBTAINED FOR EMPLOYMENT PURPOSES

A. Employment Other Than in the Trucking Industry

If information from a CRA is used for employment purposes, the user has specific duties, which are set forth in Section 604(b) of the FCRA. The user must:

- Make a clear and conspicuous written disclosure to the consumer before the report is obtained, in a document that consists solely of the disclosure, that a consumer report may be obtained.
- Obtain from the consumer prior written authorization. Authorization to access reports during the term of employment may be obtained at the time of employment.
- Certify to the CRA that the above steps have been followed, that the information being obtained will not be used in violation of any federal or state equal opportunity law or regulation, and that, if any adverse action is to be taken based on the consumer report, a copy of the report and a summary of the consumer's rights will be provided to the consumer.
- Before taking an adverse action, the user must provide a copy of the report to the consumer as well as the summary of consumer's rights. (The user should receive this summary from the CRA.) A Section 615(a) adverse action notice should be sent after the adverse action is taken.

An adverse action notice also is required in employment situations if credit information (other than transactions and experience data) obtained from an affiliate is used to deny employment. Section 615(h)(2)

The procedures for investigative consumer reports and employee misconduct investigations are set forth below.

B. Employment in the Trucking Industry

Special rules apply for truck drivers where the only interaction between the consumer and the potential employer is by mail, telephone, or computer. In this case, the consumer may provide consent orally or electronically, and an adverse action may be made orally, in writing, or electronically. The consumer may obtain a copy of any report relied upon by the trucking

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company by contacting the company.

IV. OBLIGATIONS WHEN INVESTIGATIVE CONSUMER REPORTS ARE USED

Investigative consumer reports are a special type of consumer report in which information about a consumer's character, general reputation, personal characteristics, and mode of living is obtained through personal interviews by an entity or person that is a consumer reporting agency. Consumers who are the subjects of such reports are given special rights under the FCRA. If a user intends to obtain an investigative consumer report, Section 606 requires the following:

- The user must disclose to the consumer that an investigative consumer report may be obtained. This must be done in a written disclosure that is mailed, or otherwise delivered, to the consumer at some time before or not later than three days after the date on which the report was first requested. The disclosure must include a statement informing the consumer of his or her right to request additional disclosures of the nature and scope of the investigation as described below, and the summary of consumer rights required by Section 609 of the FCRA. (The summary of consumer rights will be provided by the CRA that conducts the investigation.)
- The user must certify to the CRA that the disclosures set forth above have been made and that the user will make the disclosure described below.
- Upon the written request of a consumer made within a reasonable period of time after the disclosures required above, the user must make a complete disclosure of the nature and scope of the investigation. This must be made in a written statement that is mailed, or otherwise delivered, to the consumer no later than five days after the date on which the request was received from the consumer or the report was first requested, whichever is later in time.

V. SPECIAL PROCEDURES FOR EMPLOYEE INVESTIGATIONS

Section 603(x) provides special procedures for investigations of suspected misconduct by an employee or for compliance with Federal, state or local laws and regulations or the rules of a self-regulatory organization, and compliance with written policies of the employer. These investigations are not treated as consumer reports so long as the employer or its agent complies with the procedures set forth in Section 603(x), and a summary describing the nature and scope of the inquiry is made to the employee if an adverse action is taken based on the investigation.

VI. OBLIGATIONS OF USERS OF MEDICAL INFORMATION

Section 604(g) limits the use of medical information obtained from consumer reporting agencies (other than payment information that appears in a coded form that does not identify the

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medical provider). If the information is to be used for an insurance transaction, the consumer must give consent to the user of the report or the information must be coded. If the report is to be used for employment purposes – or in connection with a credit transaction (except as provided in federal regulations) – the consumer must provide specific written consent and the medical information must be relevant. Any user who receives medical information shall not disclose the information to any other person (except where necessary to carry out the purpose for which the information was disclosed, or as permitted by statute, regulation, or order).

VII. OBLIGATIONS OF USERS OF “PRESCREENED” LISTS

The FCRA permits creditors and insurers to obtain limited consumer report information for use in connection with unsolicited offers of credit or insurance under certain circumstances. Sections 603(1), 604(e), 604(e), and 615(d). This practice is known as “prescreening” and typically involves obtaining from a CRA a list of consumers who meet certain preestablished criteria. If any person intends to use prescreened lists, that person must (1) before the offer is made, establish the criteria that will be relied upon to make the offer and to grant credit or insurance, and (2) maintain such criteria on file for a three-year period beginning on the date on which the offer is made to each consumer. In addition, any user must provide with each written solicitation a clear and conspicuous statement that:

- Information contained in a consumer’s CRA file was used in connection with the transaction.
- The consumer received the offer because he or she satisfied the criteria for credit worthiness or insurability used to screen for the offer.
- Credit or insurance may not be extended if, after the consumer responds, it is determined that the consumer does not meet the criteria used for screening or any applicable criteria bearing on credit worthiness or insurability, or the consumer does not furnish required collateral.
- The consumer may prohibit the use of information in his or her file in connection with future prescreened offers of credit or insurance by contacting the notification system established by the CRA that provided the report. The statement must include the address and toll-free telephone number of the appropriate notification system.

In addition, the CFPB has established the format, type size, and manner of the disclosure required by Section 615(d), with which users must comply. The relevant regulation is 12 CFR 1022.54.

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VIII. OBLIGATIONS OF RESELLERS

A. Disclosure and Certification Requirements

Section 607(e) requires any person who obtains a consumer report for resale to take the following steps:

- Disclose the identity of the end-user to the source CRA.
- Identify to the source CRA each permissible purpose for which the report will be furnished to the end-user.
- Establish and follow reasonable procedures to ensure that reports are resold only for permissible purposes, including procedures to obtain:
 - (1) the identity of all end-users;
 - (2) certifications from all users of each purpose for which reports will be used; and
 - (3) certifications that reports will not be used for any purpose other than the purpose(s) specified to the reseller. Resellers must make reasonable efforts to verify this information before selling the report.

B. Reinvestigations by Resellers

Under Section 611(f), if a consumer disputes the accuracy or completeness of information in a report prepared by a reseller, the reseller must determine whether this is a result of an action or omission on its part and, if so, correct or delete the information. If not, the reseller must send the dispute to the source CRA for reinvestigation. When any CRA notifies the reseller of the results of an investigation, the reseller must immediately convey the information to the consumer.

C. Fraud Alerts and Resellers

Section 605A(f) requires resellers who receive fraud alerts or active duty alerts from another consumer reporting agency to include these in their reports.

IX. LIABILITY FOR VIOLATIONS OF THE FCRA

Failure to comply with the FCRA can result in state government or federal government enforcement actions, as well as private lawsuits. Sections 616, 617, and 621. In addition, any person who knowingly and willfully obtains a consumer report under false pretenses may face criminal prosecution. Section 619.

The CFPB's website, www.consumerfinance.gov/learnmore, has more information about the FCRA, including publications for businesses and the full text of the FCRA.



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Citations for FCRA sections in the U.S. Code, 15 U.S.C. § 1681 et seq.:

Section 602	15 U.S.C. 1681	Section 615	15 U.S.C. 1681m
Section 603	15 U.S.C. 1681a	Section 616	15 U.S.C. 1681n
Section 604	15 U.S.C. 1681b	Section 617	15 U.S.C. 1681o
Section 605	15 U.S.C. 1681c	Section 618	15 U.S.C. 1681p
Section 605A	15 U.S.C. 1681cA	Section 619	15 U.S.C. 1681q
Section 605B	15 U.S.C. 1681cB	Section 620	15 U.S.C. 1681r
Section 606	15 U.S.C. 1681d	Section 621	15 U.S.C. 1681s
Section 607	15 U.S.C. 1681e	Section 622	15 U.S.C. 1681s-1
Section 608	15 U.S.C. 1681f	Section 623	15 U.S.C. 1681s-2
Section 609	15 U.S.C. 1681g	Section 624	15 U.S.C. 1681t
Section 610	15 U.S.C. 1681h	Section 625	15 U.S.C. 1681u
Section 611	15 U.S.C. 1681i	Section 626	15 U.S.C. 1681v
Section 612	15 U.S.C. 1681j	Section 627	15 U.S.C. 1681w
Section 613	15 U.S.C. 1681k	Section 628	15 U.S.C. 1681x
Section 614	15 U.S.C. 1681l	Section 629	15 U.S.C. 1681y

[77 FR 67754, Nov. 14, 2012]

PART 1024—REAL ESTATE SETTLEMENT PROCEDURES ACT (REGULATION X)

Subpart A—General Provisions

- Sec.
- 1024.1 Designation.
- 1024.2 Definitions.
- 1024.3 E-Sign applicability.
- 1024.4 Reliance upon rule, regulation, or interpretation by the Bureau.
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Subpart B—Mortgage Settlement and Escrow Accounts

- 1024.6 Special information booklet at time of loan application.
- 1024.7 Good faith estimate.
- 1024.8 Use of HUD-1 or HUD-1A settlement statements.
- 1024.9 Reproduction of settlement statements.
- 1024.10 One-day advance inspection of HUD-1 or HUD-1A settlement statement; delivery; recordkeeping.
- 1024.11 Mailing.
- 1024.12 No fee.
- 1024.13 [Reserved]
- 1024.14 Prohibition against kickbacks and unearned fees.
- 1024.15 Affiliated business arrangements.
- 1024.16 Title companies.
- 1024.17 Escrow accounts.
- 1024.18-1024.19 [Reserved]

- 1024.20 List of homeownership counseling organizations.

Subpart C—Mortgage Servicing

- 1024.30 Scope.
- 1024.31 Definitions.
- 1024.32 General disclosure requirements.
- 1024.33 Mortgage servicing transfers.
- 1024.34 Timely escrow payments and treatment of escrow account balances.
- 1024.35 Error resolution procedures.
- 1024.36 Requests for information.
- 1024.37 Force-placed insurance.
- 1024.38 General servicing policies, procedures, and requirements.
- 1024.39 Early intervention requirements for certain borrowers.
- 1024.40 Continuity of contact.
- 1024.41 Loss mitigation procedures.
- APPENDIX A TO PART 1024—INSTRUCTIONS FOR COMPLETING HUD-1 AND HUD-1A SETTLEMENT STATEMENTS: SAMPLE HUD-1 AND HUD-1A STATEMENTS
- APPENDIX B TO PART 1024—ILLUSTRATIONS OF REQUIREMENTS OF RESPA
- APPENDIX C TO PART 1024—INSTRUCTIONS FOR COMPLETING GOOD FAITH ESTIMATE (GFE) FORM
- APPENDIX D TO PART 1024—AFFILIATED BUSINESS ARRANGEMENT DISCLOSURE STATEMENT FORMAT
- APPENDIX E TO PART 1024—ARITHMETIC STEPS
- APPENDIX MS—MORTGAGE SERVICING
- APPENDIX MS-1 TO PART 1024—SERVICING DISCLOSURE STATEMENT
- APPENDIX MS-2 TO PART 1024—NOTICE OF SERVICING TRANSFER
- APPENDIX MS-3 TO PART 1024—MODEL FORCE-PLACED INSURANCE NOTICE FORMS

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**28E AGREEMENT FOR SCHOOL RESOURCE OFFICER PROGRAM BETWEEN
LINN-MAR SCHOOL DISTRICT AND THE CITY OF MARION, IOWA**

THIS AGREEMENT, is made and entered into on _____, 2024 by and between LINN-MAR SCHOOL DISTRICT (hereinafter referred to as "LM") and THE CITY OF MARION, IOWA (hereinafter referred to as "the City").

WHEREAS, LM and the City share a mutual desire to provide law enforcement and related services to the schools in the Linn-Mar School District located within the City of Marion to help maintain a safe environment which will promote the safety, health, and general welfare of the students and staff, including freedom from intimidation; and

WHEREAS, LM and the City have in the past utilized a School Resource Officer to provide the services necessary to achieve goals associated with the above-described mutual desire; and

WHEREAS, LM and the City recognize the need to continue a School Resource Program for LM and the need to have one School Resource Officer (hereinafter "SRO") to work solely with LM, not to be shared with any other school district; and

WHEREAS, LM and the City recognize the benefits of the SRO program to the citizens of Marion, Iowa and particularly to the students of LM; and

WHEREAS, it is understood that this Agreement is between two public agencies and is entered into pursuant to the provisions of Iowa Code Chapter 28E and shall be electronically filed with the Iowa Secretary of State's Office upon execution, as required by law.

THEREFORE, LM and the City agree to the following terms:

ARTICLE I

PURPOSE

The purpose of this 28E Agreement is to formally establish the terms and conditions necessary to continue a School Resource Program for LM and for the City acting by and through the Marion Police Department (hereinafter "the Police Department"). The Police Department shall assign a SRO to serve the LM and not in any other school district. Except as otherwise provided, this 28E Agreement is not a contract which binds the City to provide any other services to LM. No special duty or duty act is created by this Agreement.

ARTICLE II

DURATION

The duration of this Agreement shall be for three years, and the SRO Program for LM shall run from July 1, 2024, through June 30, 2027.

ARTICLE III

DUTIES OF THE CITY OF MARION AND THE MARION POLICE DEPARTMENT

The City, acting by and through the Police Department shall provide an SRO as follows:

A. Assignment of the SRO

The Police Department shall assign one regularly employed police officer to LM as a SRO for LM.

B. Supervision

1. The Police Department shall assign a full-time, higher ranking, employee to supervise the officer assigned to the SRO program. Notwithstanding, the SRO will still be subject to supervision from other Police Department personnel pursuant to the existing chain of command structure within the Police Department.
2. In addition to providing training and direction for the SRO, the SRO supervisor will serve as a liaison between the Police Department and LM administrators in order to resolve matters of mutual concern and to gather input for the SRO's annual Police Department performance evaluation.

C. Regular Duty Hours of the Student Resource Officer

The SRO shall be assigned to the LM Schools on a full-time basis of eight (8) hours each day when school is in regular session. The SRO shall typically be on one of the LM campuses from ½ hour prior to the start of class until ½ hour after classes are dismissed but has discretion to adjust starting and ending times to maintain a forty (40) hour work week. The SRO will be temporarily re-assigned by the Police Department during the following regularly scheduled school holidays:

1. *Winter Break*
2. *Summer Break*

In addition, the SRO may be temporarily reassigned by the Police Department during other school holidays and vacations, training periods, police emergencies, or other occasions, as agreed upon between LM and the Police Department, with the understanding that the Police Department shall be the final arbiter of all such

decisions.

Regular working hours may be adjusted on a situational basis, with the approval of the SRO supervisor or his/her designee. These adjustments may be to attend LM related events for which the presence of a law enforcement officer is required or desirable. Such adjustments shall be in accordance with the Fair Labor Standards Act and the Police Department's Bargaining Unit's contract with the City.

D. Equipment of Student Resource Officer

All equipment purchased by the Police Department for the SRO to perform their duties shall be the property of the Police Department. All equipment purchased by LM for use by the SRO will be the property of LM.

E. Duties of the Student Resource Officer

1. The SRO may provide instruction for specialized short-term programs at the LM schools when a member of the school administration or staff has invited the officer to do so, and the program has been approved by the SRO supervisor.
2. The SRO shall coordinate their non-law enforcement activities with the LM administration or the principal or a faculty member of the school or schools concerned and shall seek permission, advice, and guidance from the proper LM administrators or staff prior to enacting any programs within the schools to ensure all programs stay within the LM's policies and guidelines.
3. The SRO shall coordinate directly with the building principals or their designees.
4. Except as excused by other terms of this Agreement or with the consent of the SRO supervisor, the SRO shall be present at the assigned LM school during times of high activity, such as the beginning and end of each school day and lunch periods.
5. The SRO shall make presentations and provide instruction on various subjects to students such as a basic understanding of the laws, the roles of police officers, and the police mission.
6. The SRO shall encourage individual and small group discussions with students to establish rapport with the students.
7. When requested by a principal or other administrator, the SRO shall attend parent/faculty meetings to encourage support and understanding of the SRO program.
8. The SRO shall be available for conferences with students, parents, and faculty members to address and assist with problems of a law enforcement or crime prevention nature. The SRO shall not disclose confidential information obtained pursuant to a police investigation except as provided by law or a court order.
9. The SRO shall become familiar with community agencies that offer assistance to

students and their families, including, but not limited to, mental health and substance abuse treatment facilities. The SRO shall act as a resource officer to the students, families, faculty, and staff and shall make referrals to these agencies as needed.

10. The SRO shall work with the administration and faculty of LM to develop plans and strategies to prevent and/or minimize the threat of harm that may result from student unrest.
11. The SRO shall adhere to school board policies, police policies, and all Federal, State, and local laws, should it become necessary for the SRO to conduct interviews with students.
12. The SRO shall take law enforcement action as necessary. The SRO should make the principal of the corresponding school aware of such action as soon as possible. At a principal's request, the SRO shall take appropriate law enforcement action against intruders or unwanted guests who may appear at a school or school function, to the extent permitted by law. The SRO shall advise the principal of any additional police presence or assistance on campus after the incident or as time allows.
13. The SRO shall cooperate and give assistance to other law enforcement officers (both from the Marion Police Department and from other agencies) and government agencies in matters regarding their school assignments whenever the need arises.
14. The SRO shall attend and participate in LM activities when possible and when approved by both the SRO Supervisor or designee and the LM administration or designee.
15. The SRO may conduct investigations relating to LM students, staff, or assigned facilities. The SRO shall inform the appropriate LM administrator or principal as soon as possible, with a strong preference to informing LM prior to the commencement of any investigation.
16. The SRO shall maintain detailed and accurate records of his/her activities and provide a report to the Police Department and to LM administration each semester as requested. This report shall be for statistical purposes and shall not include confidential information relating to any investigation, arrest, intelligence, or student information.
17. The SRO shall collaborate with LM to collect data on time spent on select activities and perception data from students, staff, and if applicable, parents.
18. The SRO shall not act as a disciplinarian. All disciplinary responsibility shall be retained by LM. However, in the event LM believes that there has been a violation of the law, the SRO may be contacted to determine whether law enforcement action is appropriate.
19. The SRO shall work in the Department uniform respective of the Police Department policies. The attire for each activity shall be prescribed by the SRO supervisor. There may be exceptions during special events or circumstances during which the SRO would be expected to be in uniform. The SRO shall carry a regulation sidearm

in accordance with the Marion Police Department guidelines.

20. The SRO shall perform other duties as mutually agreed upon by the parties. However, the performance of any such duties should be reasonably related to the SRO Program as described in this Agreement and shall be consistent with federal, state, and local laws, Police Department rules and regulations, and LM policies, rules, and regulations. The City, acting through the Police Department, shall meet with designated LM personnel to resolve any and all questions arising under this paragraph.
21. The parties acknowledge the SRO may from time to time acquire confidential information concerning LM students, and others in the course of performing duties under this Agreement. It is agreed such non-law enforcement information or records shall be kept confidential by the SRO in compliance with LM policy and federal, state, and local laws.

ARTICLE III

RIGHTS AND DUTIES OF THE LINN-MAR COMMUNITY SCHOOL DISTRICT

- A. LM shall provide the full time SRO with the following materials and facilities, which are deemed necessary to the performance of the SRO's duties:
 1. Access to an office equipped with air-conditioning, proper lighting, and a telephone that will be used for business purposes.
 2. A location to store files and records which can be properly locked and secured.
 3. A desk with drawers, a chair, worktable, filing cabinet, and office supplies to use in the course of the SRO's duties.
 4. Access to a computer and/or secretarial support.
- B. LM shall provide guidance to the SRO regarding any instruction or programming to be delivered or presented by the SRO.
- C. Upon termination of this Agreement, all equipment provided to the SRO by LM as a part of this Agreement shall be retained by LM.
- D. LM shall designate the SRO as a "school official" under the Family Educational Rights and Privacy Act (FERPA) and, as such, may provide the SRO with access to student information systems, to include access to information relating to all students enrolled in LM for the purpose of minimizing juvenile delinquency and truancy and maintaining student safety. Any information obtained by the SRO through such access shall be subject to the confidentiality provisions of state and federal law, including limitations on redisclosure.

ARTICLE IV

FINANCING THE SCHOOL RESOURCE OFFICER PROGRAM

The cost of the SRO position, to include salary and benefits, will be split between the City and LM as follows:

- A. SRO Salary: LM agrees that it will share the costs for salary and benefits for one new officer.
 - 1. The salary and benefits for a starting officer on July 1, 2024, will be \$99,336 per year. LM shall pay \$45,948 per year beginning July 1, 2024, and ending June 30, 2025.
 - 2. The salary and benefits for a starting officer in FY26 and FY27 have yet to be determined. LM agrees to pay 50% of the costs for salary and benefits for new officer in years two and three of this Agreement. No one year increase shall exceed 6%.
 - 3. The Police Department will provide the costs for salary and benefits for one new officer to LM, as soon as they are available upon ratification of the collective bargaining unit contracts for FY26 and FY27.
- B. The Police Department shall submit four (4) quarterly invoices to LM for payment of this amount each year. LM shall pay each invoice within thirty days of receipt of the invoice.
 - 1. The salary amount shown above includes the benefits which are paid to all Marion Police Officers.
- C. SRO Hiring, Training, and Equipment: The City of Marion agrees to pay for the following items associated with the SRO for LM:
 - 1. The City, through the Police Department, shall provide a vehicle and all vehicle equipment for the SRO to use in completing his/her duties as an SRO for LM.
 - 2. The City, through the Police Department, shall provide the SRO with all necessary uniforms and personal equipment.
 - 3. The City, through the Police Department and Civil Service Commission, shall bear the costs associated with hiring, testing, and training the SRO.

The City and LM shall each maintain their own individual budgets with regard to their financial obligations under this Agreement.

ARTICLE V

EMPLOYMENT STATUS OF THE SCHOOL RESOURCE OFFICER

The SRO at all times shall remain an employee of the City and shall not be an employee, or agent of LM. LM and the City acknowledge that the SRO is a police officer who shall uphold the law under the direct supervision and control of the Police Department. The SRO shall remain responsive to the Police Department's chain of command.

The SRO shall be entitled to the same benefits he or she would otherwise be entitled to through his or her employment with the Police Department and shall not participate in any benefits plan offered by LM. The City shall be responsible for the withholding of any income tax.

Nothing in this Agreement or in any other understanding reached by the parties shall be construed as giving LM the right to control the professional judgment or conduct of the SRO.

ARTICLE VI

ASSIGNMENT OF THE STUDENT RESOURCE OFFICER

The Police Department and LM will mutually determine a suitable candidate, within the ranks of the Police Department, to fill any SRO vacancy within the LM. Thereafter, the Police Department shall be responsible for the hiring and training of the new SRO candidate to assign to LM.

ARTICLE VII

REPLACEMENT OF THE STUDENT RESOURCE OFFICER

In the event that LM has any reason to believe that the SRO is not effectively performing his or her duties or that any other disciplinary action needs to be taken with regard to the SRO, the appropriate LM administrator or designee shall do the following:

1. Contact the SRO supervisor in order to provide the Police Department with an opportunity to resolve the matter internally.
2. If the matter is not resolved in a reasonable amount of time, LM may provide a written request for the removal of the officer to the Chief of Police and the SRO supervisor. That request must provide a detailed reason or reasons that the request is being made.
3. The parties may attempt to mediate a resolution, but ultimately if it is determined by the Chief of Police and the appropriate LM administrator to be an appropriate resolution, the officer shall be reassigned, and a replacement SRO shall be obtained and assigned to LM.

4. The Chief of Police may reassign the SRO officer based on Police Department rules, regulations, and/or operations order and when it is in the best interest of the citizens of Marion to do so.
5. In the event that the SRO is reassigned, resigns, or has a long absence, the Chief of Police shall consult with LM to assign a temporary replacement for the SRO within one week of receiving notice of the reassignment, resignation, or absence. The Police Department will provide a permanent replacement as soon as practical.

ARTICLE VIII

INSURANCE AND INDEMNIFICATION

To the extent permitted by law, each party will indemnify and hold harmless the other party from and against any and all losses, costs, damages, claims, and expenses, including reasonable attorney's fees and expenses, occasioned by or arising from the negligence or willful misconduct of itself and its agents, representatives, administrators, officers, and/or employees. Each party shall be responsible for the action or failure to take action by itself and its agents, representatives, administrators, officers, and/or employees. Neither party shall insure the actions of the other party.

ARTICLE IX

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party, with or without cause upon sixty (60) days written notice. In the event that this Agreement is terminated, compensation shall be made to the City for all services performed through the date of termination, under the terms set forth in Article IV of this Agreement.

ARTICLE X

GOOD FAITH

LM, the City, their agents, officers, and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between LM and the City, or their designees.

ARTICLE XI

MODIFICATION

This Agreement shall not be modified except by written agreement signed by both parties.

ARTICLE XII

NOTICES

Any written notices as required in this Agreement shall be sent to the addresses of the respective parties as set out in this Agreement.

Notices for LM shall be delivered to:

(Superintendent)
Linn-Mar School District
2999 10th Street
Marion, IA 52302

Notices for the City shall be delivered to:

(Chief of Police)
Marion Police Department
6315 US-151
Marion, IA 52302

ARTICLE XIII

ENTIRE AGREEMENT

This Agreement is the entire agreement and constitutes the full understanding of the parties, and no terms, conditions, understandings, or agreements purporting to modify or vary the terms of this Agreement shall be binding unless made in writing and signed by both parties.

Further, this Agreement constitutes a final written expression of all of the terms of this Agreement and is a complete and exclusive statement of those terms.

ARTICLE XIV

SEVERABILITY

If any clause, provision or section of this Agreement shall, for any reason, be held illegal or invalid by any court, the illegality or invalidity of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections, and the Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be the agreement or obligation of the parties to the full extent permitted by law.

ARTICLE XV

ADDITIONAL PROVISIONS RELATING TO IOWA CODE SECTION 28E.6

In accordance with Iowa Code Section 28E.6, LM and the City further state:

- A. This Agreement does not establish a separate legal entity to conduct the joint or cooperative undertaking of LM and the City for the SRO project. The City, acting through the Police Department shall act as administrator for purposes of IowaCode Section 28E.6(1)(a)
- B. No real or personal property shall be jointly acquired, held, or disposed of in the execution of this Agreement or the conduct of the SRO Program. Each party shall acquire, hold, and dispose of real property as otherwise provided in this Agreement.
- C. Pursuant to Iowa Code Section 28E.8, the City shall file this Agreement with the Iowa Secretary of State in an electronic format and in a manner specified by the Secretary of State.

ARTICLE XVI

THIRD-PARTY BENEFICIARIES

This Agreement is by and between the parties only. There are no third-party beneficiaries to this Agreement.

ARTICLE XVII

EXECUTION IN COUNTERPARTS

This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constituted but one and the same instrument.

IN WITNESS THEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

LINN-MAR COMMUNITY
SCHOOL DISTRICT

CITY OF MARION IOWA

By: _____
President, Board of Directors

By: _____
Mayor City of Marion

Attest: _____
Secretary Board of Directors

Attest: _____
Marion Iowa City Clerk

Date: _____

Date: _____



Fundraising Request Form

Code: 1005.4-E1

5/16/24(50)

Forms should be submitted to the Business Office per the following deadlines

Exhibit 805.1

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

See email from Tonya

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: LM High School Sponsoring Group: Varsity Pom's
 Contact Name: Sami Herrera Contact Phone: 319-491-7265
 Contact Email: sami.herrera26@gmail.com District Account Code: 6694

Description of Fundraising Activity (All information is required for the request to be considered)
 Fundraising Activity: Poster Sponsors
 Activity Start/End Dates: June 4th - August 8th 2024 Estimated Proceeds: \$14,000
 Purpose/Use of Funds Raised (Must be specific):
- regionals travel/hotel
- choreographer fees

Administrator Approval:
 I approve that this request is necessary to provide funds for the purposes described above.
 Building Administrator's Signature: [Signature] Date: 5/16/24

Business Office and Board Review/Approval:
 Business Office Review/Approval: [Signature] Date: 5/16/24
 Board Review/Approval: _____ Date: _____

Summary Due Date: _____

5/6/24 (50)



Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Exhibit 805.2

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

See email from Tonya

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: LM High School Sponsoring Group: Varsity Pom's
 Contact Name: Sami Herrera Contact Phone: 319-491-7265
 Contact Email: sami.herrera26@gmail.com District Account Code: 6694

Description of Fundraising Activity (All information is required for the request to be considered)
 Fundraising Activity: Kids Dance Clinics
 Activity Start/End Dates: July 13th + October 12th 2024 Estimated Proceeds: \$9000
 Purpose/Use of Funds Raised (Must be specific):
- Competition costumes/uniforms
- nationals housing

Administrator Approval:
 I approve that this request is necessary to provide funds for the purposes described above.
 Building Administrator's Signature: [Signature] Date: 5/6/24

Business Office and Board Review/Approval:
 Business Office Review/Approval: [Signature] Date: 5/16/24
 Board Review/Approval: _____ Date: _____

Summary Due Date: _____



Fundraising Request Form

5/6/24
Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Exhibit 805.3

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval <i>See email from Tonya</i>
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: LM High School Sponsoring Group: Varsity Pom's
 Contact Name: Sami Herrera Contact Phone: 319-491-7265
 Contact Email: sami.herrera26@gmail.com District Account Code: 6694

Description of Fundraising Activity (All information is required for the request to be considered)
 Fundraising Activity: The Lion Linage - hosted dance competition
 Activity Start/End Dates: November 9th 2024 Estimated Proceeds: \$10,000
 Purpose/Use of Funds Raised (Must be specific):
-nationals travel
-nationals registration fee

Administrator Approval:
 I approve that this request is necessary to provide funds for the purposes described above.
 Building Administrator's Signature: [Signature] Date: 5/4/24

Business Office and Board Review/Approval:
 Business Office Review/Approval: [Signature] Date: 5/10/24
 Board Review/Approval: _____ Date: _____

Summary Due Date: _____



Fundraising Request Form

RECEIVED MAY 01 2024

Completed request forms are to be submitted to the business office per the following schedule:

Request Due	Board Meeting Date	Activity Start Date
By 1st day of School	First meeting in Sept	Day after approval meeting
By last day before Thanksgiving break	December meeting	Day after approval meeting
By last day before spring break	First meeting in April	Day after approval meeting

Important Notes: A fundraising project summary is due six weeks after the activity ends. Proceeds should be spent during the year the funds are raised. All groups are required to submit a request for each activity to the business office specifying how all fundraising proceeds are to be spent.

School Name Linn-Mar High School Sponsoring Group Orchestra
 Contact Name Joshua Reznicow Contact Phone (319) 477-3096
 Contact E-Mail jreznicow@linnmar.k12.ia.us District Account 21-3209.1900.910.6240
0109

Description of Activity
all information must be provided in order to be approved

Fundraising Activity Driven Coffee Fundraiser - online and virtual sales

Activity From/To Dates 10/01/23 - 6/01/24

Estimated Proceeds \$4,500.00

Purpose and Use of Funds (MUST BE SPECIFIC) Clinicians, guest artists, Equipment,
for district use.

* I am approving that this request is necessary to provide funds for the purpose described above.

Building Admin 5/1/24
 Signature of Approval Date

Business Office Review: <u></u> <u>5/1/24</u> Date	Summary Due Date: _____ _____ _____
School Board Review/Approval: _____ Date	



Fundraising Request Form

Code: 1005.4-E1

Forms should be submitted to the Business Office per the following deadlines

Request Form Due	Board Approval Date	Fundraiser Start Date
First day of school for fundraisers occurring from October 1 st thru December 31 st	First meeting in September	Fundraisers should NOT start until the day immediately following board approval
Last day of school before Thanksgiving break for fundraisers occurring from January 1 st thru March 31 st	December meeting	
By February 15 th for fundraisers occurring from April 1 st thru May 31 st	March meeting	
By April 15 th for fundraisers occurring from June 1 st thru September 30 th	First meeting in May	

REMINDERS: All groups are required to submit a request for each fundraiser to the Business Office specifying how all funds raised will be spent. A Fundraising Project Summary (Refer to Policy 1005.4-E2) is due six weeks after the fundraiser ends. Proceeds should be spent during the year funds are raised.

Building Name: BP, HP, EX, OR Sponsoring Group: 5-8 Band
 Contact Name: Amy Kraeplin Contact Phone: 319-447-3277
 Contact Email: amy.kraeplin@linnmar.k12.ia.us District Account Code: (summer band)
10.0000.1101.112.9223.001740

Description of Fundraising Activity (All information is required for the request to be considered)
 Fundraising Activity: Summer Band Program
 Activity Start/End Dates: June 3 - July 23 Estimated Proceeds: \$ 3000
 Purpose/Use of Funds Raised (Must be specific):
Purchase of small instruments or band instrument
supplies for use in intermediate/middle school band
classrooms.

Administrator Approval:
 I approve that this request is necessary to provide funds for the purposes described above.
 Building Administrator's Signature: [Signature] Date: 5/16/24

Business Office and Board Review/Approval:
 Business Office Review/Approval: [Signature] Date: 5/17/24
 Board Review/Approval: _____ Date: _____

Summary Due Date: _____



Excursions and Trips Request Form

Code 603.3-R2

Date Request Received by CFO/COO: 5/3/24 (SO)

A written request for overnight excursions/trips must be submitted to the Chief Financial/Operating Officer not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized.

Overnight excursions/trips require prior approval of the building administrator, the superintendent or designee, and the Board of Directors. In authorizing excursions/trips, the building principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

The request will include:

- ✓ Rationale for the excursion/trip including the purpose and objectives
- ✓ Clarification if request is dependent upon pre-qualifying for event
- ✓ Detailed plans for student supervision
- ✓ Proposed itinerary
- ✓ Cost and source of funding
- ✓ Number of student participants
- ✓ Copy of required participation paperwork

1. Within three weeks of the completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.
2. The building will be responsible for obtaining a substitute teacher if one is needed.
3. Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

Excursion/Trip Criteria: The following checklist **must be** signed and submitted to the Chief Financial/Operating Officer with required documentation not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized:

Group: HOSA Submitted by: Chad Lechner
 (Examples: Robotics, FBLA, etc.) (Name)

Criteria		Description	Provided
Purpose	Required	Purpose of excursion/trip is clearly defined and ". . . is a vital part of the curriculum or current activity." Reference Board Policy 603.3.	✓
Pre-Planning	Required	Evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. (Dates, location, number of student participants, plan for supervision, proposed itinerary, hotel, cost/budget source, required participation paperwork, clarification if request is dependent upon pre-qualifying for an event, etc.)	✓
Follow-Up	Required	Evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	✓
Assessment	Required	Evidence that students will be required to demonstrate their understanding of the learning expected from this experience.	✓
Funding	Required	Source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3.	✓
Common Experience	<i>Recommended</i>	This excursion/trip is a common experience that all students at this grade level or activity group should have.	
Multi-disciplinary	<i>Recommended</i>	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	✓
Building Principal Approval		<u>Zach Masthof</u>	Date <u>5/1/24</u>
Chief Financial/Operating Officer Approval		<u>[Signature]</u>	Date <u>5/7/24</u>
Board of Directors Approval			Date

HOSA State Officer Training Field Trip Request Form

Purpose and Objective

Attend the Iowa Future Health Professionals (HOSA) State Officer Training. Ananya Oli has been elected to the officer counsel of Iowa HOSA.

It is required for state officers to attend the State Officer Training to be prepared for their role for the upcoming year.

June 10-11, 2024

Department of Education Building
Grimes Building
400 E 14th St
Des Moines, IA 50319

Hotel
TBD

Pre-Qualifying

In order to run for office, Ananya first had to complete the State Officer application and have the approval of both parents and adviser Chad Lechner, pass the State Officer Test with a 75% or higher. Deliver a campaign message for all members to listen to and vote on.

Detailed plans of Supervision

Ananya's parents will transport her to and from officer training in Des Moines. Overnight supervision will be provided by the Iowa HOSA executive director, Alisa Drapeaux, PhD, DPT, ATC,(Assistant Dean of Enrollment management, assistant professor of health sciences, Drake University), club advisor, Chad Lechner. There will also be other schools local club advisors in attendance to chaperone.

Alisa Drapeaux

Alisa.drapeaux@drake.edu

Office: 515-271-3018 ext. Cline 111

Itinerary

TBD

Follow-up

Ananya's follow up will be the work she does with the State Officer Team next school year. State officers will meet monthly via video conference, face to face at the State Fall Leadership Conference, Regional Leadership Conference, National Fall Leadership Conference, and State Leadership Conference.

Assessment

They will not be taking a test per say, but will have to follow through with duties of the State Officer position.

Funding

Iowa HOSA will pay for the lodging and all of meals for the state officers and chaperone.

Common Experience

No. It is for elected officers only.

Multi-disciplinary

State officer COOL training will be three full days of leadership development, skills training, strategic planning, and team bonding.



Excursions and Trips Request Form

Exhibit 806.2

Code 603.3-R2

Date Request Received by CFO/COO: 5/3/24 (30)

A written request for overnight excursions/trips must be submitted to the Chief Financial/Operating Officer not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized.

Overnight excursions/trips require prior approval of the building administrator, the superintendent or designee, and the Board of Directors. In authorizing excursions/trips, the building principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

The request will include:

- ✓ Rationale for the excursion/trip including the purpose and objectives
- ✓ Clarification if request is dependent upon pre-qualifying for event
- ✓ Detailed plans for student supervision
- ✓ Proposed itinerary
- ✓ Cost and source of funding
- ✓ Number of student participants
- ✓ Copy of required participation paperwork

1. Within three weeks of the completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.
2. The building will be responsible for obtaining a substitute teacher if one is needed.
3. Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

Excursion/Trip Criteria: The following checklist **must be** signed and submitted to the Chief Financial/Operating Officer with required documentation not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized:

Group: HOSA Submitted by: Chad Lechner
(Examples: Robotics, FBLA, etc.) (Name)

Criteria		Description	Provided
Purpose	Required	Purpose of excursion/trip is clearly defined and ". . . is a vital part of the curriculum or current activity." Reference Board Policy 603.3.	✓
Pre-Planning	Required	Evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. (Dates, location, number of student participants, plan for supervision, proposed itinerary, hotel, cost/budget source, required participation paperwork, clarification if request is dependent upon pre-qualifying for an event, etc.)	✓
Follow-Up	Required	Evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	✓
Assessment	Required	Evidence that students will be required to demonstrate their understanding of the learning expected from this experience.	✓
Funding	Required	Source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3.	✓
Common Experience	<i>Recommended</i>	This excursion/trip is a common experience that all students at this grade level or activity group should have.	
Multi-disciplinary	<i>Recommended</i>	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	✓
Building Principal Approval		<u>Zach Miphil</u>	Date <u>5/1/24</u>
Chief Financial/Operating Officer Approval		<u>[Signature]</u>	Date <u>5/7/24</u>
Board of Directors Approval			Date

HOSA Excursion Request

Purpose and Objective

International Leadership Conference, June 26-29, Houston, TX
George R. Brown Convention Center
1001 Avenida de las Americas
Houston, Texas 77010

Pre-Qualifying

Students attending: Shreeya Shetty

At the heart of the ILC is the International Competitive Events Program, a showcase where HOSA members display their knowledge in both college and career readiness. These exceptional HOSA members have earned their place by excelling at district, regional, and state and country chartered association levels, with over 600 health professionals serving as judges to evaluate their mastery of industry-aligned concepts and skills. Beyond the competitive arena, the ILC serves as a catalyst for leadership development and comprehensive college and career readiness. Dynamic workshops, compelling speakers, and an interactive expo provide the perfect backdrop for honing skills essential for success. Moreover, HOSA University empowers student leaders to cultivate proficiency in collaboration, communication, critical thinking, problem solving, and creativity.

Detailed plans of Supervision

Shreeya's parents will cover all costs to travel to and attend the conference. Shreeya's parents will provide all supervision for the duration of the conference.

Shekhar Shetty 319-693-3716

Itinerary

<https://hosa.org/wp-content/uploads/2024/03/2024-HOSA-ILCguide-DTC-v7.pdf>

Follow-up

Shreeya qualified to compete in the prepared speaking competition at the Iowa state leadership conference.

Assessment

Shreeya will be competing in the prepared speaking competition against students from around the country.

Funding

Provided by parents.

Common Experience

Shreeya can share her experiences from attending the conference with members of our local club.

Multi-disciplinary

School Finance Report April 30, 2023

83% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$70,815,000			\$7,308,405	\$7,002,429	\$47,621,621	67.2%		\$23,193,379		
2) Support Services(2000-2999)	\$33,612,000			\$2,802,391	\$2,664,226	\$26,426,233	78.6%		\$7,185,767		
3) Non-Instructional(3000-3999)	\$5,035,000			\$365,968	\$396,672	\$3,251,400	64.6%		\$1,783,600		
4) Other Expenditures((4000-6100)	\$23,070,282			\$5,233,777	\$548,696	\$14,500,078	62.9%		\$8,570,204		
5) Interfund Transfers	\$6,550,000			\$414,744	\$414,744	\$4,182,099	63.8%		\$2,367,901		
Total	\$139,082,282			\$16,125,285	\$11,026,767	\$95,981,430	69.0%		\$43,100,852		
Operating Fund-10	\$102,409,124	\$12,313,088	\$80,283,545	\$10,275,211	\$9,828,200	\$74,021,442	72.3%		28,387,682	6,262,104	18,575,192
Activity-21	\$1,100,000	\$804,717	\$959,552	\$119,169	\$99,993	\$881,762	80.2%		218,238	77,790	882,507
Management-22	\$1,375,000	\$1,443,078	\$2,169,260	\$1,000	\$0	\$1,431,363	104.1%		(56,363)	737,897	2,180,975
PERL-24	\$602,000	\$435,095	\$326,401	\$11,056	\$4,431	\$112,015	18.6%		489,985	214,386	649,481
SAVE-33	\$10,050,000	\$3,752,185	\$6,800,659	\$430,086	\$507,558	\$6,030,774	60.0%		4,019,226	769,884	4,522,070
Other Capital Projects-31, 32, 35	\$731,158	\$1,160,230	\$15,050,542	\$481,687	\$89,689	\$1,739,922	238.0%		(1,008,764)	13,310,620	14,470,850
PPEL-36	\$5,730,000	\$3,926,863	\$4,935,670	\$46,487	\$102,078	\$2,168,744	37.8%		3,561,256	2,766,926	6,693,788
Debt Service-40	\$12,150,000	\$346,133	\$5,340,823	\$4,397,950	\$500	\$6,430,810	52.9%		5,719,190	(1,089,987)	(743,854)
Nutrition-61	\$4,510,000	\$2,596,866	\$3,012,895	\$330,566	\$373,207	\$2,891,260	64.1%		1,618,740	121,635	2,718,501
Aquatic Center-65	\$375,000	\$234,938	\$354,985	\$30,300	\$19,059	\$240,876	64.2%		134,124	114,108	349,046
Student Store-68	\$50,000	\$26,779	\$35,308	\$1,773	\$2,052	\$32,461	64.9%		17,539	2,846	29,626
Total	\$139,082,282	\$27,039,974	\$119,269,639	\$16,125,285	\$11,026,767	\$95,981,430	69.0%		43,100,852	23,288,209	50,328,182

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2022-2023

Date Range: 07/01/2022 - 04/30/2023

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0000.0000.000.0000.111001	ISJIT-General Fund	0.00	3,029,878.81	0.00	3,029,878.81
10.0001.0000.000.0000.101000	CASH IN BANK	18,298,023.87	99,428,199.74	117,517,835.38	208,388.23
10.0002.0000.000.0000.101000	CASH IN BANK	5,117.15	3,000,042.04	3,000,025.88	5,133.31
10.0008.0000.000.0000.101000	CASH IN BANK	1,046,112.93	20,036.53	1,066,149.46	0.00
21.0001.0000.000.0000.101000	CASH IN BANK	2,321.93	86,526.89	86,526.89	2,321.93
21.0002.0000.000.0000.101000	CASH IN BANK	786,937.35	3,724,418.91	3,649,067.13	862,289.13
22.0006.0000.000.0000.101000	CASH IN BANK	1,444,068.76	2,180,117.42	1,443,210.96	2,180,975.22
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	30,382.82	30,382.82	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	442,780.66	331,850.86	123,790.13	650,841.39
32.0003.0000.000.0000.101000	CASH IN BANK	0.00	80,000.00	80,000.00	0.00
33.0003.0000.000.0000.101000	CASH IN BANK	3,141,624.27	9,390,489.09	6,731,968.42	5,800,144.94
35.0003.0000.000.0000.101000	CASH IN BANK	273,661.08	11,234,669.14	11,952,983.25	(444,653.03)
35.0008.0000.000.0000.101000	CASH IN BANK	1,296,644.71	5,032,454.45	6,135,385.74	193,713.42
36.0003.0000.000.0000.101000	CASH IN BANK	4,092,386.80	4,964,648.23	2,330,010.23	6,727,024.80
40.0003.0000.000.0000.101000	CASH IN BANK	1,015,562.68	10,798,221.11	8,375,538.60	3,438,245.19
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,737,373.68	1,737,373.68	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	2,791,237.87	3,685,161.80	3,153,686.56	3,322,713.11
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	222,906.02	222,906.02	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	315,066.69	408,470.44	348,262.51	375,274.62
68.0001.0000.000.0000.101000	CASH IN BANK	0.00	177,692.16	177,692.16	0.00
68.0002.0000.000.0000.101000	CASH IN BANK	26,786.25	38,285.35	35,445.94	29,625.66
		34,978,333.00	159,601,825.49	168,198,241.76	26,381,916.73

End of Report

School Finance Report April 30, 2024

83% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$71,715,574			\$5,501,807	\$7,516,142	\$46,757,100	65.2%		\$24,958,474		
2) Support Services(2000-2999)	\$34,446,929			\$2,715,252	\$2,453,887	\$24,770,217	71.9%		\$9,676,712		
3) Non-Instructional(3000-3999)	\$5,195,434			\$394,069	\$422,792	\$3,290,811	63.3%		\$1,904,623		
4) Other Expenditures((4000-6100)	\$28,622,071			\$6,428,948	\$482,766	\$19,304,570	67.4%		\$9,317,501		
5) Interfund Transfers (000910)	\$9,139,607			\$656,909	\$656,909	\$6,569,087	71.9%		\$2,570,520		
Total	\$149,119,615			\$15,696,985	\$11,532,495	\$100,691,785	67.5%		\$48,427,830		
Operating Fund-10	\$104,275,199	\$7,069,549	\$86,178,529	\$8,262,076	\$10,102,622	\$71,243,451	68.3%		33,031,748	14,935,077	22,004,626
Activity-21	\$1,050,000	\$854,019	\$919,586	\$93,662	\$65,765	\$797,282	75.9%		252,718	122,304	976,323
Management-22	\$2,013,202	\$2,308,570	\$1,447,564	\$0	\$107,837	\$1,947,371	96.7%		65,831	(499,807)	1,808,762
PERL-24	\$503,663	\$122,738	\$327,114	\$60,496	\$3,573	\$294,911	58.6%		208,752	32,203	154,941
SAVE-33	\$10,862,141	\$5,742,146	\$7,836,550	\$855,576	\$755,787	\$8,830,487	81.3%		2,031,654	(993,937)	4,748,209
Other Capital Projects-31, 32, 35	\$10,750,000	\$14,530,980	\$202,656	\$1,604,226	\$19,075	\$5,903,292	54.9%		4,846,708	(5,700,636)	8,830,344
PPEL-36	\$5,431,703	\$4,559,679	\$5,152,850	\$153,361	\$45,004	\$1,801,156	33.2%		3,630,547	3,351,694	7,911,373
Debt Service-40	\$9,125,707	\$347,991	\$5,322,086	\$4,269,550	\$0	\$6,582,787	72.1%		2,542,920	(1,260,701)	(912,709)
Nutrition-61	\$4,648,000	\$3,104,643	\$3,130,743	\$371,403	\$417,872	\$3,005,189	64.7%		1,642,811	125,554	3,230,197
Aquatic Center-65	\$410,000	\$294,394	\$345,124	\$23,836	\$15,609	\$242,804	59.2%		167,196	102,320	396,714
Student Store-68	\$50,000	\$26,950	\$46,079	\$2,799	-\$649	\$43,056	86.1%		6,944	3,023	29,973
Total	\$149,119,615	\$38,961,658	\$110,908,880	\$15,696,985	\$11,532,495	\$100,691,785	67.5%		48,427,830	10,217,094	49,178,753

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2023-2024

Date Range: 07/01/2023 - 04/30/2024

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0000.0000.000.0000.111001	ISJIT-General Fund	3,054,067.04	10,152,309.22	13,082.49	13,193,293.77
10.0001.0000.000.0000.101000	CASH IN BANK	4,639,859.26	121,573,454.18	125,251,123.81	962,189.63
10.0002.0000.000.0000.101000	CASH IN BANK	5,144.68	23,911.24	23,867.10	5,188.82
21.0000.0000.000.0000.111001	ISJIT - Student Activity	0.00	916,967.85	0.00	916,967.85
21.0000.0000.000.0000.111011	1.555 RESERVE CD	0.00	408.00	408.00	0.00
21.0001.0000.000.0000.101000	CASH IN BANK	1.00	95,340.31	95,340.31	1.00
21.0002.0000.000.0000.101000	CASH IN BANK	858,359.65	3,892,709.41	4,687,774.97	63,294.09
22.0000.0000.000.0000.111001	ISJIT - Management	0.00	764,139.88	0.00	764,139.88
22.0006.0000.000.0000.101000	CASH IN BANK	2,302,092.46	1,466,089.93	2,723,560.25	1,044,622.14
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	38,330.67	38,330.67	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	165,083.84	335,210.49	318,340.39	181,953.94
33.0003.0000.000.0000.101000	CASH IN BANK	5,134,851.29	8,739,606.81	9,007,336.00	4,867,122.10
35.0003.0000.000.0000.101000	CASH IN BANK	109,897.32	13,173,307.52	9,732,710.67	3,550,494.17
35.0008.0000.000.0000.101000	CASH IN BANK	133.62	0.04	133.66	0.00
36.0003.0000.000.0000.101000	CASH IN BANK	4,974,699.14	5,394,399.45	2,454,434.95	7,914,663.64
40.0003.0000.000.0000.101000	CASH IN BANK	330,487.30	12,104,701.32	6,778,811.26	5,656,377.36
61.0000.0000.000.0000.111001	ISJIT - Nutrition	0.00	2,547,132.85	0.00	2,547,132.85
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	2,138,428.73	2,138,428.73	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	3,221,671.90	3,562,994.76	5,918,119.92	866,546.74
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	246,624.20	246,624.20	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	371,671.34	353,692.44	311,407.03	413,956.75
68.0002.0000.000.0000.101000	CASH IN BANK	26,949.64	47,066.93	44,043.60	29,972.97
		25,194,969.48	187,566,826.23	169,783,878.01	42,977,917.70

End of Report

From the Office of Human Resources – Karla Christian, Chief Officer
May 20, 2024 – Walk-in Exhibit

1101 PERSONNEL

Classified Staff

Resignation

Name	Assignment	Dept. Action	Reason
Phillips, Ryan	NE – School Facilitator	July 31, 2024	Personal