

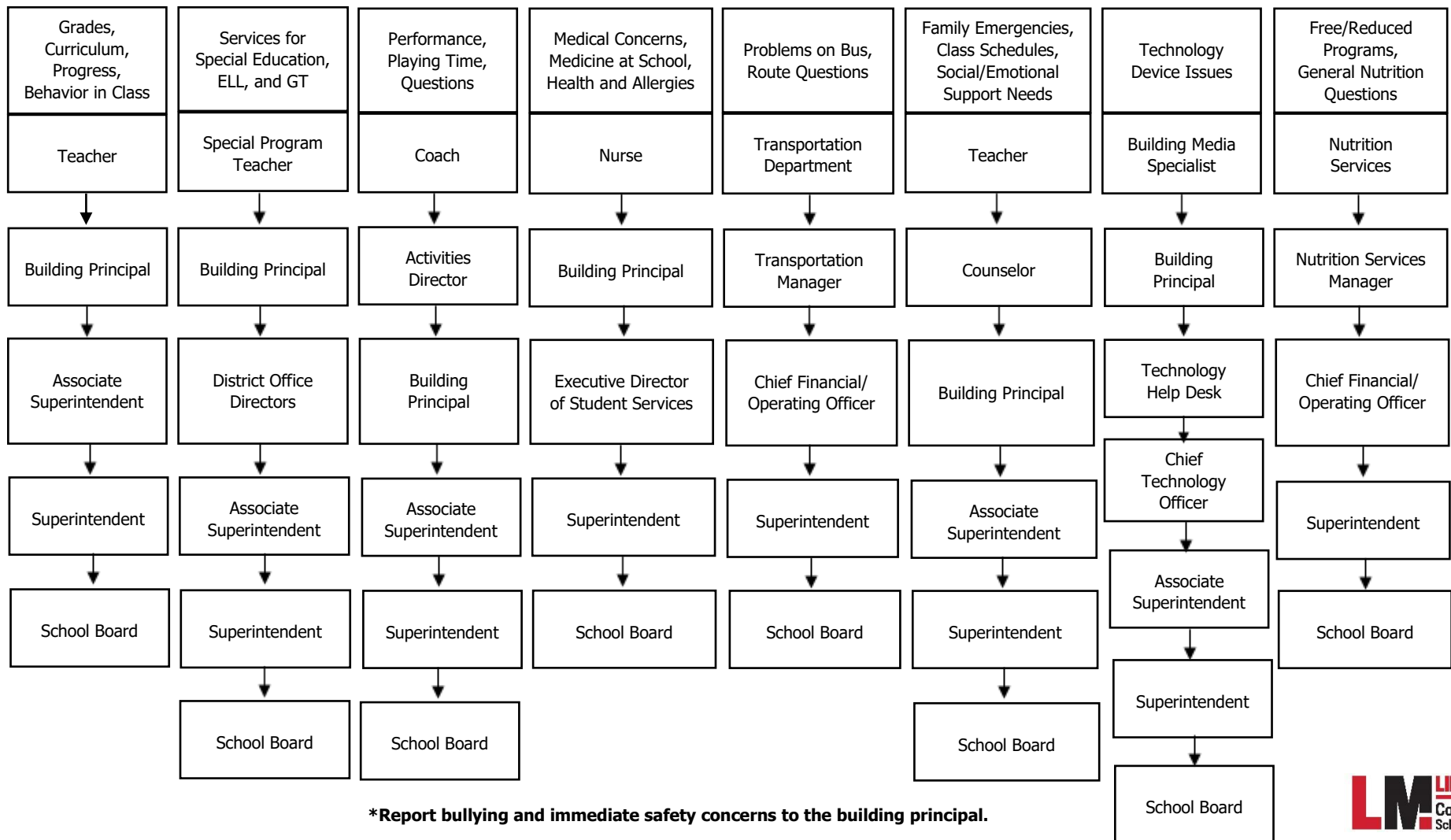
# Linn-Mar Community School District

## Communication Guide for Addressing Questions and Concerns

The Linn-Mar Community School District recognizes that situations may arise where parents and community members have questions or concerns that need to be addressed. We strongly believe that all concerns are best dealt with using open communication and should be discussed by first talking with your student. This guide outlines the chain of communication for addressing concerns in the most efficient and effective manner.

If after speaking with the involved staff member the issue has not been resolved, the individual may bring the concern to their immediate supervisor. The chart below will help determine who should be contacted next when and if further discussion is warranted. It should be noted if the concern involves the ethical behavior of a staff member or an individual's safety is compromised, the concern can be initially directed to the employee's immediate supervisor.

\*Refer to the next page for specific contact information.



# Linn-Mar Community School District

## Communication Guide Contact Information

### Elementary Building Principals:

**Bowman Woods – Tina March**  
[tina.march@linnmar.k12.ia.us](mailto:tina.march@linnmar.k12.ia.us) / 447-3241

**Echo Hill – CJ McDonald**  
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**Indian Creek – Kelly Kretschmar**  
[kkretschmar@linnmar.k12.ia.us](mailto:kkretschmar@linnmar.k12.ia.us) / 447-3271

**Linn Grove – Lori Manley**  
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**Novak – Sara Hovden**  
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**Westfield – Scott Fillner**  
[sfillner@linnmar.k12.ia.us](mailto:sfillner@linnmar.k12.ia.us) / 447-3351

**Wilkins – Amanda Potter**  
[amanda.potter@linnmar.k12.ia.us](mailto:amanda.potter@linnmar.k12.ia.us) / 447-3381

### Intermediate Building Principals:

**Boulder Peak – Dan Ludwig**  
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**Hazel Point – Chad Buchholz**  
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**Middle School Building Principals:**  
**Excelsior – John Christian**  
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**Oak Ridge – Travis Axeen**  
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**High School Principal: Jeff Gustason**  
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**Compass Principal: Joe Nietert**  
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**Nutrition Services Manager: Stacy Fish**  
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**Transportation Manager: Brian Cruise**  
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**Operations & Maintenance Mngr:**  
**Andy Parke**  
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**Athletic Department:**  
**Tonya Moe, Athletic Director**  
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**Jay Lehman, Associate Athletic Director**  
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**Superintendent's Cabinet:**  
**Assoc Superintendent Elem Level: Bob Read**  
[bread@linnmar.k12.ia.us](mailto:bread@linnmar.k12.ia.us) / 447-3016

**Assoc Superintendent Secondary Level & Chief Academic Officer: Nathan Wear**  
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**Exec Dir of Student Services: Melissa Frick**  
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**Chief Technology Officer: Jeri Ramos**  
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**Chief Human Resources Officer: Karla Christian**  
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**Executive Director of Communications:**  
**Renee Nelson**  
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**Chief Financial/Operating Officer:**  
**Jonathan Galbraith**  
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**Superintendent of Schools: Amy Kortemeyer**  
[amy.kortemeyer@linnmar.k12.ia.us](mailto:amy.kortemeyer@linnmar.k12.ia.us) / 447-3001

### School Board:

**Barry Buchholz, Board President**  
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**Melissa Walker, Vice President**  
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**Katie Lowe Lancaster:**  
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**Rachel Wall:** [rachel.wall@linnmar.k12.ia.us](mailto:rachel.wall@linnmar.k12.ia.us)

### Communications/Social Media:

**Communications/Media Coordinator: Kevin Fry**  
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**Aquatic Center Manager: Parker Craw**  
[parker.craw@linnmar.k12.ia.us](mailto:parker.craw@linnmar.k12.ia.us) / 892-4800

**Success Center Teacher: Amy Schrader**  
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**Venture Academics & Home School Administrator: Mark Hutcheson**  
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