

Concert Orchestra



Marching Band

Show Choir

Drama



Concert Band



Speech

Fine Arts

Chamber Orchestra

Participation and Excellence

Jazz Band

Chorus

Vocal



- 385 students in 7 curricular choirs
- 185 students in 3 show choirs
- 28 students auditioning for All-State
- 24 freshmen auditioning for the Opus Honor Choir



Band

- 400 students in 5 curricular bands
- 240 students in marching band
- 30 student auditioning for All-State
- Jazz band starts late October



Congratulations!



Moose Hamad
Trumpet
11th Grade



Cavan O'Hara
Alto Sax
12th Grade



Arjun Palaniappan
Drumset
11th Grade

2021 4A All-State Jazz Band

Selected Members and Alternates from Linn-Mar High School



Evan Shanley
Alternate Bari Sax
9th Grade



Nick Reuben
Alternate Trumpet
11th Grade

Orchestra

- 182 students in 4 curricular orchestras
- 90 students in chamber orchestra
- 20 student in musical pit orchestra
- 30 students auditioning for All-State



Speech

- 8 groups qualified for State Large Group last year
 - 2 groups/13 students qualified for Large Group All-State last year
- 16 students qualified for State Individual last year
 - 5 students qualified for Individual All-State last year



Drama



- 20 Thespian members will present
 "Murder on the Orient Express" 10/15 & 16
- 12 freshmen students will present "Our Town" 11/4 & 5
- TBD "You Can't Take it With you" 1/20 & 22
- Spring show in late February
- Musical 4/28, 29 & 30



The Future of LMHS Fine Arts...

Top-rated programs in the state that take advantage of multiple opportunities to showcase our talented students

- Invitationals
- Contests
- Competitions
- Honor groups

Sought after hosts for various contests and competitions

Always looking to expand curricular and co-curricular opportunities for students

Very excited at the prospect of a new performance hall and rehearsal space for our programs!
Our students and staff work tirelessly to represent Linn-Mar in the finest fashion and are so deserving of enhanced facilities in which to showcase their time, effort and talents!

Participation and Excellence!

Financial Review

Fiscal Year 2021

Presentation Overview

- Review of Fund “Buckets”
 - Certified Annual Financial Report (CAR)
 - General Fund
 - Other Funds
 - Special Education Supplement (SES)
 - Annual Transportation Report Summary
-

OVERVIEW OF FUNDS

FUND:	General Fund	Management Fund	PERL Fund	PPEL Fund	Debt Service Fund	SAVE/Capital Projects	Student Activity Fund	Nutrition Fund	Other Enterprise
REVENUES:	<ul style="list-style-type: none"> -Property Taxes -State Aid -Misc. Income 	<ul style="list-style-type: none"> -Property Taxes 	<ul style="list-style-type: none"> -Property Taxes 	<ul style="list-style-type: none"> -Property Taxes 	<ul style="list-style-type: none"> -Property Taxes -Transfers 	<ul style="list-style-type: none"> -Sales Tax -Bond Proceeds 	<ul style="list-style-type: none"> -Admissions -Fundraising -Student Dues 	<ul style="list-style-type: none"> -Meal Sales -Fed./State Reimburse 	<ul style="list-style-type: none"> -School Store -Community Pool
EXPENSES:	<ul style="list-style-type: none"> -Salaries -Benefits -Materials -Utilities 	<ul style="list-style-type: none"> -Liability Ins. -Property Ins. -Early Retirement 	<ul style="list-style-type: none"> -Playgrounds -Rec. Spaces 	<ul style="list-style-type: none"> -Building Construct. -Vehicles -Equip > \$500 	<ul style="list-style-type: none"> -Debt Principal & Interest 	<ul style="list-style-type: none"> -Capital Projects -Technology 	<ul style="list-style-type: none"> -Support Co-Curricular Activities 	<ul style="list-style-type: none"> -Food Services 	<ul style="list-style-type: none"> -Enterprise Costs

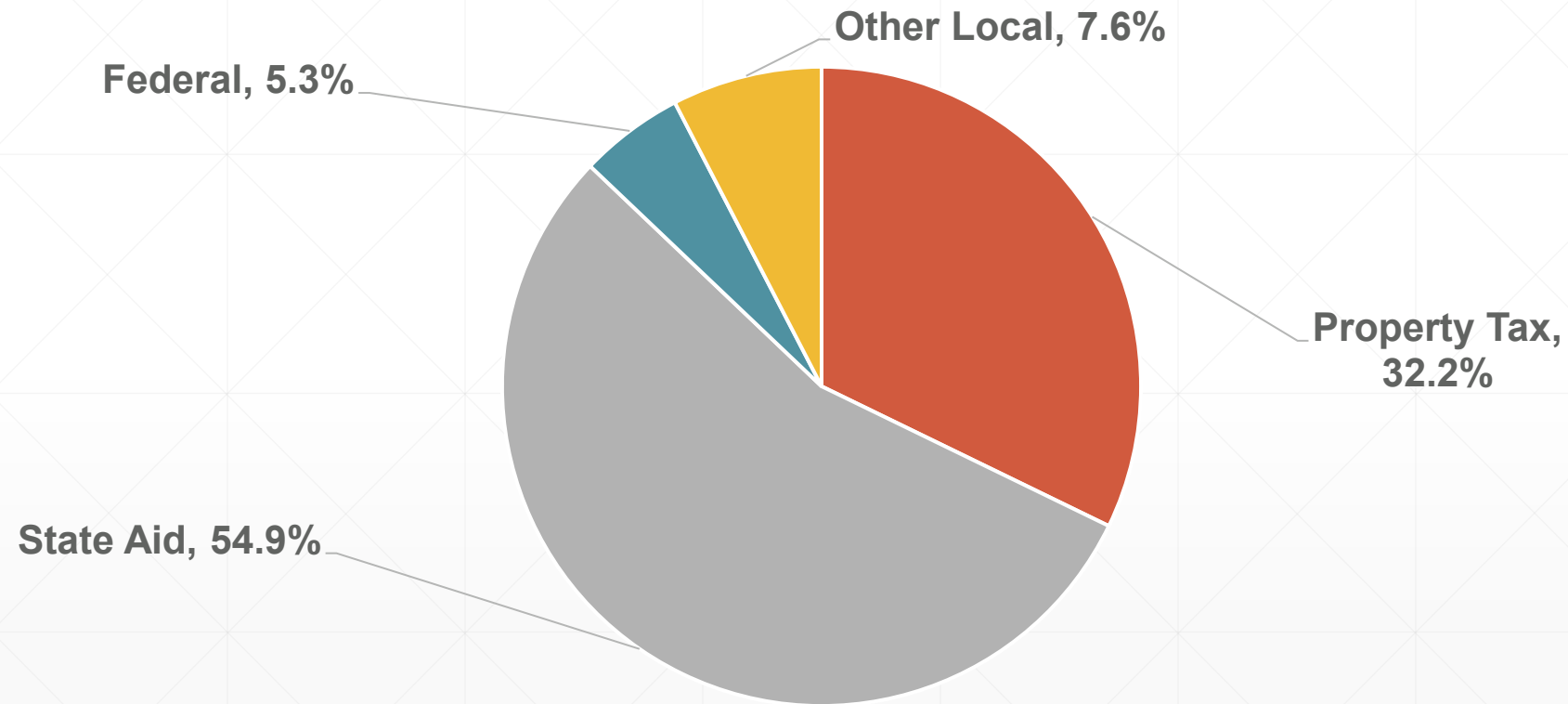
PROPERTY TAX LEVYING FUNDS

NOTE

The following financial numbers are unaudited

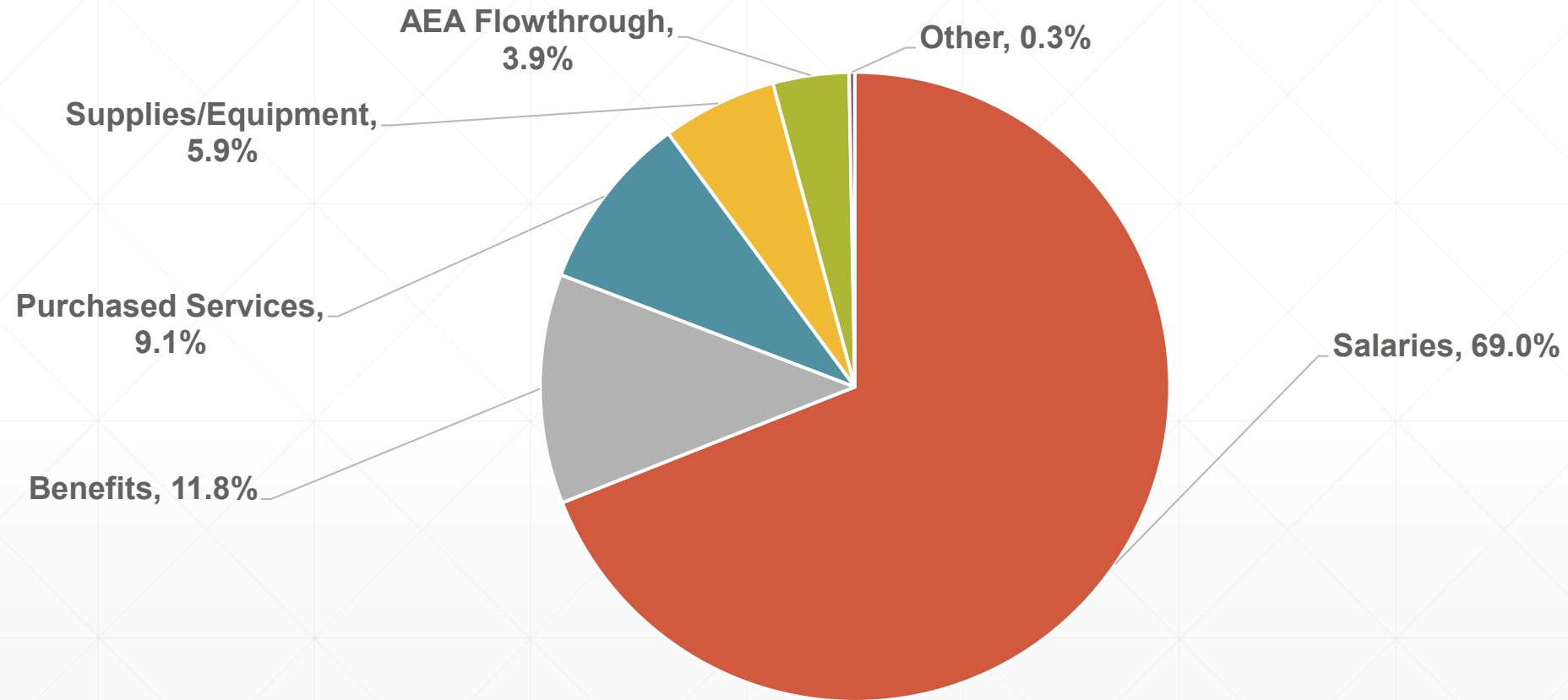


General Fund: Revenues



Total Revenues = \$96,748,466

General Fund: Expenditures



Total Expenditures = \$93,852,703

General Fund Revenue & Expenditures Comparison

	FY21	FY20	\$ Change	% Change
<u>Revenues:</u>				
Property Taxes	\$31,166,185	\$29,107,581	\$2,058,603	7.1%
State Souces	\$53,105,425	\$50,716,753	\$2,388,671	4.7%
Federal Sources	\$5,124,051	\$2,386,666	\$2,737,385	114.7%
Other Local Sources	\$7,352,806	\$6,754,473	\$598,333	8.9%
Total Revenues	\$96,748,466	\$88,965,473	\$7,782,992	8.7%
<u>Expenditures:</u>				
Salaries	\$64,732,165	\$61,655,926	\$3,076,240	5.0%
Benefits	\$11,117,559	\$10,590,471	\$527,087	5.0%
Purchased Services	\$8,516,758	\$7,861,680	\$655,077	8.3%
Supplies/Equipment	\$5,525,695	\$4,070,222	\$1,455,473	35.8%
AEA Flowthrough	\$3,631,522	\$3,469,718	\$161,804	4.7%
Other	\$329,004	\$118,200	\$210,804	178.3%
Total Expenditures	\$93,852,703	\$87,766,217	\$6,086,486	6.9%
Change in Fund Balance	\$2,895,763	\$1,199,256		
Begin Year Fund Balance	\$11,059,393	\$9,860,137		
EOY Fund Balance	\$13,955,156	\$11,059,393		



General Fund Narrative

Revenues up 8.7%

- Property Taxes and State Aid primarily driven by school formula--- enrollment (+119 students) and SSA (+ 2.30%). Cash reserve levy also increased with addition of two new buildings.
- Federal Sources increased substantially due to ESSER funding.

Expenditures up 6.9%

- Salaries & benefits increased primarily due to additional staffing costs related to Boulder Peak and Hazel Point.
 - Purchased services includes \$650K increase in open enrollment and tuition out payments.
 - Supplies and Equipment increase due to additional COVID costs and school being in session full-year.
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FY 2021 COVID Funding Financial Reconciliation

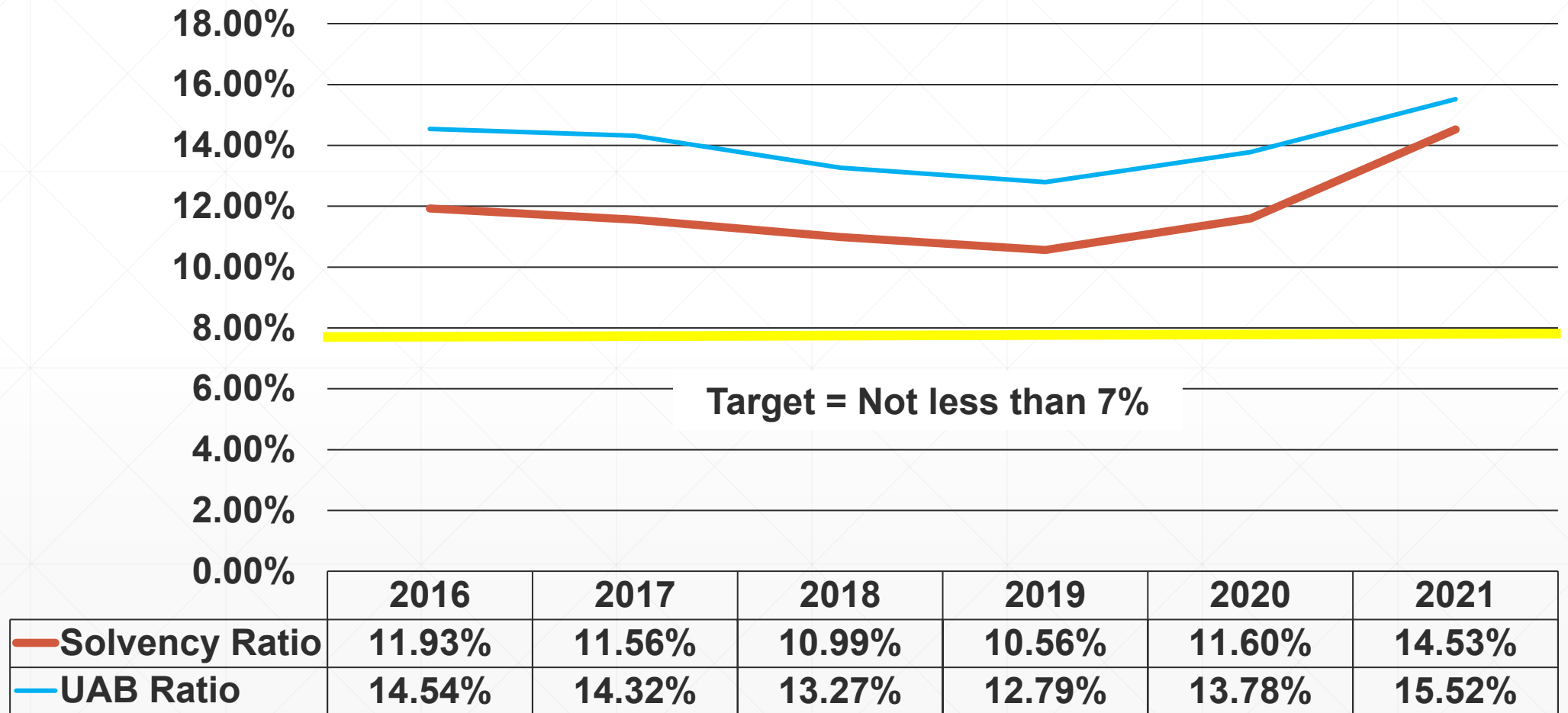
Expenditures

▪ Technology Hardware	\$283,500
▪ Virtual Learning	\$1,314,594
▪ Staff COVID Leave	\$420,885
▪ Substitute Costs	\$327,166
▪ PPE/Cleaning Supplies	\$330,903
▪ Trsfr to NF and AQC	\$173,035
▪ Other COVID Costs	<u>\$ 14,311</u>
TOTAL	\$2,864,394

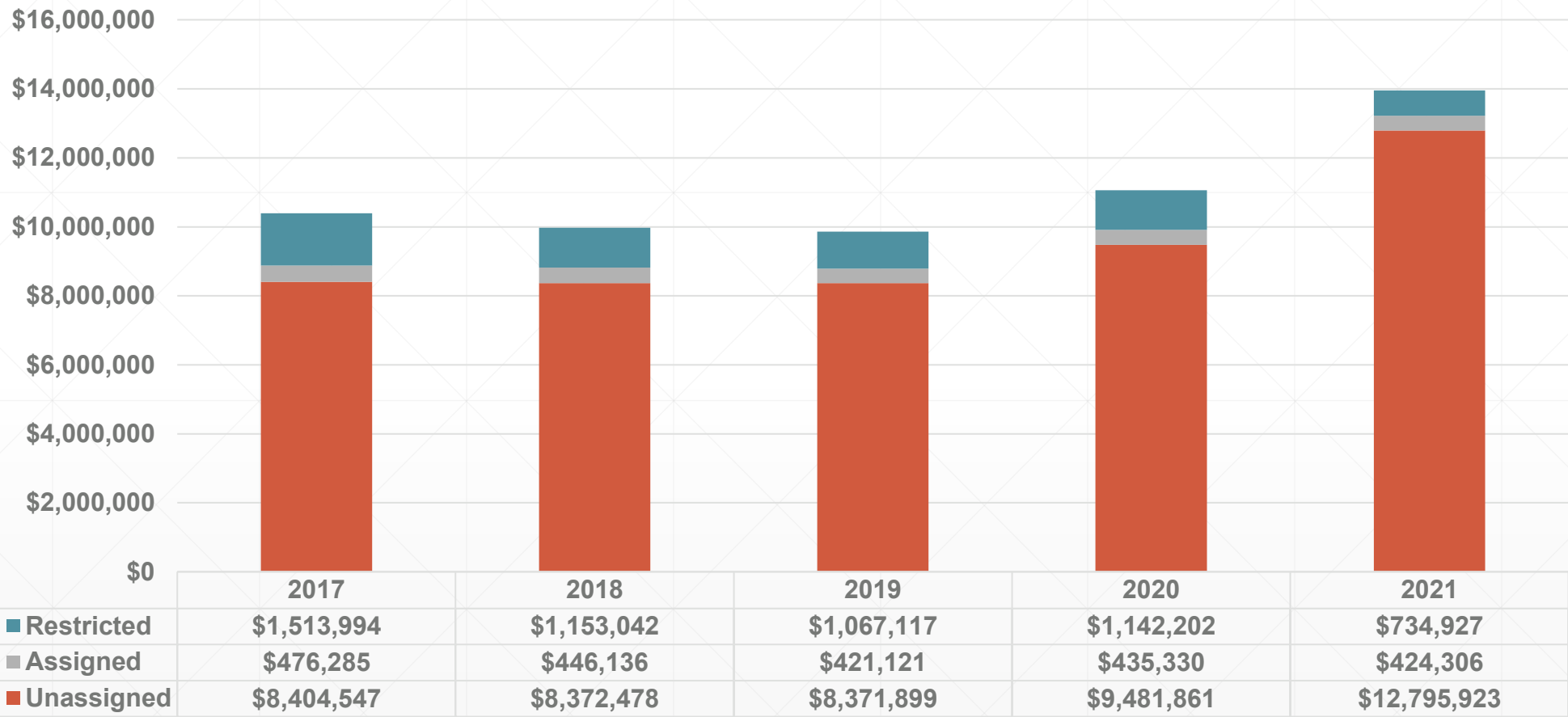
Revenues

▪ ESSER I	\$429,706
▪ ESSER II	\$2,082,899
▪ ESSER III	\$5,389
▪ GEERF I	<u>\$346,400</u>
TOTAL	\$2,864,394

General Fund Financial Metrics (Policy 801.4)



General Fund Balance Breakdown



Student Activity Fund

	FY21	FY20	\$ Change	% Change
Total Revenues	\$604,487	\$878,185	(\$273,698)	-31.2%
Total Expenditures	\$616,569	\$989,141	(\$372,572)	-37.7%
Change in Fund Balance	(\$12,082)	(\$110,956)		
Begin Year Fund Balance	\$739,773	\$850,729		
EOY Fund Balance	\$727,690	\$739,773		

- The activity fund is comprised of various athletic, club, and other activities accounts. Each of these individual accounts is required to maintain a positive balance, which all do as of June 30, 2021.
- Large decrease in revenues and expenditures is primarily due to activities being slowed in response to COVID (e.g. spectator restrictions)

Management Fund

	FY21	FY20	\$ Change	% Change
Total Revenues	\$853,590	\$853,967	(\$377)	0.0%
Total Expenditures	\$1,269,940	\$1,153,478	\$116,462	10.1%
Change in Fund Balance	(\$416,350)	(\$299,511)		
Begin Year Fund Balance	\$1,997,348	\$2,296,860		
EOY Fund Balance	\$1,580,999	\$1,997,348		

- Expenditure increase is attributable to property/liability/vehicle and workers compensation insurance premiums increasing.

Public Education and Recreation Levy (PERL)

	FY21	FY20	\$ Change	% Change
Total Revenues	\$320,365	\$311,933	\$8,432	2.7%
Total Expenditures	\$691,139	\$353,951	\$337,188	95.3%
Change in Fund Balance	(\$370,774)	(\$42,018)		
Begin Year Fund Balance	\$649,904	\$691,922		
EOY Fund Balance	\$279,130	\$649,904		

- Revenue generated through \$0.135 tax levy
- Expenditure increase is due to Oak Ridge Track project work during 2020-2021.

SAVE Statewide Sales and Services Tax Fund

	FY21	FY20	\$ Change	% Change
Total Revenues	\$7,767,320	\$22,946,312	(\$15,178,992)	-66.2%
Total Expenditures	\$8,004,358	\$21,720,823	(\$13,716,465)	-63.1%
Change in Fund Balance	(\$237,037)	\$1,225,490		
Begin Year Fund Balance	\$6,732,383	\$5,506,893		
EOY Fund Balance	\$6,495,345	\$6,732,383		

- Sales tax dollars are collected at the state level and then distributed to districts based on the certified enrollment count (approximately \$1,000 per student). Revenues will fluctuate year-to-year based on state sales tax collections and statewide school enrollment.
- Revenues and Expenditures decrease is due to a SAVE bond issuance occurring in the previous year.
- Of the \$6.5 million in fund balance, \$3.8 million is required reserves for prior bond issuances and not available resources until bonds are paid off
- Expenditures include:
 - Technology \$1.9 million
 - Principal/Interest \$6 million
- \$49.9 million of SAVE debt outstanding as of June 30, 2021

Physical Plant and Equipment Levy (PPEL)

	FY21	FY20	\$ Change	% Change
Total Revenues	\$11,227,640	\$4,824,196	\$6,403,444	132.7%
Total Expenditures	\$8,383,374	\$3,584,556	\$4,798,818	133.9%
Change in Fund Balance	\$2,844,267	\$1,239,640		
Begin Year Fund Balance	\$2,193,252	\$953,611		
EOY Fund Balance	\$5,037,518	\$2,193,252		

- PPEL is a \$1.67 tax levying fund and its revenues are primarily dictated by the fluctuations in property valuations.
- FY2021 revenues and expenditures increase due to Derecho (see next slide).
- \$4.7 million of PPEL debt outstanding as of June 30, 2021

2020-21 Derecho Financial Information

Through 8/19/21:

- **Reimbursements** **\$7,206,370**
- **Repair Costs** **\$6,949,580**

***Derecho repairs costs are ongoing*



District Wide	\$264,345
Technology	\$156,121
Bowman Woods	\$12,975
Echo Hill	\$50,986
Indian Creek	\$194,806
Linn Grove	\$192,518
Novak	\$19,582
Wilkins	\$309,306
Boulder Peak	\$2,015,703
Hazel Point	\$1,181,623
Excelsior	\$241,234
Oak Ridge	\$527,948
High School	\$188,025
Aquatic Center	\$722,589
Stadium	\$339,337
Baseball/Softball	\$150,693
O&M/Transport Building	\$117,807
District Vehicles	<u>\$263,982</u>
TOTAL	\$6,949,580

Other Capital Projects

	FY21	FY20	\$ Change	% Change
Total Revenues	\$615,947	\$62,914,932	(\$62,298,985)	-99.0%
Total Expenditures	\$11,647,185	\$56,334,101	(\$44,686,916)	-79.3%
Change in Fund Balance	(\$11,031,239)	\$6,580,831		
Begin Year Fund Balance	\$13,262,296	\$6,681,465		
EOY Fund Balance	\$2,231,057	\$13,262,296		

- Expenditures include:
 - Boulder Peak/Hazel Point = \$9.9 million
 - Bowman Woods = \$748K
 - Wilkins = \$382K
 - Indian Creek = \$504K
 - Security = \$113K

Debt Service Fund

	FY21	FY20	\$ Change	% Change
Total Revenues	\$13,044,002	\$22,259,450	(\$9,215,448)	-41.4%
Total Expenditures	\$12,898,499	\$25,754,672	(\$12,856,173)	-49.9%
Change in Fund Balance	\$145,503	(\$3,495,222)		
Begin Year Fund Balance	\$712,711	\$4,207,933		
EOY Fund Balance	\$858,214	\$712,711		

- Debt principal and interest payments are expended from the fund.
- \$70 million of GO debt outstanding as of June 30, 2021

Enterprise Fund: Nutrition Services

	FY21	FY20	\$ Change	% Change
Total Revenues	\$3,739,224	\$3,302,418	\$436,807	13.2%
Total Expenditures	\$3,233,525	\$3,383,351	(\$149,826)	-4.4%
Change in Fund Balance	\$505,700	(\$80,933)		
Begin Year Fund Balance	\$951,444	\$1,032,377		
EOY Fund Balance	\$1,457,143	\$951,444		

- Revenues increased primarily due transfers:
 - \$692,000 from Cap projects for BP & HP kitchen equipment
 - ESSER funds
- Purchased food expenditures decreased due to less participation in lunch program

Enterprise Fund: Aquatic Center

	FY21	FY20	\$ Change	% Change
Total Revenues	\$199,850	\$145,122	\$54,728	37.7%
Total Expenditures	\$94,216	\$275,625	(\$181,410)	-65.8%
Change in Fund Balance	\$105,634	(\$130,504)		
Begin Year Fund Balance	\$55,071	\$185,575		
EOY Fund Balance	\$160,705	\$55,071		

- Fees collected must support the costs of the applicable programs offered.
- Programs include swimming/diving lessons, youth swim team, adult lap swim, etc.
- Aquatics programming is back in operation after COVID shut down.

Enterprise Fund: ROAR Store

	FY21	FY20	\$ Change	% Change
Total Revenues	\$44,786	\$34,784	\$10,002	28.8%
Total Expenditures	\$28,739	\$37,067	(\$8,327)	-22.5%
Change in Fund Balance	\$16,047	(\$2,282)		
Begin Year Fund Balance	\$13,164	\$15,446		
EOY Fund Balance	\$29,211	\$13,164		

- ROAR Store is an enterprise fund and therefore must maintain a positive balance, which it does as of June 30, 2021.

Special Education Supplement (SES)

- An annual report whereby district Special Education expenditures are reconciled against Special Education revenues.
- Growing number of Special Education students and associated needs, coupled with limited revenues, Special Education has become the largest, underfunded mandate within most school districts across the State.
- Linn-Mar Special Education Data:

	2017	2018	2019	2020	2021
Revenues	\$11,379,543	\$12,100,287	\$12,689,708	\$13,010,862	\$14,216,691
Expenditures	\$13,702,357	\$14,829,007	\$16,017,850	\$16,729,878	\$17,266,266
Deficit	(\$2,322,814)	(\$2,728,720)	(\$3,328,142)	(\$3,731,135)	(\$3,049,575)

SES Continued...

Approval Process:

1. Board can authorize a request to the SBRC for allowable growth in order to include the deficit amount as part of the district's spending authority
2. During the certified budget process the Board can decide whether or not to levy property taxes to backfill the actual dollars that were underfunded

*Recommend that the Board approve the SBRC application requesting allowable growth in the amount of **\$3,049,574.80** for the negative special education balance in 2020-21.*

Annual Transportation Report Summary Data

LINN-MAR CSD				
ANNUAL TRANSPORTATION DATA				
	FY2019		FY2020	FY2021
Average Number of Students Transported	3,649.30		3,662.20	3,050.38
Total Miles Traveled	478,327.00		337,074.00	438,166.00
Net Transportation Costs	\$ 2,696,399.06		\$ 2,782,724.52	\$ 2,862,990.24
Average Cost Per Mile Traveled	\$5.64		\$8.26	\$6.53
Average Cost Per Pupil Transported	\$543.78		\$566.96	\$723.67

QUESTIONS



Board of Directors

Policy Title: ~~School Board Statement of Guiding Principles~~ **Responsibilities of the Board of Directors** **Code 200.1**

It is the policy of the Linn-Mar Board of Directors to recognize and maintain the distinction between those activities which are appropriate to the board as the legislative, governing body of the school district and those administrative activities which are to be performed by the superintendent of schools and the staff in the exercise of delegated administrative authority. ~~The board is entrusted with public funds and is responsible for overseeing the improvement of student outcomes, including student academic achievement and skill proficiency.~~ The functions of the board can best be described as ~~policy making, appraisal, and evaluation~~ legislative, executive, and evaluative.

Legislative: ~~The board represents the people of the district and functions as a policy making body. The board has complete jurisdiction over the school district and its employees. As a representative of the citizens of the school district community, the board is responsible for legislating policy for the district. As a policy making body, the board has jurisdiction to enact policy with the force and effect of law for the management and operation of the school district.~~

~~The board develops policy and procedure for its own business conduct and for that of the entire school corporation.~~

Executive: The board selects an executive officer, the Superintendent of Schools, ~~to operate the school district on the board's behalf. The board delegates to superintendent the authority to carry out board policy, plans, and administrative details necessary to ensure that all phases of operation formulated by the board are effective~~ to formulate and carry out rules and regulations, and to handle the administrative details in a manner which supports and is consistent with board policy.

Appraisal: ~~The function which determines the efficiency of the operation of the district financially and examines the worth of what is to be transmitted as the result of instruction based on a sound philosophy of education.~~

Evaluative: The board has a responsibility to review the education program's performance under its evaluative duty. The board regularly reviews the education program and ancillary services. The review includes a careful study and examination of facts, conditions, and circumstances surrounding the amount of funds received or expended and the education program's ability to achieve the district's educational philosophy and goals for the district.

The Board of Directors has the duty of providing the financial means by which the educational program is delivered. It will further ensure that the community is informed on the needs, purposes, values, and status of the schools.

Adopted: 6/70

Reviewed: 9/10; 10/11; 4/13; 9/16; 10/19

Revised 8/14

Legal Reference (Code of Iowa): §§ 274.1; 279.1, .8, .20; 280.12; 81 IAC 12.3(2)

IASB Reference: 200.3



Board of Directors – Specific Duties of the Board

Policy Title: School Board President Code 202.3

It is the responsibility of the board president to lead a well-organized board in an efficient and effective manner. The board president will set the tone of the board meetings and, as the representative of the consensus of the board, speak on behalf of the board to the public.

The president of the board is elected **to serve a one-year term** by a majority vote at the organizational meeting in odd-numbered years, or **in even-numbered years, at the annual meeting in even-numbered years, to serve a one-year term of office. a regular meeting held between 12 to 13 months after the most recent organizational meeting.**

The president, in addition to presiding at the board meetings, will take an active role in board decisions by discussing and voting on each motion before the board in the same manner as other board members. Before making or seconding a motion, the board president will turn over control of the meeting to either the vice president or another board member.

The board president has the authority to call special meetings of the board. Prior to board meetings, the board president will consult with the superintendent on the development of the agenda for the meeting.

The board president as the chief officer of the school district, will sign employment contracts and sign other contracts and school district warrants approved by the board and appear on behalf of the school corporation in causes of action involving the school district.

Adopted: 6/70

Reviewed: 4/13; 8/14; 9/16; 10/19

Revised: 9/13

Legal Reference (Code of Iowa): §§ 279.1-2; 291.1

IASB Reference: 206.1



Board of Directors – Specific Duties of the Board

Policy Title: School Board Vice President Code 202.4

The vice president of the board is elected by a majority vote at the organizational meeting in odd-numbered years, or ~~at the annual meeting~~ in even-numbered years, **at a regular meeting held between 12 to 13 months after the most recent organizational meeting**, to serve a one-year term of office.

By this election, if the board president is unable or unwilling to carry out the duties required, it is the responsibility of the vice president of the board to carry out the duties of the president. If the president is unable or unwilling to complete the term of office, the vice president shall serve as president for the balance of the president's term of office, and a new vice president shall be elected.

The vice president will accept control of the meeting from the president when the president wishes to make or second a motion. The vice president will take an active role in board decisions by discussing and voting on matters before the board in the same manner as other board members.

Adopted: 6/70

Reviewed: 4/13; 8/14; 9/16; 10/19

Revised: 9/13

Legal Reference (Code of Iowa): §§ 279.5

IASB Reference: 206.2



Board of Directors – Meetings of the Board

Policy Title: Board Meeting Agenda Code 204.7

The tentative agenda for each board meeting will state the topics for discussion and action at the board meeting. The agenda is part of the public notice of the board meeting and will be posted and distributed. It is the responsibility of the board president and the superintendent to develop the agenda for each board meeting.

Individuals wishing to place an item on the agenda ~~must~~ can make a request to the superintendent or board president, who will decide whether to place the item on the agenda and, if so, the appropriate meeting date. The person making the request must state their name, address, purpose of the presentation, action desired, and pertinent background information. Requests received after the deadline for processing the agenda may only be added to the agenda for good cause. **Individuals can also submit a valid petition to the board secretary. Refer to Policy 204.9 Public Participation in Board Meetings for additional information on petitions to place a topic on the board agenda.**

The tentative agenda and supporting documents will be sent to board members at least two days prior to the scheduled board meeting. These documents are the private property of the board member.

The board will take action only on items listed on the tentative agenda posted with the public notice. Items added to the agenda after the statutorily required 24-hour notice may be discussed or taken under advisement by the board. If an added item is acted upon, the minutes of the board meeting will state the reason justifying immediate action. The board will exercise this discretionary authority with great care.

Board action voted on from a previous agenda item cannot be brought forward for a second vote unless the following parameters are met:

1. There is proof of a significant change of facts or addition of vital information not included in the discussion or motion of the first vote
2. The proposed change must meet a clearly demonstrated mission-related need
3. The proposed change must address the impact on students, other programs, courses, services, staffing, and/or projects
4. The proposed change survives a cost-benefit analysis as per the timeline of execution and any changes to the motion of the initial vote

Any additional information related to the addition of the second vote on a subsequent board agenda must be distributed in a timely manner by the superintendent through the board secretary with the agenda for the meeting, at which consideration of a second vote will be reviewed.

In order for a more efficient administration of board meetings, the board may elect to use a consent agenda for the passage of items under the management of the superintendent, board president, and board secretary. By using a consent agenda, the board has consented to the consideration of certain items as a group under one resolution. Items may be removed from the consent agenda at the request of a board member.

Public hearings may be held on school district matters at the discretion of the board. Public notice of a public hearing will be in the same manner as for a board meeting except that notice will be given at least 10 days before the hearing is to be held; unless it is impossible or impractical to do so or the law requires otherwise.

Adopted: 6/70

Reviewed: 10/11; 4/13; 9/16; 10/19

Revised: 1/12; 8/14

Related Policy (Code#): 204.1; 204.4

Legal Reference (Code of Iowa): §§ 21; 279.8 (2013), 1980 Op Atty Gen 269

IASB Reference: 210.8; 210.9; 214



Board of Directors – Meetings of the Board

Policy Title: Public Participation in Board Meetings Code 204.9

The board encourages public attendance and participation in its public meetings. ~~Individuals or delegations are welcome at regular and special meetings, as are those wishing to present petitions to the board.~~ The board has a significant interest in maintaining the decorum of its meetings and it is expected that members of the public and the board will address each other with civility. ~~Members of the public do not have a legal right to participate in board meetings. The board makes the determination how best, if at all, to involve the public in board meetings.~~

In assuring the public is heard and board meetings are conducted efficiently and in an organized manner, the board has established a specific agenda item, *Audience Communications*, for the purpose of providing ~~speakers~~ the public an opportunity to express their points of view on items related to school business. ~~Speaker comments~~ Audience communications will be taken under consideration and a response, if appropriate, may be issued at another time. ~~Board members will not respond to or act on audience communications during the public meeting. Audience communications are limited to regular board meetings and will not be routinely offered during special meetings.~~

AUDIENCE COMMUNICATIONS

~~Public comment is~~ Audience communications are subject to the following regulations:

1. ~~Time Limit for Speakers: Individuals~~ Speakers will limit their ~~presentation comments~~ to three minutes, unless the time limit is ~~prescheduled or~~ waived by the board president or a majority of board members present. When there are a large number of speakers to be heard, the board may shorten the ~~allotted~~ time.
2. ~~How to Addressing the Board:~~ The speaker is asked to stand ~~at the podium during audience communications,~~ be recognized by the presiding officer, ~~sign in,~~ state ~~and record~~ their name, and ~~address,~~ identify whom they represent, ~~and state the topic and.~~ Only ~~those~~ individuals recognized by the presiding officer will be allowed to speak ~~and any comments by others are deemed out of order.~~ All comments should be ~~shared~~ in a respectful manner. ~~The speaker's comments and~~ should not contain names or other identifying information about students, teachers, administrators, or other personnel because of the ~~potentially~~ confidential nature of certain situations. ~~In such cases the speaker should instead contact the appropriate administrator with concerns.~~ Individuals, ~~including students,~~ who have a complaint about employees may bring their complaint to the board only after they have followed ~~board~~ [Policy 1003.3 Complaints about School Personnel](#) ~~in addressing their concern.~~
3. ~~Acknowledgement Receipt~~ of Speaker Comments: ~~The speaker's~~ Comments will be received ~~and filed (for written copies)~~ by the board, ~~and,~~ if appropriate, ~~and or~~ for clarification purposes, the board president or superintendent may seek additional information from the speaker. ~~The board president will thank the speaker for their comments.~~ The board, at its discretion, may choose to place the ~~speaker's~~ topic on a future agenda or delegate any action to the ~~appropriate administration~~ administrator.

4. Conduct and Remarks Deemed Out of Order: Undue interruption or other interference with the orderly conduct of board business will not be allowed. Defamatory or abusive remarks are always **deemed** out of order. The **board president or** presiding officer may terminate the speaker's comments if, after being called to order, they persist ~~in~~ **with** improper conduct or remarks. If **deemed** disruptive, the ~~individual making the comments or any~~ individual(s) causing the disruption will be asked to leave the ~~board~~ meeting.
5. Special Procedures: The board reserves the right to establish special procedures to deal with extraordinary issues or circumstances. If the decision is made not to ~~have~~ **include** audience communications ~~at~~ **during** a particular meeting, it will be ~~so~~ noted on the board agenda which is posted at least 24 hours before the scheduled board meeting.

PETITIONS TO PLACE A TOPIC ON THE BOARD AGENDA

~~Regarding petitions or other submitted written materials, the board will only receive the petitions or materials and not act on them or their contents at the public meeting.~~

Individuals who wish for an item to be placed on a board agenda must submit a valid petition to the board secretary. For a petition to be valid, it must be signed by at least 500 eligible electors of the district or 10% of the individuals who voted in the last school election, whichever number is lower.

Upon receipt of a valid petition to place a proposal on the next board agenda for public hearing, the proposal identified in the petition will be placed on the agenda of the next regular meeting; or a special meeting will be held within 30 days of receipt of the valid petition. During the public hearing, the board will provide a sign-up sheet for all individuals who wish to speak, and the individuals will be called to speak in order of sign-up. The sign-up sheet will require each individual to list their legal name and mailing address. Each speaker will be limited to an amount of time established by the board that is reasonable and necessary based on the number of speakers who have signed up. The same time limit will apply to all speakers on the proposal and each individual will be limited to one opportunity to speak. The board maintains absolute discretion on whether or not to discuss or act on the public comments made on the proposal. If a petition is related to curriculum, the district maintains discretion to determine whether to stop teaching the curriculum until the board holds the public hearing to discuss the petition.

Adopted: 3/72

Reviewed: 10/11; 9/16; 10/19

Revised: 4/13; 8/14; 10/14

Related Policy (Code#): 1003.3

Legal Reference (Code of Iowa): §§ 21; 22; 279.8

IASB Reference: 213



Administration - Superintendent

Policy Title: Superintendent Evaluation Code 302.5

The board will conduct an evaluation of the superintendent's skills, abilities, and competence. The goal of the superintendent's formal evaluation is to ensure the education program for the students is carried out, promote growth in effective administration leadership, clarify the superintendent's role, clarify the immediate priorities of the board, and develop a working relationship between the board and the superintendent. **This policy supports and does not preclude the ongoing, informal evaluation of the superintendent's skills, abilities, and competence.**

The superintendent will be an educational leader who promotes the success of all students by:

- ~~1. Facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.~~
- ~~2. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional development.~~
- ~~3. Ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.~~
- ~~4. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.~~
- ~~5. Acting with integrity, fairness, and in an ethical manner.~~
- ~~6. Understanding the profile of the community and responding to and influencing the larger political, social, economic, legal, and cultural context.~~

1. Mission, Vision, and Core Values: Develops, advocates, and enacts a shared mission, vision, and core values of high-quality education and the academic success and well-being of each student.
2. Ethics and Professional Norms: Acts ethically and according to professional norms to promote each student's academic success and well-being.
3. Equity and Cultural Responsiveness: Strives for equity of educational opportunities and culturally responsive practices to promote each student's academic success and well-being.
4. Curriculum, Instruction, and Assessment: Develops and supports intellectually rigorous and coherent systems of curriculum, instruction, and assessment to promote each student's academic success and well-being.
5. Community Care and Support for Students: Cultivates an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student.
6. Professional Capacity of School Personnel: Develops the professional capacity and practices of school personnel to promote each student's academic success and well-being.

7. Professional Community for Teachers and Staff: Fosters a professional community of teachers and staff to promote each student's academic success and well-being.
8. Meaningful Engagement of Families and Community: Engages families and the community in meaningful, reciprocal, and mutually beneficial ways to promote each student's academic success and well-being.
9. Operations and Management: Manages school operations and resources to promote each student's academic success and well-being.
10. School Improvement: Acts as an agent of continuous improvement to promote each student's academic success and well-being.

The formal evaluation will be based upon the following principles:

- a. The evaluation criteria will be in writing, clearly stated, and mutually agreed upon by the board and the superintendent. The criteria ~~based on the state administrator performance criteria and the professional superintendent criteria~~ will be related to the job description, the Iowa Standards for School Leaders, and the school district's goals, and the goals of the administrator's individual professional development plan.
- b. At a minimum, the evaluation process will be conducted annually at a time agreed upon.
- c. Each board member will have an opportunity to individually evaluate the superintendent and these individual evaluations will be compiled into an overall evaluation ~~from by the entire~~ board.
- d. The superintendent will conduct a self-evaluation prior to discussing the board's evaluation and the board as a whole will discuss its evaluation with the superintendent.
- e. The board may discuss its evaluation of the superintendent in closed session upon a request from the superintendent and if the board determines its discussion in open session will needlessly and irreparably injure the superintendent's reputation.
- f. The individual evaluation by each board member, if individual board members so desire, will not be reviewed by the superintendent. Board members are encouraged, however, to communicate their criticisms and concerns to the superintendent in the closed session. The board president will develop a written summary of the individual evaluations, including both the strengths and the weaknesses of the superintendent, and place it in the superintendent's personnel file to be incorporated into the next cycle of evaluations.

~~This policy supports and does not preclude the ongoing, informal evaluation of the superintendent's skills, abilities and competence.~~

Adopted: 8/89

Reviewed: 12/10; 4/13; 12/16; 11/19

Revised: 11/11; 8/14

Related Policy (Code#): 300.1; 301.1; 302.1-4, .6; 304.1

Legal Reference (Code of Iowa): Wedergren v Board of Directors, 307 NW2d 12 (Iowa 1981); §§ 279.8, .20, .23, .23A; 281 IAC Ch 83; 12.3(4)

IASB Reference: 302.5



Administration – Administrative Employees

Policy Title: Administrator Evaluation Code 303.3

An ongoing process of evaluating administrators on their skills, abilities, and competence will occur at a minimum, annually, concluding with a formal evaluation. The goal of the formal evaluation process is to ensure that the educational program for the students is carried out, ensure student learning goals of the district are met, promote growth in effective administrative leadership for the district, clarify the administrator's role as defined by the board and the superintendent, **assess administrator competence in the Iowa Standards for School Leaders**, ascertain areas in need of improvement, clarify the immediate priorities of the responsibilities listed in the job description, and develop a working relationship between the superintendent and the administrator. **This policy supports and does not preclude the ongoing informal evaluation of the administrator's skills, abilities, and competence.**

The superintendent is responsible for designing an administrator evaluation instrument **to assess, among other things, the administrator's competence in meeting the Iowa Standards for School Leadership and the goals of the administrator's individual professional development plan.** The formal evaluation will include written criteria related to the job description **and the Iowa Standards for School Leaders.**

The formal evaluation will also include an opportunity for the administrator and the superintendent to discuss the written criteria, the past year's performance, and future areas of growth. The evaluation is completed by the superintendent, signed by the administrator, and filed in the administrator's personnel file.

The principal will be an educational leader who promotes the success of all students by:

- ~~1. Facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.~~
- ~~2. Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional development.~~
- ~~3. Ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.~~
- ~~4. Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.~~
- ~~5. Acting with integrity, fairness, and in an ethical manner.~~
- ~~6. Understanding the profile of the community and responding to and influencing the larger political, social, economic, legal, and cultural context.~~

1. **Mission, Vision, and Core Values: Develops, advocates, and enacts a shared mission, vision, and core values of high-quality education and the academic success and well-being of each student.**
2. **Ethics and Professional Norms: Acts ethically and according to professional norms to promote each student's academic success and well-being.**
3. **Equity and Cultural Responsiveness: Strives for equity of educational opportunities and culturally responsive practices to promote each student's academic success and well-being.**

4. Curriculum, Instruction, and Assessment: Develops and supports intellectually rigorous and coherent systems of curriculum, instruction, and assessment to promote each student's academic success and well-being.
5. Community Care and Support for Students: Cultivates an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student.
6. Professional Capacity of School Personnel: Develops the professional capacity and practices of school personnel to promote each student's academic success and well-being.
7. Professional Community for Teachers and Staff: Fosters a professional community of teachers and staff to promote each student's academic success and well-being.
8. Meaningful Engagement of Families and Community: Engages families and the community in meaningful, reciprocal, and mutually beneficial ways to promote each student's academic success and well-being.
9. Operations and Management: Manages school operations and resources to promote each student's academic success and well-being.
10. School Improvement: Acts as an agent of continuous improvement to promote each student's academic success and well-being.

It is the responsibility of the superintendent to conduct a formal evaluation of the probationary administrators and non-probationary administrators prior to May 15th.

~~This policy supports and does not preclude the ongoing informal evaluation of the administrator's skills, abilities, and competence.~~

Adopted: 8/14

Reviewed: 12/16; 11/19

Related Policy (Code #): 300.1; 301.1; 303.1-2, .4-6; 304.1

Legal Reference (Code of Iowa): §§ 279.8; .21-23A; 281 IAC 12.3(3); Ch 83

IASB Reference: 303.6



Policy Title: Employee Expression

New Policy - Code: 403.42

The board believes the district has an interest in maintaining an orderly and effective work environment while balancing employees' First Amendment rights to freedom of expression and diverse viewpoints and beliefs. When employees speak within their official capacity, their expression represents the district and may be regulated. The First Amendment protects a public employee's speech when the employee is speaking as an individual citizen on a matter of public concern. Even so, employee expression that has an adverse impact on district operations and/or negatively impacts an employee's ability to perform their job for the district may still result in disciplinary action up to and including termination.

Employees who use social media platforms are encouraged to remember that the school community may not be able to separate employees as private citizens from their role within the district. Employee expression on social media platforms that interferes with the district's operations or prevents the district from functioning efficiently and effectively may be subject to discipline up to and including termination.

A district employee who acts to protect a student for engaging in free expression, or who refuses to infringe on students engaging in free expression, and who is acting within the scope of their professional ethics will not be retaliated against or face any adverse employment action based on their behavior provided that expression is otherwise permitted by law and board policy.

If the board, or courts, finds that an employee who is subject to licensure, certification, or authorization by the Board of Educational Examiners has discriminated against a student or other co-employee, the board will refer the employee to the Board of Educational Examiners for additional proceedings as required by law and which may result in discipline up to and including termination.

Adopted: 09/21

Legal Reference (Code of Iowa): §§ 279.73; 280.22

IASB Reference: 401.14



Students – Behavior and Discipline

Policy Title: Weapons Code 502.8

The Linn-Mar Community School District Board of Education believes weapons, other dangerous objects, and look-a-likes in school district facilities cause material and substantial disruption to the school environment and present a threat to the health and safety of students, employees, and visitors on district premises or property within the jurisdiction of the school district. School district facilities are not an appropriate place for weapons, dangerous objects, and look-a-likes.

All weapons, dangerous objects, and look-a-likes are prohibited to be carried, possessed, transported, or otherwise stored on school district property and to district-approved events. Exceptions to this policy include weapons carried by the following individuals in performance of their official duties:

- Law enforcement officials
- Military personnel
- Corrections officers
- Individuals approved in writing by the superintendent
- Student and individuals approved in writing by the superintendent who are actively engaging in a district-approved firearms safety course, hunter education course, or shooting sports activity

All weapons, other dangerous objects, and look-a-likes will be taken from students and others who bring them onto district property or onto property within the jurisdiction of the school district or from students who are within the control of the school district.

Parents of students found to possess weapons, dangerous objects, or look-a-likes on school property will be notified of the incident. Possession or confiscation of weapons, dangerous objects, or look-a-likes will be reported to law enforcement officials and the student will be subject to disciplinary action, including suspension or expulsion.

Students bringing firearms to school will be expelled for not less than 12 months. The superintendent will have the authority to recommend this expulsion requirement be modified for students on a case-by-case basis. For purposes of this portion of the policy, the term "firearm" includes, but is not limited to, any weapon which is designed to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; a muffler or silencer for such a weapon; any explosive, incendiary, or poisonous gas; or otherwise defined by applicable law.

~~Weapons under the control of law enforcement officials or other individuals specifically authorized by the board will be exempt from this policy.~~

The superintendent [or designee] may develop the administrative process or procedures to implement this policy.

Adopted: 12/94

Reviewed: 5/11; 7/13; 10/14; 1/15; 10/17; 9/20

Revised: 12/16

Related Policy (Code#): 502.1; 502.1-R; 502.2; 502.2-R; 502.8-R

Legal Reference (Code of Iowa): §§ 279.8; 280.21B; 483A.27(11); 724; 281 IAC 12.3(6); 18 USC § 921

IASB Reference: 905.3



Students – Behavior and Discipline

Mandatory Policy

**Policy Title: ~~Freedom of Expression~~
Student Expression and Student Publications
Code 502.11**

STUDENT EXPRESSION

It is the goal of the district to protect the educational environment for all students to help ensure it is free from substantial disruption or infringement upon their rights. Student expression should be appropriate to help ensure that students learn and meet the goals of the school activity and that the potential audience is not exposed to material that may be harmful or inappropriate for their level of maturity.

Student expression other than student expression in student-produced, official school publications made on the school district premises, under the jurisdiction of the school district, or as part of a school-sponsored activity may be attributed to the school district; therefore, student expression must be responsible. Student expression must be appropriate to assure that the students learn and meet the goals of the school activity and that the potential audience is not exposed to materials that may be harmful or inappropriate.

While students will generally be allowed to express their viewpoints and opinions ~~as long as the expression is responsible~~ in certain qualifying circumstances, student speech may require administrative regulation to help ensure the safety and welfare of the school community. ~~The expression will not, in the judgment of the administration, encourage the breaking of laws, cause defamation of persons, be obscene or indecent, or cause material and substantial disruption to the education program.~~ The district may regulate speech that causes or is reasonably anticipated to cause material and substantial disruption to the education environment, infringes upon the rights of others, is obscene or lewd, is school sponsored, and/or promotes illegal activity. The administration, when making this judgment, will consider whether the activity in which the expression was made is school-sponsored and whether review or prohibition of the students' speech furthers an educational purpose. Furthermore, the expression must be done in a reasonable time, place, and manner that is not disruptive to the orderly and efficient operation of the school district.

The superintendent may develop procedures for safely addressing qualifying types of mass protests by students, including walk-ins and walk-outs. Walk-ins occur when students leave their learning environments during school hours and gather in a group or groups with a purpose of promoting a belief or beliefs. Walk-outs occur when students leave their learning environments during school hours and gather in a group or groups off district property with the purpose of promoting a belief or beliefs. The superintendent is encouraged to obtain feedback from community stakeholders in the development of these procedures. The goal of the procedures will be to address student safety, maintain the education environment, and promote communication during demonstrations while remaining viewpoint neutral.

Students who violate this policy may be subject to disciplinary measures. Employees are responsible for **helping to ensure** ~~ensuring~~ students' expression is in keeping with this policy. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

STUDENT PUBLICATIONS

Students may produce official school publications as part of the curriculum under the supervision of a faculty advisor and the building principal. Official school publications include materials produced in journalism or writing classes or for the newspaper, yearbook, or electronic forms of communication including video and web media which are distributed to the student body and publicly available either free or for a fee.

Any expression made by students which may include, but is not limited to, written materials, art, photos, and graphic images including student expression in official school publications, is not an expression of official school policy. The school district, board, and employees or officials are not liable in any civil or criminal action for any student expression made or published by students, unless the employees or officials have interfered with or altered the content of the student speech or expression. The liability, if any, is only to the extent of the interference or alteration of the speech or expression.

Official school publications are free from prior restraint by employees or officials except as provided by law. A faculty advisor will supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech. The production of official school publications will be guided by the law and by the ethical standards adopted by professional associations or societies of journalism.

Persons, other than students, who believe they have been aggrieved by student expression in a student-produced, official school publications will follow the grievance procedures outlined in board [Policy 502.12-Student Complaints and Grievances](#). Students who believe their freedom of expression in a student-produced, official school publication has been restricted will follow the grievance procedure also outlined in Policy 502.12.

The superintendent in conjunction with building principals will be responsible for developing a student publications code. This code will include, but not be limited to, reasonable rules including time, place, and manner of restrictions. The superintendent [or designee] will also be responsible for distributing this policy and the student publications code to the students and their parents.

Adopted: 9/98

Reviewed: 5/11; 4/12; 7/13; 10/14; 1/15; 10/17; 9/20

Revised: 11/06

Related Policy (Code #): 502.11-R

Legal Reference (Code of Iowa): §§ 279.8, .73; 280.22; US Const Amend I; Iowa Const Art I (Sec 7)

IASB Reference: 502.3



Administrative Regulations Regarding Student Expression and Student Publications

Code ~~503.3-R~~ 502.11-R

~~Official School Publications Defined:~~

Student Expression: Student expression is speech, action, or other forms of expression which convey a student's beliefs, views, or opinions.

Official School Publications: Official school publications are materials produced by students in journalism or writing classes or for the newspaper, yearbook, or electronic forms of communication including video and web media which are distributed to students and publicly available either free or for a fee.

~~Expression in an Official School Publication:~~ **Limitations to Student Expression:**

1. No student will express, publish, or distribute ~~in an official school publication~~ material which is:
 - Obscene
 - Libelous
 - Slanderous
 - Encourages students to:
 - Commit unlawful acts
 - Violate ~~school rules~~ lawful school regulations
 - Cause the material and substantial disruption of the orderly and efficient operation of the school or school activity
 - Disrupt or interfere with the education program
 - Interrupt the maintenance of a disciplined atmosphere
 - Infringe on the rights of others

~~2. The official school publication will be produced under the supervision of a faculty advisor.~~

Responsibilities of Students for Official School Publications:

1. Students writing or editing official school publications will assign and edit the news, editorial, and feature contents of the official school publications subject to the limitations of the district's student publications code and the law.
2. Students will strive to achieve professional standards of accuracy, fairness, objectivity, and thoroughness in each and every aspect of official school publications.
3. Students will strive to achieve professional standards of grammar, usage, punctuation, and spelling for clarity and accuracy of official school publications.

Responsibilities of Faculty Advisors for Official School Publications: Faculty advisors will supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech. Official school publications are produced under the supervision of a faculty advisor. Faculty advisors to students producing official school publications will supervise the production of the student staff in order to maintain professional standards of English journalism. District employees acting within the scope of their professional ethics will not suffer adverse employment action or retaliated against for acting to protect a student for engaging in authorized student expression or for refusing to infringe on protected student expression.

District Employee Rights:

Any district employee or official, acting within the scope of that person's professional ethics, if any, will not be dismissed, suspended, disciplined, reassigned, transferred, subject to termination or nonrenewal of a teaching contract or extra-curricular contract, or otherwise retaliated against for acting to protect a student for engaging in expression protected by law, or refusing to infringe upon student expression that is protected by law.

Liability: Student expression, including student expression in an official school publication will not be deemed to be an expression of the school district. The school district, board, and employees or officials are not liable in any civil or criminal action for any student expression made or published by students unless the employees or officials have interfered with or altered the content of the student expression. The liability, if any, is only to the extent of interference or alteration of the speech or expression.

Appeal Procedures:

1. Students who believe they have been unreasonably restricted in their exercise of expression in an official school publication will seek review of the decision through the student grievance procedure, under board [Policy 502.12 Student Complaints and Grievances](#).
2. Persons who believe they have been aggrieved by a student-produced official student publication will also file their complaint through the citizen grievance procedure under Policy 502.12.

Time, Place, and Manner of Restrictions on ~~Official School Publications~~ Student Expression:

1. Student expression may be conveyed and official student publications may be distributed in a reasonable manner on or off school premises.
2. ~~Distribution~~ Student expression and distribution of official school publications in a reasonable manner will not encourage students to:
 - Commit unlawful acts
 - Violate ~~school rules~~ lawful school regulations
 - Cause the material and substantial disruption of the orderly and efficient operation of the school or school activity
 - Disrupt or interfere with the education program
 - Interrupt the maintenance of a disciplined atmosphere
 - Infringe on the rights of others

Adopted: 9/98

Reviewed: 5/11; 4/12; 7/13; 10/14; 1/15; 10/17; 9/20

Revised: 9/09

Related Policy (Code#): 502.11

Legal Reference (Code of Iowa): §§ 279.8, .73; 280.22; US Const Amend I; Iowa Const Art I (Sec 7)

IASB Reference: 502.3



Students – Student Activities

Policy Title: Student Publications Code 503.3

Students may produce official school publications as part of the curriculum under the supervision of a faculty advisor and the building principal. Official school publications include materials produced in journalism or writing classes or for the newspaper, yearbook, or electronic forms of communication including video and web media which are distributed to the student body and publicly available either free or for a fee.

Any expression made by students which may include but is not limited to written materials, art, photos, and graphic images including student expression in official school publications, is not an expression of official school policy. The school district, board, and employees or officials are not liable in any civil or criminal action for any student expression made or published by students, unless the employees or officials have interfered with or altered the content of the student speech or expression. The liability, if any, is only to the extent of the interference or alteration of the speech or expression.

Official school publications are free from prior restraint by employees or officials except as provided by law. A faculty advisor will supervise student writers to maintain professional standards of English and journalism and to comply with the law including, but not limited to, the restrictions against unlawful speech. The production of official school publications will be guided by the law and by the ethical standards adopted by professional associations or societies of journalism.

Persons, other than students, who believe they have been aggrieved by student expression in a student-produced, official school publications will follow the grievance procedures outlined in board *Policy 502.12 Student Complaints and Grievances*. Students who believe their freedom of expression in a student-produced, official school publication has been restricted will follow the grievance procedure also outlined in Policy 502.12.

The superintendent in conjunction with building principals will be responsible for developing a student publications code. This code will include, but not be limited to, reasonable rules including time, place, and manner of restrictions. The superintendent [or designee] will also be responsible for distributing this policy and the student publications code to the students and their parents.

Adopted: 6/70

Reviewed: 5/11; 4/12; 7/13; 10/14; 10/17; 9/20

Revised: 1/15

Related Policy (Code #): 502.12; 503.3-R

Legal Reference (Code of Iowa): § 280.22

IASB Reference: 504.3 Option II



Education Program – Programs of Instruction

Policy Title: Competent Private Instruction Code 602.2

In the event a child of compulsory attendance age, over age 6 and under age 16, does not attend public school or an accredited non-public school, the child must receive competent private instruction. **Competent private instruction (CPI) means either private instruction provided on a daily basis for at least 148 days during a school year, to be met by attendance for at least 37 days each school quarter, by or under supervision of a licensed practitioner which results in the student making adequate progress; or private instruction provided by a parent, guardian, or legal guardian.**

A parent or legal custodian choosing CPI for a student must notify the school district prior to the first day of school or within 14 days of beginning CPI on forms provided by the school district. The forms are available in the central administration office. One copy of the completed forms will be kept by the school district and another copy will be forwarded to the area education agency.

The superintendent [or designee] will determine whether the completed form is in compliance with the law. Specifically, whether the individual providing the instruction is either the student's parent, legal custodian, or an Iowa licensed practitioner; whether the licensed practitioner's license is appropriate for the age and grade level of the student; that the student is being instructed a minimum of 148 days per year; that immunization evidence is provided for students placed under competent private instruction for the first time, and that the report is timely filed.

The school district will report non-compliance with the reporting, immunization, attendance, instructor qualifications, and assessment requirements of the compulsory attendance law to the county attorney of the county of residence of the student's parent or legal custodian.

Students receiving competent private instruction are eligible to request open enrollment to another school district. Prior to the request for open enrollment, the student will request dual enrollment in the resident district. The receiving district will not bill the resident district unless the receiving district complies with the reporting requirements. If the parent fails to comply with the compulsory attendance requirements, the receiving district will notify the resident district. The resident district will then report the non-compliance to the county attorney of the county of residence of the parent or legal custodian.

Students receiving CPI from a parent or legal custodian must be evaluated annually by May 1st, unless such person is properly licensed. The parent or legal custodian may choose either a standardized test approved by the Iowa Department of Education or a

portfolio evaluation. If the parent or legal custodian chooses standardized testing and the student is dual enrolled, the school district will pay for the cost of the standardized test and the administration of the standardized test. If the student is not dual enrolled, the parent or legal custodian will reimburse the school district for the cost of the standardized test and the administration of the standardized test. If a parent or legal custodian of a student receiving CPI chooses portfolio assessments as the means of annual assessment, the portfolio evaluator must be approved by the superintendent [or designee]. Portfolio evaluators must hold a valid Iowa practitioner's license or teacher certificate appropriate to the ages and grade levels of the students whose portfolios are being assessed. No annual evaluation is required for students receiving CPI from an appropriately licensed or certified Iowa practitioner.

Upon the request of a parent or legal custodian of a student receiving CPI or upon referral of a licensed practitioner who provides instruction or instructional supervision of a student under CPI, the school district will refer a student who may require Special Education to the area education agency for evaluation.

Students in CPI must make adequate progress. Adequate progress includes scoring at the 30th percentile on a standardized test or a report by the portfolio evaluator indicating adequate progress. Students who fail to make adequate progress under CPI provided by the student's parent or legal custodian will attend an accredited public or non-public school beginning the next school year.

The parent or legal custodian of a student who fails to make adequate progress may apply to the director of the Department of Education for approval of continued CPI under a remediation plan. The remediation plan is for no more than one year. Before the beginning of the school year the student may be retested and if the student achieves adequate progress, the student may remain in CPI.

It is the responsibility of the superintendent [or designee] to develop administrative regulations regarding this policy.

Adopted: 11/92

Reviewed: 6/11; 9/13; 1/18; 2/21

Revised: 7/12; 4/15

Related Policy (Code#): 602.3

Legal Reference (Code of Iowa): §§ 299; 299A; 281 IAC 31

IASB Reference: 604.1



Education Program – Programs of Instruction

Policy Title: Open Enrollment - Procedures as a Receiving District Code 602.23

The school district will participate in open enrollment as a receiving district. As a receiving district, the board will allow nonresident students who meet the legal requirements to open enroll into the district. The board will have complete discretion to determine the attendance center of the students attending the school district under open enrollment. The policies of the school district will apply to all students attending the district under open enrollment.

The superintendent [or designee] has the authority to approve good cause applications or continuation of an educational program application. **The board will approve all other open enrollment requests according to the timelines established by law.**

The deadline for ~~regular~~ open enrollment requests **for students in grades 1 through 12** is March 1st of the previous school year. The deadline for **open enrollment requests for** kindergarten students is September 1st of the new school year.

The superintendent [or designee] will notify the sending school district of the decision made ~~by the board or superintendent [or designee]~~ to approve or deny the open enrollment request. The superintendent [or designee] will **also** notify the parents of the action to approve or deny the open enrollment request.

Open enrollment requests into the district will not be approved if insufficient classroom space exists. Open enrollment requests into the district will also not be approved for students who have been suspended or expelled by the administration or the board of the school district the student is or was attending until the student has been reinstated into the school district from which they were suspended or expelled. Once the student is reinstated, the student's open enrollment request will be considered in the same manner as other open enrollment requests provided the required timelines are met.

Open enrollment requests into the district that, if denied, would result in students from the same nuclear family being enrolled in different school districts will be given highest priority. The board, in its discretion, may waive the insufficient classroom space reason for denial for students of the same nuclear family to prevent the division of a nuclear family between two school districts. Other open enrollment requests into the district are considered in the order received by the district with the first open enrollment request given a higher priority than the second open enrollment request and so forth.

~~Generally,~~ **S**tudents in grades 9 through 12 open enrolling into the school district will ~~not~~ be eligible for participation in interscholastic athletics, at the varsity level only,

~~during the first 90 days of open enrollment into the district~~ in accordance with applicable laws.

Parents of students whose open enrollment requests are approved ~~by the board or superintendent [or designee]~~ are responsible for providing transportation to and from the receiving school district without reimbursement. The board will not approve transportation into the sending district.

An open enrollment request into the district from parents of a Special Education student will be reviewed on a case-by-case basis. The determining factors for approval of such open enrollment requests will be whether the Special Education program available in the district is appropriate for the student's needs and whether the enrollment of the Special Education student will cause the class size to exceed the maximum allowed. The area education agency director of Special Education serving the school district will determine whether the program is appropriate. The Special Education student will remain in the sending district until final determination is made. For students requiring Special Education services, the receiving district will complete and provide to the resident district the documentation needed to seek Medicaid reimbursement for eligible services.

It is the responsibility of the superintendent [or designee] to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Adopted: 3/99

Reviewed: 6/12; 10/13; 4/15; 1/18; 2/21

Revised: 6/11

Related Policy (Code#): 501.9-10; 602.2-3, 602.7; 602.24-26

Legal Reference (Code of Iowa): §§ 139A.8; 274.1; 279.11; 282.1, .3, .8, .18; 299.1; 281 IAC 17

IASB Reference: 501.15



Education Program – Programs of Instruction

Policy Title: Open Enrollment - Procedures as a Sending District Code 602.24

The school district will participate in open enrollment as a sending district. As a sending district, the board will allow resident students who meet the requirements to open enroll to another public school district.

Parents requesting open enrollment out of the district for their student will notify the sending and receiving school districts no later than March 1st in the school year preceding the first year desired for open enrollment. The notice is made on forms provided by the Department of Education. The forms are available at the Linn-Mar Learning Resource Center (2999 N 10th Street, Marion) or via the district website (www.Linnmar.k12.ia.us).

Parents of students who will begin kindergarten in the school district are exempt from the open enrollment deadline of March 1st. ~~but must submit the request to open enroll by September 1st.~~ Parents of students who will begin kindergarten and pre-kindergarten students enrolled in Special Education programs and included in the district's basic enrollment will file in the same manner set forth above by September 1st. Parents who have good cause as defined by law for failing to meet the March 1st deadline may make an open enrollment request ~~in the same manner set forth above by~~ September 1st unless another deadline applies.

The superintendent [or designee] has the authority to approve good cause applications or continuation of an educational program application. The board will approve all other open enrollment requests according to the timelines established by law.

The superintendent [or designee] will notify the parents ~~by mail~~ of the action to approve or deny the open enrollment request. Approved open enrollment requests are transmitted by the superintendent [or designee] to the receiving district after action is taken on the open enrollment request.

The board will not approve a student's request to allow the receiving district to enter the district for the purposes of transportation. Parents may withdraw their open enrollment request prior to the start of the school year.

Open enrollment requests out of the district from parents of Special Education students are reviewed on a case-by-case basis. The determining factor for approval of such an open enrollment request will be whether the Special Education program available in the receiving school district is appropriate for the student's needs. The area education agency's Director of Special Education serving the school district will determine whether

the program is appropriate. The Special Education student will remain in the school district until the final determination is made.

It is the responsibility of the superintendent [or designee] to maintain open enrollment request applications and notice forms. It is also the responsibility of the superintendent [or designee] to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Adopted: 3/99

Reviewed: 6/12; 10/13; 4/15; 1/18; 2/21

Revised: 6/11

Related Policy (Code#): 501.9-10; 602.2-3, 602.7; 602.23; 602.25-26

Legal Reference (Code of Iowa): §§ 139A.8; 274.1; 279.11; 282.1, .3, .8; 299.1; 281 IAC 17

IASB Reference: 501.14



**Policy Title: School Ceremonies and Observances
Code 603.6**

Student participation in opening and/or closing school day ceremonies or observances of a ceremonial nature will be of the student's own choosing.

The school and district will respect each student's personal beliefs, religious or non-religious, concerning patriotism as it relates to the opening or closing of school programs.

Non-participation of students in ceremonies or observances will not be cause for exclusion from the classroom, assembly hall, or group meeting place.

Per Iowa Legislative House File 847, the district will provide and maintain suitable flagstaff at each school site and raise the Iowa and United States flags each school day as weather conditions permit. The district will also display the United States flag and administer *The Pledge of Allegiance* in each 1st through 12th grade classroom on school days.

Adopted: 6/70

Reviewed: 7/11; 9/12; 9/13; 2/15; 4/18; 6/21

Revised: 12/07

Related Policy (Code#): 603.11

Legal Reference (Code of Iowa): § 279.8; 280.5

IASB Reference: 606.2



Education Program – Instructional Arrangements

Mandatory Policy

Policy Title: Physical Education Code 603.8

Students in grades K-12 are required to participate in physical education courses unless they are excused by the principal of their attendance center.

Students may be excused from physical education courses if the student presents a written statement from a doctor stating that such activities could be injurious to the health of the student or the student has been exempted because of a conflict with the student's religious beliefs.

Students in grades 9-12 may also be excused from physical education courses if:

1. The student is enrolled in academic courses not otherwise available.
2. The student has obtained a physical education waiver for the quarter because the student is actively involved in an athletic program.
3. The student is participating in the Legislative Page Program at the State Capitol for a regular session of the general assembly.
4. The student is enrolled in a Junior Reserve Officer Training Corp (JROTC).

Twelfth grade students may also be excused from physical education courses if they are enrolled in a cooperative, work study, or other education program authorized by the school which requires the student's absence from school.

Students who will not participate in physical education courses must have a written request or statement from their parents.

Adopted: 3/99

Reviewed: 12/09; 9/13; 4/16

Revised: 7/03; 7/08; 7/11; 9/12; 2/15

Related Policy (Code#): 602.1

Legal Reference (Code of Iowa): §§ 256.11; 281 IAC 12.5

IASB Reference: 603.6



**Policy Title: Graduation Requirements
Code 605.3**

Students must successfully complete the courses required by the board and the Iowa Department of Education in order to graduate.

It is the responsibility of the superintendent [or designee] to ensure that students complete grades 1 through 12 and that high school students earn a minimum of 250 credit hours to be awarded a Linn-Mar High School diploma.

Early Graduation: Students meeting all requirements for graduation and electing to graduate early must apply for early graduation at least one month prior to the student's final quarter. Applications can be picked up in the high school ~~guidance~~ **counseling** office and submitted to the principal's office. The principal will meet with each early graduation applicant prior to recommending candidates to the board for approval.

Graduation Requirements: Linn-Mar High School students are required to earn a minimum of 250 credits in order to graduate. In addition, the following department requirements must be met in order to earn a diploma:

- English (40 credits): Must include English 9 or English I (10 credits each), English II (May opt out if pass English I with a 90% or higher grade), English III or Advanced English III, and one speech/acting course (5 credits).
- Mathematics (30 credits): Must include Algebra (10 credits) or Algebra Fundamentals I and Algebra Fundamentals II (20 credits). Students who successfully complete both semesters of Algebra may not take Algebra Fundamentals I or Algebra Fundamentals II to fulfill the Algebra or three-year math requirement.
- Science (30 credits): Must include General Biology (10 credits) or Fundamentals of Biology I and Fundamentals of Biology II (20 credits), a physical science course (Chemistry, Physics, or Earth and Physical Science) (10 credits).
- Social Studies (30 credits): Must include US History 9 or US History I (10 credits) or AP US History (15 credits), World History (10 credits), or AP World History (15 credits), American Government (5 credits) or AP American Government (10 credits), and one social studies elective (5 credits).
- Health/Fitness (20 credits): Must include Health I (5 credits). Must include a Lifetime Fitness course each school year.
- Personal Finance (Starting with the class of 2020) (5 credits): Students must receive credit for Personal Finance (5 credits) or granted a waiver through completion of designated, online Financial Literacy course with certificate.

Graduation requirements for students with an Individualized Education Program (IEP) will be in accordance with the prescribed course of study as written in their IEP. This

course of study will be in alignment with the Linn-Mar High School graduation requirements. The IEP team will determine strategies to meet the graduation requirements for the student. Beginning with the class of 2022, graduation requirements for Special Education students will include successful completion of four years of English, three years of math, three years of social studies, and three years of science [4-3-3-3].

COMPASS Credits: High school credits are available via the COMPASS Alternative Program. Linn-Mar will accept credit hours for approved courses that can be applied to requirements for the Linn-Mar High School diploma. Students should visit with their assigned counselor or the Academic Assistance Counselor to develop an approved plan for this option.

Post-Secondary Opportunities (PSEO): Credit may be awarded by a college upon successful completion of course requirements. Any college credit determination is made by the individual college.

Advanced Placement: Linn-Mar High School offers Advanced Placement (AP) courses in Art History, Calculus (AB and BC), Statistics, Biology, Chemistry, Physics (B), Computer Science A, English Literature, Microeconomics, Music Theory, Comparative Government, World History, Psychology, US Government, and US History. A minimal number of AP courses are available thru the Iowa AP Online Academy. Students who complete these courses can take a standard AP exam. Many colleges and universities accept AP courses for college credit depending upon individual AP exam scores. More information is available in the high school counseling and TAG office.

Legislative Page Program: Students who complete a regular session in the Legislative Page Program of the General Assembly at the State Capitol will be receive a 1/2 credit in Social Studies.

Junior ROTC: Students enrolled in the Junior Reserve Officer Training Corp Program will receive 1/8 credit in physical education for each semester they are enrolled in the program.

Board Recognition: The Board of Education will recognize students who earn 300 or more credits at graduation as Linn-Mar Board of Education Scholars for exceeding graduation requirements at an exemplary level.

Adopted: 12/71

Reviewed: 9/12; 4/18; 6/21

Revised: 6/11; 10/3; 2/15; 11/18; 6/19; 2/21

Legal Reference (Code of Iowa): §§ 256.7, .11, .41; 279.8; 280.3, .14; 281 IAC 12.3(5); 12(5)

IASB Reference: 505.5



Auxiliary Services - Transportation

Policy Title: Local and State Transportation Regulations Code 701.1

Elementary and middle school students living more than two miles from their designated school attendance centers and high school students living more than three miles from their designated attendance centers are entitled to transportation to and from their attendance center at the expense of the school district.

Transportation of students who require special education services will generally be provided as for other students, when appropriate. Specialized transportation of a student to and from a special education instructional service is a function of that service and, therefore, an appropriate expenditure of special education **instructional** funds generated through ~~weighted funds the weighting plan. or Individuals with Disabilities Education Act (IDEA) federal funds designated for special education purposes.~~

Transportation of a student to and from a special education support service is a function of that service and is specified, when necessary, in the Individualized Education Program (IEP) or the Individualized Family Service Plan (IFSP). When the IEP or IFSP team determines that unique transportation arrangements are required, and the arrangements are specified in the IEP or IFSP, the district will provide one or more of the following transportation arrangements for instructional services and the area education association (AEA) for support services:

- a. Transportation from the student's residence to the location of the special education program and back to the student's residence, or childcare placement for students below the age of six.
- b. Special assistance or adaptations in getting the student to and from and on and off the vehicle enroute to and from the special education program.
- c. Reimbursement of the actual costs of transportation when, by mutual agreement, the parents provide transportation for the student to and from the special education program. Reimbursement of actual cost will be based on the rate set by the state of Iowa.

The district is not required to provide reimbursement to parents who elect to provide transportation in lieu of school-provided transportation.

A student may be required, at the school board's discretion, to meet a school vehicle without reimbursement up to three-fourths of a mile. The board may require parents to transport their student up to two miles to connect with school transportation at the expense of the district, when conditions deem it advisable. It is within the discretion of the board to determine such conditions. Parents of students who live where transportation by school vehicles is impracticable or unavailable may be required to furnish transportation to and from the designated attendance center at the expense of

the district. Parents who transport their student at the expense of the district are reimbursed at the rate per mile set by the State of Iowa.

Transportation arrangements made by agreement with a neighboring school district will follow the terms of the agreement. Students who choose to attend a school in a district other than their resident school district will provide transportation to and from the school at their own expense.

Students who have been granted an attendance exception request (AER) from their attendance center school to another school must provide their own transportation to the selected school.

The school board authorizes the superintendent [or designee] to establish bus routes for the district in accordance with this policy. Consideration of safe walkways, speed limits, and traffic density will be reviewed prior to the establishment of bus routes. When route changes are made the district will notify families, if possible, no later than six months prior to the change. If route changes are caused by construction, another entity, or a force majeure; the administration reserves the right to issue notice on a condensed timeline.

Adopted: 6/70

Reviewed: 10/12; 4/15; 11/18

Revised: 9/11; 11/13; 8/14

Legal Reference (Code of Iowa): 20 USC §§ 1401-1701; 34 CFR Pt 300; 356B.4; 285; 321; 281 IAC 41.412

IASB Reference: 711.1



Auxiliary Services - Transportation

Policy Title: Student Conduct on School Transportation Code 701.2

Students utilizing school transportation will conduct themselves in an orderly manner fitting to their age level and maturity with mutual respect and consideration for the rights of the school vehicle driver, adult rider, and the other passengers. Students who fail to behave in an orderly manner will be subject to disciplinary measures.

The driver or adult rider will have the authority to maintain order on the school vehicle. It is the responsibility of the driver or adult rider to report misconduct to the transportation manager.

The board supports the use of ~~video cameras~~ recording devices on school vehicles used for transportation to and from school as well as for excursions/trips and curricular or co/extra-curricular events. The ~~video cameras~~ recording devices will be used to monitor student behavior and may be used as evidence in student disciplinary proceedings. The ~~video~~ recordings are student records and subject to school district confidentiality, board policy, and administrative regulations.

The transportation manager can recommend the suspension or imposition of other appropriate student discipline in collaboration with the appropriate administrator.

It is the responsibility of the superintendent [or designee] in conjunction with the building principal, to develop administrative regulations regarding student conduct and discipline when utilizing district transportation.

Adopted: 6/70

Reviewed: 9/11; 10/12; 4/15; 11/18

Revised: 11/13

Related Policy (Code#): 502.1; 502.5; 502.5-R1-R3

Legal Reference (Code of Iowa): §§ 279.8; 285; 321

IASB Reference: 711.2



Auxiliary Services - Transportation

Policy Title: Student Transportation for Co/Extra-Curricular Activities Code 701.6

The board ~~will require~~ **in its discretion may provide** school district transportation for co/extra-curricular activities including, but not limited to, transporting student participants to and from co/extra-curricular activities.

Students participating in co/extra-curricular activities, other than those held at district facilities, may be transported to the co/extra-curricular activity by district transportation vehicles or by another means approved by the superintendent [or designee]. Students attending co/extra-curricular activities other than those held at the district facilities may be transported to the co/extra-curricular activity by district transportation vehicles.

The board authorizes the superintendent [or designee] to recover all costs for furnishing a vehicle and driver for students and patrons attending as spectators to co/extra-curricular activities as provided by state code. A district vehicle will be used as provided in this subsection only at times when it is not needed to transport students to and from school.

Students who are provided transportation in district transportation vehicles for co/extra-curricular activities will ride both to and from the event in the school vehicle unless arrangements have been made with the coach/sponsor/licensed personnel prior to the activity. A student's parent may personally appear and request to transport their student to and/or from a school-sponsored activity.

It is the responsibility of the superintendent [or designee] to make an annual report to the board on district transportation that has been provided. In making the report to the board, the superintendent [or designee] will consider the financial condition of the district, the number of students who would qualify for such transportation, and other factors the board or superintendent deem relevant.

It is the responsibility of the superintendent [or designee] to develop administrative regulations for the transportation of students to and/or from co/extra-curricular activities.

Adopted: 4/99

Reviewed: 10/12; 11/13; 4/15; 11/18

Revised: 9/11

Related Policy (Code#): 502.1; 502.1-R; 502.5; 502.5-R1-R3; 502.6; 503.10

Legal Reference (Code of Iowa): §§ 256B.4; 285.1-4; 321; 281 IAC 41.412

IASB Reference: 711.3



Auxiliary Services - Transportation

Policy Title: Transportation Insurance Program Code 701.8

The Board of Directors will carry insurance on all district-owned vehicles and see that insurance is carried by all contractors hired by the board to transport students.

The following types and minimum amounts of insurance should be carried:

1. Bodily Injury and Property Damage Liability: Combined single limit of \$1,000,000
2. Medical Payments: Minimum amount of \$5,000 per passenger
3. Collision: \$100 to \$1,000 deductible
4. Comprehensive on Each Vehicle: \$0 to \$500 deductible

Liability and medical care insurance should be purchased for the school term only, except for vehicles that are to be used for approved activities during the summer months.

Adopted: 6/70

Reviewed: 9/11; 10/12; 11/13; 4/15; 11/18

Revised: 7/08



Administrative Regulations Regarding Meal Charges

Code: 702.1-R

In accordance with state and federal law, the Linn-Mar Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment for Meals

Each student is assigned a computerized meal account. Parents can pre-pay into a student's meal account by sending a check to the student's school, district office, or paying online with debit/credit card at <https://intouch.linnmar.k12.ia.us>. During meal service, students scan an ID badge at the cash register. The computer debits and records purchases from the student's meal account.

Meal Charging

The Nutrition Services department closely monitors student accounts to prevent negative balances and charges as follows:

Students:

- Students that fail to have positive account balances may charge meals under the following parameters:
 - Students will be served a full, regular meal (breakfast or lunch)
 - Allergies will be taken into consideration
 - No snacks or a la carte items may be charged, with the exception of milk
 - Families will receive email communications when the account balance is low or negative

Staff/Adults:

- No charges of meals or a la carte items allowed
- Adults will be notified of their balance verbally at the cash register when the balance falls below \$15.00
- Adults will receive email communications when the account balance is negative

Students who qualify for free or reduced meals will never be denied a reimbursable meal even if they have accrued a negative balance from previous purchases. Schools are encouraged to provide a reimbursable meal to students with outstanding meal charge debt. If an alternate meal is provided, the meal must be the same meal presented in the same manner to any student requesting an alternate meal.

Negative Account Balances

The school district will make reasonable efforts to notify families when meal account balances are low. However, the failure of the school district to notify families will not relieve the families' obligations to keep meal account balances current; nor will it prevent the school district from being able to take all actions legally available to collect any delinquent account balances. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Negative balances of more than \$20.00, not paid prior to the end of the school year, will be turned over to the manager of Nutrition Services [or designee] for collection. Options may include collection agencies, small claims court, or any other legal method permitted by law.

Unpaid Student Meal Accounts

The district will establish an unpaid student meal account in a school nutrition fund. Funds from private sources and funds from the district flexibility account may be deposited into the unpaid school meal accounts in accordance with law. Funds deposited into this account will be used only to pay individual student meal debt.

Communication of Policy

The policy and supporting information regarding meal charges will be provided in writing to:

- All households at or before the start of each school year
- Students and families who transfer into the district, at time of transfer
- All staff responsible for enforcing any aspect of the policy

Records of how and when the policy and supporting information was communicated to households and staff will be retained. The Nutrition Services manager [or designee] may develop the administrative process to implement this policy.

Adopted: 4/18/16

Reviewed: 8/17

Revised: 11/18

Related Policy (Code #): 702.1

Legal Reference (Code of Iowa): 42 USC 1751; 7 CFR §§ 210; 283A; 281 IAC 58

IASB Reference: 710.4



Business Procedures - Fiscal Management

Policy Title: Transfer of Funds Code 801.3

The board may loan monies between funds through an official board resolution. The resolution must specify the funds from which, and to which the transfer will be made. The board will exercise this authority judiciously.

A **temporary transfer**, a loan from one fund to another, will be at a rate of interest consistent with the state rate. The loan will be paid off by October 1st of the following fiscal year to which the loan was made.

When the necessity for a fund has ceased to exist, the balance may be transferred to another fund or account by board resolution. School district monies received without a designated purpose may be transferred in this manner. School district monies received for a specific purpose or upon vote of the people may only be transferred by board resolution when the purpose for which the monies were received has been completed. Voter approval is required to transfer monies to the general fund from the capital projects fund and debt service fund.

If all requirements for district use of funds calculated under the teacher leadership supplement are met and funds remain unexpended and unobligated at the end of the fiscal year, the district may transfer all or a portion of the remaining funds into the district's flexibility account in accordance with law.

The district may choose to request approval from the School Budget Review Committee to transfer funds to make a program whole, prior to its elimination.

It is the responsibility of the board secretary [or designee] to make recommendations to the superintendent and the board regarding loans and transfers and to provide supporting evidence for the transfer.

Adopted: 6/70

Reviewed: 10/12; 5/15; 12/18

Revised: 7/10; 12/13

Legal Reference (Code of Iowa): §§ 24.21-22; **257.10**; 279.8; 279.42; 298A; **289 IAC 6**

IASB Reference: 701.2



Facilities and Sites - Maintenance and Operations

Policy Title: Disposition of Obsolete Equipment Code 902.6

School property such as equipment, furnishings, or supplies (**hereinafter referred to as equipment**) will be disposed of when it is determined to be of no further use to the district. It is the objective of the district in disposing of the equipment to achieve the best available price or most economical disposal.

Obsolete equipment **or property other than real property** having a value of ~~less than \$5,000 for an individual item will~~ **no more than \$25,000 may** be sold or disposed of in a manner determined by the superintendent [or designee] which may include sealed bids, donation to a non-profit group, auction, garage sale, or via electronic means. However, the sale **or disposition** of equipment, furnishings, or supplies disposed of in this manner will be published in a newspaper of general circulation. ~~The publication of the sale or disposition will be published with at least one insertion each week for two consecutive weeks. Any other disposition may be done in any other manner including only one insertion in same newspaper.~~

A public hearing will be held regarding the disposal of the equipment with a value of \$25,000 or more prior to the board's final decision. The board will adopt a resolution announcing the proposed sale **or disposition** and will publish notice of the time and place of the public hearing and the description of the property will be in the resolution. Notice of the public hearing will be published at least once, not less than 10 days but not more than 20 days, prior to the hearing date **unless otherwise required by law**. Upon completion of the public hearing, the board may authorize disposition of the equipment.

It is the responsibility of the superintendent, in collaboration with the chief financial/operating officer, to make a recommendation to the board regarding the method for disposing of equipment of no further use to the school district.

Adopted: 6/70

Reviewed: 1/14; 4/16; 2/19

Revised: 11/12; 5/15

Related Policy (Code#): 704; 705.1; 803

Legal Reference (Code of Iowa): §§ **24.9**; 297.22-25

IASB Reference: 803.1



Staff/Personnel – All Employees

Policy Title: Public Complaints ~~about Employees~~ Code ~~403.18~~ 1003.3

~~From time to time the public may have complaints regarding the behavior of employees.~~ The board recognizes that situations may arise in the operation of the school district which are of concern to parents and other members of the school district community. While constructive criticism is welcomed, the board desires to support its employees and their actions to free them from unnecessary, spiteful, or negative criticism and complaints that do not offer advice for improvement or change.

The board firmly believes concerns should be resolved at the lowest organizational level by those individuals closest to the concern. Whenever a complaint or concern is brought to the attention of the board it will be referred to the administration to be resolved. It will first be the responsibility of the building administrators to resolve questions and problems raised by the employees and/or the students they supervise or by other members of the school district community.

Prior to contacting the board, the following should be completed:

1. Matters should first be addressed to the employee the individual has a complaint or concern about.
2. Unsettled matters from #1 listed above, or problems and questions about individual attendance centers, should be addressed to the employee's direct supervisor or the building administrator.
3. Unsettled matters from #2 listed above, or problems and questions concerning the school district, should be directed to the superintendent.
4. If a matter cannot be settled satisfactorily by the superintendent, it may then be brought to the board for consideration.

If there is no resolution or a plan for resolution by the superintendent within 10 school days of the individual's discussion with the superintendent; the individual may ask to have the question or problem placed on the board agenda by submitting a request in writing to the ~~board president or~~ board secretary.

It is within the discretion of the board whether to address complaints from members of the school district community. ~~and~~ The board will only ~~do so if the~~ address complaints ~~that~~ are in writing, signed ~~by the party bringing them,~~ and ~~the individual has complied~~ **comply** with this policy. The board is not obligated to address a complaint and may defer to the decision of the superintendent. If the board elects to address a complaint, their decision will be final. If the board elects not to address a complaint, the decision of the superintendent will be final.

Per the State of Iowa House File 868 and Iowa Code 256.9(63), members of the school district community who have concerns about the district or the school board may refer to the Linn-Mar Student Handbook for additional guidance from the Iowa Department of Education. Please note that as of 8/12/21 and due to HF868 just recently being passed, the Iowa Department of Education is still in the process of issuing the guiding language to be included in student Handbooks.

Adopted 5/97

Reviewed: 1/11; 12/11; 4/13; 9/14; 8/17

Revised: 1/06; 9/19; 6/20

Related Policy (Code#): 204.9; 502.12; ~~1003.3~~

Legal Reference (Code of Iowa): § 279.8; ~~256.9~~(63)

IASB Reference: 213.1



Use of Recording Devices on District Property

NEW POLICY

Code 1004.2

DISTRICT-GENERATED RECORDINGS:

The district believes in the importance of providing a safe and enriching learning environment for students. The district uses digital recording devices on school property including school vehicles to help protect the safety of students, employees, and community members; and to safeguard district property which is funded using public resources. Additionally, district-generated recordings of students and employees engaging in the district's educational and extra-curricular programs can be essential to engage positively with the school community and promote the value of public education.

In order to balance privacy and safety interests, no recording devices will be utilized on district property where individuals maintain a reasonable expectation of privacy. These areas include, but are not limited to, health offices, restrooms, locker rooms, changing areas, lactation spaces, and employee break areas.

Recordings of students have the potential to be considered education records. Any recordings will be maintained and accessed in compliance with the requirements of the Family Education Rights and Privacy Act and the district's policy on student records.

Recordings will be digitally maintained and stored for an appropriate amount of time to maintain the safety of the educational environment and to safeguard district property, after which they will be destroyed. The superintendent [or designee] will establish any necessary regulations related to the secure storage, maintenance, viewing, and destruction of digital recordings.

NON-DISTRICT GENERATED RECORDINGS:

The use of non-district owned recording devices on school property and at school events will be regulated. Students, parents, and community members will not be permitted to take recordings of other students or employees during school hours unless the recording is authorized in advance by building administration. Students and employees found to violate this policy will be subject to disciplinary measures consistent with board policy and applicable student and employee handbooks. This policy will not be construed or enforced in a way that infringes on employee activity otherwise protected by law.

It is important to foster a community spirit and sense of unity within the district. However, the district acknowledges that not every student or staff member feels comfortable or safe being recorded. At district-sponsored extra-curricular events and activities, the use of non-district owned recording devices by the public may be monitored by administration if a concern is made known to district administration by a student, employee, or parent. Any individuals determined to be making recordings considered bothersome to students or staff may be asked to stop or destroy the recordings and may be asked to leave the event.

Adopted: 9/21

Related Policy (Code#): 701.2; 1004.2-R

Legal Reference (Iowa Code): 20 USC 1232; §§ 279.8

IASB Reference: 804.6; 804.6-R1



Administrative Regulations Regarding

~~Vehicle Video Monitoring Systems~~

Use of District-Owned Recording Devices on District Property

Code ~~701.2-R2~~ 1004.2-R

The board supports the use of ~~video cameras~~ recording devices on ~~school vehicles~~ district property as a means to monitor and maintain a safe environment for students and employees. District property includes district-owned land, buildings, vehicles, buses, and any other property as needed. ~~The video cameras may be used on vehicles during transportation to and from school, excursions/trips, curricular events, and co/extra-curricular events.~~ The contents of ~~surveillance~~ the recordings may be used as evidence in ~~any disciplinary proceedings regarding riders and employees~~ a student or employee disciplinary proceeding. Determination of how ~~video cameras~~ recording devices will be used, ~~and which school vehicles will be equipped with video equipment,~~ will be made by the superintendent in consultation with the building principals and the transportation manager.

Student Records: The contents of the recordings are considered confidential student records and are subject to federal and state law, board policy, and administrative regulations regarding confidential student records. Generally, recordings that do not capture any specific incident are not considered student records or personnel records and may be disclosed as a public record upon request. Only those persons with a legal basis or legitimate educational purpose may view the recordings. In most instances individuals with a legitimate, educational purpose may be the superintendent, building principals, transportation manager, bus drivers, classroom teachers, HR director, and special education staffing team. A parent may inspect, review, or be informed of the content of a recording without consent from any student or parent of a minor student also shown in the recording whether the student is a bystander to an incident or directly involved. The district may, but is not obligated by law to, provide a copy of a recording to a parent or student upon request.

A ~~surveillance~~ recording during a school-sponsored trip, such as an athletic event, may also be accessible to the sponsor or coach of the activity. If the content of the recording becomes the subject of a student disciplinary proceeding, it may be treated like other evidence in the proceeding.

Notice: The district will provide the following notice to students, employees, and parents on an annual basis:

The Linn-Mar Community School District Board of Directors has authorized the use of ~~video cameras~~ recording devices on school ~~vehicles~~ school district owned property. The ~~video cameras~~ recording devices will be used to ~~monitor student behavior to maintain order on school vehicles to promote and maintain a safe environment~~ enhance safety and security within the educational environment. Students, employees, and parents are hereby notified that the content of the recordings may be used in student or employee

*disciplinary proceedings. Contents of the recordings are confidential student records and will be retained with other student records. Recordings will only be retained, if necessary, for use in student **or employee** disciplinary proceedings or other matters as determined necessary by the administration. Parents may request to view the ~~surveillance recordings of their student if the recordings are used in a disciplinary proceeding involving their student~~ **recording of their child.***

The following notice will also be placed on all school transportation equipped with recording devices: *This vehicle is equipped with a recording/audio monitoring system.*

REVIEW OF RECORDING DEVICES:

The school district will review recordings when necessary as a result of an incident reported by a student or employee. The recordings may be recirculated for erasure after 7 days.

If not public records, the view of recordings is limited to individuals having legitimate educational purposes. A written log, as appropriate, may be kept of those individuals viewing the recordings that states the time, name of individual viewing, and the date the recording was viewed.

STUDENT CONDUCT:

Students are prohibited from tampering with ~~the video cameras~~ **recording devices** on ~~the school vehicles~~ **school property**. Students found in violation of this regulation will be disciplined in accordance with the district's discipline policy and good conduct rule and will reimburse the district for any repairs or replacements necessary as a result of the tampering.

EMPLOYEE CONDUCT:

District-generated recordings may be used as evidence in employee disciplinary matters, as appropriate. Employees are prohibited from tampering with recording devices on school property. Employees found to be in violation of this regulation will be subject to disciplinary action as outlined in the employee handbook and relevant board policies.

Adopted: 11/93

Reviewed: 9/11; 10/12; 4/15; 11/18

Revised: 11/13

Related Policy (Code#): 701.2; 701.2-R1; 1004.2

Legal Reference (Iowa Code): 20 USC 1232; §§ 279.8

IASB Reference: 804.6; 804.6-R1



Iowa Department of Education



FY - Treasurer Report by Fund

Lincoln-Marcos School District

	Source	General Fund	Student Activity Fund	Management Levy Fund	Entrepreneurial Education Fund	PERL Fund	AEA Sp Ed Inst Fund	AEA JH Inst Fund	Support Trust Fund	Disaster Recovery Fund	Library Levy Fund	SAVE Statewide Sales and Services Tax Fund	PPEL Fund	Other Capital Project Funds	Debt Service Fund	Permanent Funds	Enterprise Funds	Internal Service Funds	Trust Funds	Custodial Funds
1	Beginning Balance	11,059,392.92	739,772.83	1,997,348.45		649,904.34						6,732,382.72	2,193,251.66	13,262,295.61	712,711.04		1,019,678.90			
2	Adjustments to Beginning Balance														0.00					
3	Revenues and other Financing Sources	96,748,465.67	604,486.51	853,590.36		320,364.66						7,767,320.35	11,227,640.47	615,946.95	13,044,001.95		3,983,860.24			
4	Total Sources Available	107,807,858.59	1,344,259.34	2,850,938.81		970,269.00						14,499,703.07	13,420,892.13	13,878,242.56	13,756,712.99		5,003,539.14			
5	Expenditures and Other Financing Uses	93,852,702.81	616,568.88	1,269,939.96		691,138.81						8,004,357.61	8,383,373.66	11,647,185.47	12,898,499.42		3,356,479.74			
6	Ending Balance	13,955,155.78	727,690.46	1,580,998.85		279,130.19						6,495,345.46	5,037,518.47	2,231,057.09	858,213.57		1,647,059.40			



Iowa Department of Education



Linn-Mar Comm School District

FY 2021 - Budget Crosswalk

	Budget Resource Categories	General Fund	Student Activity Fund	Management Levy Fund	PERL Fund	Entrepreneurial Equalization Levy Support Trust Library Levy Fund	Emergency Levy / Disaster Recovery Fund	Sales Tax Fund	PPEL Fund	Other Capital Project Funds	Debt Service Fund	Nutrition Fund	Other Enterprise Funds	Total
1	Taxes Levied on Property	31,022,756.51		796,550.07	308,165.33				3,981,114.46		5,574,919.34			41,683,505.71
2	Utility Replacement Excise Tax	143,428.00		3,702.11	1,432.24				17,717.49		24,810.54			191,090.38
3	Income Surtaxes													
4	Tuition/Transportation Received	5,821,369.34												5,821,369.34
5	Earnings on Investments	35,421.46	1,855.59	2,338.18	2,000.51			107,909.19	37,940.85	997.75	21,789.96	3,104.10		213,357.59
6	Nutrition Program Sales											164,829.77		164,829.77
7	Student Activities and Sales	45,962.18	585,949.27											631,911.45
8	Other Revenues from Local Sources	1,436,977.79		30,201.78	720.29				7,091,331.83	614,949.20	12,477.17		232,015.70	9,418,673.76
9	Revenue from Intermediary Sources													
10	State Foundation Aid, AEA Flowthrough, State Aid Categoricals	52,064,072.00												52,064,072.00
11	Instructional Support State Aid													
12	Other State Sources	242,905.11		188.88	73.07			7,659,411.16	903.90		1,265.75	19,087.90		7,923,835.77
13	Commercial and Industrial State Replacement	798,447.71		20,609.34	7,973.22				98,631.94		138,118.32			1,063,780.53
14	Title I Grants	646,908.67												646,908.67
15	IDEA and Other Federal Sources	4,477,142.17										2,671,612.87		7,148,755.04
16	Total Revenues (Sum of rows 1 to 15)	96,735,390.94	587,804.86	853,590.36	320,364.66			7,767,320.35	11,227,640.47	615,946.95	5,773,381.08	2,858,634.64	232,015.70	126,972,090.01
17	General Long-Term Debt Proceeds													
18	Operating Transfers In & Other Financing Sources		16,681.65								7,270,620.87	880,589.82	12,620.08	8,180,512.42
19	Proceeds of Fixed Asset Dispositions	13,074.73												13,074.73
20	Total Revenues and Other Sources (Sum rows 16 to 19)	96,748,465.67	604,486.51	853,590.36	320,364.66			7,767,320.35	11,227,640.47	615,946.95	13,044,001.95	3,739,224.46	244,635.78	135,165,677.16
21	Beginning Fund Balance	11,059,392.92	739,772.83	1,997,348.45	649,904.34			6,732,382.72	2,193,251.66	13,262,295.61	712,711.04	951,443.70	68,235.20	38,366,738.47
22	Total Resources (Sum rows 20 & 21)	107,807,858.59	1,344,259.34	2,850,938.81	970,269.00			14,499,703.07	13,420,892.13	13,878,242.56	13,756,712.99	4,690,668.16	312,870.98	173,532,415.63
	Budget Requirement Categories													
23	Instruction	61,679,312.94	616,568.88	486,876.75				1,682,233.97	157,796.70					64,622,789.24
24	Student Support Services	4,064,333.99		26,028.81										4,090,362.80
25	Instructional Staff Support Services	7,299,150.01		7,135.50				197,443.26						7,503,728.77
26	General Administration	806,812.63		1,850.62										808,663.25
27	Building Administration	5,055,630.17		12,095.66										5,067,725.83
28	Business and Central Administration	1,811,509.52		3,373.17				4,140.00	207,147.16				230.54	2,026,400.39
29	Plant Operation and Maintenance	6,921,326.76		522,211.76	43,966.04				517,210.14			5,029.54		8,009,744.24
30	Student Transportation	2,365,793.24		150,816.96					553,333.89					3,069,944.09
31	Noninstructional Programs			59,550.73	39,314.98							3,199,131.25	122,724.41	3,420,721.37
32	Facilities Acquisition and Construction				607,857.79			73,019.51	5,724,785.77	11,647,185.47				18,052,848.54
33	Debt Service										12,898,499.42			12,898,499.42
34	AEA Support - Direct to AEA	3,631,522.00												3,631,522.00
35	Total Expenditures (Sum rows 23 to 34)	93,635,391.26	616,568.88	1,269,939.96	691,138.81			1,956,836.74	7,160,273.66	11,647,185.47	12,898,499.42	3,204,160.79	122,954.95	133,202,949.94
36	Other Financing Uses: Operating Transfer out, Residual Equity Transfers, and Downward Adjustments	217,311.55						6,047,520.87	1,223,100.00			29,364.00		7,517,296.42
37	Total Expenditures and Other Uses (Sum row 35 & 36)	93,852,702.81	616,568.88	1,269,939.96	691,138.81			8,004,357.61	8,383,373.66	11,647,185.47	12,898,499.42	3,233,524.79	122,954.95	140,720,246.36
38	Ending Fund Balance	13,955,155.78	727,690.46	1,580,998.85	279,130.19			6,495,345.46	5,037,518.47	2,231,057.09	858,213.57	1,457,143.37	189,916.03	32,812,169.27
39	Total Requirements (Sum rows 38 & 39)	107,807,858.59	1,344,259.34	2,850,938.81	970,269.00			14,499,703.07	13,420,892.13	13,878,242.56	13,756,712.99	4,690,668.16	312,870.98	173,532,415.63



Iowa Department of Education



Linn-Mar Comm School District FY 2021 - Balance Sheet by Fund

	Source	General Fund	Student Activity Fund	Management Levy Fund	Entrepreneurial Education Fund	PERL Fund	AEA Sp Ed Inst Fund	AEA JH Inst Fund	Support Trust Fund	Disaster Recovery Fund	Library Levy Fund	SAVE Statewide Sales and Services Tax Fund	PPEL Fund	Other Capital Project Funds	Debt Service Fund	Permanent Funds	Enterprise Funds	Internal Service Funds	Trust Funds	Custodial Funds	Total
	CURRENT ASSETS																				
1	Cash & Investments	21,131,543.58	754,358.98	1,579,575.41		320,916.55						5,857,714.68	6,097,827.46	2,712,493.47	849,698.57		2,071,158.07				41,375,286.77
2	Taxes Receivable	31,870,800.90		1,051,418.44		320,353.69							4,179,953.57		5,689,614.00						43,112,140.60
3	Interfund Receivables																				
4	Intergovernmental Receivables	3,836,093.65	2,260.00									1,032,502.78					4,945.08				4,875,801.51
5	Other Receivables	67,111.25	25,404.32														199.23				92,714.80
6	Inventories																20,349.65				20,349.65
7	Prepaid Expenses																				
8	Other Current Assets																				
9	TOTAL CURRENT ASSETS	56,905,549.38	782,023.30	2,630,993.85		641,270.24						6,890,217.46	10,277,781.03	2,712,493.47	6,539,312.57		2,096,652.03				89,476,293.33
10	Long-Term Assets																1,068,342.00				1,068,342.00
11	Total Assets	56,905,549.38	782,023.30	2,630,993.85		641,270.24						6,890,217.46	10,277,781.03	2,712,493.47	6,539,312.57		3,164,994.03				90,544,635.33
	DEFERRED OUTFLOWS OF RESOURCES																				
12	Deferred Outflows of Resources																				
13	Deferred Outflows of Resources related to Pensions and OPEB																500,263.00				500,263.00
14	Total Deferred Outflows of Resources																500,263.00				500,263.00
15	TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	56,905,549.38	782,023.30	2,630,993.85		641,270.24						6,890,217.46	10,277,781.03	2,712,493.47	6,539,312.57		3,665,257.03				91,044,898.33
	CURRENT LIABILITIES																				
16	Interfund Payables																				
17	Intergovernmental Payables	2,739.71																			2,739.71
18	Other Payables	1,678,509.21	35,154.57			100.00						3,920.00	960,842.19	50,746.27	1,200.00		8,178.20				2,738,650.44
19	Contracts Payable					38,070.42							106,404.37	430,690.11							575,164.90
20	Bonds Payable																				
21	Loans Payable																				
22	Accrued Expenses	5,032,776.64	12,915.33			1,637.01											53,422.35				5,100,751.33
23	Payroll Deductions & Withholdings Payable	4,418,741.85	6,262.94			2,529.62											25,960.85				4,453,495.26
24	Advances of Federal Grants/Unearned Revenues																209,550.23				209,550.23
25	Other Current Liabilities																				
26	TOTAL CURRENT LIABILITIES	11,132,767.41	54,332.84			42,337.05						3,920.00	1,067,246.56	481,436.38	1,200.00		297,111.63				13,080,351.87
27	Net Pension Liabilities																1,409,324.00				1,409,324.00
28	Long-Term Liabilities																93,149.00				93,149.00
29	Total Liabilities	11,132,767.41	54,332.84			42,337.05						3,920.00	1,067,246.56	481,436.38	1,200.00		1,799,584.63				14,582,824.87

Linn-Mar Comm School District
FY 2021 - Balance Sheet by Fund

	Source	General Fund	Student Activity Fund	Management Levy Fund	Entrepreneurial Education Fund	PERL Fund	AEA Sp Ed Inst Fund	AEA JH Inst Fund	Support Trust Fund	Disaster Recovery Fund	Library Levy Fund	SAVE Statewide Sales and Services Tax Fund	PPEL Fund	Other Capital Project Funds	Debt Service Fund	Permanent Funds	Enterprise Funds	Internal Service Funds	Trust Funds	Custodial Funds	Total
	DEFERRED INFLOWS OF RESOURCES																				
30	Deferred Inflows for Succeeding Year Property Taxes Receivable	31,815,538.00		1,049,995.00		319,803.00							4,173,016.00		5,679,899.00						43,038,251.00
31	Deferred Inflows for Income Surtax Receivable																				
32	Deferred Inflows for Miscellaneous Receivables not Received Within 60 Days	2,088.19										390,952.00									393,040.19
33	Deferred Inflows of Resources related to Pensions and OPEB																218,613.00				218,613.00
34	Deferred Inflows of Resources	31,817,626.19		1,049,995.00		319,803.00						390,952.00	4,173,016.00		5,679,899.00		218,613.00				43,649,904.19
	EQUITY																				
35	Net Investment in Capital Assets																1,068,342.00				1,068,342.00
36	Nonspendable Fund Balance																				
37	Restricted Fund Balance / Restricted Net Position	734,926.96	727,690.46	1,580,998.85		279,130.19						6,495,345.46	5,037,518.47	2,231,057.09	858,213.57						17,944,881.05
38	Committed Fund Balance																				
39	Assigned Fund Balance	424,305.55																			424,305.55
40	Unassigned Fund Balance / Unrestricted Net Position	12,795,923.27															578,717.40				13,374,640.67
41	TOTAL FUND EQUITY	13,955,155.78	727,690.46	1,580,998.85		279,130.19						6,495,345.46	5,037,518.47	2,231,057.09	858,213.57		1,647,059.40				32,812,169.27
42	TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND EQUITY	56,905,549.38	782,023.30	2,630,993.85		641,270.24						6,890,217.46	10,277,781.03	2,712,493.47	6,539,312.57		3,665,257.03				91,044,898.33



September 15, 2021

I am requesting that you fill out the form below stating the balances as of June 30, 2021 for the Linn-Mar Community School District accounts. Please contact me if you have any questions.

Thank you for your cooperation and service to the Linn-Mar CSD.

J.T. Anderson

A handwritten signature in black ink, appearing to be 'J.T. Anderson', written over a horizontal line.

CFO/Board Secretary

Bank Name: Farmers State Bank

<u>Accounts</u>	<u>Acct. Number</u>	<u>June 30, 2021 Balance</u>
School Nutrition	740688	<u>\$1,826,696.29</u>
Student Activity	740670	<u>\$1,076,045.10</u>
Management	279034	<u>\$1,579,575.41</u>
General	708271	<u>\$22,719,213.66</u>
Payment Account	824052	<u>\$5,106.02</u>

Bank employee signature

Date

9/15/21

A handwritten signature in black ink, appearing to be 'Shelly S.', written over a horizontal line.



September 15, 2021

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J.T. Anderson

A handwritten signature in black ink, appearing to be 'J.T. Anderson', written over a horizontal line.

CFO/Board Secretary

Bank Name: Hill Bank and Trust

<u>Accounts</u>	<u>Acct. Number</u>	<u>June 30, 2021 Balance</u>
School House	2557395	<u>\$11,324,649.67</u>

Bank employee signature  Kathy Webster 1st VP TM

Date 9/15/21



September 15, 2021

I am requesting that you fill out the form below stating the balances as of June 30, 2021 for the Linn-Mar Community School District accounts. Please contact me if you have any questions.

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J.T. Anderson

A handwritten signature in black ink, appearing to be 'J.T. Anderson'.

CFO/Board Secretary

Bank Name: Iowa Schools Joint Investment Trust

<u>Accounts</u>	<u>Acct. Number</u>	<u>June 30, 2021 Balance</u>
-----------------	---------------------	------------------------------

SAVE Series 2020	38325-203	<u>2,097,544.²⁷</u>
------------------	-----------	--------------------------------

Bank employee signature 

Date 9.15.21 PMA Financial

Monthly Activity Summary

6/1/2021 - 6/30/2021

Class	Account	Beginning Balance	Contributions	Interest	Checks Paid	Other Withdrawals	Month End Balance
DVF	38325 - 201 G.O. Series 2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DVF	38325 - 202 GO Series 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DVF	38325 - 203 SAVE Series 2020	\$2,230,870.13	\$0.00	\$9.11	\$0.00	(\$133,334.97)	\$2,097,544.27
		\$2,230,870.13	\$0.00	\$9.11	\$0.00	(\$133,334.97)	\$2,097,544.27



September 15, 2021

I am requesting that you fill out the form below stating the balances as of June 30, 2021 for the Linn-Mar Community School District accounts. Please contact me if you have any questions.

Thank you for your cooperation and service to the Linn-Mar CSD.

J.T. Anderson

A handwritten signature in black ink, appearing to be 'J.T. Anderson', written over a horizontal line.

CFO/Board Secretary

Bank Name: Kerndt Brothers

<u>Accounts</u>	<u>Acct. Number</u>	<u>June 30, 2021 Balance</u>
Public Funds Money Market	861202	<u>\$1,041,629.03</u>

Bank employee signature

A handwritten signature in blue ink, appearing to be 'Jessica L. Ettemann', written over a horizontal line.

Date

9/15/21

2020-2021 Screen 8 - Special Education Balance

You have certified. Browse Only.

Gray cells are pre-populated data from the CAR application

Blue cells are pre-populated data

Yellow cells are calculations based on numbers entered in the textboxes

You must click Submit button to save changes

Special Education Expenditures and Revenues

Revenues	Weight 1.72	Weight 2.21	Weight 3.74	Total
Special Education Receipts	\$5,673,358.00	\$3,457,396.00	\$1,873,358.00	\$11,004,112.00
Tuition In Receipts	\$576,495.64	\$324,068.19	\$341,277.14	\$1,241,840.97
Medicaid Reimbursement for Instructional Program	\$16,761.88	\$421,369.17	\$600,148.01	\$1,038,279.06
Part B Receipts for Instructional Program	\$0.00	\$187,011.49	\$159,922.51	\$346,934.00
Teacher Quality	\$282,908.48	\$171,774.64	\$106,769.28	\$561,452.40
Foster Care Claims	\$0.00	\$0.00	\$0.00	\$0.00
Termination of Rights Claims	\$167.82	\$14,486.46	\$1,144.20	\$15,798.48
High Cost Fund Claims	\$0.00	\$0.00	\$8,273.98	\$8,273.98
Non-Public Claim	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle Sales	\$0.00	\$0.00	\$0.00	\$0.00
Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00
DE Revenue Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
Total Special Education Revenue	\$6,549,691.82	\$4,576,105.95	\$3,090,893.12	\$14,216,690.89
Expenditures				
Total Salaries (Instructional Only)	\$4,014,550.90	\$3,123,701.53	\$2,500,278.04	\$9,638,530.47
Total Employee Benefits (Instructional Only)	\$666,743.23	\$491,790.31	\$389,131.12	\$1,547,664.66
Employee Travel (Instructional Only)	\$130.07	\$59.28	\$766.78	\$956.13
Total Supplies & Materials (Consumables)	\$19,133.47	\$24,085.54	\$41,965.59	\$85,184.60

Total Contract Services (Non-Tuition)	\$295.00	\$0.00	\$205,533.69	\$205,828.69
Total Pupil Transportation	\$149,823.90	\$106,423.68	\$613,325.39	\$869,572.97
Total Equipment	\$0.00	\$0.00	\$4,968.25	\$4,968.25
Total	\$4,850,676.57	\$3,746,060.34	\$3,755,968.86	\$12,352,705.77
SBRC Approval for Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
SBRC Receipts for Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
State/Local SBRC Approved Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Special Education	\$4,850,676.57	\$3,746,060.34	\$3,755,968.86	\$12,352,705.77
General Program Percentage	\$2,770,710.00	\$530,010.00	\$140,819.00	\$3,441,539.00
Tuition Out Total	\$552,813.44	\$581,208.70	\$337,998.78	\$1,472,020.92
Maintenance of Effort Reduction Amount	\$0.00	\$0.00	\$0.00	\$0.00
DE Expenditure Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Total Special Education Expenditures	\$8,174,200.01	\$4,857,279.04	\$4,234,786.64	\$17,266,265.69
Total Net				
Net Revenues Over (Under) Expenditures	(\$1,624,508.15)	(\$281,173.09)	(\$1,143,893.52)	(\$3,049,574.80)

2020-21

SPED Deficit



Inspire Learning.
Unlock Potential.
Empower Achievement.

**School Board Minutes
September 13, 2021**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Anderson, Christian, Ramos, Breitfelder, and Read. Administration absent: Wear.

200: Adoption of the Agenda *Motion 38-09-13*

MOTION by Buchholz to adopt the agenda with the walk-in exhibit. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Public Hearing – Refer to Exhibit 601.1

A public hearing was held regarding the intent to grant easement to the City of Marion for construction of the Indian Creek Trail Project. No comments were received.

400: Audience Communications

1. Michelle Hand, LM volunteer/parent, regarding student dances and communication
2. Matt Rollinger, LM parent, regarding communications
3. Madison Meyer, LM student, regarding student dances and communication
4. Kristina Bryan, LM parent, regarding face masks
5. Geralyn Jones, LM parent, regarding communications
6. Lisa Edwards, LM parent, regarding student dances and communications

500: Informational Reports, Discussions, and Presentations

501: Superintendent's Update – Exhibit 501.1

Superintendent Bisgard reported that the Return-to-Learn Plan was recently updated by lowering the temperature threshold from 100.1 to 100.0, extending the ban on visitors/volunteers at the PK-6 level, and providing the COVID dashboard on the district website. Bisgard also reported that there was a ruling by an Iowa judge this afternoon regarding a temporary restraining order against the State's ban on face masks in schools, which will undoubtedly bring additional changes once additional guidance is given. Bisgard clarified that that recent ruling did not change the requirement of face masks on school buses.

502: Human Resources Report

Chief Human Resources Officer Karla Christian reviewed hiring/staffing from 2020-21 and 2021-22. There were 194 hires from July 2020 thru June 2021, versus 48 hires for the current school year. Christian also reported on hiring issues, such as a decrease in qualified candidates, turnover rates, COVID/illness leaves, and additional challenges in recruiting and retention.

503: Policy Committee Report

Bisgard reported that during the September 8th Policy Committee meeting the full 700 series was reviewed with minor changes recommended, along with several policy recommendations submitted by the Iowa Association of School Boards.

504: Marion City Council Report

Board Member Weaver reported that on September 9th the Marion City Council approved the annexation of a parcel of land near Oak Ridge/Echo Hill/Hazel Point to the City of Cedar Rapids, the acceptance of completion of a district-provided paving project near Boulder Peak, the acceptance of a final plat on the west side of the district that will include four additional homes, and moving forward with planning to install a sidewalk on the west side of 31st Street from 8th Avenue to 25th Street to give pedestrians easier access to Taube Park.

600: Unfinished Business

601: Resolutions Regarding Indian Creek Trail Project – Exhibit 601.1 **Motion 39-09-13**

MOTION by Lausen to approve the resolutions granting easement to the City of Marion for the construction of the Indian Creek Trail Project. Second by Weaver. Voice vote, all ayes. Motion carried.

602: Acceptance of Completion and Final Payment – Exhibit 602.1 **Motion 40-09-13**

MOTION by Wall to accept the Excelsior Middle School roof replacement project as complete and authorize final payment to Jim Giese Commercial Roofing in the amount of \$8,161.10. Second by Morey. Voice vote, all ayes. Motion carried.

603: Acceptance of Completion and Final Payment – Exhibit 603.1 **Motion 41-09-13**

MOTION by Lausen to accept the Transportation/Operations & Maintenance roof replacement project as complete and authorize final payment to Septagon Construction in the amount of \$4,809.46. Second by Buchholz. Voice vote, all ayes. Motion carried.

604: Acceptance of Completion and Final Payment – Exhibit 604.1 **Motion 42-09-13**

MOTION by Weaver to accept the Bowman Woods fire alarm upgrade as complete and authorize final payment to HiTech Communications in the amount of \$2,051.85. Second by Wall. Voice vote, all ayes. Motion carried.

700: New Business

701: Overnight Trip Request – Exhibit 701.1 **Motion 43-09-13**

MOTION by Buchholz to approve the overnight trip request for the Future Business Leaders of America students to attend the state fall leadership conference in Des Moines from October 3rd thru 4th. Second by Lausen. Voice vote, all ayes. Motion carried.

702: First Reading of Policy Recommendations – Exhibit 702.1 **Motion 44-09-13**

MOTION by Weaver to approve the first reading of the policy recommendations as presented in exhibit 702.1. Second by Wall. Voice vote, all ayes. Motion carried. *(Note: The full 700 series was reviewed along with several policy recommendations from the Iowa Association of School Boards)*

703: Discussion on Early Separation

Superintendent Bisgard facilitated a discussion on early separation with the recommendation that it not be offered this year due to current issues with hiring and financial concerns, but that the staff be notified that the district's *intent* (but not final decision) would be to offer early separation during the 2022-23 school year. No final decision was made.

704: Open Enrollment Requests Motion 45-09-13

MOTION by Weaver to approve the open enrollment requests as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

Approved IN

Name	Grade	Resident District	Reason
Beatty, Deacon	1 st	Center Point-Urbana CSD	Good cause
Biggart, Lilyana	3 rd	Marion Independent	Good cause
Henschel, Zayn	K	Cedar Rapids CSD	On time
Kane, Leon	K	Cedar Rapids CSD	On time
Tamraker, Micah	K	Cedar Rapids CSD	On time

Approved OUT

Name	Grade	Requested District	Reason
Kripner, Noah	12 th	Cedar Rapids CSD	Good cause

Denied OUT

Name	Grade	Requested District	Reason
Bennett, Alissa	12 th	Cedar Rapids CSD	Late, no good cause

800: Consent Agenda Motion 46-09-13

MOTION by Lausen to approve the consent agenda with the walk-in exhibit. Second by Morey. Congratulations were shared for Carla Ness on her retirement. Voice vote, all ayes. Motion carried.

801: Personnel***Certified Staff: Resignation***

Name	Assignment	Dept Action	Reason
Sletteland, Heide	LG: .5 Reading Teacher	7/9/21	Personal

Classified Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Arens, Kailey	AC: Academic Aquatic Instructor	9/7/21	\$15.00/hour
Coonrod, Cheyenne	IC: Part-time Student Support Associate	8/30/21	LMSEAA II, Step 1
Crooks, Chenelle	LG: Paraprofessional	9/7/21	LMSEAA V, Step 1
Dingbaum, Carla	NS: OR General Help from 3.75 to 4 hours/day	9/1/21	Same
Emery, Noreen	NS: WE General Help from 4.5 to 3 hours/day	9/7/21	Same
Garrett, Penelope	LG: Student Support Associate	8/23/21	LMSEAA II, Step 1
Gill, Bernard	TR: From Regular Sub to Bus Driver	8/23/21	Step 1
Gustason, Laura	SC: Student Support Associate	9/1/21	LMSEAA II, Step 1
Heineman, William	AC: Academic Aquatic Instructor	9/7/21	\$15.00/hour
Henry, Janet	EH: Student Support Associate	8/23/21	LMSEAA II, Step 1
Islam, Nazmun	AC: Academic Aquatic Instructor	9/7/21	\$15.00/hour
Konen, Kelli	NS: LG Baker/Cashier	8/26/21	SEIU A, Step 1
LaGrange, Aaron	AC: Aquatic Instructor	8/31/21	\$13.00/hour
Laping, Jill	BW: Early Childhood Paraprofessional (<i>Correction</i>)	8/13/21	LMSEAA V, Step 1
Martin, Marcus	HS: Student Supervisor	9/13/21	\$15.00/hour
May, Hannah	IC: Student Support Associate	8/23/21	LMSEAA II, Step 1
Michalec, Riley	EH: Student Support Associate	9/7/21	LMSEAA II, Step 1
Reardanz, Tia	BP: Student Support Associate	8/24/21	LMSEAA II, Step 1
Rodriguez, Germania	NS: EH from Part-time to Full-time Baker	8/23/21	SEIU A +.25, Step 1
Sourwine, Rhonda	LG: Student Support Associate	9/20/21	LMSEAA II, Step 1
Wagner, Danielle	IC: Student Support Associate	9/7/21	LMSEAA II, Step 1
Wells, Andria	TR: From Bus Driver to Regular Sub Driver	8/23/21	Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Huckfelt, Tammy	LG: General Ed Assistant	9/17/21	Personal
Jawahar, Viji	HP: Student Support Associate	9/2/21	Personal
Middle, Robbie	HS: Student Support Associate	8/23/21	Personal
Ness, Carla	NE: Counselor's Secretary	10/8/21	Retirement
Noeller, Steve	TR: Bus Driver	8/9/21	Personal
Petersen, Shiela	NS: OR General Help	8/20/21	Personal
Roggendorf, Lisa	HP: Student Support Associate	8/13/21	Personal
Sikkema, Jerry	HS: Student Supervisor	7/8/21	Other employment
Smith, Stephen	HS: Student Support Associate	8/18/21	Personal
Taylor, Daveeta	TR: Bus Driver	8/20/21	Personal
Thompson, Cheryl	NS: HS General Help	8/2/21	Personal

Co/Extra-Curricular Staff: Assignment/Reassignment/Transfer

Name	Assignment	Dept Action	Salary Placement
Cory, Nic	EX: From Head 8 th Gr Girls Basketball Coach to Assistant 7 th Gr Girls Basketball Coach	8/25/21	\$2,948
Lampe, Abby	EX: Assistant 7 th Gr Volleyball Coach	8/23/21	\$2,948
Mulnix, Moriah	HS: Assistant Varsity Girls Tennis Coach	9/8/21	\$3,317

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Gasper, Matt	EX: Assistant 8 th Gr Girls Basketball Coach	8/17/21	Personal
Peter, Brandi	HS: Assistant Girls Swim Coach	8/9/21	Personal

802: Approval of August 23rd Minutes – Exhibit 802.1

803: Approval of September 7th Minutes – Exhibit 803.1

804: Approval of Bills – Exhibit 804.1

805: Approval of Contracts – Exhibits 805.1-13

1. Change order with Hitech Communications regarding the Bowman Woods fire alarm project
2. Memorandum of agreement with the City of Cedar Rapids for the adult guard program
3. Memorandum of agreement with the City of Marion regarding assurances for improvements to the subdivision know as Linn-Mar 35th First Addition
4. Agreement with Kirkwood Community College for the student teaching program
5. Agreement with Peloton Consultant Group for the Adaptive Schools Program
6. Independent contractor agreement with Christian Baughman for work with Marching Band
7. Independent contractor agreement with Michael Davies for work with Marching Band
8. Independent contractor agreement with Jayson Gerth for work with Marching Band
9. Independent contractor agreement with Jim Gosnell for work with Marching Band
10. Independent contractor agreement with John Gosnell for work with Marching Band
11. Independent contractor agreement with Brad Lampe for work with Marching Band
12. Independent contractor agreement with Vanessa Terrell for work with Marching Band
13. Independent contractor agreement with Jennifer Williams for work with Marching Band
14. Interagency agreements for Special Education services with Marion Independent (6). *For student confidentiality, exhibits not provided.*

806: Informational Financial Reports – Exhibits 806.1-2

1. School Finance and Cash Balance Reports as of July 31, 2020
2. School Finance and Cash Balance Reports as of July 31, 2021

807: Walk-In Exhibit – Fundraising Requests

900: Board Communications, Calendar, and Committees

901: Board Communications

902: Board Calendar

Date	Time	Event	Location/Comments
September 15	5:15 PM	Homecoming Parade	
September 15	6:15 PM	Homecoming Powder Puff Game	LM Stadium
September 17	5:00 PM	Homecoming Sophomore Game	LM Stadium
September 17	7:00 PM	Homecoming Varsity Game	LM Stadium
September 23	7:30 AM	Finance/Audit Committee	LRC Room 203
September 27	5:00 PM	Board Meeting	LRC Boardroom/YouTube
Date	Time	Event	Location/Comments
October 7	11:00 AM	Board Visit	Oak Ridge Middle School
October 7	5:30 PM	Marion City Council	City Hall/Virtual
October 11	5:00 PM	Board Meeting	LRC Boardroom/YouTube
October 19	Noon & 5:30 PM	Lion Learning	LRC Boardroom
October 21	7:30 AM	Finance/Audit Committee	LRC Room 203
October 21	5:30 PM	Marion City Council	City Hall/Virtual
October 25	5:00 PM	Board Meeting	LRC Boardroom/YouTube
Date	Time	Event	Location/Comments
November 2	All Day	School Board Elections	
November 3	4:00 PM	SIAC Committee	LRC Boardroom
November 4	5:30 PM	Marion City Council	City Hall/Virtual
Wednesday, Nov 10	5:00 PM	Board Annual/Organizational Mtgs	LRC Boardroom/YouTube
November 11	11:30 AM	Board Visit (<i>Tentative</i>)	Indian Creek Elementary
November 17-18	All Day	IASB Annual Conference	Des Moines
November 17	6:00 PM	UEN Annual Meeting	Des Moines
November 18	5:30 PM	Marion City Council	City Hall/Virtual

903: Committees and Advisories

Committee	2020-21 Representatives
Finance/Audit Committee	Buchholz, Isenberg, and Morey
Policy/Governance Committee	Lausen, Wall, and Weaver
Career & Technical Education Advisory (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Buchholz, Isenberg, and Wall
Facilities Advisory Committee (FAC)	Morey, Nelson, and Weaver
Community Promise	Nelson
Linn County Conference Board	Buchholz

1000: Adjournment *Motion 47-09-13*

MOTION by Buchholz to adjourn the meeting at 6:07 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer



Inspire Learning.
Unlock Potential.
Empower Achievement.

**School Board Special Session Minutes
September 16, 2021**

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board special session was called to order at 1:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Nelson, Wall, Weaver, Buchholz, Isenberg, Lausen, and Morey. Administration present: Bisgard, Anderson, Ramos, Read, and Wear. Administration absent: Christian and Breitsfelder.

200: Adoption of the Agenda *Motion 048-09-16*

MOTION by Weaver to adopt the agenda as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

300: Special Session

301: Discussion of Proposed Updates to Return-to-Learn Plan – *Exhibit 301.1*

Board President Nelson facilitated a discussion on a possible return to mandating face masks due to the recent judicial decision that implemented a temporary restraining order against the banning of face masks in Iowa schools. Superintendent Bisgard shared the following three options for consideration: 1) Continue current practice (face masks optional except for on buses), 2) District-wide PK-12 grade mask mandate, or 3) PK-6 grade mask mandate. Each board member expressed their concerns and opinions.

302: Approval of Updated Return-to-Learn Plan *Motion 049-09-16*

MOTION by Buchholz to mandate masks for PK-6 grades with an ending date of 60 days after the COVID vaccination is available for PK-6 grade students. Second by Isenberg.

The following items were clarified: A timeline for the temporary restraining order on the ban of face masks in Iowa schools is unknown at this time; the best legal option per district attorneys is for a PK-12 grade mandate, but due to the student in the lawsuit being in the PK-6 grade level, at least a PK-6 grade mandate was recommended; for families wishing to move to homeschooling, online learning, or open enrollment out of the district each case would be considered individually; waivers for face masks are available with a physician-signed medical excuse; and the enforcement of face masks would follow normal student/staff disciplinary procedures. Isenberg raised the question of a beginning date for the PK-6 grade mask mandate; it was clarified it would go into effect on Monday, September 20th if the motion is approved to allow families the time to adjust.

Buchholz moved to update his previous motion to mandating masks for PK-6 grades effective Monday, September 20, 2021; with an ending date of 60 days after the COVID vaccination is available for PK-6 grade students. Second by Isenberg. **Motion 050-09-16**

Roll call vote: Wall (Nay), Weaver (Aye), Buchholz (Aye), Isenberg (Aye), Lausen (Aye), Morey (Aye), and Nelson (Aye). Motion carried.

400: Adjournment *Motion 051-09-16*

MOTION by Wall to adjourn the special session at 1:55 PM. Second by Morey. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer



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School Board Special Session Minutes Thursday, September 23, 2021

100: Call to Order and Determination of a Quorum

The Linn-Mar School Board special session was called to order at 8:00 AM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, and Weaver. Absent: Wall. Administration present: Bisgard and Anderson.

200: Adoption of Agenda *Motion 052-09-23*

MOTION by Morey to adopt the agenda as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

300: Consideration and Selection of Election Objection Committee Member *Motion 053-09-23*

MOTION by Morey to give consideration to and selection of a committee member by ballot for an Election Objection Committee Hearing pursuant to Iowa Code Section 277.5(2). Second by Buchholz.

Superintendent Bisgard clarified the reason for the special session and the voting process. Isenberg stated he would be willing to serve on the Election Objection Committee since he is not rerunning, if the vote reflects that as the board's decision.

Ballots were distributed to each board member, collected, and tallied by Board Secretary/Treasurer JT Anderson. Anderson declared Tim Isenberg as the board member elected to serve on the Election Objection Committee with six out of six votes received.

400: Ratification of Date/Time/Location of Election Objection Committee Hearing *Motion 054-09-23*

MOTION by Lausen to ratify/set the date of Thursday, September 23, 2021, time of 8:30 AM, and location of the Learning Resource Center boardroom (2999 N 10th Street, Marion) for the Election Objection Committee Hearing pursuant to Iowa Code Section 277.5(2). Second by Morey. Voice vote, all ayes. Motion carried.

500: Consideration and Action to Appoint Temporary Board Secretary *Motion 055-09-23*

MOTION by Buchholz to appoint Gayla Burgess, Executive Administrative Assistant to the Superintendent, to serve as Temporary Board Secretary in accordance with Iowa Code Section 279.5. Second by Weaver. Voice vote, all ayes. Motion carried.

600: Adjournment *Motion 056-09-23*

MOTION by Morey to adjourn the special session at 8:05 AM. Second by Lausen. Voice vote, all ayes. Motion carried.

Sondra Nelson, Board President

JT Anderson, Board Secretary/Treasurer

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 09/10/2021 - 09/23/2021

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
Fund: AQUATIC CENTER		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,589.29
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$73.89
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$315.90
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$73.89
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$315.90
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$541.01
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$411.25
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$617.19
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$10.20
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$348.00
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$40.40
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$181.26
Fund Total:		\$6,523.18
Fund: DEBT SERVICE		
UMB BANK, N.A.	OTHER PROFESSIONAL	\$473.32
Fund Total:		\$473.32
Fund: GENERAL		
ADVANCE AUTO PARTS	TRANSP. PARTS	\$883.13
ADVANTAGE	GENERAL SUPPLIES	\$99.18
AGVANTAGE FS	PROPANE	\$3,482.32
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$130.00
ALLIANT ENERGY	ELECTRICITY	\$50,201.34
AMBROSY TODD	OFFICIAL/JUDGE	\$65.00
ANCHOR FRAME & AXLE	VEHICLE REPAIR	\$1,469.92
ANIXTER, INC.	REPAIR PARTS	\$139.99
AREA AMBULANCE SERVICE	OTHER PROFESSIONAL	\$262.00
ASAVIE TECHNOLOGIES/AKAMAI TECHNOLOGIES	INTERNET- COVID RELATED	\$645.00
ASTA	INSTRUCTIONAL SUPPLIES	\$116.00
ATLANTIC COCA-COLA	INSTRUCTIONAL SUPPLIES	\$850.56
BALANCE AUTISM	INSTRUCTIONAL SUPPLIES	\$6,042.50
BAUGHMAN CHRISTIAN	INSTRUCTIONAL SUPPLIES	\$443.74
BEACON ATHLETICS	MAINTENANCE SUPPLIES	\$99.00
BISGARD SHANNON	TRAVEL	\$93.60
BRAY MELISSA	TRAVEL	\$32.37
BROWN PHILIP	TRAVEL	\$3.28
BUONADONNA MARGARET	TRAVEL	\$101.40
BURGESS GAYLA	TRAVEL	\$16.38
C.J. COOPER & ASSOCIATES	PHYSICALS	\$90.00
CALCARA MARILYN	TRAVEL	\$26.79
CAPITAL SANITARY	MAINTENANCE SUPPLIES	\$2,124.39
CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	\$10.16
CEDAR RAPIDS TOOL & DIE	EQUIPMENT >\$1999	\$10,005.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 09/10/2021 - 09/23/2021

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
CEDAR RAPIDS WATER DEPT	WATER/SEWER	\$1,234.03
CEDAR VALLEY WORLD TRAVEL	TRANSP PRIVATE CONT	\$3,790.00
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$799.12
CENTURYLINK	TELEPHONE	\$2,007.93
CHIROPRACTIC OF IOWA	PHYSICALS	\$200.00
CITY TREASURER'S OFFICE	REPAIR/MAINT SERVICE	\$25.00
COLLECTION	EE LIAB-GARNISHMENTS	\$2,652.72
COMMUNICATIONS ENGINEERING CO	MAINTENANCE SUPPLIES	\$1,426.98
COOKSLEY DAWN	TRAVEL	\$95.28
CRESCENT PARTS & EQUIPMENT CO., INC	MAINTENANCE SUPPLIES	\$1,399.00
CUMMINS CENTRAL POWER LLC	TRANSP. PARTS	\$131.60
D & K PRODUCTS	GROUND'S UPKEEP	\$40.50
D.B. ACOUSTICS INC	REPAIR/MAINT SERVICE	\$85.00
DEMCO	GENERAL SUPPLIES	\$239.10
DEPARTMENT OF EDUCATION	BUS INSPECTION FEES	\$4,000.00
DPT SERVICES, L.L.C	OTHER TECH SER	\$1,368.00
ELECTRONIC ENGINEERING CO	RADIOS	\$1,049.00
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$68.26
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,223,531.32
FEDERER MICHAEL	OFFICIAL/JUDGE	\$65.00
FLYLEAF PUBLISHING, LLC	INSTRUCTIONAL SUPPLIES	\$319.48
FRY KEVIN	TRAVEL	\$17.55
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$1,368.36
GERTH JAYSON	INSTRUCTIONAL SUPPLIES	\$431.26
GOSNELL JIM	INSTRUCTIONAL SUPPLIES	\$436.25
GOSNELL JOHN	INSTRUCTIONAL SUPPLIES	\$430.48
GRAINGER	MAINTENANCE SUPPLIES	\$1,274.89
GRANT WOOD AEA	GENERAL SUPPLIES	\$24.70
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$903.51
GRANT WOOD AEA	OTHER PROFESSIONAL	\$30.71
GREAT MINDS PBC	INSTRUCTIONAL SUPPLIES	\$447.26
GREENWOOD CLEANING SYSTEMS	MAINTENANCE SUPPLIES	\$4,970.56
GRIFFITHS FRED	OFFICIAL/JUDGE	\$65.00
HANDS UP COMMUNICATIONS	PROF SERV: EDUCATION	\$3,047.00
HAYES BETH	TRAVEL	\$21.53
HORSEY GUY	TRAVEL	\$11.62
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$213.56
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$65,923.93
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$280,644.62
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$65,923.93
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$280,644.62
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$404,062.51
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$1,509.55
IOWA DEPT OF REVENUE - ADMIN WAGE LEVY	EE LIAB-GARNISHMENTS	\$266.25
IOWA HIGH SCHOOL MUSIC ASSOC	INSTRUCTIONAL SUPPLIES	\$1,045.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 09/10/2021 - 09/23/2021

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$317,796.63
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$476,947.04
IOWA SHARES	EE LIAB-CHARITY	\$23.00
ISBGA	DUES AND FEES	\$300.00
ISFIS	OTHER PROFESSIONAL	\$1,614.00
JCD REPAIR	INSTRUCTIONAL SUPPLIES	\$376.00
JOHN DEERE FINANCIAL	GENERAL SUPPLIES	\$263.98
JUICEBOX INTERACTIVE	COMPUTER SOFTWARE	\$62.50
KENNY DRANNON	OFFICIAL/JUDGE	\$65.00
KLOSTERMANN KEVIN	OFFICIAL/JUDGE	\$65.00
KNIGHTON SHAWN	TRAVEL	\$10.14
KOENEN KARLA	TRAVEL	\$3.55
KUCERA MEGAN	TRAVEL	\$14.04
LAKESHORE	INSTRUCTIONAL SUPPLIES	\$365.70
LAMPE BRADLEY	INSTRUCTIONAL SUPPLIES	\$474.16
LEARNING A-Z	INSTRUCTIONAL SUPPLIES	\$216.00
LETTER PERFECT	GENERAL SUPPLIES	\$102.29
LINN COUNTY SHERIFF	EE LIAB-GARNISHMENTS	\$1,394.77
LINN-MAR FOUNDATION	EE LIAB-CHARITY	\$479.83
LINN-MAR NUTRITION SERVICES	INSTRUCTIONAL SUPPLIES	\$114.20
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$63.65
LUDWIG DAN	TRAVEL	\$109.20
LYNCH FORD	TRANSP. PARTS	\$54.40
LYNCH FORD	VEHICLE REPAIR	\$1,963.09
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5,196.38
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$10,185.99
MADISON NATIONAL LIFE INS. CO., INC	RETIREE INSURANCE	(\$228.00)
MARCO TECHNOLOGIES, LLC	Copies	\$6,950.30
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$396.51
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$901.17
MCKINNEY IAN	GENERAL SUPPLIES	\$40.00
MEDCO SUPPLY	PROF SERV: EDUCATION	\$65.87
MEDIACOM	INTERNET- COVID RELATED	\$487.55
MEDIACOM	TELEPHONE	\$276.90
MEDIAQUEST SIGNS	INSTRUCTIONAL SUPPLIES	\$350.00
MENARDS -13127	GENERAL SUPPLIES	\$704.27
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$384.12
MENARDS -13127	SHOP TOOLS/EQUIPMENT	\$139.29
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$21,292.75
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$564,219.36
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$24,239.52
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$27,260.00
METRO INTERAGENCY INS PROG.	RETIREE INSURANCE	\$26,974.88
MID AMERICAN ENERGY	NATURAL GAS	\$285.75
MIDWEST ALARM SERVICES	OTHER PROFESSIONAL	\$275.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 09/10/2021 - 09/23/2021

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
MIDWEST COMPUTER PRODUCTS	COMP/TECH HARDWARE	\$224.25
MIDWEST COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES	\$6,898.92
NESS CHRISTY	TRAVEL	\$13.65
NOTEWORTHY MUSIC SERVICES, INC	INSTRUCTIONAL SUPPLIES	\$140.00
NOVAK STACI	TXTBK RENTAL PS	\$90.00
O'CONNELL MICHAELA	TRAVEL	\$118.64
OFFICE EXPRESS	GENERAL SUPPLIES	\$156.07
OFFICE EXPRESS	INSTRUCTIONAL SUPPLIES	\$809.65
ORKIN PEST CONTROL	Pest Control	\$310.00
PAUL REVERE LIFE INS. CO.	DISTRICT LIFE INSURANCE	\$234.00
PEEPLES JAMAAL	OFFICIAL/JUDGE	\$65.00
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$764.98
PETE'S PIANO SERVICE	INSTRUCTIONAL SUPPLIES	\$150.00
PINNACLE PLUMBING & MECHANICAL	OTHER PROFESSIONAL	\$271.60
PITTSBURGH PAINTS	GENERAL SUPPLIES	\$183.34
PLUMBERS SUPPLY COMPANY	HEAT/PLUMBING SUPPLY	\$3,326.18
POWER LIFT	INSTRUCTIONAL SUPPLIES	\$168.00
PROVIDENT LIFE/ACCIDENT INS. CO.	DISTRICT LIFE INSURANCE	\$3,326.62
QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	\$1,237.28
RAMOS JERI	TRAVEL	\$107.64
REINHART INSTITUTIONAL FOODS INC	INSTRUCTIONAL SUPPLIES	\$180.37
ROCHESTER ARMORED CAR CO INC	GENERAL SUPPLIES	\$442.52
ROYAL IMAGING SUPPLIES	INSTRUCTIONAL SUPPLIES	\$320.60
RSCHOOL TODAY	INSTRUCTIONAL SUPPLIES	\$850.00
SADLER POWER TRAIN	TRANSP. PARTS	\$491.66
SCHOOL HEALTH CORP	GENERAL SUPPLIES	\$983.19
SCHOOL SPECIALTY LLC	INSTRUCTIONAL SUPPLIES	\$6,261.76
SCHRADER KEVIN	OFFICIAL/JUDGE	\$65.00
SCHULTZ STRINGS INC	EQUIPMENT >\$1999	\$1,277.00
SOURCE ONE LOGOS	INSTRUCTIONAL SUPPLIES	\$627.50
STATE INDUSTRIAL PRODUCTS CORP.	GENERAL SUPPLIES	\$338.00
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3,876.85
SWANK MOVIE LICENSING USA	INSTRUCTIONAL SUPPLIES	\$517.00
SYNOVIA SOLUTIONS, LLC	GENERAL SOFTWARE	\$288.35
TEACHER DIRECT	INSTRUCTIONAL SUPPLIES	\$203.84
TEGELER WRECKER & CRANE	GENERAL SUPPLIES	\$187.50
THE PAPER CORPORATION	GENERAL SUPPLIES	\$6,683.42
THE SHREDDER	OTHER PROFESSIONAL	\$552.00
THOMPSON TRUCK & TRAILER	VEHICLE REPAIR	\$333.88
THRESHOLD	GENERAL SUPPLIES	\$557.94
TIMBERLINE BILLING SERVICE LLC	DATA PROCESSING AND	\$192.04
TRAFFIC SIGN CORPORATION	REPAIR/MAINT SERVICE	\$146.20
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$188,092.02
U.S. CELLULAR	TELEPHONE	\$197.65
UNITED REFRIGERATION	REPAIR PARTS	\$76.96

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 09/10/2021 - 09/23/2021

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$288.01
UNUM LIFE INS. CO.	ER LIAB-DISTRICT DISABILITY	\$1,140.67
VALUE INSPIRED PRODUCTS/SERVICES	GENERAL SUPPLIES	\$1,738.00
VALUE INSPIRED PRODUCTS/SERVICES	INSTRUCTIONAL SUPPLIES	\$540.00
VERIZON WIRELESS	INTERNET- COVID RELATED	\$809.20
VERIZON WIRELESS	TELEPHONE	\$444.22
VEX ROBOTICS, INC	INSTRUCTIONAL SUPPLIES	\$3,578.94
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$69,718.56
VOYAGER SOPRIS LEARNING	COMPUTER SOFTWARE	\$18,158.00
WEBER COMMUNICATIONS INC	GROUND UPKEEP	\$200.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$2,193.77
WILLIAMS JENNIFER	INSTRUCTIONAL SUPPLIES	\$432.82
ZANER BLOSER	INSTRUCTIONAL SUPPLIES	\$5,623.41
Fund Total:		\$6,266,155.47
Fund: LOCAL OPT SALES TAX		
RIVERSIDE TECHNOLOGIES, INC	COMP/TECH HARDWARE	\$173,600.00
Fund Total:		\$173,600.00
Fund: NUTRITION SERVICES		
ANDERSON ERICKSON DAIRY CO	PURCHASE FOOD	\$7,914.78
BOHNENKAMP SUSAN	UNEARNED REVENUE	\$176.00
COLLECTION	EE LIAB-GARNISHMENTS	\$182.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$45,424.91
FUTURE LINE	VEHICLE REPAIR	\$5,581.35
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$871.23
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$3,725.39
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$871.23
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$3,725.39
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$2,878.53
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$4,584.91
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$6,881.05
KEHOE GITANA	GENERAL SUPPLIES	\$45.00
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$167.62
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$16.65
MARCO TECHNOLOGIES, LLC	Copies	\$8.77
MARTIN BROTHERS DISTRIBUTING CO., INC	GENERAL SUPPLIES	\$334.86
MARTIN BROTHERS DISTRIBUTING CO., INC	PURCHASE FOOD	\$39,360.80
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$233.17
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$10,564.44
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$721.13
PAN-O-GOLD BAKING CO.	PURCHASE FOOD	\$3,245.58
PINO ADAM	UNEARNED REVENUE	\$67.95
RAPIDS WHOLESALE EQUIP CO	GENERAL SUPPLIES	\$384.75
SJOBAKKEN ERIK	UNEARNED REVENUE	\$100.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$1,451.64
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$310.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 09/10/2021 - 09/23/2021

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
WEBSTER-MOORE COLETTE	UNEARNED REVENUE	\$53.80
Fund Total:		\$139,882.93
Fund: PHY PLANT & EQ LEVY		
D & K PRODUCTS	GENERAL SUPPLIES	\$875.00
DE LAGE LANDEN PUBLIC FINANCE	COMPUTER/COPIER RENT	\$5,194.70
H2I GROUP	EQUIPMENT >\$1999	\$75,480.00
KNUTSON CONSTRUCTION SERVICES	CONSTRUCTION SERV	\$67,130.76
SHIVE-HATTERY INC.	ARCHITECT	\$8,181.90
SHIVE-HATTERY INC.	CONSTRUCTION SERV	\$6,714.20
TEGELER WRECKER & CRANE	EQUIPMENT >\$1999	\$5,377.96
TRI-CITY ELECTRIC COMPANY OF IOWA	EQUIPMENT >\$1999	\$2,184.52
TRUCK COUNTRY OF IOWA	EQUIPMENT >\$1999	\$2,502.50
Fund Total:		\$173,641.54
Fund: PUB ED & REC LEVY		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$1,678.15
HALL & HALL ENGINEERS INC	ARCHITECT	\$548.25
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$32.66
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$139.67
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$32.66
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$139.67
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$172.41
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$169.62
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$254.56
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$5.75
METRO INTERAGENCY INS PROG.	EE LIAB-DENTAL INSURANCE	\$24.98
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$475.16
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	\$20.21
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$77.86
Fund Total:		\$3,774.11
Fund: SALES TAX REVENUE BOND CAP PROJECT		
CITY OF MARION	OTHER PROFESSIONAL	\$124,926.11
SCHOOL OUTFITTERS	FURNITURE & FIXTURES	\$1,587.00
SHIVE-HATTERY INC.	ARCHITECT	\$1,350.00
Fund Total:		\$127,863.11
Fund: STUDENT ACTIVITY		
BROWN DEER GOLF CLUB	DUES AND FEES	\$40.00
BUGLEWICZ, TRENT	INSTRUCTIONAL SUPPLIES	\$31.96
CARNEY KIM	OFFICIAL/JUDGE	\$75.00
CEDAR FALLS HIGH SCHOOL	DUES AND FEES	\$220.00
CEDAR GRAPHICS INC	INSTRUCTIONAL SUPPLIES	\$213.00
CEDAR RAPIDS WASHINGTON HIGH SCHOOL	DUES AND FEES	\$150.00
CENTRAL COLLEGE	DUES AND FEES	\$300.00
CITYWIDE CLEANERS	INSTRUCTIONAL SUPPLIES	\$297.74

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

Date Range: 09/10/2021 - 09/23/2021

Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
CONCORD THEATRICALS	INSTRUCTIONAL SUPPLIES	\$419.35
CONDON MICHAEL J	OFFICIAL/JUDGE	\$50.00
COTTON GALLERY LTD.	INSTRUCTIONAL SUPPLIES	\$521.00
CRAWFORD GREG	OFFICIAL/JUDGE	\$175.00
DERLEIN SCALE INC	INSTRUCTIONAL SUPPLIES	\$105.00
EICHINGER MARK	OFFICIAL/JUDGE	\$140.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,095.86
FONTENOT JOSEPH	OFFICIAL/JUDGE	\$65.00
FRAZIER MAURICE	OFFICIAL/JUDGE	\$200.00
GLOE CARL	OFFICIAL/JUDGE	\$200.00
HAARS COREY	OFFICIAL/JUDGE	\$100.00
HANSEN PEGGY	OFFICIAL/JUDGE	\$300.00
HUNT GRAPHIC INNOVATIONS	INSTRUCTIONAL SUPPLIES	\$200.00
HUNTER JUSTIN	OFFICIAL/JUDGE	\$165.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$59.05
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$252.56
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$59.05
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$252.56
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$148.80
IOWA CHEERLEADING COACHES ASSOC.	INSTRUCTIONAL SUPPLIES	\$715.00
IOWA HIGH SCHOOL SPEECH ASSOC	DUES AND FEES	\$75.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$211.61
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$317.63
JOSTENS, INC	INSTRUCTIONAL SUPPLIES	\$27,483.66
KEEL JOHN W	OFFICIAL/JUDGE	\$65.00
KENNEDY HIGH SCHOOL	DUES AND FEES	\$100.00
KREMER SCOTT	OFFICIAL/JUDGE	\$204.00
KRISTIN IEHL	OFFICIAL/JUDGE	\$88.30
LEMMER BARBARA	TRAVEL	\$664.95
LIBERTY HIGH SCHOOL	DUES AND FEES	\$130.00
LIPPERT JORDAN	OFFICIAL/JUDGE	\$25.00
LOESCH STEVE	OFFICIAL/JUDGE	\$220.00
LOUGHREN PATRICK	OFFICIAL/JUDGE	\$165.00
LUTHER COLLEGE	DUES AND FEES	\$300.00
MH ADVERTISING SPECIALTIES	INSTRUCTIONAL SUPPLIES	\$963.50
MONTICELLO SPORTS	INSTRUCTIONAL SUPPLIES	\$350.00
O'KEEFE NICKI	OFFICIAL/JUDGE	\$200.00
PANTINI ANDY	OFFICIAL/JUDGE	\$100.00
PATIK KIM	OFFICIAL/JUDGE	\$210.00
PORT'O'JONNY	INSTRUCTIONAL SUPPLIES	\$240.00
REISINGER SHANNON	OFFICIAL/JUDGE	\$165.00
REITTINGER SCOTT	OFFICIAL/JUDGE	\$170.52
RHINE DANIEL	OFFICIAL/JUDGE	\$200.00
RIDDELL ALL-AMERICAN	INSTRUCTIONAL SUPPLIES	\$72.10
SAM GIPPLE	OFFICIAL/JUDGE	\$50.00

Linn-Mar Community School District

IA - Warrants Paid Listing

Criteria

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Fiscal Year: 2021-2022

Vendor Name	Description	Check Total
SCHRADER KEVIN	OFFICIAL/JUDGE	\$230.00
SHAWN THOMSEN	OFFICIAL/JUDGE	\$150.00
STERN, INK	INSTRUCTIONAL SUPPLIES	\$325.00
SUSAN FREESE	OFFICIAL/JUDGE	\$280.00
THOMA DAVID	OFFICIAL/JUDGE	\$110.00
THOMAS DANIEL	OFFICIAL/JUDGE	\$65.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$88.81
VIBRATIONS PRO DJs & PHOTOBOOTH	INSTRUCTIONAL SUPPLIES	\$400.00
WALTON DE MARRO	OFFICIAL/JUDGE	\$110.00
WEST HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	\$100.00
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$113.70
WESTERN DUBUQUE HIGH SCHOOL	DUES AND FEES	\$75.00
Fund Total:		\$43,369.71
Fund: STUDENT STORE		
BANKERS ADVERTISING COMPANY	GENERAL SUPPLIES	\$628.43
KIECK'S CAREER APPAREL	GENERAL SUPPLIES	\$400.00
SCHEELS ALL SPORTS, INC	GENERAL SUPPLIES	\$1,440.00
Fund Total:		\$2,468.43
Grand Total:		\$6,937,751.80

End of Report