

Exhibit 501.1

Linn-Mar High School Curriculum

12/11/2023

“Begin with the end in
mind....”

What should students know and be able to do by the time they leave high school?

What knowledge and skills will help them get to where they want to go?

250

$$4-3-3-3 = 130$$

Health, Personal Finance,
Physical Education ... + 25

Co-Curricular and Electives ... + 95

250

4-3-3-3 = 130 credits

ENGLISH - English I, II, III, Speech or Acting,
and 5 to 15 English electives

MATH - Algebra 1, Geometry, Algebra 2

SOCIAL STUDIES - US History, World History,
Sociology or Psychology, Government

SCIENCE - Earth Science, Life Science,
Chemistry, Physics

Health, Personal Finance,
Physical Education
+CPR

35 credits

Co-curricular and Elective

Co-Curricular - Music

Electives – Agricultural Science, Art, Business, Computer Science, Family and Consumer Science, Design, Engineering, and Materials, Foreign Language, Student Support Services

95 credits

2024-2025



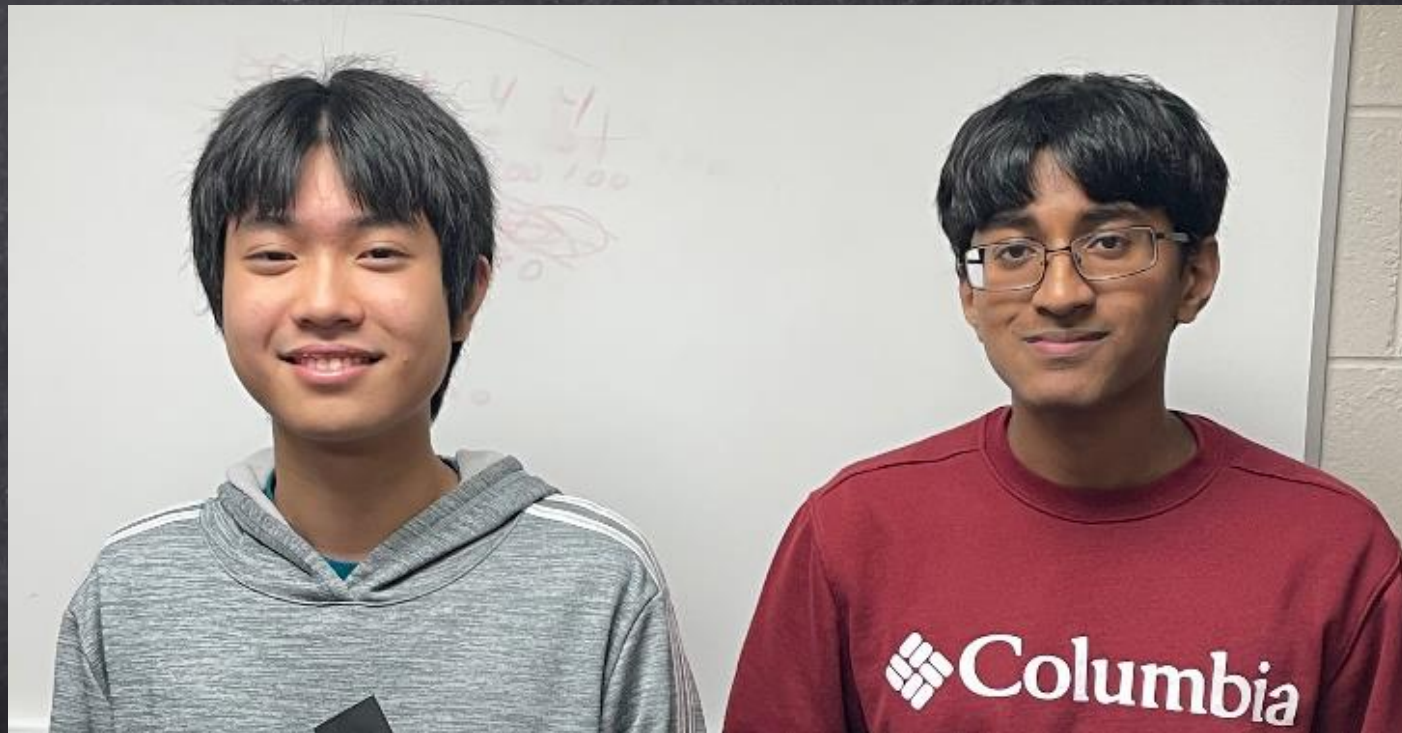
Linn-Mar High School
Program of Studies

LMHS Program of Studies

2024-2025 Changes

New. DIGITAL Program of Studies

Erich
Nguyen



Varun
Pradeep

“It’s hard to get there if
you don’t know where
you’re going.”

Linn-Mar High School Curriculum

Curriculum maps

Geometry Priority Standards,

English II,

Computer Science Principles (CSP),

Exploring Teaching

Linn-Mar High School Curriculum

What do students ask for that we
don't/can't offer?

Chinese, Performance PE, Patient Care
Academy, Fundamentals of Oral
Communication/Public Speaking

Linn-Mar High School Curriculum

How does the HS determine
what to offer?

Is it valuable enough to shift
enrollment from other courses
of value?

Linn-Mar High School Curriculum

How do changes impact
staffing?

CRSINFTE 2023

Linn-Mar High School Curriculum

Thank you for the opportunity to speak with you about our High School's curriculum this afternoon.

What questions can I answer for you?

WE ARE LINN-MAR[®]

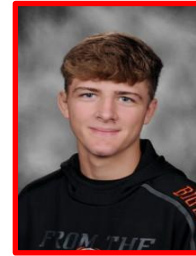
District Honors & Highlights - December 11, 2023

Student of the Month Honor: Congratulations to Greenlee Quillin, Indian Creek Third Grader, for being named as KCRG's Student of the Month! Greenlee used the fire prevention training she learned during a school lesson to save her brother and family pet from a home fire.



Student Highlights: Congratulations to Allie Katuin (LMHS Venture Academics Student) for being highlighted on the district's website regarding her success in earning a job at a local hospital due to the hands-on learning experience provided through the Venture Academics Program.

Congratulations also go out to Kane Naaktgeboren (LMHS Senior) for being highlighted in *The Gazette* regarding his run for this year's state wrestling championship win and Grant Kress (LMHS Senior) for being highlighted for his work with kid wrestlers.

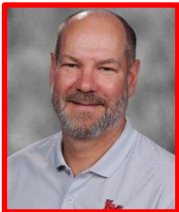


Wrestling Honors: Congratulations to LMHS Seniors Grant Kress and Kane Naaktgeboren for being named among the top 50 wrestlers in the state!



Volleyball Honors: Congratulations to Kate Passmore (LMHS Junior) for being named as part of *The Gazette* All-Area Volleyball Team.

ESports Honor: Congratulations to the Linn-Mar Esports Smash Brothers Team and their coaches for successfully defending their state championship title.



Coaching Honor: Congratulations to Chris Robertson, Boys Varsity Basketball Coach, for achieving his 300th career victory!

Linn-Mar Board of Directors Honors: Congratulations to the Linn-Mar Board of Directors for receiving the Team Achievement Award from the Iowa Association of School Boards. Several board members also received individual recognitions. Congratulations also go out to Justin Foss and Katie Lowe Lancaster as the newly elected board members and Barry Buchholz and Brittania Morey as re-elected board members. Barry Buchholz will serve as Board President and Melissa Walker as Board Vice President for the 2023-24 school year. Congratulations to Barry and Melissa.





2024-25 School Calendar

Start-Finish
August 23rd – June 3rd

Summary of Calendar

Total Days: 176
Total Student Hours: 1115.36

Q1 =	43
Q2 =	42
Q3 =	47
Q4 =	44

Calendar Legend

	Start/End
	Quarter
	No School
	2-Hour Early Dismissal
	Holidays/Breaks/Comp Days
	1/2 Professional Day & 1/2 Workday
	Teacher Workday
	New Teacher Orientation
	Professional Days
	High School Conferences

Make Up Days for Cancellations

June 4-13

Draft as of 12/7/23

M	T	W	Th	F	Student Days	Teacher Days
August 2024						
			1	2	0	0
5	6	7	8	9	0	0
12	13	14	15	16	0	1
19	20	21	22	23	1	5
26	27	28	29	30	5	5
September 2024						
2	3	4	5	6	4	4
9	10	11	12	13	5	5
16	17	18	19	20	5	5
23	24	25	26	27	5	5
30					0	1
October 2024						
	1	2	3	4	4	4
7	8	9	10	11	5	5
14	15	16	17	18	5	5
21	22	23	Q	25	4	5
28	29	30	31		3	4
November 2024						
				1	1	1
4	5	6	7	8	5	5
11	12	13	14	15	5	5
18	19	20	21	22	5	5
25	26	27	28	29	3	3
December 2024						
2	3	4	5	6	5	5
9	10	11	12	13	5	5
16	17	18	19	20	5	5
23	24	25	26	27	0	0
30	31				0	0
January 2025						
		1	2	3	0	0
6	7	8	9	Q	5	5
13	14	15	16	17	4	5
20	21	22	23	24	4	5
27	28	29	30	31	5	5
February 2025						
3	4	5	6	7	5	5
10	11	12	13	14	5	5
17	18	19	20	21	5	5
24	25	26	27	28	4	5
March 2025						
3	4	5	6	7	5	5
10	11	12	13	14	5	5
17	18	19	20	21	0	0
24	25	26	27	Q	5	5
31					0	1
April 2025						
		2	3	4	3	4
7	8	9	10	11	5	5
14	15	16	17	18	5	5
21	22	23	24	25	5	5
28	29	30			3	3
May 2025						
			1	2	2	2
5	6	7	8	9	5	5
12	13	14	15	16	5	5
19	20	21	22	23	5	5
26	27	28	29	30	4	4
June 2025						
2	Q	4	5	6	2	4
9	10	11	12	13	0	0
16	17	18	19	20	0	0

Exhibit 601.1

AUGUST 2024	
13	New Teacher Orientation
14	New Teacher Orientation
16	Teacher Workday
19	Professional Day
20	Professional Day
21	Teacher Workday
22	Professional Day
23	First Day of School K-9 th Grades
26	First Day of School 10 th -12 th Grades
SEPTEMBER 2024	
3	First Day of School Pre-K
2	No School (Labor Day)
19	High School Conferences
30	No School (Professional Day)
OCTOBER 2024	
22	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
24-Q	End of First Quarter
24	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
25	No School (Professional Day/Workday)
28	No School (Professional Day)
NOVEMBER 2024	
21	High School Conferences
27	No School (Teacher Comp Day)
28-29	No School (Thanksgiving Break)
DECEMBER 2024	
20	2-Hour Early Dismissal – Grades JrK-12
23-31	No School (Winter Break)
JANUARY 2025	
1-3	No School (Winter Break)
10-Q	End of Second Quarter
13	No School (Professional Day/Workday)
20	No School (Professional Day)
FEBRUARY 2025	
6	High School Conferences
25	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
27	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
28	No School (Professional Day)
MARCH 2025	
17-21	No School (Spring Break)
28-Q	End of Third Quarter
31	No School (Professional Day)
APRIL 2025	
1	No School (Professional Day/Workday)
18	No School (Teacher Comp Day)
24	High School Conferences
MAY 2025	
25	High School Graduation
26	No School-District Closed (Memorial Day)
JUNE 2025	
3-Q	2-Hour Early Dismissal – Grades JrK-12 (Last Day of School)
4	No School (Professional Day)
5	No School (Teacher Workday)



2025-26 School Calendar

Start-Finish

August 25th thru June 3rd

Summary of Calendar

Total Days: 176

Total Student Hours: 1115.36

Q1 =	42
Q2 =	42
Q3 =	46
Q4 =	46

Calendar Legend

	Start/End
	Quarter
	No School
	2-Hour Early Dismissal
	Holidays/Breaks/Comp Days
	1/2 Professional Day & 1/2 Workday
	Teacher Workday
	New Teacher Orientation
	Professional Days
	High School Conferences

Make Up Days for Cancellations

June 4-12

DRAFT as of 12/7/23

M	T	W	Th	F	Student Days	Teacher Days
August 2025						
				1	0	0
4	5	6	7	8	0	0
11	12	13	14	15	0	0
18	19	20	21	22	0	5
25	26	27	28	29	5	5
September 2025						
1	2	3	4	5	4	4
8	9	10	11	12	5	5
15	16	17	18	19	5	5
22	23	24	25	26	5	5
29	30				1	2
October 2025						
		1	2	3	3	3
6	7	8	9	10	5	5
13	14	15	16	17	5	5
20	21	22	23	24	4	5
27	28	29	30	31	4	5
November 2025						
3	4	5	6	7	5	5
10	11	12	13	14	5	5
17	18	19	20	21	5	5
24	25	26	27	28	3	3
December 2025						
1	2	3	4	5	5	5
8	9	10	11	12	5	5
15	16	17	18	19	5	5
22	23	24	25	26	0	0
29	30	31			0	0
January 2026						
			1	2	0	0
5	6	7	8	9	5	5
12	13	14	15	16	4	5
19	20	21	22	23	4	5
26	27	28	29	30	5	5
February 2026						
2	3	4	5	6	5	5
9	10	11	12	13	5	5
16	17	18	19	20	5	5
23	24	25	26	27	4	5
March 2026						
2	3	4	5	6	5	5
9	10	11	12	13	5	5
16	17	18	19	20	0	0
23	24	25	26	27	4	5
30	31				1	2
April 2026						
		1	2	3	3	3
6	7	8	9	10	5	5
13	14	15	16	17	5	5
20	21	22	23	24	5	5
27	28	29	30		4	4
May 2026						
				1	1	1
4	5	6	7	8	5	5
11	12	13	14	15	5	5
18	19	20	21	22	5	5
25	26	27	28	29	4	4
June 2025						
1	2	3	4	5	3	5
8	9	10	11	12	0	0
15	16	17	18	19	0	0

Exhibit 601.2

AUGUST 2025	
13	New Teacher Orientation
14	New Teacher Orientation
18	Teacher Workday
19	Professional Day
20	Professional Day
21	Teacher Workday
22	Professional Day
25	First Day of School K-9 th Grades
26	First Day of School 10 th -12 th Grades
SEPTEMBER 2025	
1	No School (Labor Day)
2	First Day of School Pre-K
18	High School Conferences
29	No School (Professional Day)
OCTOBER 2025	
21	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
23	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
23-Q	End of First Quarter
24	No School (Professional Day/Workday)
27	No School (Professional Day)
NOVEMBER 2025	
20	High School Conferences
26	No School (Teacher Comp Day)
27-28	No School (Thanksgiving Break)
DECEMBER 2025	
22	No School (Professional Day)
22-31	No School (Winter Break)
JANUARY 2026	
1-2	No School (Winter Break)
9-Q	End of Second Quarter
12	No School (Professional Day/Workday)
19	No School (Professional Day)
FEBRUARY 2026	
5	High School Conferences
24	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
26	2-Hour Early Dismissal – Grades JrK-12 (Conferences for Elem/Int/MS)
27	No School (Professional Day)
MARCH 2026	
16-20	No School (Spring Break)
26-Q	End of Third Quarter
27	No School (Professional Day/Workday)
30	No School (Professional Day)
APRIL 2026	
24	No School (Teacher Comp Day)
30	High School Conferences
MAY 2026	
24	High School Graduation
25	No School-District Closed (Memorial Day)
JUNE 2026	
3-Q	2-Hour Early Dismissal – Grades JrK-12 (Last Day of School)
4	No School (Professional Day)
5	No School (Teacher Workday)

Linn-Mar Board of Education Operations Manual

*A Guide for Board
Operations and Functions*



2999 N 10th Street
Marion IA 52302

Table of Contents

Introduction	Page 3
Board Authority	Pages 3-4
Board Responsibilities	Page 4
Board Ethics	Page 5
Board Guiding Principles	Pages 5-6
Board Meetings	Pages 6-7
Board Committees & Advisories	Pages 7-8
Schedules	Page 8
Policy	Pages 8-9
Relationships & Communications	Pages 9-11
Appendix	Pages 12-16
A. Finance/Audit Committee Commission	Page 12
B. Policy/Governance Committee Commission	Pages 13-14
C. Career & Tech Ed Advisory Commission	Page 15
D. School Improvement Advisory Commission.....	Page 16

Introduction

In order to provide the necessary and appropriate leadership for the district, the Linn-Mar Community School District Board of Education, both collectively and individually, is committed to governing as a professional board of directors. This means a commitment to the principles and practices of professional governance; the sharing of a common understanding of board policies, practices, procedures, and principles; a focus on continuous learning and improvement; and a willingness to serve as a model of effective, ethical leadership for students, staff, and the community.

The *Board Operations Manual* explains the duties, structure, and responsibilities of the Linn-Mar Community School District Board of Education as per the Iowa Association of School Boards (IASB) recommendations and State of Iowa Code. This manual is a living document and is in no way meant to be the final word as to how the board will direct its business. Each iteration of the board will reflect the personality of that board and may result in additions or revisions.

Board Authority

Board authority is derived from State of Iowa Code, which includes many different powers and duties of school boards. As a corporate body, the board may transact business only with a quorum of its membership present during a regular or special meeting.

According to *Dillon's Rule*, a local school board can only do what it is authorized to do per code, as opposed to home rule where action can be taken unless it is stated in code that the action is not allowed. The Linn-Mar Community School District Board of Education policy manual includes a listing of the school board's general powers and duties in [Policy Series 200-Board of Directors](#).

The following is a partial listing of the duties and powers the board has the authority to carry out and reflects the authority vested in local school boards:

1. Determine major educational needs and develop plans to meet those needs.
2. Fix time and place of regular and special meetings.
3. Fill, by appointment, any vacancies occurring between elections.
4. Employ a superintendent.
5. Approve the employment and salaries of administrators/managers, teachers, principals, other licensed personnel, and staff members.
6. Terminate the contract or immediately discharge any employee subject to the provisions of any applicable law and/or board policy.
7. Become members of the Iowa Association of School Boards and pay dues.
8. Utilize funds received through gifts, devises, and bequests in the general or schoolhouse funds, unless limited by the terms of the grant.

9. Employ legal counsel and bear the cost of litigation.
10. Allow all just claims against the school corporation.
11. Insure against loss of property.
12. Appoint a board secretary and treasurer.
13. Require bonds for individuals having custody of school corporation funds, funds from extra-curricular activities or other sources, and pay premiums from the general fund.
14. Determine district attendance centers and the particular school each student will attend.
15. Maintain attendance centers based upon the needs of school-age students and include in the educational program additional courses, subjects, or activities that fit the needs of the students.
16. Provide transportation services.
17. Acquire, hold, convey, lease, rent, and manage property; real and personal.
18. Incur indebtedness when authorized by the voters of the school corporation.
19. Make rules for its own government.
20. Maintain adequate administration, school staffing, personnel assignment policies, teacher qualifications and licensing requirements, facilities, equipment, grounds, graduation requirements, instructional requirements and materials, maintenance procedures, and policies on extra-curricular activities.
21. Expel students from school for violation of rules established by the board or when their presence is detrimental to the best interests of the school.

Board Member Responsibilities

Board member responsibilities include attending board meetings; being prepared in advance by reading agendas, supporting documentation, presentation materials, and other informational documents; seeking information that is necessary; and suspending all judgement prior to the decision-making process at the board table. Effective board members also resist presenting surprises at board meetings by abiding by board policies and rules and holding off personal decisions until all evidence is in and all board discussion has occurred.

The board is made up of seven members of the Linn-Mar Community School District with each member assuming responsibility for the total board's effectiveness, functions, and efficiency. No individual can speak for or act on behalf of the board. The board acts only when a quorum is present and when a majority of that quorum reaches a decision. The Linn-Mar Community School District Board of Education strives to be unified and professional at all times. This does not mean, however, that board members cannot have disagreements or open discussions about district issues. Open discussions are encouraged in order to thoroughly examine each issue. Disagreements are to be handled in a respectful manner at all times with board members displaying courtesy for each other and for differing points of view.

Board Ethics

Board member actions, verbal and nonverbal, reflect the attitudes and beliefs of the Linn-Mar Community School District. Therefore, board members must conduct themselves in accordance with the Iowa Association of School Board's Code of Ethics as outlined in [Policy Series 200](#).

Board members must avoid conflicts of interest, either real or perceived, related to serving on the board. Both Iowa law and board policy describe limitations placed on board members in carrying out their duties, but these limitations cannot address every situation where a conflict of interest may arise. Therefore, board members must be vigilant in avoiding any actions that may be perceived as creating a conflict of interest and disclose any conflicts of interest on an annual basis by completing the district's School Board Conflict of Interest form (Policy 202.7-E).

Iowa law states that all actions of the board shall be conducted in public, while at the same time the law allows for specific situations and procedures wherein the board may meet in private to discuss confidential information. Board members are privy to confidential information in the course of their service to the district. It is imperative that each board member respect the confidentiality of information shared with them.

Refer to [Policy 202.7-School Board Conflict of Interest](#) and [202.7-E-School Board Conflict of Interest Form](#) for additional information.

Board Guiding Principles

1. Deliberate in many voices, but govern in one voice.
2. Cultivate a sense of group responsibility with the understanding that it is the board, not the staff or administration, which is responsible for excellence in governance.
3. Be an active part of the district's leadership team striving to lead the district through a clear mission statement, an articulated vision for the district, shared and commonly understood goals, broad and clearly written policies, and continual monitoring of the performance of the schools and students.
4. Be willing to hold itself to the highest standards of excellence in governance and professional responsibility, including a willingness to hold individual board members and the board as a whole accountable for its actions.
5. Continually monitor its own processes, performance, and progress.
6. Vigorously and intelligently advocate for the district and its students on the local, state, and national levels.
7. Commit both individually and collectively to being well-informed and educated on local, state, and national educational issues, initiatives, and practices.
8. Regularly communicate as one voice while exercising confidentiality, when appropriate, to all stakeholders about district performance, direction, initiatives, issues, and ideas.

9. Formally and informally recognize and celebrate school, staff, and student success.
10. Insist on the pursuit of excellence on the part of all with a role in the district; staff, students, and board members.
11. Always strive to act in the interest of what is best for all students, believing that all students can learn and succeed at a high level.
12. Serve as a model of positive, professional, and ethical conduct in an open and transparent manner.

Board Meetings

Work Session Agenda Format:

- 100: Call to Order and Determination of a Quorum
- 200 Adoption and/or Revision of the Agenda
- 300: Informational Reports and Discussion
- 400: Adjournment

Work sessions will have the following characteristics:

1. No formal board action or decisions will take place;
2. Discussions are informational or for data analysis;
3. Are for building board member awareness and learning; and
4. Are for board member team building.

Regular Session Agenda Format:

- 100: Call to Order and Determination of a Quorum
- 200: Adoption and/or Revision of the Agenda
- 300: Audience Communications
- 400: Informational Reports and Discussion
- 500: Unfinished Business
- 600: New Business
- 700: Consent Agenda
- 800: Board Communications and Calendar
- 900: Adjournment

The board shall make rules for its own governance. The board may make and enforce reasonable rules for the conduct of its meetings to ensure they are orderly and free from interference or interruption by spectators. The Linn-Mar Board of Education has chosen to follow *Robert's Rules of Order, Revised* latest edition as a procedural model for operational purposes.

Board meetings shall be held at a place accessible to the public and at a time reasonably convenient to the public, unless such a place or time is impossible or impractical which shall be stated in the minutes. The public may use cameras or recording devices at any open meeting.

Board meetings are held IN the public, but not FOR the public. Meetings are to conduct district business in an open and transparent manner, not to engage in dialogue with the public. Public comments are allowed at the start of each open, regular meeting; but not during the order of business. Guidelines for addressing the board are outlined in the agenda and shared with the public prior to the audience communications section of the meeting. The guidelines for public participation in board meetings are also found in policies [204.7-Board Meeting Agendas](#) and [204.9-Public Participation in Board Meetings](#).

When participating in discussion, the board directs the superintendent and administration. The directive will be restated for clarity and conciseness by the board president to ensure there is common agreement and consensus from the entire board. Board meetings should allow business to be transacted efficiently, protect individual rights, and maintain the working relationship among members.

The role of the superintendent during board meetings will be that of advisor and facilitator in helping the board work through its business and reach decisions. As the chief executive officer of the district and the chief advisor to the board, the superintendent will provide timely information, materials, adequate time for deliberation, and recommendations given prior to board meetings and prior to board deliberations when making decisions. Reports, presentations, and documentation will follow a format developed by the superintendent and shared with the board.

Reports to the board during regular meetings will be concise. Written materials will be provided to the board in advance for their review and preparation for the presentations. All visual aids will be of a quality that the board and audience can view from their seats. The preferred format is electronic projection.

The board is to come prepared and ready to participate in the discussion and decision-making process. The board will also be given advance notice as to whether or not presentations or reports are for information only or if they are for deliberations and/or action.

Board Committees and Advisories

The administration will inform all board advisory committees of requirements as stated in legislation regarding open meetings. The board will be aware that any committee that it appoints is under the open meetings law requirement. Care will be taken to assess whether a committee already functioning in the district may be used for the purposes of the board, rather than the creation of a new committee.

Board members are encouraged to be active on committees and other advisory groups that function within the district. Board member participation is to be advisory only, since it might be construed that a board member may have the potential to persuade others with their vote.

Therefore, no board member will be a committee chairperson or a voting member of a committee or advisory group within the district.

Schedules

It is important for board members to be actively involved in board events to not only learn about the district, but to also show support for Linn-Mar and advocate for the district. Therefore, board members are expected to attend board meetings, school and site visits, special meetings for community input, and other meetings and events throughout the district and community. A rotating schedule will allow board members to attend Marion City Council meetings in order to facilitate communication between the two entities.

Schedules for board meetings, school/site visits, and committee/advisory meetings are developed at the beginning of each school year. Ongoing calendars can be found at the end of each board meeting agenda and on the board/policy website (<http://.policy.linnmar.k12.ia.us/>).

Policy

A school board fulfilling its policy-making duties fulfills the board's most important function. Written board policy represents that the school district is managed in a business-like manner and informs all stakeholders of the board's intent, goals, and objectives. Written policy fosters stability and continuity whenever board members or district personnel changes. Written policy also disarms critics by providing clear-cut, thoroughly researched, and planned solutions.

Written board policies have the same force and effect in a school district as Iowa laws have in the state, and as federal laws have in the country.

Iowa Code places the authority to develop and adopt policy for a school district in the hands of the school board. The Iowa State Department of Education Educational Standards, which set the requirements for an accredited education program, require the board to adopt and maintain a board policy manual. The district's board policy manual can be accessed via the district's school/policy website (<http://.policy.linnmar.k12.ia.us/>).

If an issue or area of concern is one that only the board can change and determine, it is policy. If an issue or area of concern is one that the administration can change, it is administrative regulation.

Policy Development

The policy development process has been designed so that several sources of input can be given to the board regarding review and development of its policies. By law, each board policy must be reviewed at least once every five years.

A policy committee made up of board members, the superintendent, and key administrators will be used to review board policies and make recommendations to the board. The policy committee will meet regularly during the school year to review the policies. It will be the duty of this committee to review the policies for accuracy, content, appropriateness, timelines, and necessity. In order to accomplish this, each member of the committee will review current board policies and recommendations for changes that have been communicated to the district by the Iowa Association of School Boards (IASB), along with state and federal requirements and changes.

Policy committee recommendations will be presented to the board during regular meetings for discussion, first and second readings, and adoption upon board approval.

Relationships and Communications

There are two types of communications that board members will incur, internal (owner/district) and external (customer/patron). Board members should assess all communications and be aware of which type of communication they are being engaged in at all times.

As board members engage in communication with various patrons, they should remember that patron concerns should be addressed from the lowest level of authority first and then, if not satisfied, patrons should work upward to the superintendent or board level. (Ex: teacher>building administrator>human resources>superintendent>board) Patrons should be directed to contact the superintendent regarding an issue only after exhausting the appropriate channels of communication.

Internal Communications and Relationships

Board members are encouraged to interact and communicate with staff members as a means of gathering information and knowledge of the workings of the district. If staff members want board members to solve managerial issues, or when a board member is not satisfied with staff performance, these situations should be directed to the superintendent for resolution, supervision, or evaluation.

Board members need to separate their role as a board member from their role as a parent/patron when dealing with staff and administrators and should clarify which role they are in when communicating with staff and administrators. Administrators or staff may be hesitant to speak openly with board members for fear of retribution, especially if the conversation includes a complaint about district operations.

Staff should reflect respect for the district and its employees when stating concerns or opinions, and their concerns and opinions should be based on factual information not rumors. When listening to and speaking with staff members, conversations should be mutually respectful of the district, board, and all employees. All board members and staff are governed by the board policies which prohibit retaliation, bullying, or discrimination.

The board needs to exercise caution in personnel issues. Board members must always keep in mind that they are the final hearing officers in any personnel dispute. If a board member becomes involved in a personnel issue, they may need to recuse themselves from a hearing due to the possibility of being prejudiced. For that reason, personnel issues should be handled only by administrators hired for that purpose.

Any discussion by the board that could be interpreted as evaluative must be done in a meeting with the employee given the opportunity to be present to give their side of the issue, as well as the option of a closed session. Staff members may try to have board members solve problems outside board meetings, or a board member may not be satisfied with staff performance, but according to board procedure and policy these situations should be directed to the superintendent for resolution, supervision, or evaluation.

The board and staff members (certified and classified) will engage in a variety of communication strategies. Board retreats are one option that has been successfully used to further interaction and open communication.

Internal Board and Superintendent Relationship/Communications

Because of the relationship the board and superintendent must have to conduct the work of the district, it is imperative that they keep each other informed of current issues. There should not be surprises at board meetings from either the board or superintendent. Board members will refrain from lobbying efforts with other board members outside of board meetings.

The superintendent will publicly support the Linn-Mar Board of Education and its decisions and the board will publicly support the superintendent and his/her decisions. Additionally, each board member is expected to publicly support decisions reached by the board as a whole, even if the board member voted with the minority on an issue.

Board members will be charged with maintaining relationships within the board in accordance with board standards per the Iowa Association of School Boards (IASB).

External (Public) Relationships and Communications

Reminder: There are two types of communications that board members will incur, internal (owner) and external (customer). Board members should assess and be aware of which type of communication they are being engaged in at all times. Patron concerns should be addressed from the lowest level of authority first and then, if not satisfied, patrons should work upward to the superintendent or board level. Patrons should be directed to contact the superintendent regarding an issue only after exhausting the appropriate channels of communication.

On controversial issues, the board will have a public statement drafted by the superintendent that board members may utilize for any public comment that needs to be made. As individuals, board members should support the actions and statements of the board. It is board procedure that the entire board be polled by the president prior to any public statement being made on

behalf of the board as a whole. The board president shall be the official spokesperson for the board. The superintendent may also speak publicly on behalf of the board. If any board member wishes to address a point of view before the public, it is imperative that each board member communicates that they are speaking from their own personal viewpoint versus a board viewpoint in such a manner that does not contradict the work of the board or district.

Per board [Policy 1001.2-News and Media Relations](#): *The board president shall be the spokesperson for the board and the superintendent shall be the spokesperson for the district. It shall be the responsibility of the board president and superintendent to respond to inquiries from the media about the district. Members of the news media seeking information about the district shall direct their inquiries to the superintendent [or designee]. The superintendent [or designee] shall accurately and objectively provide the facts and the board's position in response to inquiries from the news media about the district.*

The board's strategic planning process will include a plan for district public relations and communications developed by and implemented by the administration and relevant departments.

Refer to policies [1001.2-News and Media Relations](#), [403.35-Social Networking](#), and [403.42-Employee Expression](#) for additional information.

Signatures of LMCS D Board of Directors

Barry Buchholz

Matt Rollinger

Justin Foss

Melissa Walker

Katie Lowe Lancaster

Rachel Wall

Brittania Morey

Finance/Audit Committee Commission

Statement of Purpose:

The purpose of the committee is to assist the board in discharging its responsibilities relating to financial oversight, budget, internal controls, financial policies, capital structure, and other related matters while helping to achieve the mission and vision of the Linn-Mar District. The Finance/Audit Committee shall serve a dual purpose for the district.

1. Finance Role:
 - a. Oversee the financial affairs of the district
 - b. Review and make recommendations to the board regarding district financial affairs and policies.
2. Audit Role: Oversight of external and internal audit processes

Committee Composition:

The committee shall be made up of up to three members of the Board of Education, the chief financial officer/board treasurer, and the board secretary. Ad hoc members shall be appointed on an as needed basis for matters of technical expertise or tacit knowledge. Committee members must be capable of:

- Meeting on a quarterly basis (minimum);
- Demonstrating a willingness to learn about school finance;
- Broadly understanding the fiduciary responsibility as it relates to public funds;
- Objectively evaluating proposed finance related decisions;
- Asking questions that are representative of the understanding of the rest of the board;
- Bringing a positive, constructive attitude and well-developed emotional intelligence to work with the board; and
- Effectively communicating financial related matters to the broader constituency.

Responsibilities:

- Monitor the district budget: 1) ensure funds are spent to accomplish strategic initiatives as described within the Strategic Plan and 2) ensure the district is operating in a fiscally sustainable manner;
- Regularly review financial and operational metrics;
- As appropriate, provide reports and guidance to the full board;
- Review and recommend major district expenditures;
- Ensure compliance of existing policies and/or recommend new policies as it relates to the finance and business operations of the district;
- Provide analysis and guidance related to capital and debt issuances;
- Analyze financial implications of any proposed or enacted legislation by local, state, or federal governments; and
- Confer with the independent auditor to ensure the financial affairs of the district are in order.

Policy/Governance Committee Commission

Statement of Purpose:

The Board of Education for the Linn-Mar Community School District calls for the board to appoint a Policy/Governance Committee to review and enact board policy to provide broad rules and guidelines governing the school district operations, which are developed within the overall framework of state laws and regulations as well as help to achieve the mission and vision of the Linn-Mar District and to train board members in their work and the work of the district.

The expected outcome from the work of this committee will be to ensure an effective board and district by guaranteeing that the board:

- Has a current policy manual that is responsive to all federal and state laws and requirements;
- Has a policy manual that is responsive to local community needs;
- Has a three-year policy manual review cycle;
- Has a board learning agenda;
- Communicates policy changes to the broader constituency; and
- Systematically engages in policy setting, enforcement, and execution.

Committee Composition:

The committee shall be made up of up to three members of the Board of Education (to be appointed at the annual organizational meeting): the board secretary, the superintendent, and staffed by a member of the executive office. Ad hoc members shall be appointed on an as needed basis for matters of technical expertise or tacit knowledge. Committee members must be capable of:

- Meeting on a quarterly basis (minimum);
- Objectively evaluating proposed policy changes;
- Identifying, cultivating, and brainstorming avenues of policy development;
- Bringing a positive, constructive attitude and well-developed emotional intelligence to work with the board;
- Demonstrating an eagerness to become an expert in high-impact governance; and
- Assuming responsibility for developing board policies.

Commission:

The committee is commissioned to develop the board by focusing on:

- Policy:
 - Policy Setting (Governance):
 - Lead the board in regularly reviewing and updating the board policy manual
 - Help initiate policy design
 - Policy Management (Stewardship):
 - Help manage policy library
 - Maintain policy history
 - Policy Enforcement and Execution (Operational Implementation):
 - Conduct policy performance review and audit
- Board Learning:
 - Create and maintain board learning plan
 - Survey individual board member needs
 - Stay abreast of staff learning plan and district strategic efforts related to staff development

- Knowledge:
 - Design and oversee a process of board orientation to include providing information prior to election as a board member and, when needed, during the first cycle of board activity for new board members.
 - Design and implement an ongoing program of board information and education.
- Effectiveness:
 - Lead the periodic assessment of the board's performance. Propose, as appropriate, changes in board structure, roles, and responsibilities.
 - Provide ongoing counsel to the board president and other board members on steps to take to enhance board effectiveness.
 - Regularly review the board's practices regarding member participation, conflict of interest, confidentiality, etc., and suggest improvements as needed.
 - Periodically review and update the board's policies and practices.
 - Conduct meeting analysis on an as needed basis.

Career and Technical Education Advisory Committee Commission

Statement of Purpose:

The Board of Education for the Linn-Mar Community School District calls for the board to appoint a Career and Technical Education Advisory Committee to make recommendations to the board in the areas of career and technical education (CTE). The expected outcome of this committee will be to ensure that students are exposed to a well-rounded experience in the career and technical education fields as well as help to achieve the mission and vision of the Linn-Mar Community School District.

Committee Composition:

The committee shall consist of members representing parents, teachers, administrators, and representatives from the community, which may include representatives of business, industry, labor, community agencies, higher education, or other community constituents. To the extent possible, committee membership shall have balanced representation with regard to race, gender, national origin, and disability.

Commission:

The committee is commissioned to:

1. Receive updates from administration and teaching staff in regard to the Linn-Mar Career and Technical Education programs;
2. Discuss and explore the current programs, as well as look at potential enhancements and changes to the curriculum and course offerings;
3. Align and implement initiatives from the state and federal levels;
4. Assess progress toward strategic initiatives as outlined in the district's *Strategic Plan*;
5. Assess progress at the department, programmatic, and student level and make recommendations for future growth opportunities;
6. Report areas of strength and continued areas of focus, as appropriate, to the board and community;
7. Utilize the expertise of the counseling department in order to better facilitate student Pathways to Success within the CTE framework; and
8. Work with community partners (MEDCO, Marion Chamber of Commerce, City of Marion, Kirkwood Community College, Marion Independent School District, Iowa BIG, etc.) to provide comprehensive and coordinated opportunities for Linn-Mar students to experience and pursue future Pathways to Success within the CTE framework.

School Improvement Advisory Committee Commission

Statement of Purpose:

The Code of Iowa (280.12) calls for the board to appoint a School Improvement Advisory Committee (SIAC) to make recommendations to the board. This committee is charged to make recommendations to the board in several areas based on analysis of the needs assessment data. The board will use these recommendations to adopt annual improvement goals that will help to achieve the mission and vision of the Linn-Mar District.

Committee Composition:

The advisory committee shall consist of members representing students, parents, teachers, administrators, and representatives from the community which may include representatives of business, industry, labor, community agencies, higher education, or other community constituents. To the extent possible, committee membership shall have balanced representation with regard to race, gender, national origin, and disability (280.12(1)). Ad hoc members shall be appointed on an as needed basis for matters of technical expertise or tacit knowledge.

Commission:

The committee is commissioned to make recommendations to the board to help determine the following:

1. Major educational needs;
2. Student learning goals;
3. Long-range and annual improvement goals that include, but are not limited to, the state indicators that address reading, mathematics, and science achievement;
4. Desired levels of student performance;
5. Progress toward meeting the goals set out in paragraphs “b” through “d” as referenced in the Iowa Code; and
6. Harassment or bullying prevention goals, programs, training, and other initiatives (280.12(2)).

In addition, the board shall consider recommendations from the School Improvement Advisory Committee to infuse character education into the educational program (280.12(3)).

At least annually, the School Improvement Advisory Committee shall also make recommendations to the board with regard to, but not limited to, the following:

1. Progress achieved with the annual improvement goals for the state indicators that address reading, mathematics, and science;
2. Progress achieved with other locally determined core indicators; and
3. Annual improvement goals for the state indicators that address reading, mathematics, and science achievement.

SBRC Application

The application is due by December 1. If the application is timely filed by December 1 but related board action is taken after December 1, the district may upload board minutes up to two days after board action is taken in December.

Request: Increased Enrollment Districts may request modified supplemental amount (MSA) (i.e. spending authority) for on-time funding (awarded in current year) if the certified enrollment count of the current year exceeded the certified enrollment count of the prior year.

Certified Enrollment Current Year FTE	Certified Enrollment Previous Year FTE	Certified Enrollment Increase FTE	DCPP Current Year	Maximum MSA Request Increase FTE x DCPP
7566.60	7685.50	0.00	7635.00	0.00

Request: Open Enrollment Out Current Year (CY) Open Enrollment Out (OEO) Not on Prior Year (PY) Headcount

Preliminary Eligible FTE	Certified Enrollment Increase FTE	Final Eligible FTE	SCPP Previous Year	TLC	Maximum MSA Request (Final FTE x (TLC + Previous Year SCPP))
183.30	0.00	183.30	7413.00	357.80	1424387.64

Enter Amount of Request: rounding down to the nearest whole dollar excluding \$, .
1424387

Request: EL Instruction Beyond 5 Years

- Application description: Districts may request MSA for the costs of providing instructional services to English learner (EL) students being served beyond the five years of weightings.
- Eligible LEP Count: Line 1 = Eligible, Line 2 = EL FTE
- Test Level: Line 1 = ELPA, Line 2 = Test Level
- Weighting: Weighting
- DCPP: Line 1 = DCPP, Line 2 = Current Year

- Maximum MSA Request(Count x Weighting x DCP): Line 1 = Maximum MSA Request, Line 2 = (FTE x Weighting x DCP)

Eligible LEP Count	Test Level	Weighting	DCPP Current Year	Maximum MSA Request (Count x Weighting X DCP)
17.00	Intermediate	0.21	7635.00	33212.25
3.00	Intensive	0.26		

Enter Amount of Request: rounding down to the nearest whole dollar excluding \$, .
33212

District Certifier Contact

Include the title and phone number of the district contact completing this report.

Name	Email	Title	Phone
Jonathan Galbraith	jon.galbraith@linnmar.k12.ia.us	CFO/Board Secretary	3194473008

Submit Your Application

By clicking Submit We, the officials of this district certify under penalty of perjury and pursuant to the laws of the state of Iowa that the data submitted on this SBRC Application, are true, correct, and complete and complies with all applicable requirements of federal and state laws, rules, regulations, and instructions.

Certify Date:11/20/2023 7:31:12 AM

Upload Board Minutes

Upload a copy of the board minutes authorizing the request(s) to the SBRC for these purposes. Board minutes should reflect the reason for the request and the amount authorized. Specific resolution language was published in the October 2021 SBA.[SBA Link](#)

Board Minutes Date

Save

Choose File No file chosen

Upload

**Fundraising Requests for
12/11/23 Board Approval**

Exhibit 703.1

Sponsoring Group	Activity	Contact	Start Date	End Date	Est. Profit	Purpose of Funds
Athletics	Lion Open	J. Lehman	07/11/24	7/11/24	\$7,000.00	equipment, travel, uniforms
	Online Donations	T. Moe	08/01/23	7/31/24		equipment, travel, uniforms
HOSA	Bake Sale	C. Lechner	1/3/2024	2/28/2024	\$300.00	conference fees
Soccer - Boys	Apparel Sale	C. Brinkmeyer	1/3/2024	5/30/2024	\$1,000.00	equipment
	Poster	C. Brinkmeyer	3/1/2024	3/1/2024	\$500.00	team website
Tennis - Boys	Summer Camp	C. Wundram	6/1/2024	8/30/2024	\$6,500.00	sound system, uniforms
	Poster	C. Wundram	3/1/2024	3/31/2024	\$1,500.00	court signage
Weight Room	Apparel Sale	J. Lehman	1/3/2024	1/31/2024	1000	equipment, Team Builder account

Memorandum

To: Linn-Mar Board of Education, Amy Kortemeyer, Superintendent
From: Jeff Gustason, Principal
Date: 12/7/2023
Re: Early Graduation

The following students have applied for early graduation at the end of 1st Semester/2nd Quarter in January 2024:

Izabel Albaugh
Francisco Barrios
Macy Courtney (COMPASS)
Mason Delaney
Tayden Ferguson
Christina Hand (COMPASS)
Jackson Huber
Josephine Moove
Megan Peck
Keaton Roskop
Elly Shipley
Dylan Snell (COMPASS)
Audrey Swanson
Khristian Trask (COMPASS)

Each of these students has a post-secondary education plan in place that has been developed with the Linn-Mar High School counseling and COMPASS staffs. All of these students are on track to meet or exceed Linn-Mar's requirements for graduation by the end of this 1st Semester/2nd Quarter.

I recommend the approval of each of these requests pending the successful completion of current course work.

2024-2025

LMHS Program of Studies Revisions



Exhibit 707.1

ADDED COURSE OFFERINGS

- ENG702 VENTURE CREATIVE WRITING
- FAM701 VENTURE EXPLORING EDUCATION
- HPE305 LIFETIME FITNESS - INTERMEDIATE
- HPE415 LIFETIME FITNESS – ADVANCED
- SCI533 AP PHYSICS 1 & 2 (combined titles to improve scheduling)

REACTIVATED COURSE OFFERINGS

- MAT115 PRE-ALGEBRA

DEACTIVATED/ARCHIVED COURSE OFFERINGS

- ART511 AP ART HISTORY 1
- ART522 AP ART HISTORY 2
- ENG703 VENTURE ENGLISH
- FOR435 SPANISH IV CULTURE
- FOR701 VENTURE SPANISH IV CULTURE AND COMMUNITY
- HPE331 LIFETIME FITNESS – FLEX AND FIT I
- HPE332 LIFETIME FITNESS – FLEX AND FIT II
- HPE351 TOTAL BODY I
- HPE352 TOTAL BODY II
- SCI330 ORGANIC CHEMISTRY (offer again in Fall of 2025)
- TAG510 INDEPENDENT STUDY TAG 5

COURSE NAME CHANGES

- ART110 ART EXPLORATION name changed from DESIGN ART BASICS
- ART410 BEGINNING GRAPHICS name changed from GRAPHICS ONE
- BUS440 WORK-BASED INTERNSHIP name changed from MOC INTERNSHIP
- BUS450 WORK-BASED LEARNING name changed from MOC RELATED
- MUS230-1 CONCERT ORCHESTRA name changed from CONCERT ORCHESTRA (RED)
- MUS230-2 SINFONIETTA name changed from CONCERT ORCHESTRA (BLACK)

COURSE GRADE LEVEL CHANGES

- ART315 DRAWING IN STYLE, now open to grades 10-12
- ART325 EXPLORATION IN CERAMIC TECHNIQUES, now open to grades 10-12
- ART420 GRAPHICS TWO, now open to grades 10-12

PREREQUISITE CHANGES

- ART110 ART EXPLORATION removed as prerequisite for all classes except ART145 and ART235
- SCI350 PHYSICS I change prerequisite to ALGEBRA 1

VENTURE OFFERING CHANGES

- ADDED VENTURE EXPLORING EDUCATION
 - FAM425 CHILD GROWTH AND DEVELOPMENT
 - FAM450 EXPLORING TEACHING
 - FAM460 BEHAVIOR MANAGEMENT
 - FAM701 VENTURE EXPLORING EDUCATION

- REVISED VENTURE DIGITAL DESIGN AND COMMUNICATION
 - ART400 DIGITAL PHOTOGRAPHY
 - ART420 GRAPHICS TWO
 - ART450 ADVANCED ART
 - ART701V VENTURE DIGITAL DESIGN AND COMMUNICATION

- REPLACED VENTURE ENGLISH WITH VENTURE CREATIVE WRITING
 - ENG120 RHETORIC
 - ENG410 CREATIVE WRITING
 - ENG702 VENTURE CREATIVE WRITING

UNDER CONSIDERATION...

- Offering additional common courses as Concurrent
- MAT420 PRE-CALCULUS change to MAT470 AP PRECALCULUS

PAGE CHANGES

- Remove pages 111-112, additional information about Venture no longer needed.
- Updated section linking LMHS Coursework, Postsecondary Pathways, and Careers, pp. 127 - 142

2024-2025



**Linn-Mar High School
Program of Studies**

Inspire Learning. **Unlock Potential. Empower Achievement.**

<u>Table of Contents</u>	<u>Page</u>
LM High School Program Options.....	4
LM Academic Guidelines.....	6
LM High School.....	11
LM Core.....	12
English.....	13
Foreign Language.....	26
Mathematics.....	33
Science.....	39
Social Studies.....	47
LM Arts.....	53
Art.....	54
Music.....	59
LM Fitness/Health.....	67
Career Clusters.....	73
LM CTE/Exploratory.....	74
Agricultural Education.....	75
Business.....	79
Design/Engineering/Materials.....	86
Family/Consumer Sciences.....	95
LM Digital Learning.....	102
LM Extension Opportunities.....	104
PLTW.....	105
Venture Academics	109
Talented and Gifted.....	110
LM Capstone Options.....	111
Early College Options.....	112
LM Alternative Programming Options.....	115
LM CTE Service Areas and Career Clusters.....	125

KEY



Regents Admissions Index (RAI) approved course



NCAA approved course



Weighted course graded on a 5.0 scale



Project Lead the Way



Kirkwood Community College credit course



Talented and Gifted Program Course



Curriculum for Agricultural Science Education



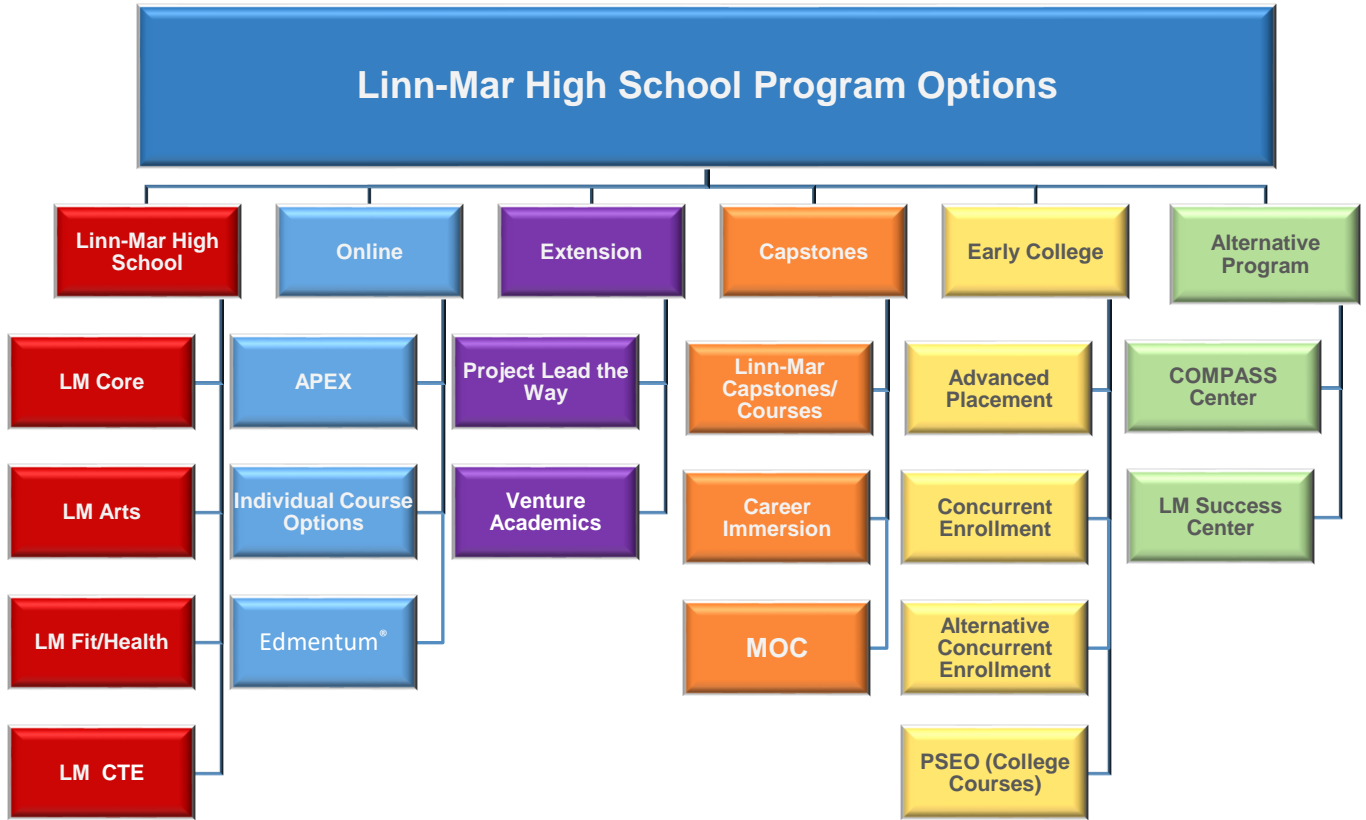
Blended Course

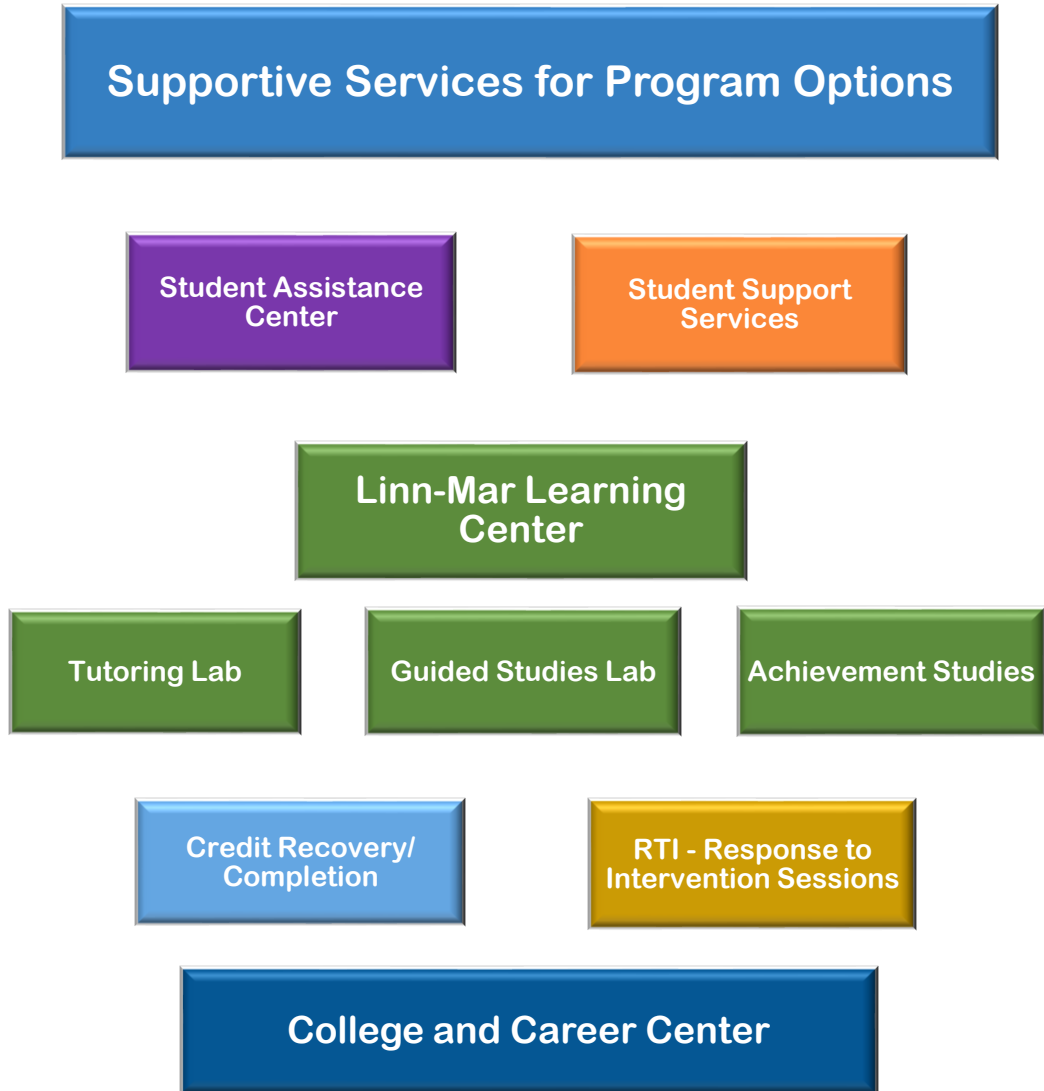


Online Course



Virtual Course





Linn-Mar Academic Guidelines

Academic Letter

Students who achieve a 3.33 or higher grade point average during a given school year are eligible for a Linn-Mar High School academic letter. Academic letters are presented to students at an assembly each fall. Students must have attended Linn-Mar High School during both semesters of the previous school year to qualify. Academic Letter recipients who achieve a GPA of 4.00 or higher during a given school year are eligible to receive a Linn-Mar High School Academic Letter *with Distinction*.

Recipients with a GPA of 3.75-3.99 during a given school year are eligible to receive a Linn-Mar High School Academic Letter *with Honors*.

Biliteracy Seal

The Seal of Biliteracy is an award given by Linn-Mar High School and the State of Iowa to recognize students who have attained proficiency in two or more languages to include English, by high school graduation.



The Seal of Biliteracy:

- Values language as an asset
- Recognizes the value of language diversity & cultural identity
- Prepares students with 21st century skills that will benefit them in the labor market and the global society
- Provides employers, universities, and grant/scholarship providers with a method to recognize applicants for their dedication to attainment of biliteracy

To be eligible to be awarded the Iowa Seal of Biliteracy, each student shall demonstrate proficiency in English and one or more World languages. The requirement may be met at any time during a student's high school years.

Any student interested in earning the Biliteracy diploma award seal must register with his or her school counselor by December 20 (for testing in January) or March 20 (for testing in April) of the year of graduation.

Course Load

Students in grades 9-11 must enroll in 70 credit hours per year. Students in grade 12 must enroll in 60 credit hours per year.

Credit Hours

Most block courses (which meet 85 minutes per day) are worth five credits per quarter (9 weeks). Most other courses (which meet for 40 minutes per day) are worth five credits per semester (18 weeks).

Credit/Fail Option

Students in grades 10-12 may elect to take a course "Credit/Fail". **Courses needed to satisfy graduation requirements in Math, Science, Social Studies, and English may not be taken Credit/Fail.** A limit of 25 credits may be taken Cr/F during the high school career. A grade of 75%(C) or higher must be earned to receive credit. Grades lower than 75% will receive an F grade. Students must choose this option by the end of the 5th week for block classes and by the end of the 10th week for semester/traditional classes.

Drop/Add Deadlines

A student must add a new block course before the end of the 3rd day of a new grading period. A new Math, Music, Foreign Language, or early-bird course must be added before the end of the 5th day of a new semester. A student must drop a block course before the end of the 4th week of a given grading period. A 45 minute "skinny" course must be dropped before the end of the 8th week.

Grading

Linn-Mar High School uses a standard grading scale: A+ (99%); A (93%); A- (90%); B+ (87%); B (83%); B- (80%); C+ (77%); C (73%); C- (70%); D+ (67%); D (63%); D- (60%); F+ (55%).

Percentages are rounded to the nearest whole percentage (0.5 or higher is rounded up and 0.49 or lower is rounded down). Extra credit is not available to be used to raise a student's grade.

Grade Point Calculation

Grade point averages (GPA) are computed on a 4.33 scale as follows: A+ (4.33); A (4.0); A- (3.67); B+ (3.33); B (3.0); B- (2.67); C+ (2.33); C (2.0); C- (1.67); D+ (1.33); D (1.0); D- (0.67). Transfer GPA will be computed using the Linn-Mar High School grade point calculation values.

Graduation – Early

Students meeting all requirements for graduation and **electing to graduate early must apply for early graduation at least one month prior to the student's final quarter.** Applications can be picked up in the 11/12 office and submitted to the Principal's Office. The principal will meet with each early graduation applicant prior to recommending candidates to the Board of Education for approval.

Graduation Requirements

Linn-Mar High School students are required to earn 250 credits to graduate. In addition, the following department requirements must be met to earn a diploma:

- **English – 40 credits.** Must include English I or Advanced English I (10 credits each), English II or Advanced English II (may opt out if student passes Advanced English I with a 90% or higher grade), English III or Advanced English III, and one public speaking (rhetoric/speech/acting/communications) course (5 credits).
- **Mathematics – 30 credits.** Must include Algebra 1 (10 credits) or Algebra 1A and Algebra 1B (20 credits). Students who successfully complete both semesters of Algebra 1 may not then take Algebra 1A or Algebra 1B to fulfill the Algebra or three-year Math requirement.
- **Science - 30 credits.** Must include General Biology (10 credits) or AP Biology 1&2 (15 credits) an earth science course (Earth Science (10 credits), Earth and Space Science (10 credits), or AP Environmental Science 1&2 (15 credits)), a chemistry course (Applied Physics and Chemistry (10 credits) or Chemistry I (10 credits)), and a physics course (Earth and Space Science (10 credits), Applied Chemistry and Physics (10 credits), Physics I (10 credits), AP Physics 1 (10 credits), or AP Physics 1&2 (20 credits)).
- **Social Studies - 30 credits.** Must include U.S. History 9 or Advanced U.S. History 9 (10 credits) or AP U.S. History (15 credits), World History (10 credits) or AP World History (15 credits), American Government (5 credits) or AP American Government (10 credits), and Introductory Psychology or Sociology (5 credits).
- **Personal Finance - 5 credits.** Students must receive credit for Personal Finance (5 credits), or complete and demonstrate financial literacy competencies gained through MOC or a designated online financial literacy course.
- **Health/Fitness - 20 credits.** Must include Health I (5 credits). Must include a Lifetime Fitness Course each school year.

Students may meet graduation requirements through successful completion of a combination of in-building, concurrent, alternative concurrent, PSEO, Apex, or Edmentum® offerings.

Fully online students may use Edmentum® coursework to meet LMCS D established graduation requirements. Students NOT fully online may not use Edmentum® coursework to meet Health I, Personal Finance, Government, or other core graduation requirements without administrative approval.

Graduation requirements for students with an Individual Education Program (IEP) will be in accordance with a prescribed course of study, meeting requirements of the Iowa State Board of Education. Specific requirements will include four years of English, three years of math, three years of social studies, three years of science, and completion of District physical education expectations as written in a student's IEP.

Standards Reporting and Course Grades

Linn-Mar High School reports on Priority Standards of the Iowa Core and content standards in subject areas not included in the Iowa Core. Priority Standard proficiency scales define increasingly complex levels of performance mastery and provide the basis for evaluation of student knowledge and skill. The Standard Proficiency Scale used by Linn-Mar High School progresses from Level 1 (Beginning) to Level 4 (Exemplary). A mark of MIS or RR (Missing or Reassessment Required) will be used to indicate insufficient evidence to assess learning. Category titles and descriptions used in the LMHS standard proficiency scale are subject to update. In addition to standards reporting, a traditional course letter grade will be calculated from individual student performance scores and recorded on the student's personal school transcript. The conversion scale on page 10 will be used to calculate the traditional course letter grade.

Standard Proficiency Scale

Score	Level	Description
4	Exemplary	Student shows in-depth inferences and application in class as taught by the teacher in addition to meeting the standard, such as explaining or demonstrating connections between ideas. Examples could include: - real-world application or demonstration of creative application of skills - use of information to solve problems in a different context - demonstration of unique insight or complex understanding - use of advanced analysis skills
3.5		In addition to score 3.0 performance, uses in-depth inferences and application with partial success.
3	Proficient	Student can independently use, apply, and/or demonstrate the standard but may include errors that do not impact demonstration of the standard.
2.5		No major errors or omissions regarding 2.0 content and partial knowledge of the 3.0 content.
2	Approaching	Student can demonstrate foundational processes of the standard.
1.5		No major errors or omissions regarding 1.0 content and partial knowledge of the 2.0 content.
1	Beginning	Student recalls vocabulary and/or understands simpler ideas, skills, and concepts.
MIS	Missing	Required evidence of learning has not yet been submitted.
RR	Reassessment Required	Student has not yet met Level 1.0 proficiency requirements.

Proficiency Scale Conversion

Scale Score	Traditional Score
4	100
3.5	95
3	90
2.5	85
2	75
1.5	65
1	60
MIS/RR	INC

Standardized Testing Program

Standardized testing plays a significant part in the planning process for post-high school transition. The counseling staff, homeroom teachers, parents, and students will collaborate to develop an appropriate four-year academic plan for each student. The LMHS testing plan is designed to comply with Iowa Department of Education requirements. In addition, these tests provide helpful information about students' strengths and interests. Finally, test results are analyzed to provide feedback regarding the effectiveness of curriculum, instruction, and assessment.

** Required assessments are subject to change each year.*

9th Grade

- Iowa Statewide Assessment of Student Progress (ISASP) (required)

10th Grade

- Iowa Statewide Assessment of Student Progress (ISASP) (required)
- NWEA MAP test (math and reading assessment) (select)
- PSAT: Pre-SAT (optional) *** fee required*
- PreACT (optional) *** fee required*

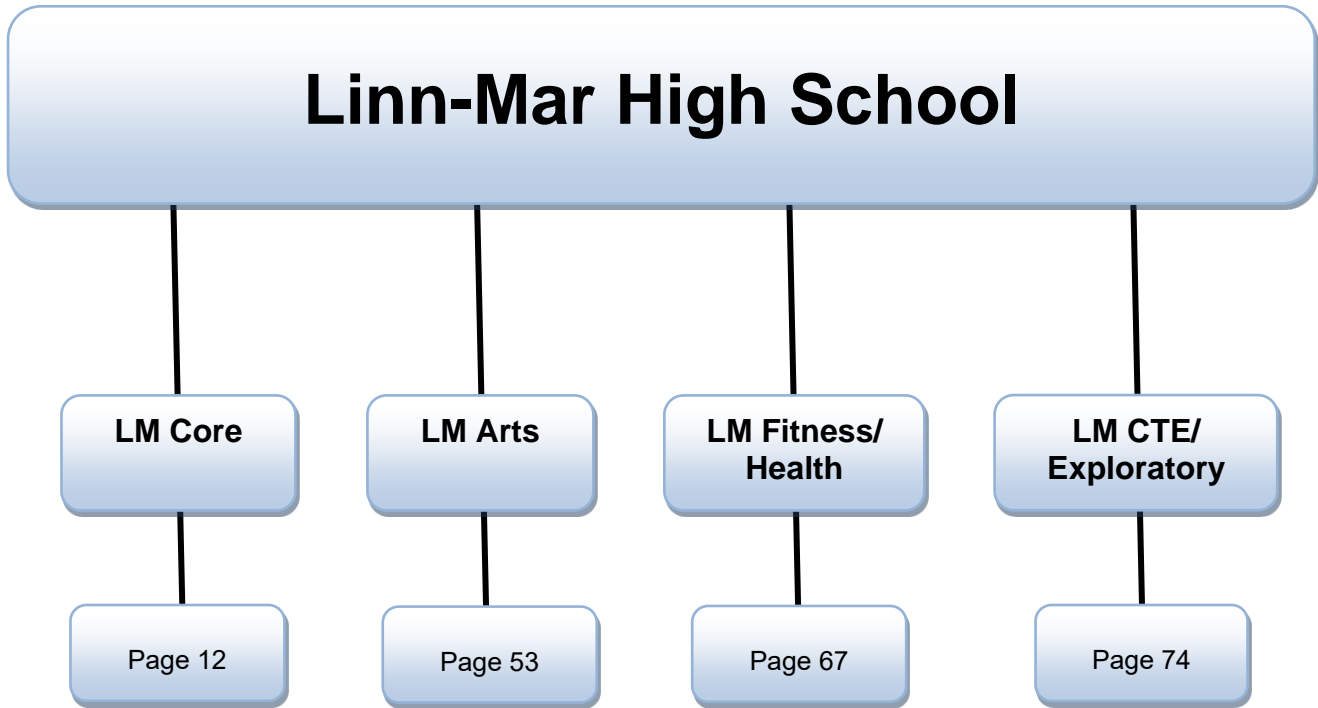
11th Grade

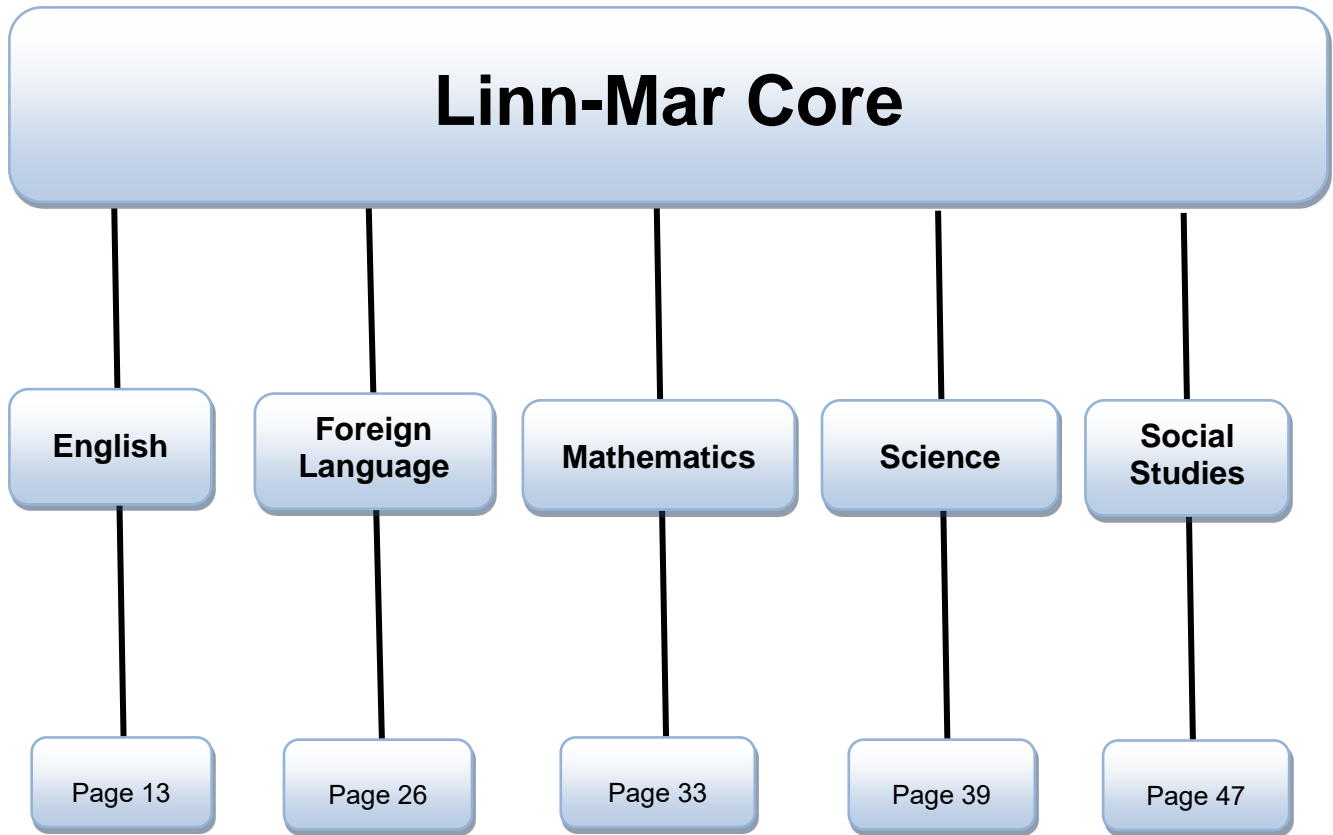
- Iowa Statewide Assessment of Student Progress (ISASP) (required)
- ASVAB – military career inventory (optional)
- ACT (optional) *** fee required*
- SAT (optional) *** fee required*
- PSAT: Pre-SAT/National Merit Scholarship Qualifying Test (optional) *** fee required*

12th Grade

- ACT (optional) *** fee required*
- SAT (optional) *** fee required*
- COMPASS (Kirkwood placement) (optional)
- ASVAB- military career inventory (optional)

** If any test is required by state legislative or Department of Education action, it will be added to this listing for the year required.*

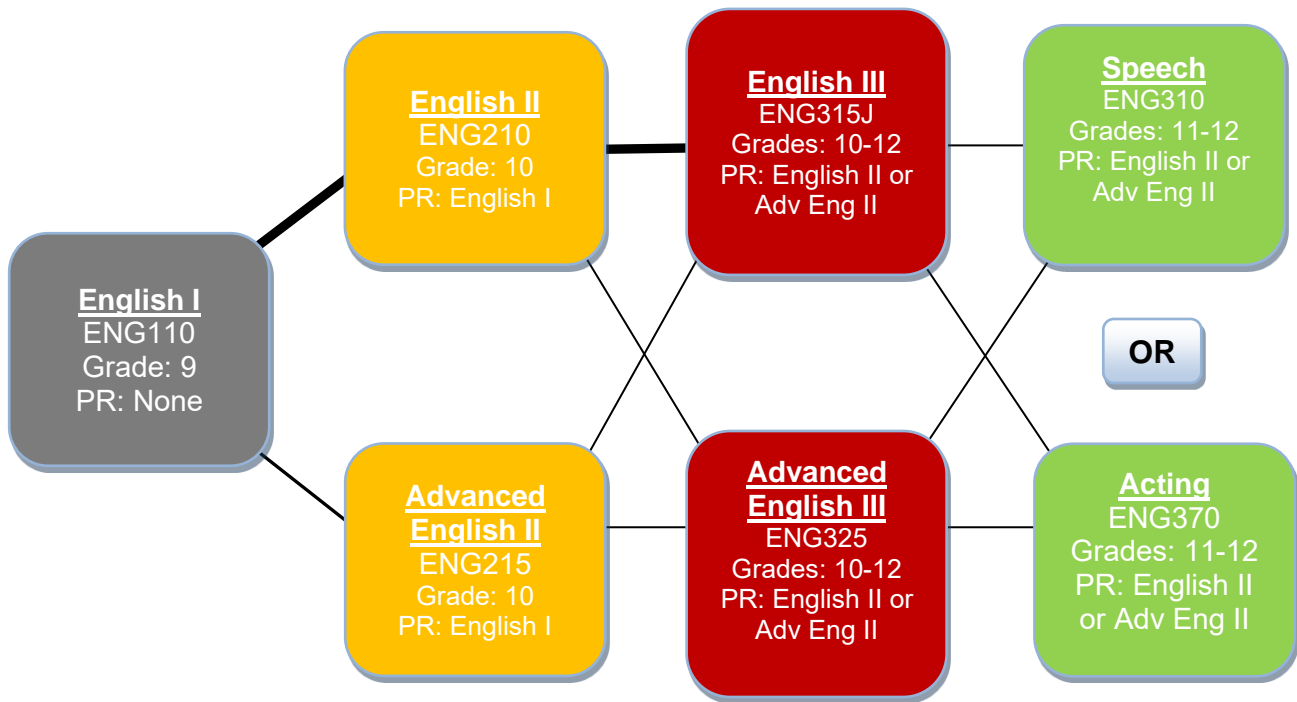




English

English I Path

PR=Prerequisite Requirement



Venture Creative Writing Strand

ENG702

Grade: 10-12, 20 Credits

ENG120 Rhetoric
ENG410 Creative Writing
ENG702 Venture Creative Writing

English Electives p.15

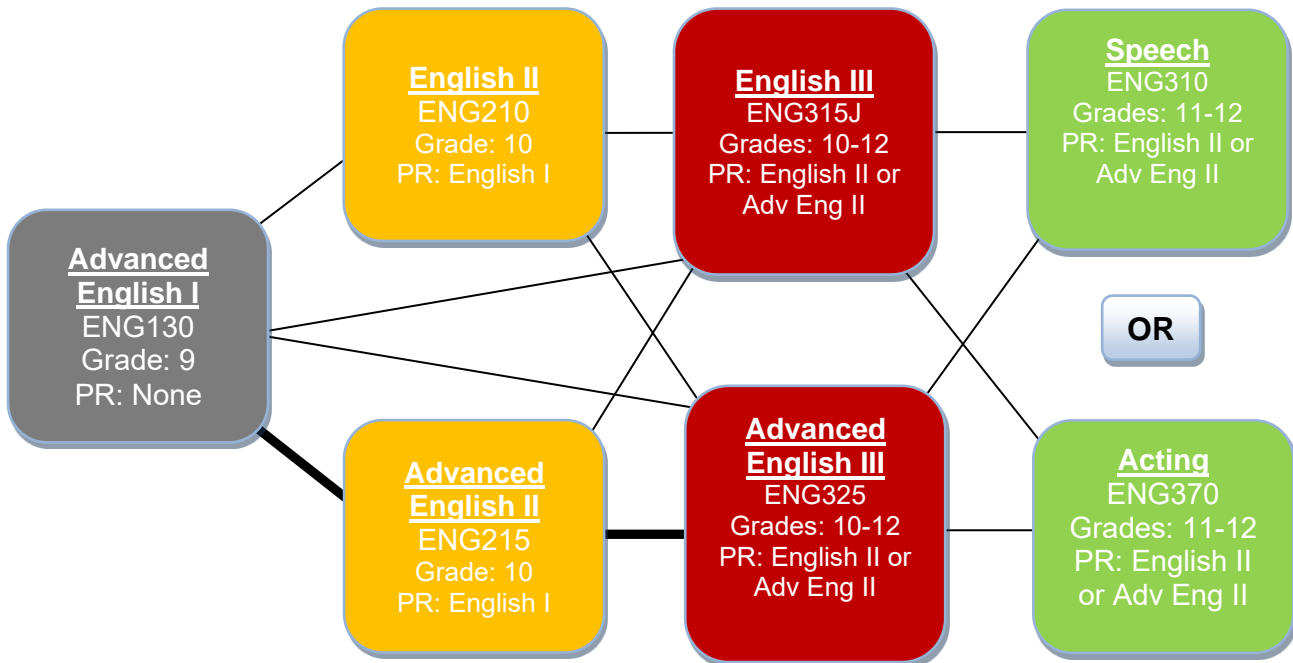
Graduation Requirements

- 40 credits of English (will include at least 1 elective)
- English I or Advanced English I
- English III or Advanced English III
- Speech/Rhetoric/Communications or Acting

English

Advanced English I Path

PR=Prerequisite



Venture Creative Writing Strand

ENG702
Grade: 10-12, 20 Credits

ENG120 Rhetoric
ENG410 Creative Writing
ENG702 Venture Creative Writing

English Electives p.15

Graduation Requirements

- 40 credits of English (will include at least 1 elective)
- English I or Advanced English I
- English III or Advanced English III
- Speech or Acting

Linn-Mar Program of Studies

English Electives

PR=Prerequisite Requirement

Academic Literacy I

ENG105
Grades: 9-10
PR: Placement

Academic Literacy II

ENG205
Grades: 9-10
PR: Placement

The above courses may be required for individual students

Rhetoric

ENG120
Grades: 9-12
PR: None

Journalism

ENG220
Grades: 10-12
PR: English I or
English II

British Literature

ENG340
Grades: 11-12
PR: English II or
English Dept. Approval

Classics

ENG350
Grades: 11-12
PR: English II or
English Dept. Approval

**Multicultural
Literature**

ENG355
Grades: 10-12
PR: English I or
Advanced English I

**Contemporary
Literature**

ENG360
Grades: 10-12
PR: English II or
English Dept. Approval

**Literature of a
Selected Author**

ENG380
Grades: 10-12
PR: English II

Creative Writing

ENG410
Grades: 10-12
PR: English I or
English II

College Writing

ENG420
Grades: 11-12
PR: English III or
Advanced English III

College Grammar

ENG430
Grades: 10-12
PR: English II or English
Dept. Approval

College Reading

ENG450
Grades: 10-12
PR: English II or
English Dept. Approval

Composition I

ENG460
Grades: 11-12
PR: English III or
Advanced English III and
qualifying placement score

Composition II

ENG465
Grades: 11-12
PR: Composition I

**AP English Literature
and Composition**

ENG511 & ENG512
Grades: 11-12
PR: English III or
Advanced English III

Academic Literacy I

Course #: ENG105
 Grade Level: 9-10
 Credits: 5
 Length: 1 Semester
 Format: Skinny
 Prerequisite: approval



Considerations: Students are placed in this course per recommendation of the 8th grade language arts teachers, Iowa Assessment scores and other indicators. This course is designed for students reading significantly below grade level.
 * May be required for individual students.

Course Description: This course develops reading rate and comprehension skills of material presented in all content areas. Each unit will include the reading process, independent reading, and vocabulary. Specific units will focus on reading textbooks, fiction, non-fiction, internet, graphics, and tests.

English I

Course #: ENG110
 Grade Level: 9
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations: English I or Advanced English I required for graduation. This course does not meet criteria to allow students to qualify to bypass English II.

Course Description: This course develops communication skills in reading, speaking, listening, thinking, and writing. It includes the following units: short story, novel, poetry, drama, and research. The student will practice various forms of writing and will work toward improving grammar, mechanics, and vocabulary.

Rhetoric

Course #: ENG120
 Grade Level: 9-12
 Credits: 5
 Length: 1 Semester
 Format: SuperBlock
 Prerequisite: None



Considerations: May be used to fulfill the graduation requirement for Speech/Rhetoric/Acting through Venture Academics.

Not offered as a standalone class.

Course Description: This course is designed for Venture Academics. Students will work on three foundational skills: reading, writing, and speaking relative to the strand focus.

Advanced English I

Course #: ENG130
 Grade Level: 9
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations: English I or Advanced English I required for graduation. Students earning a 90% or higher in this course may opt to bypass English II. Students need to be highly motivated in reading and writing. Expectations are high regarding motivation and achievement, reflected in the pace and rigor of the curriculum. Additionally, good basic writing and research skills are expected.

Course Description: This is an accelerated class which emphasizes analytical reading and writing. Students should be independent learners. Students will read several novels, non-fiction, drama, and short stories.

Academic Literacy II

Course #: ENG205
Grade Level: 9-10
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Academic Literacy I or Instructor approval

Considerations: Students are placed in this course per recommendation of 9th grade English teachers, Iowa Assessment scores, and other indicators. This course is designed for students reading significantly below grade level. *May be required for individual students.

Course Description: This course continues to develop reading rate and comprehension of material presented in all content areas. This course reinforces strategies learning in Academic Literacy I.

English II

Course #: ENG210
Grade Level: 10
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: English I or Advanced English I



Considerations: See prerequisite. Fulfills the 10th grade English requirement for graduation.

Course Description: This course continues to develop and refine student skills in the areas of reading, writing, listening, and speaking. It includes the following units: short story, novel, poetry, drama, and research. It will also introduce various writing styles (literary analysis, narrative, and research). In English II, work continues on student responsibility, respect for each other, intellectual curiosity, and embracing of varying viewpoints.

Journalism

Course #: ENG220
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: English II, English III, or English Department approval



Considerations: See prerequisite.

Course Description: This course is an introductory, overview class which teaches basic journalism skills while examining the role of newspapers in our society. Areas explored include newspaper interviewing, writing, and editing. Students are also introduced to the concepts of Press Law. This course DOES NOT meet the composition requirement for admission to UNI.

Advanced English II

Course #: ENG215
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: English I or Advanced English I



Considerations: See prerequisite. Fulfills the 10th grade English requirement for graduation.

Course Description: This is an accelerated version of English II where students will analyze/interpret a variety of American and global literature with an emphasis on analytical writing and interpreting literary pieces. Students will also write argumentative, research, and personal essays. Students should be highly self-motivated and independent and should expect homework each night. This course has a high level of rigor and expectations.

The following texts will be covered in class:

- Selection of short pieces of fiction and nonfiction from American authors and those outside of the global North
- I am Malala
- Love Hate & Other Filters
- Fahrenheit 451
- A literary circle novel (The Fishermen, Under the Udala Trees, No Friend but the Mountains)
- Possible additional texts (Of Mice and Men, House on Mango Street, Shakespeare)

English III

Course #: ENG315J
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: English II or English Department approval



Considerations: See prerequisite.

Course Description: Students will analyze and interpret a variety of American literature, including selections from our earliest writers to our foremost contemporaries. Students will also write informative, argumentative, research and personal essays. This is a process-oriented class where students will revise and edit their own work. The following text will be covered in class:

- Short pieces of fiction and nonfiction from American authors
- Selections of poetry from Walt Whitman, Emily Dickinson, and other American poets
- The Great Gatsby
- The Crucible
- A Raisin in the Sun

Speech

Course #: ENG310
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: English II or III, or English Department approval



Considerations: See prerequisite. Speech, Rhetoric, or Acting is required for graduation. Students who have passed English I or Advanced English I with high marks may request English Department approval to register for Speech prior to 11th grade.

Course Description: Speech is designed to make students more effective communicators by emphasizing a variety of real-life speaking situations and building self-confidence in all settings. Because this is a performance-based class, students should carefully consider conflicts which may result in absences. Sophomores who have passed English 1 with high marks may ask their counselor to be put on a waiting list for this class. Admission is subject to availability.

Advanced English III

Course #: ENG325
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: English II or English Department approval



Considerations: Fulfills the literature and writing requirement for graduation and is encouraged for students planning to take AP English.

Course Description: This is an accelerated version of English III where students will analyze/interpret a variety of American literature with an emphasis on analytical writing and interpreting literary pieces. Students will also write informative, persuasive, research, and personal essays. Students should be highly self-motivated and independent and should expect homework each night. This course has a high level of rigor and expectations. The following text will be covered in class:

- Billy Budd
- The Awakening
- The Jungle
- The Adventures of Huckleberry Finn
- The Great Gatsby
- The Crucible
- Selections of poetry from Walt Whitman, Emily Dickinson, and other American poets
- Short pieces of fiction and nonfiction from American authors

British Literature

Course #: ENG340
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: English II, English III, or English Department approval



Considerations: See prerequisites.

Course Description: This course is designed to broaden a student's reading and writing experiences. Students will read approximately five novels, excerpts from classic British works, historical overviews of the literary periods and articles related to Britain. Students will do individual and group presentations. Among these are: serve on a discussion group for a novel, present their research project, and design and discuss their coat-of-arms.

Classics

Course #: ENG350
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite:



Considerations: See prerequisites.

Course Description: Students in this course will analyze selected works of literature that speak compassionately of the human experience, that relate human values and that represent some of the best of the literary traditions to gain new awareness of themselves and others.

Multicultural Literature

Course #: ENG355
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: English I or Advanced English I

Considerations: See prerequisites. This course earns elective English credit.

Course Description: As a course, Multicultural Literature seeks to explore, investigate, and reflect on how writers from underrepresented cultural identities and backgrounds express their experiences through narrative, short story, poetry, film, and more. Students will be presented opportunities to ask (and answer) the questions: how is a person's interaction with and experience in the world impacted by their identities? how are these experiences and interactions reflected in and shared through literature?

Contemporary Literature

Course #: ENG360
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: English II, English III, or English Department approval



Considerations: See prerequisites.

Course Description: Students will read a variety of selected contemporary titles in multiple genres, including fiction, non-fiction, memoir, short stories, essays, and poetry. Specific attention will be devoted to identifying classifications, and the study of theme, author voice and specific author intent within the writing. Students will complete multiple projects to promote lifelong literacy and will discover how technology and the internet can enhance reading selections. Some selections in this course have a more mature theme.

Acting

Course #: ENG370
Grade Level: 11-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: English II, English III, or English Department approval

Considerations: See prerequisites. Acting, Rhetoric, or Speech is required for graduation. Acting DOES NOT meet the Board of Regents criteria for the RAI. Admission to the class is subject to availability.

Course Description: Acting is designed to make students more effective communicators by emphasizing a variety of speaking situations and building self-confidence in all these settings. Because this is a performance-based class, students should carefully consider potential conflicts that may result in absences.

Literature of a Selected Author



Course #: ENG380
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: English II, English III, or English Department approval

Considerations: See prerequisites. This is an advanced, college preparatory literature course.

Course Description: Students will read, discuss, and analyze a variety of texts surrounding a selected author. Students will relate historical events and their impact on the literature, will relate the author's life, world/regional events of the time, and social conditions of the works of the author. Students will respond to common elements and themes in the author's major body of work.

Communications

Course #: ENG390
Grade Level: 10-12
Credits: 5
Length: 1 Semester
Format: SuperBlock
Prerequisite: English I or Advanced English I



Considerations: May be used to fulfill the graduation requirement for Speech/Rhetoric/Acting through Venture Academics.

Course Description: Communications will prepare students to effectively publicly speak for career and professional endeavors and interactions. Students will understand and apply necessary skills for interviewing, team collaboration, public presentations to school boards and community organizations, creating professional digital profiles, and professional use of social media. Students will develop speaking and listening skills in authentic learning opportunities that address an evolving definition of public speaking.

Creative Writing

Course #: ENG410
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: English II or English Department approval



Considerations: See prerequisites.

Course Description: This course is designed for students who genuinely like to write in a variety of forms. Students will take writing from the initial idea through the developmental and polishing stages.

College Grammar

Course #: ENG430
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: English II or English Department approval



Considerations: See prerequisites.

Course Description: This course develops skills in analyzing sentences and applying rules of standard written English. Included are units on vocabulary development, grammatical punctuation, and editing written products.

Venture Creative Writing Strand

Course #: ENG702
 Grade Level: 10-12
 Credits: 20
 Length: Semester
 Format: SuperBlock (2 Blocks)
 Prerequisite: English II or English Department approval



Courses: ENG410 (Creative Writing) and ENG120 (Rhetoric). Students that successfully complete both courses will meet speech graduation requirements and earn 5 elective English credits.

Course Description: This course combines the content of ENG410 and ENG120 into a project-based, hands-on, and community-engaged way. Students will learn important skills such as collaboration, communication, creativity, critical thinking, and time management as they complete projects while exploring opportunities to express their personal and community voice. Students will learn from and be mentored by professionals in the community. See page 109 to learn more about the Venture program.

College Reading

Course #: ENG450
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: English II



Considerations: See prerequisite.

Course Description: This course is designed for students who wish to improve their reading rate and comprehension skills in order to be successful in their studies beyond high school.

Composition I

Course #: ENG460 or ENG460E
 Grade Level: 11-12
 Credits: 5 (LM), 3 (KW)
 Length: 1 Quarter
 Format: Block
 Prerequisite: English III or Adv. English III, 2.8 GPA or higher, and ACT score of 18 or higher.



Considerations: See prerequisites. Basic writing and research skills are expected and needed. This is a dual-credit course, and the expectations reflect those of college courses.

Course Description: This course strengthens students' writing skills that have been developed in previous English courses. Particular emphasis is on furthering skills in argument writing. The course also seeks to develop a student's ability to think critically. Students will complete several formal papers, impromptu essays in response to current events, and two papers involving research. Additionally, students will make presentations and frequently conduct peer review. This class is combination of seminar and lab time.

Composition II

Course #: ENG465 or ENG465E
 Grade Level: 11-12
 Credits: 5 (LM), 3 (KW)
 Length: 1 Quarter
 Format: Block
 Prerequisite: Composition I



Considerations: See prerequisite. This is a dual-credit course, and the expectations reflect those of college courses.

Course Description: This course continues to develop writing skills and critical thinking skills introduced in Composition I, with a particular emphasis on argument analysis. The course requires critical analysis of reading materials, audience, and self, and further emphasizes precise and effective use of research tools while honing a student's ability to analyze and construct logical arguments. This class is a combination of seminar and lab time.

AP English Literature and Composition

Course #: ENG512
 Grade Level: 11-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Advanced English III is strongly recommended



Considerations: See prerequisite. This two-quarter class will be offered during the first semester of the year and will prepare students to take the AP English Literature and Composition exam in May. Review sessions during semester 2 will be provided.

Course Description: This course is for highly motivated students capable of college level work. Students will further develop critical thinking skills through the study of complex literature and writing numerous literary analyses. Students will be expected to have read one text prior to the beginning of the course and should check with their instructor for further information.

English Language Learners Fundamentals

Course #: ENG140
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: Students are placed in the course based on the Home Language Survey and their scores on the English Language Proficiency Assessments.

Course Description: This course is designed to develop students' speaking, listening, reading, and writing skills in the English language and develop the skills that students need to be successful at L-M and beyond.

English Language Learners I

Course #: ENG145
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: Students are placed in the course based on the Home Language Survey and their scores on the English Language Proficiency Assessments.

Course Description: This course is designed to continue to develop students' speaking, listening, reading, and writing skills in the English Language. This course focuses on academic reading and writing, analyzing, and interpreting different genres which build academic vocabulary and grammar skills.

English Language Learners II

Course #: ENG245
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: Students are placed in the course based on the Home Language Survey and their scores on the English Language Proficiency Assessments.

Course Description: This course is designed to continue to develop students' speaking, listening, reading, and writing skills in the English language. This course focuses on academic reading and writing, analyzing, and interpreting different genres which build academic vocabulary and grammar skills. This course will also focus on the writing process, a variety of essay styles, and writing research papers.

English Language Learners III

Course #: ENG335
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: Students are placed in the course based on the Home Language Survey and their scores on the English Language Proficiency Assessments.

Course Description: This course is designed to continue to develop students' speaking, listening, reading, and writing skills in the English language. This course focuses on academic reading and writing, analyzing, and interpreting different genres which build academic vocabulary and grammar skills. In this course, students will read texts that relate to American history and culture in order to increase students' background on these subjects while honing their reading skills. This course will also focus on the writing process, a variety of essay styles, and writing research papers.

English Language Learners Civics and Culture I

Course #: ELL100
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: Students are placed in the course based on the Home Language Survey and their scores on the English Language Proficiency Assessments.

Course Description: This course is designed to help English Language Learners develop their academic language while building background knowledge about history, government, and culture in the United States.

English Language Learners Directed Studies

Course #: ELL001DS
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: Students are placed in the course based on the Home Language Survey and their scores on the English Language Proficiency Assessments.

Course Description: This course is designed to assist students with their other academic classes. Supports provided include help with understanding the expectations and assignments for classes, one-on-one tutoring, and administration of assessments when necessary.

English Language Learners College Prep

Course #: ELL001CP
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: Students are placed in the course based on the Home Language Survey and their scores on the English Language Proficiency Assessments.

Course Description: This course is designed to continue to develop students' composition skills in the English language. This course will focus on preparing for the ACT and SAT exams through extensive vocabulary, grammar, reading and composition practice. Focus will also be given to the college admissions process, financial aid concerns, scholarship opportunities, personal finance, and career skills.

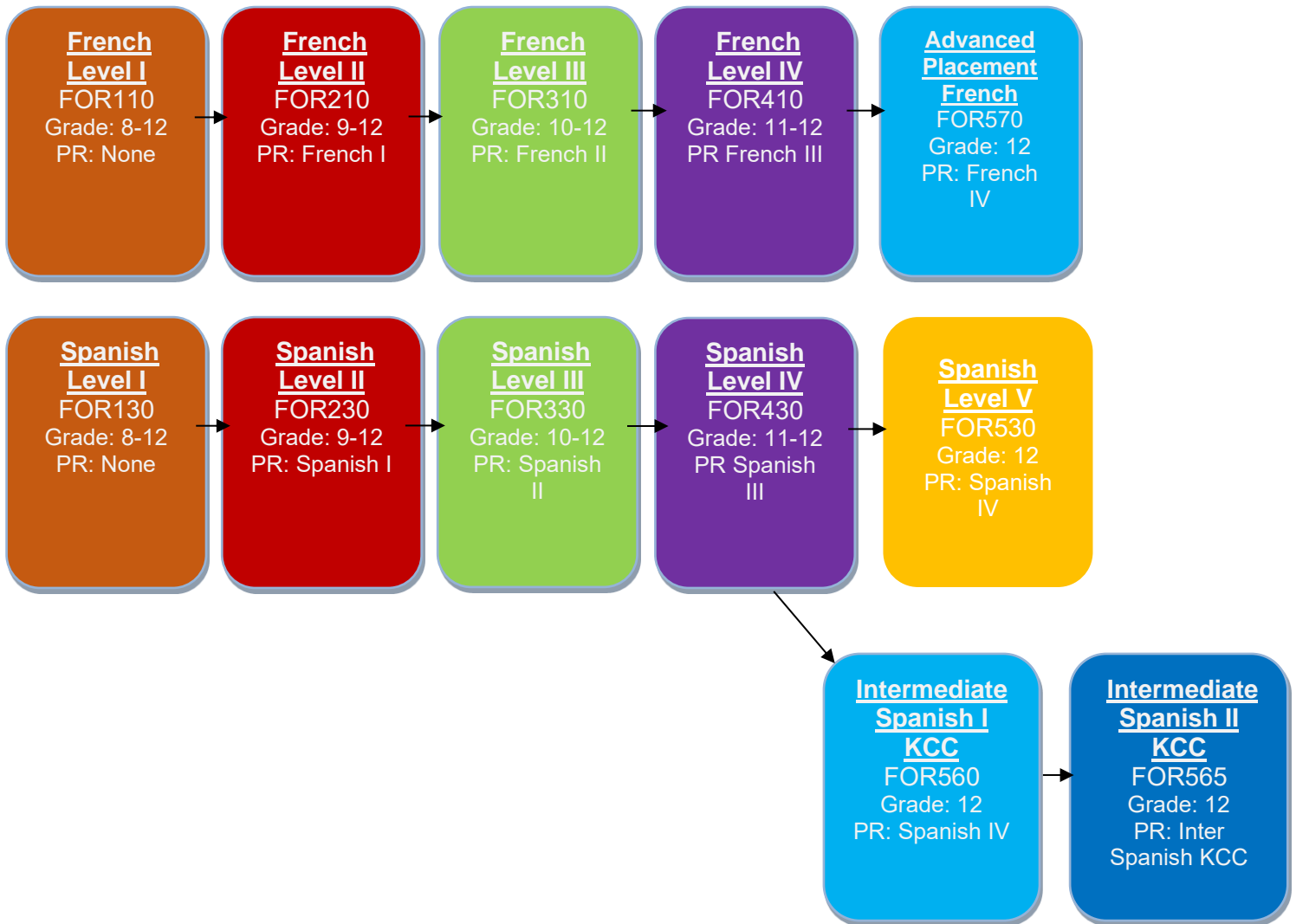
Work Experience - Yearbook

Course #: GUI411
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny- Early Bird (7:45-8:20 AM)
Prerequisite: Instructor approval

Considerations: The class is a blended class meeting 2 days a week before school. During blended days students will be covering school events or working on yearbook work assignments on their own time. Though taught through the English Department, credits earned through yearbook are elective only and do not count toward English graduation requirements.

Course Description: Yearbook is a project-based class where students will work with the yearbook printing company on real-time deadlines to complete the school yearbook. Students will take photos of school events, write copy, interview students and staff, and design pages for the yearbook. NOTE: Class will be flexible with any interested Marching Band students Q1.

Foreign Language



Level I French

Course #: FOR110
 Grade Level: 8-12
 Credits: 10
 Length: 1 Semester
 Format: Block
 Prerequisite: None



Considerations: None

Course Description: This course develops the communicative skills of reading, writing, speaking, and listening. Basic grammar concepts and vocabulary are introduced. The target language is used during class time. The culture focus during French I is Paris.

Topics include school schedules and subjects, pastimes, and activities, likes and dislikes, places, weather, time, family, and Paris. Grammar concepts include adjectives and agreement, present tense of –er verbs, and irregular verbs avoir, etre, faire, aller, venir as well as stem changing verbs acheter and preferer and the –re and -group of verbs. Students also learn possessive adjectives and the near future.

Level I Spanish

Course #: FOR130
 Grade Level: 8-12
 Credits: 10
 Length: 1 or 2 Semester(s)
 Format: Block or Skinny
 Prerequisite: None



Considerations: None

Course Description: This course develops the communicative skills of reading, writing, speaking, and listening. Basic grammar concepts and vocabulary are introduced. The target language is used during class time.

Topics include school schedules and subjects, likes and dislikes, location and directional words, food and beverages, and pastimes. Grammar concepts include adjectives and agreement, me gusta, present tense ar, er, ir verbs, and irregular verbs estar, ser, and ir.

Level II French

Course #: FOR210
 Grade Level: 9-12
 Credits: 10
 Length: 1 Semester
 Format: Block
 Prerequisite: French I



Considerations: Second term grade of 75% or higher in Level I is required.

Course Description: This course continues to emphasize the communicative skills of reading, writing, speaking, and listening. Grammar concepts, vocabulary, and use of target language are expanded.

Topics include eating in a café, clothing and shopping, household chores and parts of the house, shops and stores, and travel. Additional culture units include provinces of France and music. Grammar concepts include passé composé, demonstrative adjectives, interrogative adjectives, the partitive, and prepositions with places. New verbs are mettre, boire, voir, prendre, savoir, connaître, dormir, partir, sortir, vouloir, and pouvoir. Student also learn command forms.

Level II Spanish

Course #: FOR230
Grade Level: 9-12
Credits: 10
Length: 1 or 2 Semester(s)
Format: Block or Skinny
Prerequisite: Spanish I



Considerations: Second term grade of 75% or higher in Level I is required.

Course Description: This course continues to emphasize the communicative skills of reading, writing, speaking, and listening. Grammar concepts, vocabulary, and use of target language are expanded.

Topics include families, parties, and restaurants, rooms in the house, clothing, stores, and vacation.

Grammar concepts include possessive adjectives, comparatives and superlatives, direct object and indirect object pronouns, affirmative tú commands, present progressive and preterite tense. The irregular verbs tener, jugar, venir, ser, estar, poder, dormir, pensar, preferir, querer, and decir are introduced.

Level III French

Course #: FOR310
Grade Level: 10-12
Credits: 10
Length: 1 Semester
Format: Block
Prerequisite: French II



Considerations: Second term grade of 75% or higher in level II is required.

Course Description: This course continues to develop and refine the communicative skills of reading, writing, speaking, and listening. Complex grammar concepts are introduced. The target language will be widely utilized. The culture focus in French 3 is the Francophone world.

Topics include expansion on prior topics and prior preparation and francophone holidays, cuisine, school technology, morning routine, childhood memories and activities. Grammar topics addressed are direct and indirect object pronouns as well as y and en, extension of passé composé and learning of the imperfect tense, negative expressions, reflexive verbs, and comparative adjectives. Students should be able to use the near future, present tense and both past tenses. Students begin to write more extensive and styles of communication in French.

Level III Spanish

Course #: FOR330
Grade Level: 10-12
Credits: 10
Length: 1 or 2 Semester(s)
Format: Block or Skinny
Prerequisite: Spanish II



Considerations: Second term grade of 75% or higher in Level II is required.

Course Description: This course continues to develop and refine the communicative skills of reading, writing, speaking, and listening. Complex grammar concepts are introduced. The target language will be widely utilized.

Topics include school, extracurricular activities, special events, clothing, errands, places in the city, and childhood. Grammar concepts include stem changing verbs, negative and affirmative words, reflexive verbs, demonstrative adjectives, direct and indirect object pronouns, affirmative tu commands, present progressive, and the preterite tense. The irregular verbs of saber and conocer are introduced.

Level IV French

Course #: FOR410
Grade Level: 11-12
Credits: 10
Length: 1 Semester
Format: Block
Prerequisite: French III



Considerations: Second term grade of 75% or higher in Level III is required.

Course Description: Level IV expands the communicative skills of reading, writing, speaking, and listening. Complex grammar concepts are introduced. Class will be conducted extensively in the target language. The culture focus in French 4 is the Francophone world and current to help prepare for AP French.

Topics include camping and nature, fitness and health, professions, travel plans, movies and reading. Grammar concepts include the future, the conditional and subjunctive verb tenses, demonstrative, interrogative and possessive pronouns. Present participles and relative pronouns are also learned.

Level IV Spanish

Course #: FOR430
Grade Level: 11-12
Credits: 10
Length: 1 or 2 Semester(s)
Format: Block or Skinny
Prerequisite: Spanish III



Considerations: Grade of 75% or higher for second term in Level III is required.

Course Description: Level IV expands the communicative skills of reading, writing, speaking, and listening. Complex grammar concepts are introduced. Class will be conducted extensively in the target language.

Topics include natural disasters, accidents, emergency room, TV programs, and sporting events, movies, cooking, and camping. Grammar concepts include preterite vs. imperfect, reflexive verbs, gustar-like verbs, impersonal se, por vs. para, imperfect progressive, present perfect, and commands.

Level V Spanish

Course #: FOR530
Grade Level: 12
Credits: 10
Length: 1 Semester
Format: Block
Prerequisite: Spanish IV



Considerations: Second term grade of 75% or higher in Level IV is required.

Course Description: Level V will focus on the communicative skills of reading, writing, speaking, and listening. Complex grammar concepts are introduced. Class will be conducted extensively in the target language.

Topics include visiting an airport, planning a trip and traveling to a foreign country, staying in a hotel, and discussing professions and making plans for the future. The course utilizes podcasts and television series to improve listening comprehension. Time permitting, an art unit and the teaching Spanish to elementary and preschool classes are possibilities.

Grammar concepts includes the review of present, preterite, imperfect, and perfect tenses and the introduction of nosotros and vosotros commands, future, conditional, and subjunctive moods.

Spanish V will offer students an opportunity to explore the Hispanic culture.

Intermediate Spanish I KCC



Course #: FOR560
Grade Level: 12
Credits: 5 (LM), 4 (KW)
Length: 1 Quarter
Format: Block
Prerequisite: Spanish IV

Considerations: See prerequisite. Class is conducted in Spanish.

Course Description: In this class, students will continue to develop their ability to communicate in Spanish in everyday, practical situations that they might encounter both in the U.S. and abroad. Along with the development of oral skills, students will also work on the other 3 vital components of language: reading, writing, and listening comprehension. Students will actively engage themselves in pair/group activities to express themselves in basic situations. Classroom time will be used for intensive language practice in meaningful contexts (i.e., applying important grammatical concepts, essential vocabulary, and cultural norms needed to maintain basic communication.) Class time will consist of communication activities following grammatical explanations. Students are expected to study and complete assigned workbook, video, lab, and textbook activities outside of class.

Intermediate Spanish II KCC



Course #: FOR565
Grade Level: 12
Credits: 5 (LM), 4 (KW)
Length: 1 Quarter
Format: Block
Prerequisite: Intermediate Spanish I

Considerations: See prerequisite. Class is conducted in Spanish.

Course Description: In this class, students will continue to develop their ability to communicate in Spanish in everyday, practical situations that they might encounter both in the U.S. and abroad. Along with the developments of oral skills, students will also work on the other 3 vital components of language: reading, writing, and listening comprehension. Students will actively engage themselves in pair/group activities to express themselves in basic situations. Classroom time will be used for intensive language practice in meaningful contexts. (i.e., applying important grammatical concepts, essential vocabulary, and cultural norms needed to maintain basic communication.) Class time will consist of communication activities following grammatical explanations. Students are expected to study and complete assigned workbook, video, lab, and textbook activities outside of class.

Advanced Placement French

Course #: FOR570
Grade Level: 12
Credits: 10
Length: 1 Semester
Format: Block
Prerequisite: French IV



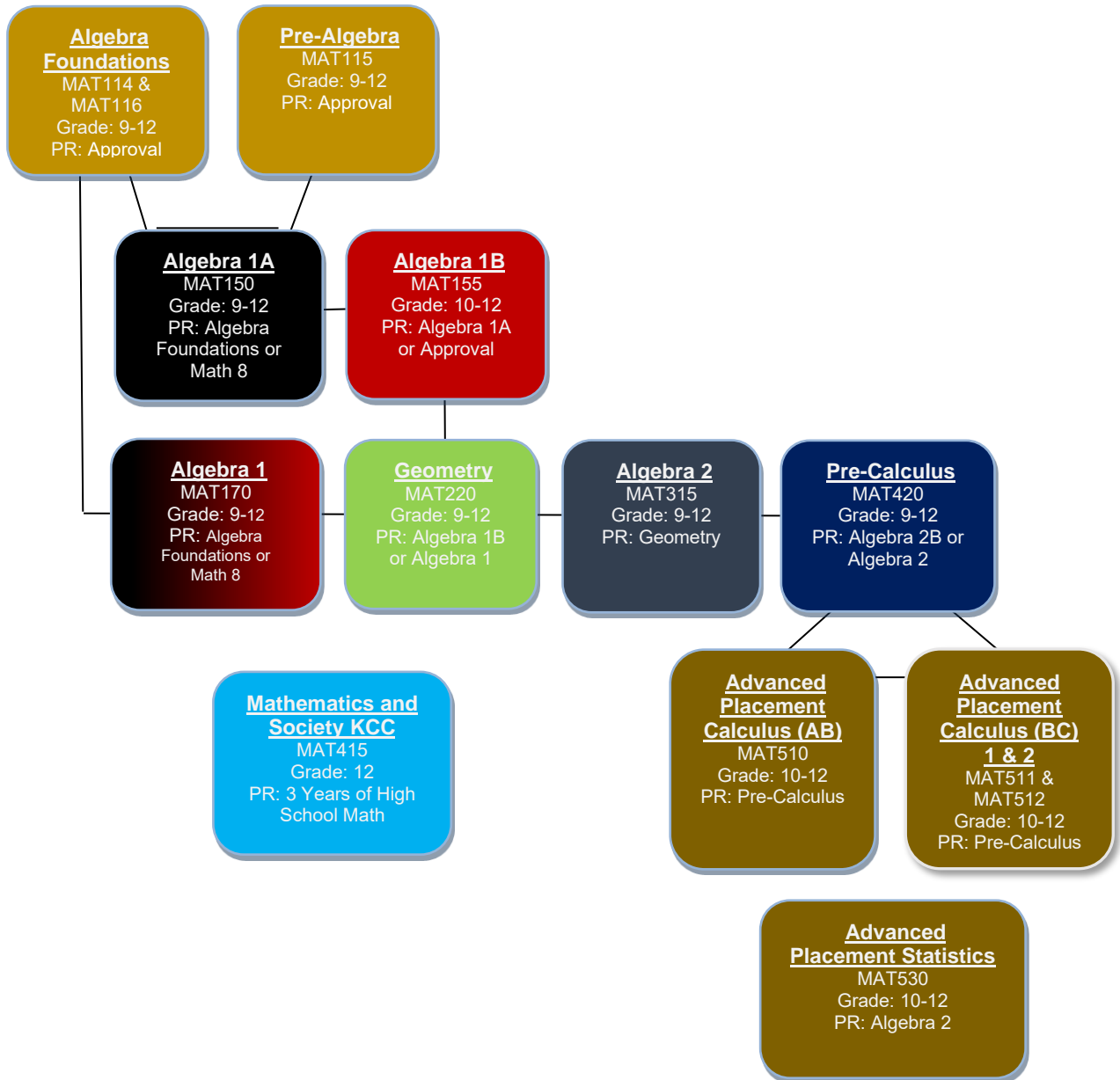
Considerations: See prerequisite. Class is conducted in French.

Course Description: This course continues to develop the “5 Cs” of second language acquisition (communication, cultures, connections, comparisons, and communities) by providing intensive practice in the fundamental communicative skills of listening, speaking, reading, and writing, with a methodic study of different cultural contexts. This class offers the opportunity for language use beyond the sphere of the elementary language courses. Discussion of the cultural practices and products of Francophone countries presented in the readings and viewing materials constitute an important part of the course. Comparisons and connections between Francophone and Anglophone cultures and language are also studied as it is a major portion of the AP exam. This course offers university credit in the form of an AP Exam and therefore is considered a college level class.

Mathematics

Graduation Requirements

- 30 Credits Mathematics
- Must include Algebra 1
OR Algebra 1A and Algebra 1B



Algebra Foundations

Course #: MAT114 and MAT116
 Grade Level: 9
 Credits: 10
 Length: 2 Semesters
 Format: Skinny, 2 times per day
 Prerequisite: Teacher recommendation and administrative approval
 Subsequent: Algebra 1A or Algebra 1

Considerations: A scientific calculator is required.

Course Description: This course is an introductory class for Algebra 1A or Algebra 1. It is designed to review basic skills and math concepts. Elementary algebra skills with variables and problem-solving techniques will be imperative to the curriculum.

Pre-Algebra

Course #: MAT115
 Grade Level: 9-12
 Credits: 10
 Length: 2 Semesters
 Format: Skinny
 Prerequisite: none
 Subsequent: Algebra

Considerations: A scientific calculator is required. Graphing calculators are not allowed in this course.

Course Description: This course is an introductory class for Algebra. It is designed to review basic skills and math concepts. Elementary algebra skills with variables and problem-solving techniques will be imperative to the curriculum.

Algebra 1A

Course #: MAT150
 Grade Level: 9-12
 Credits: 10
 Length: 2 Semesters
 Format: Skinny
 Prerequisite: Algebra Foundations, Pre-Algebra, or Math 8
 Subsequent: Algebra 1B



Considerations: Students are placed in this course per approval of the math department based on Math 8 or Algebra Foundations performance. A scientific calculator or equivalent is required. *Algebra 1A and Algebra 1B together meet the Algebra graduation requirement.*

Course Description: This course is designed to include material covered in the first semester of Algebra 1. Topics include negative numbers, absolute values, opposites, linear equations, and inequalities in word problems.

Algebra 1B

Course #: MAT155
 Grade Level: 10-12
 Credits: 10
 Length: 2 Semesters
 Format: Skinny
 Prerequisite: Algebra 1A
 Subsequent: Geometry (recommended) Mathematics and Society



Considerations: Students are placed in this course per approval of the math department based on Pre-Algebra and Iowa Assessment scores. A scientific calculator or equivalent is required. *Algebra 1A and Algebra 1B together meet the Algebra graduation requirement.*

Course Description: This course is designed to include material covered in the second semester of Algebra 1. Topics include negative numbers, absolute values, opposites, linear equations, and inequalities in one variable word problems, factoring, graphing, and quadratic equations.

Algebra 1

Course #: MAT170
 Grade Level: 9-12
 Credits: 10
 Length: 2 Semesters
 Format: Skinny
 Prerequisite: Pre-Algebra, Math 8, or Algebra Foundations
 Subsequent: Geometry



Considerations: A scientific or graphing calculator is required.

Course Description: Algebra 1 deals with variables, properties of operations and formulas. Topics include negative numbers, absolute value, opposites, and linear equations in one variable, inequalities in one variable, word problems, factoring, graphing, and quadratic equations.

Geometry Priority Standards

Course #: MAT220PS
 Grade Level: 9-12
 Credits: 2.5
 Length: 1 Quarter
 Format: Skinny
 Prerequisite: Teacher and/or Counselor recommendation, concurrent enrollment in Geometry

Considerations: Students are placed into this course by recommendation of a mathematics teacher or school counselor. This course is designed for students who need extra support with the core concepts of Geometry.

Course Description: This course develops mathematical skills focused on the priority standards of Geometry. These topics include points, lines, planes, polygons, circles, solid figures, and their associated relationships as a mathematical system. Emphasis is placed on the application of knowledge in algebraic and proof contexts.

“Credit earned for Priority Standards classes does not count toward the 30-credit math graduation requirement.”

Algebra 2 Priority Standards

Course #: MAT290PS
 Grade Level: 9-12
 Credits: 2.5
 Length: 1 Quarter
 Format: Skinny
 Prerequisite: Teacher and/or Counselor recommendation, concurrent enrollment in Algebra 2

Considerations: Students are placed into this course by recommendation of a mathematics teacher or school counselor. This course is designed for students who need extra support with the core concepts of Algebra 2.

Course Description: This course develops mathematical skills focused on the priority standards of Algebra 2. These topics include equations, inequalities, linear functions and relations, systems of equations and inequalities, quadratic functions and relations, polynomials, inverse functions and relations, radical functions and relations, exponential functions and relations, logarithmic functions and relations, and rational functions and relations, sequences and series, trigonometry functions, trigonometry identities, and trigonometry equations.

“Credit earned for Priority Standards classes does not count toward the 30-credit math graduation requirement.”

Geometry

Course #: MAT220
 Grade Level: 9-12
 Credits: 10
 Length: 2 Semesters
 Format: Skinny
 Prerequisite: Algebra 1 or Algebra 1B
 Subsequent: Algebra 2 or Mathematics & Society



Considerations: A scientific calculator is required.

Course Description: Geometry introduces the study of points, lines, planes, polygons, circles, solid figures, and their associated relationships as a mathematical system. Emphasis is placed on the description and use of inductive, deductive, and intuitive reasoning skills. Power of abstract reasoning, spatial visualization and logical reasoning patterns are improved through this course. Focus on comparisons between figures concerning surface areas, volumes, congruency, similarity, transformations, and coordinate geometry is also studied through two and three dimensions.

Algebra 2

Course #: MAT315
 Grade Level: 9-12
 Credits: 10
 Length: 2 Semesters
 Format: Skinny
 Prerequisite: Geometry
 Subsequent: Pre-Calculus (recommended) or Mathematics & Society or AP Statistics



Considerations: A graphing calculator IS required. TI89 or TI-Nspire calculators are NOT allowed.

Course Description: This course includes a variety of topics, including equations, inequalities, linear functions and relations, systems of equations and inequalities, quadratic functions and relations, polynomials, inverse functions and relations, radical functions and relations, exponential functions and relations, logarithmic functions and relations, and rational functions and relations, sequences and series, trigonometry functions, trigonometry identities, and trigonometry equations. This course fulfills minimum requirement for entry into most regent universities.

Pre-Calculus

Course #: MAT420
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Algebra 2B or Algebra 2
Subsequent: AP Calculus (recommended) or Mathematics & Society or AP Statistics



Considerations: Graphing calculator is required. TI89 and TI-Nspire calculators are not allowed.

Course Description: This course is designed for students who want to be better prepared for College Calculus or AP Calculus. This course has been enhanced with additional materials that promote a deeper mathematical understanding of the topics, extend known topics and present new topics that are generally not included in a high school curriculum. These topics will prepare the student for subsequent courses by improving their understanding of algebra and geometry concepts.

Advanced Placement Calculus (AB)

Course #: MAT510
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Pre-Calculus



Considerations: Students may take the AP Calculus exam in May. Graphing calculator is required. TI84 is recommended.

Course Description: AP Calculus AB is roughly equivalent to a first semester college Calculus I course devoted to topics in differential and integral calculus. The AP course covers topics in these areas, including concepts and skills of limits, derivatives, definite integrals, and the Fundamental Theorem of Calculus. You will learn how to approach calculus concepts and problems when they are represented graphically, numerically, analytically, and verbally, and how to make connections amongst these representations. You will learn how to use technology to help solve problems, experiment, interpret results, and support conclusions.

**Advanced Placement
Calculus (BC) 1 & 2**



Course #: MAT511 & MAT512
 Grade Level: 10-12
 Credits: 15
 Length: 2 Semesters
 Format: Skinny-1st semester
 Block-2nd semester
 Prerequisite: Pre-Calculus

Considerations: Students MUST sign up for both sections listed above. Students may take the AP Calculus exam in May. Graphing calculator is required.

Course Description: AP Calculus BC is equivalent to a full year of college Calculus. It covers both Calculus I and Calculus II. Students will analyze and solve non-trivial mathematical problems related to calculus. Mathematical modeling and communication will be emphasized. The course surveys the mathematics of change from elementary derivatives through sophisticated integrals to infinite series.

Advanced Placement Statistics



Course #: MAT530
 Grade Level: 10-12
 Credits: 10
 Length: 2 Semesters
 Format: Skinny
 Prerequisite: Algebra 2
 Subsequent: Mathematics & Society or AP Calculus

Considerations: Students may take the AP Statistics exam in May. Graphing calculator is required.

Course Description: This course is a typical introductory college statistics course. It is divided into 4 major themes: exploratory data analysis, probability, statistical inference and planning, and conducting a study. Students will use both graphical and numerical techniques, probability to anticipate the distribution of data to be collected, design ways to collect data while avoiding bias, and make inferences from samples of data.

Mathematics and Society KCC



Course #: MAT415
 Grade Level: 12th Grade Only
 Credits: 5 (L-M) 3 (KCC)
 Length: 1 Semester
 Format: Skinny
 Prerequisite: Three years of High School math

Considerations: See prerequisite. This is a dual-credit course, and the expectations reflect those of a college course. In order to take this class, the student needs to register as a Kirkwood student earning college credit in high school by using this link:

<https://www.kirkwood.edu/site/index.php?d=725>.

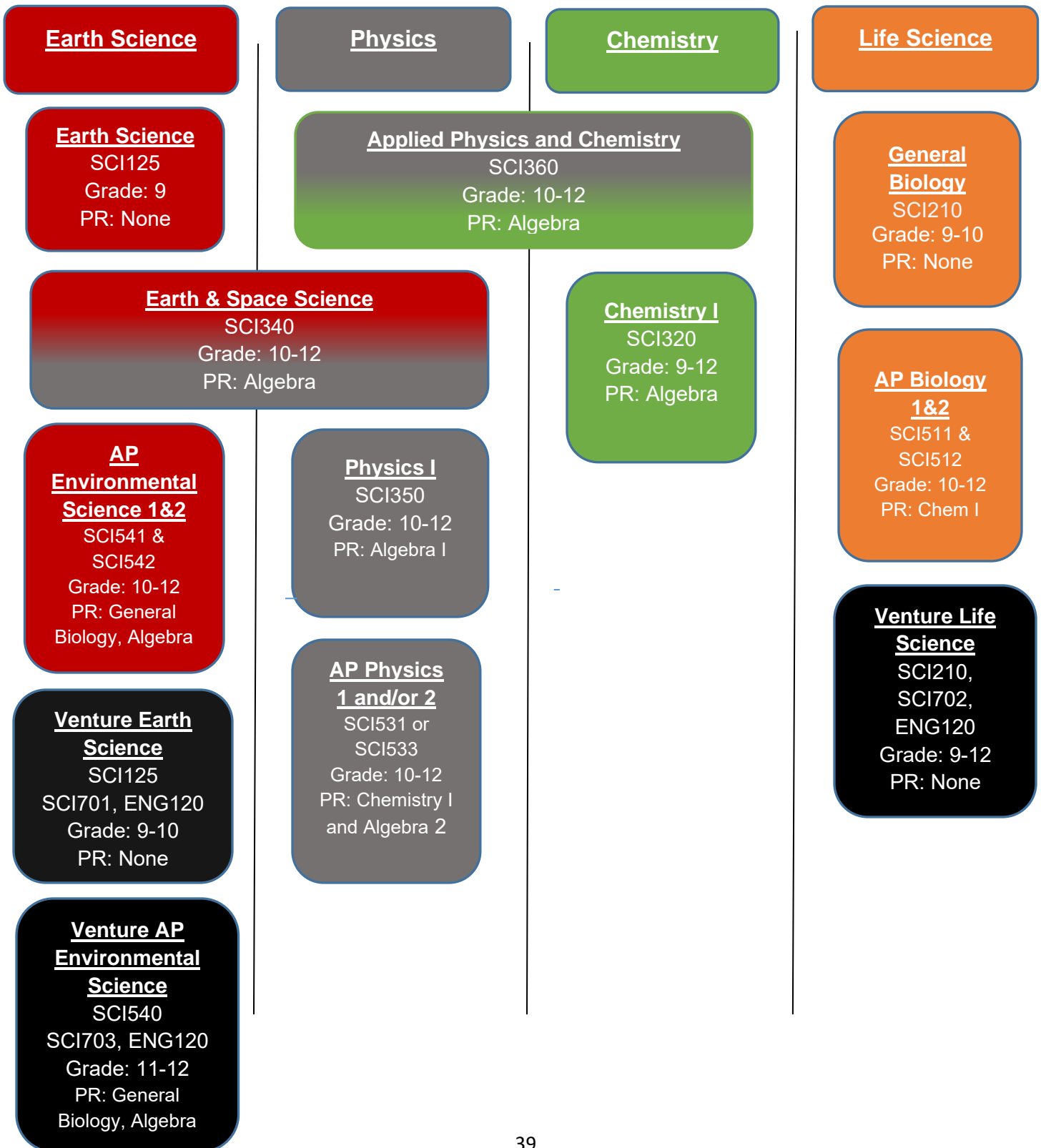
An additional requirement is an ACT score of 19 or higher OR a score of 30 or higher on the ALEKS math placement test (<https://www.kirkwood.edu/placement>). Students can register for this course through Linn-Mar's registration procedures but will need to meet the necessary test requirement by the first day of class at LMHS.

The following link provides information regarding taking placement tests in Kirkwood:
<https://www.kirkwood.edu/testcenter>.

Course Description: This course introduces selected areas of mathematics in familiar settings and develops students' conceptual and problem-solving skills. The course includes a study of mathematical concepts selected from finance, statistics, probability, growth patterns and voting techniques.

Science

GRADUATION REQUIREMENT – Must take a course from each discipline (column) for a minimum of 30 credits. Two courses meet requirements for two different disciplines.



Science Electives

Elective Science credits DO NOT fulfill Science credit requirements for graduation.

Earth Science

Geology

SCI380

Grade: 11-12
PR: Geometry
and ACP or
Chemistry I

Meteorology

SCI395

Grade: 11-12
PR: Geometry
and ACP or
Chemistry I

Astronomy

SCI390

Grade: 11-12
PR: Geometry
and ACP or
Chemistry I

Chemistry

AP Chemistry 1&2

SCI521 &
SCI522

Grade: 10-12
PR: Algebra &
Chemistry 1

Organic Chemistry

SCI330

Grade: 10-12
PR: Chemistry 1

Life Science

Anatomy & Physiology

SCI410

Grade: 10-12
PR: General
Biology

Bioethics

SCI370

Grade: 10-12
PR: General
Biology

Environmental Sustainability

SCI620

Grade: 10-12
PR: Algebra &
Gen. Biology

Integrated Sciences

CASE
Curriculum for
Agricultural
Science
Education

See
pp 75-80

PLTW
Project Lead
the Way

See
pp 102-106

Earth Science

Course #: SCI125
 Grade Level: 9-10
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations: Earth Science (SCI125, B) is a NGSS course based on the completion of NGSS Earth and Space Standards, and successful completion will meet the earth science graduation requirement.

Course Description: This course is designed to allow students to develop an understanding of Earth's origin and interactions. Students will examine Earth's systems, Earth's place in the universe, and Earth and human activity.

Venture Earth Science Strand

Course #: SCI701
 Grade Level: 9-10
 Credits: 20 (10 Earth, 5 English, 5 Elective)
 Length: Semester
 Format: SuperBlock (2 Blocks)
 Prerequisite: None



Courses: SCI125 and ENG120. Students that successful complete both courses will meet earth science and speech graduation requirements.

Course Description: Course Description: This course covers the same content as SCI125 in a project-based, hands-on, community-engaged way. Students will complete the requirements for three college credits through the University of Iowa STEM Innovator program. Students will learn from and be mentored by professionals in the community. Students will learn important skills such as collaboration, communication, creativity, critical thinking, and time management as they complete projects. See page 109 to learn more about the Venture program.

General Biology

Course #: SCI210
 Grade Level: 9-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: none



Considerations: General Biology is a NGSS course based on the completion of NGSS Life Science Standards, and successful completion will meet the life science requirement. Students taking this course should have a strong comprehensive vocabulary, reading and study skills.

Course Description: This course is designed as a survey class in life science. The themes investigated are: From Molecules to Organisms; Heredity; Biological Evolution; and Ecosystems.

Venture Life Science Strand (Biology)

Course #: SCI702
 Grade Level: 9-12
 Credits: 20 (10 Bio, 5 English, 5 Elective.)
 Length: Semester
 Format: SuperBlock (2 Blocks)
 Prerequisite: none



Courses: SCI210 and ENG120. Students that successful complete both courses will meet life science and speech graduation requirements.

Course Description: This course covers the same content as SCI210 in a project-based, hands-on, community-engaged way. Students will learn from and be mentored by professionals in the community. Students will complete the requirements for three college credits through the University of Iowa STEM Innovator program. Students will learn important skills such as collaboration, communication, creativity, critical thinking, and time management as they complete projects. See page 109 to learn more about the Venture program.

Chemistry I

Course #: SCI320
 Grade Level: 9-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: Chemistry I is a NGSS course based on the completion of NGSS Physical Science Standards and successful completion will meet the chemistry portion of the physical science requirement. Students taking this course must have completed Algebra. This course is also expected for students wishing to take AP Chemistry, AP Biology or AP Environmental Science.

Course Description: This course is designed to explore the nature of matter and how it changes. It emphasizes the relationship between chemistry and real-world applications. Chemistry I is intended for students with a strong interest in science, math, or engineering careers.

Organic Chemistry

Course #: SCI330
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter (offered in odd years; Fall of 2025 next)
 Format: Block
 Prerequisite: Chemistry I

Considerations: See prerequisite.

Course Description: This quarter-long course is designed to provide a limited exploration of the concepts essential to college-level Organic Chemistry: Bonding, Isomers, Properties, Naming, Functional Groups and Types of Reactions/ Reaction Mechanisms associated with each – substitution, elimination & addition, as well as an introduction to the limitless applications of organic chemistry throughout agriculture, life sciences, medicine, and issues related to consumers, the environment and society.

Earth and Space Science

Course #: SCI340
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: Earth and Space Science is based on the completion of NGSS Physical Science Standards, and Earth and Space Standards and successful completion will meet the physics portion of the physical science graduation requirement and the earth science graduation requirement. Students taking this course must have completed Algebra.

Course Description: This course is designed to help students develop an understanding of the big ideas of the Physics Standards and will be applied through the Earth Science Standards. Physics content includes force, motion, momentum, collisions, energy transformations, electromagnetism, waves, and light. Earth Science content includes materials of Earth, its internal and exterior processes, geological history, and how Earth's systems interact, change over time and its role in the universe.

Physics I

Course #: SCI350
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra 1



Considerations: Physics I is based on the completion of NGSS Physical Science Standards, and successful completion will meet the physics portion of the physical science graduation requirement. Physics 1 is NOT a prerequisite for AP Physics 1.

Course Description: Physics is the study of the natural physical world. Topics include motion, forces, energy, momentum, collisions, circular motion, gravity, electromagnetism, waves, sound, and light. Physics I is a full semester course that covers these topics in more depth than Applied Physics & Chemistry or Earth & Space science, but in less depth than AP Physics.

Applied Physics and Chemistry

Course #: SCI360
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: Applied Chemistry and Physics is based on the completion of NGSS Physical Science Standards and successful completion will meet the physical science graduation requirement. Students taking this course must have completed Algebra.

Course Description: This course is designed to allow students to explore the big ideas in Chemistry and Physics. Chemistry concepts include properties of matter, the influence of electrons on behavior of the chemical elements, behavior of chemical reactions, and nuclear reactions. Physics content includes force, motion, momentum, collisions, energy transformations, electromagnetism, waves, and light.

Bioethics

Course #: SCI370
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: General Biology



Considerations: Bioethics is a science elective course. Students taking this course must have completed General Biology.

Course Description: This course examines contemporary ethical issues in genetics, medicine, health, animal use, and the environment, reflecting on the ways in which technology and varying perspectives have resulted in conflict within society.

Geology

Course #: SCI380
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: Geometry and Chemistry 1 or Applied Chemistry and Physics



Considerations: Geology is a science elective course. Students taking this course must have completed Geometry and Applied Chemistry and Physics or Chemistry I.

Course Description: This course is designed to allow students to receive an intense, in-depth look into the core subjects of geology including physical, structural, and environmental geology, crystallography, mineralogy, stratigraphy, and geomorphology.

Astronomy

Course #: SCI390
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: Geometry and Applied Chemistry and Physics or Chemistry I



Considerations: Astronomy is a science elective course. Students taking this course must have completed Geometry and Applied Chemistry and Physics or Chemistry I.

Course Description: This course is designed to allow students to receive an intense, in-depth look at astronomy topics including astronomical history, stellar measuring, stellar evolution, forces (gravitational, inertial, nuclear, magnetic, etc.) and the universe (theories, black matter, quasars, etc.).

Meteorology

Course #: SCI395
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: Geometry and Applied Chemistry and Physics or Chemistry I



Considerations: Meteorology is a science elective course. Students taking this course must have completed Geometry and ACP (Applied Chemistry and Physics) or Chemistry I.

Course Description: This course is designed to allow students to receive an intense, in-depth look at topics relating to the atmosphere. Students will focus on forecasting weather, using severe weather as its guideline.

Anatomy & Physiology

Course #: SCI410
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: General Biology



Considerations: Anatomy & Physiology is a science elective course. Students taking this course must have completed General Biology.

Course Description: This course is designed to allow students to study the fundamental concepts of human structure and function as it pertains to their bodies. It is designed to lead students into a basic career in the health field and prepare students for post-secondary education. One critical instructional element of anatomy to help foster an understanding of structures and functions is the exploration and dissection of animal tissues, organs, and bodies.

Advanced Placement Biology 1 & 2

Course #: SCI511 & SCI512
 Grade Level: 10-12
 Credits: 15
 Length: 3 Quarters
 Format: Block
 Prerequisite: Chemistry I



Considerations: Advanced Placement Biology 1 & 2 is a NGSS course based on the completion of NGSS Life Science Standards and successful completion will meet the life science requirement for graduation. Students MUST sign up for both sections listed above. General Biology is recommended but not required for enrollment in AP Biology. Students taking this course must have completed Chemistry I. Students may take the AP Biology exam in May.

Course Description: This course is designed as an in-depth study of the field of biology. Areas of emphasis include energy pathways; the cell; genetics and genetic engineering; and organisms and their environments.

Advanced Placement Chemistry 1 & 2



Course #: SCI521 & SCI522
 Grade Level: 10-12
 Credits: 15
 Length: 3 Quarters
 Format: Block
 Prerequisite: Chemistry I and Advanced Algebra IIA

Considerations: Students MUST sign up for both sections listed above. Students taking this course should have completed Chemistry I and Advanced Algebra IIA. Students may take the Chemistry AP exam in May.

Course Description: This course is designed to cover the basics of chemistry at the college level. Areas of emphasis include atomic structure, molecular bonding, thermochemistry, kinetics, and chemical equilibria.

Advanced Placement Physics 1



Course #: SCI531
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Chemistry I AND Algebra 2

Considerations: Advanced Placement Physics I is based on the completion of NGSS Physical Science Standards and successful completion will meet the physics portion of the physical science graduation requirement. Physics I is NOT a prerequisite for this class. See prerequisites. Students may take the AP Physics 1 exam in May.

Course Description: This course covers College Physics I. Students taking this class should have a strong interest in the practical applications of mathematics to real-life scenarios. Areas of emphasis include experimental design, kinematics, newton's laws, gravitation, electricity, and waves.

Advanced Placement Physics 1 & 2

Course #: SCI533
 Grade Level: 10-12
 Credits: 10
 Length: 4 Quarters
 Format: Block
 Prerequisite: Chemistry I AND Algebra 2



Considerations: Students may take the AP Physics 1 and 2 exams in May.

Course Description: This course covers all content from SCI531 AP Physics I and adds to it the content of College Physics II. Students taking this course should have a strong interest in the practical applications of mathematics to real-life scenarios. Areas of emphasis include experimental design, thermodynamics, fluid-mechanics, optics, electric circuits, magnetism, and modern physics.

Environmental Sustainability

(Previously was Biotechnical Engineering)

Course #: SCI620
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra AND General Biology



Considerations: See prerequisites. This is course in the Project Lead the Way engineering sequence. Students will earn credit for this course from Kirkwood Community College upon successful completion.

Course Description: Students will investigate and design solutions in response to real-world challenges related to clean and abundant drinking water, food supply issues, and renewable energy. Applying their knowledge through hands-on activities and simulations, students research and design potential solutions to these true-to-life challenges.

**Advanced Placement
Environmental Science 1 & 2**

Course #: SCI541 & SCI542
Grade Level: 10-12
Credits: 15
Length: 3 Quarters
Format: Block
Prerequisite: General Biology, Algebra,
and Chemistry



Considerations: Advanced Placement Environmental Science 1 & 2 is a NGSS course based on the completion of NGSS Earth Science Standards and successful completion will meet the earth science requirement for graduation. Students taking this course should have completed General Biology and Algebra. Students MUST sign up for both sections listed above. Students may take the AP exam in May.

Course Description: The goal of AP Environmental Science is to provide students with the scientific principles, concepts, and methodologies required to understand the interrelationships of the natural world, to identify and analyze environmental problems both natural and human-made, to evaluate the relative risks associated with these problems, and to examine alternative solutions for resolving or preventing them.

**Venture Advanced Placement
Environmental Science 1 & 2 Strand**

Course #: SCI703
Grade Level: 10-12
Credits: 20 (15 AP Enviro, 5
Elective)
Length: Semester
Format: SuperBlock (2 Blocks)
Prerequisite: General Biology and
Algebra



Courses: SCI540 (AP Environmental Science 1 & 2), and ENG120. Students that successfully complete both courses will meet earth science and speech graduation requirements.

Course Description: This course covers the same content as SCI541 & SCI542 in a project-based, hands-on, community-engaged way. Students will learn from and be mentored by professionals in the community. Students will learn important skills such as collaboration, communication, creativity, critical thinking, and time management as they complete projects. See page 111 to learn more about the Venture program.

**Elective Science credit
can also be found in the
Agricultural Education
and PLTW sections.**

Social Studies

PR = Prerequisite Requirement

Electives

US History 9

SOC110
Grade: 9-12
PR: None

OR

Advanced US History 9

SOC130
Grade: 9-12
PR: None

OR

AP US History 1 & 2

SOC521 &
SOC522
Grade: 9-12

Current Events

SOC150
Grade: 9-12
PR: None

World History

SOC270
Grade: 10-12
PR: None

OR

AP World History 1 & 2

SOC541 &
SOC542
Grade: 10-12

Law and the Constitution

SOC320
Grade: 10-12
PR: None

Economics

SOC310
Grade: 11-12
PR: None

Sociology

SOC330
Grade: 11-12
PR: None

OR

Introductory Psychology

SOC340
Grade: 11-12
PR: None

AP Psychology 1 & 2

SOC530
Grade: 11-12
PR: Intro Psychology
or Approval

Government

SOC400
Grade: 12
PR: None

OR

AP American Government

SOC500
Grade: 11-12
PR: None

AP Comparative Government

SOC550
Grade: 11-12
PR: US Govt. or
AP US Govt.

State and Local Government

SOC390
Grade: 11-12
PR: None

Venture Civics

SOC390,
SOC400,
SOC701,
ENG120
Grade: 11-12
PR: None

Venture Behavioral Science

SOC330,
SOC340,
SOC702,
ENG120
Grade: 11-12
PR: None

Graduation Requirements

- 30 Credits of Social Studies
- US History 9, Advanced US History 9, or AP US History
- World History or AP World History
- Sociology or Introductory Psychology
- Government

US History 9

Course #: SOC110
 Grade Level: 9
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations: Required for graduation.

Course Description: US History 9 examines American history from the Gilded Age to the present, focusing on the people, ideas and events that have helped create the nation and world we live in today. Students are required to examine why events happened as they did and explain how our past is related to our present. A variety of learning activities, requiring both group and individual effort, allow students to become actively involved learners.

Advanced US History 9

Course #: SOC130
 Grade Level: 9
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations: Recommended for students with a strong interest in reading and writing in history. Students successful in this course may move into the AP World History elective to satisfy their world history requirement. US History 9, Advanced US History 9, or AP US History is required for graduation.

Course Description: This course explores the Gilded Age to present focusing on people, ideas, and events that have helped to create the nation and world we live in today. Strong emphasis is placed on developing skills in writing, and interpretation and analysis of primary historical documents. Students will examine events and ideas from a variety of perspectives as they learn how to take a position on an issue, develop a thesis statement and use evidence to defend their position.

Current Events

Course #: SOC150
 Grade Level: 9-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None



Considerations: Students will be reading articles, analyzing sources, and using web-based applications.

Course Description: Current Events promotes critical thinking skills to empower students to make independent judgments and informed decisions in response to information conveyed through the channels of mass communication.

World History

Course #: SOC270
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations: See prerequisites. World History OR AP World History is required for graduation.

Course Description: This course investigates the foundations of our modern world. This will be done by researching various civilizations from ancient civilizations through modern times. Students will evaluate the changing nature of the world's political, economic, and social systems.

Economics

Course #: SOC310
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None



Considerations: Students should be comfortable working with charts and tables.

Course Description: This course will focus on economic concepts (scarcity, choice, incentives); supply, demand, and markets; microeconomics (production, productivity, competitive markets); and macroeconomics (the economy in the aggregate, inflation, unemployment).

Law and the Constitution

Course #: SOC320
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: none



Considerations: Meets the social studies elective graduation requirement.

Course Description: This course focuses on the origins of legal rights in the United States. With a particular focus on Constitutional structure and the Bill of Rights, students will examine the development, structure and operation of the American legal system including citizen rights and responsibilities, the role of the US Supreme Court and the Iowa court system, the Iowa Code, and the functions of the courts by experiencing a mock trial.

Sociology

Course #: SOC330
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: none



Considerations: Meets the Behavioral Sciences graduation requirement.

Course Description: This course is a study of human group behavior and social problems. The course will explore the following concepts: culture, socialization, deviance and social control, social stratification, minority groups, marriage, and family.

Introductory Psychology

Course #: SOC340
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: none



Considerations: Meets the Behavioral Sciences graduation requirement. This course is taught at the college-prep level and requires higher order thinking skills and work outside of the classroom to be successful.

Course Description: This course is designed to help students understand human behavior. Students will learn about psychology as a science, career options, methods of learning, human development, personality development and psychological illness.

State & Local Government

Course #: SOC390
 Grade Level: 11-12
 Credits: 5
 Length: 1 Semester
 Format: SuperBlock
 Prerequisite: None



Considerations:

This course is for elective credit in Social Studies. Not offered as a standalone class.

Course Description: This course is designed for Venture Academics. Students will discover the structures and actions of both state and local (school boards, city councils and county supervisors) governments through hands-on opportunities with local government representatives.

Government

Course #: SOC400 or SOC401E
 Grade Level: 12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: none



Considerations: Government or AP American Government is required for graduation.

Course Description: Course highlights will include a study of the three branches of government, political voting behavior, political party membership, interest groups and elected officials. Students will study the underlying principles upon which the US government is based: limited government, rules of law, federalism, and protection of individual rights.

Venture Civics Strand

Course #: SOC701
 Grade Level: 11-12
 Credits: 20
 Length: Semester
 Format: SuperBlock (2 Blocks)
 Prerequisite: none



Courses: SOC390, SOC400, and ENG120.

Students that successful complete all courses will meet government and speech graduation requirements.

Course Description: This course covers the same content as SOC390 & SOC400 in a project-based, hands-on, community-engaged way. Students will learn from and be mentored by professionals in the community. Students will learn important skills such as collaboration, communication, creativity, critical thinking, and time management as they complete projects. See page 109 to learn more about the Venture program.

Venture Behavioral Science Strand

Course #: SOC702
 Grade Level: 11-12
 Credits: 20
 Length: Semester
 Format: SuperBlock (2 Blocks)
 Prerequisite: none



Courses: SOC330, SOC340, and ENG120.

Students that successful complete all courses will meet behavioral science and speech graduation requirements.

Course Description: This course covers the same content as SOC330 & SOC340 in a project-based, hands-on, community-engaged way. Students will learn from and be mentored by professionals in the community. Students will learn important skills such as collaboration, communication, creativity, critical thinking, and time management as they complete projects. See page 109 to learn more about the Venture program.

**Advanced Placement
American Government**



Course #: SOC500
 Grade Level: 11-12 or approval
 Credits: 10
 Length: 2 Quarters during second semester
 Format: Block
 Prerequisite: none

Considerations: Instructor approval for 10th graders. Fulfills the government graduation requirement. Students may take the American Government AP exam in May.

Course Description: Several topics covered in this course include Constitutional underpinnings, political beliefs & behaviors, political parties, interest groups & mass media, institutions of national government, public policy & civil rights, and civil liberties.

**Advanced Placement
Comparative Government**



Course #: SOC550
 Grade Level: 11-12
 Credits: 5
 Length: 2 Quarters
 Format: Block
 Prerequisite: US Govt. or AP US Govt.

Considerations: Could be linked with AP US Government for a year-long AP Government course. AP exam would be optional.

Course Description: AP Comparative Government is a semester-long (block) course comparing governmental systems of Great Britain, Russia, China, Mexico, Nigeria, and Iran. It is intended to follow US Government in greater depth and introduce students to more global international relations concepts and a broader, current understanding of the world we live in.

**Advanced Placement
US History 1 & 2**



Course #: SOC521 & SOC522
 Grade Level: 9-12
 Credits: 15
 Length: 3 Quarters
 Format: Block
 Prerequisite: US History 9 OR Advanced US History 9 is recommended

Considerations: Instructor approval for 9th graders. Students MUST sign up for both sections listed above. Fulfills the US history graduation requirement. This course begins in 2nd quarter. Students may take the US History AP exam in May.

Course Description: Students will participate in reading primary and secondary history materials, lectures, research projects, and group and individual presentations. College level work is expected in this survey course which covers the full range of US history from the early European explorations to the present.

**Advanced Placement
Psychology**



Course #: SOC530
 Grade Level: 11-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Introductory Psychology OR approval

Considerations: Textbooks are available for purchase online, but one will be provided in class. Class is geared to prep students to take the national AP Psychology exam in May.

Course Description: Areas studied are inclusive of the research and application to the national standards set forth by the APA and College Board. These include the content of the psychology pillars of biology cognition, development, social and personality, and mental and physical health. College level work is expected, as this is a college level course.

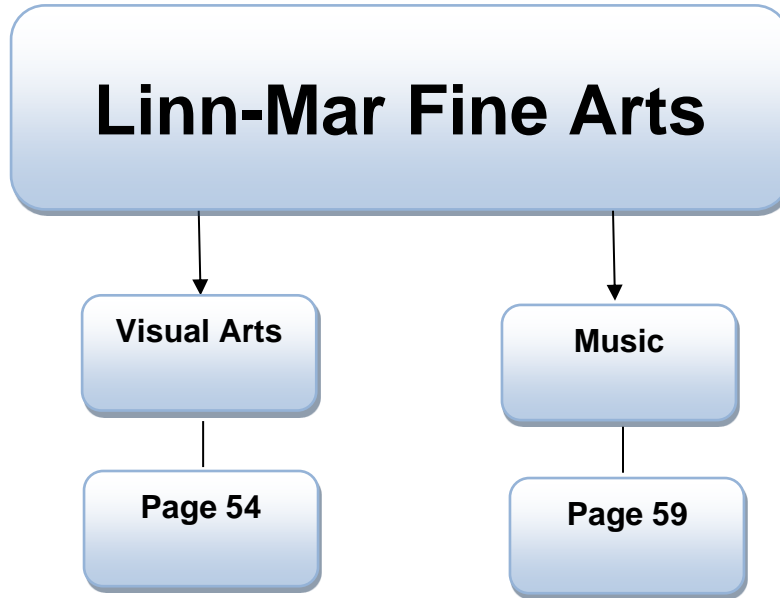
Advanced Placement
World History 1 & 2



Course #: SOC541 & SOC542
Grade Level: 10-12
Credits: 15
Length: 3 Quarters
Format: Block
Prerequisite: none

Considerations: Students MUST sign up for both sections listed above. Fulfills the required world history requirement. Duration is three quarters beginning in 2nd quarter. Students may take the World History AP exam in May.

Course Description: This course is a broad survey of the major periods of human history from a global comparative perspective. Students will study the events and trends that have shaped the world into what it is today, while refining their study, writing and critical thinking skills.



Visual Arts Program of Studies

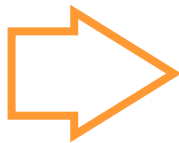


Entry Level

Intermediate

Advanced Levels

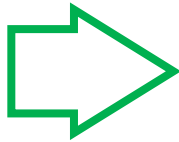
Art Exploration
ART110
Grade: 9-12
PR: None
Highly Recommended



2D Mixed Media
ART235
Grade: 10-12
PR: Art Exploration

3D Mixed Media
ART145
Grade: 10-12
PR: Art Exploration

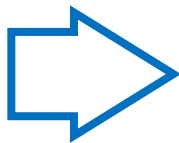
Beginning Ceramics
ART125
Grade: 9-12
PR: None



Construction in Clay
ART225
Grade: 10-12
PR: Beg. Ceramics

Exploring Ceramic Techniques ART325
Grade: 10-12
PR: Beg. Ceramics
Recommended: Construction in Clay

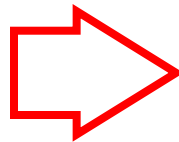
Beginning Drawing
ART115
Grade: 9-12
PR: None



Expressive Drawing
ART215
Grade: 10-12
PR: Beg. Drawing

Drawing in Style
ART 315
Grade: 10-12
PR: Beg. Drawing
Recommended: Expressive Drawing

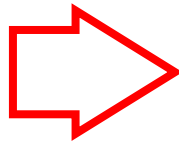
Beginning Graphics
ART410
Grade: 9-12
PR: None



Graphics Two
ART420
Grade: 10-12
PR: Beginning Graphics

Digital Photography
ART400
Grade: 10-12
PR: None
Recommended: Art Exploration

OR



Venture Digital Design and Communication
ART701
Grade: 10-12, 20 Credits
ART400, ART420, ART450, ART701
PR: Beginning Graphics

Beginning Painting
ART135
Grade: 9-12
PR: None

Advanced Art
ART450
Grade: 11-12
PR: Must have
3 prior art courses

PR: Prerequisite Requirement

Art Exploration

Course #: ART110
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: This course is an introductory art course which is **highly recommended** before taking any art course.

Course Description: This course teaches basic visual literacy. By learning about the elements and principles of art, students will learn what visual images communicate. Students will gain a better understanding of how and what they are communicating in their artwork through direct application of the elements and principals. Students will develop technical skills using a variety of mediums including computer-generated images.

2-D Mixed Media

Course #: ART235
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Art Exploration

Considerations:

Course Description: Art Exploration is required before taking this course. Students will continue to develop the skills learned in Art Exploration and experiment new techniques using a wide variety of materials, including oil paint, collage, and Xerox transfer. Students will learn how to communicate their ideas in creative ways by combining paint with other materials to create their artwork.

3-D Mixed Media

Course #: ART145
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Art Exploration

Considerations: Art Exploration is required before taking this class. This course will involve written work as well as artwork projects. Presentations and class discussions are regular occurrences in this course.

Course Description: Students will learn a variety of techniques related to 3-D Art, such as, sculpture in the round, relief, assemblage, mobiles, and installations. Students will learn to create art by reflecting on their own personal experiences and by researching other cultures and artists.

Beginning Ceramics

Course #: ART125
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Art Exploration is strongly recommended before taking this course. Students may need to spend extra time in the studio to complete all the required course work. This class is for motivated students who like to be hands-on in class.

Course Description: Like getting dirty? Working with your hands? Then Beginning Ceramics is right for you. Beginning Ceramics allows students to dig into clay and learn the basic hand building methods: pinch, coil, slab, and sculpting. Students will also learn how to use the potter's wheel to create simple forms. Students will learn the scientific principle of clay and glazes. Class will be spent learning basic clay skills and applying these skills to specific projects over the course of the quarter. Creativity is a must as well as using fundamentally sound techniques.

Construction in Clay

Course #: ART225
Grade Level: 10-12
Credit Hours: 5
Length: 1 Quarter
Format: Block
Prerequisite: Beginning Ceramics

Considerations: This class is for the more **serious** ceramic student. More in-depth work on the wheel is required as well as continuing work on hand building skills.

Course Description: Students will review and expand on techniques learned in Beginning Ceramics. Emphasis in this class will be placed on alternative firings and construction methods. Students will investigate new ways of hand-building, firing, artists, and styles. Skills will continue to be developed on the wheel to create bowls, cylinders, and lidded pieces. Students will use clay as an expressive medium to communicate ideas, feelings, thoughts, emotions, and moods in their work.

Exploration in Ceramic Techniques

Course #: ART325
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Beginning Ceramics
Construction in Clay
Highly Recommended

Considerations: Construction in Clay is **highly** recommended before taking this course. This class is for the **serious, dedicated ceramic student** looking to develop a portfolio, considering art as a career, or highly interested in ceramic arts.

Course Description: This class requires the production of wheel throwing portfolio. Students will also select different hand-building techniques to communicate visual ideas. This class allows for deeper exploration of ceramic techniques, glazing and alternative firings. Course emphasis on individual expression; experimentation with glazes, clay bodies, and kiln firing.

Beginning Drawing

Course #: ART115
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None, Art Exploration Highly Recommended but not required.

Considerations: This course is for the student that wants to improve their drawing skills.

Course Description: Students will learn and practice a variety of drawing skills that can be implemented in drawing comics and illustrations for graphic novels. Linear perspective, contour drawing, shading/rendering skills will also be taught. Emphasis will be placed on tone, line, value, and proportion. The works of other artists, past and present, will be studied.

Expressive Drawing

Course #: ART215
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Beginning Drawing

Considerations: Students will draw everyday developing ideas, revising compositions, and creating projects. Students will participate in discussions regarding their own artwork as well as other artists work.

Course Description: Students will continue to build on the skills learned in Beginning Drawing. Emphasis will be placed on composition and mood of each drawing. Human figure studies and experimentation of a variety of media will be stressed throughout the quarter. The works of the artists, past and present, will be studied.

Drawing In Style

Course #: ART315
Grade Level: 10 -12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Beginning Drawing
Expressive Drawing Highly
Recommended but not
required

Considerations: This course will require drawing on a daily basis and researching a variety of topics to provide inspiration for two-dimensional artwork. This course is recommended to be taken after Expressive Drawing.

Course Description: This course is for students who desire to create in-depth drawings in a variety of media including ink, charcoal, pencil, chalk, and computer. Students will begin to develop a personal style and applying their imagination to create unique and original works of art. The works of other artists, past and present, will be studied.

Beginning Graphics

Course # ART410
Grade Level: 9 -12
Credits: 5
Length 1 Quarter
Format Block
Prerequisite None

Considerations: This course is heavily dependent on students learning and applying their knowledge of Adobe Illustrator. This course will strengthen students' digital skill sets empowering them to creatively navigate the visual world they live in.

Course Description: Interested in experiencing the world through the eyes of a graphic designer? Beginning Graphics is the perfect class for students who want to express their creativity using Adobe Illustrator. Apply your newfound skill sets to relevant project-based work such as logo design, branding, advertising, digital illustration, and app/game design to name a few. Take your digital literacy to the next level while fostering 21st century skills such as critical thinking, complex communication, and collaboration.

Graphics Two

Course # ART420
Grade Level: 10-12
Credits: 5
Length 1 Quarter
Format Block
Prerequisite Beginning Graphics

Considerations: Coursework relies heavily on the use of the Adobe Creative Suite as well as emerging technologies. The class requires students to be creative, independent, focused, and project driven.

Course Description: Graphics Two continues to push the boundaries of design with in-depth rigorous approaches utilizing the skills learned in Beginning Graphics. Projects will continue to challenge and polish a student's understanding of typography, grid, composition, & layout. Students will have the opportunity to further develop their skills using the Adobe Creative Suite, as well as having access to iPad Pro's and Digital SLR Camera's. Additionally, all coursework will benefit students interested in developing a design portfolio.

Digital Photography

Course #: ART400
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Digital Photography is designed to help students improve image composition, camera know-how, and overall use of Adobe Photoshop.

Course Description: This course teaches students the fundamentals of photography including basic workings of a digital camera, elements of composition, proper lighting, and using Adobe Photoshop to edit and enhance images. Students will engage in various projects ranging from fine arts applications to real-world applications. Class reflections and presentations are a critical part of growing your digital photography tool belt. Digital photography will change the way you see the world!

Venture Digital Design and Communication Strand

Course #: ART701
Grade Level: 10-12
Credits: 20
Length: Semester
Format: Superblock (2 Blocks)
Prerequisite: Beginning Graphics

Considerations: Beginning Graphics is required before taking this course.

Courses: ART400, ART420, and ART450.

Course Description: Ready to take your design skills to a professional level? Digital Design is a project-based class where students partner with local businesses in need of graphic design work. Students will refine important skill sets such as collaboration, communication, creativity, critical thinking, and time management as they complete projects utilizing a superblock format. Additionally, this is a great course to build your design portfolio as you experience various design career pathways. See page 111 to learn more about the Venture program! Digital Design covers the same content as ART400, ART420, and ART450.

Beginning Painting

Course #: ART135
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Taking **Art Exploration** is Highly Recommended

Course Description: Students will be introduced to a variety of water-based paints: watercolor, tempera, and acrylic. Students will explore the history, vocabulary, and process used in this type of painting. Students will learn how art is used for personal expression and as social statements.

Advanced Art

Course #: ART450
Grade Level: 11-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: 3 or more Art Classes

Considerations: 11th and 12th grade students only

Course Description: This class will emphasize preparing a portfolio for scholarship, college admission, and learning about art-related careers. Students will learn attitudes that promote independent idea development and problem-solving. They will explore selected ideas and media in depth in their development as beginning artist.

Music

PR=Prerequisite Requirement

Linn-Mar High School Band Program

Concert Band

MUS110
Grade: 9
PR: 8th Grade Band
OR Instructor Approval

Wind Symphony

MUS200C
Grade: 10-12
PR: Instructor Approval

Marching Band

MUS280
Grade: 10-12 (9th Grade by Audition)
PR: None

Symphony Band

MUS150A
Grade: 9-11
PR: Instructor Approval

Wind Ensemble

MUS200A
Grade: 10-12
PR: Instructor Approval

AP Music Theory

MUS500
Grade: 10--12
PR: Instructor Recommendation

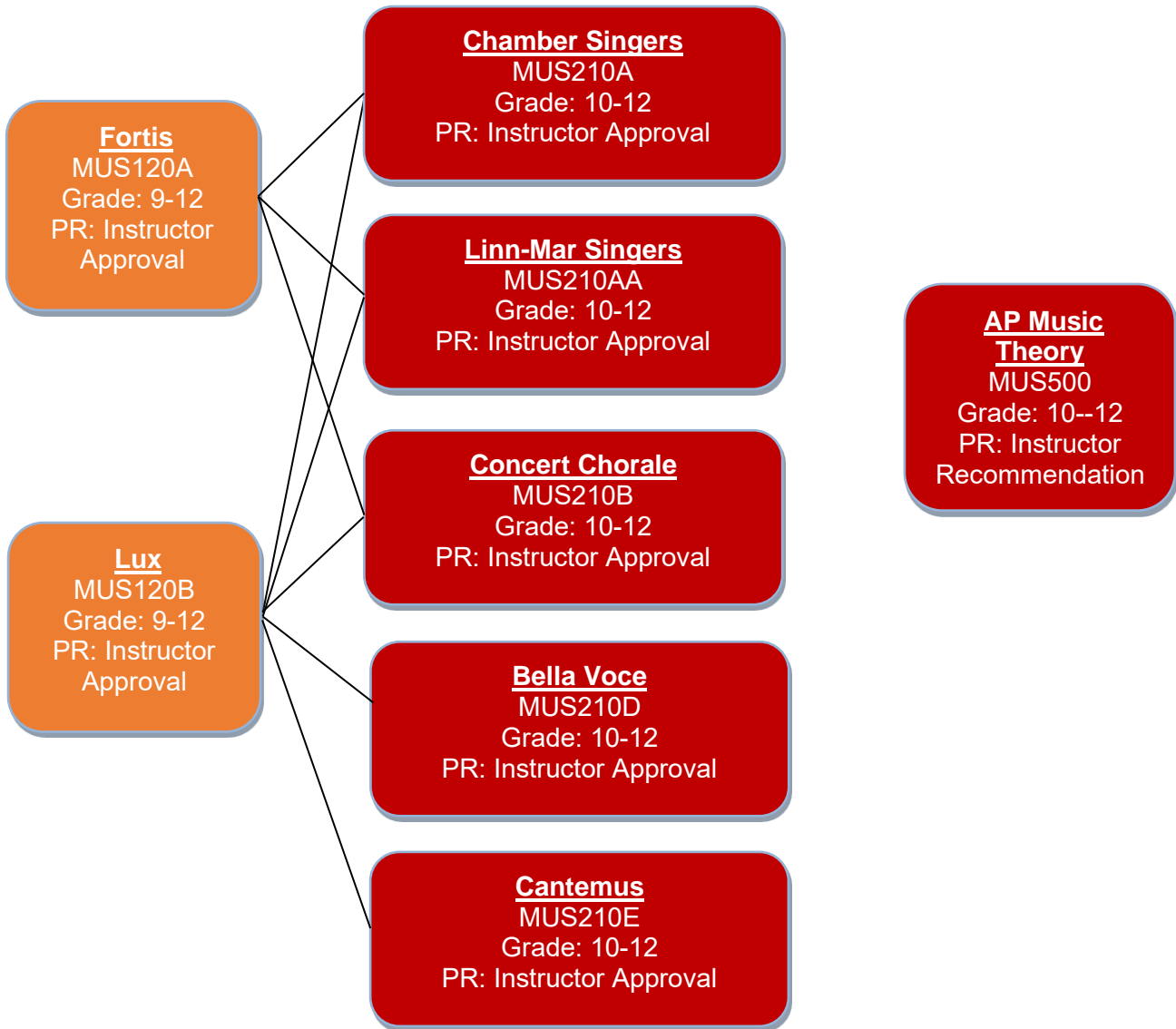
Symphonic Winds

MUS150B
Grade: 10-12
PR: Instructor Approval

Music

PR=Prerequisite Requirement

Linn-Mar High School Choral Program



Music

PR=Prerequisite Requirement

Linn-Mar High School Orchestra Program

Concert Orchestra

MUS230-1

Grade: 9-11

PR: Instructor Placement

Sinfonietta

MUS230-2

Grade: 9-12

PR: Instructor Approval

Philharmonic Orchestra

MUS290

Grade: 9-12

PR: Instructor Approval

Symphony Strings

MUS240

Grade: 9-12

PR: Instructor Placement

AP Music Theory

MUS500

Grade: 10--12

PR: Instructor Recommendation

Concert Band

Course #: MUS110
Grade Level: 9
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: 8th grade band OR instructor approval

Fees: \$50 rental fee for percussionists and \$55 rental if using a school wind instrument.

Considerations: Some instruments are provided. Most students own their own instrument.

Course Description: This course is a concert band which rehearses daily. The group learns and performs concert band music. Emphasis is on the preparation and performance of high school level quality music literature. Students will also participate in a brass, woodwind, or percussion ensemble during the third quarter. In addition, members will learn fundamentals of marching. Each member receives a lesson each six-day cycle.

Symphony Band

Course #: MUS150A
Grade Level: 9-11
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Participation in a school band the prior year OR instructor approval

Fees: \$50 rental fee for percussionists and \$55 rental if using a school wind instrument.

Considerations: Some instruments are provided. Most students own their own instrument.

Course Description: This course is a concert band which rehearses daily. The group learns and performs concert band music. Emphasis is on the preparation and performance of high school level quality music literature. Students will also participate in a brass, woodwind, or percussion ensemble during the third quarter. Each member in grades 9-10 receives a lesson each six-day cycle.

Symphonic Winds

Course #: MUS150B
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Participation in a school band the prior year OR instructor approval

Fees: \$50 rental fee for percussionists and \$55 rental if using a school wind instrument.

Considerations: Some instruments are provided. Most students own their own instrument.

Course Description: This course is a concert band which rehearses daily. The group learns and performs concert band music. Emphasis is on the preparation and performance of high school level quality music literature. Students will also participate in a brass, woodwind, or percussion ensemble during the third quarter. Each member in grade 10 receives a lesson each six-day cycle.

Wind Symphony

Course #: MUS200C
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Participation in a school band the prior year OR instructor approval

Fees: \$50 rental fee for percussionists and \$55 rental if using a school wind instrument.

Considerations: Some instruments are provided. Most students own their own instrument.

Course Description: This course is a concert band which rehearses daily. The group learns and performs concert band music. Emphasis is on the preparation and performance of advanced high school and college level music. Students will also participate in a brass, woodwind, or percussion ensemble during the third quarter. Each member in Grade 10 receives a lesson each six-day cycle. Private lessons are recommended.

Wind Ensemble

Course #: MUS200A
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Participation in a school band the prior year OR instructor approval

Fees: \$50 rental fee for percussionists and \$55 rental if using a school wind instrument.

Considerations: Some instruments are provided. Most students own their own instrument.

Course Description: This course is a concert which rehearses daily. The group learns and performs concert band music. Emphasis is on the preparation and performance of college/university level band music. Students will also participate in a brass, woodwind, or percussion ensemble during the third quarter. Each member in grade 10 receives a lesson each six-day cycle. Private lessons are recommended.

Fortis

Course #: MUS120A
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: 10-12 grade Tenor and Bass voices must audition to be placed in this choir. 9th grade Tenor and Bass voices are automatically placed in this choir.

Course Description: The choir of Tenor and Bass voices rehearses and performs four concerts locally each school year. Fundamentals of good singing, musical literacy, and group dynamics are stressed. Each student will receive a private lesson every week of the school year starting the 2nd quarter.

Lux

Course #: MUS120B
Grade: 9-12
Credits: 10
Length: 2 semesters
Format: Skinny
Prerequisite: Instructor approval

Considerations: 10-12 grades Sopranos and Altos must audition to be placed in this choir. 9th grade Soprano and Alto voices are automatically placed in this choir.

Course Description: The choir of only Soprano and Alto voices rehearses and performs four concerts locally each school year. Fundamentals of good singing, musical literacy, and group dynamics are stressed. Each student will receive a private lesson every week of the school year starting 2nd quarter.

Chamber Singers

Course #: MUS210A
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Fortis, Lux, OR instructor approval

Considerations: All registrants will complete a vocal audition and be placed in the appropriate ensemble by the instructors.

Course Description: Emphasis will be on the preparation of choral works for smaller groups, i.e., madrigals, early music, and contemporary music. Private lessons are recommended.

Linn-Mar Singers

Course #: MUS210AA
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Fortis, Lux, OR
instructor approval

Considerations: All registrants will complete a vocal audition and be placed in the appropriate ensemble by the instructors.

Course Description: Emphasis will be on preparation of advanced quality choral music by established and emerging composers for this genre. Soloist voice as well as strong choral singers will be the foundation of the group. Private lessons are recommended.

Concert Chorale

Course #: MUS210B
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Fortis, Lux, OR
instructor approval

Considerations: All registrants will complete a vocal audition and be placed in the appropriate ensemble by the instructors.

Course Description: Emphasis will be on the preparation of choral works for larger groups, i.e., music for double choir, major choral works with orchestra, music for operatic choruses, as well as standard acapella literature.

Bella Voce

Course #: MUS210D
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Fortis, Lux, OR
instructor approval

Considerations: All registrants will complete a vocal audition and be placed in the appropriate ensemble by the instructors.

Course Description: Emphasis will be on preparation of advanced quality choral music by established and emerging composers for this genre. Soloist voice as well as strong choral singers will be the foundation of the group. Students will receive a weekly lesson in each nine-week period. Private lessons are recommended.

Cantemus

Course #: MUS210E
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Fortis, Lux, OR
instructor approval

Considerations: All registrants will complete a vocal audition and be placed in the appropriate ensemble by the instructors.

Course Description: Emphasis will be on preparation of advanced quality choral music by established and emerging composers for this genre. Soloist voice as well as strong choral singers will be the foundation of the group. Private lessons are recommended.

Concert Orchestra

Course #: MUS230-1
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Fees: \$45.00 rental instrument fee.

Considerations: Entry-level ensemble no audition required. Cellos and Basses are provided for daily rehearsal only. Students must provide their own instrument for home use.

Course Description: Emphasis is on the preparation and performance of high school level quality music literature for the string instruments. Lessons are offered during a six-day cycle and scheduled based on schedule availability. Private lessons are recommended.

Philharmonic Orchestra

Course #: MUS290
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Fees: \$45.00 rental instrument fee.

Considerations: All students must audition for the director to be enrolled in this ensemble. Specific audition materials are required for the audition and can be acquired from the director.

Course Description: Emphasis is on the preparation and performance of high school level quality music with some literature for string instruments. Lessons are offered during a six-day cycle and scheduled based on schedule availability. Private lessons are recommended.

Sinfonietta

Course #: MUS230-2
Grade Level: 9-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Fees: \$45.00 rental instrument fee.

Considerations: Entry-level ensemble no audition required. Cellos and Basses are provided for daily rehearsal only. Students must provide their own instrument for home use.

Course Description: Emphasis is on the preparation and performance of high school level quality music literature for the string instruments. Lessons are offered during a six-day cycle and scheduled based on schedule availability. Private lessons are recommended.

Symphony Strings

Course #: MUS240
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor approval

Fees: \$45.00 rental instrument fee.

Considerations: All students must audition for the director to be enrolled in this ensemble. Specific audition materials are required for the audition and can be acquired from the director.

Course Description: Emphasis is on the preparation and performance of college/university/professional level quality music literature for string instruments. Students also participate along with the wind, brass, and percussion to form the Full-Symphony Orchestra. Lessons are offered during a six-day cycle and are scheduled based on schedule availability. Private lessons are recommended.

Marching Band

Course #: MUS280
Grade Level: 10-12
(9th by audition)
Credits: 2.5
Length: 1 Quarter
Format: Early-Bird (7:15-8:00)
Prerequisite: none

Fees: \$20 rental fee for color guard, percussion, and school-owned wind instruments + \$60 marching band fee for all students.

Course Description: Meets daily during 1st quarter and is recommended for all grade 10-12 band members. The color guard is open to both band and non-band members with dance experience, or students who have the desire to perform. Auditions for the color guard and incoming 9th graders will be during the 2nd semester of the previous school year. The Marching Lions perform at the Linn-Mar Homecoming parade, all home football games, 4-5 contests, the Metro Marching Band Classic, and the Band Extravaganza.

Advanced Placement Music Theory

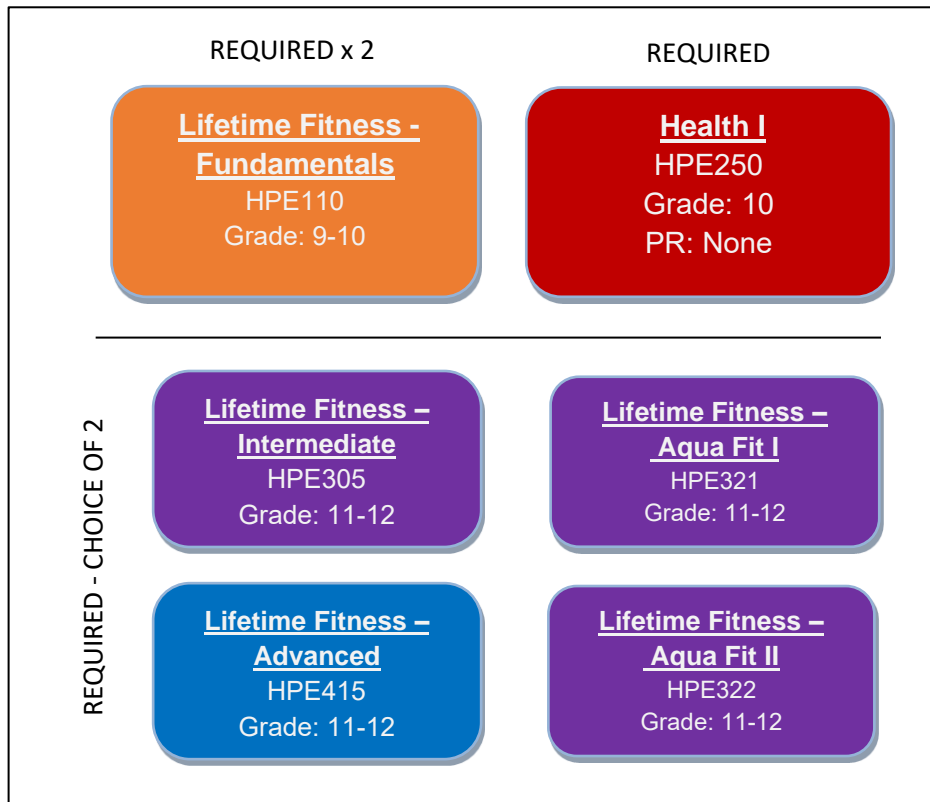
Course #: MUS500
Grade Level: 10-12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: Instructor
Recommendation



Considerations: Students may take the Music Theory AP exam in May. This course is strongly recommended for students considering studying music at the college/university level.

Course Description: This college-level class is progressive with each unit building on the previous. Major areas of study include the basic materials of music, time classification, notation, intervals, scales, time signatures, structure of tonality, triads, phrase structure and harmonization, seventh chords, musical style, exploration of arranging, composing, sight-singing, melodic and harmonic dictation.

Linn-Mar Fitness/Health



Health II
HPE260
Grade: 11-12
PR: Health I, General Biology, Anatomy and Physiology

Super Sport
ALT400
Grade: 9-12
PR: Approval

Health Careers
HPE450
Grade: 12
PR: None

Venture Principles of Biomedical Science
HPE600, HPE702
Grade: 10-12
20 credits
PR: Health I, Biology

Graduation Requirements

- 20 Credits of Fitness/Health
- Must include **Health I** and CPR
- Must include 5 credits of **Lifetime Fitness - Fundamentals** each year for grades 9 and 10, and a minimum of 2.5 credits of **Lifetime Fitness - Intermediate** or **Lifetime Fitness - Performance Enhancement** each year for grades 11 and 12.

Fitness/Health

PR=Prerequisite Requirement

The Department of Education mandates that physical education is compulsory for every student (Iowa Code § 256.11; 281—IAC 12). The Fitness Program is designed to encompass a wide range of core component areas, including cardiovascular fitness, muscular fitness, and total body flexibility. We believe in providing a holistic approach to physical education that prepares our students for a healthy and active lifestyle. A comprehensive CPR Skills review course is integrated into the Intermediate Fitness (11-12) sections. It's mandatory for students to complete this CPR review course to fulfill both LMHS and State graduation requirements. Our approach at Linn-Mar High School is rooted in providing students with a well-rounded and comprehensive education that not only focuses on academic growth but also on improved physical fitness skills.

Health I

Course #: HPE250
 Grade Level: 10
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None



Considerations: This course is **required** for graduation.

Course Description: This course is designed to lead students to healthy lifestyle choices through use of decision-making processes. Students are encouraged to assess their attitudes and behavior patterns and to understand the impact their lifestyle choices have on their communities and on their own well-being. Topics covered include fitness and wellness, nutrition, eating disorders, sexual education, substance abuse, STDs, HIV/AIDS, cancer, infectious and non-infectious diseases.

Health II

Course #: HPE260
 Grade Level: 11-12
 Credits: 10
 Length: 1 Semester
 Format: Block
 Prerequisite: General Biology, Anatomy & Physiology, and Health 1



Considerations: None

Course Description: This is an in-depth course for students interested in the health-related field. This broad spectrum includes but is not limited to nutrition, sports medicine, sports management, exercise science, sports psychology, and mental/emotional health.

Super Sport

Course #: ALT400
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Approval

Considerations: Specific skills taught and assessed are determined by a student's individualized education plan. Must have administrative approval to enroll.

Course Description: This adaptive physical education course focuses on individual and team activities to promote an active and healthy lifestyle. This course will adapt the activities to meet the physical needs of all students.

Lifetime Fitness - Fundamentals

Course #: HPE110
Level: Years 1 and 2 (9-10)
Credits: 5 (Each Year)
Length: 1 Quarter
Format: Block
Prerequisite: None
Grading: Credit/No Credit

Considerations: This course is required for both freshmen and sophomores. This course is required for graduation.

Course Description: This section emphasizes beginning personal functional fitness skills and introduces basic fitness concepts and principles. Students will be encouraged to participate in the class activities at a moderate level while demonstrating a foundational knowledge of fitness concepts and principles. The course includes engaging in a variety of activities that target total body fitness, along with recreational and team games. Successful completion of this section will fulfill the yearly state graduation requirement for physical activity.

Lifetime Fitness - Intermediate

Course #: HPE305
Level: Year 3 or 4 (11-12)
Credits: 2.5
Length: 1 Quarter
Format: Skinny
Prerequisite: LF-Fundamentals or Permission
Grading: Credit/No credit

Considerations: One (1) Lifetime Fitness (Intermediate or Advanced) course is required for each of the Junior and Senior years.

Course Description: This section emphasizes enhancing personal functional fitness skills and exploring a variety of fitness and relaxation activities. Students will be encouraged to achieve an improved level of fitness while demonstrating advanced knowledge of fitness concepts and principles. Additionally, students will complete a CPR Skills Unit. Successful completion of this section will fulfill the state graduation requirement for physical activity and the state CPR Skills review requirement.

Lifetime Fitness - Advanced

Course #: HPE415
Level: Advanced (Year 2, 3, or 4)
Credits: 2.5 (Each Quarter)
Length: 1 Quarter
Format: 1st and 4th Blocks Only
Prerequisite: LF-Fundamentals or
Permission
Grading: Credit/No credit

Considerations: A Lifetime Fitness course is required for the Junior and Senior years.

Course Description: This section is an advanced-level course designed for students interested in a curriculum that will enhance their physical preparedness for athletic competition. The focus is on elevating the students' athletic performance through targeted off-season strength and speed development workouts, designed to increase muscle mass while refining both linear and lateral speed. Additionally, students will complete a CPR Skills Unit. Successful completion of this section will fulfill the state graduation requirement for physical activity and the state CPR Skills review requirement.

Students will select the desired block (B1 or B4) and term (Q1, Q2, Q3, and/or Q4) for participation. Students may participate in this course up to 2 times per year.

Lifetime Fitness - Aqua Fit I

Course #: HPE321
Grade Level: 11-12
Credits: 2.5
Length: 1 Quarter
Format: Skinny
Prerequisite: LF-Fundamentals or
Permission
Grading: Credit/No credit

Considerations: A Lifetime Fitness course is required for the Junior and Senior years.

Course Description: This section explores the unique buoyancy, resistance, and movement of water to improve overall fitness. The student will design and implement an Individualized Aquatic Fitness Plan. The class emphasis includes enhancing fitness through Activity Labs designed to improve Aerobic Capacity, Core Endurance, Muscular Fitness, and overall Flexibility. The student will demonstrate the ability to use Goalsetting skills to aid in enhancing personal fitness and complete a Life Skills Unit. The student will be challenged to achieve an improved level of fitness while demonstrating knowledge of fitness concepts and principles. The student will complete and reflect on district-approved fitness assessments for completion of the class. CPR training is included in this course.



Lifetime Fitness - Aqua Fit II

Course #: HPE322
Grade Level: 11-12
Credits: 2.5
Length: 1 Quarter
Format: Skinny
Prerequisite: LF–Fundamentals,
Aqua Fit I, or
permission
Grading: Credit/No credit

Considerations: A Lifetime Fitness course is **required** for the Junior and Senior years.

Course Description: This section is an extension of concepts and skills learned in Lifetime Fitness – Aqua Fit I. The student will design and implement an Individualized Aquatic Fitness Plan. The class will continue to emphasize enhancing fitness through Activity Labs designed to improve Aerobic Capacity, Core Endurance, Muscular Fitness, and overall Flexibility. The student will demonstrate the ability to use enhanced Goalsetting skills to aid in enhancing personal fitness and complete a Life Skills Unit. The student will be challenged to achieve an advanced level of fitness while demonstrating knowledge of fitness concepts and principles. The student will complete and reflect on district-approved fitness assessments for completion of the class. CPR training is included in this course.

Health Careers

Course #: HPE450
Grade Level: 12
Credits: Up to 21 credits
Length: 2 Semesters
Format: Block
Prerequisite: None

Considerations: This course is a part of the **Career Edge Academy** and is taught at Linn Regional Center by Kirkwood staff.

Fee: Purchase of safety and consumable materials used in the course may be required.

Course Description: The Health Sciences Academy includes hands-on patient care and meets for 85 minutes per day for the entire school year. Students will learn the basic expectations of a health care professional through a combination of coursework, job shadows and assisting with patient care. When completed, students will be eligible to take the Licensed Practical Nurse certification test.

PLTW/ Venture Principles of Biomedical Science Strand

Course #: HPE702
Grade Level: 10-12
Credits: 20 credits (15 Biomedical, 5 elective)
Length: 1 Semester
Format: SuperBlock (2 Blocks)
Prerequisite: Health I, General Biology



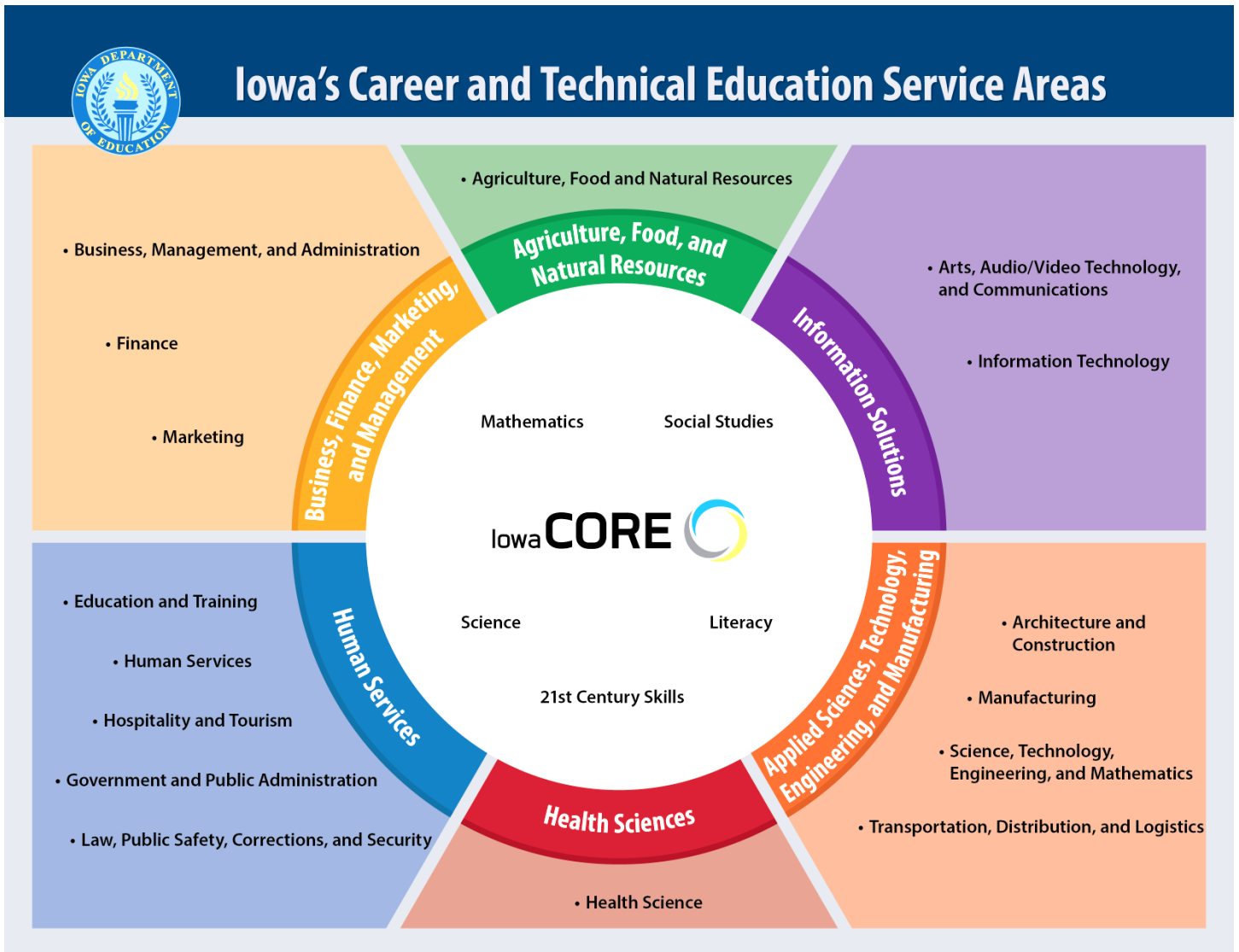
Considerations: This is a Project Lead the Way course provided only through Venture Academics. There is no standalone section.

Course Description: From design and data analysis to outbreaks, clinical empathy, health promotion, and more, students explore the vast range of careers in biomedical sciences. They develop not just technical skills, but also in-demand, transportable skills that they need to thrive in life and career.

In this course, students explore concepts of biology and medicine as they take on roles of different medical professionals to solve real-world problems. Over the course of the year, students are challenged in various scenarios including investigating a crime scene to solve a mystery, diagnosing and proposing treatment to patients in a family medical practice, tracking down and containing a medical outbreak at a local hospital, stabilizing a patient during an emergency, and collaborating with others to design solutions to local and global medical problems.

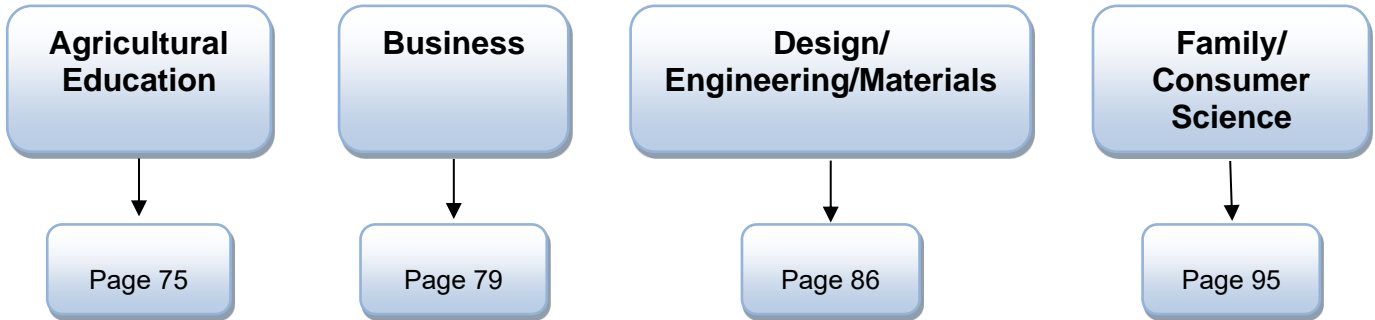
Students will learn from and be mentored by professionals in the community during the course and have opportunities for field experiences and job shadows in areas of interest. See page 109 to learn more about the Venture program.

Career and Technical Education Service Areas and Career Clusters



Linn-Mar Career and Technical Education Pathways begin on page 125.

Linn-Mar CTE Career and Technical Education



Agricultural Education

PR=Prerequisite Requirement

Introduction to
Agriculture, Food, and
Natural Resources

AGR110
Grade: 9-10
PR: None

Aquaculture Science

AGR225
Grade: 9-12
PR: None

Principles of
Agricultural Science-
Animal

AGR240
Grade: 10-12
PR: None

Principles of
Agricultural Science-
Plant

AGR250
Grade: 10-12
PR: None

Natural Resources and
Ecology

AGR260
Grade: 10-12
PR: None

Food Science and
Safety

AGR270
Grade: 10-12
PR: None

Animal and Plant
Biotechnology

AGR280
Grade: 10-12
PR: None

Environmental Science
Issues

AGR290
Grade: 10-12
PR: None

Agriculture Power and
Technology

AGR300
Grade: 10-12
PR: None

Agricultural Business
Foundations

AGR325
Grade: 10-12
PR: None

Agricultural Research
and Development

AGR500
Grade: 10-12
PR: None

AFNR – Workplace
Experience

AGR550
Grade: 11-12
PR: None

Introduction to Agriculture, Food, and Natural Resources

Course #: AGR110
Grade Level: 9-10
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Introduction to Agriculture, Food, and Natural Resources (AFNR) introduces students to the range of agricultural opportunities and the pathways of study they may pursue. Student experiences involve the study of natural resources, plants and animals, food science and agricultural mechanics.

Principles of Agricultural Science-Animal

Course #: AGR240
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Principles of Agricultural Science-Animal is a course engaging students in hands-on laboratories and activities to explore the world of animal agriculture. Student experiences involve the study of animal anatomy, physiology, behavior, nutrition, reproduction, health, selection, and marketing.

Aquaculture Science

Course #: AGR225
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Aquaculture Science introduces students to the world of animal and plant aquaculture. Students will acquire the skills needed to produce and harvest finfish, freshwater prawn and food plants while working in the department's aquaculture laboratory.

Principles of Agricultural Science-Plant

Course #: AGR250
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Principles of Agricultural Science-Plant is a course teaching students the form and function of plant systems. Student experiences include the study of plant anatomy and physiology, classification, and the fundamentals of production and harvesting.

Natural Resources and Ecology

Course #: AGR260
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Natural Resources and Ecology is a course that provides students with a variety of experiences in the field of natural resources. Students explore hands-on projects and activities while studying topics such as land use, water quality, stewardship, and environmental agencies.

Animal and Plant Biotechnology

Course #: AGR280
Grade Level: 10-12
Credit Hours: 10
Length: 2 Quarters
Format: Block
Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Animal and Plant Biotechnology, a specialization course, provides students with experiences in industry appropriate applications of biotechnology related to plant and animal agriculture. Students are expected to become proficient at biotechnological skills involving micro pipetting, bacterial cultures and transformations, electrophoresis, and polymerase chain reaction.

Food Science and Safety

Course #: AGR270
Grade Level: 10-12
Credit: 10
Length: 2 Quarters
Format: Block
Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Food Science and Safety is a course where students complete hands-on activities, projects, and problems that simulate actual concepts and situations found in the food science and safety industry, allowing students to build content knowledge and technical skills.

Environmental Science Issues

Course #: AGR290
Grade Level: 10-12
Credit Hours: 10
Length: 2 Quarters
Format: Block
Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Environmental Science Issues is a course where students to research, analyze, and propose sustainable solutions to environmental issues. Students will investigate areas of environmental science including ecosystem management, sustainable agriculture, energy choices, and pollution.

Agricultural Power and Technology

Course #: AGR300
 Grade Level: 10-12
 Credit Hours: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Agricultural Power and Technology is a course to expose students to mechanics, power, technology, and career options in the world of agriculture. Student experiences involve the study of sustainable energy, geographic information & global position systems, drone technology, machines, and structures as it relates to multiple areas of agriculture, including animals, plants, food science, biotechnology, and natural resource management.

Agricultural Business Foundations

Course #: AGR325
 Grade Level: 10-12
 Credit Hours: 10
 Length: 2 Quarters
 Format: Block, Blended
 Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Agricultural Business Foundations introduces students to business management in agriculture. Student experiences involve the study of starting a business, financial documents required of a business, risk management, and writing a business plan.

Agricultural Research and Development

Course #: AGR500
 Grade Level: 10-12
 Credit Hours: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations:

Students will be introduced to SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

Agricultural Research and Development is the capstone course designed to culminate students' experiences in agriculture, based on the pathway of study they pursued. Woven throughout the course are projects and problems based in practical applications and designed to develop and improve employability skills of students. Students will further enhance research, critical thinking, and teamwork skills as they expand on content knowledge from previous CASE courses. Students completing coursework for all four courses within a specific CASE Pathway are eligible to receive CASE program certification.

AFNR – Workplace Experience

Course #: AGR550
 Grade Level: 9-12
 Credit Hours: 5
 Length: Varies
 Format: Independent study
 Prerequisite: None



Considerations:

Instructor approval required. SAE (supervised agricultural experience) and FFA opportunities.

Course Description:

This Agriculture, Food, and Natural Resources—Workplace Experience course provides work experience in fields related to agriculture, food, and natural resources. Goals are set cooperatively by the student, teacher, and worksite supervisor.

Business Accounting/Finance

PR=Prerequisite Requirement

Personal Finance
BUS110 or BUS110E
Grade: 9-12
PR: None

Accounting
BUS330
Grade: 10-12
PR: None

theROARstore
BUS550
Grade: 11-12
PR: Any of 2 or more Business
Courses

Advanced Accounting
(AP Accounting)
BUS430
Grade: 12
PR: Accounting

Career Immersion
Work-Based Internship
BUS440
Grade: 12 or Approval

Career Immersion
Work-Based Learning
BUS450
Grade: 12 or Approval

Business Marketing/Entrepreneurship

PR=Prerequisite Requirement

Introduction to Business

BUS120
Grade: 9-12
PR: None

Economics

SOC310
Grade: 11-12
PR: None

Marketing

BUS355
Grade: 10-12
PR: None

Business/Consumer Law

BUS410
Grade: 11-12
PR: None

Entrepreneurship

BUS460
Grade: 10-12
PR: None

LM ROAR Store

BUS550
Grade: 11-12
PR: Any of 2 or more Business Courses

AP Microeconomics

BUS510
Grade: 10-12
PR: None

Career Immersion Work-Based Internship

BUS440
Grade: 12 or Approval

Career Immersion Work-Based Learning

BUS450
Grade: 12 or Approval


Venture Marketing Essentials

BUS701
Grade: 10-12, 20 Credits
ENG120 Rhetoric
BUS345 Sports and Entertainment Marketing
BUS350 Marketing
BUS701 Venture Marketing Essentials

Venture Advanced Business

BUS702
Grade: 10-12, 20 Credits
ENG120 Rhetoric
BUS360 Digital Marketing
BUS460 Entrepreneurship
BUS702 Venture Advanced Business

Personal Finance

Course #: BUS110 or BUS110E
Grade Level: 9-12
Credits: 5 
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: This course meets financial literacy standards of the Iowa Core required for graduation.

Course Description: This course exposes students to areas of personal finance that they will likely encounter. The curriculum covers, among other topics: consumer awareness, manage personal finances to achieve financial goals, prepare bank account documents, maintain financial records, manage credit and debt (credit scores/identity theft), career preparation, insurance, saving and investing strategies. Information will be presented through projects, activities, guest speakers, virtual simulations, and multimedia presentations.

Economics

Course #: SOC310
Grade Level: 11-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Students should be comfortable working with charts and tables.

Course Description: This course will focus on economic concepts (scarcity, choice, incentives); supply, demand, and markets; microeconomics (production, productivity, competitive markets); and macroeconomics (the economy in the aggregate, inflation, unemployment).

Accounting

Course #: BUS330
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: None

Considerations: None

Course Description: Students will learn the fundamentals of double-entry accounting for personal and small business use. They will also learn about payroll, income tax and banking activities. Computers and various business forms will be used to help students develop a beginning understanding of the business world.

Introduction to Business

Course #: BUS120
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: This course will give students an overview of the study of business. It will allow students to see and briefly experience all aspects, including Business Ownership and Entrepreneurship, Management and Organization, Human Resources, Marketing, Finance and Accounting.

Sports and Entertainment Marketing

Course #: BUS345
Grade Level: 10-12
Credits: 5
Length: 1 Semester
Format: SuperBlock
Prerequisite: None

Considerations:

Not offered as a standalone class; this class is available only as part of the Venture Marketing Essentials strand.

Course Description: This course is designed exclusively for Venture Academics.

Sports and Entertainment Marketing focuses on marketing tasks that can be applied in amateur or professional sports or sporting events, entertainment or entertainment events, products and services related to hobbies or cultural events, or businesses primarily engaged in satisfying the desire for enjoyable use of leisure time.

Marketing

Course #: BUS355
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: This class will focus on exploring one of the most critical functions a business often spends time and money on. Students will learn about tools and strategies that businesses of all types and sizes use to create an image, influence targeted customers, and eventually sell a product or service (or idea). Content is grouped into the categories of product, place, price, and promotion and includes branding, social media marketing, marketing research, selling, and distribution.

Digital Marketing

Course #: BUS360
Grade Level: 10-12
Credits: 5
Length: 1 Semester
Format: SuperBlock
Prerequisite: None

Considerations:

Not offered as a standalone class; this class is available only as part of the Venture Advanced Business strand.

Course Description: This course is designed exclusively for Venture Academics.

Digital Marketing provides a broad overview of the techniques used by businesses to market to consumers of the 21st century, in a digital economy. Students will gain a fundamental understanding of web page design, content marketing, analytics, search engine optimization (SEO), pay per click, email marketing, and social media marketing.

Venture Marketing Essentials Strand

Course #: BUS701
Grade Level: 10-12
Credits: 20
Length: Semester
Format: SuperBlock (2 Blocks)
Prerequisite: None

Courses: BUS345, BUS355, and ENG120.

Course Description: This course covers the same content as BUS355, and ENG120 in a project-based, hands-on, and community-engaged way. Students will learn from and be mentored by professionals in the community. Students will learn important skills such as collaboration, communication, creativity, critical thinking, and time management as they complete projects. See page 109 to learn more about the Venture program.

Business/Consumer Law

Course #: BUS410
Grade Level: 11-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: This course will develop a general understanding of legal concepts for personal and business use. As students become familiar with these concepts, they will better understand the importance of the law in general, become familiar with relevant specific laws, and explore the applications of law both in business and in personal transactions. This will be achieved through field trips and/or guest speakers and analyzing real cases.

Advanced Accounting

Course #: BUS430
Grade Level: 11/12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: Accounting

Considerations: See prerequisite. HP 10b11. Financial calculator is required.

Course Description: This course uses an integrated approach to teach accounting, by learning how businesses plan for and evaluate their operating, financing, and investing decisions and then how accounting systems gather and provide data to decision makers. The course covers all the objectives of a traditional college level financial accounting course, plus those from a managerial accounting course. Topics include accounting information systems, time value of money, and accounting for merchandising firms, sales and receivables, fixed assets, debt, equity, statement of cash flows, financial ratios, cost-volume profit analysis and variance analysis.

Work-Based Internship

Career Immersion

Course #: BUS440
Grade Level: 12
Credits: 20
Length: 2 Semesters
Format: Block
Prerequisite: See Considerations

Considerations: Must also enroll in Work-Based Learning; admitted when hired by an MOC teacher-approved employer; receive pay in addition to credit; must commit to one year.

Course Description: Work-Based Internship will provide substantial, meaningful career-related work experience and engagement with structured evaluation/reflection with area business and industry. Student interns work a minimum of 15 hours per week. Work-based learning prepares students for college and career readiness by helping them make informed decisions about their life goals and learning specific career related skills.

Work-Based Learning

Course #: BUS450
Grade Level: 12
Credits: 10
Length: 2 Semesters
Format: Skinny
Prerequisite: See Considerations

Considerations: Must also enroll in Work-Based Internship; must commit to one year. Active and full participation of students in Future Business Leaders of America (FBLA) career and technical student organization at the local, state, and national levels including leadership and competitive skill events.

Students satisfactorily completing this course will be credited for meeting financial literacy (Personal Finance) diploma requirements.

Course Description: Student will learn career exploration, preparation, and application. Life and workplace skills: teamwork, professional development, customer relations, problem-solving, diversity, time management, communication, and information management. Consumer awareness, entrepreneurship, management, marketing, operations, and labor market information. Financial Analysis: manage personal finances to achieve financial goals, maintain financial records, prepare personal income tax forms, manage credit and debt (credit scores/identity theft), insurance, saving and investing strategies.

Entrepreneurship

Course #: BUS460
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: It is recommended that students enroll in one or more of the following courses prior to Entrepreneurship; Accounting, Marketing, Business/Consumer Law, Personal Finance.

Course Description: This class will teach students about entrepreneurship by exploring strategies used in the early stages of business development. This class takes a hands-on approach to solving problems and encourages students to be innovative, test assumptions, and develop a (business) startup. Students will use tools & strategies like the Lean Startup Methodology, Design Thinking, and the Business Model Canvas to validate their ideas. *Students also have the opportunity to earn college credit.

Venture Advanced Business Strand

Course #: BUS702
 Grade Level: 10-12
 Credits: 20
 Length: Semester
 Format: SuperBlock (2 Blocks)
 Prerequisite: None

Considerations: It is recommended that students enroll in one or more of the following courses prior to enrolling in this strand; Accounting, Marketing, Business/Consumer Law, Personal Finance.

Courses: BUS360, BUS460, and ENG120.

Course Description: This course covers the same content as BUS360 and BUS460 in a project-based, hands-on, and community-engaged way. Students will learn from and be mentored by professionals in the community. Students will learn important skills such as collaboration, communication, creativity, critical thinking, and time management as they complete projects. See page 109 to learn more about the Venture program.

AP Microeconomics

Course #: BUS510
 Grade Level: 11-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Economics is **recommended**



Considerations: Students should be comfortable working with charts, tables, numbers, and equations. Students may take the AP Microeconomics exam in May.

Course Description: This course will focus on economic concepts (scarcity, choice, incentives); supply, demand, and markets; product markets (production, productivity, competitive markets); resource markets (demand for resources, wage rates); microeconomics of government; microeconomic issues and policies.

LM ROAR Store

Course #: BUS550
 Grade Level: 11-12
 Credits: 5
 Length: 1 Semester
 Format: Skinny
 Prerequisite: Any of 2 or more Business courses

Considerations: This class has a work component built-in and may require students to work outside of normal instructional time.

Course Description: Students will be involved in the continued development and on-going operations of the ROARstore. The ROARstore is a student-run business, specializing in selling branded Linn-Mar merchandise. Students will learn customer service and selling skills in the classroom and develop & hone them while working in the store. In addition, students will spend time on developing the ROARstore's product mix, price the products accordingly, and promote them using social media, email marketing, and website design. Activities may include (but are not limited to): research and development, market & product planning, promotion, pricing, merchandising, selling, management, distribution, and financial analysis. Skills needed to be successful include creative and logical thinking, timeliness, dependability, willingness to work as a team, effective communication, attention to detail, ethical behavior, and professional and mature demeanor when working with customers, advisors, and individuals in positions of authority.

Design/Engineering/Materials

Design & Engineering

PR=Prerequisite Requirement

Introduction to Engineering

Design (IED)

IND600

Grade: 9-12

PR: Algebra

Computer Science Essentials

(CSE)

IND645

Grade: 9-12

PR: None

Principles of Engineering (POE)

IND610

Grade: 10 -12

PR: Algebra

Computer Science Principles

(CSP)

IND650

Grade: 9-12

PR: Algebra

Civil Engineering and Architecture Design (CEA)

IND630

Grade: 10-12

PR: Algebra

Advanced Placement Computer Science A (CSA)

IND660

Grade: 10-12

PR: IND645 or IND650

Digital Electronics

IND620

Grade: 10-12

PR: Algebra

Career Immersion Work-Based Internship

BUS440

Grade: 12 or Approval

Aerospace Engineering

IND670

Grade: 10-12

PR: Introduction into Engineering
Design

Design/Engineering/Materials Construction/Carpentry

PR=Prerequisite Requirement

Woods: Materials & Processes

IND240

Grade: 10-12

PR: None

Cabinet Making (Woods II)

IND250

Grade: 10-12

PR: Woods: M&P

Residential Construction I

IND120

Grade: 9-12

PR: None

Residential Construction II

IND125

Grade: 11-12

PR: Residential Construction I

Capstone Building Trades

IND500

Grade: 12

PR: Application and Interview

Career Immersion Work-Based Internship

BUS440

Grade: 12 or Approval

Design/Engineering/Materials Manufacturing

PR=Prerequisite Requirement

Computer Aided Design

IND110
Grade: 9-12
PR: None

Computer Integrated Manufacturing

IND640
Grade: 9-12
PR: Algebra

Metals: Materials and Processes

IND310
Grade: 11-12
PR: None

Engineering Design and Development (EDD)

IND680
Grade: 12
PR: Introduction to Eng. Design and one
other PLTW Engineering course.

Career Immersion Work-Based Internship

BUS440
Grade: 12 or Approval

Computer Aided Design

Course #: IND110
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: This course is designed to teach the practical application of 2- and 3-dimensional computer aided design (CAD). Students will learn to use different types of software to model objects and communicate their ideas in industrial and commercial applications.

Residential Construction I

Course #: IND120
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: none

Considerations: None

Course Description: This is an introductory course for students who wish to explore the construction industry and related careers. Major activities covered through construction of a wall section include concrete framing, roofing, plumbing and electrical.

Residential Construction II

Course #: IND125
Grade Level: 11-12 or approval
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Residential Const I

Considerations: None

Course Description: This is an advanced course that provides students an opportunity to learn about materials, processes and careers found in residential construction. Activities include building and expanding on basics covered in Residential Construction I.

Woods: Materials and Processes

Course #: IND240
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: none

Considerations: Grade of 80% or higher for second quarter of Woods: Materials and Processes is required.

Course Description: This course is designed to teach skills necessary for basic woodworking applications. The course stresses student safety through a series of demonstrations and safety tests. Students will plan and construct introductory projects to gain skills necessary to complete a final project of their choosing. A lathe project is also required.

Cabinet Making

Course #: IND250
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: Woods: Materials and Processes

Considerations: Grade of 80% or higher for second quarter of Woods: Materials and Processes is required.

Fees: Students will be allotted materials for required projects. Additional fees may be charged if a student exceeds the allotted amount.

Course Description: This course is designed to expand basic skills learned in Woods: Materials and Processes. A review of machine safety will precede project work. Students will design and draw plans for their project, calculate costs and devise a plan of procedure for completion of their project prior to starting work. Project work will be required to include at least one dovetailed drawer, rail, stile, and panel piece.

Metals: Materials and Processes

Course #: IND310
Grade Level: 11-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: none

Considerations: Fees the same as Cabinet Making

Course Description: This course will provide students the opportunity to explore the field of metal and develop skills in working with metal fabrication. The areas covered are welding, sheet metal, machining, and foundry.

Building Trades

Capstone Course

Course #: IND500
Grade Level: 12
Credits: 20
Length: 2 Semesters
Format: Block
Prerequisite: None
Fees: Purchase of safety equipment such as glasses or ear protection

Considerations: Limit of seven Linn-Mar students. Students are selected by recommendation of Linn-Mar staff. Student must provide transportation to off-campus site.

Course Description: Linn-Mar and Marion High School students work two hours a day to build a full-sized house. The course includes all skills and tasks needed to complete this activity.

Intro to Engineering Design

Course #: IND600
 Grade Level: 9-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Co-requisite: Have taken or currently taking Algebra



Considerations: This course articulates credit with Kirkwood Community College.

Course Description: Students in this hands-on, project-based course will focus on creative design processes, communication, and teamwork skills. 3D CAD software will be used to produce, analyze, and evaluate product modes. Sketching, geometric relationships, 3D modeling, production and marketing will be studied through the development of designs.

Digital Electronics (DE)

Course #: IND620
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: This course articulates credit with Kirkwood Community College.

Course Description: This course is the study of electronic circuits that are used to process and control digital signals as opposed to analog signals that are varying. This distinction allows for greater signal speed and storage capabilities and has revolutionized the world of electronics. This course provides a foundation for students who are interested in electrical engineering, electronics, or circuit design. Students study topics such as combinational and sequential logic and are exposed to circuit design tools used in industry, including logic gates, integrated circuits, and programmable logic devices.

Principles of Engineering

Course #: IND610
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: See prerequisites. Students will earn credit for this course from Kirkwood Community College upon successful completion.

Course Description: Students will apply science and math to solve practical problems. Topics covered include machines, kinematics, thermodynamics, control systems and materials. This course will give students an idea of what some college engineering coursework is like.

Civil Engineering and Architectural Design (CEA)

Course #: IND630
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: This course articulates credit with Kirkwood Community College.

Course Description: Students learn about various aspects of civil engineering and architecture and apply their knowledge to the design and development of residential and commercial properties and structures. Students will use 3D design software to design and document solutions for major course projects. Students communicate and present solutions to their peers and members of a professional community of engineers and architects.

Computer Integrated Manufacturing (CIM)

Course #: IND640
Grade Level: 9-12
Credits: 10
Length: 2 Quarters
Format: Block
Co-requisite: Algebra



Considerations: This course articulates credit with Kirkwood Community College.

Course Description: How are things made? What processes go into creating products? Is the process for making a water bottle the same as it is for a musical instrument? How do assembly lines work? How has automation changed the face of manufacturing? While students discover the answers to these questions, they are learning about the history of manufacturing, robotics and automation, manufacturing processes, computer modeling, manufacturing equipment, and flexible manufacturing systems.

Computer Science Essentials (CSE)

Course #: IND645
Grade Level: 9-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: None

Considerations: Students with no prior computer science experience can take this as a first computer science course. Academically confident/motivated students or students with a bit of prior programming experience may skip CSE and sign up for Computer Science Principles (CSP).

Course Description: In this entry level computer science course, students will learn to program apps using a graphical, block-based programming language. After learning fundamentals of programming, students transition to text-based programming using the Python language. Students will use a variety of tools and computational thinking concepts as they build confidence and gain experience in the field of computer science.

Computer Science Principles (CSP)

Course #: IND650
Grade Level: 9-12
Credits: 10
Length: 2 Quarters
Format: Block
Corequisite: Algebra or concurrent enrollment in Algebra

Considerations: Students who want a beginner level computer science experience should take Computer Science Essentials (CSE) as their first course. Academically motivated / confident students or students with a bit of prior programming experience may choose to skip CSE and register for CSP.

Course Description: Explore a variety of fields within computer science: Python programming, data visualization, image data manipulation, internet and cybersecurity, and simulation. The course aims to develop computational thinking, generate interest in career paths that utilize computing, and foster creativity. CSP helps students develop programming experience and confidence.

Advanced Placement Computer Science A (CSA)

W

Course #: IND660
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Corequisite: Computer Science Essentials (CSE) or Computer Science Principles (CSP)

Considerations: Students need a prior programming class (CSE or CSP) before taking CSA. Or, students with other previous programming experience can seek teacher approval to take CSA without a prior class. This course prepares students for the AP Computer Science A exam.

Course Description: CSA students will learn fundamentals of the Java programming language and continue to object-oriented programming. Students develop skills in solving computational problems, writing algorithms, testing code, and processing data.

Aerospace Engineering (AE)

Course #: IND670
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: It is recommended that students have prior experience with a 3D CAD program.

Course Description: The major focus of the Aerospace Engineering course is to expose students to the world of aeronautics, flight, and engineering. Students will employ engineering and scientific concepts in the solution of aerospace problems. Lessons will engage students in engineering design problems related to aerospace information systems, astronautics, rocketry, propulsion, the physics of space science, space life sciences, the biology of space science, principles of aeronautics, structures and materials, and systems engineering.

Engineering Design and Development (EDD)

Course #: IND680
 Grade Level: 12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Any two PLTW or Computer Science courses.

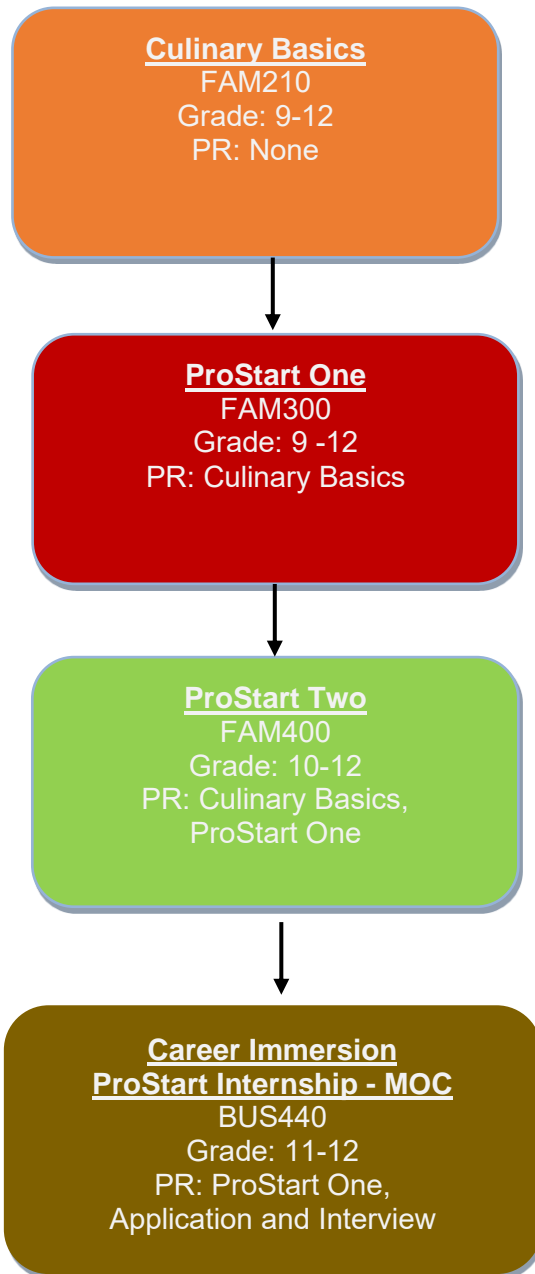


Considerations: EDD is a culminating capstone course. In order to have a solid foundation for this course, students need successful completion of the prerequisites of any two PLTW or Computer Science courses which include: Introduction to Engineering Design, Principles of Engineering, Digital Electronics, Aerospace Engineering, Civil Engineering and Architecture, Computer Integrated Manufacturing, Environmental Sustainability, Computer Science Essentials, Computer Science Principles, Computer Science A, or Principles of Biomedical Science.

Course Description: Utilizing activity-project-problem-based (APPB) teaching and learning pedagogy, students will perform research to choose, validate, and justify a technical problem. After carefully defining the problem, teams of students will design, build, and test their solution. Finally, student teams will present and defend their original solution to an outside panel. While progressing through the engineering design process, students will work closely with experts and will continually hone their organizational, communication and interpersonal skills, creative and problem-solving abilities, and understanding of the design process.

Family/Consumer Sciences Culinary

PR=Prerequisite Requirement



Family/Consumer Sciences Child Development/Education

PR=Prerequisite Requirement

Foundations of Living

FAM100
Grade: 9-12
PR: None

Human Growth and Development

FAM440
Grade: 10-12
PR: None

KCC Child Growth and Development

FAM425
Grade: 10-12
PR: KCC qualifying
placement score

KCC Exploring Teaching

FAM450
Grade: 11-12
PR: KCC qualifying
placement score and one Growth
and Development course

KCC Behavior Management

FAM460
Grade: 11-12
PR: KCC qualifying
placement score and one Growth
and Development course

Career Immersion

MOC
BUS450
Grade: 12
PR: Application and Interview

Venture Exploring Education

FAM701
Grade: 11-12, 20 Credits
FAM425 Child Growth and
Development
FAM450 Exploring Teaching
FAM460 Behavior Management
FAM701 Exploring Education

Family/Consumer Sciences Home

PR=Prerequisite Requirement

Foundations of Living

FAM100

Grade: 9-12

PR: None

Fashion and Sewing / Creative Sewing

FAM220

Grade: 10-12

PR: None

Interior Design

FAM240

Grade: 9-12

PR: None

Advanced Sewing

FAM250

Grade: 10-12

PR: Creative Sewing

Career Immersion

MOC

BUS450

Grade: 12

PR: Application and Interview

Foundations of Living

Course #: FAM100
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: Students explore basic fundamentals of home and life management. Curriculum covers multiple focuses, including Child Development- infant through preschool, Home Design- living spaces and design principles, and Fashion and Sewing- Clothing choices and sewing skills.

Culinary Basics

Course #: FAM210
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: This is an introductory foods course that develops skills and techniques related to the selection, storage, and preparation of basic foods.

Fashion and Sewing / Creative Sewing

Course #: FAM220
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: Students will learn to sew or increase sewing skills in this hands-on project-based course. Various tools and equipment will be used to produce a variety of projects. Students will also examine their personal style, apply design principles to clothing and learn about careers in the fashion industry.

Interior Design

Course #: FAM240
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: This course investigates housing choices and the design of living areas. Students explore, apply, and evaluate the elements and principles of design, wall and floor treatments, furniture styles and arrangement, housing types available, floor plan design, landscaping, financial aspects related to housing, and related careers.

Advanced Sewing

Course #: FAM250
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Fashion & Sewing/
Creative Sewing with
grade of B or better

Considerations: This is an advanced level, project-based class for independent sewers.

Course Description: Students in this class will increase sewing machine skills by creating multiple projects with minimal instructor assistance. Also, students will explore other textile production methods such as embroidery, knitting, dyeing, and weaving.

ProStart One

Course #: FAM300
Grade Level: 9 - 12
Credits: 10
Length: 1 Semester
Format: Block
Prerequisite: Culinary Basics

Considerations: Kirkwood Credits upon completion of ProStart program

Course Description: Topics addressed in ProStart One include successful customer relations, food safety, workplace safety, kitchen basics, foodservice equipment, communication, workplace ethics, and careers in the hospitality and tourism industry. Food preparation labs will include the following foods: stocks, soups, sauces, fruits, vegetables, potatoes, and grains.

ProStart Two

Course #: FAM400
Grade Level: 10 - 12
Credits: 10
Length: 1 Semester
Format: Block
Prerequisite: Culinary Basics, ProStart One, ProStart Internship (ongoing)

Considerations: Kirkwood credits earned upon completion of ProStart program

Course Description:

Topics include sustainability in the food service industry and global cuisine in America, Europe, the Mediterranean, the Middle East, and in Asia with an emphasis on nutrition and cost control. Food preparation labs will include the following: breakfast foods and sandwiches, salads, garnishing, meat, poultry, seafood, desserts, and baked goods.

Human Growth and Development

Course #: FAM440
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: This is a general comprehensive course of human development. This course combines the two previously taught courses of Child Development and Parenting. Relevant career paths include education, childcare, nursing, counseling, therapy, social work, public health, and other service-related fields.

Course Description: This course explores the different stages of human life- Prenatal, Infancy, Childhood, Adolescence, and Adulthood. Developmental milestones and major life events of an individual will be examined. This course provides an opportunity to interact with children of various ages to learn about will be practiced.

KCC Child Growth and Development



Course #: FAM425
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: This is a concurrent course with Kirkwood Community College and is encouraged for those considering careers in education, social work, nursing, therapy, psychology, coaching, etc. It is recommended to have taken Human Growth and Development as a foundation but is not required. This is the first course necessary to obtain the Para-Educator Generalist Certification. The second course is Exploring Teaching, and the third course is Behavior Management-online.

Course Description: Students will earn credit from Kirkwood Community College upon successful completion of this course. This course will study the development of children thru adolescence age. Areas of study will examine interactions between child, family, school, and society. Theories and evidence-based practices associated with understanding and supporting children will be covered. This course provides opportunities to observe in an elementary classroom.

KCC Exploring Teaching



Course #: FAM450
Grade Level: 11-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Human Growth and Development or KCC Child Growth and Development

Considerations: This course is offered through the Venture Exploring Education strand only. KCC Exploring Teaching is a concurrent course with Kirkwood Community College and is recommended for those considering careers in education. This is the second course necessary to obtain the Para-Educator Generalist Certification. The third course is Behavior Management.

Course Description: This class will promote understanding of the teaching and learning process. Students will be introduced to the activities and concerns of beginning teachers. The focus is on developing the skills, knowledge and attitude that will be needed to teach in elementary and secondary classrooms. Microteachings are utilized to simulate actual teaching situations and common teaching problems are discussed through case studies.

KCC Behavior Management



Course #: FAM460
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: Human Growth and Development or KCC Child Growth and Development

Considerations: This course is offered through the Venture Exploring Education strand only. KCC Behavior Management is a concurrent course with Kirkwood Community College and is recommended for those considering careers in the education field or working with individuals with specific behavior needs. This course is necessary to obtain the Para-Educator Generalist Certification.

Course Description: This course develops skills of observation and management of the behavior of others individually and in groups. Students will gain an understanding about the purpose of behavior and will develop strategies necessary to successfully correct and manage behavior. This course meets part of the requirement for the Para-Educator Generalist Certification.

ProStart Internship

Course #: BUS440
 Grade Level: 10 - 12
 Credits: 20
 Length: 1 Semester
 Format: Block
 Prerequisite: Culinary Basics and ProStart One

Considerations: Kirkwood credits earned upon completion of ProStart program.

Course Description: Should be taken between ProStart One and ProStart Two. Must be taken if interested in Kirkwood Community College credit. While classroom experience is necessary to learn the foundational culinary and management skills, nothing beats real-life experience gained by working in the industry. Students must have a minimum of 400 hours of paid work experience. They must complete 52 of 75 competencies from the Student Work Experience Checklist, to be determined by employers.

Venture Exploring Education



Strand

Course #: FAM701
 Grade Level: 11-12
 Credits: 20
 Length: Semester
 Format: SuperBlock (2 Blocks)
 Prerequisite: Application, and Teacher and Counselor Approval Required

Courses: FAM425 KCC Child Growth and Development (5 credits) FAM450 KCC Exploring Teaching (5 credits), FAM460 KCC Behavior Management (5 credits) and Venture Exploring Education (5 credits) are included.

Course Description: This course covers the same content as FAM425, FAM450, and FAM460, exploring the basics of teaching, child development, and behavior management and observation. A significant portion of this class will be spent participating in hands-on learning experiences and will provide opportunities to observe in classrooms. To create a safe and secure environment for working with young children, students will need teacher and counselor approval which will include an application, interview, and background check.

See page 109 for more information about the Venture Academics Program.

This Venture strand meets the requirement for the Para-Educator Generalist Certification.

Linn-Mar Digital Learning

Blended Learning

A variety of courses at Linn-Mar High School are offered in a Blended Learning format.

Students involved in Blended Learning will interact with course content through a combination of face-to-face and digital instructional methods. Students participating in Blended coursework are exposed to both face-to-face instruction and online learning on a schedule that flexes day-to-day and week-to-week, depending on individual student and course needs.

Online Learning

Linn-Mar Online Learning courses take one of two forms, delivered and conducted online through Schoology, or delivered and conducted online through Edmentum®. Students will not attend a class during a set time (asynchronous learning). Students will work online while teachers assign and check work digitally.

Students will be expected to meet requirements for course material, discussions, and activities beginning on and completed by communicated dates. Course standards and expectations will be similar if not the same as Traditional or Blended Learning courses.

Schoology Online Learning courses for 2024 – 2025 include Composition I, Composition II, and Personal Finance.

Edmentum® Online Learning courses include Personal Finance, Health I, Government, and a variety of electives in additional content areas. Fully online students may use Edmentum® coursework to meet LMCS D established graduation requirements. Students NOT fully online may not use Edmentum® coursework to meet Health I, Personal Finance, Government, or other core graduation requirements without administrative approval. See page 105 for a listing of Edmentum® offerings available to Linn-Mar High School students.

Additional Online offerings may be communicated after initial publication of the Program of Studies.

Virtual Learning

Virtual Learning courses will mirror online learning in many ways. At Linn-Mar, the distinction between online learning and virtual learning is that virtual learning will require virtual attendance (for digital group interaction) at specific times throughout the term, while online learning will not.

Government is offered as a Virtual Learning course for 2024 – 2025. Additional Virtual offerings may be communicated after initial publication of the Program of Studies.

Credit Recovery

APEX As more opportunities become available online for academic preparation, LMHS is developing a framework for such options as deemed appropriate. Currently, APEX offerings are available, primarily for Credit Recovery through the Academic Assistance Center.

Course Catalog



Linn-Mar High School Edmentum Online Offering

Art

Art History & Appreciation
Art in World Cultures

Career & Technical Education

3D Modeling Ia: Introduction
Animation Ia: Introduction
Animation Ib: Animating Your Creativity!
Artificial Intelligence
Biotechnology Ia: Introduction
Biotechnology Ib: Unlocking Nature's Secrets
Careers in Criminal Justice Ia: Introduction
Careers in Criminal Justice Ib: Finding Your Specialty
Criminology: Inside the Criminal Mind
Cybersecurity Ia: Foundations
Cybersecurity Ib: Defense Against Threats
Fashion Design
Law & Order: Introduction to Legal Studies
Manufacturing: Product Design and Innovation
Renewable Technologies: Introduction
Robotics I A/B
Sports and Entertainment Marketing
Theater, Cinema, and Film Production Ia: Introduction
Theater, Cinema, and Film Production Ib: Lights, Camera, Action!

Business

International Business: Global Commerce in the 21st Century
Personal and Family Finance

Electives

Anthropology 1: Uncovering Human Mysteries
Anthropology 2: More Human Mysteries Uncovered
Archaeology: Detectives of the Past
Music Appreciation: The Enjoyment of Listening
Philosophy: The Big Picture
Women's Studies: A Personal Journey Through Film
World Religions: Exploring Diversity

English

Gothic Literature: Monster Stories
Mythology and Folklore: Legendary Tales
The Lord of the Rings: An Exploration of the Films and Their Literary Influences

Health & PE

Health
Nutrition and Wellness

Math

Consumer Mathematics
Financial Mathematics A/B

Science

Forensic Science 1: Secrets of the Dead
Forensic Science 2: More Secrets of the Dead
Forensics: The Science of Crime
Foundations of Green Energy
Great Minds in Science: Ideas for a New Generation
Marine Science: Secrets of the Blue

Social Studies

African American History Contemporary World A/B
History of the Holocaust
Human Geography: Our Global Identity
U.S. Government
World Geography A/B

World Languages

American Sign Language Ia
American Sign Language Ib
American Sign Language 2a
American Sign Language 2b
American Sign Language 3a: Community and Culture
American Sign Language 3b: Conversations and Culture
Chinese 1 A/B (EdOptions Academy Only)
Chinese 2 A/B (EdOptions Academy Only)
German 1 A/B
German 2 A/B
Latin 1 A/B (EdOptions Academy Only)
Latin 2 A/B (EdOptions Academy Only)

Linn-Mar Extension Opportunities

To provide students the opportunity to extend interest in a particular area, Linn-Mar High School is developing a framework to allow for these opportunities. Current extension offerings include the Linn-Mar project-based learning program **Venture Academics**, **Project Lead the Way (PLTW)** program, and, for those students identified for inclusion, the Linn-Mar **Talented and Gifted** program.

Project Lead the Way (PLTW) is a national program with courses designed to prepare students for a career in engineering or engineering technology. Emphasis is placed on applied learning through a challenging and engaging “hands-on” project-based approach. A national standards-based curriculum is followed. Courses for Project Lead the Way offered at Linn-Mar High School include:

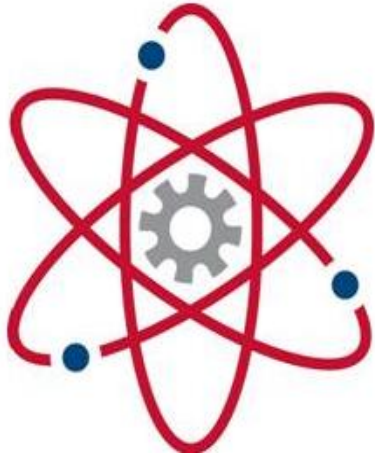
- Introduction to Engineering Design (IED)
- Digital Electronics (DE)
- Principles of Engineering (PoE)
- Principles of Biomedical Science (PBS)
- Environmental Sustainability (ES)
- Computer Integrated Manufacturing (CIM)
- Civil Engineering and Architectural Design (CEA)
- Aerospace Engineering (AE)
- Engineering Design and Development (EDD)

Venture Academics is a project-based learning program designed to provide real-world context for learning. Students participate in the Venture program for one-half day of one semester at a time earning valuable required and elective course credit through authentic experience.

Talented and Gifted

This program is for students identified according to established district guidelines. The program begins in 9th grade with a required quarter-long career awareness and college planning seminar designed especially for TAG students. 9th grade students also have the option of choosing to take Advanced US History 9 and Advanced English I; both of which are open to all students, but stress academic rigor and presenting the student with challenge.

10th, 11th, and 12th grade students may elect to take an independent study course, allowing them to design their own in-depth study. Advanced Placement courses are also available to all students in these upper grades.



PROJECT LEAD THE WAY

PLTW

These courses are also found in the Science and DEM Department courses offered.

Intro to Engineering Design

Course #: IND600
Grade Level: 9-12
Credits: 10
Length: 2 Quarters
Format: Block
Co-requisite: Have taken or currently taking Algebra



Considerations: This course articulates credit with Kirkwood Community College.

Course Description: Students in this hands-on, project-based course will focus on creative design processes, communication, and teamwork skills. 3D CAD software will be used to produce, analyze, and evaluate product modes. Sketching, geometric relationships, 3D modeling, production and marketing will be studied through the development of designs.

Principles of Engineering

Course #: IND610
Grade Level: 10-12
Credits: 10
Length: 2 Quarters
Format: Block
Prerequisite: Algebra



Considerations: See prerequisites. Students will earn credit for this course from Kirkwood Community College upon successful completion.

Course Description: Students will apply science and math to solve practical problems. Topics covered include machines, kinematics, thermodynamics, control systems and materials. This course will give students an idea of what college engineering coursework is like.

Digital Electronics (DE)

Course #: IND620
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: This course articulates credit with Kirkwood Community College

Course Description: This course studies electronic circuits that are used to process and control digital signals as opposed to analog signals that are varying. This distinction allows for greater signal speed and storage capabilities and has revolutionized the world of electronics. This course provides a foundation for students who are interested in electrical engineering, electronics, or circuit design. Students study topics such as combinational and sequential logic and are exposed to circuit design tools used in industry, including logic gates, integrated circuits, and programmable logic devices.

Civil Engineering and Architectural Design (CEA)

Course #: IND630
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: This course articulates credit with Kirkwood Community College.

Course Description: Students learn about various aspects of civil engineering and architecture and apply their knowledge to the design and development of residential and commercial properties and structures. Students will use 3D design software to design and document solutions for major course projects. Students communicate and present solutions to their peers and members of a professional community of engineers and architects.

Computer Integrated Manufacturing (CIM)

Course #: IND640
 Grade Level: 9-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Co-requisite: Algebra



Considerations: This course articulates credit with Kirkwood Community College.

Course Description: How are things made? What processes go into creating products? Is the process for making a water bottle the same as it is for a musical instrument? How do assembly lines work? How has automation changed the face of manufacturing? While students discover the answers to these questions, they are learning about the history of manufacturing, robotics and automation, manufacturing processes, computer modeling, manufacturing equipment, and flexible manufacturing systems.

Aerospace Engineering (AE)

Course #: IND670
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra



Considerations: It is recommended that students have prior experience with a 3D CAD program.

Course Description: The major focus of the Aerospace Engineering course is to expose students to the world of aeronautics, flight, and engineering. Students will employ engineering and scientific concepts in the solution of aerospace problems. Lessons will engage students in engineering design problems related to aerospace information systems, astronautics, rocketry, propulsion, the physics of space science, space life sciences, the biology of space science, principles of aeronautics, structures and materials, and systems engineering.

Engineering Design and Development (EDD)

Course #: IND680
 Grade Level: 12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Any two PLTW or Computer Science courses.



Considerations: EDD is a culminating capstone course. In order to have a solid foundation for this course, students need successful completion of the prerequisites of any two PLTW or Computer Science courses which include: Introduction to Engineering Design, Principles of Engineering, Digital Electronics, Aerospace Engineering, Civil Engineering and Architecture, Computer Integrated Manufacturing, Environmental Sustainability, Computer Science Essentials, Computer Science Principles, Computer Science A, or Principles of Biomedical Science.

Course Description: Utilizing activity-project-problem-based (APPB) teaching and learning pedagogy, students will perform research to choose, validate, and justify a technical problem. After carefully defining the problem, teams of students will design, build, and test their solution. Finally, student teams will present and defend their original solution to an outside panel. While progressing through the engineering design process, students will work closely with experts and will continually hone their organizational, communication and interpersonal skills, their creative and problem-solving abilities, and their understanding of the design process.

Environmental Sustainability

Course #: SCI620
 Grade Level: 10-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: Algebra AND General Biology



Considerations: See prerequisites. This is course in the Project Lead the Way engineering sequence. Students will earn credit for this course from Kirkwood Community College upon successful completion.

Course Description: Students will investigate and design solutions in response to real-world challenges related to clean and abundant drinking water, food supply issues, and renewable energy. Applying their knowledge through hands-on activities and simulations, students research and design potential solutions to these true-to-life challenges.

PLTW Principles of Biomedical Science

Course #: HPE600
Grade Level: 10-12
Credits: 20 credits (15 Biomedical,
5 elective)
Length: Semester
Format: SuperBlock
Prerequisite: Health I, General Biology



Considerations: This is a Project Lead the Way course provided only through Venture Academics. There is no standalone section.

Course Description: From design and data analysis to outbreaks, clinical empathy, health promotion, and more, students explore the vast range of careers in biomedical sciences. They develop not just technical skills, but also in-demand, transportable skills that they need to thrive in life and career.

In this course, students explore concepts of biology and medicine as they take on roles of different medical professionals to solve real-world problems. Over the course of the year, students are challenged in various scenarios including investigating a crime scene to solve a mystery, diagnosing and proposing treatment to patients in a family medical practice, tracking down and containing a medical outbreak at a local hospital, stabilizing a patient during an emergency, and collaborating with others to design solutions to local and global medical problems.

See page 109 for more information about the Venture Academics Program.

**INNOVATIVE, PROJECT-BASED LEARNING**

The goal of Venture Academics is to teach students high school coursework with a strong project component. Students will learn to apply what they are learning to real world applications and develop skills, such as problem-solving, critical thinking, creativity, time management, and the ability to work collaboratively. We build connections with local businesses and professionals for the purpose of students working on projects for businesses, being mentored, and gaining exposure to businesses and careers in this area. Each strand earns 20 credits (15 content, 5 universal construct).

- ALL STRANDS OTHER THAN ENVIRONMENTAL SCIENCE, DIGITAL DESIGN AND COMMUNICATIONS, BIOMEDICAL SCIENCE, AND EXPLORING EDUCATION EARN ENG120/390 RHETORIC OR COMMUNICATIONS CREDIT
- FIRST-YEAR VENTURE STUDENTS EARN RHETORIC CREDIT
- SECOND-YEAR VENTURE STUDENTS EARN COMMUNICATIONS CREDITS

AVAILABLE STRANDS

ADVANCED BUSINESS

BUS360 DIGITAL MARKETING
 BUS460 ENTREPRENEURSHIP
 BUS702 VENTURE ADVANCED BUSINESS
 ENG120 RHETORIC

BEHAVIORAL SCIENCE

SOC330 SOCIOLOGY
 SOC340 INTRODUCTORY PSYCHOLOGY
 SOC702 VENTURE BEHAVIORAL SCIENCE
 ENG120 RHETORIC

BIOMEDICAL SCIENCE

HPE600 PLTW PRINCIPLES OF BIOMEDICAL SCIENCE
 HPE702 VENTURE BIOMEDICAL SCIENCE

CIVICS

SOC390 STATE AND LOCAL GOVERNMENT
 SOC400 GOVERNMENT
 SOC701 VENTURE GOVERNMENT AND LAW
 ENG120 RHETORIC

CREATIVE WRITING

ENG410 CREATIVE WRITING
 ENG702 VENTURE CREATIVE WRITING
 ENG120 RHETORIC

DIGITAL DESIGN AND COMMUNICATION

ART400B PHOTOGRAPHY
 ART420 GRAPHICS TWO
 ART450 ADVANCED ART
 ART701 VENTURE DD & C

EARTH SCIENCE

SCI125 EARTH SCIENCE
 SCI701 VENTURE EARTH SCIENCE
 ENG120 RHETORIC

ENVIRONMENTAL SCIENCE

SCI541 AP ENVIRONMENTAL SCIENCE 1
 SCI542 AP ENVIRONMENTAL SCIENCE 2
 SCI703 VENTURE ENVIRONMENTAL SCIENCE

EXPLORING EDUCATION

FAM425 CHILD GROWTH AND DEVELOPMENT
 FAM450 EXPLORING TEACHING
 FAM460 BEHAVIOR MANAGEMENT
 FAM701 VENTURE EXPLORING EDUCATION

LIFE SCIENCE

SCI210 GENERAL BIOLOGY
 SCI702 VENTURE LIFE SCIENCE
 ENG120 RHETORIC

MARKETING ESSENTIALS


BUS355 MARKETING
 BUS345 SPORTS & ENTERTAINMENT MARKETING
 BUS701 VENTURE MARKETING
 ENG120 RHETORIC



LMHS Talented and Gifted




Freshman Seminar TAG 1

Course #:	TAG410	
Grade Level:	9	
Credits:	2.5	
Length:	1 Quarter	
Format:	Skinny	
Prerequisite:	Instructor approval	

Considerations: This course is for students identified by established district guidelines.

Course Description: Students explore how their skills, abilities, and personality traits relate to educational and career options. They will also study the college admissions process, financial aid process, and how to find a college that best suits their goals. Students also design and implement a community service project.

AP Online Independent Study

Course #:	TAG620	
Grade Level:	10-12	
Credits:	10	
Length:	1-2 Semesters	
Prerequisite:	Instructor approval	

Considerations: This course is for students identified by established district guidelines.

Course Description: Independent study options are limited to AP MACROECONOMICS and AP ENGLISH LANGUAGE AND COMPOSITION. Courses are offered through the Iowa Online AP Academy. You need at least one skinny in your schedule. Limited enrollment.

Linn-Mar Capstone Options

Linn-Mar
Capstone
Courses

Career
Immersion

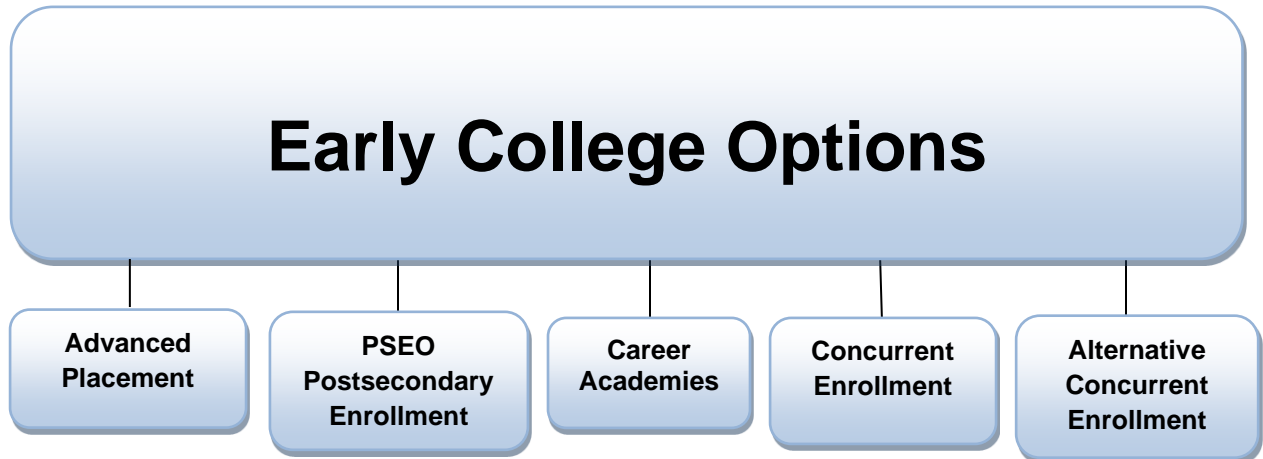
Linn-Mar Capstone Courses

A “capstone” experience is an in-school immersion into the actual work environment of a particular job/subject area. These application opportunities allow a student to be trained in the specific skills of a particular work environment, as well as to be provided with experience in the career area. The following Capstone courses are currently being offered or developed:

- Building Trades
- LM Store
- ProStart I & II
- LM Teaching and Development
- Engineering Design and Development (EDD)
- Capstone Project in Agriculture, Aquaculture, Food and Natural Resources (developing)

Career Immersion

Career Immersion opportunities include internships, job shadows, and other experiences on the actual job site. These opportunities are provided through the MOC Work-Based Internship program, a partnership with The Workplace Learning Connection, and other businesses and agencies. Please see a counselor for more information on these opportunities.



Advanced Placement

Linn-Mar High School offers Advanced Placement (AP) courses in Calculus (AB and BC), Statistics, Biology, Chemistry, Environmental Science, Physics (1 & 2), Computer Science A, English Literature and Composition, French, Microeconomics, Music Theory, Comparative Government, World History, Psychology, U.S. Government, and U.S. History. A minimal number of AP courses are available through the Iowa AP Online Academy. Students who complete these courses can take a standard AP exam. Many colleges and universities accept AP courses for college credit, depending upon individual AP exam scores. More information is available in the Counseling Office or the TAG Office.

AP courses are weighted for grade point calculation purposes as follows:

A+, A (5.0); A- (4.67); B+ (4.33); B (4.0); B- (3.67); C+ (3.33); C (3.0); C- (2.67); D+ (2.33); D (2.0); D- (1.67)

Post-Secondary Opportunities (PSEO)

Credit may be awarded by a college or university upon successful completion of course requirements. Any college credit determination is made by an individual college.

Students may enroll in college courses under the following provisions:

- The PSEO is intended for 11th and 12th grade students as part of their four-year plan.
- A course chosen under this option must not be a comparable course to one offered in the local high school curriculum.
- The chosen course may not replace graduation requirements.
- The school district will pay up to \$250 for related tuition and related course fees. Students are responsible for textbook fees.
- A student must complete the course with a passing grade for the school district to pay for the course.
- Students must maintain the minimum high school course load.

Career Academies

Career Academies are opportunities to explore high demand careers while earning both high school and college credit. Linn-Mar and other area high schools have teamed with Kirkwood Community College to create several courses that help students explore careers, develop new skills, and gain insights into today's workplace. Academics include:

- Advanced Manufacturing and Welding
- Architecture, Construction, and Engineering (ACE)
- Automotive Technology
- Criminal Justice and Human Services
- Dental
- Emergency Medical Technician (EMT)
- Patient Care Exploration
- Pre-Med, Nursing, and Professional Health Careers
- Pre-Nursing with Nurse Aide Certification

Concurrent and Alternative Concurrent Enrollment Courses

Concurrent and Alternative Concurrent Enrollment courses receive both Linn-Mar and Kirkwood Community College credit upon successful completion of course requirements. Students taking a Concurrent or an Alternative Concurrent Enrollment course must meet and follow all course guidelines of Kirkwood Community College and understand that course performance becomes part of the individual's permanent college record.

Students may enroll in Concurrent or Alternative Concurrent college courses under the following provisions:

- Alternative Concurrent Enrollment courses are intended for 9-12th grade students as part of their four-year plan.
- A course chosen under this option must be on the 28E agreement list (courses listed below) between Linn-Mar and Kirkwood Community College.
- The chosen course may not replace graduation requirements.
- The school district will pay for related tuition and related course fees.
- Students must maintain the minimum high school course load.
- Students wishing to enroll in Alternative Concurrent Enrollment courses must have a qualifying ACT, Accuplacer (Reading & Writing), or ALEKS (Math) placement exam score as required on file with Kirkwood Community College.

Concurrent Enrollment Courses*

The following is a list of college-level courses offered on the Linn-Mar campus:

Behavior Management	Environmental Sustainability
Childhood Growth and Development	Exploring Teaching
Civil Engineering and Architectural Design	Intermediate Spanish I
Composition I	Intermediate Spanish II
Composition II	Intro to Engineering Design
Computer Integrated Manufacturing	Mathematics and Society
Digital Electronics	Principles of Engineering

Alternative Concurrent Enrollment Courses*

The Linn-Mar Community School District contracts with Kirkwood Community College to offer the following alternative concurrent enrollment college courses on a Kirkwood Community College campus or online:

American Sign Language I, II, III, IV	Introduction to Sociology
Art Appreciation	Marriage and Family
Calculus II	Mass Media
Calculus III	Medical Terminology
Computer Concepts	Music Fundamentals
Criminal Investigations	Nurse Aide
Cultural Anthropology	Nutrition
Encounters in Humanities	Personal Finance
Exploring Health Careers	Personal Wellness
Fundamentals of Oral Communication	Popular Culture
Geriatric Specialist	Principles of Macroeconomics
Holocaust/Genocide: Mem & Lit	Professionals in Health
How College Works	Project Management Basics
Human Anatomy I	Social Problems
Human Anatomy II	Social Media in Business
Human Relations in Management	Survey of World Religions
Intro to Criminal Justice	Topics in Education
Introduction to Business	US History Since 1877
Introduction to Ethics	US History to 1877
Intro to Human Services	Working in America

*Concurrent and alternative concurrent enrollment options are subject to change after publication. The Linn-Mar High School Counseling Office will maintain an updated list of available concurrent and alternative concurrent enrollment courses.

Alternative Programming Options

Academic Assistance Program

Linn-Mar High School's Academic Assistance program has two components:

Credit Completion is for students who receive F+ (55% - 59%). Credit completion allows students to complete course work taken during the previous grading period to receive a passing grade.

Credit Recovery is the second component of the program and is intended for junior/senior students who are significantly behind pace in earning credits for graduation. The Academic Assistance Counselor can answer questions for students and parents about guidelines and eligibility for the program.

Test Out Option

Students who wish to "test out" of various courses must notify **the building principal** in writing of their intent by May 1 for Year-Long and fall semester classes, and by December 1 for spring block classes. Within a six-week period, students will receive information related to critical course objectives and the criteria for assessment. Students will then be asked to demonstrate, via multiple performance measures, critical objective mastery for the course.

COMPASS Alternative Program

High School credits are available via the COMPASS alternative program. Linn-Mar will accept credit hours for approved courses that can be applied to requirements for the Linn-Mar High School diploma. Students should visit with their assigned counselor or the Academic Assistance Counselor to develop an approved plan for this option.

Teacher-Led Courses

Compass Core

English 9

Course #: ENG110
 Grade Level: 9
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None



Considerations: Compass Only. English 9 or English I required for graduation.

Course Description: This course develops communication skills in reading, speaking, listening, thinking, and writing. It includes the following units: short story, novel, poetry, drama, and research. The student will practice various forms of writing and will work toward improving grammar, mechanics, and vocabulary.

English 10

Course #: ENG200
 Grade Level: 10
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: English 9

Considerations: Compass Only. English 10 or English II is required for graduation

Course Description: This course develops communication skills in reading, speaking, listening, thinking, and writing. It includes the following units: short story, novel, poetry, drama, and research. The student will practice various forms of writing and will work toward improving grammar, mechanics, and vocabulary.

American Literature I

Course #: ENG210e
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None

Considerations: Compass Only.

Course Description: Students will read, discuss, and analyze a variety of texts written by American authors, including short stories, plays, and The Great Gatsby. Students will research, collaborate, and present on topics related to the literature.

Journalism

Course #: ENG220
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None



Considerations: None

Course Description: This course is an introductory, overview class which teaches basic journalism skills while examining the role of newspapers in our society. Areas explored include newspaper interviewing, writing, and editing. Students are also introduced to the concepts of Press Law. This course DOES NOT meet the composition requirement for admission to UNI.

Multicultural Literature

Course #: ENG255
Grade Level: 11-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: Students will read selections that deal with across a variety of cultures. Students will complete multiple projects to promote lifelong literacy and will discover how technology and the internet can enhance reading selections. Some selections in this course have a more mature theme.

Writing

Course #: ENG270
Grade Level: 11-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Consideration: Compass Only. Students should take this class if they need to improve their writing skills, and do not yet feel comfortable taking a college-level writing class.

Course Description: This course is designed for any student who is considering college, interested in improving general writing skills, and/or considering taking Composition I. Students will improve organizational skills in writing, learn how to develop their ideas, improve their skills in word choice and sentence structure, improve their mechanics in writing, improve their research skills, and learn how to better develop and write a research paper in MLA style. Papers may include the following essays: Personal, Definition, Division/Classification, Comparison/Contrast, and Persuasive. In addition, students will write a research paper in which they will support their position on a contemporary issue.

Reading I

Course #: ENG290
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Compass Only.

Course Description: Students will read *Jurassic Park*. They will work on reading fluency and comprehension. Students will research, collaborate, and present on relevant topics. Students will also improve their writing skills.

Reading II

Course #: ENG300
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Reading I

Considerations: Compass Only.

Course Description: Students will read *The Lost World*. They will work on reading fluency and comprehension. Students will research, collaborate, and present on relevant topics. Students will also improve their writing skills. They will create a project that illustrates their learning over the course of the quarter.

Speech

Course #: ENG310
 Grade Level: 11-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None



Considerations: Speech or Acting is required for graduation.

Course Description: Speech is designed to make students more effective communicators by emphasizing a variety of real-life speaking situations and building self-confidence for all settings. Because this is a performance-based class, students should carefully consider conflicts which may result in absences.

English Skills

Course #: ENG335
 Grade Level: 9-12
 Credits: 2.5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None

Considerations: Compass Only. Meets on Fridays only

Course Description: Students will work on their areas of weakness in relation to reading, writing, or speaking. Students will demonstrate growth in this area through a relevant project.

Contemporary Literature

Course #: ENG360
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None



Considerations: None

Course Description: Students will read a variety of selected contemporary titles. Students will complete multiple projects to promote lifelong literacy and will discover how technology and the internet can enhance reading selections. Some selections in this course have a more mature theme.

Contemporary Literature II

Course #: ENG250
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: Contemporary Literature

Considerations: Compass Only. This course is designed for students who are motivated to read and complete projects independently.

Course Description: Students will read multiple novels of their choice of the appropriate reading level. Students will complete multiple projects to promote lifelong literacy and will discover how technology and the internet can enhance reading selections. Students will then present their projects to their peers.

Independent Novel Writing

Course #: ENG400
 Grade Level: 9-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: Writing and Creative Writing

Considerations: Compass Only. This course is designed for the student who is considering writing as a profession.

Course Description: Students will spend their classes writing, revising, and meeting with their instructor to improve their writing skills.

Creative Writing

Course #: ENG410
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None



Considerations: None

Course Description: This course is designed for students who genuinely like to write in a variety of forms. Students will take writing from the initial idea through the developmental and polishing stages.

Pre-Algebra

Course #: MAT115
 Grade Level: 9-12
 Credits: 5 credits per quarter
 Length: 1 Semester
 Format: Block
 Prerequisite: None

Considerations: A scientific calculator or its equivalent required. Graphing calculators are not allowed in this course.

Course Description: This course is an introductory class for Algebra. It is designed to review basic skills and math concepts. Elementary algebra skills with variables and problem-solving techniques will be imperative to the curriculum.

Algebra Fundamentals I

Course #: MAT150
 Grade Level: 10-11
 Credits: 5 credits per quarter
 Length: 1 Semester
 Format: Block
 Prerequisite: Pre-Algebra and instructor approval



Considerations: Compass Only. Students are placed in this course per approval of the math department based on Pre-Algebra performance. A scientific calculator or equivalent is required. Graphing calculators are not allowed in this course. Algebra Fundamentals I and Algebra Fundamentals II together meet the algebra graduation requirement.

Course Description: This course is designed to include material covered in the first semester of Algebra. Topics include negative numbers, absolute values, opposites, linear equations, and inequalities in word problems.

Algebra Fundamentals II

Course #: MAT155
 Grade Level: 10-12
 Credits: 5 credits per quarter
 Length: 1 Semester
 Format: Block
 Prerequisite: Algebra Fundamentals I or instructor approval



Considerations: Compass Only. Students are placed in this course per approval of the math department based on Algebra, and Iowa Assessment scores. A scientific calculator or equivalent is required. Graphing calculators are not allowed in this course. Algebra Fundamentals I and Algebra Fundamentals II together meet the algebra graduation requirement.

Course Description: This course is designed to include material covered in the second semester of Algebra. Topics include negative numbers, absolute values, opposites, linear equations, and inequalities in one variable word problems, factoring, graphing, and quadratic equations.

Geometry

Course #: MAT220
 Grade Level: 9-12
 Credits: 5 Credits per quarter
 Length: 2 Semesters
 Format: Block
 Prerequisite: Algebra OR Algebra Fundamentals II



Considerations: A scientific calculator is required. Graphing calculators are not allowed in this course.

Course Description: Geometry introduces the study of points, lines, planes, polygons, circles, solid figures, and their associated relationships as a mathematical system. Emphasis is placed on the description and use of inductive, deductive, and intuitive reasoning skills. Power of abstract reasoning, spatial visualization and logical reasoning patterns are improved through this course. Focus on comparisons between figures concerning surface areas, volumes, congruency, similarity, transformations, and coordinate geometry is also studied through two and three Diagrams.

General Biology I & II

Course #: SCI210
 Grade Level: 9-12
 Credits: 10
 Length: 2 Quarters
 Format: Block
 Prerequisite: None

Considerations: Compass Only. Strong comprehensive vocabulary, reading and study skills.

Course Description: This course is a survey class in life science. The areas investigated include biological structure and function, heredity, life's continuity and change, and diversity of life.

Stream & Field Biology

Course #: SCI280
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarters
 Format: Block
 Prerequisite: General Biology

Considerations: Compass Only. See prerequisites. Strong comprehensive vocabulary, reading and study skills. This course meets the L-M science elective requirement.

Course Description: This course emphasizes critical thinking and application of scientific process skills in the identification, analysis, and evaluation of environmental problems and issues, as well as discussions of potential solutions.

Human Anatomy

Course #: SCI240
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: General Biology

Considerations: Compass Only. See prerequisite. Strong comprehensive vocabulary, reading and study skills. This course meets the L-M science elective requirement.

Course Description: This course provides students with the fundamental concepts of human structure and function as it pertains to their bodies.

Nature of Science

Course #: SCI260
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Compass Only. Strong comprehensive vocabulary, reading and study skills. This course meets the physical science requirement for graduation.

Course Description: This course examines what science is, how it works, and what it can and cannot do. A number of activities and open inquiries look at fundamental properties and laws of the physical world. These properties include motion, forces, momentum, and energy.

Advanced Biology

Course #: SCI230
Grade Level: 10-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: General Biology

Considerations: Compass Only. See prerequisite. See prerequisites. Strong comprehensive vocabulary, reading and study skills. This course meets the L-M science elective requirement.

Course Description: This course provides a more in-depth study of areas of biology. The areas of emphasis include cell processes, energy pathways, genetics, DNA structure, and the regulation of gene expression.

Compass Electives


Botany

Course #: AGR230
 Grade Level: 10-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: Biology I

Considerations: Compass Only. See prerequisite. Strong comprehensive vocabulary, reading and study skills. This course meets L-M science elective credit requirement.

Course Description: Students will have experiences with a number of plant science concepts with many “hands-on” activities, projects, and problems. Student experiences will involve the study of plant anatomy and physiology, classification, and the planning, planting, and caring for a school garden.

Personal Finance

Course #: BUS110 or BUS110E
 Grade Level: 9-12
 Credits: 5 
 Length: 1 Quarter
 Format: Block
 Prerequisite: none

Considerations: This course meets all financial literary standards of the Iowa Core.

Course Description: This course exposes students to areas of personal finance that they will likely encounter. The curriculum covers, among other topics: consumer awareness, money management, opening bank accounts, managing a checkbook, managing credit, applying for a job and basic information about saving and investing. Information will be presented through projects, activities, guest speakers and multimedia presentations.

Math for the Building Trades

Course #: MAT425
 Grade Level: 9-12
 Credits: 5 Credits per quarter
 Length: 1 Semester
 Format: Block
 Prerequisite: None

Considerations: Compass Only.

Course Description: This course is directed toward students who are considering employment in the building trades upon graduation. Students will integrate arithmetic, algebra, and geometry to perform calculations required in all of the major building trades, including construction, carpentry, plumbing, electrical, HVAC, and roofing.

Teen Insights

Course #: HPE350
 Grade Level: 9-12
 Credits: 5
 Length: 1 Quarter
 Format: Block
 Prerequisite: None

Considerations: Compass Only.

Course Description: The class is a combination of notes, chapters from *7 Habits of Highly Effective Teens*, movies, projects, and community speakers including Planned Parenthood and ASAC. Students will explore a variety of topics and issues relevant to teens. Students will research and present on multiple topics throughout the course.

Teacher's Assistant

Course #: ELT100
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: Student must have passed the course for which they are the Teacher's Assistant.

Considerations: Compass Only. Instructor must approve

Course Description: Students will help the teacher with day-to-day activities.

Introduction to Business

Course #: BUS120
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: None

Course Description: This course will give students an overview of the study of business including economic decisions, systems, and roles, business structures, economic measurements and leadership, social responsibility, and business ethics.

Introduction to Business II

Course #: BUS150
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Compass Only.

Course Description: This course will continue the overview of the study of business including international business, small business management, maintaining financial information, human resources, career planning, and the role of the consumer.

Economics I

Course #: SOC310
Grade Level: 9 -12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Compass Only. Students should be comfortable working with graphs.

Course Description: This course will focus on economic concepts: free enterprise, supply, demand, equilibrium, shifting demand and supply curves, consumers, savers, and investors, and financing.

Economics II

Course #: SOC311
Grade Level: 9-12
Credits: 5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Compass Only. Students should be comfortable working with graphs.

Course Description: This course will continue to focus on economic concepts: GDP, productivity, the labor force, competition, the government's role in the economy, the money supply, international trade, and globalization.

PE

Course #: HPE300
Grade Level: 9-12
Credits: 2.5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Compass Only. Meets on Fridays only.

Course Description: Students will improve their strength, agility, and speed while participating in activities that will develop lifelong healthy habits.

Independent Foods

Course #: HPE115
Grade Level: 9-12
Credits: 2.5
Length: 1 Quarter
Format: Block
Prerequisite: None

Considerations: Compass Only. Meets on Fridays only

Course Description: Students will explore what goes into budgeting and meal planning. Student will prepare a variety of foods

Career and Technical Education Service Areas and Career Clusters

Agricultural, Food, and Natural Resources

Agricultural, Food, & Natural Resources.....p. 126

Applied Science, Technology, Engineering, and Manufacturing

Architecture.....p. 127

Manufacturing.....p. 138

Science, Technology, Engineering & Math.....p. 141

Transportation.....p. 140

Arts, Communication, and Information Systems

Arts.....p. 128

Information Technology.....p. 136

Business, Finance, Marketing, and Management

Business, Management, and Administration.....p. 129

Finance.....p. 131

Marketing.....p. 139

Health Science

Health Sciences.....p. 132

Human Services

Education and Training.....p. 130

Government and Public Administration.....p. 133

Hospitality and Tourism.....p. 134

Human Services.....p. 135

Law, Public Safety, Corrections, and Security.....p. 137

2024-2025



Career Pathway: Agriculture



A career in agriculture, food, and natural resources requires certain skills and education depending on job requirements. Skills include promotion, processing, marketing, distribution, financing, and development of agricultural commodities including food, fiber, wood products, natural resources, horticulture, and other plant and animal products/resources.

Exposure Pathways

High School Courses

Introduction to Ag., Food & Nat. Resources	Animal & Plant Biotechnology
Aquaculture Science	Agricultural Power and Technology
Principles of Ag. Science-Animal	Ag. Business Foundations
Principles of Ag. Science-Plant	Ag. Research & Development
Natural Resources & Ecology	AP Environmental Science
Environmental Science Issues	Environmental Sustainability
Food Science & Safety	

Job Shadows & Internships

Ag Mechanic	Landscaper
Agriculture Sales	Microbiologist
Agronomist	Naturalist
Botanist	Veterinarian Tech
Conservationist	Wastewater Mngt.
Floral Designer	Park Ranger
Geologist	Pet Groomer
Golf Course & Turfgrass Management	Veterinarian
GPS/GIS Specialist - Agriculture	

[Learn more & apply](#)

Venture Academics

Venture Environmental Science (AP Environmental Science, Venture Environmental Science)
Venture Earth Science (Earth Science, College Reading, Venture Earth Science)
Venture Biology (General Biology, Venture Biology)

High School Clubs & Organizations

FFA

Pursuit Pathways

Certificates/Diplomas

Ag Production	Water Environmental Technology
Pet Grooming	Water Treatment Specialist
Golf Course & Athletic Turfgrass Mgmt	Wastewater Specialist
Veterinary Asst	Ag Geospatial Technology
Animal control Asst	Water Environmental Technology
Landscape Construction & Design	

Careers & Median Salary Information

Animal Care Worker \$54,000	Recycling Coordinator \$56,000
Food Science Technician \$46,000	Geothermal Technician \$38,000
Agricultural Inspector \$45,000	Heavy Equipment Mechanic: \$51,000

Associate Degrees

Ag Geospatial Technology	Veterinary Technology
Ag Business	Humane Officer
Ag Production Mgmt	Landscape Construction & Design
Diesel Ag Technology	Parks & Natural Resources
Golf Course & Athletic Turfgrass Mgmt	Water Environmental Technology

Careers & Median Salary Information

Veterinary Technologist \$33,500	Chemical Technician \$41,500
Landscaping & Groundskeeping \$40,100	

Bachelor Degrees

Environmental Studies
Food Science
Animal Science

Careers & Median Salary Information

Food Scientist \$62,500	Greenhouse Manager \$42,000
Aquacultural Manager \$42,000	Environmental Scientist \$68,000



Get the start you need!

Explore other Careers in the area

2024-2025



Career Pathway: *Architecture*



A career in architecture and construction requires certain skills and education depending on job requirements. Skills include designing, planning, managing, building, and maintaining the built environment.

Exposure Pathways

High School Courses

Mechanical Drawing	Metals
Residential Construction 1	Building Trades
Residential Construction 2	PLTW Civil Engineering & Architect
Woods	Design
Cabinetmaking	Interior Design

Job Shadows & Internships

Civil Engineer	Project Engineer
Construction	Project Management
Pre-Fabrication	CAD Design
Architecture	

[Learn more & apply](#)

High School Clubs & Organizations

Robotics Fimineers

Experience Pathways

College CTE Courses in High School

Civil Engineering and Architectural Design

Kirkwood Career Academies

[Architecture, Construction & Engineering \(ACE\) Academy](#)

Pursuit Pathways

Certificates/Diplomas

CAD/Mechanical Engineering Tech.	Construction Estimator
Carpentry	Construction Supervision Certificate
HVAC Installer	
Plumbing Pre-Apprenticeship	

Careers & Median Salary Information

Solar Energy Installation \$60,000	Pipe Fitter & Steamfitter \$55,700
Plumber \$55,700	Crane Operator \$53,600

Associate Degrees

Architecture Technology	Construction Management
CAD/Mechanical Engineering Tech.	Interior Design

Careers & Median Salary Information

Electronic Drafter \$57,000	Survey Technician \$51,000
Mechanical Drafting \$54,000	

Bachelor Degrees

Architecture	Industrial Engineer
Civil Engineering	Construction Management
Industrial Design	

Careers & Median Salary Information

Commercial & Industrial Designer \$60,000	Commercial Designer \$60,000
Surveyor \$54,500	Landscape Architect \$46,700



[Get the start you need!](#)

[Explore other Careers in the area](#)

2024-2025

Career Pathway: Arts, Audio/Visual Technology, and Communications



A career in arts, audio/visual technology and communications requires certain skills and education depending on job requirements. Skills include designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services.

Exposure Pathways

High School Courses

Art Exploration	Exploration in Ceramic	Journalism
Beginning Painting	Technique	Creative Writing
Beginning Drawing	Digital Photography	College Grammar
Beginning Ceramics	Beginning Graphics	Intro to College Writing
3-D Mixed Media	Graphics Two	Speech
Expressive Drawing	Advanced Art	Acting
Construction in Clay	Interior Design	Media Inf. Literacy
2-D Mixed Media	Fashion & Sewing	
Drawing in Style	Advanced Sewing	

Job Shadows & Internships

Graphic Designer	Photography
Events Assistant	News & Broadcast
Production Assistant	Radio
Marketing	Writing
Sports	Community Engagement

[Learn more & apply](#)

High School Clubs & Organizations

Art Club	Student Newspaper
Anime Club	LMTV
Yearbook	

Experience Pathways

College CTE Courses in High School

Art Appreciation	Fundamentals of Oral Comm.
Composition 1	Mass Media
Composition 2	Popular Culture

Venture Academics

Venture Digital Design & Communications (Graphics Two, Digital Photography, Advanced Art, Venture)
 Venture English (English III, Venture English)

Pursuit Pathways

Certificates/Diplomas

Social Media Marketing	Web Design
Web Development	

Careers & Median Salary Information

Fine Artist \$19,200	Floral Designer \$26,000
Broadcast Technician \$31,660	Printing Press Operator \$32,700

Associate Degrees

Graphic Communication Technology	Web Design
Web Development	

Careers & Median Salary Information

Desktop Publisher \$40,000	Camera Operator \$28,800
-------------------------------	-----------------------------

Bachelor Degrees

Broadcasting	Theater
English	

Careers & Median Salary Information

Proofreader \$24,500	Talent Director \$42,500
Stage Director \$42,500	Editor \$41,200



Career Pathway: *Business Management*



A career in business management and administration requires certain skills and education depending on job requirements. Skills include planning, organizing, directing, and evaluating business functions essential to productive business operations.

Exposure Pathways

High School Courses

Accounting	Economics
Advanced Accounting	Marketing
theROARstore	Business/Consumer Law
Introduction to Business	Entrepreneurship

Job Shadows & Internships

Business Management	Operations
Clerical Assistant	Publications
Hockey Operations	Safety & Loss
Hospital Administration	Administrative
Human Resources	Business Development
Marketing	

[Learn more & apply](#)

High School Clubs & Organizations

FBLA (Future Business Leaders of America)
Student Council

Experience Pathways

College CTE Courses in High School

Introduction to Business
Human Relations in Management

Venture Academics

Venture Advanced Business (Business/Consumer Law, Entrepreneurship, Intro to College Writing, Venture)
Venture Marketing Essentials (Marketing, Sports and Entertainment Marketing, Venture)

Pursuit Pathways

Certificates/Diplomas

Office Assistant	Entrepreneurship
Medical Coding	Human Resources
Medical Transcription	Project Management
Technical Accounting	Medical Transcription
Global Perspectives in Business	

Careers & Median Salary Information

Admin. Assistant \$35,800	Tax Preparer \$38,300
Data Entry \$32,500	Bookkeeping \$37,800
Payroll Clerk \$42,100	

Associate Degrees

Business Admin.: Accounting	Administrative Management
Business Admin.: Financial Services	Health Information Technology
Business Admin.: Management	Business Admin. w/ Transfer Option

Careers & Median Salary Information

Executive Secretary \$50,000	Legal Secretary \$35,900
---------------------------------	-----------------------------

Bachelor Degrees

Business	Business Management
Business Administration	Human Resources
Business Information Systems	

Careers & Median Salary Information

Marketing Manager \$91,600	Technical Writer \$57,300
Search Marketing Strategist \$71,300	Human Resources Manager \$95,700



Career Pathway: *Education & Training*



A career in education and training requires certain skills and education depending on job requirements. Skills include planning, managing, and providing education and training service, and related learning support services.

Exposure Pathways

High School Courses

Human Growth and Development	KCC Child Growth and Development
Introductory Psychology	Exploring Teaching
AP Psychology	

High School Clubs & Organizations

LM Buddies	TRY (Teens Reaching Youth)
Ok Without Drugs and Alcohol	Student Ambassadors

Venture Academics

Venture Behavioral Science (Intro to Psychology, Sociology, Intro to College Writing, Venture)

Job Shadows & Internships

Counselor	Librarian
Child Development Specialist	Teacher & Classroom Assistant
High School Athletic Director	Youth Ministry
Hockey Assistant Coaching	Tutorial Admin. Assistant

[Learn more & apply](#)

Experience Pathways

College CTE Courses in High School

KCC Child Growth and Development	Intro to Human Services
Exploring Teaching	Behavior Management

Pursuit Pathways

Certificates/Diplomas

Early Childhood Paraeducator	Early Childhood Education
------------------------------	---------------------------

Careers & Median Salary Information

Library Assistant \$22,400	Special Education Teacher \$44,400
Vocational Education Teacher \$73,150	Teacher Assistant \$26,400

Associate Degrees

Early Childhood Education	Liberal Arts: Ed. w/ Transfer Option
Exercise Science and Wellness	

Careers & Median Salary Information

Education Administrator,
Preschool & Childcare Center
\$31,200

Bachelor Degrees

Elementary Education	Organizational Leadership
Secondary Education	Athletic Training

Careers & Median Salary Information

Kindergarten Teacher \$63,100	Special Education Teacher \$57,300
Physical Education Teacher \$59,400	Middle School Teacher \$55,400

Career Pathway: *Finance*



A career in finance requires certain skills and education depending on job requirements. Skills include planning services for financial and investment planning, banking, insurance, and business financial management.

Exposure Pathways

High School Courses

Personal Finance	Marketing
Accounting	Business/Consumer Law
Advanced Accounting	Entrepreneurship
Economics	Agriculture Business Foundations
AP Microeconomics	Introduction to Business
The ROAR store	

Job Shadows & Internships

Accounting	Finance & Sales
Finance	

[Learn more & apply](#)

High School Clubs & Organizations

FBLA (Future Business Leaders of America)

Venture Academics

Venture Business Foundations
(Intro to Business, Marketing, Communications, Venture)

Venture Advanced Business
(Business/Consumer Law, Entrepreneurship, Intro to College Writing, Venture)

Experience Pathways

College CTE Courses in High School

Mathematics and Society
Personal Finance
Introduction to Business

Pursuit Pathways

Certificates/Diplomas

Technical Accounting

Careers & Median Salary Information

Statement Clerk \$40,200	Loan Counselor \$33,000
Bill & Account Collector \$36,000	Bank Teller \$28,200

Associate Degrees

Business Administration: Accounting

Business Administration: Financial Services

Careers & Median Salary Information

Insurance Appraiser
\$34,200

Bachelor Degrees

Accounting

Finance

Financial Counseling and Planning

Careers & Median Salary Information

Financial Analyst \$73,800	Budget Analyst \$70,300
Financial Examiner \$73,000	Actuary \$83,800

2024-2025



Career Pathway: *Health Sciences*



A career in health sciences requires certain skills and education depending on job requirements. Skills include planning, managing, and providing therapeutic services, diagnostic services, health informatics, support services, and biotechnology research and development.

Exposure Pathways

High School Courses

Anatomy & Physiology	Chemistry I	Health II
General Biology	AP Biology	
Physics	AP Chemistry	

High School Clubs & Organizations

HOSA	Science Club
Red Cross Club	

Venture Academics

Venture Biomedical Science (PLTW Biomedical Science, Venture Biomedical Science)

Job Shadows & Internships

Chiropractic & Wellness	Oncology
Nursing	Optician
Dental	Physical Therapy
Dietary	Personal Trainer
Dermatology	Radiology
Occupational Therapy	Physician Assistant

[Learn more & apply](#)

Experience Pathways

College CTE Courses in High School

Human Anatomy I	Medical Terminology
Human Anatomy II	Exploring Health Careers
Nutrition	

Kirkwood Career Academies

[Emergency Medical Tech.\(EMT\)](#) [Pre-Prof. Health Careers Academy](#)
[Patient Care Academy](#)

Pursuit Pathways

Certificates/Diplomas

Dental Assisting	Pharmacy Technician
Medical Coding	Surgical Technology
Medical Assisting	Medical Transcription
Medical Transcription	Nurse Aide
Practical Nursing (LPN)	EMT

Careers & Median Salary Information

Licensed Practical & Licensed Vocational Nurse	Dental Lab Tech
\$42,100	\$41,200
Ophthalmic Medical Tech	Dental Assistant
\$41,500	\$40,300

Associate Degrees

Dental Assisting	Exercise Science & Wellness	Occupational Therapy
Dental Hygiene	Health Information Tech.	Paramedic
Dental Technology	Medical Assisting	Physical Therapy Assistant
Diagnostic Assistant (Rad. Tech.)	Medical Laboratory Tech.	Respiratory Therapist
Electroneurodiagnostic Tech.	Associate Degree Nursing, RN	Surgical Technology

Careers & Median Salary Inf.

Dental Hygienist	Registered Nurse
\$69,100	\$69,100
Diagnostic Medical Sonographer	Histotechnologist
\$62,800	\$48,400

Bachelor Degrees

Biology	Culinary Food Science,
Dietetics	Diet and Exercise
Healthcare Administration	Food Science & Global Health Studies
Nursing	

Careers & Median Salary Information

Clinical Research Coordinator	Natural Science Manager
\$111,800	\$111,700
Clinical Data Manager	Recreational Therapist
\$65,200	\$52,200



2024-2025



Career Pathway: Government



A career in government and public administration requires certain skills and education depending on job requirements. Skills include planning and performing government functions at the local, state, and federal levels, including governance, national security, foreign service, planning, revenue and taxation, and regulations.

Exposure Pathways

High School Courses

Law and Constitution	AP French
Government	Spanish 5
AP Government	Intermediate Spanish I
AP Comparative Government	Intermediate Spanish II
Business/Consumer Law	

High School Clubs & Organizations

Young Democrats	Model UN
Young Republicans	

Venture Academics

Venture Civics (Government, State and Local Government, Venture)

Job Shadows & Internships

City Clerk	Presidential Campaign
Congressional Campaign	Civil Rights

[Learn more & apply](#)

Experience Pathways

College CTE Courses in High School

Introduction to Criminal Justice
Social Problems
Cultural Anthropology

Pursuit Pathways

Certificates/Diplomas

Office Assistant

Careers & Median Salary Information

Administrative Service Manager	Postmaster
\$83,900	\$49,900
Postal Service Mail Carrier	Meter Reader
\$50,000	\$36,000

Associate Degrees

Business Administration	Administrative Management
Business Administration: Management	Water Environmental Technology

Careers & Median Salary Information

Assessor
\$73,200

Bachelor Degrees

Urban Planning	Accounting
Public Administration	

Careers & Median Salary Information

Statistical Assistant	Legislator
\$51,100	\$22,100
Social and Community Service Manager	Financial Examiner
\$54,300	\$72,900



2024-2025



Career Pathway: *Hospitality & Tourism*



A career in hospitality and tourism requires certain skills and education depending on job requirements. Skills include management, marketing, and operations of restaurants and other culinary arts services, lodging, attractions, recreation events, and travel related services.

Exposure Pathways

High School Courses

Culinary Basics	ProStart Two
Foundations of Living	Food Science and Safety
ProStart One	

Job Shadows & Internships

Cafe Line Cook	Special Events
Chef Assistant	Travel Agent
Cosmetology	

[Learn more & apply](#)

Experience Pathways

College CTE Courses in High School

ProStart One	ProStart Two
--------------	--------------

Pursuit Pathways

Certificates/Diplomas

Baking & Pastry Arts	Hospitality Management
----------------------	------------------------

Careers & Median Salary Information

Gaming Manager \$57,600	Tour Guide \$28,800
Animal Trainer \$31,500	Hotel, Motel, & Resort Desk Clerk \$21,400

Associate Degrees

Culinary Arts	Hospitality Management
---------------	------------------------

Careers & Median Salary Information

Travel Agent \$4,700	Chef & Head Cook \$37,000
-------------------------	------------------------------

Bachelor Degrees

Hospitality Management	Event Management
Business Administration	

Careers & Median Salary Information

Lodging Manager \$36,000	Interpreter & Translator \$35,000
Residential Advisor \$23,800	Meeting, Convention & Event Planner \$42,000



2024-2025



Career Pathway: *Human Services*



A career in human services requires certain skills and education depending on job requirements. Skills include preparing individuals that relates to family and human needs such as counseling and mental health services, family and community services, personal care, and consumer services.

Exposure Pathways

High School Courses

Introductory Psychology	KCC Child Growth and Development
Sociology	Exploring Teaching
AP Psychology	Behavior Management
Human Growth and Development	

Job Shadows & Internships

Activity Coordinator	Therapist Assistant
Event Planning	Waypoint Ambassador
Medical Clinic	Volunteer Coordinator

[Learn more & apply](#)

High School Clubs & Organizations

Best Buddies	TRY (Teens Reaching Youth)
SODA (Students Ok Without Drugs and Alcohol)	Student Ambassadors

Experience Pathways

College CTE Courses in High School

Marriage and Family	KCC Child Growth and Dev.
Social Problems	Exploring Teaching
Introductory to Sociology	Behavior Management
Introduction to Criminal Justice	

Venture Academics

Venture Behavioral Science (Intro to Psychology, Sociology, Intro to College Writing, Venture)

Pursuit Pathways

Certificates/Diplomas

Early Childhood Paraeducator	Early Childhood Education
------------------------------	---------------------------

Careers & Median Salary Information

Preschool Teacher \$26,000	Nanny \$19,300
Childcare Worker \$19,300	Fitness Trainer \$37,700

Associate Degrees

Early Childhood Education	Human Services
---------------------------	----------------

Careers & Median Salary Information

Funeral Service Manager \$54,000

Bachelor Degrees

Social Work	Psychology
Elementary Education	

Careers & Median Salary Information

Social & Community Service Manager \$54,300	Elementary Teacher \$52,000
Religious Activities & Education \$42,000	Social & Community Service Officer \$54,300



Career Pathway: *Information Technology*



A career in information technology requires certain skills and education depending on job requirements. Skills include building linkages in IT occupations for entry level, technical and professional careers related to the design, development, support, and management of hardware, software, multimedia, and systems integration services.

Exposure Pathways

High School Courses

Computer Science Essentials	AP Computer Science
Computer Science Principles	PLTW Digital Electronics

Job Shadows & Internships

Quality Analyst	Software Development
Computer Technician	Technology Support
Information Tech	Web Development
IT/Help Desk	

High School Clubs & Organizations

Technology Club	Robotics
-----------------	----------

[Learn more & apply](#)

Experience Pathways

College CTE Courses in High School

PLTW Computer Science Essentials	PLTW Computer Science Applications
PLTW Computer Science Principles	PLTW Digital Electronics

Pursuit Pathways

Certificates/Diplomas

Database Technologies	Web Design
Java Programming	Network Security
Mobile App Development	Network and System Administration
.NET Programming	PC Technician
Healthcare IT Technician	Desktop Customer Service
Web Development	

Careers & Median Salary Information

Statement Clerk \$40,200	Loan Counselor \$33,000
Bill & Account Collector \$36,000	Bank Teller \$28,200

Associate Degrees

Computer Software Development	Web Technologies
Computer Support Specialist	Network and System Administration
Graphic Communication Technology	

Careers & Median Salary Information

Computer Operator
\$46,200

Bachelor Degrees

Technology	Business Analytics & Information Systems
Technology and Engineering Education	Technical Communication
Technology Management	

Careers & Median Salary Information

Computer & Info. Systems Manger \$123,600	Database Administrator \$80,000
Computer Hardware Engineer \$85,600	Software Developer \$88,000

Career Pathway: *Law*



A career in law, public safety, corrections, and security requires certain skills and education depending on job requirements. Skills include planning, managing, and providing legal, public safety, protective services, and homeland security, including professional and technical support services.

Exposure Pathways

High School Courses

Government	AP Comparative Government
Law & the Constitution	Sociology
AP American Government	Media Information Literacy

Job Shadows & Internships

Legal Administrative Assistant	Receptionist & Security
Legal Support	Safety & Security
Police Officer	

High School Clubs & Organizations

Debate Club	Republicans of Linn-Mar
Democrats of Linn-Mar	Model United Nations

[Learn more & apply](#)

Experience Pathways

College CTE Courses in High School

Introduction to Criminal Justice	Introduction to Sociology
Social Problems	

Kirkwood Career Academies

[Emergency Medical Technician](#)

Venture Academics

Venture Civics (Government, State and Local Government, Venture)

Pursuit Pathways

Certificates/Diplomas

Entry-Level Firefighter	Entry-Level Firefighter
Emergency Medical Technician	

Careers & Median Salary Information

Legal Secretary \$36,000	Fire Inspector \$70,000
Correctional Officer \$50,700	Fire Fighter \$67,600

Associate Degrees

Criminal Justice	Paralegal Studies
Entry-Level Firefighter	Paramedic

Careers & Median Salary Information

Paralegal
\$44,000

Bachelor Degrees

Public Health	Linguistics
Criminology	

Careers & Median Salary Information

Private Detective \$75,000	Intelligence Analyst \$58,000
Loss Prevention Manager \$63,400	Arbitrator, Mediator & Conciliator \$81,500



Career Pathway: *Manufacturing*



A career in manufacturing requires certain skills and education depending on job requirements. Skills include planning, managing, and performing the process of materials into intermediate or final products and related professional and technical support activities such as production planning and control, maintenance, and manufacturing/process engineering.

Exposure Pathways

High School Courses

PLTW Computer Integrated Man.	PLTW Principles of Engineering
Computer Aided Drafting	Woods
Metals	Digital Electronics
PLTW Intro to Engineering	Cabinetmaking

Job Shadows & Internships

Welding

[Learn more & apply](#)

High School Clubs & Organizations

Robotics Femineers

Experience Pathways

College CTE Courses in High School

Intro to 3D Printing
Intro to Parametric Solid Modeling

Kirkwood Career Academies

[Advanced Manufacturing with Robotics & Welding](#)

Pursuit Pathways

Certificates/Diplomas

Industrial Robotics Certificate	CAD/Mechanical Engineering Tec.
Entry-Level Welding	HVAC Installer
CNC Machining Technology	Electromechanical Technology
Electronics Engineering Technology	Plumbing Pre-Apprenticeship

Careers & Median Salary Information

Radio Mechanic \$77,000	Industrial Machinery Mechanic \$53,300
Elevator Installer \$57,200	Tool and Die Makers \$45,000

Associate Degrees

Advanced Manufacturing & Robotics Tech.	Electronics Engineering Tech.
Advanced Welding Tech.	CAD/Mechanical Engineering Tech.
Automation & Instrumentation Tech.	Energy Production & Distribution Tech.
CNC Machining Tech.	Industrial Maintenance

Careers & Median Salary Information

Robotic Technician \$49,000	Methane/Landfill Gas Generation System Technicians \$55,000
Computer, Automated Teller, and Office Machine Repairer \$36,000	

Bachelor Degrees

Aerospace Engineering	Manufacturing Technology
Mechanical Engineering	

Careers & Median Salary Information

Industrial Production Manager \$91,000	Industrial Engineers \$79,000
Quality Control Systems Managers \$91,000	Environmental Engineering Technicians \$41,000



Get the start you need!



Explore other Careers in the area

Career Pathway: *Marketing*



A career in marketing requires certain skills and education depending on job requirements. Skills such as anticipating, planning, managing, and performing marketing activities to reach organizational objectives such as advertising and promotion techniques, business communication, and business development.

Exposure Pathways

High School Courses

Personal Finance	Business/Consumer Law
Accounting	Entrepreneurship
Advanced Accounting	Agriculture Business Foundations
Economics	Graphics One
AP Microeconomics	Graphics Two
theROARstore	Introduction to Business
Marketing	

Job Shadows & Internships

Business Development & Event Promotions
Market Research Analyst
Marketing & Communications

High School Clubs & Organizations

Future Business Leaders of America

Experience Pathways

College CTE Courses in High School

Introduction to Business Personal Finance

Venture Academics

Venture Marketing Essentials (Marketing, Sports and Entertainment Marketing, Venture)
 Venture Advanced Business (Business/Consumer Law, Entrepreneurship, Intro to College Writing, Venture)
 Venture Digital Design & Communications (Graphics One, Graphics Two, Digital Photography, Venture)

Pursuit Pathways

Certificates/Diplomas

Retail Marketing	Social Media Marketing
Sales	Office Assistant

Careers & Median Salary Information

Demonstrators & Product Promoters \$24,000	Parts Salespersons \$34,000
Real Estate Sales Agents \$48,000	Telemarketers \$28,600

Associate Degrees

Business Administration: Marketing Management	Apparel Merchandising
---	-----------------------

Careers & Median Salary Information

Procurement Clerks \$42,000	Assessors \$73,000
--------------------------------	-----------------------

Bachelor Degrees

Marketing Advertising and Digital Media	Communication Studies
--	-----------------------

Careers & Median Salary Information

Online Merchants \$59,000	Sales Engineers \$87,000
Sales Managers \$98,000	Appraisers, Real Estate \$73,000



Get the start you need!



Explore other Careers in the area

2024-2025



Career Pathway: *Transportation*



A career in transportation, distribution, and logistics requires certain skills and education depending on job requirements. Skills include planning, management, and movement of people, materials, and goods by road, pipeline, air, rail, and water and related professional support services such as transportation infrastructure planning and management, logistic services, mobile equipment and facility maintenance.

Exposure Pathways

High School Courses

Mechanical Drawing
Metals

Job Shadows & Internships

Auto Mechanic Assistant Flight Operations
Diesel Technician



High School Clubs & Organizations

Robotics

Experience Pathways

Kirkwood Career Academies

[Automotive Technology & Collision Repair](#)

Pursuit Pathways

Certificates/Diplomas

Automotive Collision Repair

Careers & Median Salary Information

Transportation Vehicle, Equipment and Systems Inspectors
\$83,000

Cargo and Freight Agents
\$33,000

Traffic Technicians
\$31,000

Customs Brokers
\$59,000

Associate Degrees

Automotive Technology Diesel Truck Technology
Diesel Ag Technology

Careers & Median Salary Information

Aviation Inspectors
\$83,000

Signal and Track Switch Repairers
\$36,000

Bachelor Degrees

Finance Supply Chain Management
Business Administration

Careers & Median Salary Information

Transportation Managers
\$81,000

Logistics Managers
\$81,000

Storage and Distribution Managers
\$81,000

Airline Pilots, Copilots, and Flight Engineers
\$76,000



Career Pathway: *Science, Technology, Engineering & Math*



A career in science, technology, engineering, and mathematics requires certain skills and education depending on job requirements. Skills include providing, planning, and managing therapeutic services, diagnostic services, health informatics, support services, and biotechnology research and development.

Exposure Pathways

High School Courses

Algebra 2	Physics	PLTW Digital Electronics	Food Science & Safety
Pre-Calculus	AP Chemistry	PLTW Engineering Design & Development	Animal and Plant Biotechnology
AP Calculus AB	AP Biology	Mechanical Drawing	Agricultural Research & Development
AP Calculus BC	AP Physics	Introduction to Agriculture, Food & Ntrl Resources	
AP Statistics	Anatomy & Physiology	Aquaculture Science	
Astronomy	Geology	Principles of Agricultural Science-Animal	
Meteorology	PLTW Intro to Engineering	Principles of Agricultural Science-Plant	
Bioethics	PLTW Principles of Engineering	Natural Resources and Ecology	
AP Envmntl Science	PLTW Aerospace Engineering	Environmental Science Issues	
Chemistry 1	PLTW Computer Integrated Mfg		
Earth & Space Science	PLTW Civil Engineering & Architect Dsgn		

Job Shadows & Internships

Analytical Chemistry Research	Conservation Biology Research
CAD Design	Organic Chemistry Assistant
Chemistry Lab	Wastewater Plant Operations &
Civil & Electrical Engineering	Maintenance

[Learn more & apply](#)

High School Clubs & Organizations

Femineers	Science Club
Robotics	Math Club

Venture Academics

[Venture Earth Science \(Earth Science, Venture Earth Science\)](#)
[Venture Life Science \(General Biology, Venture Life Science\)](#)
[Venture Environmental Science \(AP Environmental Science, Venture\)](#)
[Venture Biomedical Science \(PLTW Biomedical Science, Venture Biomedical Science\)](#)

Experience Pathways

College CTE Courses in High School

Math and Society	Human Anatomy I
Nutrition	Human Anatomy II

Kirkwood Career Academies

[Adv.Man.with Robotics & Welding Technology](#)
[Architectural & Engineering](#)
[Pre-Professional Health Careers](#)

Pursuit Pathways

Certificates/Diplomas

Industrial Robotics	Network Security
Database Technologies	Network & System Admin.
Java Programming	PC Technician
Mobile App Development	CAD/Mechanical Eng. Tech.
.NET Programming	Desktop Customer Service
Healthcare IT Technician	Electromechanical Tech.

Careers & Median Salary Information

Civil Engineering Technicians \$50,000	Food Science Technicians \$46,000
---	--------------------------------------

2024-2025

Career Pathway: *Science, Technology, Engineering & Math*

Associate Degrees

Advanced Manufacturing & Robotic Tech.	Exercise Science & Wellness
CAD/Mechanical Engineering Tech.	Industrial Maintenance
Computer Software Development	Network & System Administration
Computer Support Specialist	Water Environmental Tech.
Energy Production & Distribution	



Careers & Median Salary Information

Chemical Technicians \$41,500	Fuel Cell Technicians \$54,000
Surveying Technicians \$51,000	

Bachelor Degrees

Bio Chemistry	Applied Physics
Actuarial Science	Civil Engineering
Seed Science	Industrial Technology
Ag Engineering	Software Engineering
Electrical Engineering	Graphic Technology
Microbiology	Bio Medical Engineering
Physics	Computer Engineering
Geo Science	Management and Information Systems,
Ag and Life Sciences Education	Statistics
Environmental Science	Military Science
Nutritional Science	Business Analytics & Information Systems
Bio Chemistry	Construction Engineering
Technology and Engineering Education	Materials Engineering
Animal Science	Technical Communication
Family & Consumer Science Education	Movement and Exercise Science
Physics	Mortuary Science
Communication Sciences & Disorder	Culinary Food Science
Technology Management	Mathematics
Biological Systems Engineering	Biology
Food Science	Science Education
Political Science	Nuclear Medicine Technology
Computer Science	Dairy Science
Technology	Mechanical Engineering
Chemical Engineering	Chemistry
Industrial Engineering	Social Science
Seed Science	Radiation Sciences
Earth Science	



Careers & Median Salary Information

Chemical Engineers \$88,000	Civil Engineers \$76,000
Chemists \$79,000	Marine Engineers \$64,000
Materials Engineers \$75,400	
Biochemical Engineers \$71,000	



SCHOOL BOARD ANNUAL MEETING MINUTES November 20, 2023

100: CALL TO ORDER & DETERMINATION OF A QUORUM

The Linn-Mar Board of Directors annual meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Morey, Nelson, Rollinger, Walker, Wall, and Weaver. Administration present: Kortemeyer, Galbraith, Ramos, Frick, and Wear. Absent: Christian and Read.

200: ADOPTION OF AGENDA – Motion 063-11-20

MOTION by Weaver to adopt the agenda as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

300: PUBLIC HEARING – Refer to Exhibit 601.1 *(Strategic Plan Priority 1.0 & 5.0)*

A public hearing was held regarding the proposed issuance of approximately \$33,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds for use in the construction and furnishing of the new Performance Arts Center. No comments were received.

400: SPECIAL BOARD RECOGNITION *(Board Goal 1.b)*

Superintendent Kortemeyer recognized the Linn-Mar Board of Directors as recipients of the Iowa Association of School Boards annual Individual Achievement and Team Achievement Awards.

500: INFORMATIONAL REPORTS/UPDATES/DISCUSSIONS

501: Finance/Audit Committee Report *(Strategic Plan Priority 5.0; Board Goal 3.c)*

Buchholz and Weaver reported that during the November 9th F/AC meeting the committee reviewed the district's legal counsel, the budget/financials, and the audit.

502: Marion City Council Report *(Strategic Plan Priority 1.0)*

No report was provided. Walker will report on the November 9th meeting during the December board meeting.

503: Diversity/Equity/Inclusion Committee Report

Morey reported that during the November 13th DEI meeting the committee updated their bylaws, elected officers, and went over the Iowa School Report Card data.

(Strategic Plan Priority 1.0; Board Goal 1.c)

504: Superintendent's Update – Exhibit 504.1

Superintendent Kortemeyer shared several honors and highlights from around the district and information on the current construction projects.

505: Canvass of Votes – Exhibit 505.1

Board Secretary/Treasurer Jonathan Galbraith presented the canvass of votes from the Linn County Auditor regarding the November 7th school board election. Buchholz received 4,639 votes; Foss received 4,547 votes, Lowe Lancaster received 4,598 votes, Law received 2,974 votes, Morey received 4,280 votes, Slaman received 3,144 votes, Steffek received 3,307 votes, and Threharne received 3,005. There was also a scattering of 43 votes, for a total vote of 30,537 received. Buchholz, Foss, Lowe Lancaster, and Morey were elected for four-year terms.

600: UNFINISHED BUSINESS

601: Approval of Issuance of SAVE Bonds – Exhibit 601.1 Motion 064-11-20

MOTION by Nelson to approve the resolution regarding the proposed issuance of approximately \$33,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds for use in the construction and furnishing of the new Performance Arts Center. Second by Weaver. Rollinger asked for further clarification. Galbraith clarified that this is bonding against future revenues from the one-cent sales tax. Roll call vote, all ayes. Motion carried. *(Strategic Plan Priority 5.0; Board Goal 3.c)*

602: Acceptance of Substantial Completion – Exhibit 602.1 Motion 065-11-20

MOTION by Walker to approve the substantial completion of the district tennis courts project and issue final payment for a total of \$84,839.85 to B&M Construction. Second by Nelson. Voice vote, all ayes. Motion carried. *(Strategic Plan Priority 5.0; Board Goal 3.c)*

603: Acceptance of Substantial Completion – Exhibit 603.1 Motion 066-11-20

MOTION by Walker to approve the substantial completion of the Oak Ridge Middle School roof replacement project and issue final payment for a total of \$30,141.12 to For Sure Roofing & Sheet Metal, LLC. Second by Weaver. Voice vote, all ayes. Motion carried. *(Strategic Plan Priority 5.0; Board Goal 3.c)*

604: Second Reading of Policy Recommendations – Exhibit 604.1 *(Board Goal 1.c)*

MOTION by Buchholz to approve the second reading of the policy recommendations as presented in Exhibit 604.1. Second by Walker. Rollinger stated that this motion was out of order due to Policy 203.2, regarding public comment prior to final board approval. Morey recommended that agenda item #604 be tabled until the end of the meeting and to that the audience sign-up sheet be put out for an additional 15 minutes.

MOTION by Rollinger to table agenda item #604 until the December 11th board meeting to abide by board policy 203.2. No second. Motion failed. Additional discussion occurred on how to proceed.

AMENDED MOTION by Buchholz to table agenda item #604 to the December 11th meeting. Second by Rollinger. Additional discussion occurred on next steps. Voice vote. Ayes: Buchholz and Rollinger. Nays: Morey, Nelson, Wall, Weaver, and Walker. Motion failed. Additional discussion occurred on how to proceed.

MOTION by Walker to table agenda item #604 to the end of the agenda after audience communications. Second by Wall. Rollinger clarified the need to follow board policy 203.2 and air on the side of caution to table until the December 11th meeting. Voice vote.

Ayes: Buchholz, Nelson, Wall, Walker, and Weaver. Nays: Rollinger and Morey. Motion carried. **Motion 067-11-20**

The following recommendations were received from the Iowa Association of School Boards or the Iowa Dept of Ed:

- 205.5 (New): Board Member Social Media Engagement
- 502.4-R: Administrative Regulations Regarding Search and Seizure
- 502.15 (New - Based on HF604): Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence
- 602.29: Objection to Instructional and Library Materials
- 602.29-R: Administrative Regulations Regarding Objection to Instructional and Library Materials

700: NEW BUSINESS

701: Set Public Hearing (Strategic Plan Priority 1.0) **Motion 068-11-20**

MOTION by Buchholz to set a public hearing regarding the 2024-25 and 2025-26 school calendars for December 11, 2023, at 5:00 PM in the boardroom of the Learning Resource Center. Second by Nelson. Voice vote, all ayes. Motion carried.

702: Open Enrollment Requests (Strategic Plan Priorities 2.0 & 3.0) **Motion 069-11-20**

MOTION by Weaver to approve the open enrollment requests as presented. Second by Nelson. Voice vote, all ayes. Motion carried.

	Student Name	Grade	Resident District
Approved IN	Holmes, Payton	7	Cedar Rapids CSD
	Monlux, Kyden	6	Cedar Rapids CSD
	Shawyer, Kayla	10	Cedar Rapids CSD
	Thompson, Ingrid	K	Cedar Rapids CSD

	Student Name	Grade	Resident District	Reason
Denied IN	Alloway, Sullivan	3	College CSD	Insufficient space
	Jones, Ireland	10	Marion Independent	Insufficient space

800: CONSENT AGENDA - Motion 070-11-20

MOTION by Walker to approve the consent agenda as presented. Second by Wall. Voice vote, all ayes. Motion carried.

801: Personnel

Certified Staff: Resignation

Name	Assignment	Dept Action	Reason
McClelland, Taylor	NE: Special Education Teacher	11/9/23	Personal

Classified Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Brewer, Marcie	OR: Student Support Associate	10/30/23	LMSEAA II, Step 1
Castro, Brianna	EH: SSA from 6.5 to 7 hours/day	11/1/23	Same
Cobb, Mandy	NS: OR Cashier	11/6/23	SEIU A+.25, Step 1
Davis, Kaylee	BP: Lead Cook	11/27/23	SEIU A+.25, Step 1
Gee, AnnaMarie	NE: Student Support Associate	11/16/23	LMSEAA II, Step 1
Jones, Terrianna	HS: Student Supervisor	11/8/23	\$15.52/hour
Klein, Kennedy	NS: From BP to NE Lead Cook	11/10/23	Same
Knox, Steven	OR: Student Support Associate	11/9/23	LMSEAA II, Step 1
O'Vell, Amy	EH: Early Childhood Paraprofessional	11/13/23	LMSEAA V, Step 1
Sandhanam, Latha	EH: SSA from 6 to 5 hours/day	11/8/23	Same
Schilling, Ashley	HS: From Student Supervisor to Health Asst	11/8/23	LMSEAA II, Step 1

Name	Assignment	Dept Action	Salary Placement
Schilling, Myah	OR: Student Support Associate	10/25/23	LMSEAA II, Step 1
Schuur, Dayna	EH: Student Support Associate	11/1/23	LMSEAA II, Step 1
Stark, Thomas	From HS SSA to .5 HS SSA/.5 BW Custodian	10/26/23	SEIU C, Step 1
Thompson, Gwen	WE: Student Support Associate	11/14/23	LMSEAA II, Step 1

Classified Staff: Resignation

Name	Assignment	Dept Action	Reason
Chubb, Cheri	HS: Student Support Associate	11/3/23	Personal
Cimprich, Brittany	NE: General Help/Lead Cook	11/6/23	Personal
Clary, Emily	OR: Student Support Associate	10/13/23	Personal
Derby, Rick	BP: Student Support Associate	10/24/23	Personal
Eilders, Angie	EX: Student Support Associate	12/1/23	Personal
Groth, Donald	TR: Regular Sub Bus Driver	11/3/23	Personal
Heims, Denise	EX: Media Assistant	12/22/23	Retirement
Schlegel, Jane	EH: Student Support Associate	12/22/23	Personal
Schweitzer, Avery	HS: Student Support Associate	10/27/23	Other employment
Steger, Gary	TR: Bus Driver	11/1/23	Termination
Tharp, Madison	NE: Student Support Associate	11/17/23	Personal
Williams, Estela	NS: HP Lead Baker	11/10/23	Personal
Zach, Kim	OR: Lead Custodian	10/31/23	Retirement

Co/Extra-Curricular Staff: Assignments/Reassignments/Transfers

Name	Assignment	Dept Action	Salary Placement
Battern, Joshua	EX: Assistant 8 th Gr Basketball Coach	10/12/23	\$3,083
Colbert, Madison	HS: From Asst to Head Varsity Softball Coach	11/9/23	\$5,660
Greene, Melinda	HS: Special Olympics Assistant Coach	10/19/23	\$3,100
Hoagland, Ryan	HS: Percussion Instructor	11/1/23	\$1,000
Kuennen, Nicole	HS: Prom Sponsor	11/14/23	\$2,312
Mueller, Heath	HS: Assistant Girls Tennis Coach	3/11/24	\$3,468
Rathje, Madison	HS: Asst Winter Cheerleading Coach	11/13/23	\$1,968
Sabus, Megan	HS: Asst Winter Cheerleading Coach	11/13/23	\$1,500
Thilges, Chris	HS: LMTV News Sponsor	10/23/23	\$6,936

Co/Extra-Curricular Staff: Resignation

Name	Assignment	Dept Action	Reason
Casebolt, Matt	HS: Assistant Varsity Boys Track Coach	11/7/23	Personal

802: Approval of October 23rd Board Minutes – Exhibit 802.1

803: Approval of Bills/Warrants – Exhibit 803.1

804: Approval of Contracts/Agreements – Exhibits 804.1-9

1. Lindale Mall Realty Management short term event agreement for LM Band to host a concert in the mall on December 8th
2. Christopher Pilsner commission agreement to compose a string orchestra arrangement for the 4th grade level
3. Mark Baumann independent contractor agreement to serve as accompanist for the Wilkins Elementary 4th grade choir
4. Sharel Cassity independent contractor agreement for clinician work with the LMHS Jazz Band
5. ASPi Solutions (aka Bound) service agreement for use of the Mississippi Valley Conference scheduling system

6. Rock Valley Physical Therapy agreement amendment to reduce the rate from \$15,000 down from \$30,000
7. Marzano Resources for High Reliability Schools certification for Bowman Woods, Echo Hill, Linn Grove, and Westfield
8. Trebron IT & Cybersecurity for renewal of Securly license
9. Peak Construction change order #3 regarding the new administration building
10. Inter-agency agreements for Special Education instructional services with CAM CSD (1), College CSD (2), and Waterloo CSD (1). *For student confidentiality, exhibits are not provided.*

805: Overnight Trip Request – Exhibit 805.1

LMHS Chamber Singers to attend the ACDA Midwest Conference in Omaha on Feb 8-9

806: Disposition of Obsolete Equipment

Per Iowa Code (§§ 297.22-25) and Policy 902.6, the district will list for sale obsolete equipment and furnishings on GovDeals.com. Item for sale: 2008 Chevrolet 4x4 truck, with Boss V snowplow, 6.0L engine, and utility topper.

900: BOARD CALENDAR/COMMUNICATIONS/COMMITTEES

901: Board Calendar & Communications

Walker requested the opportunity to meet with the Directors of Teaching & Learning to gain a deeper understanding of the various curriculums the district utilizes.

Date	Time	Event	Location
Nov 22-24	--	No School – Thanksgiving Break	--
Nov 30	8:00 AM	Board Visit	LM High School
Nov 30	4:05 PM	Venture Academics Advisory	LRC Room 204/305
Date	Time	Event	Location
Dec 6	4:15 PM	Career & Technical Education Advisory (CTE)	LRC Room 304/305
Dec 7	7:30 AM	Finance/Audit Committee (F/AC)	LRC Room 203
Dec 7	5:30 PM	Marion City Council (<i>Buchholz</i>)	City Hall
Dec 11	5:00 PM	Board Meeting	Boardroom
Dec 14	7:45 AM	Board Visit	Westfield Elementary
Dec 18	5:00 PM	Diversity/Equity/Inclusion Committee (DEI)	Boardroom
Dec 20	1:00 PM	Policy Committee	Boardroom
Dec 21	5:30 PM	Marion City Council (<i>Rollinger</i>)	City Hall
Dec 25-Jan 2	--	No School – Winter Break	Districtwide

902: Board Committees/Advisories

Committee/Advisory	Board Representatives
Finance/Audit Committee (F/AC)	Buchholz, Morey, Weaver
Policy Committee	Morey, Nelson, Wall
Career & Technical Education Advisory (CTE)	Nelson, Rollinger, Walker
School Improvement Advisory Committee (SIAC)	Rollinger, Walker, Wall

1000: AUDIENCE COMMUNICATIONS *(Strategic Plan Priority 1.0)*

1. Sarah Scott, parent, congratulations and thank you
2. Tiffany DeBow, parent, thank you
3. Sheri Crandall, resident, recognition of Nelson and Weaver
4. Elizabeth Estling, parent, letter from Marion Alliance for Racial Equity
5. Joe Stutler, resident, thank you
6. Midhat Mansoor, parent, letter from Marion Alliance for Racial Equity

1100: Second Reading of Policy Recommendations – Exhibit 604.1

MOTION by Buchholz to approve the second reading of the policy recommendations as presented in Exhibit 604.1. Second by Walker. Rollinger raised concerns regarding proposed policy 205.5.

MOTION by Rollinger to pull policy 205.5 for separate consideration. No second. Motion failed. Additional discussion occurred on next steps.

Voice vote on original motion by Buchholz. Ayes: Buchholz, Nelson, Wall, Morey, Weaver, and Walker. Nays: Rollinger. Motion carried. **Motion 071-11-20**

The following recommendations were received from the Iowa Association of School Boards or the Iowa Dept of Ed:

- 205.5 (New): Board Member Social Media Engagement
- 502.4-R: Administrative Regulations Regarding Search and Seizure
- 502.15 (New - Based on HF604): Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence
- 602.29: Objection to Instructional and Library Materials
- 602.29-R: Administrative Regulations Regarding Objection to Instructional and Library Materials

1200: SPECIAL RECOGNITION

Superintendent Kortemeyer and President Morey shared a special recognition of outgoing Board Members Sondra Nelson and Clark Weaver.

1300: ADJOURNMENT - Motion 072-11-20

MOTION by Walker to adjourn the annual meeting at 6:21 PM. Second by Nelson. Voice vote, all ayes. Motion carried.

Brittania Morey, Board President

Jonathan Galbraith, Board Secretary/Treasurer

SCHOOL BOARD ORGANIZATIONAL MEETING MINUTES **November 20, 2023**

100: CALL TO ORDER & DETERMINATION OF A QUORUM

Jonathan Galbraith, Board Secretary/Treasurer, called the Linn-Mar Board of Directors organizational meeting to order at 6:36 PM in the boardroom of the Learning Resource Center (2999 N 10th St, Marion). Roll was taken to determine a quorum. Present: Buchholz, Foss, Lowe Lancaster, Morey, Rollinger, Walker, and Wall.

200: ADOPTION OF AGENDA - *Motion 073-11-20*

MOTION by Buchholz to adopt the agenda as presented. Second by Walker. Voice vote, all ayes. Motion carried.

300: NEW BUSINESS

301: Newly Elected Board Members Administration of Oath

Galbraith administered the oath of office to Newly Elected School Board Members Justin Foss and Katie Lowe Lancaster.

302: Election of Board President & Administration of Oath

Galbraith facilitated the election of the President of the Board of Directors (for a term of one year). Walker nominated Barry Buchholz. No other nominations received.

MOTION by Walker to approve Barry Buchholz as Board President to serve a one-year term. Second by Rollinger. Roll call vote, all ayes. Motion carried. Galbraith administered the oath of office. Buchholz assumed the chair. ***Motion 074-11-20***

303: Election of Board Vice President & Administration of Oath

Buchholz facilitated the election of the Vice President of the Board of Directors (for a term of one year). Wall nominated Walker. Buchholz nominated Morey. Ballot vote taken. Buchholz read the votes aloud. Foss, Rollinger, Walker, Wall, and Buchholz voted for Walker. Morey and Lowe Lancaster voted for Morey.

MOTION by Rollinger to approve Melissa Walker as Board Vice President to serve a one-year term. Second by Wall. Roll call vote, all ayes. Motion carried. Buchholz administered the oath of office. ***Motion 075-11-20***

304: Appointment of Legal Counsel for FY24 – Exhibit 304.1

MOTION by Wall to accept the recommendation to appoint the law firm of Pickens, Barnes & Abernathy for general counsel and Terry Abernathy as attorney; Simmons, Perrine, Moyer & Bergman for real estate and copyright matters; and Ahlers & Cooney for general counsel, special education, personnel, negotiations, construction, real estate, and bonding matters for the 2023-24 fiscal year. Second by Walker. Rollinger requested that special education be removed for a separate vote due to a personal conflict of interest and the need to abstain.

MOTION by Rollinger to remove special education for a separate vote. Second by Morey. Voice vote, all ayes. Motion carried. **Motion 076-11-20**

MOTION by Wall to amend the original motion to accept the recommendation of legal counsel appointment excluding the services for special education. Second by Walker. Rollinger shared concerns about Ahlers & Cooney serving as general counsel and a conflict of interest with EMC Insurance. Discussion occurred on how to proceed. Morey called the vote. Voice vote. Ayes: Buchholz, Foss, Lowe Lancaster, Morey, Walker, and Wall. Nays: Rollinger. Motion carried. **Motion 077-11-20**

MOTION by Morey to accept the recommendation to appoint Ahlers & Cooney for special education. Second by Foss. Rollinger thanked the board for the separate vote. Voice vote. Ayes: Buchholz, Foss, Lowe Lancaster, Morey, Walker, and Wall. Abstained: Rollinger. Motion carried. **Motion 078-11-20**

305: Designation of Depository Banks for FY24 - Motion 079-11-20

MOTION by Morey to designate Farmer's State Bank with an authorized limit of \$30,000,000; Hills Bank with an authorized limit of \$30,000,000; Central State Bank with an authorized limit of \$5,000,000; and Iowa School Joint Investment Trust (ISJIT) with an authorized limit of \$20,000,000; as depositories of the district for the 2023-24 fiscal year. Second by Walker. Voice vote, all ayes. Motion carried.

306: Designation of General Circulation Newspaper for FY24

MOTION by Walker to approve *The Cedar Rapids Gazette* as the district's designated newspaper of general circulation for the 2023-24 fiscal year. Second by Rollinger. Foss shared that the City of Marion now has an online newspaper. Voice vote, all ayes. Motion carried. **Motion 080-11-20**

307: Approval of 2023-24 Board Meeting Dates - Motion 081-11-20

MOTION by Walker to approve the 2023-24 board meeting dates as presented. Second by Wall. Voice vote, all ayes. Motion carried.

December 11, 2023	June 10, 2024
January 8 & 22, 2024	July 8, 2024
February 5 & 19, 2024	August 12 & 26, 2024
March 4, 2024	September 9 & 23, 2024
April 8 & 22, 2024	October 14 & 28, 2024
May 6 & 20, 2024	November 11, 2024

308: Determination of Reps for District/Board Committees and Advisories

Buchholz facilitated the election of representatives to serve on the various district/board committees and advisories.

- **Policy Committee:** Morey nominated Buchholz, Walker, and Wall. Rollinger nominated himself. Walker seconded Morey's nomination. Rollinger shared he strongly wanted to serve on the committee. Voice vote. Ayes: Buchholz, Foss, Lowe Lancaster, Morey, Walker, and Wall. Nay: Rollinger. Nomination carried.
- **Finance/Audit Committee:** Foss nominated Buchholz, Morey, and himself. Rollinger nominated himself. Lowe Lancaster seconded Foss's nomination. Comments shared on first-year board members serving on the committee. Rollinger shared he strongly wanted to serve on the committee. Voice vote.

Ayes: Buchholz, Foss, Lowe Lancaster, Morey, Walker, and Wall. Nays: Rollinger. Nomination carried.

- **CTE Committee:** Walker nominated Lowe Lancaster and Foss. Second by Morey. Voice vote, all ayes. Nomination carried.
- **SIAC:** Walker nominated Morey, Wall, and Lowe Lancaster. Second by Foss. Voice vote, all ayes. Nomination carried.
- **DEI Committee:** Rollinger nominated himself. Second by Foss. Roll call vote. Ayes: Rollinger and Buchholz. Nays: Foss, Lowe Lancaster, Morey, Walker, and Wall. Nomination failed. Wall nominated Walker. No second received. Nomination failed. Walker nominated Morey. Morey declined nomination. Walker nominated Lowe Lancaster. Second by Morey. Voice vote. Ayes: Buchholz, Foss, Lowe Lancaster, Morey, Walker, and Wall. Nays: Rollinger. Nomination carried.
- **Venture Academics Advisory:** Foss nominated Morey and Walker. Second by Lowe Lancaster. Voice vote, all ayes. Nomination carried.
- **LMHS School Counselors Advisory:** Morey nominated Lowe Lancaster. Second by Buchholz. Voice vote, all ayes. Nomination carried.
- **Linn County Conference Board:** Morey nominated Buchholz. Second by Walker. Voice vote, all ayes. Nomination carried.
- **Legislative Liaisons:** Foss nominated Morey and Walker. Second by Lowe Lancaster. Voice vote, all ayes. Nomination carried.
- **Community Promise:** Walker nominated Wall. Second by Morey. Voice vote, all ayes. Nomination carried.

Required Board Committees

Committee/Advisory	Former Representative(s)	New Representative(s)
Finance/Audit Committee	Buchholz, Morey, Weaver	Buchholz Foss, Morey
Policy Committee	Morey, Nelson, Wall	Buchholz, Walker, Wall
Career & Technical Education Advisory	Nelson, Rollinger, Walker	Foss, Lowe Lancaster
School Improvement Advisory Committee	Rollinger, Walker, Wall	Lowe Lancaster, Morey, Wall

Additional District Committees, Etc.

Committee/Advisory	Former Representative(s)	New Representative(s)
Diversity/Equity/Inclusion Committee	Wall	Lowe Lancaster
Venture Academics Advisory	Buchholz, Nelson	Morey, Walker
LMHS School Counselors Advisory	Nelson	Lowe Lancaster
Linn County Conference Board	Buchholz	Buchholz
Legislative Liaisons	Morey, Walker	Morey, Walker
Community Promise	Nelson	Wall

MOTION by Morey to approve the board representatives to serve on the various board-required and district committees/advisories, as discussed. Second by Walker. Voice vote. Ayes: Buchholz, Foss, Lowe Lancaster, Morey, Walker, and Wall. Nays: Rollinger. Motion carried. ***Motion 082-11-20***

309: Review of Board Operations Manual – Exhibit 309.1 Motion 083-11-20

MOTION by Morey to table the discussion/approval of the Board Operations Manual until the December 11th board meeting. Second by Walker. Voice vote, all ayes. Motion carried.

400: ADJOURNMENT - Motion 084-11-20

MOTION by Morey to adjourn the organizational meeting at 7:42 PM. Second by Walker. Voice vote, all ayes. Motion carried.

Barry Buchholz, Board President

Jonathan Galbraith, Board Secretary/Treasurer

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 11/16/2023 - 12/06/2023

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
Fund: AQUATIC CENTER		
AMERICAN FIDELITY ASSURANCE COMPANY	EE LIAB-AMERICAN FIDELITY INS	\$87.90
BMO MASTERCARD	DUES AND FEES	\$220.00
BMO MASTERCARD	GENERAL SUPPLIES	\$3,840.27
BMO MASTERCARD	STAFF TRAVEL	\$47.17
DUBUQUE AREA SWIMMIN' HURRICANES	DUES AND FEES	\$195.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$4,525.82
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$163.29
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$698.24
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$163.29
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$698.24
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$562.19
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$634.47
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$952.20
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5.00
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$11.51
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$537.33
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$215.42
Fund Total:		\$13,557.34
Fund: GENERAL		
A WORK OF HARDT	GENERAL SUPPLIES	\$108.27
ACME TOOLS	INSTRUCTIONAL SUPPLIES	\$3,695.00
ADAIR JACQUELINE	STAFF TRAVEL	\$138.00
ADVANTAGE CHIROPRACTIC	PHYSICALS	\$80.00
AGUERO JR HECTOR	Professional Educational Services	\$500.00
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$493.00
AIRGAS NORTH CENTRAL	GENERAL SUPPLIES	\$747.54
ALLIANT ENERGY	ELECTRICITY	\$87,961.24
AMERICAN FIDELITY ASSURANCE COMPANY	EE LIAB-AMERICAN FIDELITY INS	\$21,409.82
ANIXTER, INC.	MAINTENANCE SUPPLIES	\$228.95
ASIFLEX	EE LIAB-FLEX DEP CARE	\$7,816.01
ASIFLEX	EE LIAB-FLEX HEALTH	\$18,819.01
BARNARD INSTRUMENT REPAIR, INC	INSTRUCTIONAL SUPPLIES	\$287.50
BLUM DAVID	STAFF TRAVEL	\$125.50
BMO MASTERCARD	COMP/TECH HARDWARE	\$5,021.64
BMO MASTERCARD	COMPUTER SOFTWARE	\$89.16
BMO MASTERCARD	DUES AND FEES	\$1,447.79
BMO MASTERCARD	Foundation EEEG - Instructional Supplies	\$931.34
BMO MASTERCARD	GARBAGE COLLECTION	\$8,988.37
BMO MASTERCARD	GASOLINE	\$122.04
BMO MASTERCARD	GENERAL SUPPLIES	\$6,434.23
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$29,040.09
BMO MASTERCARD	LIBRARY BOOKS	\$1,041.91
BMO MASTERCARD	MAINTENANCE SUPPLIES	\$1,019.09
BMO MASTERCARD	OTHER PROFESSIONAL SERVICES	\$228.00

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 11/16/2023 - 12/06/2023

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
BMO MASTERCARD	OTHER TECH SER	\$370.03
BMO MASTERCARD	PROF SERV: EDUCATION	\$3,415.00
BMO MASTERCARD	Professional Educational Services	\$145.00
BMO MASTERCARD	REPAIR PARTS	\$788.11
BMO MASTERCARD	STAFF TRAVEL	\$10,763.25
BMO MASTERCARD	STAFF WORKSH/CONF	\$4,104.96
BMO MASTERCARD	TECH REPAIRS/MAINTENANCE	\$385.00
BOZEMAN JAMES	OFFICIAL/JUDGE	\$80.00
BUDGET CAR RENTAL	RENTALS EQUIPMENT	\$3,863.96
BUDZINSKI TRACY	MISC REVENUE	\$9.00
C.J. COOPER & ASSOCIATES	DRUG TESTING	\$1,266.50
C.J. COOPER & ASSOCIATES	PHYSICALS	\$180.00
CEDAR RAPIDS COMM SCH DIST	PROF SERV: EDUCATION	\$300.00
CEDAR RAPIDS COMM SCH DIST	STAFF TRAVEL	\$34.83
CEDAR RAPIDS TOOL & DIE	EQUIPMENT >\$5,000	\$20,489.00
CENGAGE LEARNING	INSTRUCTIONAL SUPPLIES	\$873.48
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$2,299.70
CENTURYLINK	TELEPHONE	\$1,945.01
CHIROPRACTIC OF IOWA	PHYSICALS	\$110.00
CHURCH KATHRYN	STAFF TRAVEL	\$26.00
CITY LAUNDERING COMPANY	GENERAL SUPPLIES	\$308.80
COLLECTION	EE LIAB-GARNISHMENTS	\$2,299.39
CROWBAR'S	GENERAL SUPPLIES	\$4.70
CROWBAR'S	TRANSP. PARTS	\$112.48
CUMMINS SALES AND SERVICE	REPAIR/MAINT SERVICE	\$433.50
DELTA DENTAL OF IOWA	ER LIAB-DENTAL INS	\$42,890.84
DEMCO	GENERAL SUPPLIES	\$267.12
DVORAK JOHN	OFFICIAL/JUDGE	\$80.00
DYKES SAMANTHA	STAFF TRAVEL	\$134.80
EMS DETERGENT SERVICES	INSTRUCTIONAL SUPPLIES	\$160.00
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,907,412.49
FASSELIUS CASEY	STAFF TRAVEL	\$8.00
FLINN SCIENTIFIC	INSTRUCTIONAL SUPPLIES	\$460.46
FOLLETT SCHOOL SOLUTIONS, INC	COMPUTER SOFTWARE	\$29,666.18
FRY KEVIN	STAFF TRAVEL	\$157.50
GASWAY CO, J P	GENERAL SUPPLIES	\$38,884.81
GAZETTE COMMUNICATIONS INC	ADVERTISING	\$1,299.09
GILCREST/JEWETT	INSTRUCTIONAL SUPPLIES	\$20.05
GRAHAM JESSICA	MISC REVENUE	\$6.00
GRANT WOOD AEA	GENERAL SUPPLIES	\$140.60
GRANT WOOD AEA	INSTRUCTIONAL SUPPLIES	\$1,049.82
GRANT WOOD AEA	PROF SERV: EDUCATION	\$1,300.00
GRANT WOOD AEA	Professional Educational Services	\$94,250.00
GRIFFITHS FRED	OFFICIAL/JUDGE	\$80.00
HACKETT JAMES	MISC REVENUE	\$89.00

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 11/16/2023 - 12/06/2023

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
HAND-IN-HAND PRESCHOOL	PROF SERV: EDUCATION	\$29,137.22
HAYES BETH	STAFF TRAVEL	\$90.85
HEIDELBAUER CHRISTOPHER	OFFICIAL/JUDGE	\$80.00
HERMAN JEREMIAH	OFFICIAL/JUDGE	\$240.00
HY-VEE FOOD STORE-8556	INSTRUCTIONAL SUPPLIES	\$102.52
INSPIRED TO SEW, LLC	INSTRUCTIONAL SUPPLIES	\$119.90
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$79,028.37
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$337,914.95
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$79,028.37
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$337,914.95
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$424,195.45
INTERSTATE ALL BATTERY CENTER	REPAIR PARTS	\$88.20
INTERSTATE BATTERIES OF UPPER IA	TRANSP. PARTS	\$863.70
INVOLTA	OTHER TECH SER	\$126.88
IOWA COMMUNICATIONS NETWORK	COMPUTER SOFTWARE	\$11.08
IOWA DEPT OF HUMAN SERVICES	MEDICAID REIMBURSE	\$48,212.49
IOWA DEPT OF NATURAL RESOURCES	DUES AND FEES	\$130.00
IOWA ONE CALL	OTHER TECH SER	\$20.70
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$374,251.19
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$561,674.72
IOWA SHARES	EE LIAB-CHARITY	\$23.00
JOHNSON CONTROLS	HEAT/PLUMBING SUPPLY	\$599.83
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$111,911.55
KNUDSON KATHRYN	STAFF TRAVEL	\$133.50
KONE INC	REPAIR/MAINT SERVICE	\$255.98
KORTEMeyer AMY	STAFF TRAVEL	\$275.00
LAWSON PRODUCTS, INC	MAINTENANCE SUPPLIES	\$472.27
LINDER TIRE SERVICE INC	REPAIR PARTS	\$32.00
LINDER TIRE SERVICE INC	TIRES AND TUBES	\$1,199.40
LINN CO-OP OIL	DIESEL	\$18,176.57
LINN CO-OP OIL	GASOLINE	\$6,388.97
LINN CO-OP OIL	GREASE,OIL,LUBE,COOL	\$629.01
LINN COUNTY SHERIFF	EE LIAB-GARNISHMENTS	\$963.67
LINN-MAR CASH ADVANCE	Cash Advance	(\$3,147.56)
LINN-MAR FOUNDATION	EE LIAB-CHARITY	\$250.00
LITERATI, INC	LIBRARY BOOKS	\$1,994.25
LUCK'S MUSIC LIBRARY	INSTRUCTIONAL SUPPLIES	\$784.13
LYNCH FORD	TRANSP. PARTS	\$115.64
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$5,820.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$11,485.40
MADISON NATIONAL LIFE INS. CO., INC	RETIREE INSURANCE	(\$244.00)
MARION INDEPENDENT SCHOOLS	DUES AND FEES	\$180.00
MARION IRON CO.	INSTRUCTIONAL SUPPLIES	\$2,743.65
MARION WATER DEPT	WATER/SEWER	\$10,802.43
MEDIACOM	TELEPHONE	\$286.90

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 11/16/2023 - 12/06/2023

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
MENARDS -13127	GENERAL SUPPLIES	\$946.78
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$393.12
MENARDS -13127	SHOP TOOLS/EQUIPMENT	\$25.81
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$609,320.86
METRO INTERAGENCY INS PROG.	ER LIAB-DENTAL INS	(\$89.91)
METRO INTERAGENCY INS PROG.	ER LIAB-MEDICAL INSURANCE	\$30,160.00
METRO INTERAGENCY INS PROG.	RETIREE INSURANCE	\$38,355.76
MHC Kenworth Cedar Rapids	TRANSP. PARTS	\$1,786.65
MID AMERICAN ENERGY	NATURAL GAS	\$4,063.30
MID-AMERICAN RESEARCH CHEMICAL	GENERAL SUPPLIES	\$125.74
MIDWEST ALARM SERVICES	OTHER PROFESSIONAL SERVICES	\$1,632.96
MIDWEST ALARM SERVICES	REPAIR/MAINT SERVICE	\$793.10
MIDWEST WHEEL	TRANSP. PARTS	\$723.52
MOUNT MERCY UNIVERSITY.	TUITION COLLEGE/UNIV	\$18,904.00
NAVIGATE360,LLC	GENERAL SUPPLIES	\$1,824.00
NEIBA	DUES AND FEES	\$200.00
NEUMAN POOLS	GENERAL SUPPLIES	\$2,306.40
NORTHERN FESTIVAL OF BANDS	DUES AND FEES	\$484.00
ORKIN PEST CONTROL	OTHER PROFESSIONAL SERVICES	\$125.00
OVERHEAD DOOR CO	REPAIR/MAINT SERVICE	\$159.50
P & K MIDWEST	GROUNDS UPKEEP	\$2,063.79
PELTON CONSULTANT GROUP,LLC	STAFF WORKSH/CONF	\$9,502.41
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$1,705.03
PERFORMANCE FOODSERVICE - CEDAR RAPIDS	INSTRUCTIONAL SUPPLIES	\$145.27
PFEIL ANGELA	STAFF TRAVEL	\$71.20
PFEIL REBEKAH	STAFF TRAVEL	\$9.10
PIRNAT MICHAELA	STAFF TRAVEL	\$56.05
POINTCORE GRAPHIC SOLUTIONS	GENERAL SUPPLIES	\$252.92
PUSH-PEDAL-PULL	GENERAL SUPPLIES	\$3,178.26
PUSH-PEDAL-PULL	OTHER PROFESSIONAL SERVICES	\$400.00
QUILL CORPORATION	INSTRUCTIONAL SUPPLIES	\$31.84
RAPIDS REPRODUCTIONS INC	GENERAL SUPPLIES	\$20.00
RIVERSIDE TECHNOLOGIES, INC	COMP/TECH HARDWARE	\$3,758.84
RIVERSIDE TECHNOLOGIES, INC	INSTRUCTIONAL SUPPLIES	\$291.00
ROBERTSHAW KIRSTEN	STAFF TRAVEL	\$14.00
ROCK VALLEY PHYSICAL THERAPY CENTER	PROF SERV: EDUCATION	\$5,250.00
ROTO-ROOTER	REPAIR/MAINT SERVICE	\$1,163.31
ROYAL IMAGING SUPPLIES	INSTRUCTIONAL SUPPLIES	\$403.30
SADLER POWER TRAIN	TRANSP. PARTS	\$264.33
SCHOLASTIC BOOK FAIR INC	LIBRARY BOOKS	\$499.56
SETPOINT MECHANICAL SERVICES	HEAT/PLUMBING SUPPLY	\$1,187.55
SUN LIFE FINANCIAL EBG	EE LIAB-VOL/SUN LIFE INS	\$3,918.50
SWALVE BRETT	OFFICIAL/JUDGE	\$70.00
SWANK MOVIE LICENSING USA	DUES AND FEES	\$1,200.00
TEGELER WRECKER & CRANE	REPAIR/MAINT SERVICE	\$327.00

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 11/16/2023 - 12/06/2023

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
THE CURIOSITY PATH,LLC	INSTRUCTIONAL SUPPLIES	\$240.00
THE FILTER SHOP, INC	OTHER PROFESSIONAL SERVICES	\$201.20
THOMA DAVID	OFFICIAL/JUDGE	\$105.00
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$342.22
TOOSON SHABBREA	MISC REVENUE	\$4.00
TOTAL SCAPES, INC	GROUPS UPKEEP	\$2,100.00
TOWNS KATHRYN	STAFF TRAVEL	\$47.50
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$178,519.95
TREBRON SECURITY, LLC	COMPUTER SOFTWARE	\$52,136.00
TRI-CITY ELECTRIC COMPANY OF IOWA	COMP/TECH HARDWARE	\$2,161.10
TRI-CITY ELECTRIC COMPANY OF IOWA	COMPUTER SOFTWARE	\$8,690.40
TRI-CITY ELECTRIC COMPANY OF IOWA	TECH REPAIRS/MAINTENANCE	\$1,646.02
TROENDLE MARK	OFFICIAL/JUDGE	\$80.00
TYLER BUSINESS FORMS	GENERAL SUPPLIES	\$975.95
U.S. CELLULAR	TELEPHONE	\$204.50
UNITED WAY OF EAST CENTRAL IOWA	EE LIAB-CHARITY	\$120.00
VERIZON WIRELESS	INTERNET	\$3,725.26
VERIZON WIRELESS	TELEPHONE	\$360.78
VERSTEEGH RON	OFFICIAL/JUDGE	\$100.00
VILARDO CHRISTINE	STAFF TRAVEL	\$251.00
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$81,083.95
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$41.55
WIELAND & SONS LUMBER CO	INSTRUCTIONAL SUPPLIES	\$990.00
WINDSTAR LINES	TRANSP PRIVATE CONT	\$4,690.50
YOUNG JACOB	STAFF TRAVEL	\$137.00

Fund Total: \$7,902,079.32

Fund: MANAGEMENT LEVY

TRUENORTH COMPANIES, LC	General Liabiity Insurance	(\$4,143.00)
TRUENORTH COMPANIES, LC	WORKERS COMP	\$108,688.00

Fund Total: \$104,545.00

Fund: NUTRITION SERVICES

AMERICAN FIDELITY ASSURANCE COMPANY	EE LIAB-AMERICAN FIDELITY INS	\$664.72
BERGGREN SCOTT	GENERAL SUPPLIES	\$45.00
BMO MASTERCARD	DUES AND FEES	\$320.00
BMO MASTERCARD	PURCHASE FOOD	\$78.24
CAROLIN CHISA	UNEARNED REVENUE	\$25.65
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$120,734.48
HESS ANDREA	GENERAL SUPPLIES	\$25.59
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$2,275.04
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$9,727.91
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$2,275.04
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$9,727.91
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$5,946.52
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$12,660.70
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$19,001.04

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 11/16/2023 - 12/06/2023

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$182.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$201.50
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$23,348.71
PAN-O-GOLD BAKING CO.	PURCHASE FOOD	\$5,183.89
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$2,724.51
VOYA RETIREMENT INSURANCE	EE LIAB-403 (B)	\$220.00
Fund Total:		\$215,368.95
Fund: PHY PLANT & EQ LEVY		
DRYSpace INC	CONSTRUCTION SERV	\$13,430.61
LIFE TIME FENCE CO	CONSTRUCTION SERV	\$5,295.00
MECHANICAL SALES IOWA PARTS, INC	BLDG. CONST SUPPLIES	\$1,855.06
MECHANICAL SALES IOWA PARTS, INC	CONSTRUCTION SERV	\$660.31
SHIVE-HATTERY INC.	CONSTRUCTION SERV	\$19,492.89
TIME CLOCK PLUS	COMPUTER SOFTWARE	\$16.95
Fund Total:		\$40,750.82
Fund: PUB ED & REC LEVY		
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$2,091.25
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$39.62
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$169.36
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$39.62
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$169.36
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$149.24
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$180.95
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$271.56
MADISON NATIONAL LIFE INS. CO., INC	DISTRICT LIFE INSURANCE	\$2.50
MADISON NATIONAL LIFE INS. CO., INC	ER LIAB-DISTRICT DISABILITY	\$6.04
METRO INTERAGENCY INS PROG.	EE LIAB-MEDICAL INSURANCE	\$343.50
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$101.20
ZIPPY' S SALT BARN LLC	GROUNDS UPKEEP	\$1,083.00
Fund Total:		\$4,647.20
Fund: SALES TAX REVENUE BOND CAP PROJECT		
OPN ARCHITECTS, INC.	ARCHITECT	\$25,631.25
Fund Total:		\$25,631.25
Fund: STUDENT ACTIVITY		
A3 PERFORMANCE	GENERAL SUPPLIES	\$1,014.85
BARNARD INSTRUMENT REPAIR, INC	GENERAL SUPPLIES	\$4,000.00
BMO MASTERCARD	DUES AND FEES	\$4,077.60
BMO MASTERCARD	GENERAL SUPPLIES	\$28,311.12
BMO MASTERCARD	STAFF TRAVEL	\$5,881.47
BSN SPORTS	GENERAL SUPPLIES	\$1,272.00
BUGLEWICZ, TRENT	GENERAL SUPPLIES	\$579.24
CAPITAL ONE	GENERAL SUPPLIES	\$398.46
CITYWIDE CLEANERS	GENERAL SUPPLIES	\$973.84
CLEVELAND STACY	OFFICIAL/JUDGE	\$100.00

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 11/16/2023 - 12/06/2023

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
COE COLLEGE	DUES AND FEES	\$560.00
COLE COOPER CREATIVE CO	GENERAL SUPPLIES	\$500.00
CONDON MICHAEL J	OFFICIAL/JUDGE	\$50.00
CRAWFORD GREG	OFFICIAL/JUDGE	\$75.00
DUGGAN KYLE	OFFICIAL/JUDGE	\$75.00
DVORAK JOHN	OFFICIAL/JUDGE	\$60.00
ELITE SPORTS	GENERAL SUPPLIES	\$388.67
FARMERS STATE BANK	EE LIAB-DIR DEP NET PAY	\$3,017.84
FLOOD KEVIN	OFFICIAL/JUDGE	\$70.00
FLOSPORTS, INC	DUES AND FEES	\$102.50
FONTENOT JOSEPH	OFFICIAL/JUDGE	\$223.40
GABOR MAREN	OFFICIAL/JUDGE	\$70.00
GAIL MCINNIS PRODUCTIONS	GENERAL SUPPLIES	\$13,888.32
GOODALL STEVEN	OFFICIAL/JUDGE	\$100.00
GRIFFITHS FRED	OFFICIAL/JUDGE	\$68.28
HARGRAVE ADAM	OFFICIAL/JUDGE	\$240.42
HEIDELBAUER CHRISTOPHER	OFFICIAL/JUDGE	\$60.00
HILTY ANNA	PROF SERV: EDUCATION	\$2,500.00
HILTY ANNA	STAFF TRAVEL	\$936.62
INDEPENDENCE COMM SCHOOL DIST	DUES AND FEES	\$175.00
INTERNAL REVENUE SERVICE-9343	EE LIAB-MEDICARE	\$49.69
INTERNAL REVENUE SERVICE-9343	EE LIAB-SO SEC	\$212.60
INTERNAL REVENUE SERVICE-9343	ER LIAB-MEDICARE	\$49.69
INTERNAL REVENUE SERVICE-9343	ER LIAB-SOC SEC	\$212.60
INTERNAL REVENUE SERVICE-9343	FEDERAL INCOME TAX WITHHOLDING	\$136.14
IOWA HS BASEBALL COACHES ASSN	DUES AND FEES	\$280.00
IOWA PUBLIC EMPL RETIR SYSTEM	EE LIAB-IPERS	\$204.57
IOWA PUBLIC EMPL RETIR SYSTEM	ER LIAB-IPERS	\$307.02
JAMES CHRIS	GENERAL SUPPLIES	\$16.00
KENNEDY HIGH SCHOOL	DUES AND FEES	\$125.00
KENNY MARK	OFFICIAL/JUDGE	\$205.00
KIRKWOOD COMM COLLEGE	DUES AND FEES	\$400.00
KRAMER RANDY	OFFICIAL/JUDGE	\$100.00
LECHTENBERG BEN	OFFICIAL/JUDGE	\$100.00
LECHTENBERG DAN	OFFICIAL/JUDGE	\$118.00
LRS PORTABLES OF IOWA	GENERAL SUPPLIES	\$730.71
MARION INDEPENDENT SCHOOLS	DUES AND FEES	\$300.00
MARSHALL BENJAMIN	OFFICIAL/JUDGE	\$214.20
MATSON MICHAEL	STAFF TRAVEL	\$324.68
MCEOWEN TIMOTHY	OFFICIAL/JUDGE	\$214.20
MENARDS -13127	GENERAL SUPPLIES	\$14.49
MH ADVERTISING SPECIALTIES	GENERAL SUPPLIES	\$30.00
MONTICELLO SPORTS	GENERAL SUPPLIES	\$485.00
MUSIC THEATRE INTERNATIONAL	GENERAL SUPPLIES	\$150.00
NEIBA	DUES AND FEES	\$15.00

Linn-Mar Community School District

IA- Warrants Paid Listing

Criteria

Date Range: 11/16/2023 - 12/06/2023

Fiscal Year: 2023-2024

Vendor Name	Description	Check Total
NEIGHBOR BRENT	OFFICIAL/JUDGE	\$120.52
PANTINI ANDY	OFFICIAL/JUDGE	\$100.00
PARKE BRYCE	OFFICIAL/JUDGE	\$115.00
PEPPER J.W. & SON, INC	GENERAL SUPPLIES	\$195.00
RIDDELL ALL-AMERICAN	GENERAL SUPPLIES	\$3,239.37
SIEREN RANDY	OFFICIAL/JUDGE	\$50.00
SUN PRAIRIE HIGH SCHOOL	DUES AND FEES	\$80.00
THOMA DAVID	OFFICIAL/JUDGE	\$95.00
TREASURER ST OF IA	STATE INCOME TAX WITHHOLDING	\$53.40
WASHINGTON PATRONS OF PERFORMING ARTS	DUES AND FEES	\$300.00
WEST MUSIC CO	GENERAL SUPPLIES	\$374.88
WINDSTAR LINES	STAFF TRAVEL	\$3,445.00
Fund Total:		\$82,932.39
Fund: STUDENT STORE		
BMO MASTERCARD	GENERAL SUPPLIES	\$1,629.70
BRANDED CUSTOM SPORTSWEAR, INC	GENERAL SUPPLIES	\$1,015.00
BSN SPORTS	GENERAL SUPPLIES	\$1,134.00
GFSI LLC	GENERAL SUPPLIES	\$2,791.50
LOGO BRANDS INC.	GENERAL SUPPLIES	\$305.91
Fund Total:		\$6,876.11
Grand Total:		\$8,396,388.38

End of Report

**IOWA WORKFORCE DEVELOPMENT
TEACHER AND PARAEDUCATOR REGISTERED APPRENTICESHIP PROGRAM
AGREEMENT
BETWEEN
IOWA WORKFORCE DEVELOPMENT AND LINN-MAR COMMUNITY SCHOOL
DISTRICT
ADDENDUM #1**

BETWEEN Iowa Workforce Development
1000 East Grand Avenue
Des Moines, IA 50319
(Hereinafter “IWD”)

AND Linn-Mar Community School District
2999 N. 10th St.
Marion, IA 52302
(Hereinafter “Subrecipient”)

WHEREAS, the parties hereto have previously entered into an Agreement for the Teacher and Paraeducator Registered Apprenticeship Program, hereinafter referred to as “Master Agreement.”

WHEREAS, the parties hereby mutually agree to modify the terms of the Master Agreement by executing Addendum #1.

NOW, THEREFORE, based upon the foregoing, the following terms of the Master Agreement shall be amended as follows:

1. IWD amends the “Agency Contact Name/Address” to:

Dane Sulentic
1000 E. Grand Avenue
Des Moines, IA 50319
Phone: (515)725-3766
Email: Dane.sulentic@iwd.iowa.gov

2. The identified “End Date” and “Award Period” end date of the Master Agreement, are being amended. The new “End Date” and “Award Period” end date will be December 31, 2025. Due to the obligation and expenditure date requirements (December 31, 2024 and December 31, 2026, respectively) of the American Rescue Plan State and Local Fiscal Recovery Funds subrecipient understands and agrees to the following:
 - a. After December 31, 2024, schools will no longer be able to enroll new apprentices within the program;

- b. After December 31, 2024, Subrecipients will not be able to amend any component of their programs;
 - c. After December 31, 2024, Subrecipients will not be able to add a new partner district;
 - d. After December 31, 2024, Subrecipients will not be able to add a new related training provider; and
 - e. After December 31, 2024, Subrecipients will not be able to add a new vendor.
3. After December 31, 2024, Subrecipients will need to submit a document containing the following in order to expend funds:
 - a. Apprentice's first and last name (and OA RAPIDS number);
 - b. District with which the apprentices are associated;
 - c. Total amount of funds the Subrecipient obligated to the apprentice;
 - d. Total amount of funds the Subrecipient obligated for the apprentice to use on tuition, including fees, and identify where the tuition will be used;
 - e. Total amount of funds the Subrecipient obligated for the apprentice for books, including fees, and identify vendor;
 - f. Total amount of funds the Subrecipient obligated for the apprentice to use on wages and identify the district from which those wages will be paid.
4. Subrecipient agrees that after December 31, 2024, remaining obligated funds will not be able to move between apprentices or expense categories identified in "d," "e," and "f" in section 2 of this Addendum.
5. IWD is removing the annual tuition maximum stated in sections 2 and 4 of the "Award Information" section of the Notice of Funding Opportunity (NOFO). The Paraeducator Pathway has a maximum tuition allotment of \$21,000 per apprentice and the Teacher Pathway has a maximum tuition allotment of \$34,000 per apprentice.
6. IWD is removing the number of maximum number of years for eligibility in the TPRA program stated in sections 2 and 4 of the "Award Information" section of the NOFO.
7. IWD is amending Section 4, "Payment Schedule," of the Master Agreement. Upon submitting reimbursement requests, Subrecipients may request an Express Validation of up to 50% of the reimbursement amount requested. In order to submit a request, Subrecipients must use the form outlined in Exhibit A entitled "Express Validation Form," attached hereto, and incorporated by this reference. This will allow Subrecipient to receive the funds for up to 50% of the reimbursement request while the reimbursement claim is being validated and processed. Utilization of the Express Validation process for receipt of funds does not allow Subrecipient to circumvent the validation process. The Express Validation requests will still be subject to the same validation process as all reimbursement requests and to the same terms set forth in the Master Agreement.

The parties hereto, by their signatures below, enter into this Addendum as set forth above.

IOWA WORKFORCE DEVELOPMENT:

Beth Townsend, Director

Date

LINN-MAR COMMUNITY SCHOOL DISTRICT:

Signature Barry Buchholz

Date

Board President
Title

**IOWA WORKFORCE DEVELOPMENT
TEACHER AND PARAEDUCATOR REGISTERED APPRENTICESHIP PROGRAM
AGREEMENT
BETWEEN
IOWA WORKFORCE DEVELOPMENT AND LINN-MAR COMMUNITY SCHOOL
DISTRICT
ADDENDUM #2**

BETWEEN Iowa Workforce Development
1000 East Grand Avenue
Des Moines, IA 50319
(Hereinafter “IWD”)

AND Linn-Mar Community School District
2999 N. 10th St.
Marion, IA 52302
(Hereinafter “Subrecipient”)

WHEREAS, the parties hereto have previously entered into an Agreement for the Teacher and Paraeducator Registered Apprenticeship Program, hereinafter referred to as “Master Agreement.”

WHEREAS, the parties hereto have previously entered into Addendum #1 for the Teacher and Paraeducator Registered Apprenticeship Program Agreement.

WHEREAS, the parties hereby mutually agree to modify the terms of the Master Agreement by executing Addendum #2.

NOW, THEREFORE, based upon the foregoing, the following terms of the Master Agreement shall be amended as follows:

1. Until January 1, 2024, IWD will reimburse school districts for tuition costs for registered apprentices that dropped classes and incurred fees from the higher education institutions if the registered apprentice was registered in RAPIDS (United State Department of Labor Office of Apprenticeship system) prior to or on the drop date.
2. IWD will not reimburse school districts for tuition costs for registered apprentices who were registered in RAPIDS after the dropped date.
3. IWD will require documentation from the Higher Education Partner showing the drop date of the apprentice to be included in the reimbursement packet.

4. Pursuant to Section 27, Legislative, Administrative, and Policy Changes, of the Teacher and Paraeducator Registered Apprenticeship Program Agreement, IWD is providing notice that starting on January 1, 2024, IWD will only reimburse for the related training instruction hours and fees associated with those hours that the apprentice had accumulated prior to dropping the course. This amount will be pro-rated in the reimbursement to be paid out to the Lead Sponsor School District.
5. Subrecipient agrees to the closeout procedures in 2 C.F.R. 200.344. for the closeout of the Teacher and Paraeducator Registered Apprenticeship Grant.

The parties hereto, by their signatures below, enter into this Addendum as set forth above.

IOWA WORKFORCE DEVELOPMENT:

Beth Townsend, Director

Date

LINN-MAR COMMUNITY SCHOOL DISTRICT:

Signature Barry Buchholz

Date

Board President

Title

DATA SHARING AND USE AGREEMENT

This Data Sharing and Use Agreement (Agreement) is entered into on the date last signed below by and between the Linn-Mar Community School District (Provider), having as its principal place of business 2999 N. Tenth St., Marion, IA 52302 and Kirkwood Community College (Recipient), having as its principal place of business 6301 Kirkwood Blvd SW, Cedar Rapids, IA 52404 for the purposes set forth hereinafter. This Agreement will be in force from the date last signed below through and including 6/30/2024.

WHEREAS, Provider maintains certain data collected from various sources.

WHEREAS, Recipient wishes to receive a copy of certain data (Restricted Data).

NOW, THEREFORE, in consideration of the promises made herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

I. SCOPE AND PURPOSE

The Data requested by Recipient (defined in Section II below) is protected under the Family Educational Rights and Privacy Act of 1974 (FERPA). As such, Provider is sharing Data under the FERPA school official exception (CFR 99.31(a)(1)(i)(B)). Under this exception, the signing party is considered both a school official and to have a legitimate educational interest in the data as stated in the District's annual FERPA notification to parents and eligible students.

- a. This Agreement sets forth the terms and conditions pursuant to which Provider will disclose Restricted Data to Recipient, as well as the purposes for which Restricted Data may be used and the restrictions pertaining to Recipients use of Restricted Data.
- b. Provider agrees to provide to Recipient the Restricted Data designated in Section II.
- c. Recipient agrees to use said Restricted Data solely for the purpose described below and consistent with Recipient's obligations as set forth in Section III.
 - A. Recipient will make provisions upon enrollment for prospective students/families to have the Drivers Education fee waived provided the student/family is eligible for free/reduced price fees
 - B. Recipient will notify Provider of students indicating free/reduced price fees eligibility to a single district-level contact as designated by the Provider
 - C. Provider will verify the eligibility of each student/family and will inform the Recipient with the restricted data within 120 hours of notification
 - D. Recipient will invoice Provider for the eligible fees

II. RESTRICTED DATA

- a. For purposes of this Agreement, the following is designated as Restricted Data to be provided to Recipient:
 - Verification of free/reduced price fee eligibility
- b. Restricted Data provided to Recipient will still be under the direct control of Provider. As such Provider can make any request of aforementioned Restricted Data at any future date (i.e. wholesale revision, deletion, return, etc.).

III. RECIPIENT'S OBLIGATIONS

- a. Recipient agrees to the following with respect to its use and management of the Restricted Data:
 - A. Recipient agrees to use Restricted Data only for the purposes set forth in Section I above. Specifically, use of this Data for marketing purposes is strictly prohibited under FERPA's school official exception.

- B. Recipient agrees to ensure that any agent (including subcontractors) to whom it provides Restricted Data for purposes of collaborating agrees to the same conditions and restrictions that apply through this Agreement to the Recipient with respect to Restricted Data. Recipient will not otherwise disclose in any fashion Restricted Data to any person or entity.
- C. Recipient agrees to use Restricted Data only to the extent necessary to facilitate completion of the scope and purpose outlined in Section I. Any use beyond this scope and purpose is limited to statistical summary information and Recipient agrees not to identify or attempt to identify any individuals or families whose information may be represented in Restricted Data. If such an identification occurs inadvertently, Recipient will immediately report this event to Provider. Recipient agrees to mitigate, to the extent feasible, any harmful effect known to Recipient as a result of such inadvertent identification, including, but not limited to, holding the Provider harmless and indemnifying the Provider.
- D. Recipient will make no attempt to sell Restricted Data or to link it with any other dataset, unless such activity receives prior written approval from an authorized representative of Provider.
- E. Recipient agrees to designate an individual as its custodian of Restricted Data on its behalf, who will be personally responsible for the observance of all conditions for use and secure maintenance of Restricted Data. Recipient will identify its custodian to Provider and will notify Provider of any change of custodianship. The identified custodian's name or position is listed here:
Zachary Johnson, Program Developer

IV. DATA SECURITY

- a. Recipient agrees to use appropriate safeguards to prevent use or disclosure of Restricted Data other than as provided for by this Agreement.

V. DATA DESTRUCTION

- a. Recipient agrees to destroy Restricted Data within thirty (30) days of the completion of the Recipient's intended use of the Restricted Data and will attest in writing to such return or destruction within that time. Methods for destruction are listed in the points that follow.
- b. If Recipient has created files using Restricted Data, those files will be returned to the Linn-Mar Community School District within thirty (30) days of the completion of the Recipient's intended use of the Restricted Data. The District will archive the file in case it is needed for future replication or evaluation of findings.
- c. Recipient agrees to destroy all personally identifiable information as it pertains to the requested data – including any copies of the information that may reside in system backups, temporary files, or other storage media.
- d. **Physical Data**
 - A. Recipient agrees to use secure means to render all physical paper copies of Restricted Data safe for disposal or recycling (via shredding, pulverizing, incinerating, etc.).
 - B. Recipient agrees to destroy all CDs, DVDs, and magneto-optical disks containing the Restricted Data by pulverizing, cross-cut shredding, or burning.
- e. **Electronic Data**
 - A. Recipient agrees to use appropriate data deletion methods to ensure destroyed Restricted Data cannot be recovered.
 - B. If possible, Recipient agrees to work with their IT Professional to ensure proper deletion of records consistent with technology best practice standards.

VI. DATA BREACHES

- a. Data breaches will be defined as an unauthorized acquisition of computerized data, or other form that was

transferred from computerized form that compromises the security, confidentiality, or integrity of personal information maintained by Recipient.

- b. Recipient agrees to provide written notice to Provider of any use or disclosure of Restricted Data not provided for by this Agreement of which Recipient becomes aware within five (5) business days of its discovery.
- c. Recipient agrees to provide notices to affected individuals in the most expeditious time possible and without unreasonable delay. For breaches that require notification to more than 500 individuals, written notice must also be given to the director of the consumer protection division of the office of the attorney general within 5 business days after giving notice of the breach to any consumer.

VII. TERM AND TERMINATION

- a. This Agreement will become effective on the last date signed below through and including 6/30/2024 and shall automatically renew on July 1st of the calendar year for successive like periods of time from one year to the next.
- b. On or before May 15th of any year, one party may notify the other in writing of their intent to modify or terminate this Agreement.
- c.

VIII. CONTRACT BREACHES

- a. Upon material breach or violation of this Agreement by Recipient, if Recipient does not cure such breach or violation within twenty (20) business days of notice thereof from Provider, Provider may terminate this Agreement and request that Recipient destroy or return all Restricted Data provided by Provider to Recipient and by Recipient to any of its agents or subcontractors. If so requested by Provider, Recipient will ensure that all originals and copies of Restricted Data, on all media and as held by either Recipient or its agents or subcontractors, will be either returned to Provider or destroyed as requested within twenty (20) business days of termination of this Agreement and will attest in writing to such return or destruction within that time. In addition, in the event of breach or violation, regardless of whether the breach or violation results in termination, Provider may, in its sole discretion, take one or more of the following actions:
 - A. Prohibit Recipient from obtaining future access to Provider's data files and data elements,
 - B. Use any and all remedies as may be available to it under law, including seeking injunctive relief, to prevent unauthorized use or disclosure of Restricted Data by Recipient, and/or
 - C. Require Recipient to submit a corrective plan with steps designed to prevent any future unauthorized disclosures or uses.

IX. GENERAL

- a. The parties agree to amend this Agreement from time to time as necessary by mutual agreement to comply with all applicable federal and state requirements regarding privacy and confidentiality of Restricted Data.
- b. Any ambiguity in this Agreement shall be resolved to permit Provider to comply with all applicable federal and state requirements regarding privacy and confidentiality of Restricted Data.
- c. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or any other provision hereof and shall not affect the right of either party to require performance at a later time.
- d. Neither party may assign this Agreement without prior written consent of the other party. This Agreement will be binding upon and will be for the benefit of the parties hereto and their respective successors and assigns.

X. CONTACT PERSONS

- a. The Contact Persons shall serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of this Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement. The Contact Persons are as follows:

<p><u>PROVIDER:</u></p> <p>NAME, TITLE Linn-Mar Community School District 2999 N. Tenth Street Marion, IA 52302</p>	<p><u>RECIPIENTS:</u></p> <p>Zachary Johnson, Program Developer Care of Jasmine Almoayyed 6301 Kirkwood Blvd. SW Cedar Rapids, IA 52404</p>
---	---

PROVIDER:

Linn-Mar Community School District

By: _____
Barry Buchholz, President
Linn-Mar Board of Directors

Date: _____

RECIPIENTS:

Kirkwood Community College

By: _____
Vice President, Continuing Education
and Training Services

Date: _____

CAPTYN SUBSCRIPTION ORDER FORM

This Subscription Order Form is made between wyn.net, LLC d/b/a Captyn (“*Captyn*”), a Kentucky limited liability company, and the party identified below as Customer (“*Customer*”), and is made effective as of the Effective Date identified below. This Subscription Order Form and Customer’s use of the Captyn platform is governed by the terms of those Captyn Terms of Service available at <https://app.captyn.com/terms-of-service> and in the following pages of this document (the “*Terms*”), such Terms which may be updated from time to time. The provisions of this Subscription Order Form supplement the Terms and the Terms and this Subscription Order Form, together, constitute the agreement between Captyn and Customer addressing Customer’s use of the Captyn platform.

Customer: Linn-Marr Aquatic Center	Contact: Parker Crow
Address: , 3457 N 10th Street, Marion, IA 52302	Email: parker.crow@linnmar.k12.ia.us
Effective Date: [12/12/23]	Term: Until terminated for any reason upon 60 days’ prior written notice provided by either party to the other party.
Services: Access to the Captyn platform. Service Fees: \$1,500/year. \$159/month. Per transaction: 3.79% of transaction amount + \$0.30 (30 cents).	

IN WITNESS WHEREOF, the parties have caused this Subscription Order Form to be executed by their duly authorized representatives and made effective as of the Effective Date.

Wyn.net, LLC d/b/a Captyn

Linn-Mar Aquatic Center

By: _____
 Name: _____
 Title: _____
 Date: _____

By: _____
 Name: Barry Buchholz
 Title: Board President
 Date: _____

Terms of Service

THIS AGREEMENT GOVERNS YOUR USE OF THE CAPTYN WEB SERVICES.

BY ACCEPTING THIS AGREEMENT, EITHER BY CLICKING A BOX INDICATING YOUR ACCEPTANCE, BY EXECUTING AN ORDER FORM THAT REFERENCES THIS AGREEMENT, OR BY USING THE CAPTYN WEB SERVICES, YOU AGREE TO THE TERMS OF THIS AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THESE TERMS AND CONDITIONS, IN WHICH CASE THE TERMS "YOU" OR "YOUR" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THESE TERMS AND CONDITIONS, YOU MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICES.

You may not access the Services if You are Captyn's direct competitor, except with Captyn's prior written consent. In addition, You may not access the Services for purposes of monitoring their availability, performance or functionality, or for any other benchmarking or competitive purposes.

This Agreement was last updated on October 8, 2018. It is effective between You and Captyn as of the date of You accepting this Agreement.

1. DEFINITIONS

"Affiliate" means any entity that directly or indirectly controls, is controlled by, or is under common control with the subject entity. "Control," for purposes of this definition, means direct or indirect ownership or control of more than 50% of the voting interests of the subject entity.

"Captyn" means Wyn.net, LLC, a Kentucky limited liability company and its Affiliates.

"Agreement" means this Terms of Service.

"Content" means information obtained from publicly available sources, third party content providers, Facilitators, or Service Providers, and made available through the Services and/or pursuant to an Order Form.

"Facilitator" means any person or entity who facilitates the provision of Services on behalf of a third-party, such as a teacher or instructor.

“Malicious Code” means code, files, scripts, agents or programs intended to do harm, including, for example, viruses, worms, time bombs and Trojan horses.

“Non-Captyn Application” means a Web-based, mobile, offline or other software application functionality that is provided or used by You or a third party and interoperates with a Service, including, for example, an application that is developed by or for You.

“Order Form” means an ordering document, online order or internet transaction via the Captyn website or any Captyn web application, specifying the Services to be provided hereunder that is entered into between You a Service Provider, between You and a Facilitator, between You and a User, or between You and Captyn or any third-party service provider, all of which utilize Captyn’s website or web application to process orders for Services, including but not limited to any addenda and supplements thereto.

“Purchased Services” means Services that You or Your Affiliate purchase under an Order Form.

“Services” means any and all services that may be or are ordered by You under an Order Form, via interaction with the Captyn website or any Captyn web application.

“Service Provider” means any person or entity who is a party to an Order Form, and agrees to provide Services pursuant to same whether through a Facilitator or otherwise, such as a school, academy, or lesson provider.

“User” means any person or entity who purchases Services via an Order Form.

“You” or “Your” means the individual or legal entity who is accepting this Agreement, and Affiliates of any such entity utilizing or maintaining any right to Services facilitated through the Captyn website or web application(s), including but not limited to any Facilitators, Service Providers, and Users utilizing the Captyn website or web application(s).

“Your Data” means electronic data and information submitted by or for You to the Services, excluding Content and Non-Captyn Applications.

2. CAPTYN’S RESPONSIBILITIES

2.1. **Purchasing Services.** Captyn endeavors to (a) provide a portal through which You or Your customers may purchase or offer Services and any applicable Content associated with said Services, pursuant to this Agreement and the applicable Order Forms, (b) provide applicable Captyn standard support for transactions occurring via the Captyn website or Captyn web application, (c) use commercially reasonable efforts to make the Captyn website or Captyn web application available 24 hours a day, 7 days a week, except for: (i) planned downtime, and (ii) any unavailability caused by circumstances beyond Captyn's reasonable control, including, for example, an act of God, act of government, flood, fire, earthquake, civil unrest, act of terror, strike or other labor problem (other than one involving Captyn's employees), Internet service provider failure or delay, Non-Captyn Application, denial of service attack.

2.2. **Protection of Your Data.** Captyn will maintain administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Your Data, as described in the Captyn Privacy Policy, incorporated herein by reference. Those safeguards will include, but will not be limited to, measures for preventing access, use, modification or disclosure of Your Data by Captyn's personnel except (a) to make available the Purchased Services and prevent or address service or technical problems, (b) as compelled by law in accordance with Section 8.3 (Compelled Disclosure) below, or (c) as You expressly permit in writing.

2.3. **Captyn's Personnel.** Captyn will be responsible for the performance of Captyn's personnel (including Captyn's employees and contractors) and their compliance with Captyn's obligations under this Agreement, except as otherwise specified herein.

2.4. **Purge of User Data.** Captyn shall purge all data from any and all of Your accounts with Captyn within 6 months of termination of this Agreement or cancellation of Your account with Captyn.

3. USE OF SERVICES AND CONTENT

3.1 **Services Provided via Third-Parties.** Unless otherwise provided in the applicable Order Form, (a) Services and access to Content are offered and sold by the Service Provider which provided access to Captyn's website or web application, not Captyn, (b) the provision of Services and access to Content shall be the responsibility of, and governed by, the terms of sale, terms of service, and/or privacy policies of the Service Provider which provided access to Captyn's website or web application, and (c) Captyn will not be responsible for and in no way guarantees the use and/or enjoyment of the Services.

3.2 **Usage Limits.** Services and Content may be subject to usage limits, including, for example, any quantities specified in Order Forms.

3.3 **Your Responsibilities.** You will: (a) be responsible for your compliance with this Agreement and any applicable Order Forms, (b) be responsible for the accuracy, quality and legality of the information provided by You in any Order Forms as well as Your Data and the means by which You acquired Your Data, and (c) comply

with terms of service and privacy policies of any Service Provider which provided access to Captyn's website or web application for the purpose of purchasing Services via Order Forms. If you are a Facilitator, you are responsible for providing the Services pursuant to any applicable Order Form, under the terms and conditions specified by the Service Provider that You are affiliated with.

NON-CAPTYN PROVIDERS

4.1. No Warranty for Non-Captyn Applications. Captyn or third parties may make available third-party products or services, including, for example, Non-Captyn Applications. Any acquisition by You of such products or services, and any arrow-right-arrow-left of data between You and any Non-Captyn provider, product or service is solely between You and the applicable Non-Captyn provider. Captyn does not warrant or support Non-Captyn Applications or other Non-Captyn products or services.

4.2. Non-Captyn Applications and Your Data. If You choose to use or associate a Non-Captyn Application with a Service, You grant Captyn permission to allow the Non-Captyn Application and its provider to access Your Data as required for the interoperation of that Non-Captyn Application with the Service. Captyn is not responsible for any disclosure, modification or deletion of Your Data resulting from access by such Non-Captyn Application or its provider.

4.3. Integration with Non-Captyn Applications. The Services may contain features designed to interoperate with Non-Captyn Applications. To use such features, You may be required to obtain access to such Non-Captyn Applications from their providers, and may be required to grant Captyn access to Your account(s) on such Non-Captyn Applications. Captyn cannot guarantee the continued availability of such Service features, and may cease providing them without entitling You to any refund, credit, or other compensation, if for example and without limitation, the provider of a Non-Captyn Application ceases to make the Non-Captyn Application available for interoperation with the corresponding Service features in a manner acceptable to Captyn.

5. FEES AND PAYMENT FOR PURCHASED SERVICES

5.1. Fees. If you are a User, You will pay all fees specified in Order Forms authorized by You. Except as otherwise specified herein or in an Order Form, (i) fees are based on Services and Content purchased and not actual usage, and (ii) payment obligations are non-cancelable and fees paid are non-refundable.

5.2. Invoicing and Payment. Users will provide Captyn with valid and updated credit card information, and Service Providers will provide Captyn with a valid invoice, or a valid purchase order or alternative document reasonably acceptable to Captyn, in connection with any Order Forms that you are a party to. If You provide credit card information to Captyn, You authorize Captyn to charge such credit card for all Purchased Services listed in the Order Form. If the Order Form specifies that payment will be by a method other than a credit card, for example, through a third-party payment service, You authorize Captyn to charge said alternative payment method. You are responsible for providing complete and accurate billing and contact information to Captyn and notifying Captyn of any changes to such information. If You provide Captyn with an invoice, purchase order, or alternative

similar document, You authorize Captyn to transmit said document to the User that is a party to the related transaction.

5.3. Suspension of Service. If any amount owing by You under this or any other agreement pursuant to any Order Form is returned as unpaid, declined, or otherwise charged back, Captyn may, without limiting Captyn's other rights and remedies, direct any third-party entity through which associated Services are to be provided to suspend such Services to You until such amounts are paid in full. If any Service owing by You under this or any other agreement pursuant to any Order Form is reported as un-provided or insufficiently provided, Captyn may, without limiting Captyn's other rights and remedies, seek to recover any monies paid to you and suspend your access to the Captyn website or web application(s).

5.4. Future Functionality. You agree that Your purchases and provision of Services are not contingent on the delivery of any future functionality or features, or dependent on any oral or written public comments made by Captyn regarding future functionality or features.

6. PROPRIETARY RIGHTS AND LICENSES

6.1. Reservation of Rights. Subject to the limited rights expressly granted hereunder, Captyn and Captyn's licensors and Content Providers reserve all of Captyn's/their right, title and interest in and to all of Captyn's/their related intellectual property rights. No rights are granted to You hereunder other than as expressly set forth herein.

6.2. Access to and Use of Content. You have the right to access and use applicable Content subject to the terms of applicable Order Forms and this Agreement. If You are a Service Provider or Facilitator, You hereby grant Captyn a non-exclusive license to use your name, trademark, service mark, likeness, logo, or other identifying property to describe or promote any Service offered or facilitated by You through the Captyn website or web application(s). If You are a Service Provider or Facilitator, You hereby grant Captyn a non-exclusive license to use, display, reproduce, distribute or create any derivatives of Content provided by you to Captyn for the purpose of facilitating or promoting Services.

6.3. License to Use Feedback. You grant to Captyn and Captyn's Affiliates a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into Captyn's and/or Captyn's Affiliates' services any suggestion, enhancement request, recommendation, correction or other feedback provided by You or Users relating to the operation of Captyn's or Captyn's Affiliates' services.

7. CONFIDENTIALITY

7.1. Definition of Confidential Information. "Confidential Information" means all information disclosed by a party ("Disclosing Party") to the other party ("Receiving Party"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and

the circumstances of disclosure. Your Confidential Information includes Your Data; Captyn's Confidential Information includes, but is not limited to, any software code, executable code, databases, or other proprietary information regarding Captyn's website or web applications; and Confidential Information of each party includes business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by such party. However, Confidential Information does not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.

7.2. The Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but not less than reasonable care) to (i) not use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement and (ii) except as otherwise authorized by the Disclosing Party in writing, limit access to Confidential Information of the Disclosing Party to those of its and its Affiliates' employees and contractors who need that access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections not materially less protective of the Confidential Information than those herein.

7.3. Compelled Disclosure. The Receiving Party may disclose Confidential Information of the Disclosing Party to the extent compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of the compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, and the Disclosing Party is not contesting the disclosure, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to that Confidential Information.

7.4 Medical Data. Any information submitted to Captyn by You or on Your behalf, including medical or health information, is submitted freely and with your knowledge and authorization. Any such disclosures of medical or health information are not subject to or bound by Doctor Patient confidentiality, or statutory requirements of the Health Insurance Portability and Accountability Act. You hereby authorize Captyn or its affiliates and partners to use and disclose any protected health information provided by You for the purpose of providing access to Services, consultation, or for any purpose described in an Order Form. You understand that you have a right to revoke this authorization, in writing, at any time. The revocation will not be effective to the extent that any person or entity has already acted in reliance on Your authorization or if Your authorization was obtained as a condition of obtaining a Service. You understand that any information used or disclosed pursuant to this authorization may be no longer be protected by federal or state law.

8. REPRESENTATIONS, WARRANTIES, EXCLUSIVE REMEDIES AND DISCLAIMERS

8.1. Representations. Each party represents that it has validly entered into this Agreement and has the legal power to do so.

8.2. Captyn's Warranties. Captyn warrants that (a) this Agreement, the Captyn Privacy Policy, and any applicable Order Forms will accurately describe the applicable administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Your Data and (b) Captyn will not materially decrease the overall security of its website or web application. For any breach of a warranty above, Your exclusive remedies are those described in the "Termination" and "Refund or Payment upon Termination" sections below.

8.3. Disclaimers. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND EACH PARTY SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. CONTENT AND SERVICES ARE PROVIDED "AS IS," EXCLUSIVE OF ANY WARRANTY WHATSOEVER. EACH PARTY DISCLAIMS ALL LIABILITY AND INDEMNIFICATION OBLIGATIONS FOR ANY HARM OR DAMAGES CAUSED BY ANY THIRD-PARTY HOSTING PROVIDERS.

9. MUTUAL INDEMNIFICATION

9.1. Indemnification by Captyn. Captyn will defend You against any claim, demand, suit or proceeding made or brought against You by a third party alleging that use of Captyn's website or web application (exclusive of any Content, Data or other information provided by You) infringes or misappropriates such third party's intellectual property rights (a "Claim Against You"), and will indemnify You from any damages, attorney fees and costs finally awarded against You as a result of, or for amounts paid by You under a settlement approved by Captyn in writing of, a Claim Against You, provided You (a) promptly give Captyn written notice of the Claim Against You, (b) give Captyn sole control of the defense and settlement of the Claim Against You (except that Captyn may not settle any Claim Against You unless it unconditionally releases You of all liability), and (c) give Captyn all reasonable assistance, at Captyn's expense. If Captyn receives information about an infringement or misappropriation claim related to a Service, Captyn may in Captyn's discretion (i) modify the Captyn website or web application so that they are no longer claimed to infringe or misappropriate, without breaching Captyn's warranties under "Captyn Warranties" above. The above defense and indemnification obligations do not apply to the extent a Claim Against You arises from Content, a Non-Captyn Application or Your use of the Captyn website or web application in violation of this Agreement or applicable Order Forms.

9.2. Indemnification by You. You will defend Captyn against any claim, demand, suit or proceeding made or brought against Captyn by a third party alleging that any of Your Content, Data, other information, or Services infringe or misappropriate such third party's intellectual property rights, or arising from Your use or provision of the Services or Content in violation of the Agreement, the Documentation, Order Form or applicable law (each a "Claim Against Captyn"), and You will indemnify Captyn from any damages, attorney fees and costs finally awarded against Captyn as a result of any such Claim Against Captyn, or for any amounts paid by Captyn under a settlement approved by You in writing of, a Claim Against Captyn, provided Captyn (a) promptly give You written notice of the Claim Against Captyn, (b) give You sole control of the defense and settlement of the Claim Against Captyn (except that You may not settle any Claim Against Captyn unless it unconditionally releases Captyn of all liability), and (c) give You all reasonable assistance, at Your expense.

9.3. Exclusive Remedy. This Section 10 states the indemnifying party's sole liability to, and the indemnified party's exclusive remedy against, the other party for any type of claim described in this Section 10.

10. LIMITATION OF LIABILITY

10.1. Limitation of Liability. IN NO EVENT SHALL THE AGGREGATE LIABILITY OF CAPTYN TOGETHER WITH ALL OF ITS AFFILIATES ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED THE TOTAL AMOUNT PAID BY YOU AND YOUR AFFILIATES HEREUNDER FOR OR IN CONNECTION WITH THE SERVICES GIVING RISE TO THE LIABILITY IN THE TWELVE MONTHS PRECEDING THE FIRST INCIDENT OUT OF WHICH THE LIABILITY AROSE. THE FOREGOING LIMITATION WILL APPLY WHETHER AN ACTION IS IN CONTRACT OR TORT AND REGARDLESS OF THE THEORY OF LIABILITY, BUT WILL NOT LIMIT YOUR AND YOUR AFFILIATES' PAYMENT OBLIGATIONS UNDER THE "FEES AND PAYMENT" SECTION ABOVE.

10.2. Exclusion of Consequential and Related Damages. IN NO EVENT WILL EITHER PARTY OR ITS AFFILIATES HAVE ANY LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT FOR ANY LOST PROFITS, DATA, REVENUES, GOODWILL, OR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, COVER, BUSINESS INTERRUPTION OR PUNITIVE DAMAGES, WHETHER AN ACTION IS IN CONTRACT OR TORT AND REGARDLESS OF THE THEORY OF LIABILITY, EVEN IF A PARTY OR ITS AFFILIATES HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR IF A PARTY'S OR ITS AFFILIATES' REMEDY OTHERWISE FAILS OF ITS ESSENTIAL PURPOSE. THE FOREGOING DISCLAIMER WILL NOT APPLY TO THE EXTENT PROHIBITED BY LAW.

11. TERM AND TERMINATION

11.1 Term of Agreement. This Agreement commences on the date You first accept it and continues until all Services described hereunder have expired or have been terminated.

11.2. Termination. A party may terminate this Agreement for cause (i) upon 30 days written notice to the other party of a material breach if such breach remains uncured at the expiration of such period, or (ii) if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.

11.3. Surviving Provisions. The sections titled "Fees and Payment for Purchased Services," "Proprietary Rights and Licenses," "Confidentiality," "Disclaimers," "Mutual Indemnification," "Limitation of Liability," "Customer Data Portability and Deletion," "Surviving Provisions" and "General Provisions" will survive any termination or expiration of this Agreement.

12. NOTICES, GOVERNING LAW AND JURISDICTION

12.1 Notices. All notices and other communications hereunder must be in writing and will be deemed to have been duly given if delivered by hand, or on the next business day if delivered by a recognized overnight courier, or on the third business day if mailed (by certified or registered mail, return receipt requested, first class postage prepaid), or upon successful facsimile transmission to the parties. All notices shall be provided to the contact person designated by the parties, if any.

12.2 Governing Law. This Agreement shall be a contract under the laws of the Commonwealth of Kentucky and for all purposes shall be governed by and construed and enforced in accordance with the laws of such Commonwealth. Any and all disputes arising out of, or in connection with, this Agreement including, without limitation, any claim regarding its subject matter, formation, validity, termination or any breach hereof, whether based in contract, tort or otherwise shall be governed by, and construed and enforced in accordance with, the laws of the Commonwealth of Kentucky, excluding the Commonwealth's choice of law principles.

12.3 Jurisdiction. Each of the parties consents and voluntarily submits to personal jurisdiction in the Commonwealth of Kentucky and in the courts in such Commonwealth located in Jefferson County and the United States District Court for the Western District of Kentucky in any proceeding dispute or claim arising out of or in connection herewith, including any dispute or claim regarding its subject matter, formation, validity, termination or breach thereof, whether sounding in contract, tort, or otherwise, and any such proceeding, dispute or claim shall be decided solely and exclusively by the state or federal courts located in Jefferson County, Kentucky and in no other. In the event of an alleged breach hereof, the prevailing party shall be entitled to reimbursement of all of its costs and expenses, including reasonable attorneys' fees, incurred in connection with such breach, dispute, claim or litigation, including any appeal therefrom. For purposes of this Section, the determination of which party is to be considered the prevailing party shall be decided by the court of competent jurisdiction that resolves such dispute, claim or litigation.

12.4. No Agency. For the avoidance of doubt, Captyn is entering into this Agreement as principal and not as agent for any other company. Subject to any permitted Assignment under Section 13.3, the obligations owed by Captyn under this Agreement shall be owed to You solely by Captyn and the obligations owed by You under this Agreement shall be owed solely to Captyn.

13. GENERAL PROVISIONS

13.1. Export Compliance. The Services, Content, other technology made available, and derivatives thereof may be subject to export laws and regulations of the United States and other jurisdictions. Each party represents that it is not named on any U.S. government denied-party list. You shall not permit Users to access or use any Service or Content in a U.S. embargoed country (currently Cuba, Iran, North Korea, Sudan, Syria or Crimea) or in violation of any U.S. export law or regulation.

13.2 Entire Agreement and Order of Precedence. This Agreement is the entire agreement between You and Captyn regarding Your purchase of, use of or provision of Services and Content and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. Except

as otherwise provided herein, no modification, amendment, or waiver of any provision of this Agreement will be effective unless in writing and signed by the party against whom the modification, amendment or waiver is to be asserted. The parties agree that any term or condition stated in Your purchase order or in any other of Your order documentation (excluding Order Forms) is void. In the event of any conflict or inconsistency among the following documents, the order of precedence shall be: (1) the applicable Order Form, (2) this Agreement, and (3) the Documentation.

13.3. Assignment. Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the other party's prior written consent (not to be unreasonably withheld); provided, however, either party may assign this Agreement in its entirety (together with all Order Forms), without the other party's consent to its Affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. Notwithstanding the foregoing, if a party is acquired by, sells substantially all of its assets to, or undergoes a change of control in favor of, a direct competitor of the other party, then such other party may terminate this Agreement upon written notice. Subject to the foregoing, this Agreement will bind and inure to the benefit of the parties, their respective successors and permitted assigns.

13.4. Relationship of the Parties. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the parties.

13.5. Third-Party Beneficiaries. There are no third-party beneficiaries under this Agreement.

13.6. Waiver. No failure or delay by either party in exercising any right under this Agreement will constitute a waiver of that right.

13.7. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision will be deemed null and void, and the remaining provisions of this Agreement will remain in effect.


AIA® Document G802® – 2017
Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Linn-Mar Administration Building
Marion, Iowa 52302
OPN Project Number: 22210000

AGREEMENT INFORMATION:
Date: May 4, 2022

AMENDMENT INFORMATION:
Amendment Number: 001
Date: November 28, 2023

OWNER: *(name and address)*
Linn-Mar Community School District
2999 North Tenth Street
Marion, Iowa 52302

ARCHITECT: *(name and address)*
OPN Architects, Inc.
200 Fifth Ave SE, Suite 201
Cedar Rapids, Iowa 52401

The Owner and Architect amend the Agreement as follows:

1. Amend Design Team Basic Services fees to be adjusted to reflect 7.5% of Bid Day amount:
 - a. \$883,050 is adjusted fee equal to 7.5% of Bid Day amount of \$11,774,000.
 - b. \$786,750 was Initial fee equal to 7.5% of estimated costs of \$10,490,000.
 - c. \$ 96,300 is Add Fee due for Basic Services
2. Amend Design Team fees for Additional Services to modify construction documents for new Administration Building to incorporate a geothermal heat pump energy system.
 - a. \$ 2,000 Civil (Hall & Hall Engineers)
 - b. \$ 25,000 MEP (Design Engineers)
 - c. \$ 4,700 Architectural (OPN)
 - d. \$ 31,700 is Add Fee for Additional Services

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

\$ 96,300 Add Fee, Basic Services
\$ 31,700 Add Fee, Additional Services, Geothermal
\$128,000 Total Add Fee per this Amendment #001.

Final Agreement Amount, including this Amendment:

\$ 883,050 Revised Basic Services per this Amendment
\$ 31,700 Add Fee for Additional Services per this Amendment
\$ 110,670 Fee for Additional Services per original Agreement
\$1,025,420 Revised Total Agreement per this Amendment #001

Schedule Adjustment:

None.

1

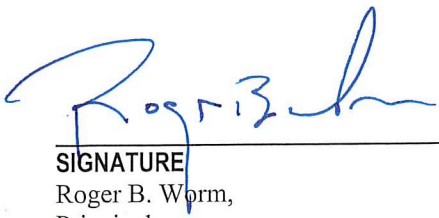
SIGNATURES:

OPN Architects, Inc.

ARCHITECT *(Firm name)*

Linn-Mar Community School District

OWNER *(Firm name)*



SIGNATURE

Roger B. Worm,
Principal

PRINTED NAME AND TITLE

DATE

SIGNATURE

Barry Buchholz, Board
President

PRINTED NAME AND TITLE

DATE

FACILITY USE AGREEMENT

Venue Name:	Alliant Energy PowerHouse
	370 1 st Ave NE Cedar Rapids, IA 52401 319.398.5211

Linn-Mar Graduation

May 24, 2026

May 30, 2027

May 28, 2028

This Agreement, entered into 12/12/23 by and between the Alliant Energy PowerHouse, managed by VenuWorks of Cedar Rapids, LLC, an independent contractor retained by City of Cedar Rapids (**OWNER**) to manage the Alliant Energy PowerHouse, hereinafter referred to as "**VENUE**" and:

Linn-Mar/Marion School Districts

Attention: Zach Mixdorf

E-Mail: zachery.mixdorf@linnmar.k12.ia.us

Hereinafter referred to as "**CLIENT**."

DEFINITIONS

VENUE shall mean the duly appointed manager of the Alliant Energy PowerHouse, VenuWorks of Cedar Rapids, LLC, 370 1st Ave NE, Cedar Rapids, IA 52401. 319.398.5211

Concessions shall mean the sale of food, beverages and souvenir or novelty items through concession points of sale, either fixed or portable, to Event attendees.

Event means Linn-Mar Graduation and all related activities.

Gross Ticket Sales means the total ticket sales less any applicable federal, state and local admission taxes and facility fee, when applicable.

Term means the period of this Agreement as set forth below under "term".

SCOPE OF USE

CLIENT warrants that said use is for the following and no other purpose:

Linn-Mar Graduation

Spaces utilized for the above stated purpose will be as follows: Alliant Energy PowerHouse and all contiguous spaces not including the hotel or convention center.

FACILITY USE AGREEMENT



TERM

The Term shall commence on 05/24/26
Event day(s) are: 05/24/26
Move-in and Move-out days are: 05/24/26 1:00pm and 6:00pm
Move out is immediately following event.

The Term shall commence on 05/30/27
Event day(s) are: 05/30/27
Move-in and Move-out days are: 05/30/27 1:00pm and 6:00pm
Move out is immediately following event.

The Term shall commence on 05/28/28
Event day(s) are: 05/28/28
Move-in and Move-out days are: 05/28/28 1:00pm and 6:00pm
Move out is immediately following event.

PAYMENT

In consideration for the license to use the **VENUE** as provided in this Agreement, **CLIENT** shall pay to **VENUE** a facility rental fee of \$3,000 per year.

CLIENT agrees to pay all reimbursable expenses required for the completion of this event also including but not limited to the cost of ushers, ticket scanners, ticket sellers, crowd control, security, police, fire, guest event medical, barricade, phone/internet, ~~forklifts~~, permits, advertising, cleanup/conversion, stagehands, runners, sound, lights, towels, catering, spotlights, and outside rentals.

~~**CLIENT** is required to provide, on demand of **VENUE**, documentation of qualification for NON-PROFIT status as it may relate to this **VENUE** Agreement.~~

Upon **CLIENT** request and upon receipt of specific event information supplied by **CLIENT**, **VENUE** will provide an event cost estimate. This cost estimate is a good faith attempt to identify event costs. However, an event cost estimate is not a price quotation, and **CLIENT** is responsible to **VENUE** for full payment of the actual costs billed to the event.

SECURITY DEPOSIT

CLIENT agrees to pay **VENUE** a non-refundable deposit of \$2,500 within 120 days of each event day annually.

ADDITIONAL DEPOSIT PAYMENTS

It is expressly understood that **VENUE** prior to **CLIENT'S** Event, may require additional deposit payment(s) to satisfy **CLIENT'S** obligations under this Agreement. If **CLIENT** fails to meet this requirement, **VENUE**, at its sole option, may terminate this Agreement, and **CLIENT** shall forfeit, as liquidated damages, the Security Deposit as set forth above.

Make checks payable to: Alliant Energy PowerHouse
370 1st Ave NE
Cedar Rapids, IA 52401

FACILITY USE AGREEMENT



BOX OFFICE SERVICES

VENUE provides comprehensive box office services for ticketed events through the Ticketmaster system. Prior to making any public announcements, **CLIENT** must contact the Box Office Manager to make all arrangements for setting the event up on the Ticketmaster system, ticket pricing, discounts, pre-sale and public on sale dates.

~~**VENUE requires that all advertised ticket prices be inclusive of all fees and taxes.** Such fee and tax inclusion should be noted in all advertising materials. A net ticket price will be determined for settlement purposes and tax and fees will be added on to arrive at the advertised price. All tickets for events at the **VENUE** will be subject to a \$3.00 per ticket charge as a Facility Maintenance Surcharge. This facility fee belongs to **VENUE** and is not part of the gross sales of this event(s).~~

BOX OFFICE CHARGES

~~**CLIENT** shall pay the greater of 4% of gross receipts, after tax, capped at \$2,000.00 for box office services and ticket printing. **CLIENT** may receive up to 200 complimentary tickets for each performance at no charge. Complimentary tickets printed in excess of 200 will be charged the full \$3.00 Facility Maintenance Surcharge.~~

CLIENT agrees to provide **VENUE** with 1% of seating manifest, capped at 60, COMPLIMENTARY TICKETS for each performance covered by this Agreement at no charge.

CLIENT agrees to pay **VENUE** for credit card surcharges on ticket purchases only at the primary box office at 4% of ticket face value.

CLIENT agrees that VIP boxes in the **VENUE** are not manifested for the performances covered by this Agreement. **CLIENT** further acknowledges that **VENUE** may place an additional surcharge on some or all pre-licensed "higher-end" seats in sections 103 and 110 to cover fulfillment of food and beverage amenities.

TAXES AND SURCHARGES

The tickets sold will bear the following taxes and surcharges:

6%	State of Iowa	Sales Tax
1%	City of Cedar Rapids	Sales Tax
7%	Total Sales Tax	

NOVELTIES AND CONCESSIONS

VENUE retains 100% exclusive rights to sell program books, novelties, and souvenirs which directly relate to event.

VENUE will receive the following commissions on all novelties sales, net of taxes: electronic items/recorded media: 10%; soft goods: 20% Artist/Client sells or 25% **VENUE** sells. All revenues net of payment of the commission shall belong to **CLIENT**.

The **VENUE** reserves the right to operate and receive the income from concessions sold at the Event. Such concessions shall include, but not be limited to, the dispensing or sale of food and alcoholic/non-alcoholic beverages.

FACILITY USE AGREEMENT



INSURANCE REQUIREMENTS AND CLIENT'S INDEMNIFICATION.

CLIENT must be named as the Insured on all Certificates of Insurance provided to **VENUE**.

CLIENT shall for the term of this Agreement, including move-in, rehearsals and move-out, shall have and maintain in full force and effect a policy or policies of **General Liability Insurance**, (including, but not limited to, coverage for Fire, Legal Liability, Products/Completed Operations, Contractual Liability for obligations assumed under this Agreement, and for liability arising out of the operation of Subcontractors) and of **Automobile Liability** (including, but not limited to, coverage for liability arising out of Owned, Non-Owned, and Hired vehicles) in such form as will provide complete coverage and protection from and against claims, actions or lawsuits for damages because of bodily injury and/or death to any person; and from and against claims, actions or lawsuits for damages to property, any and all of which may or might arise out of or result from the **CLIENT'S** operations or occupancy under this Agreement, whether such operations be by **CLIENT** or by any subcontractor of anyone else directly or indirectly employed or hired by either of them. Policy shall be written with a bona fide ADMITTED insurance company licensed to do business in the state of Iowa and shall not be a SURPLUS LINES COMPANY. The company must have a **BEST** rating greater than **A- VII (7)**.

CLIENT further agrees to make certain that the aforementioned liability insurance policy or policies which it procures and maintains in compliance with the requirements of this Agreement shall be separately and specifically endorsed so as to provide that the State of Iowa, VenuWorks of Cedar Rapids, LLC; City of Cedar Rapids; City of Cedar Rapids DBA Doubletree by Hilton Cedar Rapids Convention Complex; VenuWorks, Inc.; their parents, subsidiaries, affiliates, directors, officers, employees, insurers, and agents herein, is an **Additional Insured** as to all Comprehensive General Liability, Comprehensive Automobile Liability, and Umbrella Excess Liability insurance coverage provided under such policy or policies, and further agrees that such insurance as is designated hereunder shall be written for not less than the following limits of liability:

Comprehensive General Liability:

\$2,000,000 combined single limit Bodily Injury & Property Damage or equivalent per occurrence and in the aggregate.

Comprehensive Automobile Liability:

\$1,000,000 combined single limit Bodily Injury & Property Damage or equivalent per occurrence.

Worker's Compensation:

CLIENT further agrees to have and maintain in full force and effect during its occupancy under this Agreement a policy or policies of worker's compensation and employer's liability insurance which provide it with complete coverage and protection from and against claims, actions or lawsuits brought under or pursuant to worker's compensation, employer's liability or other employee benefits acts.

Such insurance shall be in the amounts required by statutory worker's compensation requirements and employer's liability limits of one million dollars (\$1,000,000.00). Worker's Compensation coverage must include employees, subcontractors and volunteers.

Such policies shall further be endorsed so as to provide a **thirty (30)** day written notice of cancellation to **VENUE**, and **CLIENT** shall secure and provide **VENUE** with a Certificate of Insurance on a form approved by **VENUE**, which shall demonstrate compliance by **CLIENT** with these insurance requirements.

The **CLIENT** shall defend, indemnify and hold harmless the **VENUE** and its agents and employees from and against all claims, damages, losses and expenses, including attorneys' fees arising out of or resulting from the acts, errors, omissions, conduct or operations of the **CLIENT**, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property, including the loss of use resulting there-

FACILITY USE AGREEMENT



from, and (2) is caused or is claimed or alleged to have been caused, in whole or in part, by negligent act, error, omission, conduct or operation of the **CLIENT**, or any subcontractor, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, or (3) is abused or is claimed to have been caused, in whole or in part, by any product sold or service rendered by the **CLIENT**, its agents, employees, or subcontractors.

In any and all claims against the **VENUE** or any of its agents or employees by any employee of the **CLIENT**, any subcontractor, anyone directly or indirectly employed for whose acts any of them may be liable, this indemnification obligation shall not be limited in any way by the limitations on the amount or type of damages, compensation or benefits payable by or for the **CLIENT** or any subcontractor under Workman's Compensation Acts, Disability Benefit Acts, or other Employee Benefits Acts.

The **VENUE** and **CLIENT** hereby waive all rights against each other for any loss or damage caused by fire, extended coverage perils and vandalism, and which loss or damage is covered and compensated by insurance.

A Certificate of Insurance form indicating the coverage noted above must be completed and delivered to the **VENUE** not later than the earlier of Ticket On-Sale date or thirty (30) days prior to the date of initial occupancy hereunder or **CLIENT** shall forfeit its rights under this Agreement.

PLACE OF SUIT/CHOICE OF LAW

This Agreement is executed in the City of Cedar Rapids, State of Iowa, and shall be governed by, construed and enforced in accordance with the laws of the State of Iowa Any action at law, suit in equity, or other judicial proceedings for the enforcement of the Agreement or any provision thereof shall be instituted in any court of competent jurisdiction in the County of Linn, State of Iowa.

ADDITIONAL COVENANTS AND AGREEMENTS

Per law, the **VENUE** is a smoke-free environment that is enforced in all areas of **VENUE** buildings and grounds.

Attachments hereby incorporated as part of this Agreement:

- Terms and Conditions
- Facility Rental Packet
- Ticket Office Rider

All conditions and regulations set forth on the attached documents are hereby incorporated as a part of this Agreement.

For **VENUE**:

For **CLIENT**:

By: _____
Michael Silva

Executive Director

By: _____

Print Name: Barry Buchholz

Title: School Board President

Date: _____

Date: _____

TERMS AND CONDITIONS



Venue Name:	Alliant Energy PowerHouse
-------------	----------------------------------

(For the purpose of these Terms and Conditions, "VENUE" shall mean the Alliant Energy PowerHouse, managed by VenuWorks of Cedar Rapids, LLC, an independent contractor retained by City of Cedar Rapids, to manage the Alliant Energy PowerHouse.)

1.0 BUILDING CONTROL

- 1.1 CONTROL OF FACILITY:** In occupying the building, property and/or grounds at VENUE, the CLIENT understands that VENUE does not relinquish the right to control the management thereof, and to enforce all necessary laws, rules and regulations.
- 1.2 RIGHT OF ENTRY:** Duly authorized representatives of VENUE may enter and/or be present within the VENUE premises, including those areas to be used for the event described herein at any time and on any occasion without any restrictions whatsoever. All facilities, including the area which is the subject of this permit, and all parking areas shall at all times be under the charge and control of VENUE.
- 1.3 NON-EXCLUSIVE RIGHT:** VENUE shall retain the right to use any portion of the facility not covered by this Agreement. VENUE also retains the right to re-enter or use any portion of its facility which becomes vacant for sufficient time to warrant doing so. VENUE shall retain the proceeds from all such actions.
- 1.4 INTERRUPTION OR TERMINATION OF EVENT:** VENUE shall retain the right to cause the interruption of any performance in the interest of public safety, and to likewise cause, the termination of such performance when, in the sole judgment of VENUE, such act is necessary in the interest of public safety.
- 1.5 EVACUATION OF FACILITY:** Should it become necessary in the judgment of VENUE to evacuate the premises because of a bomb threat or for other reasons of public safety, the CLIENT will retain possession of the premises for a sufficient time to complete presentation of activity without additional rental charge providing such time does not interfere with another building commitment. If it is not possible to complete presentation of the activity, VENUE charges shall be forfeited, prorated, or adjusted at the discretion of the VENUE based on the situation, and the CLIENT hereby waives any claim for damages or compensation from the VENUE.
- 1.6 DEFACEMENT OF VENUE FACILITY:** CLIENT shall not alter, add to, deface, repair and/or change facilities and grounds in any manner whatsoever, except with the prior written consent of VENUE. The facilities and grounds shall be maintained and vacated, as and when required, in as good condition as they were upon entry of CLIENT therein, reasonable wear and tear excepted. If VENUE and CLIENT agree to alter any VENUE facilities in any way, CLIENT shall be solely responsible for the cost of restoration.
- 1.7 DAMAGES:** CLIENT agrees to pay upon demand for all damage and/or injury done to VENUE facilities and personnel by CLIENT, by CLIENT'S associated staff and crew, by CLIENT'S artist(s) and client(s), and by CLIENT'S patrons. VENUE reserves the right to retain and apply the deposit and box office receipts (if deposit is not sufficient) for such damage and/or injury, notice thereof having been given to CLIENT. VENUE will provide detailed billing and accounting to CLIENT when needed restoration or replacement of damaged items is completed; or, in the case of injuries to personnel, when the total cost associated with the injury is compiled.
- 1.8 LOST ARTICLES:** VENUE shall have the sole right to collect and have the custody of articles left in the premises by persons attending any performance, exhibition, or entertainment given or held in the premises, and the CLIENT or any person in the

TERMS AND CONDITIONS



CLIENT'S employ shall not interfere with the collection or custody of such articles.

- 1.9 ANNOUNCEMENTS:** VENUE reserves the right to make announcements or display signage during the period of this Agreement, which would relate to future attractions and commercial messages. VENUE is also entitled to make such announcements as VENUE may deem necessary at any time in the interest of public safety. CLIENT agrees that it will cooperate and will cause its agents and performers to cooperate with the delivery of such announcements for public safety, including, but not limited to, announcements to require patrons to return to their seats, and/or No Smoking announcements. VENUE reserves the right to display posters, banners and announcements, and to distribute literature concerning any activity it deems worthy.
- 1.10 SIGNS AND POSTERS:** CLIENT will not post or allow to be posted any signs, cards, banners or posters except upon such display areas as VENUE may provide or designate. Use of such areas is a non-exclusive right. All material is subject to approval by VENUE. By such approval, however, VENUE does not accept any responsibility in any manner for content. VENUE will remove any unauthorized signs at the CLIENT'S expense.
- 1.11 OPEN HOURS:** Doors shall be opened for event in accordance with advertised times, VENUE policy, and State Law.
- 1.12 INTERMISSIONS:** CLIENT agrees that every public performance, which is not staged within a single hour, will have an intermission period of not less than ten (10) minutes, excepting religious services or other engagements specifically excluded. VENUE reserves the right to assess a fee in advance, or a penalty after the fact, if an intermission is not held due to an act or omission of CLIENT, CLIENT'S associated staff, crew, artists, clients, or guests.
- 1.13 OBJECTIONABLE PERSONS:** VENUE reserves the right to refuse admission to, eject, or cause to be ejected from the premises any objectionable person or persons; and neither the VENUE nor any of its officers, agents, or employees shall be liable to CLIENT for any damages that may be sustained by CLIENT through the exercise by VENUE of such right.
- 1.14 SECURITY:** VENUE will exercise all reasonable care to safeguard property of the CLIENT while in the facilities. However, VENUE shall assume no responsibility whatsoever for any property placed in VENUE facilities and is hereby expressly relieved and discharged from any and all liability for any loss, injury, or damage to persons or property that may be sustained by reason of the occupancy of VENUE facilities or any part thereof under this agreement. All security or other protective service(s) desired by CLIENT must be arranged for and by special agreement with VENUE.
- 1.15 MIXER/CONTROL SEATS:** VENUE reserves the right to hold 112 seats until the day of the performance for the use of a mixer board(s) for a sound or a light system. The seats will be released for sale after it has been confirmed by VENUE management that these seats shall not be needed for mixing.
- 1.16 OTHER USE OF BUILDING:** VENUE reserves the right to rent other parts of the VENUE at the same time as the rental of the designated space(s) to CLIENT and VENUE reserves the use of the lobbies, hallways, vestibules, ticket office, lounges, and other public rooms and facilities as VENUE deems fit, provided that such use does not unreasonably interfere with use of the premises by the CLIENT. CLIENT has no right to enter or use the areas in the building comprising the administrative offices of VENUE, the mechanical rooms, the ticket office, or any other areas except as designated by VENUE.

TERMS AND CONDITIONS



2.0 SERVICES PROVIDED

2.1 HEAT, LIGHT, UTILITIES: During the period of this agreement, VENUE will provide ventilation, air conditioning or heat, and overhead lighting for ordinary use, subject to a utility charge as outlined in the Schedule of User Fees in force on the date of the event. VENUE will provide, at its expense and at its discretion, continuous cleaning of corridors, public lobbies, and restrooms with necessary equipment, materials, supplies, labor and supervision.

2.2 ADDITIONAL SPACE: Available dressing rooms, office space and storage space will be provided by VENUE at the sole discretion of VENUE, at no cost to CLIENT. All other services or conditions will be at the expense of CLIENT.

2.3 ADDITIONAL SERVICES AND STAFFING: All labor and services not specifically mentioned above (see Services Provided), but required for the execution of CLIENT'S event shall be secured by VENUE and be considered reimbursable costs payable to the VENUE by the CLIENT, according to rates set down in the Schedule of User Fees in force on the date of the event. Such services shall include, but are not limited to, those performed by technicians, laborers, security guards, ushers, house manager, traffic personnel, paramedics, stage manager, technical director, house electricians and cashiers.

2.3.1 In cases of special custodial services necessitated by an event, CLIENT shall pay costs of these services as a reimbursable expense to VENUE. VENUE retains the right to determine the appropriate number of personnel necessary to properly serve and protect the public. All personnel provided by the VENUE shall remain employees of the VENUE and will be under direct VENUE staff supervision.

2.4 CONTRACT SERVICES: VENUE reserves the exclusive right to furnish, install, or provide electricity, gas, water, waste water, compressed air and steam services. Such services shall be provided on written order at the then prevailing published rates for such services. CLIENT may contract with persons approved by VENUE for services not available from VENUE.

2.5 CATERING: All catering must be performed by VENUE's in-house caterer unless agreement to the contrary is reached in writing no fewer than ten (10) days prior to the event.

3.0 EVENT REQUIREMENTS

3.1 TALENT CONTRACT: The CLIENT certifies and attests that CLIENT has a valid, properly executed and compatible contract with the performer(s) whose services form the basis for the desire to rent the facility. The CLIENT shall submit to VENUE upon demand a copy of said contract with the performer(s).

3.2 PRODUCTION REQUIREMENTS: CLIENT agrees to furnish VENUE with detailed production and house requirements and/or information for CLIENT's use of space(s) no later than four (4) weeks prior to the beginning of the use period. The intent of the foregoing is to enable both parties of this contract to anticipate and work out in advance any problems that might/can occur relating to CLIENT's use of space(s). VENUE requires advance information in order to schedule the appropriate personnel and equipment for CLIENT's use of space(s) and to compile expense estimates.

3.3 EQUIPMENT AND UTILITIES: VENUE will provide equipment and utilities presently owned by VENUE at CLIENT's expense as listed in the Schedule of User Fees. Additional equipment or utilities required shall be provided and paid for by CLIENT. VENUE reserves the right to operate/control all equipment and utilities used for CLIENT's event.

3.4 CLIENT PROVIDED EQUIPMENT: CLIENT warrants that all equipment brought into VENUE shall be in good working order and meet applicable safety regulations. CLIENT

TERMS AND CONDITIONS



accepts responsibility for proper and safe operation, supervision and guarding of its equipment.

- 3.5 PRODUCTION CONSULTING:** VENUE will provide a reasonable amount of complimentary production consulting; however, a charge will be levied for any excessive demands placed upon VENUE employees.
- 3.6 SCHEDULE:** VENUE agrees that all load-ins, set-ups, take-downs, load-outs, and any other work calls shall be scheduled at times specified by VENUE unless CLIENT has specific schedule obligations from other contract agreements that may pertain to CLIENT's use of VENUE. In the absence of any such obligations and/or waivers, all take-downs and load-outs shall take place immediately following CLIENT's use of space(s). Should CLIENT fail to fulfill the obligations of the schedule as specified, then VENUE may remove and store all equipment and/or property belonging to CLIENT at CLIENT's expense and risk.
- 3.7 AUTHORIZED AGENT:** An authorized representative of the CLIENT, with decision-making capabilities, must be on the premises in and/or available to the space(s) being used by CLIENT for the duration of any load-in, set-up, rehearsal(s), performance(s), take-downs, and load-out of all scheduled events, unless prior arrangements have been made with the appropriate staff of VENUE.
- 3.8 PUBLIC ADDRESS SYSTEM:** VENUE shall furnish, at CLIENT expense, the facility's public address system as needed. This system shall be operated according to rules and regulations established by VENUE.
- 3.9 ADDITIONAL EQUIPMENT:** If CLIENT requires additional production, stage, shop, house, and other building equipment beyond what is considered "in-house," then VENUE can and/or will rent or procure such equipment and charge to CLIENT any cost associated with obtaining such equipment with an added fifteen percent (15%) service charge. If CLIENT declines to have VENUE obtain such equipment, then CLIENT must coordinate the use of any outside services with VENUE. The intent of the foregoing is to ensure both parties that outside services are compatible with VENUE policies and facilities.
- 3.10 TRANSPORTATION:** All transportation of CLIENT equipment and personnel required for this event shall be the responsibility of the CLIENT.
- 3.11 CLOSED CIRCUIT TELEVISION EQUIPMENT:** CLIENT agrees to provide primary and back-up projection units for all closed-circuit television events, said units to be in place and tested in the facility no less than four hours before the scheduled event time.
- 3.12 NOTIFICATION:** It is the obligation and responsibility of CLIENT to timely inform the artist's management and/or client(s) contracted with CLIENT of any and all general conditions, restrictions and policies specified in this Agreement. VENUE shall not be held responsible for any discrepancies, difficulties and/or charges that might occur if CLIENT's artist and/or client(s) is or was not aware of VENUE's restrictions and policies.

4.0 INSURANCE REQUIREMENTS AND CLIENT'S INDEMNIFICATION

- 4.1 CLIENT** must be named as the Insured on all Certificates of Insurance provided to **VENUE**.
- 4.2 CLIENT** shall for the term of this Agreement, including move-in, rehearsals and move-out, shall have and maintained in full force and effect a policy or policies of **General Liability Insurance**, (including, but not limited to, coverage for Fire, Legal Liability, Products/Completed Operations, Contractual Liability for obligations assumed under this Agreement, and for liability arising out of the operation of Subcontractors) and of **Automobile Liability** (including, but not limited to, coverage for liability arising out of Owned, Non-Owned, and Hired vehicles) in such form as will provide it with complete coverage and protection from and against claims, actions or lawsuits for damages because

TERMS AND CONDITIONS



of bodily injury and/or death to any person; and from and against claims, actions or lawsuits for damages to property, any and all of which may or might arise out of or result from the CLIENT's operations or occupancy under this Agreement, whether such operations be by CLIENT or by any subcontractor of anyone else directly or indirectly employed or hired by either of them. Policy shall be written with a bona fide ADMITTED insurance company licensed to do business in the state of Iowa and shall not be a SURPLUS LINES COMPANY. The company must have a **BEST** rating greater than **A- VII** (7).

4.3 CLIENT further agrees to make certain that the aforementioned liability insurance policy or policies which it procures and maintains in compliance with the requirements of this Agreement shall be separately and specifically endorsed so as to provide VenuWorks of Cedar Rapids, LLC; City of Cedar Rapids; City of Cedar Rapids DBA Doubletree by Hilton Cedar Rapids Convention Complex; VenuWorks, Inc.; their parents, subsidiaries, affiliates, directors, officers, employees, insurers, and agents herein, is an **Additional Insured** as to all Comprehensive General Liability, Comprehensive Automobile Liability, and Umbrella Excess Liability insurance coverage provided under such policy or policies, and further agrees that such insurance as is designated hereunder shall be written for not less than the following limits of liability:

4.3.1 Comprehensive General Liability: \$2,000,000 combined single limit Bodily Injury & Property Damage or equivalent per occurrence and in the aggregate.

4.3.2 Comprehensive Automobile Liability: \$1,000,000 combined single limit Bodily Injury & Property Damage or equivalent per occurrence.

4.3.3 Participants Liability: CLIENT agrees that if event is a contact sport, CLIENT will have and maintain in full force a Participant's Liability policy with limit NOT LESS than \$1,000,000.00 per occurrence and \$2,000,000.00 in aggregate and any statutory policies as required by the state of Iowa licensing board for the particular contact sport.

4.4 Worker's Compensation: CLIENT further agrees to have and maintain in full force and effect during its occupancy under this Agreement a policy or policies of worker's compensation and employers' liability insurance which provide it with complete coverage and protection from and against claims, actions or lawsuits brought under or pursuant to worker's compensation, employer's liability or other employee benefits acts. Such insurance shall be in the amounts required by statutory worker's compensation requirements and employer's liability limits of one million dollars (\$1,000,000.00). Worker's Compensation coverage must include employees, subcontractors and volunteers.

4.4.1 Such policies shall further be endorsed so as to provide a thirty (30) day written notice of cancellation of VENUE, and CLIENT shall secure and provide VENUE with a Certificate of Insurance on a form approved by VENUE, which shall demonstrate compliance by CLIENT with these insurance requirements.

4.4.2 The CLIENT shall defend, indemnify and hold harmless the VENUE and its agents and employees from and against all claims, damages, losses and expenses, including attorneys' fees arising out of or resulting from the acts, errors, omissions, conduct or operations of the CLIENT, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property, including the loss of use resulting therefrom, and (2) is caused or is claimed or alleged to have been caused, in whole or in part, by negligent act, error, omission, conduct or operation of the CLIENT, or any subcontractor, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, or (3) is abused or is claimed to have been caused, in whole or in part, by any product sold or service rendered by the CLIENT, its agents, employees, or

TERMS AND CONDITIONS



subcontractors.

4.4.3 In any and all claims against the VENUE or any of its agents or employees by any employee of the CLIENT, any subcontractor, anyone directly or indirectly employed for whose acts any of them may be liable, this indemnification obligation shall not be limited in any way by the any limitations on the amount or type of damages, compensation or benefits payable by or for the CLIENT or any subcontractor under Workman's Compensation Acts, Disability Benefit Acts, or other Employee Benefits Acts.

4.5 The VENUE and CLIENT hereby waive all rights against each other for any loss or damage caused by fire, extended coverage perils and vandalism and which loss or damage is covered and compensated by insurance.

4.6 A Certificate of Insurance form indicating the coverage noted above must be completed and delivered to the VENUE not later than the earlier of Ticket On-Sale date or thirty (30) days prior to the date of initial occupancy hereunder, or CLIENT shall forfeit its rights under this Agreement.

5.0 SHIPPING AND STORAGE

5.1 SHIPMENTS: CLIENT shall not direct shipments to VENUE prior to the first set-up day as listed on the face of this Agreement without advance written permission of VENUE. VENUE reserves the right to refuse CLIENT's shipments prior to said date.

5.2 STORAGE: CLIENT assumes all responsibility for any goods or materials which may be placed in storage with VENUE before, during or after event.

5.3 CLIENT PROPERTY: VENUE will accept delivery of property addressed to CLIENT only as a courtesy to CLIENT and CLIENT hereby releases and agrees to hold harmless and indemnify the VENUE, its parents, subsidiaries, affiliates, officers, directors, employees, insurers and agents; VenuWorks of Cedar Rapids, LLC; City of Cedar Rapids; VenuWorks, Inc.; their parents, subsidiaries, affiliates, directors, officers, employees, insurers, and agents herein for loss of, or damage to, including, but not limited to destruction of such property in the receipt, handling, care or custody of such property at any time. CLIENT further agrees to indemnify and hold harmless all of the aforesaid indemnifies from all claims, lawsuits, litigation, judgments, damages and costs arising out of loss of or damage to, including, but not limited to, destruction of such property on the premises of VENUE. Under no circumstances shall the VENUE or any of the aforesaid indemnifies be considered a bailee of such property at any time, for any reason.

6.0 SETTLEMENT

6.1 TICKET RECEIPTS: All ticket receipts will remain under the control of the VENUE or its designated ticket agency until final settlement has been concluded. VENUE will make no advance payments of any portion of ticket receipts to CLIENT under any circumstances.

6.2 SETTLEMENT DATE AND TIME: Settlement shall occur on the final day of this Agreement or no later than thirty (30) days following presentation of the final billing and shall consist of VENUE remittance to CLIENT all ticket office receipts, less VENUE charges and commissions, labor and equipment fees, all reimbursable expenses, and other appropriate fees as allowed for in this Agreement. If all reimbursable expenses are not known at the time of settlement, the VENUE shall withhold an estimate plus ten percent (10%) contingency. Any unused portion to be returned to CLIENT with final settlement statement as soon thereafter as possible. CLIENT waives all rights to that portion of the Ticket Office receipts necessary to pay ACTUAL costs accrued by VENUE. Where no Ticket Office receipts are involved, VENUE shall present to CLIENT a statement of expenses and either: (1) collect payment of expenses beyond sum of advance payments; or (b) return to CLIENT the unused portion of advance payment.

TERMS AND CONDITIONS



- 6.3 METHOD OF PAYMENT:** All VENUE payments of ticket proceeds are made by VENUE check. If cash is required as part of the settlement, requests must be made in writing to VENUE at least three (3) working days before the event.
- 6.4 DEDUCTIONS:** CLIENT shall be responsible for payment of any federal, state and local taxes which may be levied against the entertainment and/or activity being presented or on the admissions to such entertainment and/or activity; provided, however, that VENUE may withhold and pay any taxes collected by it on behalf of CLIENT which VENUE deems its responsibility to collect and pay, including, but not limited to, State Sales Tax.
- 6.5 COPYRIGHTS:** CLIENT will assume all costs arising from the use of patented, trademarked, franchised or copyrighted music, materials, devices, processes or dramatic rights used on or incorporated in the entertainment and/or activity being presented. CLIENT shall obtain and pay for all appropriate American Society of Composers, Authors and Publishers (ASCAP), Broadcast Music, Inc. (BMI), SESAC, Global Music Rights (GMR), and other similar licenses for the entertainment and/or activity and shall provide (upon request) written proof of licenses to VENUE; failure to provide such proof will be cause for VENUE to collect and make payment of license fees on behalf of CLIENT. CLIENT agrees to indemnify, defend and hold harmless VENUE, its parents, subsidiaries, affiliates, officers, directors, employees, insurers and agents; VenuWorks of Cedar Rapids, LLC; City of Cedar Rapids; City of Cedar Rapids DBA Doubletree by Hilton Cedar Rapids Convention Complex; VenuWorks, Inc.; their parents, subsidiaries, affiliates, directors, officers, employees, insurers, and agents herein from any and all claims, lawsuits, litigation, judgments, costs, royalties or damages, including, but not limited to, legal fees, which might arise from use or proposed use of any such material described above.
- 6.6 REGULATIONS AND PERMITS:** CLIENT agrees that CLIENT and all CLIENT's associated staff, crew, artists, agents and clients connected with CLIENT's use of VENUE building and/or grounds shall abide by and conform to all federal, state and local laws, rules and regulations and by all facility rules and regulations as provided by VENUE; and VENUE will require that its agents or employees likewise so comply. CLIENT agrees to acquire and pay for all necessary licenses and permits.
- 6.7 ADA:** CLIENT agrees to abide by and conform to the Americans with Disabilities Act. CLIENT shall be responsible for ensuring that all services for individuals with disabilities as outlined in this act are fulfilled in regard to the CLIENT's event(s) defined herein.
- 6.8 AGREEMENT TO QUIT PREMISES:** CLIENT agrees to quit premises no later than the end term of this Agreement and further agrees to leave premises in condition equal to that at the commencement date of this Agreement, ordinary wear and use thereof only excepted. CLIENT agrees that all materials pertinent to the event which are not in the possession of VENUE will be removed from premises before the expiration date of this Agreement. The VENUE shall be authorized to remove at the expense of the CLIENT all material remaining on the premises on the termination date of this Agreement. CLIENT shall be responsible for payment of storage costs for such materials, and CLIENT agrees VENUE shall in no way be responsible for loss, damage or claims against materials removed or stored under this provision. CLIENT agrees that VENUE will have first lien on such materials for payment of costs accrued for removal and storage.
- 6.9 SHARING STATISTICS WITH TRADE PUBLICATIONS:** It is the desire of VENUE to submit ticket counts and gross box office receipts for all touring non-sporting events and non-family entertainment to Pollstar, Venues Today and any/all other trade publications as VENUE deems necessary. CLIENT must notify VENUE in writing prior to the end of the event if these statistics are not permitted to be published, and in so doing notify VENUE if CLIENT will be submitting these stats to the trades on their own. VENUE may still send the information anonymously at the end of the year as each trade permits.

TERMS AND CONDITIONS



7.0 ADVERTISING

- 7.1 LOGO:** The VENUE logo and name must appear in all print event advertising.
- 7.2 HONEST AND TRUE:** CLIENT agrees that all advertising of this event will be honest and true and will include correct information on event times, ticket prices and place of event.
- 7.3 EVENT ADVERTISING:** CLIENT shall provide VENUE with copies of all advertising and media releases relating to the event(s) described herein at least two business days in advance of the placement or release of said materials. CLIENT agrees to discontinue and/or correct any advertising and announcements of the entertainment and/or activity being presented by CLIENT which VENUE determines, in its sole discretion, to be dishonest, misleading, untruthful, containing incomplete information, damaging to the reputation of VENUE or which does not accurately convey the date(s) of such entertainment and/or activity, the type of admission (general or reserved seating) and the correct ticket price(s). VENUE and CLIENT mutually agree to determine the time at which CLIENT'S event will be announced and/or released to the public.
- 7.4 SALES AND USE OF ADVERTISING SPACE:** All advertising space on VENUE premises is the exclusive property of and subject to control by VENUE, and all receipts therefrom shall accrue to VENUE. No advertising by CLIENT shall be permitted, except by prior written permission of VENUE.
- 7.5 ADVERTISING BILLING:** The VENUE will charge CLIENT gross rate less any applicable discount according to the Schedule of User Fees in force on the date of the event covered by this Agreement for advertising placed by VENUE on behalf of CLIENT. The VENUE will not pay for advertising of an event which has been placed directly by CLIENT without prior approval by VENUE and written authorization from CLIENT.
- 7.6 STATEMENT OF EVENT SPONSORSHIP:** The use of VENUE facilities by any organization, individual or group of individuals does not in itself constitute endorsement by VenuWorks, Inc. or City of Cedar Rapids, of that organization, individual or group of individuals, nor of any product, service, precept or tenet of any kind. Those using VENUE facilities are forbidden to express or imply such endorsement in any of the programs or performances carried on in the facilities or in advertising or promotion associated with such events. A statement of true event sponsorship must appear in all advertisement of this event. The VENUE reserves the right to withhold its name or logo from any advertisement, if used in any way other than for place of event.
- 7.7 OTHER EVENTS:** VENUE reserves the right to distribute to the audience announcements and literature concerning any upcoming attractions.

8.0 BROADCAST RIGHTS

- 8.1** The VENUE reserves all rights and privileges for radio broadcasting, televising, filming, videotaping, sound recording, photographing, or any kind of reproduction of whatever nature originating from the VENUE facility during the term of this agreement. Should the VENUE grant to CLIENT such privilege, VENUE has the right to require payment for said privilege in addition to rental fee. Such permission must be obtained in writing in advance of broadcast date.

9.0 MEDIA COVERAGE

- 9.1** The VENUE will honor requests from working media and photographers to photograph portions of the CLIENT's event, subject to reasonable and proper restrictions, unless specifically prohibited by the CLIENT.

TERMS AND CONDITIONS



9.2 The VENUE reserves the right to use photographs of, and references to, the event, subject to reasonable and proper restrictions, for promotion of VENUE and/or archival purposes.

10.0 PUBLIC SAFETY

10.1 CLIENT shall at all times conduct activities with full regard to public safety, and will observe and abide by all applicable regulations and requests by duly authorized governmental agencies responsible for public safety and with VENUE to ensure such safety.

10.2 All portions of the sidewalks, entries, doors, passages, vestibules, halls, corridors, stairways, passageways and all ways of access to public utilities on premises shall be kept unobstructed by the CLIENT and shall not be used for any purpose other than ingress or egress to and from the premises.

10.3 CLIENT agrees not to bring onto the premises any material, substance, equipment, or object which is likely to endanger the life of, or cause bodily injury to, any person on the premises, or which is likely to constitute hazard to property thereon without the prior approval of VENUE. VENUE shall have the right to refuse to allow such material, substance, equipment or object to be brought onto the premises and further shall have the right to require its immediate removal therefrom if found thereon.

10.4 CLIENT and its invitees are prohibited from bringing firearms of any kind into the VENUE, with the exception of those carried by law enforcement officials or as part of a related firearms shows or exhibit.

11.0 CANCELLATION

11.1 RIGHT TO CANCEL: VENUE reserves the right to terminate this Agreement for good cause which shall not include subsequent scheduling of a preferred event.

11.1.1 Should CLIENT default in the performance of any of the terms and conditions of this agreement, VENUE at its option may terminate the same.

11.1.2 VENUE reserves the right to cancel this Agreement if it receives evidence that the artist(s) and/or client(s) named in the contract or audiences of the named artist(s) and/or client(s) have violated laws, caused disturbances and/or taken any action resulting in injury at any performance and/or activity prior to the proposed appearance at VENUE.

11.1.3 In the event VENUE does terminate this Agreement the CLIENT shall be liable for full payment of the fees accrued to point of termination and for all reimbursable expenses. Should VENUE exercise said right to terminate this Agreement, CLIENT agrees to forego any and all claims which might arise by reason of the terms of this Agreement and CLIENT shall have no recourse of any kind against VENUE.

11.2 CANCELLATION BY CLIENT: If CLIENT shall cancel for any reason other than those set forth in Section 12.8, or fail to take possession of or to use the facilities substantially in accordance with this Agreement, unless otherwise agreed to in writing, then VENUE shall be entitled to liquidated damages equal to the minimum daily base rental, 100% of applicable ticket handling fees on the sale of tickets up to the time of cancellation, plus any other disbursement or expenses incurred by VENUE in connection with the event.

11.3 CANCELLATION: In the case of any cancellation of any performance and/or activity, the CLIENT shall have the obligation, at its own expense, to inform the public of such cancellation through regular information media. In the event of default of such obligation by CLIENT as determined by VENUE in its reasonable discretion, VENUE reserves the right

TERMS AND CONDITIONS



to make such announcements at the expense of CLIENT.

12.0 ADHERENCE TO CONTRACT TERMS

- 12.1 ALTERATION:** Any alterations to this agreement must be agreed to and initialed by both parties prior to signing.
- 12.2 RETENTION OF VENUE PRIVILEGES:** Failure of VENUE to insist upon strict and prompt performance of the covenants and agreements hereunder, shall not constitute or be construed as a relinquishment of VENUE's right thereafter to enforce the same strictly.
- 12.3 NON-ASSIGNMENT:** CLIENT will not assign, transfer or subject this Agreement or its right, title or interest therein without VENUE's prior written approval.
- 12.4 SUIT TO ENFORCE:** Should VENUE institute a suit or other action against CLIENT as a result of CLIENT's failure to comply with any terms of this Agreement, VENUE shall recover all damages provided by law, all costs and disbursements provided by statute and all costs actually incurred, including reasonable attorney's fees.
- 12.5 COURT ACTION:** If any portion of this agreement shall be found invalid by any court having jurisdiction thereof, such invalidity shall not affect any other section or provision or portion of this Agreement. The parties agree that the provisions of this Agreement are to be deemed severable in the event of any judicial determination of partial invalidity.
- 12.6 INTERRUPTIONS AND CANCELLATIONS:** VENUE may without liability refuse to perform any obligation(s) otherwise arising under this Agreement if performance of such obligation(s) would in any way violate or result in conflict on the part of the VENUE or CLIENT with federal, state and/or local laws, or to be objectionable or contrary to public interests, all such judgments to be made by VENUE in its sole reasonable discretion.
- 12.7 APPROVAL OF CONTRACT:** It is agreed that this Agreement will not be in force until it has been signed by both parties.
- 12.8 UNAVOIDABLE HAPPENING:** In the event that (a) VENUE or any portion thereof shall be destroyed or damaged by fire or any other cause so as to prevent the use of the premises for the purposes and during the periods specified herein, (b) if the premises cannot be so used because of strikes, acts of God, national emergency or other cause beyond the control of VENUE, then this Agreement shall terminate and the CLIENT hereby waives any claim against VENUE, its parents, subsidiaries, affiliates, officers, directors, employees, insurers and agents; VenuWorks of Cedar Rapids, LLC; City of Cedar Rapids; City of Cedar Rapids DBA Doubletree by Hilton Cedar Rapids Convention Complex; VenuWorks, Inc.; their parents, subsidiaries, affiliates, directors, officers, employees, insurers, and agents herein for damages or compensation by reason of such termination except that any unearned portion of the rent due hereunder shall abate, or if previously paid, shall be refunded by VENUE to the CLIENT. This clause shall be invoked at discretion of VENUE.
- 12.9 INDEMNITY:** CLIENT agrees to indemnify, defend and hold harmless VENUE, its parents, subsidiaries, affiliates, officers, directors, employees, insurers and agents; VenuWorks of Cedar Rapids, LLC; City of Cedar Rapids; City of Cedar Rapids DBA Doubletree by Hilton Cedar Rapids Convention Complex; VenuWorks, Inc.; their parents, subsidiaries, affiliates, directors, officers, employees, insurers, and agents from any and all demands, claims, suits, actions or liabilities resulting from injuries or death to any persons, or damage or loss of any property prior to, during, or subsequent to the period covered by this Agreement arising from any activity undertaken by CLIENT or by VENUE

TERMS AND CONDITIONS



or their employees or agents in performance of any terms, conditions, or promises under this Agreement for the use of facilities leased or services obligated hereunder, except with respect to any such demand, claim, suit, action or liability proven to be due solely to the willful act of VENUE for which VENUE similarly agrees to indemnify CLIENT. No claim or litigation shall be settled without prior written approval of VENUE.

12.10 DISCRETIONARY MATTERS: It is agreed that any matters not expressly incorporated in this Agreement will be at the discretion of VENUE.

12.11 STATE LAW: The validity, construction and effect of this contract shall be governed by the laws of the State of Iowa.

13.0 CIVIL RIGHTS

13.1 CLIENT agrees not to discriminate against any employee or any applicant for employment because of race, religion, sex, marital status, age or national origin and further agrees to likewise not discriminate for those same reasons against any persons relative to admission, services or privileges offered to or enjoyed by the general public.

14.0 COMPLETE AGREEMENT

14.1 All terms and conditions of this written Agreement shall be binding upon the parties, their heirs or representatives and assigns, and cannot be waived by any oral representation or promise of any of the parties hereto unless the same be in writing and signed by the duly authorized agent or agents who executed this contract.

Venue Initials_____Date_____

Client Initials_____Date_____

I. GENERAL INFORMATION

GENERAL TERMS

If the main spectator area is rented, there is no additional charge for using the support areas.

VENUE reserves the right to adjust rental rates when doing so is in the best interests of the VENUE and its OWNER.

Daily rental fee includes use of designated space only. Client is charged for all necessary labor, supervision, special equipment and/or utilities

MOVE IN/MOVE OUT/REHEARSALS

Required move-in, move-out and rehearsal days are in addition to daily rental rate for show day(s). Additional rent will not be charged for move-in, set-up, tear-down or rehearsals if those activities occur on the same day(s) of the event.

~~MULTIPLE SHOWS~~

~~Multiple shows on the same day will be charged one-half rate (minimum) against ten percent (10%) of gross receipts after tax, for each additional show.~~

TAX RATE

The sales tax rate for Cedar Rapids, IA is 7%. The VENUE will retain State sales tax from ticket proceeds when our ticket office is utilized and for merchandise sales during those events.

Clients needing temporary sales tax permits for exhibitors or vendors should contact the State Department of Revenue and Finance.

EQUIPMENT RATES

The use of all in-house equipment is included with the rental of the building, with the exception of items listed below. All prices on the following items are based on availability of VENUE inventory. Additional equipment may be rented through local suppliers at prevailing rates. Certain items do not include labor required to set up, take down or operate the equipment. Please contact the Event Manager at least 30 days in advance of your event to determine equipment requirements.

FACILITY RENTAL PACKET



II. EVENT PLANNING

ASSIGNMENT OF DATES

To check availability of dates, call Skylar Lewis, Director of Programming, at 319.731.4504 or email s.lewis@creventslive.com. If requested, VENUE will place a tentative hold on available date(s).

If VENUE receives an inquiry by another party for those dates that you are holding, we will contact you to confirm your intention to utilize the building on that date. If you intend to use the building and the second party wishes to challenge the date, we would then require you to go to contract and provide a non-refundable deposit within 48 hours. If you are not able or decline to go to contract and provide a deposit within the 48 hours, the second party would go to contract and provide a deposit to secure the date in question. If neither organization contracts, the first organization would then be contacted to ascertain if they wished to retain their hold on the date.

DEPOSITS

First-time clients of VENUE are required to pay a deposit in the full amount of the facility rental plus advertising expenses, due 30 days prior to the start of the event or prior to the start of any advertising campaign, whichever comes first. All deposits are non-refundable.

For repeat clients of VENUE, in good standing, the deposit amount will be one-half of the facility rental amounts, due 90 days prior to the start of the event. All deposits are non-refundable.

VENUE reserves the right to require a deposit in the amount sufficient to cover all costs of production based on the estimated show related expenses prepared by VENUE. This deposit will be in the form of a cashier check or direct wire transfer and may be required at any time prior to the event.

INSURANCE

A certificate of insurance is required 30 days prior to each scheduled event indicating proof of coverage in the amount of \$2,000,000.00. The insurance coverage should begin at the time of event move in and end at the completion of move out.

Additional Insured Language

City of Cedar Rapids; VenuWorks of Cedar Rapids, L.L.C.; and VenuWorks, Inc.; their parents, subsidiaries, affiliates, directors, officers, employees, insurers, and agents herein, is an Additional Insured.

Other Mandated Insurance Provisions

- Only insurance companies that are licensed as an admitted carrier in the State of Iowa will be acceptable. They must be rated in the current "Best" key rating guide with an "A-VI" rating or better.
- All insurance policies shall evidence primary coverage and shall not be contributory to any other policy.
- The legal entity entering into the facility lease agreement must be identified as a named insured on the insurance certificate.
- The Client must provide evidence of workers compensation coverage.
- Insurance coverages must name the venue and the additional insureds listed above as additional insureds.
- The venue shall be the certificate holder.
- The Client's property in the building is the responsibility of the Client. The VENUE, VenuWorks, or VENUE OWNER will not insure the Client's property.
- All coverages are required. Example: The Client is not excused from providing auto liability coverage just because they don't plan to use any vehicles.
- Minimum acceptable Limits of Liability are as follows:

FACILITY RENTAL PACKET



All policies must be written on a per occurrence basis as indicated as such on the certificate of insurance. All policies must be written with a limit of not less than \$1,000,000 per occurrence and \$2,000,000 in aggregate. An umbrella policy may be used to achieve these limits of coverage. (Essentially, this means that two separate insurance policies may be used as long as the aggregate limits of coverage are delivered.)

Auto Liability

Owned, non-owned and leased autos - \$1,000,000.

Workers Comp

As evidenced or where limits are directed by the state if it is one of those that are monopolistic with regard to WC.

ESTIMATES

As requested, VENUE will issue a good faith estimate to the Client or authorized Client of any event. The estimate is based upon the information available at the time of the inquiry. A preliminary estimate can be affected by additional requests for staffing, equipment, or technical assistance as well as length of performance. Therefore, it is beneficial to both parties to discuss full details prior to issuing a preliminary estimate. If a technical rider is available for your event, a copy should be forwarded to the VENUE at the earliest possible date.

SETTLEMENT & PAYMENT POLICY

VENUE is capable of settling the expenses from your event in two manners. Settlements may occur a short time after the event through the United States Postal Service or settlement for events where tickets are sold may occur once the event has finished.

ADVERTISING/PUBLICITY/PROMOTION

VENUE has an excellent in-house advertising agency. Services include:

- Coordination of all cash buys by the Marketing Department, utilizing the established contracted media rates exclusive to VENUE.
- Featuring the event on the VENUE Web Site and outdoor marquee.
- Venue email database of subscribers.
- Distribution of press releases detailing event to all media.
- Mailing or faxing of trade letters and corresponding trade agreements (associated expenses- postage, paper, etc. - will be billed at settlement).
- Coordination of all local promotions and publicity for event.

In exchange for the above services, VENUE will receive a fifteen percent (15%) agency commission on all cash buys placed.

Clients choosing not to utilize our in-house advertising agency services to buy their advertising, but wishing to take advantage of the above listed services, would be assessed a fee equaling ten percent (10%) of their total marketing budget.

TICKET OFFICE SERVICE

The VENUE operates a ticket office service on site five days a week and at all ticketed events. All tickets for VENUE events will be printed and handled by the VENUE. Events will be set-up on the Ticketmaster system and sold through said system. The VENUE has retained the services of Ticketmaster for computer ticketing services in the VENUE ticket office; phone orders, online orders and outlets are also contracted with Ticketmaster by the VENUE.

~~Lessee will pay ticket handling of four percent (4%) of gross receipts after sales tax. In addition, Lessee will reimburse VENUE for charge card fees at the prevailing rates. All tickets sold to VENUE events will be subject to a \$3.00 per ticket Public Facility Maintenance Surcharge (PFMS.). Events that do not have ticket sales and are considered free will be subject to a PFMS surcharge equal to twenty five percent (25%) of the daily performance rental charge. PFMS will be considered fees belonging to VENUE and not part of the gross sales of any event.~~

FACILITY RENTAL PACKET



All tickets sold at Ticketmaster outlets, telephones and internet will be subject to convenience charges. Convenience charges will be considered fees belonging to Ticketmaster and not part of the gross sales of any event.

GROUP SALES SERVICES

The Group Sales Services for the VENUE consists of extending group sales to area corporations and other groups. This offer of group sales can be extended via personal telephone calls, facsimile, email and/or flyers. A minimum group discount can also be offered as an incentive for group sales. Group discounts can be directed towards specific performances in multi- performances events or offered in conjunction with specific ticket price(s) for events with a variety of ticket prices.

The VENUE has a well-established in-house database, including targeted mailing lists for a variety of events. These mailing lists may be utilized in the distribution of a group sales flyer. A flyer may be provided by the client, or produced in- house, with all expenses associated with the mailing of the flyer (postage, paper, envelopes, etc.) reimbursed at settlement.

In exchange for any or all of these group sales services, the VENUE will retain a ten percent (10%) commission on all ticket sales made through this service.

MERCHANDISING / NOVELTIES

Novelty items sold at VENUE are subject to the appropriate State of Iowa sales tax, plus the following commissions to the VENUE: 10% on electronic/recorded media and 20% on soft goods if Artist/Lessee sells or 25% if VENUE sells. This would include all material originating from VENUE for resale to the general public; such as commemorative photographs and/or videos. Contact Sean Meloy at the VENUE at s.meloy@creventslive.com or by phone at 319.731.4530 three weeks prior to your event to make arrangements.

III. BUILDING POLICIES

AMERICANS WITH DISABILITIES ACT OF 1990

VENUE strives to provide equal opportunity access to all services and events within the facility. VENUE reserves the right to require Clients to comply with codes pertaining to the American Disabilities Act of 1990 (ADA) including, but not limited to, providing special seating areas, access and services.

BALLOONS

Balloons containing helium or lighter than air products are not allowed inside the facility. Air-filled balloons may be approved by the Event Manager for permanent attachment to authorized displays. If a Client uses balloons for displays, they take full responsibility financially for removing any balloons that break from their tether. The financial responsibility may include the cost associated with rental of a lift capable of reaching the ceiling of the facility and the labor required to completely remove them.

CAMERAS/VIDEO AND AUDIO RECORDING

As a general rule, cameras are not allowed for any events held at VENUE when tickets are sold utilizing the Ticketmaster system or any other show where the Client will not allow cameras. Video and audio recording devices are strictly prohibited. If Client wishes to allow these devices, they must inform the Event Manager well in advance of the event.

DECORATIONS/TAPE/CONFETTI/STICKERS

All decorations must be placed in accordance with the following VENUE regulations:

- No decorations may be displayed in a manner that may cause damage to the facility.
- Prior to taping any decorations or signs to any surface, Client must have permission of VENUE and use tape that is approved by the facility. Generally, masking tape or duct tape are safe for use on non-painted surfaces. No decorations or signs may be taped on painted surfaces. Client is responsible for removing decorations and signage and any tape residue with an approved solvent unless prior arrangements are made.
- No decorations may be placed in any area that blocks public ingress or egress.
- Decorations must not be placed in any area that obstructs the sight lines for a performance.

FACILITY RENTAL PACKET



- Signage may not be attached to or near VENUE permanent signage.

Confetti, sand, glitter, and stickers are difficult to clean up and therefore will require additional clean-up costs if used. The additional clean-up labor will be billed at the current Environmental Services rate (see Section II) with a minimum charge of \$250. VENUE reserves the right to prohibit these items for any event.

DELIVERIES AND MATERIAL STORAGE

Due to limited space and liability, VENUE does not accept deliveries for Client prior to the dates contracted for their event, unless prior arrangements are confirmed with the Event Manager. All deliveries made to the Client during the term of their lease should include the event or Client name and the name of the person the material should be routed to. All freight should be sent to the following address:

Alliant Energy PowerHouse
370 1st Ave NE
Cedar Rapids, IA 52401
Attn: Linn Mar Graduation

FLAMMABLE MATERIALS

Flammable materials may not be stored within the facility without prior approval from the Event Manager. At no time will Client be allowed to use or store any flammable material in any unsecured public area.

LOST AND FOUND

All lost and found items turned in at VENUE are recorded and kept on file for 30 days at VENUE's Administrative Office. Items may be claimed during office hours 9:00 a.m.-5:00 p.m., Monday through Friday.

FOOD AND BEVERAGE

No food or beverage may be brought into, sold, or distributed in the VENUE without written authorization from VENUE management and approval of Director of Food and Beverage. All on-site, backstage and event catering must be arranged through the Director of Food and Beverage. As the exclusive concession and catering coordinator for the VENUE and based on VENUE and Director of Food and Beverage sole discretion, Director of Food and Beverage reserves the following rights: 1) to determine if concessions will be sold during the event; 2) to determine what concession items will be available for sale; and 3) to determine hours of operation.

PROMOTIONS

Any promotions (i.e. ticket giveaways, discounted tickets, meet and greet, banners, sponsor booths, product giveaways, etc.) must be submitted for approval to VENUE at least 14 days in advance.

PUBLIC SAFETY

VENUE management has the final authority to take whatever action it deems necessary to protect the safety of patrons within the building. This includes, but is not limited to:

- Client will not be allowed to block any aisle or fire exit.
- No material that presents a potential health or fire hazard will be allowed inside the building.
- Client must allow VENUE to make a Public Address announcement if facility management deems it necessary to ensure the safety of a member of or the entire audience (i.e. a request for patrons to return to seats or evacuation, etc.)
- VENUE does not in any way condone body surfing, moshing, or stage diving. Patrons who participate in any of the activities listed above may be subject to ejection. VENUE reserves the final decision on the removal of any patron involved in above activities.

PYROTECHNICS

Any event using pyrotechnic effects must comply with VENUE Fireworks, Pyrotechnics and Flame Effects Procedures and will be required to submit the following to the VENUE Event Manager at least six (6) weeks prior to the event:

- Certificate of Insurance for the display operator with liability limits and additional named insureds as listed in Section III
- Copy of display operator's pyrotechnician license valid for largest classification of effect used

FACILITY RENTAL PACKET



- A detailed effects plot and diagram of the display location
- A listing of effect details (placement, weight of charge, direction, size of effect, MSDS sheets, etc.).
- Copy of City of Cedar Rapids Pyrotechnics Display Permit
- \$100.00 application processing fee

VENUE reserves the right to require a walk-through inspection or full demonstration of effects in the presence of the local Fire Inspector for any pyrotechnic display. Any expense incurred by the Fire Inspector walk through will be charged to settlement.

SIGNAGE/SPONSORSHIPS

All sponsorships and signage related to sponsorships must be approved by VENUE in advance. VENUE will not unreasonably deny any request, but must ensure that sponsorships, promotions, and signage do not conflict with building sponsorship packages or present a danger to patrons.

SMOKING POLICY

By State law, the VENUE is a smoke free facility. Patrons attending an event at VENUE will be directed to an area where smoking is permitted. Client is requested to make sure show personnel, exhibitors, and vendors also respect this policy and smoke only in designated areas.

STAFFING

VENUE reserves the right to set all staffing requirements for events. VENUE will work closely with Client to make sure both the facility and Client's needs are met. VENUE will be the sole provider of all ushers, ticket selling, ticket taking, security, stagehands, maintenance, or any other event related staff unless previous arrangements are made.

TIPPING

VENUE employees are not permitted to accept tips or gratuities in cash, merchandise or tickets.

Facility Initials_____Date_____

Client Initials_____Date_____

TICKET OFFICE RIDER



Facility
Name:

Alliant Energy PowerHouse

- 1.0 **RESPONSIBILITY:** In the handling, control and custody of ticket receipts, whether received through the ticket office or otherwise, VENUE is acting for the accommodation and sole benefit of CLIENT and, as to such receipts, VENUE shall be responsible only for gross neglect or bad faith.
- 2.0 **CONTRACT/DEPOSIT:** Tickets will not be put on sale until after receipt of the signed Facility Use Agreement and any advance rental deposit required by the Agreement has been received.
- 3.0 **TICKETMASTER:** VENUE has a contract with Ticketmaster to provide computerized ticketing service.
- 4.0 **EVENT TICKETS:** Tickets for events occurring in the VENUE must be ordered through VENUE utilizing VENUE's Ticketmaster contract or if applicable, VENUE issued roll tickets. All sales of tickets will be reported through the VENUE's Ticket Office.
 - 4.1 Ticket copy, prices, discounts, date(s) and time(s) and any notification of tickets to be withheld from sale by CLIENT must be submitted to VENUE no less than seven (7) working days before the on-sale date of event.
 - 4.2 CLIENT agrees to sell all tickets at the prices as advertised.
 - 4.3 In no event shall tickets to any concert, entertainment or other use being made of facility by CLIENT be sold or disposed of in excess of seating capacity of the house. CLIENT shall not admit to the facility a greater number of persons than can safely and freely move about and the decision of VENUE management in this respect will be final. CLIENT agrees that any seats with limited or impaired vision or any behind stage seats will be sold, only if limitation is clearly marked. VENUE will have the right to retain a certain number of seats as backup for sound console and problem seat locations.
 - 4.4 CLIENT shall provide VENUE's Ticket Office with written notification of any discount and/or special ticket offer, and supply sample copies of all coupons and/or printed materials relating to the discounts no less than seven (7) business days prior to the on-sale date of the event. CLIENT will provide complete information pertaining to disclaimers, availability of discount seats and necessary identification required no later than forty-eight (48) hours prior to their availability to the general public.
 - 4.5 CLIENT will indicate, to VENUE's Ticket Office, a representative who is authorized to approve requests for complimentary tickets. No requests for complimentary tickets will be processed without the approval of this authorized representative.
- 5.0 **MANNER OF SALE:** VENUE shall offer tickets for sale in the following manner:
 - 5.1 VENUE will provide staff to handle sales in person at VENUE'S Ticket Office during normal business hours during the on-sale period and at the event venue the day(s) of the performance(s). The venue will accept the forms of payment checked below:

- Cash
- Check
- Visa

- MasterCard
- Discover
-

TICKET OFFICE RIDER



- 5.2 Phone sales will be through Ticketmaster phone room, and Visa and MasterCard will be accepted.
- 5.3 Outlet sales will be through Ticketmaster outlets.
- 5.4 All tickets sold for the engagement covered by the terms of this Agreement are subject to convenience surcharges. Convenience surcharges will be considered as monies due to Ticketmaster over which CLIENT has no claim.
- ~~5.5 All tickets sold for the engagement covered by the terms of this Agreement shall be subject to a \$3.00 per ticket facility fee. This facility fee is considered a fee belonging to VENUE and no part of the gross sales of this event(s). The facility fee shall be considered as monies due to VENUE and shall not be considered as part of the ticket price and over which CLIENT shall have no claim.~~
- 5.6 VENUE'S Ticket Office will provide, at settlement, a manifest indicating total inventory of tickets that were available for sale and a statement listing tickets sold, discounted tickets sold and complimentary tickets processed.
- 6.0 **TICKET REFUNDS:** VENUE retains the right to make determination of ticket refunds for cause in keeping with VENUE policy of retaining public faith. Cause for refunds shall include, but not be limited to, seats blocked by equipment when exchange for comparable location is not possible; failure of equipment; postponement or change of date or time; or failure of advertised act to show or to go on stage within a reasonable time of schedule provided by CLIENT.
- 7.0 **EMPOWERMENT:** VENUE shall have the first lien against ticket office receipts and all property of CLIENT upon the premises of VENUE for all unpaid rental fees, reimbursable expenses and appropriate taxes due to the event covered by this Agreement. VENUE is empowered to withhold from ticket office receipts for all such items, and if such funds are not available at the conclusion of the event, to impound CLIENT property. Should such unpaid charges remain unpaid, VENUE shall have the power to sell such property at public auction and to apply cash proceeds from such auction to the retirement of these unpaid charges.
- 8.0 **TICKET OFFICE CONTROL:** VENUE shall, at all times, maintain control and direction of ticket office, ticket personnel and ticket sales revenue until settlement. Only employees under the direct control and supervision of VENUE shall be permitted use of VENUE'S Ticket Office facilities or otherwise be engaged as admissions control personnel.
- 9.0 **TICKET COUNTS:** VENUE'S Ticket Office will provide ticket counts for CLIENT daily or as needed during Ticket Office business hours.
- 10.0 **SERVICE FEES:** Fees for Ticket Office service will be consistent with the Facility Rental Packet Fees in effect on the date of the event covered by this Agreement.
- 11.0 **CANCELLATION:** In the event that the event(s) covered by this Agreement is/are canceled, CLIENT shall permit VENUE to reimburse any amount due ticket holders. CLIENT shall pay VENUE the computer set-up fee plus the ticket handling charge on tickets sold up to the time of cancellation as compensation for the task of refunding tickets to the canceled event.
- 12.0 **TICKET OFFICE ACCESSIBILITY:** CLIENT grants ticket office access only to employees of VENUE approved prior to the event. The public and event personnel shall not be permitted access to such space.

Facility Initials_____Date_____

Client Initials_____Date_____



Exhibit 804.8

RENEWAL QUOTE

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE # 1831739-2023-002-3
DATE: NOVEMBER 20, 2023

TO:
Nathan Wear
Linn-Mar Community Schools
2999 N. Tenth St.
Marion, IA 52302

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Jaclyn Masciana	A17-1831739	November 20, 2023 – November 20, 2024	December 20, 2023

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license for 125 students, including: Grades K-12: 50 students Subject: ELA	\$640.00	\$640.00
1	Math/ELA in grades K-12: 50 students Subjects: Math and ELA	\$920.00	\$920.00
1	Math only in grades K-12: 25 students Subject: Math <i>K-8 math licenses include complimentary access to IXL's universal screener</i> <i>Unlimited instructor accounts included</i>	\$320.00	\$320.00

SUBTOTAL	\$1,880.00
SALES TAX	--
SHIPPING & HANDLING	--
TOTAL DUE	\$1,880.00

Signature: Barry Buchholz, Board President
Date: _____

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](#) or go to <http://www.ixl.com/po-upload> and enter quote # 1831739-2023-002-3. For international accounts, we can accept wire transfers for an additional fee.

TOKIO MARINE HCC SPECIALTY

401 Edgewater Place, Suite 400, Wakefield, Massachusetts 01880 Telephone: (781) 994-6000 Facsimile: (781) 994-6001 www.hccsu.com

WEATHER INSURANCE QUOTATION

Exhibit 804.9

HCC Specialty Underwriters, Inc. is acting on behalf of the insurance company accepting this business and receives compensation from the insurance company for its services. The compensation may vary depending on the profitability of the insurance contracts which it sells. You may obtain more information about the compensation expected to be received by HCC Specialty Underwriters, Inc. by requesting such information from HCC Specialty Underwriters, Inc.

EVENT DETAILS

Insured Name: Linn-Mar HS

Event Date: January 13, 2024

Location: Marion, IA 52302

Aggregate Sum Insured: \$20,000

Quote Expiration: January 6, 2024

Insured Hours: 8:00 PM on 1/12 – 11:30 PM on 1/13

Carrier: Avemco (fully admitted)

Signature: _____
Linn-Mar Community Schools
Name: Barry Buchholz, Board President

Date: _____

Peril: Adverse Weather

Severe Adverse Weather Coverage:

Premium
\$900.00

Note: *please see following pages for the definition of Severe Adverse Weather Causing Necessary Cancellation and/or Abandonment.*

Claim Verification: You shall have the responsibility to prove that on the Date(s) of **Insured Event** during the **Insured Hours Adverse Weather** occurred resulting in the necessary **Event Cancellation** or **Abandonment** of the **Insured Event** and that all of the conditions required under the Policy have been met.

Definitions:

Adverse Weather means a Notice of **Travel Advisory** and/or **Notice of No Unnecessary Travel Restriction** were issued.

Notice means public broadcast of a **Travel Advisory** and/or **No Unnecessary Travel** being imposed by an officially designated person or group of a **Municipality or County**, charged with the responsibility for protecting public safety, where hazardous road conditions exist solely and directly as a result of adverse weather conditions.

Travel Advisory means that caution is advised since hazardous driving conditions exist resulting solely and directly as a result of weather conditions.

No Unnecessary Travel Restriction means that hazardous driving conditions exist, and no unnecessary travel should take place resulting solely and directly as a result of weather conditions.

Municipality or County means that which includes the location in which the **Insured Event** is scheduled to take place.

Event Cancellation refers to the inability to proceed with the **Insured Event** prior to Commencement Time.

Commencement Time: 8:00 AM on 1/13

Abandonment refers to the inability to complete FIFTY (50) PERCENT or more Scheduled Event Hours as noted below once the Insured Event has commenced.

Scheduled Event Hours: 8:00 AM - 11:30 PM on 1/13

Independent Contractor Agreement



Please provide all information requested and sign page two.

Exhibit 804.10

WHEREAS, Linn-Mar Community School District ("District"), a school corporation, intends to contract with Adam Miller _____, Independent Contractor ("IC"), for the performance of certain services,

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND REPRESENTATIONS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. **SERVICES TO BE PERFORMED:** Show Choir Clinic
2. **GROUP/DEPARTMENT WORKING WITH:** Hi-Style Show Choir
3. **AMOUNT OF PAYMENT:** \$300

Total fees for services performed under this agreement will be paid by the district within 30 days after receipt of invoice from the IC upon completion of all services on \$300 _____, which is the date of completion. *An invoice for services should be sent to: Linn-Mar Community School District, Attn: Accounts Payable, 2999 N 10th Street, Marion, IA 52302.*

4. **INDEPENDENT CONTRACTOR RELATIONSHIP:** The parties intend that this independent contractor agreement create an IC relationship between them. The district is interested only in the end results achieved by the services of the IC and that they conform to the requirements specified in this agreement. The manner of achieving these results and the right to exercise control or direction as to the details, means, and methods by which the services are completed is the responsibility of the IC. The IC is not an agent or employee of the district for any purpose. Neither party shall be considered to be an agent, master, or servant of the other party for any purpose whatsoever and neither has any authority to enter into any contract, assume any obligations, or make any warranties or representations on behalf of the other. The district is not responsible for deducting from payments to the IC any amounts for taxes, insurance, or other similar items relating to the IC. Accordingly, the IC shall be responsible for payment of all taxes arising out of the IC's activities in accordance with this independent contractor agreement, including by way of illustration but not limitation: federal and state income tax, social security tax (FICA), unemployment insurance taxes (FUTA), and any other taxes or business license fees, as required. The IC shall further assume exclusive responsibility for the filing of all tax returns due in connection with all amounts paid to the IC under the terms of this independent contractor agreement.
5. **PAYROLL OR EMPLOYMENT TAXES:** No payroll or employment taxes of any kind shall be withheld or paid with respect to payments to the IC. The payroll or employment taxes that are subject to this paragraph include but are not limited to: FICA (social security tax), FUTA (federal unemployment tax), federal income tax, state income tax, and state unemployment insurance tax.
6. **FRINGE BENEFITS:** The IC is not eligible for and shall not participate in any employee pension, health, disability, or other fringe benefit plan of the district.

7. **INSURANCE:** No workers' compensation insurance or any other type of insurance (including but not limited to professional liability insurance) has been or will be obtained by the district on account of the IC. The IC shall comply with the workers' compensation laws (and all other applicable laws) with respect to the IC's employment.
8. **INDEMNIFICATION:** The IC shall indemnify and hold the district harmless from and against all liabilities, claims, debts, taxes, obligations, costs, and expenses (including reasonable attorney's fees, court costs, and costs of appeals) that the district may incur or sustain as a result of any breach of this independent contractor agreement or negligent or other wrongful conduct in the performance of this independent contractor agreement by the IC, or as a result of failure to pay any employment or income taxes arising out of the IC's performance of services for the district. If a suit, action, arbitration, or other proceeding is instituted in connection with any controversy arising out of this agreement or to interpret or enforce any rights under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all attorney's fees, costs, expert witness fees, and litigation expenses incurred by the prevailing party, including those incurred on appeal.
9. **TERM:** This agreement shall begin on December 12, 2023 and shall continue in effect until December 16, 2023, unless earlier terminated by either party in accordance with Section 11.
10. **TERMINATION:** This agreement may be terminated by either party without cause upon seven (7) days written notice. Upon termination, the IC shall be compensated for all work performed prior to the date of termination.
11. **ASSIGNMENT:** The IC acknowledges their services are unique and personal. Accordingly, the IC may not assign IC rights or delegate IC duties or obligations under this independent contractor agreement without the prior written consent of the district.
12. **AMENDMENTS:** This independent contractor agreement may be supplemented, amended, or revised only in writing by mutual agreement of the parties.
13. **GOVERNING LAW:** This independent contractor agreement shall be governed by and construed pursuant to the laws of the State of Iowa.
14. **ENTIRE AGREEMENT:** This is the entire agreement of the parties and no other representations, promises, or agreements (oral or otherwise) shall be of any force or effect.

This agreement is signed and dated this 21 day of November, 2023.

Independent Contractor Signature:

Adam Miller

Title: Self

Linn-Mar CSD Representative Signature:

Title: School Board President

Please return this form to the Linn-Mar CSD Business Office – 2999 N 10th St, Marion IA 52302

Business Office Approval:  11.28.23

Board Meeting: December 11 2023

LICENSE AGREEMENT
COMMERCIAL

This license agreement (“Agreement”) is made on the Effective Date, as defined in the signature block, by Linn-Mar Community School District, and Iowa school corporation (“Licensor”), and the undersigned (“Licensee”).

1. DEFINITIONS

- 1.1 “Trademarks” means the word and logo marks depicted in Exhibit A.
- 1.2 “Licensed Product” means the products bearing the Trademarks.
- 1.3 “Royalty Rate” means the percentage defined in Exhibit B.
- 1.4 “Net Sales” means Licensee’s gross invoice amount billed to customers of Licensed Products, less discounts and allowances actually shown on the invoice and, further, less any bona fide returns supported by credit memoranda actually issued to the customers. No other costs incurred in the manufacturing, selling, advertising, and distribution of the Licensed Products shall be deducted, nor shall any deduction be allowed for any uncollectible accounts or allowances.
- 1.5 “Licensed Market” means the types of products that may be marked with the Trademarks, as defined in Exhibit B.
- 1.6 “Customers” means the people to whom Licensed Products may be sold, as defined in Exhibit B.
- 1.7 “Term” means the period of time, as defined in Exhibit B, starting from the Effective Date.

2. LICENSE

- 2.1 Scope of License. Licensor grants to Licensee a non-exclusive license to make, have made, and sell Licensed Products in the Licensed Market throughout the world to Customers. Licensee shall not have the right to sub-license beyond the extent necessary to manufacture the Licensed Products. Licensee shall make no other use of the Trademarks.
- 2.2 Royalty. Licensee shall pay Licensor a royalty equal to the Royalty Rate time Net Sales.
- 2.3 Code of Conduct. The grant of the license to the Licensee is contingent upon Licensee agreeing to and adhering to the Code of Conduct, attached at Exhibit C.

3. LICENSOR’S CONTROL

- 3.1 In order to protect and preserve Licensor’s rights in the Trademarks, Licensee agrees that (i) prior to the first use of the Trademarks by Licensee, Licensee shall obtain a Licensor’s approval of all aspects of such use, including quality of the Licensed Product; and (ii) once Licensee’s use of the Trademarks is initially approved by Licensor, any subsequent modification in such use, including changes in quality of the licensed Product, must be reviewed and approved by Licensor prior to implementation of such modification. Licensor may terminate this Agreement if Licensee fails to abide by these quality control provisions.

4. USE OF THE TRADEMARK

- 4.1 Trademark Format. Licensor retains the right to specify, from time to time, the format in which Licensee shall use the Trademarks, and Licensee shall only use the Trademarks in a format approved by Licensor.
- 4.2 Proper Notice and Acknowledgement. Every use of the Trademark by Licensee shall incorporate a superscript TM or a circle enclosing an R, as directed by Licensor.
- 4.3 Impairment of Licensor’s Rights. Whether during or after the term of this Agreement, Licensee shall not challenge or otherwise impair Licensor’s rights in the Trademarks. Licensee shall not apply for the registration of, or cause or allow the filing of an application for the registration of, a tradename, trademark or service mark which is identical to or confusingly similar to any of the Trademarks.
- 4.4 Licensor’s Rights and Remedies. Licensee agrees that Licensor retains, and may exercise, all rights and remedies available to Licensor as a result of Licensee’s breach of this Agreement, misuse of the

Trademarks, or any other use of the Trademarks by Licensee which is not expressly permitted by this Agreement.

5. TERMINATION

5.1 Termination without Cause. Either party may terminate this Agreement, with or without cause, by delivering written notice of termination to the other party, and, unless a later date is specified in such notice, termination shall be effective thirty (30) days after the date such notice is given.

5.2 Termination for Cause. Notwithstanding the provisions of Section 5.1, this Agreement shall automatically terminate without notice from Licensor if: (i) Licensee violates the Code of Conduct; (ii) Licensee attempts to assign, transfer or otherwise convey, without first obtaining Licensor's written consent, any of the rights granted to Licensee; (iii) Licensee fails to obtain Licensor's approval of Licensee's use of the Trademark in accordance with Section 3 of this Agreement; (iv) Licensee uses the Trademark in a manner in violation of, or otherwise inconsistent with, the restrictions imposed by or in connection with Section 4 of this Agreement; or (v) Licensee uses the Trademark in a manner not expressly permitted by this Agreement.

5.3 Effect of Termination. All rights granted by this Agreement, shall expire upon termination of this Agreement, and upon termination Licensee shall immediately cease and desist from all further use of the Trademarks, except that Licensee may continue to sell off Licensed Products in its inventory for a period of ninety (90) days.

6. REPORTING AND PAYMENTS

6.1 Licensee shall provide Licensor a report within thirty (30) days of the end of each Reporting Period, as defined in Exhibit B. The report shall detail the number of Licensed Products sold, the Net Sales of Licensed Products and royalties due. The report shall be accompanied by payment of the royalties due. If no royalties are due, the report shall so state.

7. MISCELLANEOUS

7.1 Indemnification. Licensee agrees to indemnify and hold harmless Licensor and its board, officers, employees, and contractors from any and all claims or allegations for damage or injury to persons or property or for loss of life or limb under any product liability, tort liability or similar cause of action arising out of or in connection with (i) its activities or (ii) the use of License Products by third parties.

7.2 Assignment. Except as permitted, Licensee shall not assign, sublicense, transfer, or otherwise convey Licensee's rights or obligations without Licensor's prior written consent.

7.3 Applicable Law. This Agreement shall be interpreted, construed, and enforced pursuant to, and in accordance with, the laws of the State of Iowa. Parties agree that jurisdiction is proper in the courts of Linn County, Iowa.

7.4 Entire Agreement. This Agreement supersedes all previous agreements, understandings, and arrangements between the parties, whether oral or written, and constitutes the entire agreement between the parties.

7.5 Amendments. This Agreement may not be modified except by an agreement in writing executed by the parties hereto.

7.6 Waivers. The waiver by either party of a breach or other violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach of the same or other provision of this Agreement.

7.7 Notice. All communication to be given under this Agreement shall be in writing and shall be delivered by hand, by facsimile, by registered or certified mail through the United States Postal Service, or by courier service at the addresses listed below.

7.8 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their duly authorized representatives as of the date first set forth above.

Please print (except for your signature) and provide all the information requested.

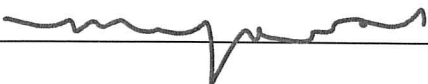
Licensee: (Commercial)

Full Name of Entity: Twisted Tine Design

Purpose of Use of Licensed Materials: Gift (engraved ball)

Contact's Title/Position: Owner

Contact's Name (print): Megan Ross

Contact's Signature:  Date Signed: 12/4/2023

Contact Information: Phone: 641-521-9687

Email: hello@twistedtinedesign.com

Full Address: 1101 6th St. Sully, IA 50251

Licensor:

Linn-Mar Community School District
2999 N 10th Street, Marion, IA 52302
District Contact: Business Services
Email: sofferman@linnmar.k12.ia.us
Phone: (319) 447-3145

Board President's Name (printed): _____

Board President's Signature: _____ Date: _____

Exhibit A

a)



b)



c)



d)



e)



f) Linn-Mar Community School District

g) Linn-Mar Lions

Exhibit B

Commercial

Royalty Rate: 8%

Licensed Markets: Everything not prohibited by Code of Conduct

Customers: Everyone

Term: One (1) year

Reporting Period: Quarterly

Exhibit C

CODE OF CONDUCT COMMERCIAL

Prohibited Items. Licensee shall not use any Trademarks in connection with the promotion of sexual activity or tobacco, alcohol or illegal drug use including refraining from using the Trademarks i) in combinations with any positive or neutral mention of sexual activity, tobacco, alcohol, or illegal drugs; and ii) on any item used during sexual activity or used for consuming tobacco, alcohol, or illegal drugs.

Supplier Performance. Licensee is expected to provide the highest level of ethics and service in all business facets which include categories such as products and services, delivery, administration, and customer service. Licensee shall not engage in unscrupulous business practices and misrepresentations of any type. Licensee and its representatives shall be courteous, considerate, prompt, and businesslike with those whom they deal including employers, employees, suppliers, and the general public. Licensees may be subject to formal evaluations.

Gifts. Licensor's officials and employees cannot accept anything of value from a Licensee, such as personal gifts or gratuities, which may be construed to have been given to influence the official or employee.

Compensation. Licensee shall ensure that its employees and the employees of all its subcontractors, shall earn at least the minimum wage as required by the law of the location of manufacture.

Working Conditions. Licensee shall provide a safe and healthy working environment and have a safety program that proactively identifies and eliminates workplace hazards. Employees shall not be required to work more than the limits on the regular hours allowed by the law of the location of manufacture.

Workers' Rights. Employees of Licensee and subcontractors shall have the right to speak up about working conditions without fear of retaliation. No employee may be subjected to physical, sexual, or verbal harassment. No employee may be discriminated against in employment in any way on the basis of race, creed, color, religion, gender, age, national origin, marital status, sexual orientation, gender identity, covered military veteran, disability, genetic information, familial status, physical attribute, political belief/party preference, or socio-economic status.

Legal Compliance. Licensee shall comply with all the laws and regulation governing the workplace and Licensee's conduct of its business affairs. Where there are differences or conflicts with this Code of Conduct and the applicable laws, the higher standard will prevail.



AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> 22210000 Linn-Mar Administration Building 3556 Winslow Road Marion, IA 52302	CONTRACT INFORMATION: Contract For: New Linn-Mar Administration Building Date: June 5, 2023	CHANGE ORDER INFORMATION: Change Order Number: 004 Date: December 5, 2023
OWNER: <i>(Name and address)</i> Linn-Mar Community School District 2999 North Tenth Street Marion, IA 52302	ARCHITECT: <i>(Name and address)</i> OPN Architects 200 5th Ave. SE, Suite 201 Cedar Rapids, IA 52401	CONTRACTOR: <i>(Name and address)</i> Peak Construction Group 660 Liberty Way, Unit C North Liberty, IA 52317

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 002.3 Value Engineering pricing associated with ITC 001	(\$223,473.58)
COR 004.1 Costs associated with RFI 3 - Winslow Rd. Water Main Tap	\$14,631.00
COR 008.3 Costs associated with ITC 003 - Fabricate and install 6" trim metal to cover plywood and air/water barrier where door frame have been shifted farther inside. Doors, Inc. Credit for change of jamb depth on 3 frames.	\$888.64
Total	(\$207,953.94)

The original Contract Sum was	\$ 11,774,000.00
The net change by previously authorized Change Orders	\$ 2,005.19
The Contract Sum prior to this Change Order was	\$ 11,776,005.19
The Contract Sum will be decreased by this Change Order in the amount of	\$ 207,953.94
The new Contract Sum including this Change Order will be	\$ 11,568,051.25

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

OPN Architects ARCHITECT <i>(Firm name)</i> Daniel J. Hammes SIGNATURE Dan Hammes, CA PRINTED NAME AND TITLE 12/6/23 DATE	Peak Constuction Group CONTRACTOR <i>(Firm name)</i> Digitally signed by kris chyko SIGNATURE Kris Chyko, President PRINTED NAME AND TITLE 12/6/2023 DATE	Linn-Mar Community School District OWNER <i>(Firm name)</i> SIGNATURE Barry Bucholz, Board President PRINTED NAME AND TITLE DATE
--	---	---



023-014

Project:

Linn-Mar Administration Building

Date:

11/30/2023

COR # 004 Rev. 1

To:

OPN Architects

From:

Peak Construction Group

Attn:

Dan Hammes

Description:

Costs associated with RFI 3

<u>CONTRACTOR/VENDOR INFO</u>	<u>Amount</u>
Peak Material	\$0.00
Peak Equipment	\$3,233.00
Peak Labor	\$712.00
Midwest Concrete	\$5,200.00
Schrader Tiling and Terrain	\$4,373.90

Notes:

Subtotal	\$13,518.90
Peak OHP (10%)	\$394.50
Subcontractors OHP (5%)	\$478.70
Bond	\$238.91
Total	\$14,631.00



023-014

Date: 11/30/2023

Project:

Linn-Mar Administration Building

COR # 004 Rev. 1

To:

OPN Architects

From:

Peak Construction Group

Attn:

Dan Hammes

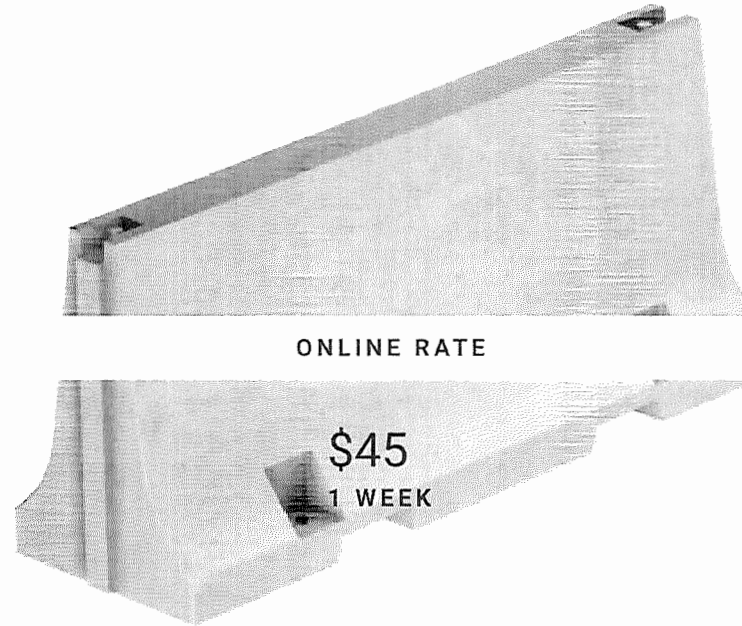
Description:

Costs associated with RFI 3

Peak Material	Units	Cost/Unit	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Peak Equipment	Hours	Cost/Hr	Total
Jersey Barriers (monthly)	10	\$ 179.00	\$1,790.00
Skid loader (weekly)	1	\$ 1,443.00	\$1,443.00
			\$0.00

Peak Labor	Units	Cost/Unit	Total
Foreman	4	\$ 70.00	\$280.00
Carpenter		\$ 60.00	\$0.00
Laborer	8	\$ 54.00	\$432.00
Project Manager		\$ 80.00	\$0.00
Subtotal			\$3,945.00
Tax			
Total			\$3,945.00



ONLINE RATE

\$6
1 DAY

\$45
1 WEEK

\$179
4 WEEK

Rates for Cedar Rapids, IA, USA

Subject to availability. The displayed rates may vary by location and do not include the taxes or optional charges that may be selected later in the checkout process.

1 ▼

Add to Cart

Overview

A concrete barrier is utilized to separate lanes of traffic and assists with crowd control for events. The concrete barrier is extremely durable and features fork lift pockets for easy placement.

Cat Class Code: 903-0580



2,000-2,400 lb. Compact Track Loader

WEB RATE	Daily	Weekly	Monthly
	\$532	\$1,443	\$3,208

This compact track loader is made for versatility in clearing, loading, grading and

[Read more](#)

Model Number	T590	TL8	T630
Manufacturer	Bobcat	Takeuchi	Bobcat
Engine (Diesel)	66 hp	74.3 hp	74 hp
Rated Operating Capacity (SAE)	2,100 lbs.	2,105 lbs.	2,230 lbs.
Lift Path	Vertical	Radius	Radius
Tipping Load	6,000 lbs.	6,020 lbs.	6,371 lbs.
Operating Weight	7,948 lbs.	8,455 lbs.	8,742 lbs.

RFI #3

Invoice

MIDWEST CONCRETE INC.

9835 MIDWEST LN PEOSTA, IA 52068-7028	Phone	Fax	E-mail
	563-845-0947	(563) 583-1007	office@midwest-concrete.net
Invoice Submitted to:	Project	Date	Invoice #
PEAK CONSTRUCTION GROUP 660 LIBERTY WAY, UNIT C NORTH LIBERTY, IA 52317	SCHOOL	8/22/2023	2342

Quantity	Description	Rate	Amount
1	LS 9" PCC PATCH (M4)	3,700.00	3,700.00
1	LS 5" PCC SIDEWALK	1,500.00	1,500.00
THANK YOU FOR YOUR BUSINESS!			

If you have any questions regarding your invoice, please call 563-845-0947.
Interest of 1.5% per month (18% APR) will be charged on all invoices over 30 days.

Total

\$5,200.00

SCHRADER TILING & TERRAIN, LLC
 2976 73rd St
 Atkins, IA 52206
 +1 3194467424
 jschrader@schradertiling.com

Estimate



ADDRESS
Peak Construction 660 Liberty Way Unit C North Liberty, IA 52317

RFI #3

ESTIMATE #	DATE
23.42	09/14/2023

P.O. NUMBER
CO Watertap on Winslow

SALES REP
Justin

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	01	Concrete Cutting (LS)	1	1,000.00	1,000.00
	02	Concrete Removal (LS)	1	435.00	435.00
	03	8" Bend (EA)	1	135.00	135.00
	04	Backhoe- (HR)	2	150.00	300.00
	05	305 Excavator (HR)-	2	130.00	260.00
	06	Labor (HR)-	4	85.00	340.00
	07	Mega Lug 8" (EA)	1	60.00	60.00
	08	Concrete Thrust Block (LS)	1	400.00	400.00
	09	Mansand (TON)- 52 Tons	52	9.60	499.20
	10	Modified (TON)- 17 Tons	17	14.10	239.70
	11	Labor (HR)- Backfill	3	85.00	255.00
	12	Backhoe w/ Packer (HR)- Backfill	3	150.00	450.00

Tear out for concrete angle

TOTAL

\$4,373.90

RFI

Project: 023-014 **Date:** 7/20/2023
Linn – Mar – Administration Building

To: Dan Hammes **From:** Peak Construction Group Inc.
OPN Architects

RFI #: 003 **Subcontractor:**

Spec Section(s): **Drawing(s):**
Civil 2.0, 4.0, 4.1

Cost Impact: TBD **Schedule Impact:** TBD

Question:

1. Per City of Marion Water Inspector the water main tap location on Winslow Rd was moved slightly causing it to be necessary to remove panels of paving on the sidewalk and the road. Please advise to submit a COR to cover the cost of the work associated to this.

Response:

Per previous discussion, please proceed with work and submit an itemized COR with a detailed cost breakdown for review by engineer and owner.

By: Brent Jackman **Date:** 7-26-23



023-014

Project:

Linn-Mar Administration Building

Date:

11/27/2023

COR # 008 rev. 3

To:

OPN Architects

From:

Peak Construction Group

Attn:

Dan Hammes

Description:

Costs associated with ITC 003

<u>CONTRACTOR/VENDOR INFO</u>	<u>Amount</u>
Peak Material	\$0.00
Peak Equipment	\$0.00
Peak Labor	\$0.00
Advance Builders	\$892.50
Doors, Inc.	(\$60.00)

Notes:

Subtotal	\$832.50
Peak OHP (10%)	(\$3.00)
Subcontractors OHP (5%)	\$44.63
Bond	\$14.51
Total	\$888.64

ADVANCE BUILDERS

325 Waconia Ct. SW - Cedar Rapids, IA 52404
 Phone: 319-247-7178 / Fax: 319-247-7179

Peak Construction
 Attn: Kris Chyko & Ashley Roeder
 660 Liberty Way, Unit C
 North Liberty, IA 52317

Building Info:
 Linn-Mar CSD New Admin Building
 Cedar Rapids, IA

CO For ITC 003

Date: 11/02/2023

Description of Work: ITC-003 – Hollow Metal Frame Details

Work To Be Performed:

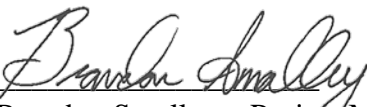
- Fabricate and install 6” trim metal to cover plywood and air/water barrier where door frame have been shifted farther inside.

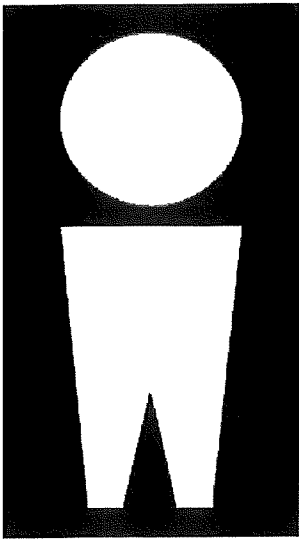
Material	Unit Price	Units Used	Total Cost
24 gauge sheet metal	\$87.00	1	\$87.00
Color Matching Sealant	\$12	1	\$13.00
Total material			\$100.00

Labor Type	Labor Rate	Hours Needed	Total Cost
Foreman	\$80.00	5.00	\$400
Journeymen	\$70.00	5.00	\$350
Total labor			\$750.00

Material:	\$100.00		
Labor:	\$750.00		
Mark Up ~15%:	\$ 15.00	\$42.50	
Total:	\$865.00	\$892.50	

Cost of ITC 003 for above described Sheet Metal Work: ~~\$865.00~~

Submitted by: 
 Brandon Smalley – Project Manager



Change Order Request

Date : 9-14-23

To: Peak Construction Group
660 Liberty Way Unit C
North Liberty, IA 52317
ph. (319) 383-3474

Attention: Ethan Krigbaum

Job: Linn Mar Admin Bldg

Job No: 23-06-005-3

Issued By: Hance Throckmorton

Change Order# 001

Description of Change Order Request:

Per ITC # 003
3 Frames change from 7-3/4 JD to 5-3/4 JD and remain the special profile.
1021X, 1024X, 1030X

Total for changes above-----credit-----(\$-60.00)

(No Sales Tax Included)

This authorization constitutes approval to invoice and receive payment of the direct material and labor described above as a change order. The approval authority acknowledges that additional labor including, but not limited to, engineering, drafting, software development, etc. and material or equipment may be required from Doors Inc.. If such is required, it will be in addition to this authorization, and will be invoiced at standard prevailing rates at the time. This authorization does not preclude subsequent claims for impact upon the project schedule, productivity, delays, etc.

Signed: _____

Date: _____

Fax: 319-365-9208



INSTRUCTION TO CONTRACTOR – ITC NO. 003

Date: August 30, 2023
Project: Linn-Mar Administration Building
Project Number: 22210000
Client: Linn-Mar Community School District
General Contractor: Peak Construction Group

If, in your opinion, this instruction involves work that either increases or decreases the Contract Sum or Contract Time, you ***shall not proceed*** until you submit a Change Authorization Request and receive signed authorization to proceed. Proceeding with the Work prior to authorization indicates your acknowledgement that there will be no change in the Contract Sum or Contract Time.

The following Instruction to Contractor is issued to:

- Clarify drawings, specifications, and/or material selection.
- Request an estimate for Owner's further consideration.
- Transmit drawings or documents for incorporation into the work, subject to the above statement.

INITIATED BY: DOORS, INC.; OPN

DESCRIPTION: Hollow Metal Frame Details – Wall Tags

ACTION REQUIRED: Standard 5 3/4" frames vs. custom frames – GC to verify COR credit.

GENERAL INFORMATION: N/A

DRAWINGS

ARCHITECTURAL DRAWINGS

1. Sheet A111 – FLOOR PLAN
 - a. **REPLACE** the original sheet with the revised sheet included with this ITC to the drawing sets. Changes to the drawing are clouded.
2. Sheet A342 – SECTION DETAILS
 - a. **REPLACE** the original sheet with the revised sheet included with this ITC to the drawing sets. Changes to the drawing are clouded.
3. Sheet A371 – PLAN DETAILS
 - a. **REPLACE** the original sheet with the revised sheet included with this ITC to the drawing sets. Changes to the drawing are clouded.

SPECIFICATIONS

Associated RFIs:

Attachments:

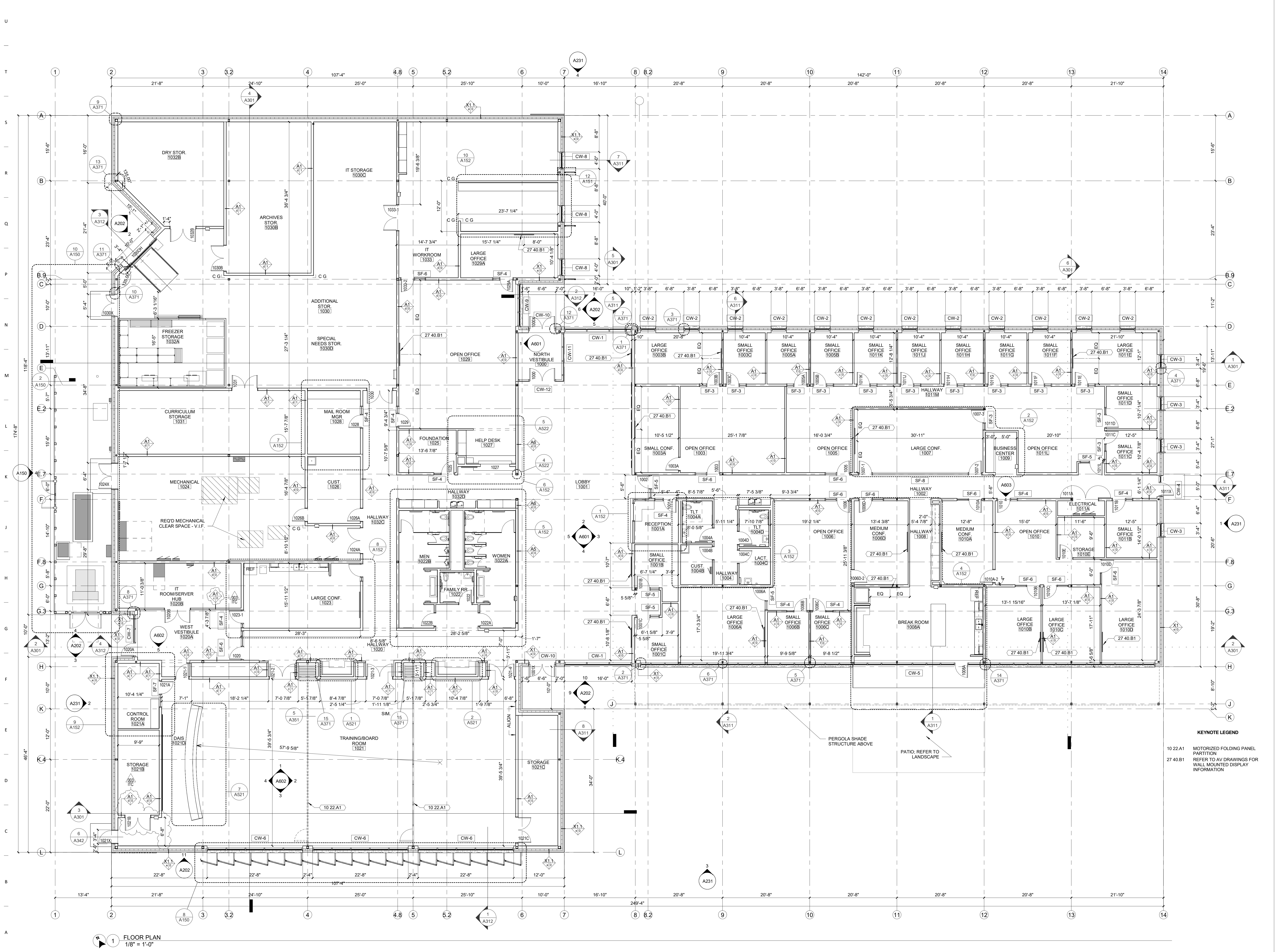
- Architectural Sheets: A111, A342, A371

Issued By: Dan Hammes

END OF ITC NO. 003

Revision	Description	Date
ADD 1	ADDRESS/DIM 1	04/03/2023
ITC 001	ITC 001	05/19/2023
ITC 003	ITC 003	06/06/2023

PRINTED: 8/30/2023 2:10:48 PM



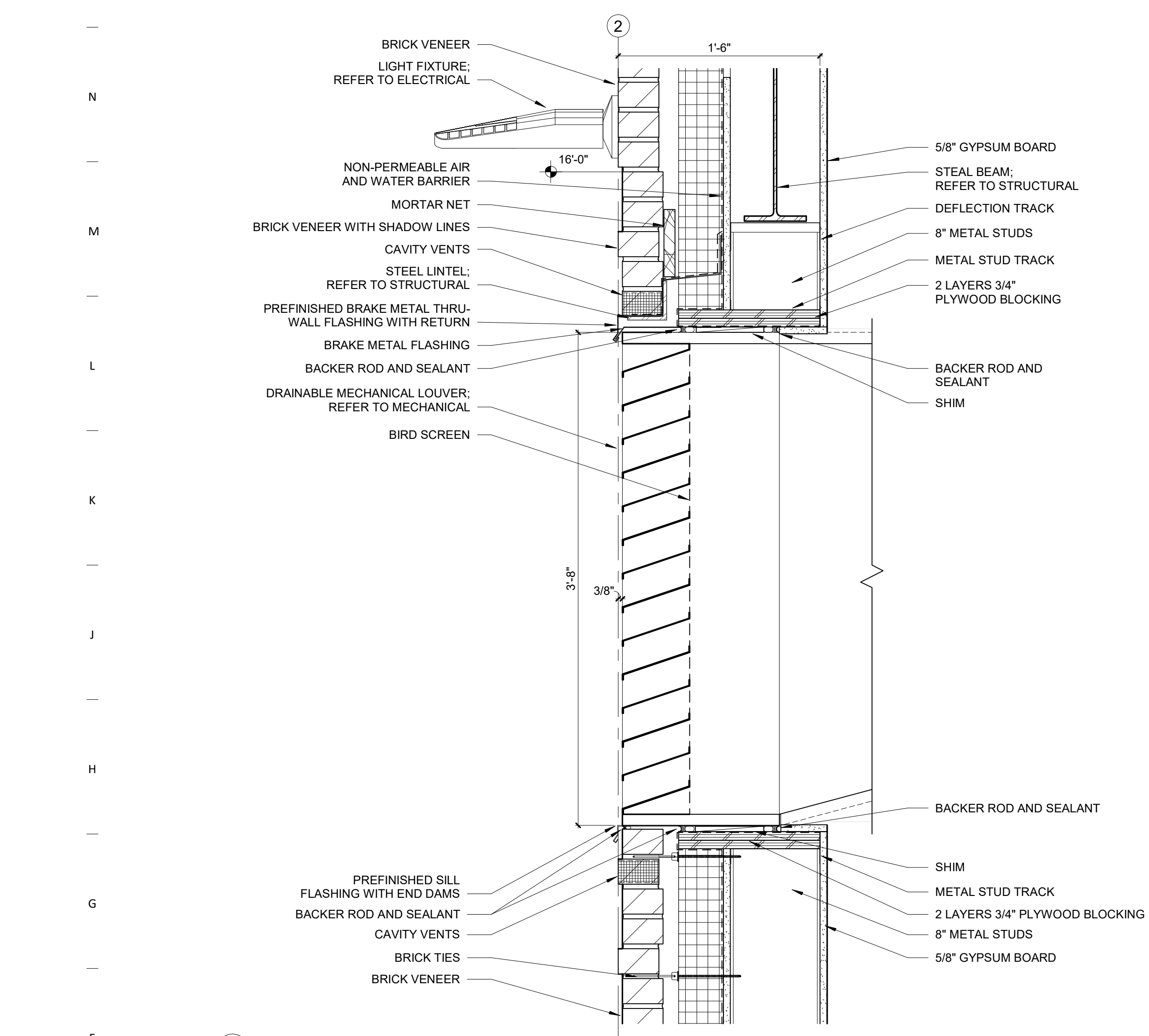
1 FLOOR PLAN
1/8" = 1'-0"

KEYNOTE LEGEND

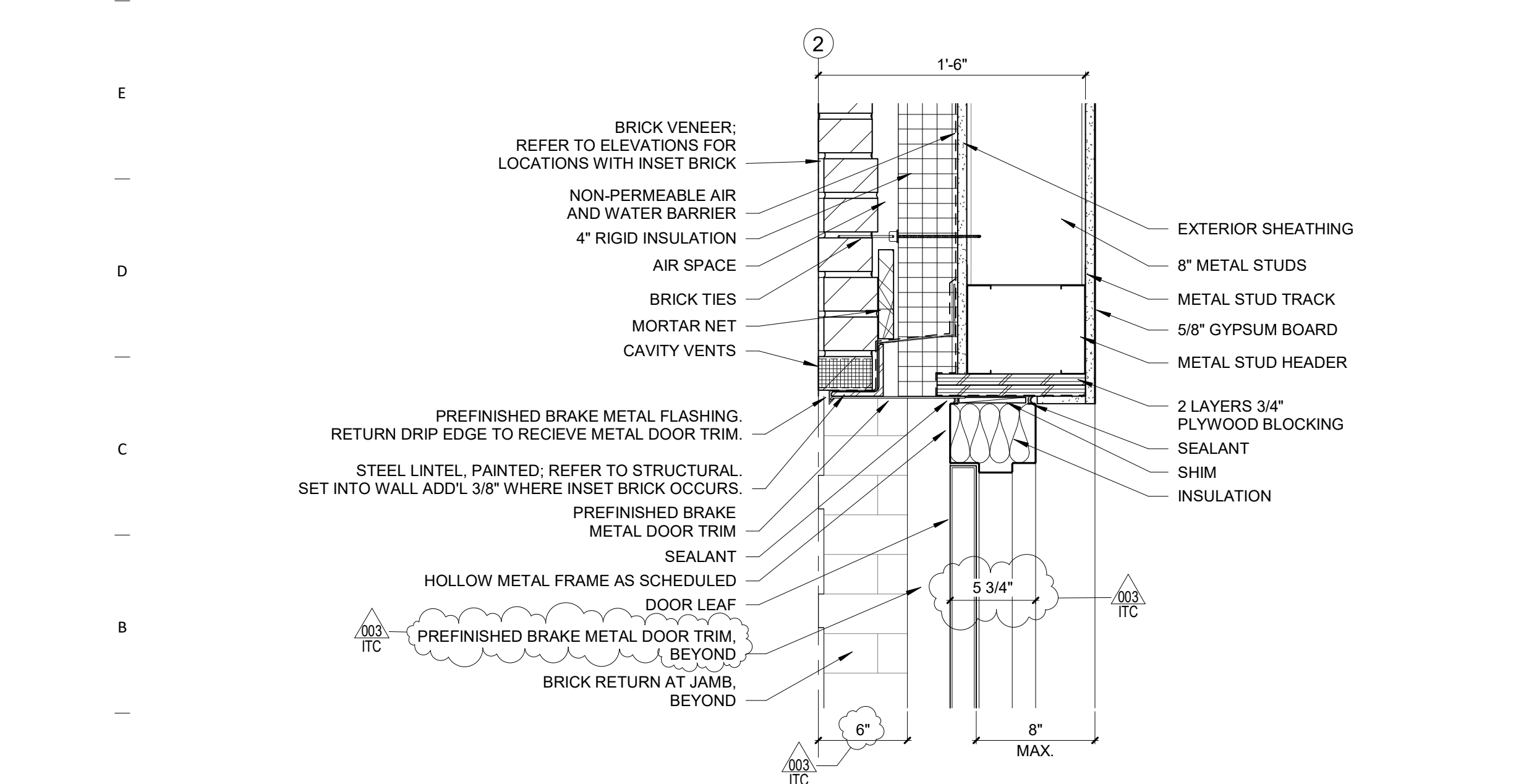
10 22 A1 MOTORIZED FOLDING PANEL PARTITION
27 40 B1 REFER TO AV DRAWINGS FOR WALL MOUNTED DISPLAY INFORMATION

PRINTED: 8/30/2023 2:10:51 PM

1 SECTION DETAIL
1 1/2" = 1'-0"



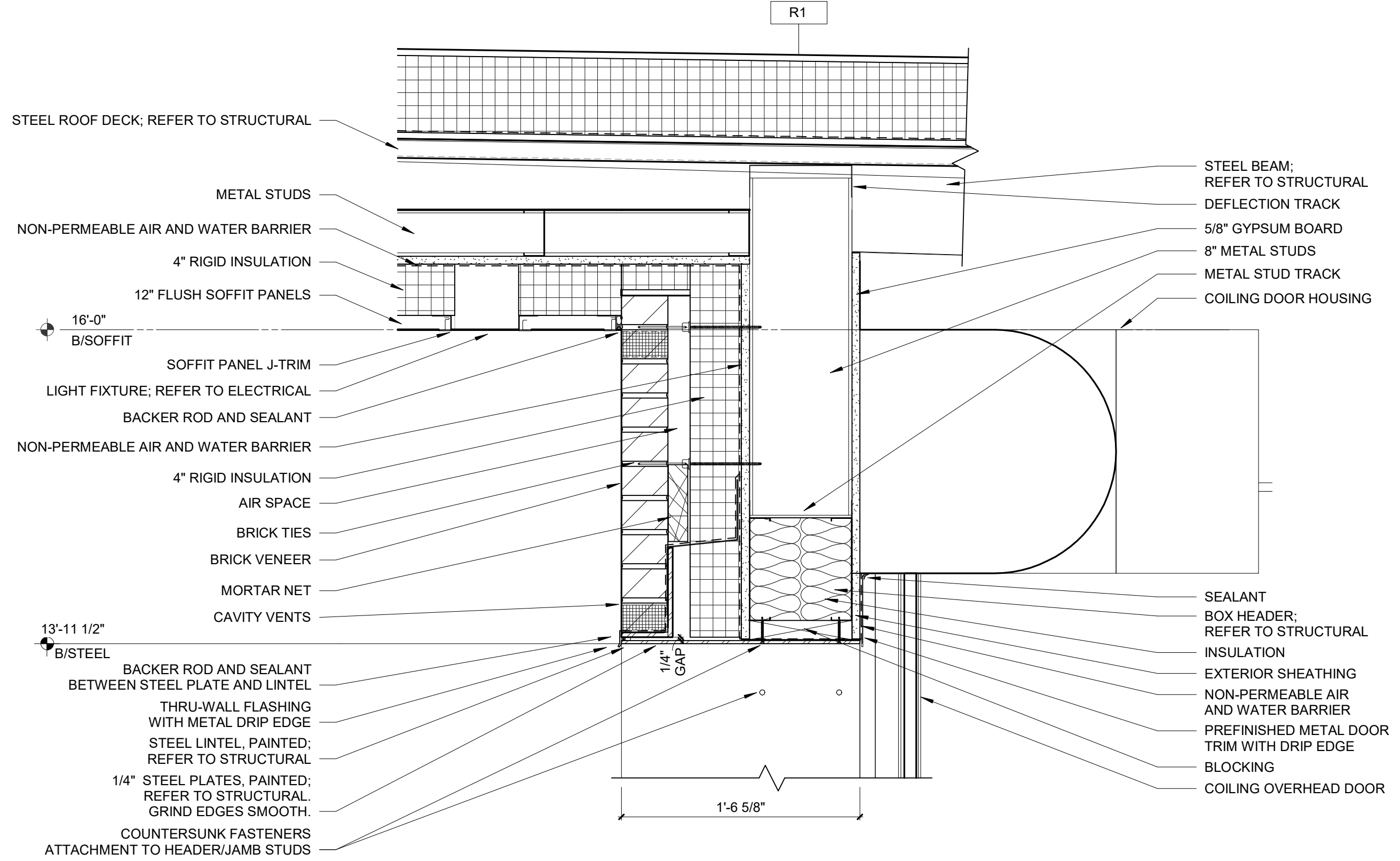
3 SECTION DETAIL
1 1/2" = 1'-0"



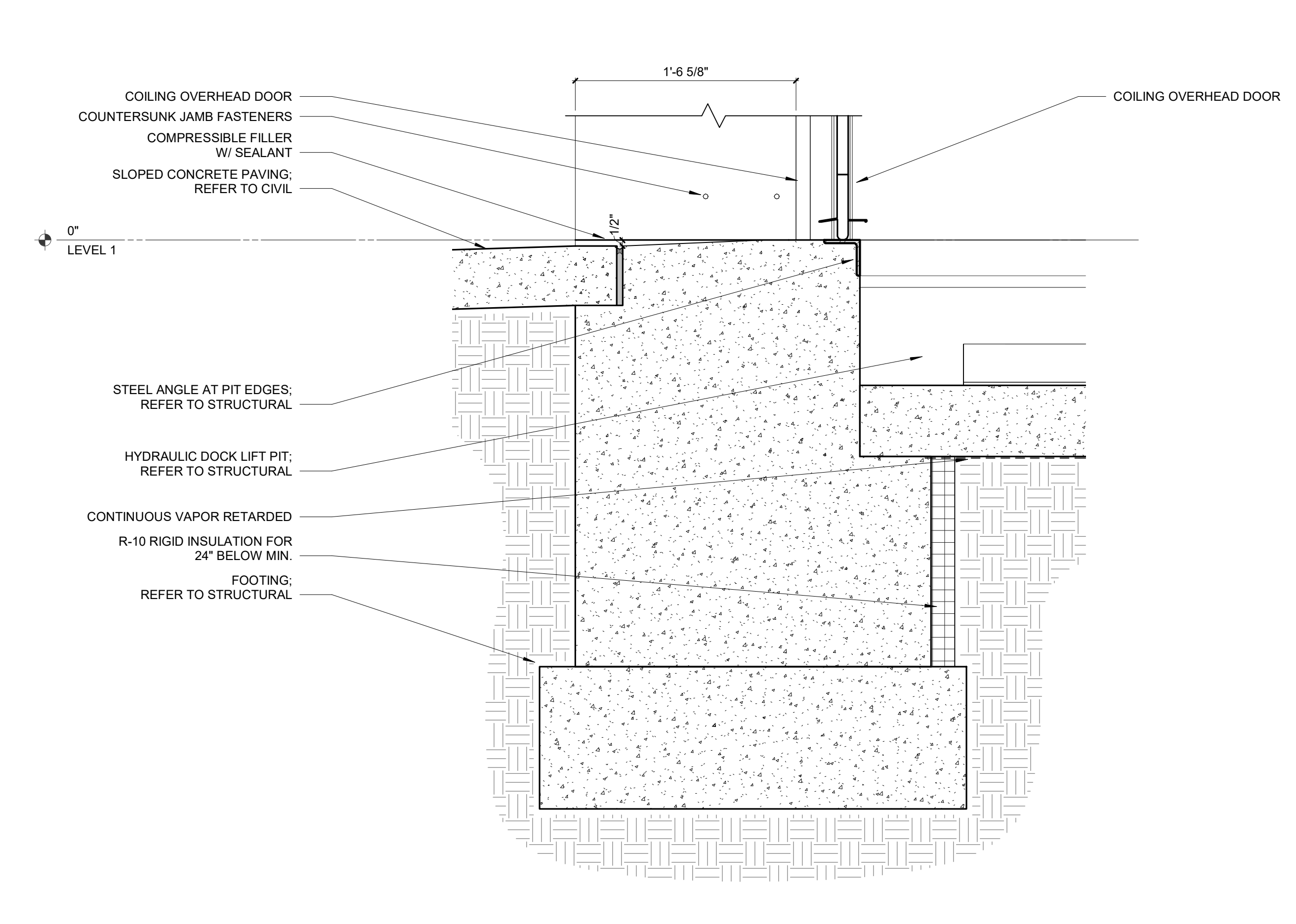
6 SECTION DETAIL
1 1/2" = 1'-0"



2 SECTION DETAIL
1 1/2" = 1'-0"



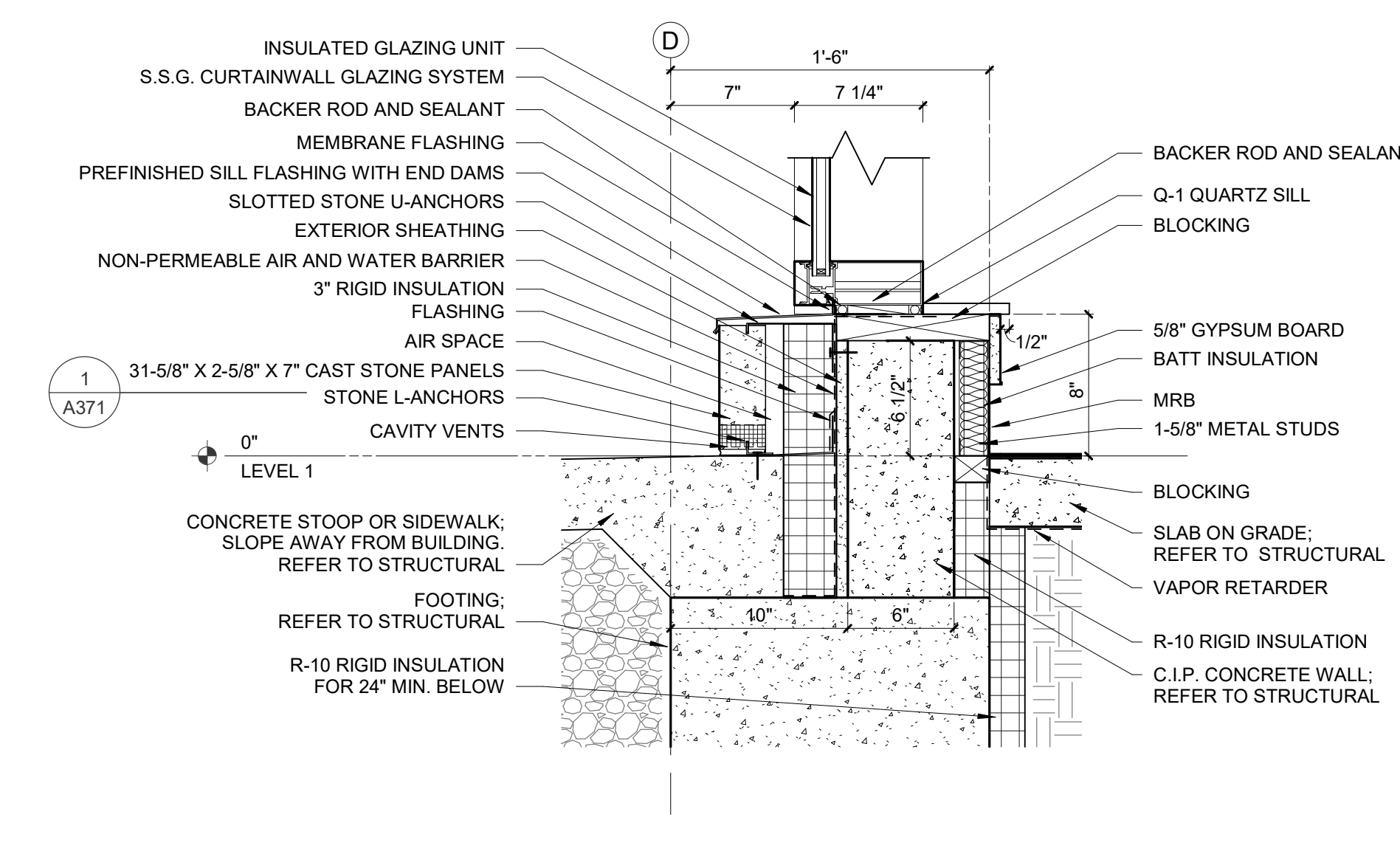
4 SECTION DETAIL
1 1/2" = 1'-0"



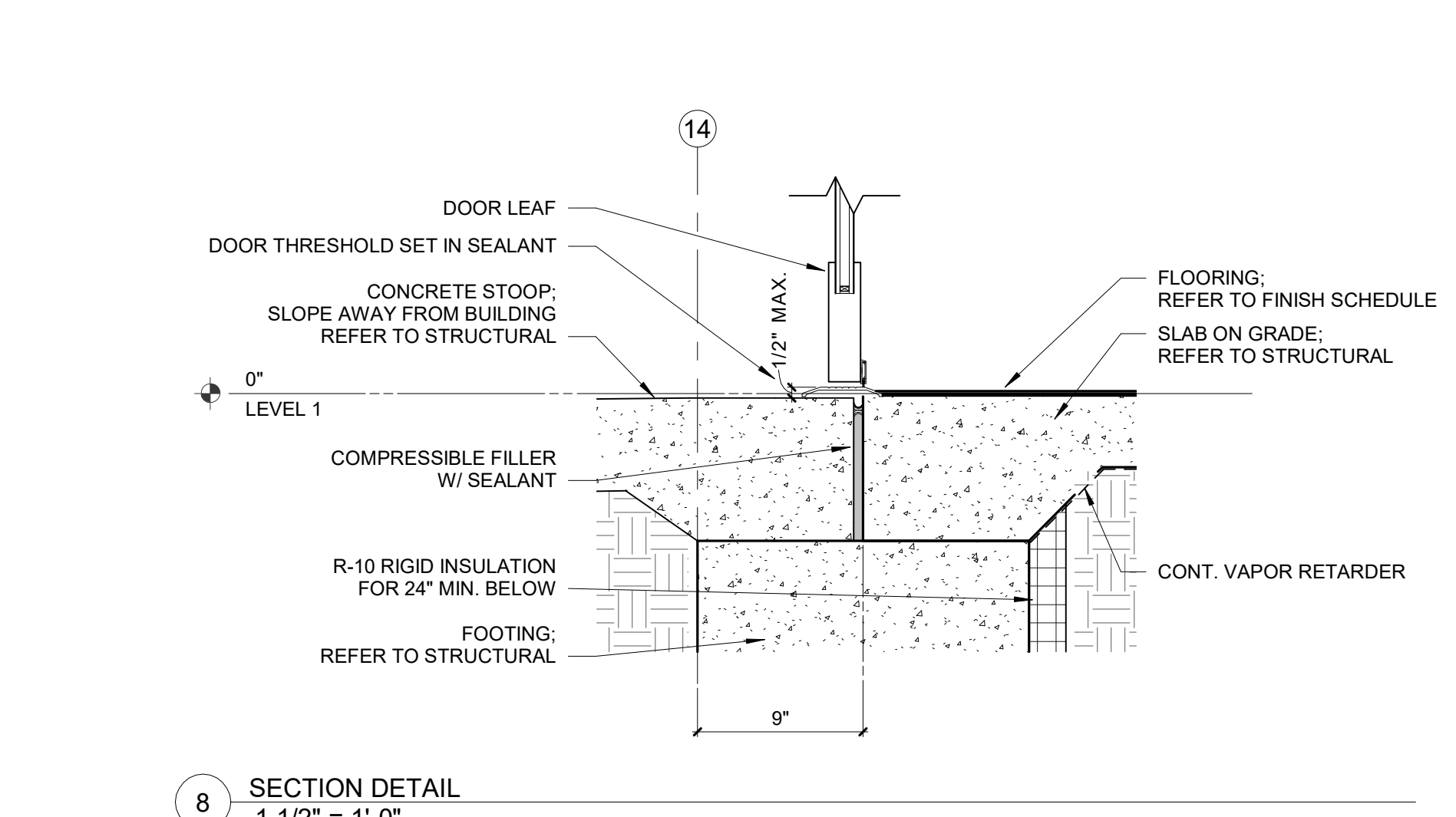
7 SECTION DETAIL
1 1/2" = 1'-0"



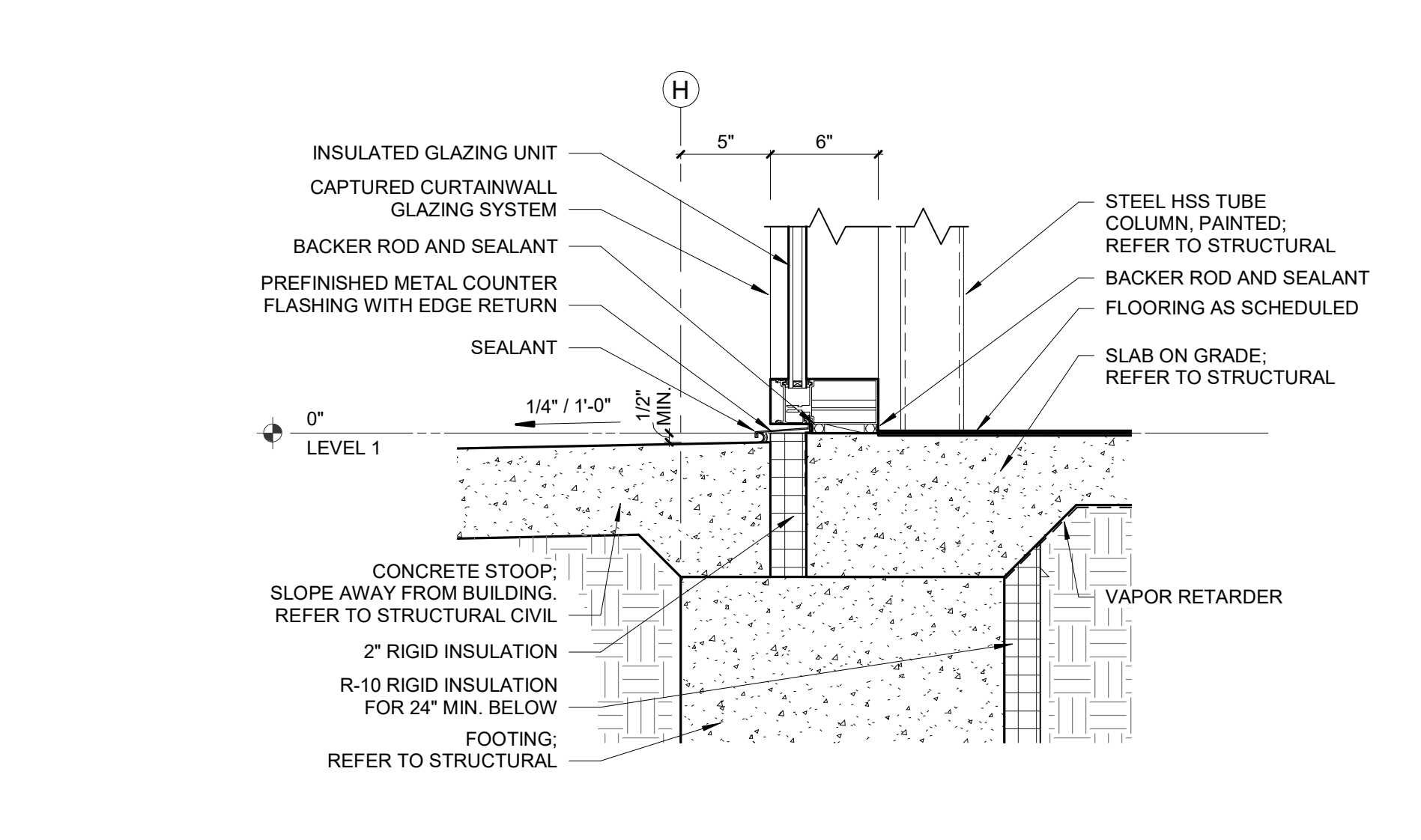
5 SECTION DETAIL
1 1/2" = 1'-0"



8 SECTION DETAIL
1 1/2" = 1'-0"



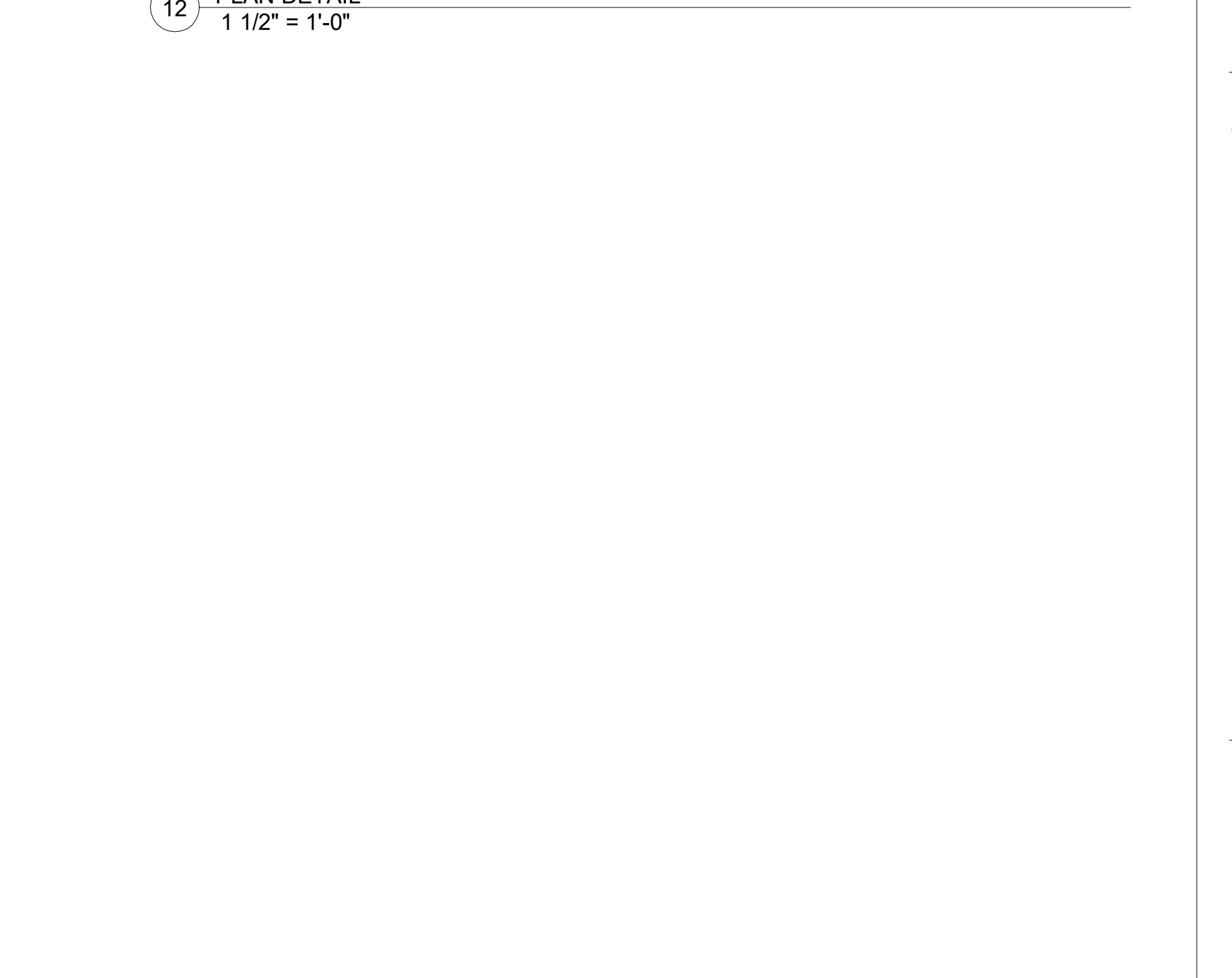
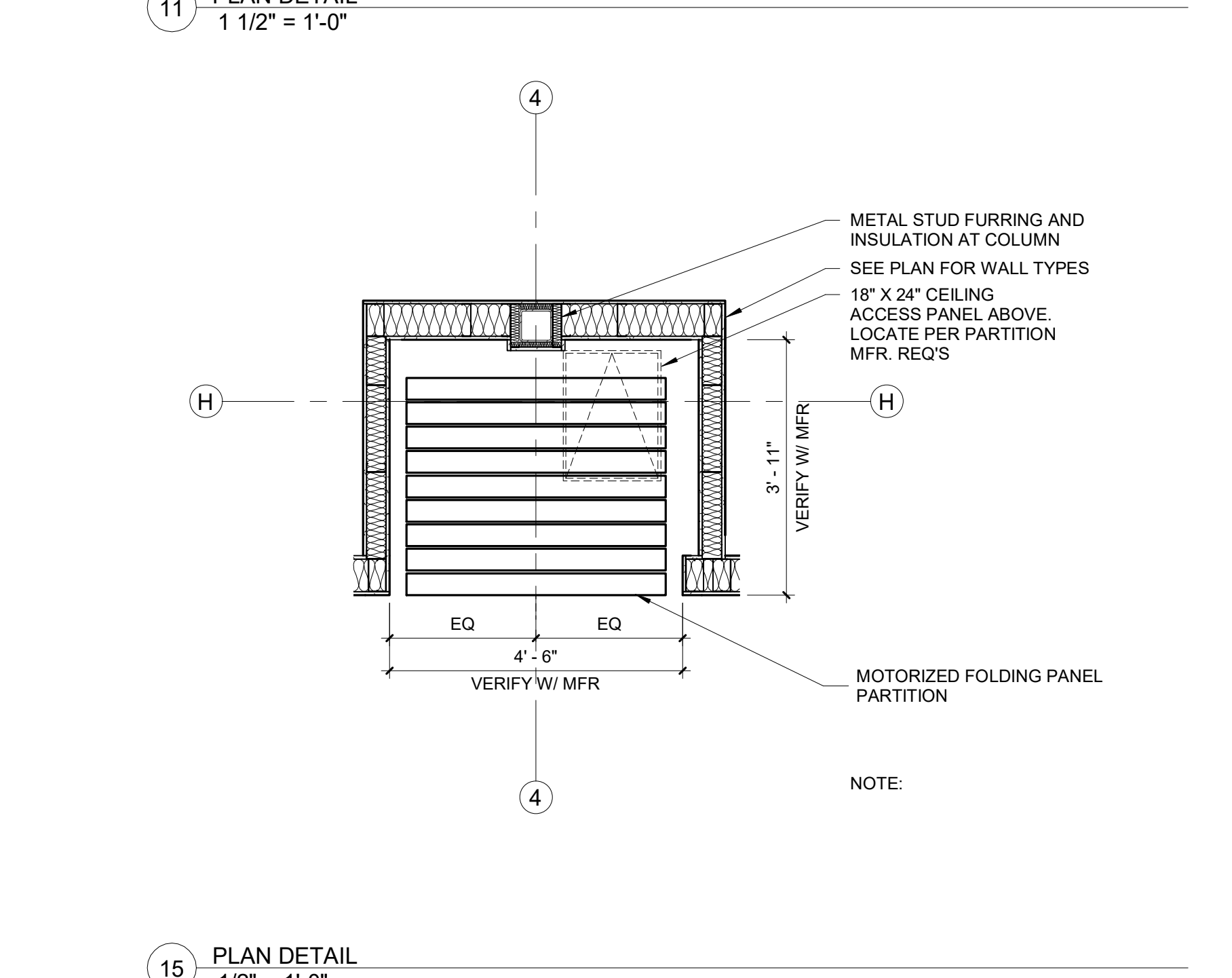
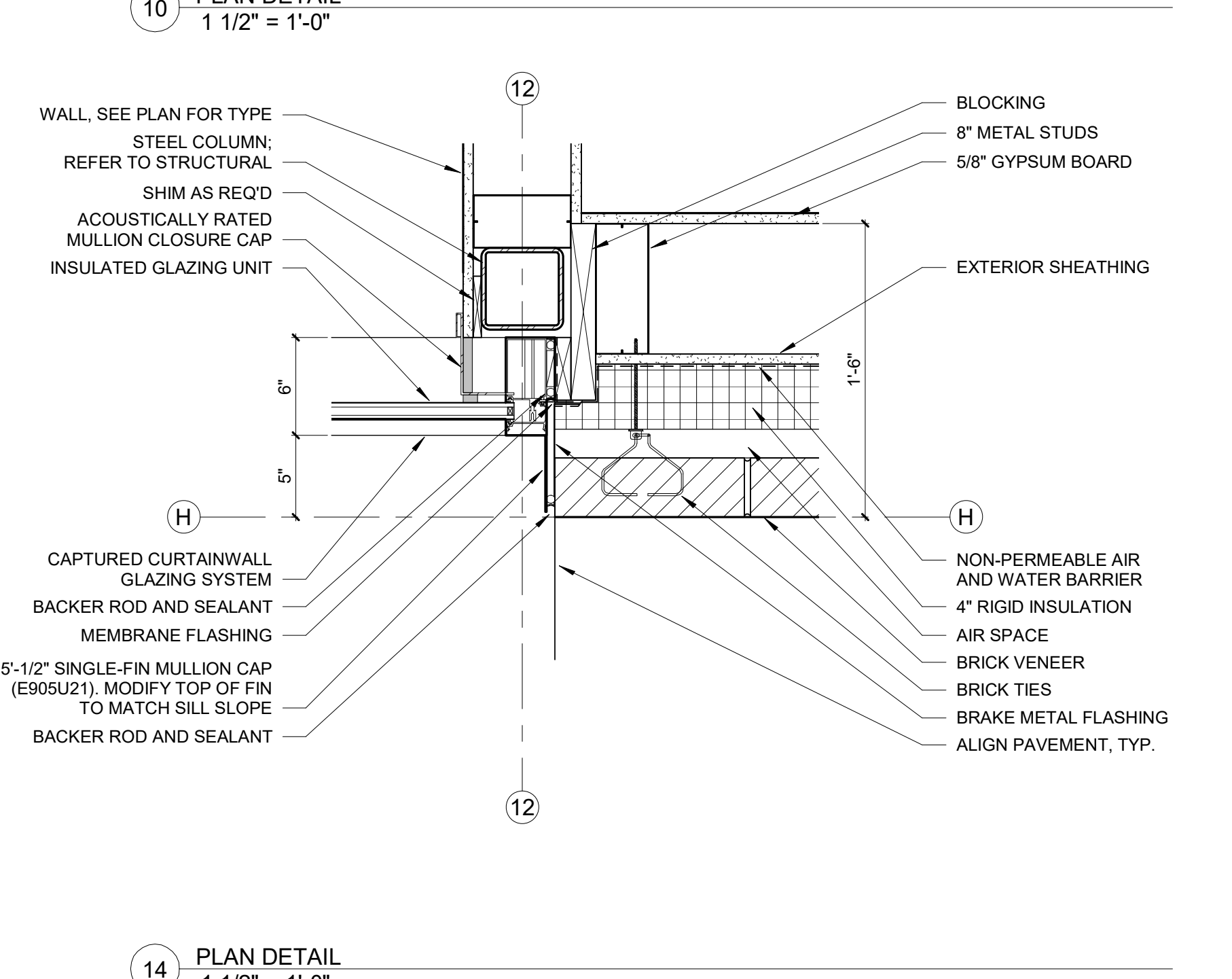
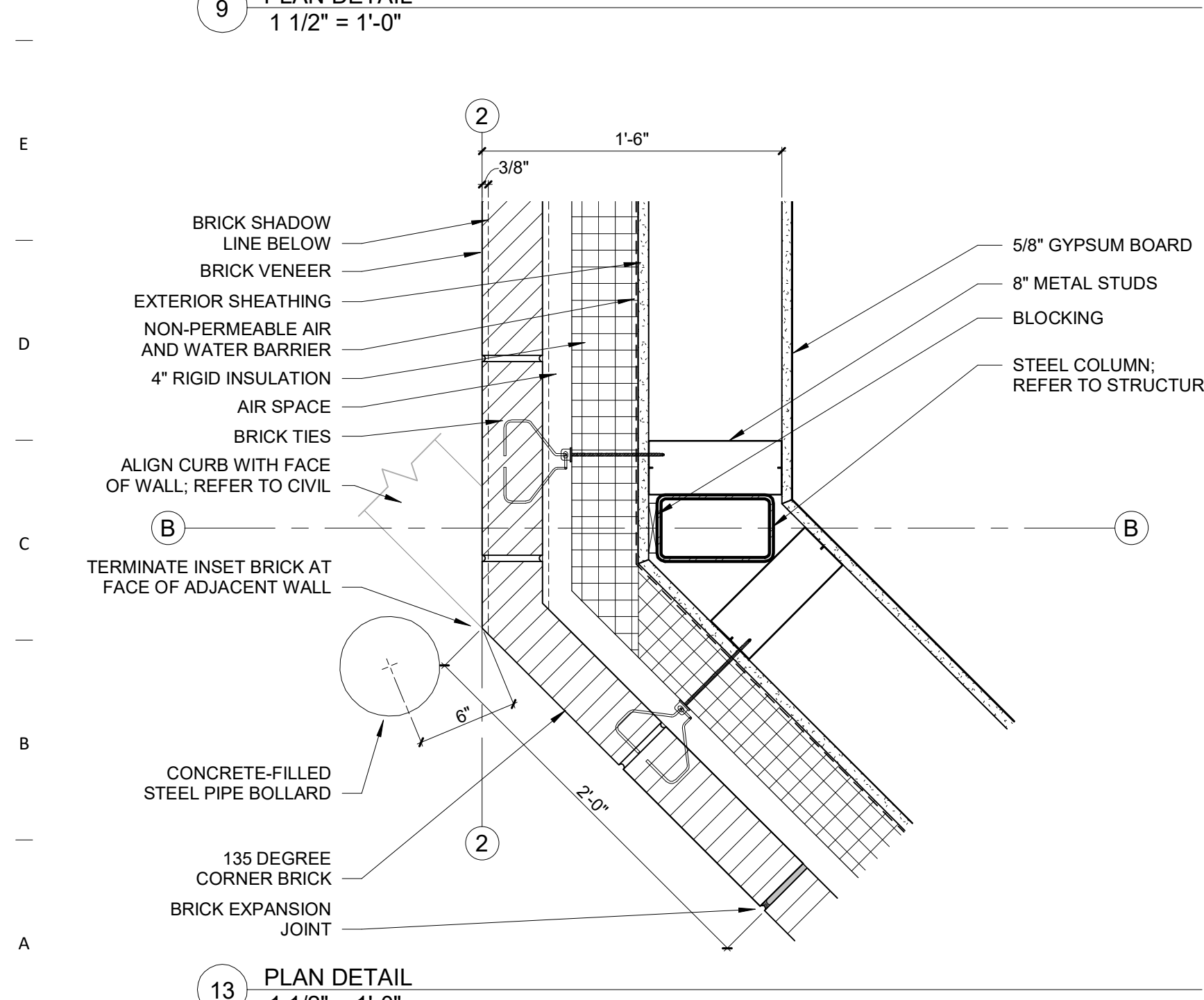
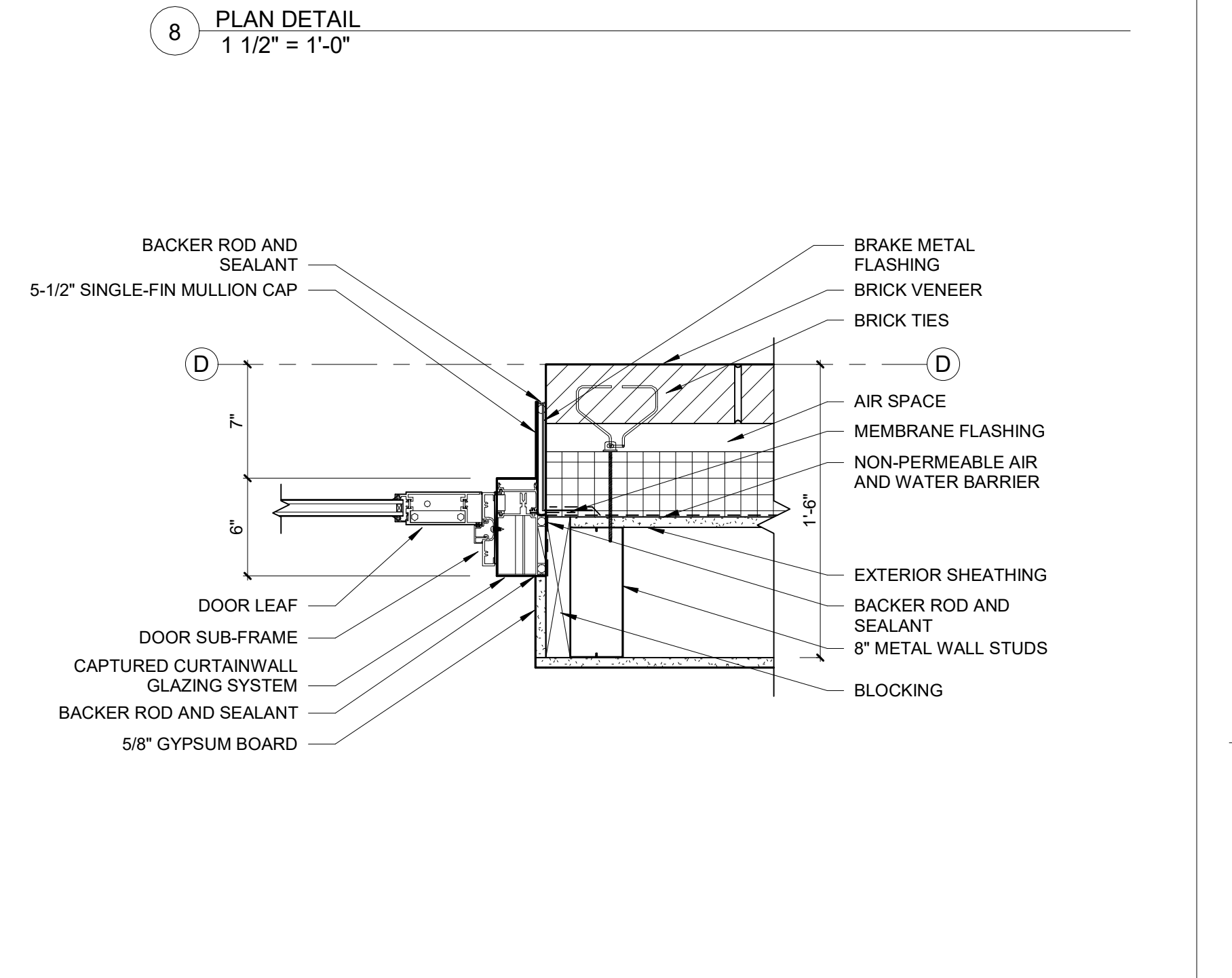
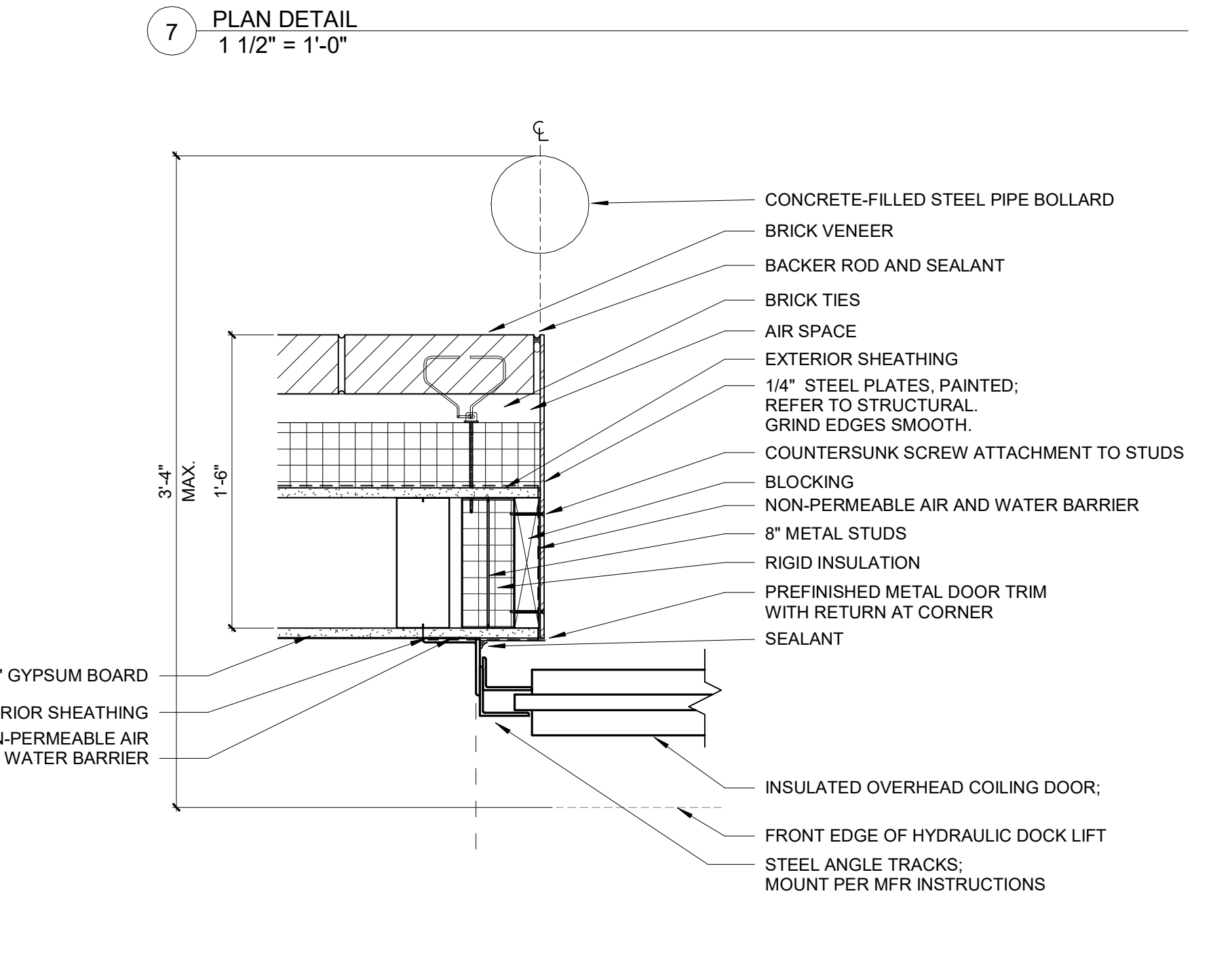
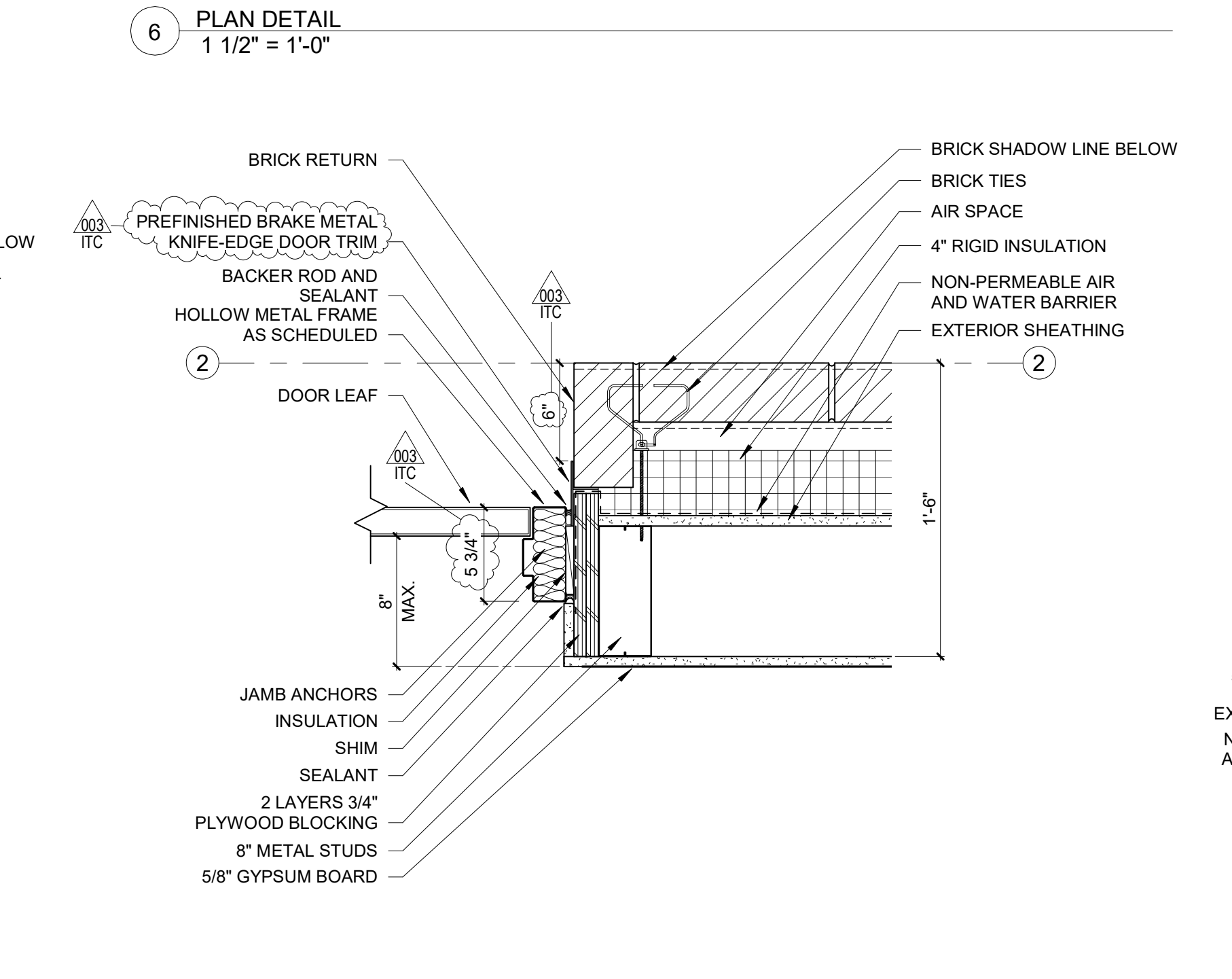
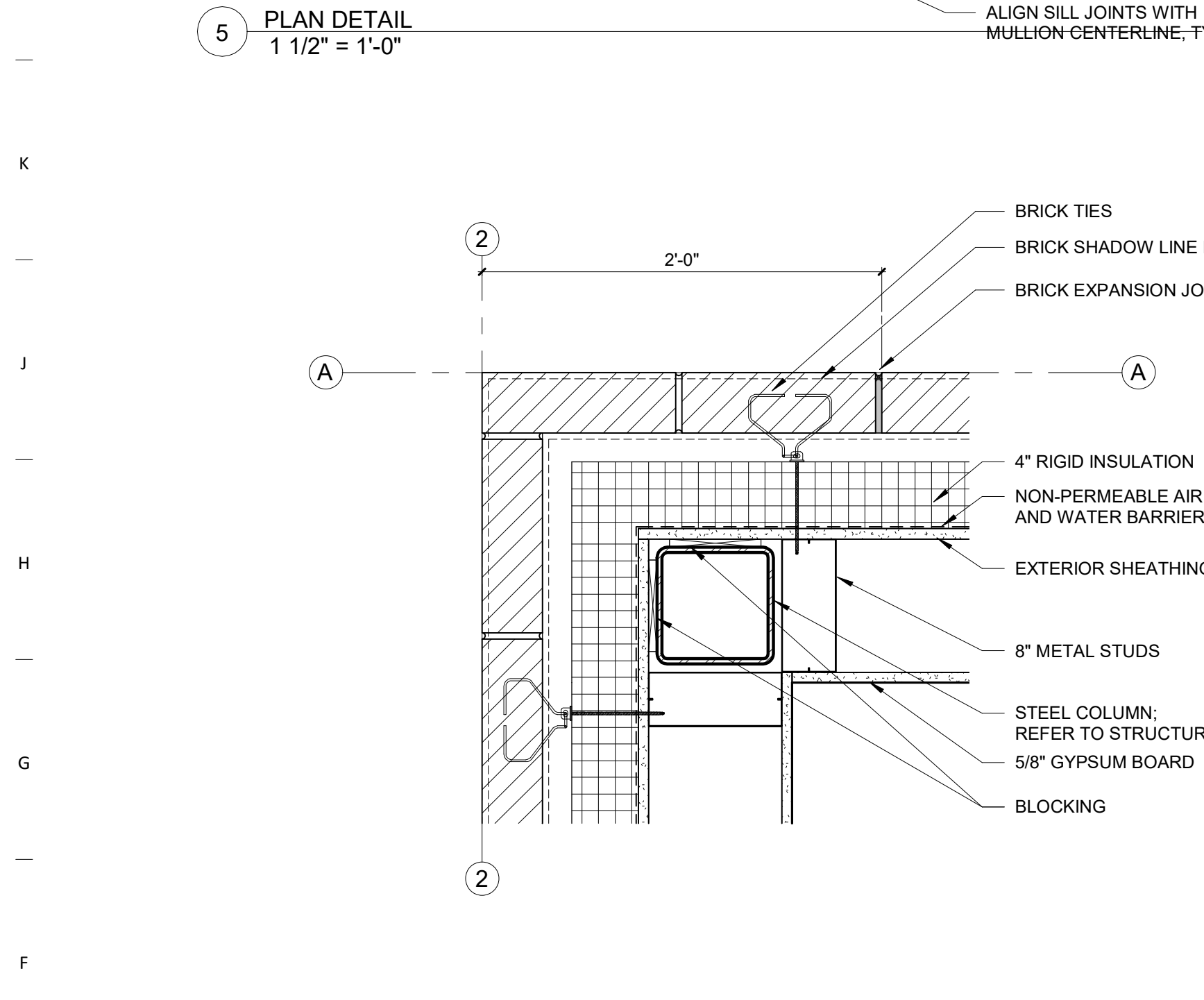
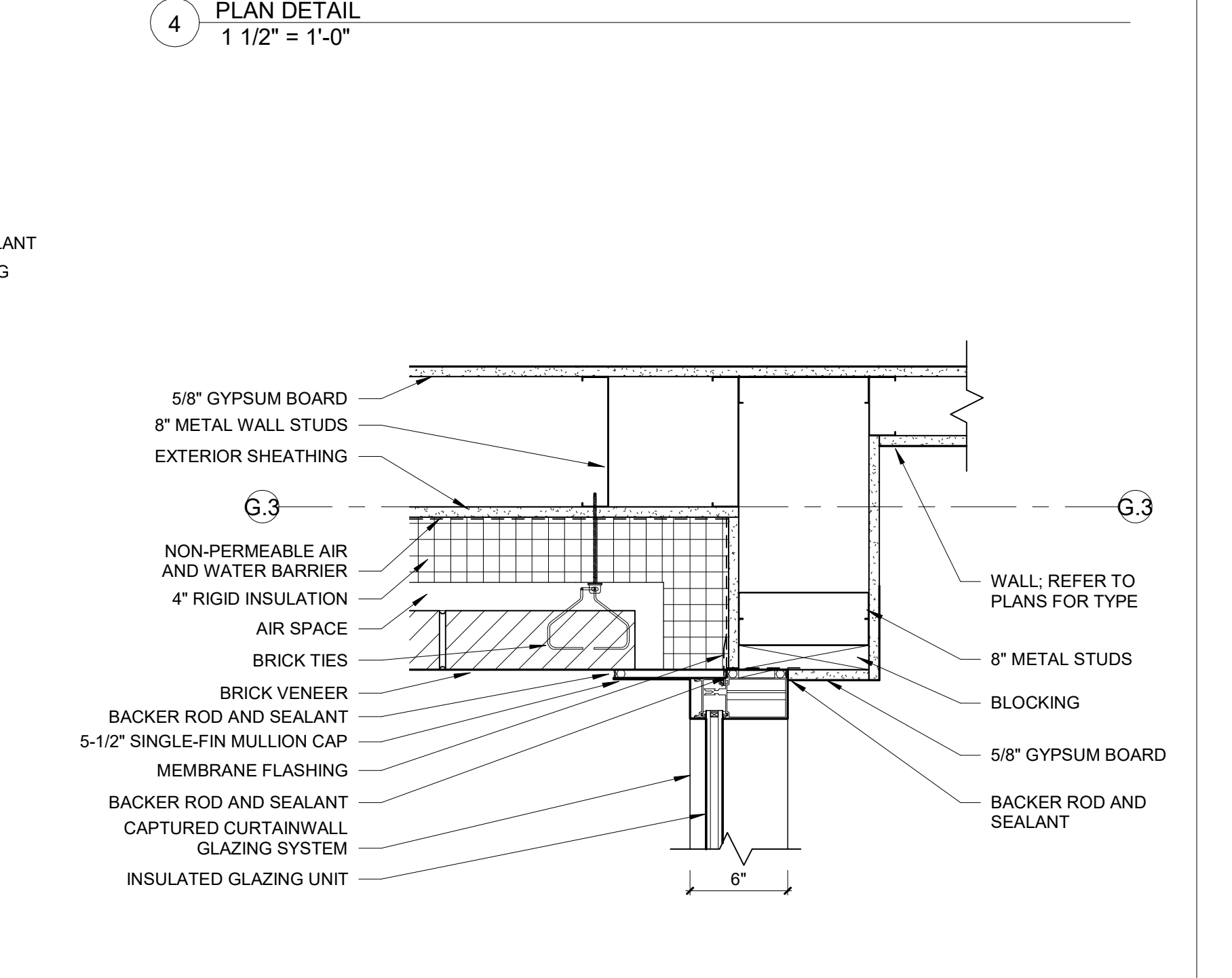
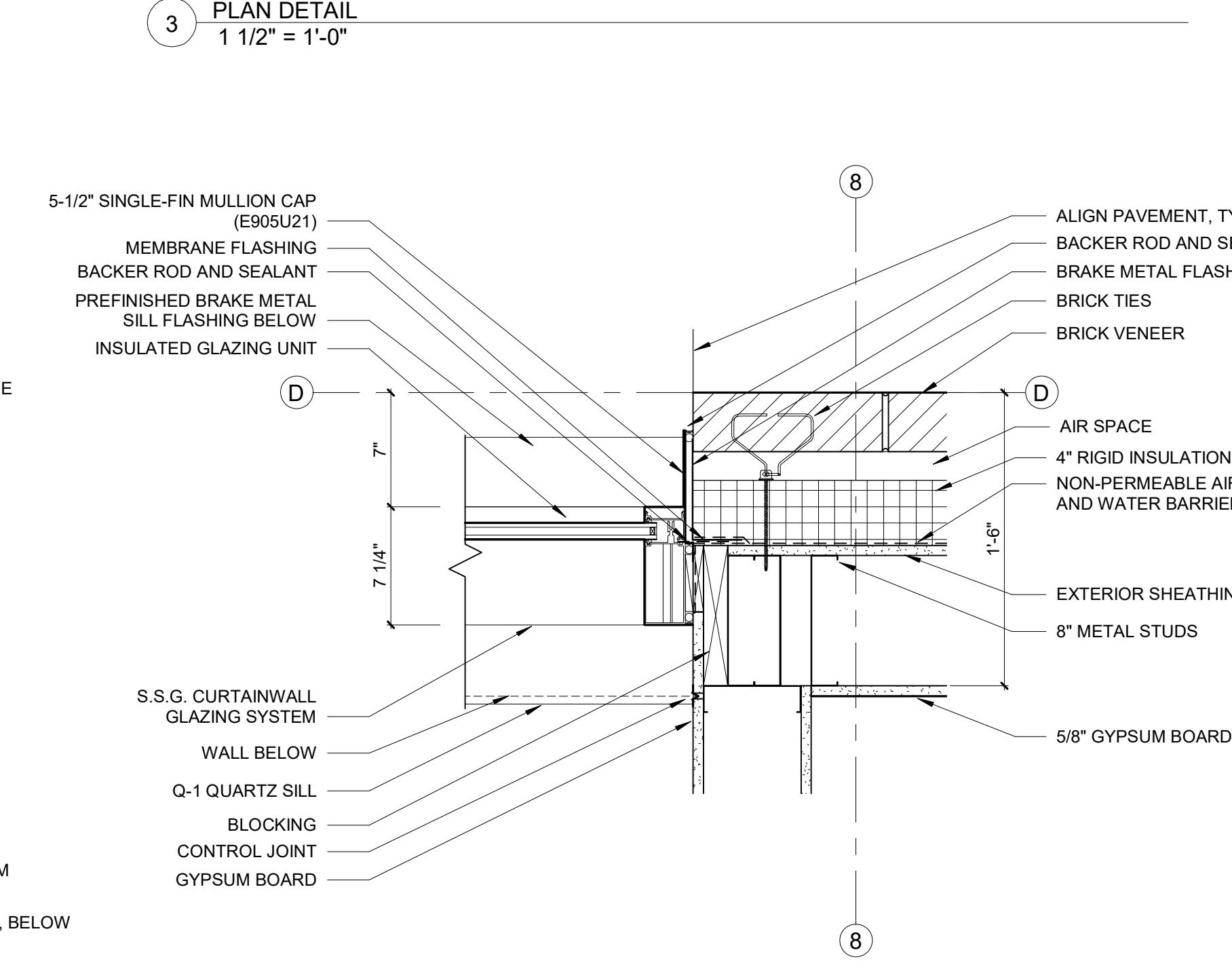
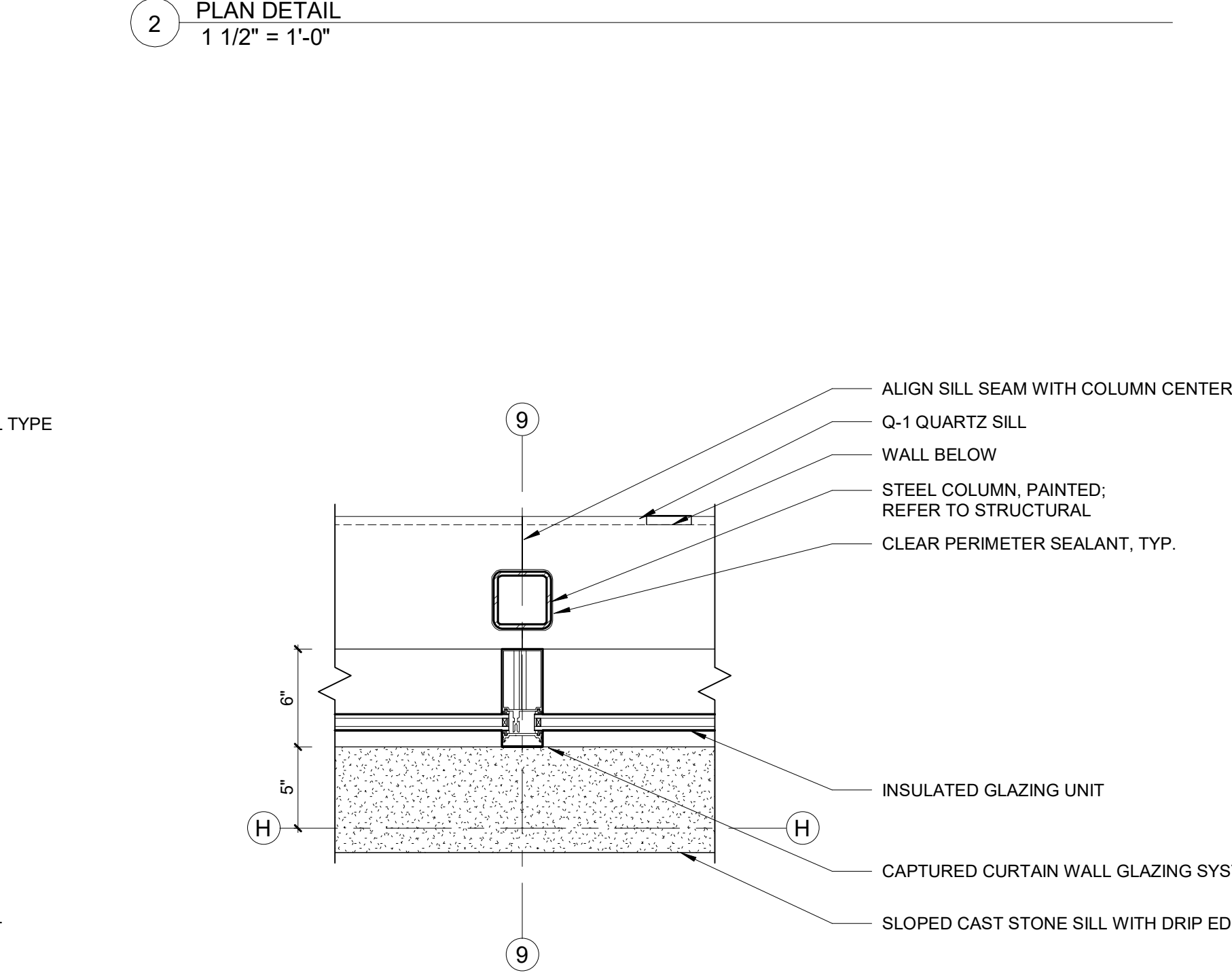
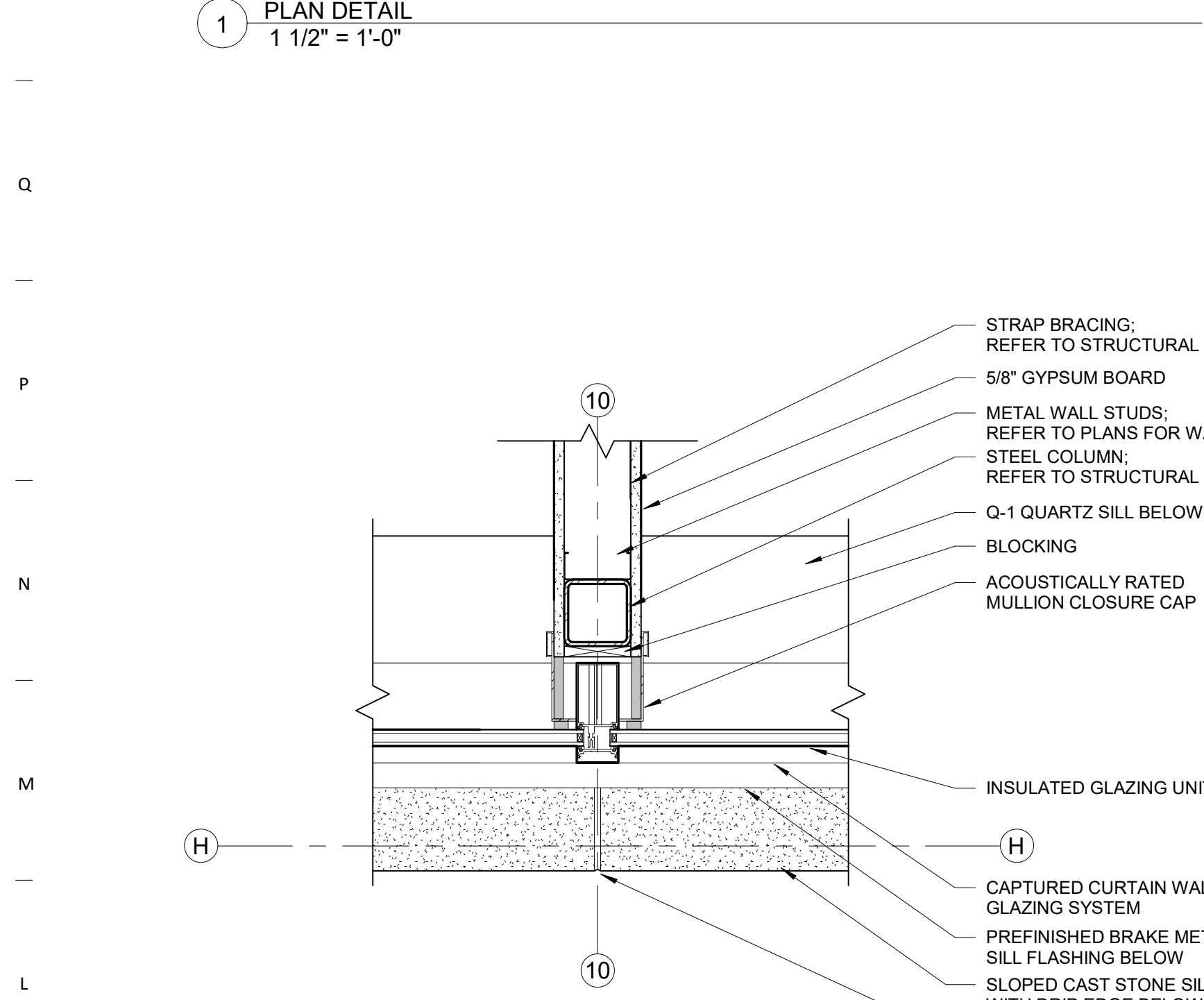
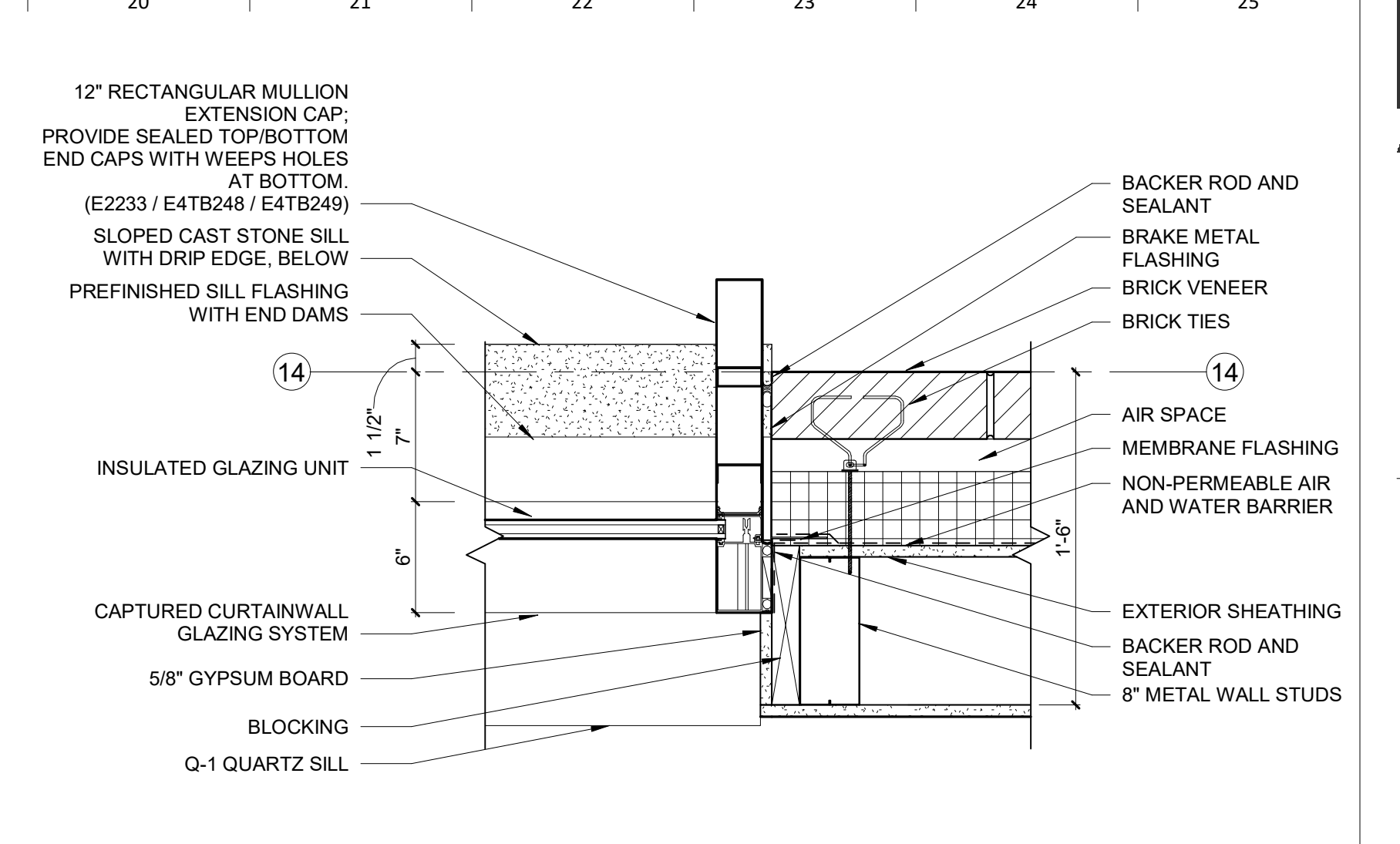
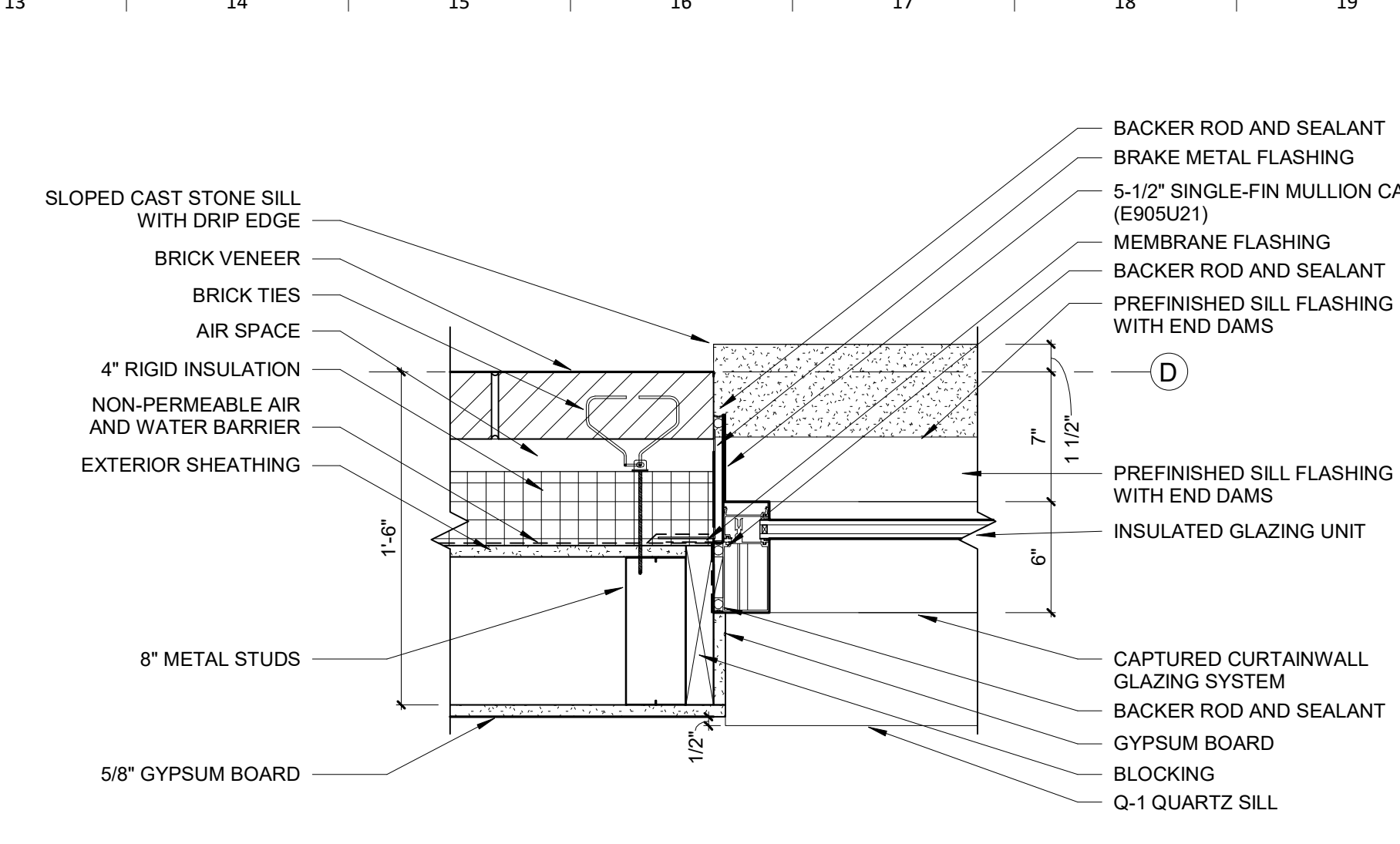
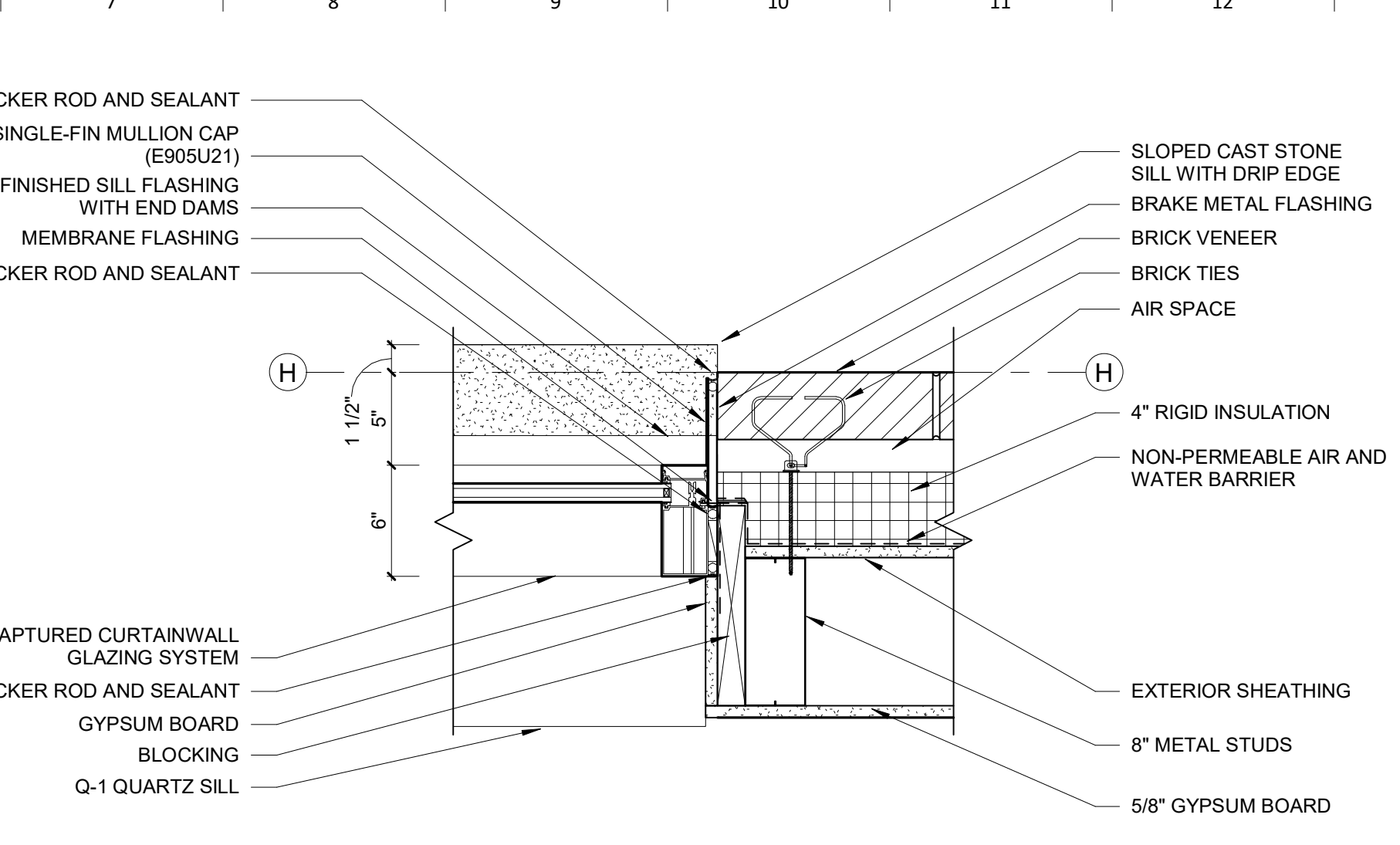
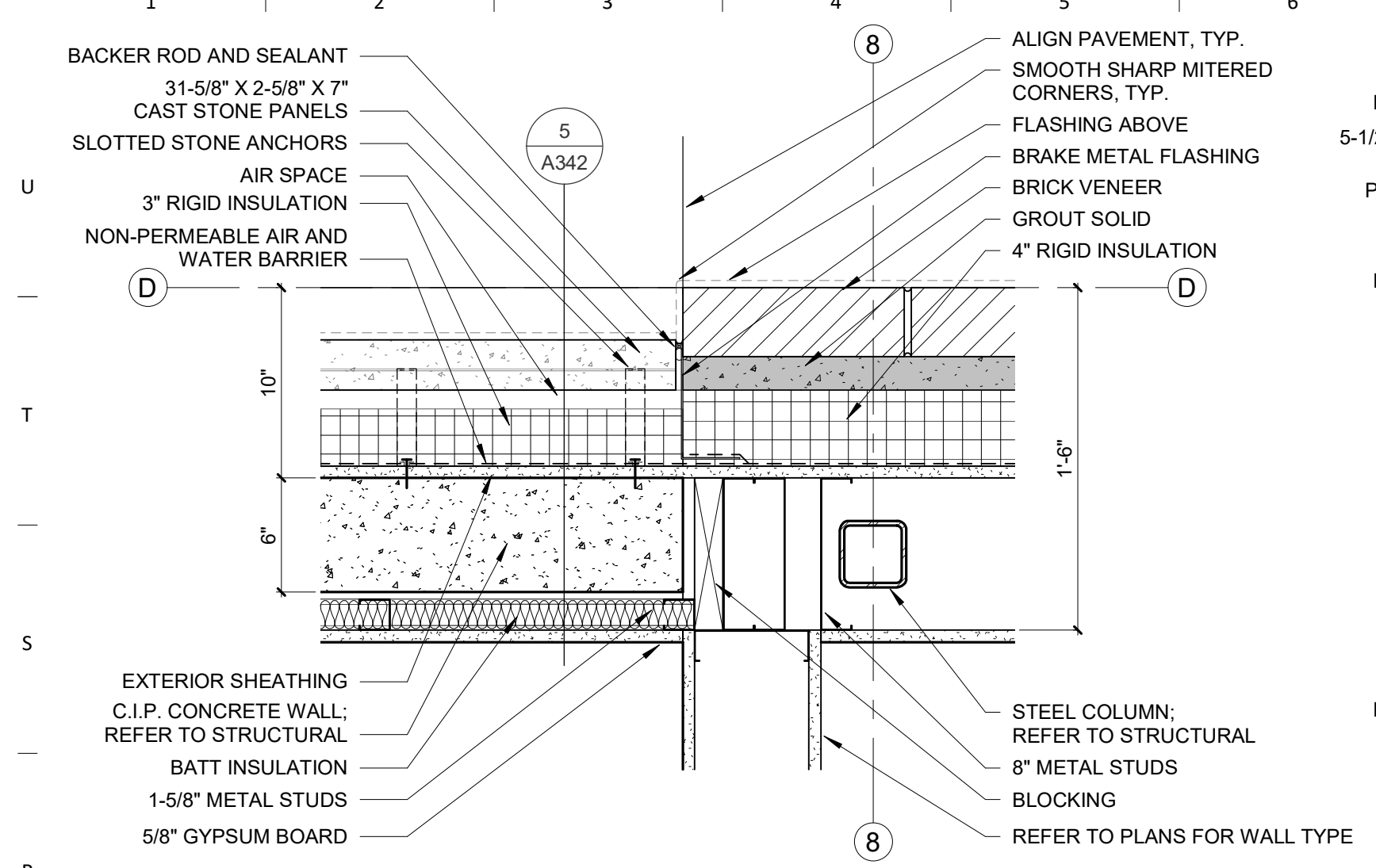
9 SECTION DETAIL
1 1/2" = 1'-0"



9 SECTION DETAIL
1 1/2" = 1'-0"



PRINTED: 8/30/2023 2:10:55 PM



NOTE:
MOTORIZED FOLDING PANEL PARTITION



Ceiling-Commercial-Residential

695 Palisades Access Rd
Ely, IA 52227

Phone: 319-533-5278
Fax: 319-845-4058

Change Work Order #1

Prepared for: Peak Construction
Attn: Steve
Date: 9/18/23

Location: Linn Mar Admin Office
Section#: Acoustical Ceiling
ITC #: 01

Tile: As per ITC

Grid: As per ITC

Work Scope: As per ITC

Special Instructions: DEDUCT: To eliminate AWP 1 (entire section 098420) Materials - \$41,415.00 Labor -\$12,035.00 (10% OHP)

DEDUCT: Hallway 1020 to be ACP 1 in lieu of ACP 3 section 095100 Materials -\$1,500.00 Labor -\$1,000.00 (10% OHP)

DEDUCT: To change product/design in training/board room ACB section 098430 Materials -\$15,050.00 (10% OHP)

DEDUCT: Breakroom to be ACP 2 section 095100 in lieu of ACB materials section 098430 and Materials -\$8,050.00 Labor -\$2,950.00 (10% OHP)

Change Work Order Price: -\$82,000.00 is to be deducted from contract if accepted

Accepted by:

Submitted by:

Title:

Acoustics by Washburn, LLC

Date:

By:

John Washburn, Estimator



1-800-728-7055

CHANGE ORDER REQUEST

Site Name & Address: Linn Mar Admin Building 3556 Winslow Road Marion, IA 52302

Customer Contract No: 023-14 Change Order Request Number 1
 Description: Job Number 231452

VE OPTIONS PER ITC #1
VE Option #1: Switching from cast iron to PVC. Deduct \$20,000.00
VE Option #2: Switching the WF-1s from and Acorn wash fountain to a Sloan wash fountain. Deduct \$10,800.00
VE Option #3: Switching EWC-1s from Elkay to Murdock. Deduct \$6,200.00

Materials \$ (35,200.00)
 Markup \$ -
 Misc. Material \$ -

	Hours	Rate	
Foreman Reg	0	\$ 88.31	\$ -
Journeyman Reg	0	\$ 85.02	\$ -
70% Apprentice Reg	0	\$ 59.54	\$ -
Mech Helper Reg	0	\$ 25.35	\$ -
Operator Reg	0	\$ 69.17	\$ -
Project Management	0	\$ 110.00	\$ -
CAD Reg	0	\$ 52.00	\$ -

Labor \$ -
 Markup \$ -

Small Tools and Consumables (of Labor) 3.5% \$ -

Subcontract \$ -
 Subcontract Markup: \$ -

Rental Equipment \$ -
 Markup: \$ -

Safety 2% \$ -
Warranty 1.5% \$ -

TOTAL PRICE OF CHANGE PROPOSAL **\$ (35,200.00)**

Bond 0% \$ -

TOTAL PRICE OF CHANGE PROPOSAL WITH BOND (if applicable) **\$ (35,200.00)**

Submitted By: Maddie Brecke/ Josh Caves

Date: 7/7/2023

Approved By: _____

Date: _____



Nolan's Lawn Care LLC
P.O. Box 38
Tiffin, IA 52340
nolanslawn@gmail.com
319-325-9190

Linn-Mar CSD - Linn-Mar Administration Building - ITC 001 VE Deductions
Date of plans: 5/19/23

Plantings:

- All plants as specified size and species on Sheet LP1.21
- Install and warranty as specified on plans
- Includes tree mulching and staking as required on plans

(\$23,245)

Concrete Bullet Edging in place of Black Steel Edging Installation:

(\$9,865)

Gravel Mow Strip Weed Block Fabric Installation:

- Install weed-block fabric in mow strip areas

(\$125)

Total Deduct: (\$33,235)

All materials guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

Signature _____

Signature _____



TSF Structures, Inc
 6410 7th Street Court SW
 Suite C
 Cedar Rapids, IA 52404
 Phone: (319)365-7133
 Fax: (319)365-2410

Date: 6/13/2023

Page 1 of 1

CO #: 1

Job #: 1766

Linn Mar Administration Building

Change Order Request

To: Ashley Roeder
 Peak Construction Group Inc
 660 Liberty Way Unit C
 North Liberty, IA 52317
 Phone: 319-383-3474

Subject: ITC 001 Costs

Sent Via: Email

Description of Change:

Costs associated with ITC 001 are as follows:

Joist revisions to accommodate updated loading information.

The change will cause an increase of \$2,145.00 to the contract amount.

A signature below indicates acceptance of all changes shown herein. Any work associated with this change will begin upon receipt of a signed copy of this C.O. in our office. Please respond by 6/13/2023. If the requested response time is not met, the project may be delayed.

Accepted By
 Ashley Roeder
 Peak Construction Group Inc

Peter Lewison
 TSF Structures, Inc

Ashley Roeder

From: Peter Lewison <plewison@tsf-structures.com>
Sent: Thursday, August 31, 2023 3:31 PM
To: Ashley Roeder
Subject: RE: Linn Mar - ITC #1

ITC 001 changed mechanical unit loading and special joist loading requirements. Joist design was modified to meet these requirements which resulted in higher joist cost.

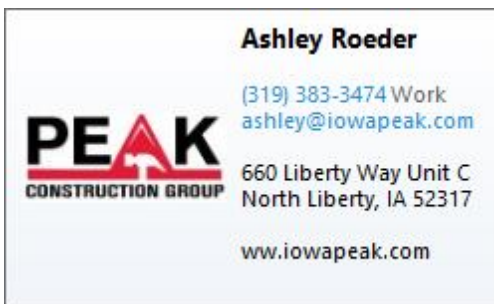
Increased joist costs were \$2,038.00 and OHP was \$107.00.

From: Ashley Roeder <ashley@iowapeak.com>
Sent: Thursday, August 31, 2023 3:20 PM
To: Peter Lewison <plewison@tsf-structures.com>
Subject: FW: Linn Mar - ITC #1

Hey Peter,

Can I get some more details for ITC 1? They will not issue a change order without it. See below.

Thank you



From: Dan Hammes <dhammes@opnarchitects.com>
Sent: Monday, August 28, 2023 12:01 PM
To: Steve Oyen <steve@iowapeak.com>
Cc: Ashley Roeder <ashley@iowapeak.com>; Elisha Horsfall <ehorsfall@opnarchitects.com>
Subject: Re: Linn Mar - ITC #1

Hello -

The design team has been reviewing the initial pricing for ITC 01. There are a few requests for additional detail noted below. Please revise the COR to include pricing details - materials, labor, etc...as well as specific reference to what is being added/eliminated/changed per ITC 01. The design team needs to be able to see what was originally quoted for the work vs. what is now quoted with the adjustments. Additionally, for additons, the OHP percentage and dollar amount needs to be specified on the quote.

- Hawkeye Electric - good

Order Acknowledgement

Date: 07/05/2023

LF Quote#: 0000382279

PO#: Job #023-14

Project: Linn-Mar Admin Building

Bill To: PEAK Construction Group
 ATTN: Accounts Payable
 660 Liberty Way
 Unit C
 North Liberty, IA 52317

CORPORATE

7800 E. Michigan Avenue
 Kalamazoo, MI 49048-9543
 P: 800.521.2546 F: 269.381.3455
 www.landscapeforms.com
 Federal I.D.# 38-1897577
 FSC# NC-COC-001261

Ship To: PEAK Construction Group
 ATTN: Ethan
 3556 Winslow Road
 Marion, IA 52302

Ship To Contact Phone:319-640-8892
 Ship Via: Common Carrier
 F.O.B.: Destination

Qty	Description	Unit Price	Total Price
-----	-------------	------------	-------------

Job #023-14
 Bill of Lading Instructions: DELIVERY APPT REQUIRED PLEASE CONTACT
 Ethan - 319-640-8892
 ethan@iowapeak.com

When ordering please confirm:

- Shipping address and contact information (name and ph#)
- Billing address and contact information
- Is your firm or the project tax exempt? If so, exemption certificate must accompany order
- Delivery schedule:

___ Ship immediately upon completion
 OR Ship On/After the date:_____

4	Ring Bike Rack Style: <i>Ring Bike Rack</i> Mounting: <i>Embedded</i> Finish: <i>Stainless Steel</i>	\$ 560.00	\$ 2,240.00
1	Carousel Table Height: <i>Dining Height</i> Number of Seats: <i>6 Seat</i> Seat Style: <i>Backed Perf</i> Mounting: <i>Surface Mount</i> Table Top Style: <i>Steelhead w/Perforated Insert</i> Table Shape: <i>Round</i> Table Size: <i>42"</i> Umbrella Hole: <i>With Hole</i> Seat Color: <i>Silver</i> Support Color: <i>Silver</i> Table Top Color: <i>Silver</i>	\$ 3,810.00	\$ 3,810.00

Cust #: 81URL
 SSR: Mary Vanderberg
 Rep: Site Source IOWA, IA

Landscape Forms Customer Service

Purchaser

Seller

Order Acknowledgement

Date: 07/05/2023

LF Quote#: 0000382279

PO#: Job #023-14

Project: Linn-Mar Admin Building

Bill To: PEAK Construction Group
 ATTN: Accounts Payable
 660 Liberty Way
 Unit C
 North Liberty, IA 52317

CORPORATE

7800 E. Michigan Avenue
 Kalamazoo, MI 49048-9543
 P: 800.521.2546 F: 269.381.3455
 www.landscapeforms.com
 Federal I.D.# 38-1897577
 FSC# NC-COC-001261

Ship To: PEAK Construction Group
 ATTN: Ethan
 3556 Winslow Road
 Marion, IA 52302

Ship To Contact Phone:319-640-8892
 Ship Via: Common Carrier
 F.O.B.: Destination

Qty	Description	Unit Price	Total Price
1	Solstice Umbrella Style: <i>Cygnus</i> Panel Type: <i>Perforated</i> Mounting: <i>Table Mount</i> Pole/Strut/Stand/Top Cap Color: <i>To Be Advised</i> Panel Color: <i>To Be Advised</i>	\$ 4,070.00	\$ 4,070.00
1	Link Bench Bench Style: <i>Inline Bench</i> Support Style: <i>Metal Legs</i> Wood Species: <i>Premium Exterior Wood TBA</i> Segment 1 Selections: Segment 1 Seat Configuration: <i>Inline Straight</i> Segment 1 Back Configuration: <i>Full Backrest</i> Segment 1 Arm Option: <i>End Arms</i> Bench Frame Powdercoat Color: <i>Silver</i> Arm Powdercoat Color: <i>Silver</i> Support Powdercoat Color: <i>Silver</i>	\$ 4,110.00	\$ 4,110.00
1	Link Bench Bench Style: <i>Inline Bench</i> Support Style: <i>Top of Wall</i> Wood Species: <i>Premium Exterior Wood TBA</i> Segment 1 Selections: Segment 1 Seat Configuration: <i>Inline Straight</i> Segment 1 Back Configuration: <i>Backless</i> Segment 1 Arm Option: <i>Armless</i> Bench Frame Powdercoat Color: <i>Silver</i>	\$ 2,750.00	\$ 2,750.00

Cust #: 81URL
 SSR: Mary Vanderberg
 Rep: Site Source IOWA, IA

Landscape Forms Customer Service

Purchaser

Seller



Order Acknowledgement

Date: 07/05/2023

LF Quote#: 0000382279

PO#: Job #023-14

Project: Linn-Mar Admin Building

Bill To: PEAK Construction Group
 ATTN: Accounts Payable
 660 Liberty Way
 Unit C
 North Liberty, IA 52317

CORPORATE

7800 E. Michigan Avenue
 Kalamazoo, MI 49048-9543
 P: 800.521.2546 F: 269.381.3455
 www.landscapeforms.com
 Federal I.D.# 38-1897577
 FSC# NC-COC-001261

Ship To: PEAK Construction Group
 ATTN: Ethan
 3556 Winslow Road
 Marion, IA 52302

Ship To Contact Phone:319-640-8892
 Ship Via: Common Carrier
 F.O.B.: Destination

Qty	Description	Unit Price	Total Price
		Item Total	\$ 16,980.00
		Shipping & Handling	\$ 2,380.00
		Sub Total	\$ 19,360.00
		Estimated Sales Tax	\$ 0.00
		Document Total	\$ 19,360.00

Payment Terms: Pending-Net30

Landscape Forms, Inc. reserves the right to change payment terms based on payment history as well as information obtained from commercial credit reporting agencies.

- Purchaser is responsible for confirming options, materials, quantities, etc., for completeness and conformity to plans and specifications.
- Changes to or cancellations of orders may incur a penalty charge of 30% or more. Special orders may not be changed or cancelled.
- Studio 431 (custom) orders cannot be cancelled once purchase order is received and approved.
- Studio 431 orders are subject to price increase after engineering/product development is complete and approved by designer, end user and purchaser. Modifications in price will be handled via Change Order.
- All orders that include a swing product must include an executed liability waiver to be accepted and entered into production.
- Only the Material Supplier Standard Limited Warranty shall apply to all product sold by Landscape Forms. No other warranties or changes to the standard warranty will be applied or accepted.
- No merchandise can be returned without authorization from Landscape Forms. Returns may be subject to a disposition fee of 30-100%.
- Prices based on quantities shown and quantity changes may affect price.
- QUOTED prices are held for 60 days. After receipt of a written ORDER, prices will be held for up to twelve months from receipt of the order. Changes in quantity or specification may affect pricing. Upfit pricing will only be held for six months after receipt of a written order.
- Pricing includes selection from our standard color palette. Optional colors and custom color matches are available for an additional fee and will extend lead-time. Please contact our corporate office for more information.
- Fixtures for custom products are the property of Landscape Forms, Inc., and are not available for sale.

Cust #: 81URL
 SSR: Mary Vanderberg
 Rep: Site Source IOWA, IA

Landscape Forms Customer Service

Purchaser

Seller



Order Acknowledgement

Date: 07/05/2023

LF Quote#: 0000382279

PO#: Job #023-14

Project: Linn-Mar Admin Building

Bill To: PEAK Construction Group
ATTN: Accounts Payable
660 Liberty Way
Unit C
North Liberty, IA 52317

CORPORATE

7800 E. Michigan Avenue
Kalamazoo, MI 49048-9543
P: 800.521.2546 F: 269.381.3455
www.landscapeforms.com
Federal I.D.# 38-1897577
FSC# NC-COC-001261

Ship To: PEAK Construction Group
ATTN: Ethan
3556 Winslow Road
Marion, IA 52302

Ship To Contact Phone:319-640-8892

Ship Via: Common Carrier

F.O.B.: Destination

- Landscape Forms is a supplier only and ships via common carrier. Customer is responsible for offloading and installing unless otherwise indicated above.
- Handling fees alone will apply on third party and customer pick-up orders.
- Mounting hardware is only available on a limited number of products. Please consult the installation recommendations or contact our corporate office to confirm. In the event hardware is provided, it MUST be used for proper installation.
- Refer to Care and Maintenance guidelines for more detailed information and instructions.
- All orders ship upon completion of fabrication. A one-week grace period may be available, after which storage fees will apply.
- This Agreement contains the entire understanding between the parties. All prior communications are merged into this Agreement. The terms of this Agreement shall control any conflict between documents.
- This Agreement may be signed by the parties separately and by facsimile, and together they shall be deemed one binding, original Agreement.
- Purchaser shall pay all costs and expenses paid or incurred by Landscape Forms, Inc. in collecting any amounts due for goods purchased by Purchaser, including without limitation, reasonable attorneys' fees and collection costs. Balances on invoices not paid within 30 days of date of invoice, or within an alternate period of time as determined and indicated by Landscape Forms, shall incur interest at a rate of 18% per annum. Cash discounts are not offered.
- Tax is estimated. Actual tax will be charged on final invoice and shall be payable by the Purchaser. U.S. customers must provide a valid sales tax exemption or resale certificate to remove liability.
- To the extent purchaser supplies or modifies the standard specifications for any products, Landscape Forms, Inc. expressly disclaims all representations and warranties related to such products or their design whether express or implied except that the products shall be manufactured in accordance with purchaser's specifications.
- **REMITTANCE OPTIONS:** For information on paying via credit card, ACH, direct bank transfer, or wire please email us at AR@landscapeforms.com. Please note all credit card charges will be subject to a 3% surcharge. Mail payments to:

USD Checks

Landscape Forms, Inc.
Dept 78073
PO Box 78000
Detroit, MI 48278-0073
USA

CAD Cheques

Landscape Forms, Inc.
PO Box 2408
Station A
Toronto, Ontario M5W 2K6
CAN

Page: 4 of 4

Cust #: 81URL
SSR: Mary Vanderberg
Rep: Site Source IOWA, IA

Landscape Forms Customer Service

Purchaser

Seller

landscapeforms®

Order Acknowledgement

Date: 08/31/2023
 LF Quote#: 0000382279
 PO#: Job #023-14
 Project: Linn-Mar Admin Building
 Bill To: PEAK Construction Group
 ATTN: Accounts Payable
 660 Liberty Way
 Unit C
 North Liberty, IA 52317

CORPORATE
 7800 E. Michigan Avenue
 Kalamazoo, MI 49048-9543
 P: 800.521.2546 F: 269.381.3455
 www.landscapeforms.com
 Federal I.D.# 38-1897577
 FSC# NC-COC-001261

Ship To: PEAK Construction Group
 ATTN: Ethan
 3556 Winslow Road
 Marion, IA 52302

Ship To Contact Phone:319-640-8892
 Ship Via: Common Carrier
 F.O.B.: Destination

Qty	Description	Unit Price	Total Price
	Job #023-14 Bill of Lading Instructions: DELIVERY APPT REQUIRED PLEASE CONTACT Ethan - 319-640-8892 ethan@iowapeak.com		

When ordering please confirm:

- Shipping address and contact information (name and ph#)
- Billing address and contact information
- Is your firm or the project tax exempt? If so, exemption certificate must accompany order
- Delivery schedule:
 ___ Ship immediately upon completion
 OR Ship On/After the date:_____

4	Ring Bike Rack Style: <i>Ring Bike Rack</i> Mounting: <i>Embedded</i> Finish: <i>Stainless Steel</i>	\$ 560.00	\$ 2,240.00
1	Link Bench Bench Style: <i>Inline Bench</i> Support Style: <i>Metal Legs</i> Wood Species: <i>Premium Exterior Wood TBA</i> Segment 1 Selections: Segment 1 Seat Configuration: <i>Inline Straight</i> Segment 1 Back Configuration: <i>Full Backrest</i> Segment 1 Arm Option: <i>End Arms</i> Bench Frame Powdercoat Color: <i>Silver</i> Arm Powdercoat Color: <i>Silver</i> Support Powdercoat Color: <i>Silver</i>	\$ 4,110.00	\$ 4,110.00

Cust #: 81URL
 SSR: Mary Vanderberg
 Rep: Site Source IOWA, IA

Landscape Forms Customer Service

Purchaser

Seller

Order Acknowledgement

Date: 08/31/2023
 LF Quote#: 0000382279
 PO#: Job #023-14
 Project: Linn-Mar Admin Building
 Bill To: PEAK Construction Group
 ATTN: Accounts Payable
 660 Liberty Way
 Unit C
 North Liberty, IA 52317

CORPORATE
 7800 E. Michigan Avenue
 Kalamazoo, MI 49048-9543
 P: 800.521.2546 F: 269.381.3455
 www.landscapeforms.com
 Federal I.D.# 38-1897577
 FSC# NC-COC-001261

Ship To: PEAK Construction Group
 ATTN: Ethan
 3556 Winslow Road
 Marion, IA 52302

Ship To Contact Phone:319-640-8892
 Ship Via: Common Carrier
 F.O.B.: Destination

Qty	Description	Unit Price	Total Price
		Item Total	\$ 6,350.00
		Shipping & Handling	\$ 890.00
		Sub Total	\$ 7,240.00
		Estimated Sales Tax	\$ 0.00
		Document Total	\$ 7,240.00

Payment Terms: Pending-Net30

Landscape Forms, Inc. reserves the right to change payment terms based on payment history as well as information obtained from commercial credit reporting agencies.

- Purchaser is responsible for confirming options, materials, quantities, etc., for completeness and conformity to plans and specifications.
- Changes to or cancellations of orders may incur a penalty charge of 30% or more. Special orders may not be changed or cancelled.
- Studio 431 (custom) orders cannot be cancelled once purchase order is received and approved.
- Studio 431 orders are subject to price increase after engineering/product development is complete and approved by designer, end user and purchaser. Modifications in price will be handled via Change Order.
- All orders that include a swing product must include an executed liability waiver to be accepted and entered into production.
- Only the Material Supplier Standard Limited Warranty shall apply to all product sold by Landscape Forms. No other warranties or changes to the standard warranty will be applied or accepted.
- No merchandise can be returned without authorization from Landscape Forms. Returns may be subject to a disposition fee of 30-100%.
- Prices based on quantities shown and quantity changes may affect price.
- QUOTED prices are held for 60 days. After receipt of a written ORDER, prices will be held for up to twelve months from receipt of the order. Changes in quantity or specification may affect pricing. Upfit pricing will only be held for six months after receipt of a written order.
- Pricing includes selection from our standard color palette. Optional colors and custom color matches are available for an additional fee and will extend lead-time. Please contact our corporate office for more information.
- Fixtures for custom products are the property of Landscape Forms, Inc., and are not available for sale.

Cust #: 81URL
 SSR: Mary Vanderberg
 Rep: Site Source IOWA, IA

Landscape Forms Customer Service

Purchaser

Seller



Order Acknowledgement

Date: 08/31/2023

LF Quote#: 0000382279

PO#: Job #023-14

Project: Linn-Mar Admin Building

Bill To: PEAK Construction Group
ATTN: Accounts Payable
660 Liberty Way
Unit C
North Liberty, IA 52317

CORPORATE

7800 E. Michigan Avenue
Kalamazoo, MI 49048-9543
P: 800.521.2546 F: 269.381.3455
www.landscapeforms.com
Federal I.D.# 38-1897577
FSC# NC-COC-001261

Ship To: PEAK Construction Group
ATTN: Ethan
3556 Winslow Road
Marion, IA 52302

Ship To Contact Phone:319-640-8892

Ship Via: Common Carrier

F.O.B.: Destination

- Landscape Forms is a supplier only and ships via common carrier. Customer is responsible for offloading and installing unless otherwise indicated above.
- Handling fees alone will apply on third party and customer pick-up orders.
- Mounting hardware is only available on a limited number of products. Please consult the installation recommendations or contact our corporate office to confirm. In the event hardware is provided, it MUST be used for proper installation.
- Refer to Care and Maintenance guidelines for more detailed information and instructions.
- All orders ship upon completion of fabrication. A one-week grace period may be available, after which storage fees will apply.
- This Agreement contains the entire understanding between the parties. All prior communications are merged into this Agreement. The terms of this Agreement shall control any conflict between documents.
- This Agreement may be signed by the parties separately and by facsimile, and together they shall be deemed one binding, original Agreement.
- Purchaser shall pay all costs and expenses paid or incurred by Landscape Forms, Inc. in collecting any amounts due for goods purchased by Purchaser, including without limitation, reasonable attorneys' fees and collection costs. Balances on invoices not paid within 30 days of date of invoice, or within an alternate period of time as determined and indicated by Landscape Forms, shall incur interest at a rate of 18% per annum. Cash discounts are not offered.
- Tax is estimated. Actual tax will be charged on final invoice and shall be payable by the Purchaser. U.S. customers must provide a valid sales tax exemption or resale certificate to remove liability.
- To the extent purchaser supplies or modifies the standard specifications for any products, Landscape Forms, Inc. expressly disclaims all representations and warranties related to such products or their design whether express or implied except that the products shall be manufactured in accordance with purchaser's specifications.
- **REMITTANCE OPTIONS:** For information on paying via credit card, ACH, direct bank transfer, or wire please email us at AR@landscapeforms.com. Please note all credit card charges will be subject to a 3% surcharge. Mail payments to:

USD Checks

Landscape Forms, Inc.
Dept 78073
PO Box 78000
Detroit, MI 48278-0073
USA

CAD Cheques

Landscape Forms, Inc.
PO Box 2408
Station A
Toronto, Ontario M5W 2K6
CAN

Page: 3 of 3

Cust #: 81URL
SSR: Mary Vanderberg
Rep: Site Source IOWA, IA

Landscape Forms Customer Service

Purchaser

Seller

landscapeforms®

PRICE REQUEST



To: Peak Construction

Project: Linn-Mar Administration

Date: September 6, 2023

Office Phone: 319-334-4786

Contact Name: Andrew Young 319-327-6966

Contact Phone Number: Kent 319-327-0786

Proposal:

ITC-001 **Corrected O/P**

Labor: 30 @ \$72.00

Materials: Paste-\$ 120.00

ACW- 3,690.00

Lift 240.00

O/P: 310.50

ADD: \$6,520.50

SCHRADER TILING & TERRAIN, LLC
 2976 73rd St
 Atkins, IA 52206
 +1 3194467424
 jschrader@schradertiling.com

Estimate



ADDRESS
Peak Construction 660 Liberty Way Unit C North Liberty, IA 52317

ESTIMATE #	DATE	
23.35	09/12/2023	

P.O. NUMBER
 ITC No.1 DEDUCT

SALES REP
 Justin

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	01	Clean out (LS)	1	119.50	119.50
	02	20' 6" (LS)	1	80.00	80.00
	03	6" Tee (EA)	1	43.00	43.00
	04	Labor (HR)	1.50	85.00	127.50
	05	305 Excavator (HR)	1	130.00	130.00

C2.0- Site Utility Plan: REVISE Storm Sewer around rear side of building.
 Delete 6" Storm Sewer. (LS) Removing 500

TOTAL **\$500.00**

Accepted By

Accepted Date



Eggleston Concrete Contractors, Inc.

500 Tower Terrace Rd
Cedar Rapids, IA 52411

Estimate

Date	Estimate No.
4/7/2023	100137

Name/Address

PEAK CONSTRUCTION
660 LIBERTY WAY UNIT C
NORTH LIBERTY IOWA 52317

Office phone: 319-378-8949
email: ecc@egglestonconcrete.com

Project
100137 LINN MAR ADMIN BUILDING

Description	Qty	Rate	Per	Total
1. 6" PCC PAVING	4,260	47.00	SY	200,220.00
2. 4" PCC SIDEWALK AND PATIO	7,560	5.10	SF	38,556.00
3. 6" PCC CURB	165	10.00	LF	1,650.00
4. 3.25" ROLLOVER CURB	1,370	7.00	LF	9,590.00
5. 9" APRON WITH JOINTING	20	76.00	SY	1,520.00
6. MECHANICAL YARD	775	8.50	SF	6,587.50
7. DUMPSTER PAD	1	8,000.00	EA	8,000.00
8. THICKENED EDGE WALK	110	18.00	LF	1,980.00
itc # 1 deduct for sidewalk and patio 1200 sf \$4.35 deduct -\$5220	1,200			0.00
NOTES: TO BE DONE BY OTHERS -ANY STAIRS -FROST STOOPS -BOLLARDS NOT IN DUMPSTER PAD ENCLOSURE -TRAFFIC CONTROL -ALL FOOTINGS EXCEPT DUMPSTER PAD DUMPSTER PAD WILL BE POURED ON TRENCH FOOTINGS BOLLARDS MUST BE SUPPLIED BY OTHERS WORK TO BE DONE BEFORE 11/20 AFTER ADDITIONAL COST WILL BE INCURRED				

Total	\$268,103.50
--------------	---------------------

LL Pelling Co., Inc.

Painting Division
Marianne Wainwright, Manager/Estimator

Parking Lot & Road Striping
(319) 362-8037 fax: 365-3903

PROPOSAL

11/13/23

Project Name: 2023 Linn Mar CSD Admin Bldg. – Revised ITC #1
Scope: Add handicap Signage/Posts
Location: 3556 Winslow Rd, Marion, IA 52302
To: Steve /Peak Const./General Contractor

We propose to furnish labor and material to install 5 handicap signs and 4 posts,
2” galvanized telespar posts in 16” flat concrete footing per detail sheet C5.0

ITC #1

Install 4 handicap signs with directional arrows on 2” galvanized telespar post set in
concrete footing 16” x 3’6” deep

1 handicap sign with directional arrow banded/attached to light pole base

Lump Sum: \$2,085.00

Notes: Excludes bonds, dues & permits. Private locates to be done by owner or Peak,
excluded. Iowa One Call included only. Installation requires ground not to be frozen.

This proposal may be withdrawn by
LL Pelling if not accepted in 30 days

Quoted by _____
Marianne Wainwright, Manager
LL Pelling Painting Division

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per unit of measure are based on estimated quantities, and payment will be based on actual quantities placed. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner. No retainage to be withheld on contract amounts of \$15,000 or less, due upon receipt.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be due upon receipt of invoice.

Signature _____ Date _____

Main Office: 1425 W. Penn Street-P.O. Box 230-North Liberty, IA 52317

319-626-4600

J-Street Office: 319-362-8037 Fax: 319-365-3903

Email: marianne@llpelling.com

School Finance Report July 31, 2022

8% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$68,921,000			\$268,828		\$268,828	0.4%		\$68,652,172		
2) Support Services(2000-2999)	\$33,150,600			\$1,899,214		\$1,899,214	5.7%		\$31,251,386		
3) Non-Instructional(3000-3999)	\$4,951,000			\$28,668		\$28,668	0.6%		\$4,922,332		
4) Other Expenditures((4000-6100)	\$72,160,916			\$0		\$0	0.0%		\$72,160,916		
5) Interfund Transfers	\$7,294,064			\$414,744		\$414,744	5.7%		\$6,879,320		
Total	\$186,477,580			\$2,611,454	\$0	\$2,611,454	1.4%		\$183,866,126		
Operating Fund-10	\$99,948,952	\$12,313,088	\$41,651	\$988,677		\$988,677	1.0%		98,960,275	(947,026)	11,366,063
Activity-21	\$1,521,000	\$804,717	\$9,950	\$9,487		\$9,487	0.6%		1,511,513	463	805,180
Management-22	\$1,085,600	\$1,443,078	\$42	\$1,117,546		\$1,117,546	102.9%		(31,946)	(1,117,504)	325,574
PERL-24	\$391,000	\$435,095	\$63	\$0		\$0	0.0%		391,000	63	435,157
SAVE-33	\$8,297,109	\$3,752,185	\$475	\$414,744		\$414,744	5.0%		7,882,365	(414,268)	3,337,917
Other Capital Projects-31, 32, 35	\$1,625,000	\$1,160,230	\$1,310	\$0		\$0	0.0%		1,625,000	1,310	1,161,540
PPEL-36	\$9,801,955	\$3,926,863	\$557	\$52,332		\$52,332	0.5%		9,749,623	(51,776)	3,875,087
Debt Service-40	\$58,956,964	\$346,133	\$414,852	\$0		\$0	0.0%		58,956,964	414,852	760,986
Nutrition-61	\$4,600,000	\$2,614,981	\$652	\$14,178		\$14,178	0.3%		4,585,822	(13,526)	2,601,455
Aquatic Center-65	\$200,000	\$234,938	\$12,852	\$14,445		\$14,445	7.2%		185,555	(1,593)	233,345
Student Store-68	\$50,000	\$26,779	\$0	\$45		\$45	0.1%		49,955	(45)	26,734
Total	\$186,477,580	\$27,058,089	\$482,403	\$2,611,454	\$0	\$2,611,454	1.4%		183,866,126	(2,129,051)	24,929,038

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2022-2023

Date Range: 07/01/2022 - 07/31/2022

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	18,298,023.87	3,819,719.96	8,664,976.32	13,452,767.51
10.0002.0000.000.0000.101000	CASH IN BANK	5,117.15	0.76	0.00	5,117.91
10.0008.0000.000.0000.101000	CASH IN BANK	1,046,112.93	1,732.54	0.00	1,047,845.47
21.0001.0000.000.0000.101000	CASH IN BANK	2,321.93	17,689.20	17,689.20	2,321.93
21.0002.0000.000.0000.101000	CASH IN BANK	786,937.35	40,607.67	58,032.47	769,512.55
22.0006.0000.000.0000.101000	CASH IN BANK	1,444,068.76	3,551.29	1,122,046.00	325,574.05
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,364.19	3,364.19	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	442,780.66	1,131.59	7,534.29	436,377.96
33.0003.0000.000.0000.101000	CASH IN BANK	3,141,624.27	642,793.58	445,571.05	3,338,846.80
35.0003.0000.000.0000.101000	CASH IN BANK	273,661.08	0.00	313,060.96	(39,399.88)
35.0008.0000.000.0000.101000	CASH IN BANK	1,296,644.71	1,309.57	0.00	1,297,954.28
36.0003.0000.000.0000.101000	CASH IN BANK	4,092,386.80	14,209.87	196,895.75	3,909,700.92
40.0003.0000.000.0000.101000	CASH IN BANK	1,015,562.68	433,435.61	688,012.76	760,985.53
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	27,505.25	27,505.25	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	2,791,237.87	22,063.31	41,648.11	2,771,653.07
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	59,897.65	59,897.65	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	315,066.69	13,888.42	69,306.51	259,648.60
68.0002.0000.000.0000.101000	CASH IN BANK	26,786.25	7.00	58.95	26,734.30
		34,978,333.00	5,102,907.46	11,715,599.46	28,365,641.00

End of Report

School Finance Report July 31, 2023

8% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$71,715,574			\$490,426		\$490,426	0.7%		\$71,225,148		
2) Support Services(2000-2999)	\$34,446,929			\$2,034,249		\$2,034,249	5.9%		\$32,412,680		
3) Non-Instructional(3000-3999)	\$5,195,434			\$28,100		\$28,100	0.5%		\$5,167,334		
4) Other Expenditures((4000-6100)	\$28,622,071			\$981,982	\$0	\$981,982	3.4%		\$27,640,089		
5) Interfund Transfers	\$9,139,607			\$0		\$0	0.0%		\$9,139,607		
Total	\$149,119,615			\$3,534,757	\$0	\$3,534,757	2.4%		\$145,584,858		
Operating Fund-10	\$104,275,199	\$7,069,549	\$355,075	\$1,147,976		\$1,147,976	1.1%		103,127,223	(792,901)	6,276,648
Activity-21	\$1,050,000	\$854,019	\$36,817	\$48,613		\$48,613	4.6%		1,001,387	(11,796)	842,224
Management-22	\$2,013,202	\$2,308,570	\$2,208	\$1,625,852		\$1,625,852	80.8%		387,350	(1,623,644)	684,925
PERL-24	\$503,663	\$122,738	\$624	\$0		\$0	0.0%		503,663	624	123,362
SAVE-33	\$10,862,141	\$5,742,146	\$21,649	\$656,909		\$656,909	6.0%		10,205,232	(635,260)	5,106,886
Other Capital Projects-31, 32, 35	\$10,750,000	\$14,530,980	-\$84,690.84	\$0		\$0	0.0%		10,750,000	(84,691)	14,446,289
PPEL-36	\$5,431,703	\$4,559,679	\$18,871	\$26,708		\$26,708	0.5%		5,404,995	(7,837)	4,551,842
Debt Service-40	\$9,125,707	\$347,991	\$4,178	\$600		\$600	0.0%		9,125,107	3,578	351,569
Nutrition-61	\$4,648,000	\$3,104,643	\$4,084	\$12,178		\$12,178	0.3%		4,635,822	(8,094)	3,096,550
Aquatic Center-65	\$410,000	\$294,394	\$3,341	\$15,870		\$15,870	3.9%		394,130	(12,529)	281,865
Student Store-68	\$50,000	\$26,950	\$0	\$52		\$52	0.1%		49,948	(52)	26,897
Total	\$149,119,615	\$38,961,658	\$362,155	\$3,534,757	\$0	\$3,534,757	2.4%		145,584,858	(3,172,602)	35,789,056

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2023-2024

Date Range: 07/01/2023 - 07/31/2023

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0000.0000.000.0000.111001	ISJIT-General Fund	3,054,067.04	12,622.39	0.00	3,066,689.43
10.0001.0000.000.0000.101000	CASH IN BANK	4,639,859.26	6,542,772.97	10,380,939.38	801,692.85
10.0002.0000.000.0000.101000	CASH IN BANK	5,144.68	0.00	0.00	5,144.68
21.0001.0000.000.0000.101000	CASH IN BANK	1.00	23,629.76	23,629.76	1.00
21.0002.0000.000.0000.101000	CASH IN BANK	858,359.65	57,576.15	82,430.12	833,505.68
22.0006.0000.000.0000.101000	CASH IN BANK	2,302,092.46	16,467.84	1,633,635.21	684,925.09
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	3,309.20	3,309.20	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	165,083.84	1,647.68	16,175.86	150,555.66
33.0003.0000.000.0000.101000	CASH IN BANK	5,134,851.29	752,167.53	661,219.45	5,225,799.37
35.0003.0000.000.0000.101000	CASH IN BANK	109,897.32	133.62	34,789.10	75,241.84
35.0008.0000.000.0000.101000	CASH IN BANK	133.62	0.04	133.62	0.04
36.0003.0000.000.0000.101000	CASH IN BANK	4,974,699.14	32,299.01	451,865.41	4,555,132.74
40.0003.0000.000.0000.101000	CASH IN BANK	330,487.30	678,590.35	600.00	1,008,477.65
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	22,776.72	22,776.72	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	3,221,671.90	9,086.08	26,269.30	3,204,488.68
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	66,494.98	66,494.98	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	371,671.34	4,970.43	77,171.91	299,469.86
68.0002.0000.000.0000.101000	CASH IN BANK	26,949.64	0.00	52.22	26,897.42
		25,194,969.48	8,224,544.75	13,481,492.24	19,938,021.99

End of Report

School Finance Report August 31, 2022

17% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$70,815,000			\$412,212	\$268,828	\$691,028	1.0%		\$70,123,972		
2) Support Services(2000-2999)	\$33,612,000			\$2,187,986	\$1,899,214	\$4,087,410	12.2%		\$29,524,590		
3) Non-Instructional(3000-3999)	\$5,035,000			\$90,535	\$28,668	\$119,203	2.4%		\$4,915,797		
4) Other Expenditures((4000-6100)	\$23,070,282			\$1,448,299	\$0	\$1,761,371	7.6%		\$21,308,911		
5) Interfund Transfers	\$6,550,000			\$414,744	\$414,744	\$829,488	12.7%		\$5,720,513		
Total	\$139,082,282			\$4,553,777	\$2,611,454	\$7,488,499	5.4%		\$131,593,783		
Operating Fund-10	\$102,409,124	\$12,313,088	\$1,069,327	\$2,302,583	\$988,677	\$3,614,529	3.5%		98,794,595	(2,545,201)	9,767,887
Activity-21	\$1,100,000	\$804,717	\$153,557	\$83,824	\$9,487	\$93,311	8.5%		1,006,689	60,246	864,963
Management-22	\$1,375,000	\$1,443,078	\$3,581	\$0	\$1,117,546	\$1,117,546	81.3%		257,454	(1,113,965)	329,113
PERL-24	\$602,000	\$435,095	\$1,231	\$3,016	\$0	\$3,016	0.5%		598,984	(1,785)	433,310
SAVE-33	\$10,050,000	\$3,752,185	\$706,413	\$833,952	\$414,744	\$1,248,696	12.4%		8,801,304	(542,283)	3,209,903
Other Capital Projects-31, 32, 35	\$731,158	\$1,160,230	\$3,341	\$2,844	\$0	\$2,844	0.4%		728,314	497	1,160,727
PPEL-36	\$5,730,000	\$3,926,863	\$29,915	\$1,237,643	\$52,332	\$1,289,975	22.5%		4,440,025	(1,260,060)	2,666,803
Debt Service-40	\$12,150,000	\$346,133	\$848,448	\$600	\$0	\$600	0.0%		12,149,400	847,848	1,193,982
Nutrition-61	\$4,510,000	\$2,596,866	\$130,115	\$30,663	\$14,178	\$44,842	1.0%		4,465,158	85,274	2,682,140
Aquatic Center-65	\$375,000	\$234,938	\$44,384	\$58,599	\$14,445	\$73,044	19.5%		301,956	(28,659)	206,278
Student Store-68	\$50,000	\$26,779	\$1,922	\$52	\$45	\$97	0.2%		49,903	1,826	28,605
Total	\$139,082,282	\$27,039,974	\$2,992,236	\$4,553,777	\$2,611,454	\$7,488,499	5.4%		131,593,783	(4,496,264)	22,543,710

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2022-2023

Date Range: 08/01/2022 - 08/31/2022

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	13,442,569.67	2,767,697.38	7,131,368.80	9,078,898.25
10.0002.0000.000.0000.101000	CASH IN BANK	5,117.91	0.00	0.00	5,117.91
10.0008.0000.000.0000.101000	CASH IN BANK	1,047,845.47	1,735.41	0.00	1,049,580.88
21.0001.0000.000.0000.101000	CASH IN BANK	2,321.93	5,188.27	5,188.27	2,321.93
21.0002.0000.000.0000.101000	CASH IN BANK	769,512.55	779,840.57	715,466.63	833,886.49
22.0006.0000.000.0000.101000	CASH IN BANK	325,574.05	3,539.20	0.00	329,113.25
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	1,221.01	1,221.01	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	436,377.96	1,167.94	3,015.70	434,530.20
33.0003.0000.000.0000.101000	CASH IN BANK	3,338,846.80	705,938.01	833,952.19	3,210,832.62
35.0003.0000.000.0000.101000	CASH IN BANK	(39,399.88)	0.00	2,844.08	(42,243.96)
35.0008.0000.000.0000.101000	CASH IN BANK	1,297,954.28	2,031.30	0.00	1,299,985.58
36.0003.0000.000.0000.101000	CASH IN BANK	3,909,700.92	29,504.87	1,239,293.08	2,699,912.71
40.0003.0000.000.0000.101000	CASH IN BANK	760,985.53	433,596.36	600.00	1,193,981.89
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	24,308.45	24,308.45	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	2,771,653.07	350,957.55	31,049.52	3,091,561.10
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	51,310.69	51,310.69	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	259,648.60	31,685.74	58,827.47	232,506.87
68.0001.0000.000.0000.101000	CASH IN BANK	0.00	88,846.08	88,846.08	0.00
68.0002.0000.000.0000.101000	CASH IN BANK	26,734.30	1,922.40	51.95	28,604.75
		28,355,443.16	5,280,491.23	10,187,343.92	23,448,590.47

End of Report

School Finance Report August 31, 2023

17% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$71,715,574			\$289,814	\$490,426	\$780,241	1.1%		\$70,935,333		
2) Support Services(2000-2999)	\$34,446,929			\$2,066,193	\$2,034,249	\$4,100,442	11.9%		\$30,346,487		
3) Non-Instructional(3000-3999)	\$5,195,434			\$99,080	\$28,100	\$127,180	2.4%		\$5,068,254		
4) Other Expenditures((4000-6100)	\$28,622,071			\$3,089,502	\$981,982	\$4,071,485	14.2%		\$24,550,586		
5) Interfund Transfers	\$9,139,607			\$0	\$0	\$0	0.0%		\$9,139,607		
Total	\$149,119,615			\$5,544,590	\$3,534,757	\$9,079,347	6.1%		\$140,040,268		
Operating Fund-10	\$104,275,199	\$7,069,549	\$1,101,687	\$2,268,388	\$1,147,976	\$3,416,364	3.3%		100,858,835	(2,314,677)	4,754,872
Activity-21	\$1,050,000	\$854,019	\$152,761	\$83,710	\$48,613	\$132,323	12.6%		917,677	20,438	874,457
Management-22	\$2,013,202	\$2,308,570	\$2,780	\$2,500	\$1,625,852	\$1,628,352	80.9%		384,850	(1,625,572)	682,997
PERL-24	\$503,663	\$122,738	\$803	\$107,777	\$0	\$107,777	21.4%		395,886	(106,974)	15,765
SAVE-33	\$10,862,141	\$5,742,146	\$994,374	\$1,000,288	\$656,909	\$1,657,197	15.3%		9,204,944	(662,823)	5,079,323
Other Capital Projects-31, 32, 35	\$10,750,000	\$14,530,980	-\$63,331	\$998,067	\$0	\$998,067	9.3%		9,751,933	(1,061,398)	13,469,581
PPEL-36	\$5,431,703	\$4,559,679	\$794,578	\$988,353	\$26,708	\$1,015,061	18.7%		4,416,642	(220,483)	4,339,196
Debt Service-40	\$9,125,707	\$347,991	\$10,687	\$0	\$600	\$600	0.0%		9,125,107	10,087	358,079
Nutrition-61	\$4,648,000	\$3,104,643	\$86,776	\$29,019	\$12,178	\$41,197	0.9%		4,606,803	45,579	3,150,222
Aquatic Center-65	\$410,000	\$294,394	\$35,772	\$64,879	\$15,870	\$80,749	19.7%		329,251	(44,977)	249,417
Student Store-68	\$50,000	\$26,950	\$649	\$1,609	\$52	\$1,661	3.3%		48,339	(1,012)	25,937
Total	\$149,119,615	\$38,961,658	\$3,117,535	\$5,544,590	\$3,534,757	\$9,079,347	6.1%		140,040,268	(5,961,812)	32,999,846

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2023-2024

Date Range: 07/01/2023 - 08/31/2023

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0000.0000.000.0000.111001	ISJIT-General Fund	3,054,067.04	38,787.37	13,082.49	3,079,771.92
10.0001.0000.000.0000.101000	CASH IN BANK	4,639,859.26	14,077,984.79	17,421,111.34	1,296,732.71
10.0002.0000.000.0000.101000	CASH IN BANK	5,144.68	0.02	0.00	5,144.70
21.0001.0000.000.0000.101000	CASH IN BANK	1.00	43,308.24	43,308.24	1.00
21.0002.0000.000.0000.101000	CASH IN BANK	858,359.65	1,140,534.38	551,040.79	1,447,853.24
22.0006.0000.000.0000.101000	CASH IN BANK	2,302,092.46	34,540.20	1,653,635.21	682,997.45
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	6,902.59	6,902.59	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	165,083.84	1,826.87	123,972.69	42,938.02
33.0003.0000.000.0000.101000	CASH IN BANK	5,134,851.29	1,724,892.12	1,661,507.44	5,198,235.97
35.0003.0000.000.0000.101000	CASH IN BANK	109,897.32	598,343.66	2,229,275.86	(1,521,034.88)
35.0008.0000.000.0000.101000	CASH IN BANK	133.62	0.04	133.66	0.00
36.0003.0000.000.0000.101000	CASH IN BANK	4,974,699.14	808,006.26	1,440,218.79	4,342,486.61
40.0003.0000.000.0000.101000	CASH IN BANK	330,487.30	1,342,008.59	600.00	1,671,895.89
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	48,424.78	48,424.78	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	3,221,671.90	289,989.62	55,473.61	3,456,187.91
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	128,971.09	128,971.09	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	371,671.34	37,722.25	142,411.55	266,982.04
68.0002.0000.000.0000.101000	CASH IN BANK	26,949.64	648.90	1,661.09	25,937.45
		25,194,969.48	20,322,891.77	25,521,731.22	19,996,130.03

End of Report

School Finance Report September 30, 2022

33% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$70,815,000				\$5,303,968	\$5,994,996	8.5%		\$64,820,004		
2) Support Services(2000-2999)	\$33,612,000				\$2,974,873	\$7,062,284	21.0%		\$26,549,716		
3) Non-Instructional(3000-3999)	\$5,035,000				\$293,282	\$412,486	8.2%		\$4,622,514		
4) Other Expenditures((4000-6100)	\$23,070,282				\$1,206,163	\$2,967,533	12.9%		\$20,102,749		
5) Interfund Transfers	\$6,550,000				\$414,744	\$1,244,231	19.0%		\$5,305,769		
Total	\$139,082,282				\$0	\$10,193,030	12.7%		\$121,400,752		
Operating Fund-10	\$102,409,124	\$12,313,088	\$9,081,902		\$8,393,222	\$12,007,751	11.7%		90,401,373	(2,925,849)	9,387,239
Activity-21	\$1,100,000	\$804,717	\$271,245		\$119,855	\$213,166	19.4%		886,834	58,079	862,796
Management-22	\$1,375,000	\$1,443,078	\$169,277		\$487	\$1,118,033	81.3%		256,967	(948,756)	494,323
PERL-24	\$602,000	\$435,095	\$25,053		\$12,691	\$15,707	2.6%		586,293	9,346	444,441
SAVE-33	\$10,050,000	\$3,752,185	\$2,693,235		\$528,866	\$1,777,561	17.7%		8,272,439	915,674	4,667,859
Other Capital Projects-31, 32, 35	\$731,158	\$1,160,230	\$5,587		\$673,971	\$676,815	92.6%		54,343	(671,228)	489,003
PPEL-36	\$5,730,000	\$3,926,863	\$336,247		\$172,589	\$1,462,564	25.5%		4,267,436	(1,126,317)	2,800,546
Debt Service-40	\$12,150,000	\$346,133	\$1,659,485		\$600	\$1,200	0.0%		12,148,800	1,658,285	2,004,418
Nutrition-61	\$4,510,000	\$2,596,866	\$404,683		\$277,531	\$322,373	7.1%		4,187,627	82,311	2,679,177
Aquatic Center-65	\$375,000	\$234,938	\$61,906		\$10,063	\$83,107	22.2%		291,893	(21,201)	213,737
Student Store-68	\$50,000	\$26,779	\$12,164		\$3,156	\$3,253	6.5%		46,747	8,911	35,690
Total	\$139,082,282	\$27,039,974	\$14,720,785		\$0	\$10,193,030	12.7%		121,400,752	(2,960,744)	24,079,229

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2022-2023

Date Range: 09/01/2022 - 09/30/2022

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0001.0000.000.0000.101000	CASH IN BANK	9,078,898.25	8,178,963.42	9,041,265.39	8,216,596.28
10.0002.0000.000.0000.101000	CASH IN BANK	5,117.91	25.88	25.88	5,117.91
10.0008.0000.000.0000.101000	CASH IN BANK	1,049,580.88	1,713.55	0.00	1,051,294.43
21.0001.0000.000.0000.101000	CASH IN BANK	2,321.93	17,107.75	17,107.75	2,321.93
21.0002.0000.000.0000.101000	CASH IN BANK	833,886.49	425,745.63	413,222.12	846,410.00
22.0006.0000.000.0000.101000	CASH IN BANK	329,113.25	169,205.99	3,996.54	494,322.70
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	2,532.23	2,532.23	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	434,530.20	24,891.30	13,742.59	445,678.91
33.0003.0000.000.0000.101000	CASH IN BANK	3,210,832.62	1,989,315.17	531,358.64	4,668,789.15
35.0003.0000.000.0000.101000	CASH IN BANK	(42,243.96)	0.00	673,970.99	(716,214.95)
35.0008.0000.000.0000.101000	CASH IN BANK	1,299,985.58	2,246.40	0.00	1,302,231.98
36.0003.0000.000.0000.101000	CASH IN BANK	2,699,912.71	321,384.82	187,495.08	2,833,802.45
40.0003.0000.000.0000.101000	CASH IN BANK	1,193,981.89	829,619.98	19,183.51	2,004,418.36
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	132,377.02	132,377.02	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	3,091,561.10	196,450.40	278,218.09	3,009,793.41
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	9,524.07	9,524.07	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	232,506.87	25,003.33	17,544.97	239,965.23
68.0001.0000.000.0000.101000	CASH IN BANK	0.00	88,846.08	88,846.08	0.00
68.0002.0000.000.0000.101000	CASH IN BANK	28,604.75	10,241.74	3,156.00	35,690.49
		23,448,590.47	12,425,194.76	11,433,566.95	24,440,218.28

End of Report

School Finance Report September 30, 2023

25% of the School Year Complete

	Current Budget	Beginning Fund Balance	Y-T-D Revenue	Exp This Mon	Exp. Last Month	Exp Y-T-D	% Exp (Budget)		Balance (Budget)	Balance (Revenues)	Balance (Fund)
1) Instructional (1000-1999)	\$71,715,574			\$5,163,933	\$289,814	\$5,944,174	8.3%		\$65,771,400		
2) Support Services(2000-2999)	\$34,446,929			\$2,444,689	\$2,066,193	\$6,545,131	19.0%		\$27,901,798		
3) Non-Instructional(3000-3999)	\$5,195,434			\$281,778	\$99,080	\$408,958	7.9%		\$4,786,476		
4) Other Expenditures((4000-6100)	\$28,622,071			\$735,789	\$3,089,502	\$3,493,456	12.2%		\$25,128,615		
5) Interfund Transfers	\$9,139,607			\$656,909	\$0	\$1,970,726	21.6%		\$7,168,881		
Total	\$149,119,615			\$9,283,098	\$5,544,590	\$18,362,445	12.3%		\$130,757,170		
Operating Fund-10	\$104,275,199	\$7,069,549	\$8,707,982	\$7,749,861	\$2,268,388	\$11,166,224	10.7%		93,108,975	(2,458,242)	4,611,307
Activity-21	\$1,050,000	\$854,019	\$220,372	\$61,917	\$83,710	\$194,241	18.5%		855,759	26,132	880,151
Management-22	\$2,013,202	\$2,308,570	\$67,043	\$101,541	\$2,500	\$1,729,893	85.9%		283,309	(1,662,850)	645,720
PERL-24	\$503,663	\$122,738	\$15,203	\$77,920	\$107,777	\$185,696	36.9%		317,967	(170,494)	(47,755)
SAVE-33	\$10,862,141	\$5,742,146	\$1,903,686	\$893,595	\$1,000,288	\$2,550,791	23.5%		8,311,350	(647,105)	5,095,041
Other Capital Projects-31, 32, 35	\$10,750,000	\$14,530,980	-\$45,886	\$6,328	\$998,067	\$1,004,394	9.3%		9,745,606	(1,050,281)	13,480,699
PPEL-36	\$5,431,703	\$4,559,679	\$996,788	\$112,532	\$988,353	\$1,127,594	20.8%		4,304,109	(130,805)	4,428,874
Debt Service-40	\$9,125,707	\$347,991	\$248,271	\$1,200	\$0	\$1,800	0.0%		9,123,907	246,471	594,462
Nutrition-61	\$4,648,000	\$3,104,643	\$386,249	\$265,245	\$29,019	\$306,442	6.6%		4,341,558	79,807	3,184,450
Aquatic Center-65	\$410,000	\$294,394	\$56,873	\$10,259	\$64,879	\$91,008	22.2%		318,992	(34,135)	260,259
Student Store-68	\$50,000	\$26,950	\$16,149	\$2,701	\$1,609	\$4,362	8.7%		45,638	11,787	38,737
Total	\$149,119,615	\$38,961,658	\$12,572,731	\$9,283,098	\$5,544,590	\$18,362,445	12.3%		130,757,170	(5,789,714)	33,171,944

Linn-Mar Community School District

Cash Balances

Fiscal Year: 2023-2024

Date Range: 07/01/2023 - 09/30/2023

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10.0000.0000.000.0000.111001	ISJIT-General Fund	3,054,067.04	51,536.24	13,082.49	3,092,520.79
10.0001.0000.000.0000.101000	CASH IN BANK	4,639,859.26	21,423,855.07	24,963,953.87	1,099,760.46
10.0002.0000.000.0000.101000	CASH IN BANK	5,144.68	3,292.67	6,127.00	2,310.35
21.0001.0000.000.0000.101000	CASH IN BANK	1.00	55,195.68	55,195.68	1.00
21.0002.0000.000.0000.101000	CASH IN BANK	858,359.65	1,503,253.08	1,261,835.04	1,099,777.69
22.0006.0000.000.0000.101000	CASH IN BANK	2,302,092.46	98,803.50	1,755,176.21	645,719.75
24.0001.0000.000.0000.101000	CASH IN BANK	0.00	10,495.98	10,495.98	0.00
24.0003.0000.000.0000.101000	CASH IN BANK	165,083.84	16,273.18	201,959.08	(20,602.06)
33.0003.0000.000.0000.101000	CASH IN BANK	5,134,851.29	2,634,204.76	2,555,101.96	5,213,954.09
35.0003.0000.000.0000.101000	CASH IN BANK	109,897.32	2,235,737.02	2,235,603.36	110,030.98
35.0008.0000.000.0000.101000	CASH IN BANK	133.62	0.04	133.66	0.00
36.0003.0000.000.0000.101000	CASH IN BANK	4,974,699.14	1,010,216.53	1,552,751.06	4,432,164.61
40.0003.0000.000.0000.101000	CASH IN BANK	330,487.30	2,236,500.93	1,800.00	2,565,188.23
61.0001.0000.000.0000.101000	CASH IN BANK	0.00	298,365.82	298,365.82	0.00
61.0004.0000.000.0000.101000	CASH IN BANK	3,221,671.90	480,049.32	450,229.89	3,251,491.33
65.0001.0000.000.0000.101000	CASH IN BANK	0.00	137,287.09	137,287.09	0.00
65.0002.0000.000.0000.101000	CASH IN BANK	371,671.34	59,289.35	153,176.77	277,783.92
68.0002.0000.000.0000.101000	CASH IN BANK	26,949.64	16,148.70	4,546.82	38,551.52
		25,194,969.48	32,270,504.96	35,656,821.78	21,808,652.66

End of Report