



# Excursions and Trips Request Form

**Code 603.3-R2**

Date Request Received by CFO/COO: \_\_\_\_\_

A written request for overnight excursions/trips must be submitted to the Chief Financial/Operating Officer not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized.

Overnight excursions/trips require prior approval of the building administrator, the superintendent or designee, and the Board of Directors. In authorizing excursions/trips, the building principal shall consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent including the participation of the membership of the regular activity group. Students who have graduated may not participate in school sponsored excursions/trips unless the event is sanctioned by the state athletic associations.

The request will include:

- ✓ Rationale for the excursion/trip including the purpose and objectives
- ✓ Clarification if request is dependent upon pre-qualifying for event
- ✓ Detailed plans for student supervision
- ✓ Proposed itinerary
- ✓ Cost and source of funding
- ✓ Number of student participants
- ✓ Copy of required participation paperwork

1. Within three weeks of the completion of the excursion/trip the sponsor shall submit a written summary of the event to the building principal.
2. The building will be responsible for obtaining a substitute teacher if one is needed.
3. Students eligible for a fee waiver will be covered through contingency/discretionary funds as appropriate.

**Excursion/Trip Criteria:** The following checklist **must be** signed and submitted to the Chief Financial/Operating Officer with required documentation not less than four weeks prior to the proposed excursion/trip and prior to any travel arrangements being finalized:

Group: LMHS music dept.  
(Examples: Robotics, FBLA, etc.)

Submitted by: Dan Terrill  
(Name)

Criteria		Description	Provided
Purpose	<b>Required</b>	Purpose of excursion/trip is clearly defined and ". . . is a vital part of the curriculum or current activity." Reference Board Policy 603.3.	✓
Pre-Planning	<b>Required</b>	Evidence of pre-planning that will maximize the learning experiences of students on this excursion/trip. (Dates, location, number of student participants, plan for supervision, proposed itinerary, hotel, cost/budget source, required participation paperwork, clarification if request is dependent upon pre-qualifying for an event, etc.)	✓
Follow-Up	<b>Required</b>	Evidence of planning for follow-up in order to maximize the learning experiences of students on this excursion/trip.	✓
Assessment	<b>Required</b>	Evidence that students will be required to demonstrate their understanding of the learning expected from this experience.	✓
Funding	<b>Required</b>	Source of funding has been determined that meets Department of Education and district guidelines. Reference Board Policy 603.3.	✓
Common Experience	<i>Recommended</i>	This excursion/trip is a common experience that all students at this grade level or activity group should have.	?
Multi-disciplinary	<i>Recommended</i>	This excursion/trip addresses more than one curricular area and offers the opportunity for curriculum integration.	?
Building Principal Approval		<u>Kirk Bueh</u>	Date <u>1/29/21</u>
Chief Financial/Operating Officer Approval			Date
Board of Directors Approval			Date

## High School Music Department Request for Florida Trip: March, 2022

The High School Music Department would like to travel to Orlando, Florida in March of 2022. There are two purposes for the trip:

1. To provide students the opportunity to work with professional musicians from Disney in a workshop detailing the specifics of the live and studio music industries. Students from all three disciplines (band, orchestra, and choir) will sight-read, rehearse, and produce the soundtrack for a short film under the guidance of a Disney performance artist, host, and professional sound engineer.
2. To provide students the opportunity to have a safe, fun, and memorable experience as a reward for all of their hard work and contributions toward the culture of excellence that has been established and continues in the Colton Center.

Students will be supervised at a minimum ratio of 16:1 (students to directors/chaperones) and all eight high school music faculty will be present on the trip. Students are checked in to their rooms each night by a director or chaperone and attendance is taken on the bus prior to each departure. Security is tight in the hotel and in all of the parks (Magic Kingdom, Epcot, Animal Kingdom, Hollywood Studios, and Universal Studios/Islands of Adventure). Emergency Medical forms from the nurse's office are turned in by all students. These cards include emergency contact information, any medical conditions and/or medications being taken by students. The cards are with the group at all times and are turned into the park medical office at each park we visit in the event a student needs medical attention.

Typically an administrator makes the trip with us. In the past, it has been Kim Buelt. We will plan for this again in 2022.

The itinerary is attached.

Student cost for the trip is currently estimated at \$2,099 and includes airfare (two chartered flights out of Cedar Rapids) and ground transportation, four nights lodging in the Rosen Shingle Creek, four days in Disney Properties visiting 4 parks (Magic Kingdom, Epcot, Animal Kingdom, and Hollywood Studios), plus one day in Universal Studios/Universal Islands of Adventure. The travel company is Bob Rogers Travel, a company that we have a long history with. Students are responsible for paying for the trip on their own.

Participant list is unknown at this time, but we are anticipating 305-315 students travelling.

The Linn-Mar High School has a tradition of this trip happening every three years. Typically, this trip has taken place during Spring Break. With the reschedule of the Metro Marching Band trip to Ireland due to COVID-19, the Florida Trip proposal is from March 25-March 29. Directors have already communicated with high school administration. They are ok with the proposed dates of the trip, pending board approval. Directors will work with students and high school faculty to ensure that missed class time and coursework is made up.





LINN-MAR HIGH SCHOOL BAND, CHOIR AND ORCHESTRA  
AARON NUSS, DAN TERRELL, JEN TIEDE, SARAH ANDERSON, JACLYN OHNEMUS,  
TRENT BUGLEWICZ, JOSH REZNICOW & THAD SENTMAN- DIRECTORS  
DESTINATION: ORLANDO, FL  
DATES: MARCH 25 – 29, 2022

## SUGGESTED ITINERARY AS OF JANUARY 28, 2021

BRT Consultant: Dave Hamilton

### FRIDAY, MARCH 25

#### Flight #1

AM	Charter groups arrive at <b>Cedar Rapids Airport CID</b> (on own) <b>***You will be greeted and checked by your BRT airport greeter</b>
Upon arrival	Begin check-in process and head through security. Anyone 18 yrs. and older will require REAL ID driver's license, REAL ID state id or passports. Anyone 17 yrs or younger is asked to bring a school id just for identification purposes. Minors are not expected to have acceptable REAL ID identification. Keep them handy throughout check-in and security processing. <b>**Equipment truck with all Flight #1 checked luggage will report to the ramp for luggage unloading</b>
AM	Depart for <b>Orlando Sanford Airport</b>
AM	Passengers arrive; depart for baggage claim <b>***Meet your professional BRT Tour Director here</b>
AM	Load three (3) 59-pax local motor coaches; depart for <b>EPCOT</b>

#### Flight #2

AM	Charter groups arrive at <b>Cedar Rapids Airport CID</b> (on own) <b>***You will be greeted and checked by your BRT airport greeter</b>
Upon arrival	Begin check-in process and head through security. Anyone 18 yrs. and older will require REAL ID driver's license, REAL ID state id or passports. Anyone 17 yrs or younger is asked to bring a school id just for identification purposes. Minors are not expected to have acceptable REAL ID identification. Keep them handy throughout check-in and security processing. <b>**Equipment truck #2 will meet plane with flight #2 checked luggage</b>
AM	Depart for <b>Orlando Sanford Airport</b>
AM	Passengers arrive; depart for baggage claim <b>***Meet your professional BRT Tour Director here</b>
AM	Load three (3) 59-pax local motor coaches; depart for <b>EPCOT</b>

AM Enjoy **EPCOT!**

*Celebrate the fascinating cultures and numerous wonders of the world around you through dazzling shows, interactive experiences and amazing attractions. Marvel at the power of human imagination to set the spirits soaring.*

PM Lunch in the park (student cost)

Don't miss: **Soarin'**

*Take a free-flying adventure across the natural wonders of the world aboard this thrilling attraction. With the wind in your hair, glide 40 feet in the air as you look down upon the breathtaking vistas of many world wonders. Soar as high as your imagination over a world of wonders.*

**Test Track:** Strap yourself in for one of Disney's fastest attractions. At 60 miles per hour, Test Track is a high-octane thrill ride in which riders are automotive test subjects braving unpredictable terrain-including an environmental chamber and 50-degree curves!

**Remy's Ratatouille Adventure** (opening soon)

*You're shrunk to the size of a rat and whisked through Paris for a quick retelling of the Ratatouille film's story. As one of Remy's vermin pals, you watch him ascend from a rodent with a dream to become one of Paris's most celebrated chefs.*

PM Dinner in the park (**\$15 Disney Dining Card Provided**)

PM **View HarmonioUS** (based on 2022 scheduling)

*"HarmonioUS" will feature large floating set pieces, custom-built LED panels, kites with special effects, choreographed moving fountains, lights, pyrotechnics, and lasers*

PM Load motor coaches; depart for local Orlando hotel (**Rosen Shingle Creek requested**)

PM Check in

**MOTOR COACH NOTE**-Coaches pick up from Sanford, hold with luggage until hotel drop





**SATURDAY, MARCH 26** *\*(All workshops today are based on acceptance and availability)*

8:00 AM Enjoy breakfast at the hotel  
 8:45 AM Load motor coaches  
 9:15 AM Depart for the Transportation & Ticket Center  
 10:00 AM Take the ferry over to the **Magic Kingdom**

AM	<b>Choir Group A</b> loads motor coaches; departs for your workshop location
AM	<b>Choir Group A</b> arrives and meets DPA Representative
AM	<b>Linn-Mar HS Choir Group A</b> participates in <b>"Disney Sings" Workshop</b>
PM	Load motor coaches; depart for the <b>Magic Kingdom</b>
PM	Arrive in <b>Magic Kingdom</b>

PM Lunch in the park (*student cost*)

PM	<b>Concert Band</b> loads motor coaches; departs for your workshop location
PM	<b>Concert Band</b> arrives and meets DPA Representative
PM	<b>Linn-Mar HS Concert Band</b> participates in Disney's <b>"You're Instrumental" Workshop</b>
PM	Load motor coaches; depart for the <b>Magic Kingdom</b>
PM	Arrive in <b>Magic Kingdom</b>

PM	<b>Choir Group B</b> loads motor coaches; departs for your workshop location
PM	<b>Choir Group B</b> arrives and meets DPA Representative
PM	<b>Linn-Mar HS Choir Group B</b> participates in <b>"Disney Sings" Workshop</b>
PM	Load motor coaches; depart for the <b>Magic Kingdom</b>
PM	Arrive in <b>Magic Kingdom</b>

PM	<b>Symphony Strings</b> load motor coach; depart for your workshop location
PM	<b>Symphony Strings</b> arrive and meet DPA Representative
PM	<b>Symphony Strings</b> participate in Disney's <b>"You're Instrumental" Workshop</b>
PM	Load motor coach; depart for the <b>Magic Kingdom</b>
PM	Arrive in <b>Magic Kingdom</b>

PM Dinner in the park (**\$15 Disney Dining Card Provided**)

PM Meet at the flagpole near the train station and City Hall in Main Street USA  
 PM Enjoy **Happily Ever After** (*based on 2022 scheduling*)

10:00 PM Take the ferry over to bus parking at the Transportation & Ticket Center  
 10:45 PM Load motor coaches  
 11:00 PM Depart for hotel

**MOTOR COACH NOTE**-All coaches hold all day with instruments

**SUNDAY, MARCH 27**

- 7:30 AM Enjoy breakfast at the hotel  
8:30 AM Load motor coaches  
8:45 AM Depart for **Universal Studios Resort**  
9:00 AM Explore **Universal Studios** and **Universal Islands of Adventure**

**\*\*\*1-DAY PARK TO PARK TICKET INCLUDED**

*Around every bend is another epic adventure and around every corner another once-in-a-lifetime thrill awaits! Take an unforgettable journey through five uniquely themed islands where the world's most cutting edge rides and attractions challenge your senses.*

**Head to: Harry Potter and the Escape from Gringotts**

*At the far end of Diagon Alley™ stands Gringotts™, the goblin-run bank. Inside, you'll experience a pulse-pounding adventure on the groundbreaking, multi-dimensional thrill ride that puts you right in the middle of the action as you navigate your way through the perils of the Gringotts vaults – encountering Harry, Ron, and Hermione along the way!*

PM Lunch in the park (student cost)

**Don't miss: The Amazing Adventures of Spiderman:** Your spider sense will be tingling! Join your friendly neighborhood Spider-Man™ in an amazing 3-D adventure that has you swinging and soaring high above the city streets. This groundbreaking attraction is one of the most highly acclaimed theme park rides in history.

PM Dinner in the park (**Meal Voucher provided**)

**Check-out: The Hulk:** Enter the laboratories of Dr. Bruce Banner and marvel at the towering scientific machinery. As you approach his gamma-ray accelerator warning lights flash and sirens sound – something's gone terribly wrong with the experiment. Your surroundings go rushing by you in a blur as you feel yourself transformed into The Incredible Hulk®.

- 9:15 PM Load motor coaches  
9:30 PM Depart for the hotel

**MOTOR COACH NOTE**-All coaches drop/pick at Universal





## MONDAY, MARCH 28

7:00 AM Enjoy breakfast at the hotel

8:00 AM Load motor coaches

8:30 AM Depart for **Disney's Hollywood Studios**

9:00 AM Enjoy the day at **Hollywood Studios**

*Step into the bright lights of show business. Suddenly, you're front row, center stage for powerful performances from the big screen, music, & TV!*

Check-out: **"Rock 'n' Roller Coaster"** starring Aerosmith.: Are you ready to brave the L.A. freeways? Zoom from 0-60 mph with the force of a supersonic F-14, take in high-speed loops and turns synchronized to a specially recorded soundtrack and zip through Tinseltown in the biggest, loudest limo you've ever seen.

PM Lunch in the park (student cost)

Check-out: **Mickey and Minnie's Runaway Railway:** The darling duo are taking a leisurely drive to a picnic in their sporty roadster—with Engineer Goofy's train following merrily along. Plot twist—you get to go, too! Climb aboard a runaway railway and embark on a whirlwind ride through a world where the rules of physics don't apply. Prepare for unexpected twists, slapstick gags and mind-boggling transformations at every turn, as Mickey and Minnie try to save the day. There's no telling where this train is heading! This is an adventure for Mickey and Minnie fans of all ages

PM Dinner in the park (\$15 Disney Dining Card Provided)

Don't miss: **Star Wars: Galaxy's Edge:** Visit the planet Batuu, a remote outpost that was once a busy crossroads along the old sub-lightspeed trade routes. Fly the Millennium Falcon or get in the middle of a battle between the First Order and the Resistance!

PM View **Fantasmic!** (based on 2022 scheduling)  
*Experience the fun, fancy and fears of our hero as he battles the forces that turn his vibrant dreams into a vivid nightmare. Mickey faces off against Disney villains in a lavish spectacular of dancing water, dramatic music, breathtaking animation, lasers, fireworks and surprises. (based on fastpass+ availability)*

9:30 PM Load motor coaches

9:45 PM Depart for hotel

**MOTOR COACH NOTE**-All coaches drop/pick at Hollywood Studios

## TUESDAY, MARCH 29

- 8:00 AM Enjoy breakfast at the hotel  
 9:00 AM Check-out of hotel; load motor coaches  
 9:30 AM Depart for **Disney's Animal Kingdom**  
 9:00 AM Enjoy the morning at **The Animal Kingdom**  
*Disney storytelling comes to life in a kingdom alive with fun, wonder and adventure. Celebrate thrilling attractions, shows, the majesty of nature and the fascinating animals, real and imagined, that enrich our planet*

### Check-out: **'Pandora - The World of Avatar'**

*Pandora at Disney's Animal Kingdom brings a flight simulator based banshee attraction and boat ride through the landscape of Pandora. Explore the floating mountains, the unique plant life of Pandora (some of which you will be able to touch and interact with), and the Na'vi culture.*

PM Lunch in the park (student cost)

### Flight #1

PM	Flight #1 loads motor coaches; depart for <b>Sanford Airport</b>
PM	<b>Boxed dinner</b> delivered to Sanford Airport
PM	Arrive at <b>Sanford Airport</b>
Upon arrival	Begin check-in process and head through security. <b>EVERYONE</b> needs to bring a picture ID along with his/her ticket. Keep them handy throughout check-in & security processing. <u>Anyone 18 yrs. and older will require REAL ID driver's license, REAL ID state id or passports.</u>
PM	Passengers board flight; depart for <b>Cedar Rapids Airport</b>
PM	Passengers arrive in Cedar Rapids

### Flight #2

PM	Flight #2 loads motor coaches; depart for <b>Sanford Airport</b>
PM	<b>Boxed dinner</b> delivered to Sanford Airport
PM	Arrive at <b>Sanford Airport</b>
Upon arrival	Begin check-in process and head through security. <b>EVERYONE</b> needs to bring a picture ID along with his/her ticket. Keep them handy throughout check-in & security processing. <u>Anyone 18 yrs. and older will require REAL ID driver's license, REAL ID state id or passports.</u>
PM	Passengers board flight; depart for <b>Cedar Rapids Airport</b>
PM	Passengers arrive in Cedar Rapids

**MOTOR COACH NOTE**-All coaches hold all day with luggage





Inspire Learning.  
Unlock Potential.  
Empower Achievement.

## School Board Minutes January 25, 2021

### **100: Call to Order and Determination of a Quorum**

The Linn-Mar School Board regular meeting was called to order at 5:00 PM in the boardroom of the Learning Resource Center. Roll was taken to determine a quorum. Present: Buchholz, Isenberg, Lausen, Morey, Nelson, Wall, and Weaver. Administration present: Bisgard, Anderson, Christian, Ramos, and Wear. Administration absent: Breitfelder.

### **200: Adoption of the Agenda *Motion 092-01-25***

**MOTION** by Weaver to adopt the agenda, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

### **300: Audience Communications**

Board Secretary JT Anderson read the following four audience communications:

1. Kayla Schaefer, Parent, in support of 7/8 grade students returning to onsite learning
2. Jody Goldsmith, Teacher, requesting reconsideration of not offering early separation
3. Alexis Newport, Student, in support of remaining a part of the Iowa BIG program
4. Leah Ahlers, Student, in support of remaining a part of the Iowa BIG program

### **400: Informational Reports, Discussions, and Presentations**

#### **401: Board Visit**

Board members reported they enjoyed seeing the teachers and students engaged and excited in learning during their January 14<sup>th</sup> visit to Westfield Elementary.

#### **402: Policy Committee – Refer to Exhibit 605.1**

During the January 20<sup>th</sup> Policy Committee meeting several new policies were reviewed regarding Chapter 103 on physical restraints and seclusion; as well as a review of the first half of the 600 series. *Recommendations presented in agenda item 605.1.*

#### **403: Marion City Council**

Isenberg reported there was no business that pertained to the district presented during the January 21<sup>st</sup> Marion City Council meeting.

#### **404: Finance/Audit Committee**

During the January 21<sup>st</sup> Finance/Audit Committee meeting the district's budget and future assumptions were reviewed.

#### **405: Budget Update – Exhibits 405.1-2**

Due to the impending weather, the budget update was postponed until February 8<sup>th</sup>.

#### **406: Cabinet Update & Return-to-Learn Plan – Exhibit 406.1**

Superintendent Shannon Bisgard shared information on two bills currently in legislation (SSB 1064 and SSB 1065) that pertain to 100% onsite student learning and school funding vouchers. Bisgard also shared updates on COVID vaccinations and quarantine procedures.

Regarding the third quarter Return-to-Learn Plan, Bisgard made the recommendation that PreK-6<sup>th</sup> grades remain in onsite learning, 7<sup>th</sup>-8<sup>th</sup> grades return to onsite learning, and 9<sup>th</sup>-12<sup>th</sup> grades remain in hybrid learning. Board members shared their thoughts on the recommendation which ranged from agreement to phasing-in the return of 7<sup>th</sup>-8<sup>th</sup> grade students.

### **500: Unfinished Business**

#### **501: Approval of Return-to-Learn Plan *Motion 093-01-25***

**MOTION** by Buchholz to have the 7<sup>th</sup>-8<sup>th</sup> graders return to onsite learning beginning February 2nd. Second by Lausen. Voice vote. Nays: Isenberg, Morey, and Wall. Ayes: Nelson, Buchholz, Lausen, and Weaver. Motion carried.

#### **502: Approval of Final Payment – Exhibit 502.1 *Motion 094-01-25***

**MOTION** by Lausen to approve final payment #2, in the amount of \$2,390.72, to Rathje Construction and accept the Alburnett Road/Echo Hill Road turn lane project as complete. Second by Morey. Voice vote, all ayes. Motion carried.

#### **503: Approval of Bus Bid – Exhibit 503.1 *Motion 095-01-25***

**MOTION** by Lausen to approve the bid of \$446,608 (\$111,652/each) for the purchase of four Bluebird 78 transit diesel buses from School Bus Sales. Second by Buchholz. Voice vote, all ayes. Motion carried.

### **600: New Business**

#### **601: Approval of High School Program of Studies – Exhibits 601.1-2 *Motion 096-01-25***

**MOTION** by Buchholz to approve the 2021-22 LM High School Program of Studies, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

#### **602: Establishment of Public Hearing *Motion 097-01-25***

**MOTION** by Morey to approve setting a public hearing for 5:00 PM on February 8, 2021, for approval of the plans and specifications for the Indian Creek HVAC project. Second by Lausen. Anderson clarified that the project will cover the replacement of the gym rooftop unit to coincide with repairs required due to the derecho. Voice vote, all ayes. Motion carried.

#### **603: Approval of SBRC Resolution – Exhibit 603.1 *Motion 098-01-25***

**MOTION** by Lausen to approve the School Budget Review Committee (SBRC) resolution requesting a modified supplemental amount of \$1,941,540; to cover initial staffing costs related to the opening of Boulder Peak Intermediate and Hazel Point Intermediate, as presented. Second by Wall. Anderson clarified that this is a required step for one-time spending authority authorization to cover new positions required at the intermediate buildings upon their opening. The request will go before the SBRC in March for approval. Voice vote, all ayes. Motion carried.

#### **604: Approval of Early Graduation Requests – Exhibit 604.1 *Motion 099-01-25***

**MOTION** by Weaver to approve the early graduation requests, as presented. Second by Morey. Voice vote, all ayes. Motion carried.

Bendixen, Blake	Isaac, Amara	Milde, Elena
Berta, Aaron	Lederle, Hayley	Sheets, James
Davis, Lucretia	Luedeman, Chase	Verge, Austin



**605: First Reading of Policy Recommendations – Exhibit 605.1 Motion 100-01-25**

**MOTION** by Lausen to approve the first reading of the policy recommendations, as presented. Second by Weaver. Voice vote, all ayes. Motion carried.

- 104.1 – Equal Educational Opportunity
- 500.1 – Objectives for Equal Educational Opportunities for Students
- 501.1 – Compulsory Attendance
- 501.2 – Entrance Admissions
- 502.1 – Student Conduct
- 502.4 – Search & Seizure
- 502.4-E – Search & Seizure Checklist
- 502.7 – Corporal Punishment, Mechanical Restraint, and Prone Restraint
- 502.14 – Physical Restraint and Seclusion of Students
- 502.14-R – Admin Regulations Regarding Physical Restraint and Seclusion of Students
- 502.14-E1 – Use of Physical Restraint Documentation Form
- 502.14-E2 – Notice of Debriefing Meeting Regarding Physical Restraint
- 502.14-E3 – Documentation of Debriefing Meeting Regarding Physical Restraint
- 504 – Student Health Services
- 801.8 – Financial Records
- The first half of the 600 series was reviewed with changes recommended for the following:
  - 601.1 – School Organization
  - 601.2 – School Calendar
  - 602.1 – Basic Instruction Program
  - 602.3 – Dual Enrollment
  - 602.5 – Special Education
  - 602.18 – Instruction at a Post-Secondary Educational Institution
  - 605.3 – Graduation Requirements

**606: Open Enrollment Requests Motion 101-01-25**

**MOTION** by Buchholz to approve the open enrollment requests, as presented. Second by Lausen. Voice vote, all ayes. Motion carried.

**Approved OUT**

Name	Grade	Requested District	Reason
Lough, Alexis	9 <sup>th</sup>	Alburnett CSD	Good cause 2020-21
Lough, Savannah	K	Alburnett CSD	Good cause 2020-21
Presler, Lauren	11 <sup>th</sup>	Marion Independent	On time for 2021-22

**700: Consent Agenda Motion 102-01-25**

**MOTION** by Wall to approve the consent agenda, as presented. Second by Lausen. Weaver congratulated Karen Sykes on her retirement and shared thanks for her service. Voice vote, all ayes. Motion carried.

**701: Personnel**

**Certified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Blakely, Dierra	EX: Student Support Services Teacher	2/2/21	BA+24, Step 1

**Classified Staff: Assignment/Reassignment/Transfer**

Name	Assignment	Dept Action	Salary Placement
Arganbright, Erica	WF: .5 General Ed Assistant	1/13/21	LMSEAA I, Step 6

Name	Assignment	Dept Action	Salary Placement
Beil, Nicole	EX: General Ed Assistant	2/2/21	LMSEAA I, Step 6
Collins, Matt	NE: Student Support Associate Returning from LOA	1/19/21	Same
Miller, Sara	NE: Student Support Associate	1/4/21	LMSEAA II, Step 6
Pollard, Dustin	HS to WE Custodian	1/18/21	Same
Straka, Retha	WF: .5 General Ed Assistant	1/12/21	LMSEAA I, Step 10

#### ***Classified Staff: Resignation***

Name	Assignment	Dept Action	Reason
Brown, Roger	LRC: Computer Technician	1/20/21	Personal
Hummel, Timnisha	OR: Student Support Associate	2/5/21	Other Employment
Irons, Mason	EH: Student Support Associate	1/9/21	Other Employment
Schultz, Katie	OR: Student Support Associate	2/12/21	Personal
Sykes, Karen	LG: Custodian	12/31/20	Retirement

#### ***Co/Extra-Curricular: Assignment/Reassignment/Transfer***

Name	Assignment	Dept Action	Salary Placement
Maher, Amanda	HS: Assistant Varsity Boys Track Coach	1/20/21	\$4,372
Sanborn, Symon	OR: Head Girls Tennis Coach	1/20/21	\$3,279

#### **702: Approval of January 11<sup>th</sup> Minutes – Exhibit 702.1**

#### **703: Approval of Bills – Exhibit 703.1**

#### **704: Approval of Contracts – Exhibits 704.1-11**

1. Agreement with Black Hawk Roof Company and Shive Hattery for Hazel Point roof project
2. Agreement with Black Hawk Roof Company and Shive Hattery for Boulder Peak roof project
3. Aquatic Center facility use agreement to host 2021 IAHSAA State Swim Meet on Feb 13<sup>th</sup>
4. Agreement with City of Cedar Rapids for crossing guard program
5. Agreement with Marzano Resources for High Reliability Schools Program for Echo Hill
6. Agreement with Recover Health of Iowa for skilled nursing services
7. Independent contactor agreement with Carey Bostian
8. Independent contractor agreement with Jonathan Welch
9. Contract with Ultimate Entertainment for prom 2022 DJ services
10. Commercial licensing agreement with Branded Apparel
11. Commercial licensing agreement with MH Advertising
12. Interagency agreements for Special Education services with Cedar Rapids CSD (1), College CSD (1), and Mt Vernon CSD (2). *For student confidentiality, exhibits not provided.*

#### **705: Informational Financial Reports – Exhibits 705.1-2**

1. School Finance and Cash Balance Reports as of December 31, 2019
2. School Finance and Cash Balance Reports as of December 31, 2020

### **800: Board Communications, Calendar, and Committees**

#### **801: Board Communications**

Isenberg and Morey thanked the students who shared words of support for the Iowa BIG program.

## 802: Board Calendar

Date	Time	Event	Location/Comments
January 28	11:30 AM	Board Visit	Bowman Woods Elementary
Date	Time	Event	Location/Comments
February 2	8:00 AM	Marion Legislative Day	Virtual
February 4	12:30 PM	Linn County Conference Board ( <i>Buchholz</i> )	Virtual
February 4	5:30 PM	Marion City Council ( <i>Lausen</i> )	Virtual
February 8	5:00 PM	Board Meeting	LRC Boardroom/YouTube
February 11	11:30 AM	Board Visit	Excelsior Middle School
February 18	7:30 AM	Finance/Audit Committee	LRC Conference Room 203
February 18	5:30 PM	Marion City Council ( <i>Nelson</i> )	Virtual
February 22	5:00 PM	Board Meeting	LRC Boardroom/YouTube

## 803: Committees and Advisories

Committee	2020-21 Representatives
Finance/Audit Committee	Buchholz, Isenberg, and Morey
Policy/Governance Committee	Lausen, Wall, and Weaver
Career & Technical Education Advisory (CTE)	Buchholz, Morey, and Nelson
School Improvement Advisory Committee (SIAC)	Buchholz, Isenberg, and Wall
Facilities Advisory Committee	Morey, Nelson, and Weaver
Iowa BIG Advisory Board	Lausen
Community Promise	Nelson
Linn County Conference Board	Buchholz

## 900: Adjournment *Motion 103-01-25*

**MOTION** by Buchholz to adjourn the regular meeting at 6:40 PM. Second by Lausen. Voice vote, all ayes. Motion carried.

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Sondra Nelson, Board President

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JT Anderson, Board Secretary/Treasurer



## Linn-Mar Community School District

## IA - Warrants Paid Listing

Criteria

Date Range: 01/22/2021 - 02/03/2021

Fiscal Year: 2020-2021

Vendor Name	Description	Check Total
<b>Fund: AQUATIC CENTER</b>		
USA SWIMMING/IOWA SWIMMING, INC	GENERAL SUPPLIES	\$128.00
<b>Fund Total:</b>		<b>\$128.00</b>
<b>Fund: GENERAL</b>		
AHLERS AND COONEY, P.C.	LEGAL SERVICES	\$832.00
AIRGAS NORTH CENTRAL	INSTRUCTIONAL SUPPLIES	\$316.20
ALBURNETT COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$233,253.93
ALLIANT ENERGY	ELECTRICITY	\$53,347.81
APEX LEARNING	INSTRUCTIONAL SUPPLIES	\$300.00
ARNOLD MOTOR SUPPLY	MAINTENANCE SUPPLIES	\$249.28
ARNOLD MOTOR SUPPLY	SHOP TOOLS/EQUIPMENT	\$32.04
ARNOLD MOTOR SUPPLY	TRANSP. PARTS	\$51.73
ASIFLEX	OTHER PROFESSIONAL	\$656.50
ATIXA	OTHER PROFESSIONAL	\$599.00
AUTO-JET MUFFLER	TRANSP. PARTS	\$261.57
BMO MASTERCARD	ADVERTISING	\$295.00
BMO MASTERCARD	COMP/TECH HARDWARE	\$850.41
BMO MASTERCARD	COMPUTER SOFTWARE	\$219.98
BMO MASTERCARD	COVID CLEANING PRODUCTS	(\$41.40)
BMO MASTERCARD	DUES AND FEES	\$1,250.50
BMO MASTERCARD	ELECTRICAL SUPPLY	\$134.09
BMO MASTERCARD	GARBAGE COLLECTION	\$5,248.29
BMO MASTERCARD	GENERAL SOFTWARE	(\$10.49)
BMO MASTERCARD	GENERAL SUPPLIES	\$7,919.98
BMO MASTERCARD	HEAT/PLUMBING SUPPLY	\$48.45
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$18,661.09
BMO MASTERCARD	INTERNET- COVID RELATED	\$345.82
BMO MASTERCARD	LIBRARY BOOKS	\$159.00
BMO MASTERCARD	MAINTENANCE SUPPLIES	\$91.69
BMO MASTERCARD	OTHER PROFESSIONAL	\$199.00
BMO MASTERCARD	REF & RSRCH MATERIAL	\$594.32
BMO MASTERCARD	RENTALS EQUIPMENT	\$949.80
BMO MASTERCARD	STAFF WORKSH/CONF	\$50.00
C.J. COOPER & ASSOCIATES	DRUG TESTING	\$60.00
C.J. COOPER & ASSOCIATES	PHYSICALS	\$270.00
CAM COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$51,953.39
CAREERSAFE, LLC	INSTRUCTIONAL SUPPLIES	\$50.00
CEDAR RAPIDS COMM SCH DIST	TUITION IN STATE	\$656.23
CEDAR VALLEY WORLD TRAVEL	RENTALS EQUIPMENT	\$2,475.00
CENTER POINT-URBANA HIGH SCHOOL	TUITION OPEN ENROLL	\$21,639.72
CENTRAL STATES BUS SALES INC	TRANSP. PARTS	\$5,484.90
CENTURYLINK	TELEPHONE	\$413.69
CINTAS CORPORATION NO. 2	GENERAL SUPPLIES	\$93.33
CITY OF MARION.	OTHER PROFESSIONAL	\$4,080.84

# Linn-Mar Community School District

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Vendor Name	Description	Check Total
CLAYTON RIDGE COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$53,911.50
COLLEGE COMMUNITY SCHOOLS	TUITION IN STATE	\$25,521.54
CONVERGE ONE	TECH REPAIRS	\$367.50
CRESCENT ELECTRIC	ELECTRICAL SUPPLY	\$512.55
CRESCENT PARTS & EQUIPMENT CO., INC	MAINTENANCE SUPPLIES	\$160.03
CROWBAR'S	MAINTENANCE SUPPLIES	\$57.71
CULLIGAN	GENERAL SUPPLIES	\$475.35
DRAKE UNIVERSITY.	INSTRUCTIONAL SUPPLIES	\$29.99
DRY CLEANING PLUS	INSTRUCTIONAL SUPPLIES	\$297.00
DUBUQUE COMMUNITY SCHOOLS	TUITION IN STATE	\$8,839.50
EMSLRC	INSTRUCTIONAL SUPPLIES	\$8.50
FAREWAY STORES	INSTRUCTIONAL SUPPLIES	\$26.98
FOLLETT SCHOOL SOLUTIONS, INC	INSTRUCTIONAL SUPPLIES	\$1,273.89
FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	\$598.63
FUTURE LINE	MAINTENANCE SUPPLIES	\$537.77
GASWAY CO, J P	GENERAL SUPPLIES	\$863.13
GRANT WOOD AEA	Professional Educational Services	\$53,550.00
GRIGGS MUSIC INC	EQUIPMENT REPAIR	\$80.00
GRIGGS MUSIC INC	INSTRUCTIONAL SUPPLIES	\$905.00
HAGEMEIER WEI	MISC REVENUE	\$17.00
HANDS UP COMMUNICATIONS	PROF SERV: EDUCATION	\$1,060.00
HARGERS ACCOUSTICS INC	GENERAL SUPPLIES	\$340.00
HASSINGER ENTERPRISES LLC	TRAVEL	\$146.00
HOGLUND BUS CO. INC	TRANSP. PARTS	\$7,554.71
INTERSTATE ALL BATTERY CENTER	MAINTENANCE SUPPLIES	\$75.00
INTERSTATE BATTERIES OF UPPER IA	TRANSP. PARTS	\$707.70
IOWA PRISON INDUSTRIES	INSTRUCTIONAL SUPPLIES	\$231.00
IOWA PRISON INDUSTRIES	MAINTENANCE SUPPLIES	\$1,785.81
IPEVO INC.	COMP/TECH HARDWARE	\$11,940.37
IPEVO INC.	INSTRUCTIONAL SUPPLIES	\$1,836.57
JCD REPAIR	INSTRUCTIONAL SUPPLIES	\$613.00
JOHNSTONE SUPPLY	REPAIR PARTS	\$648.10
KIRKWOOD COMM COLLEGE	GENERAL SUPPLIES	\$100.00
KIRKWOOD COMM COLLEGE	TUITION-COMM COLLEGE	\$27,431.80
LINDER TIRE SERVICE INC	TIRES AND TUBES	\$777.22
LINN CO-OP OIL	GREASE,OIL,LUBE,COOL	\$504.90
LISBON COMMUNITY SCHOOL DISTRICT	TUITION OPEN ENROLL	\$3,606.62
LYNCH FORD	MAINTENANCE SUPPLIES	\$101.68
LYNCH FORD	TRANSP. PARTS	\$76.95
MARCO TECHNOLOGIES, LLC	INSTRUCTIONAL SUPPLIES	\$98.00
MARION JANITORIAL SUPPLY CO	MAINTENANCE SUPPLIES	\$2,353.17
MARION JANITORIAL SUPPLY CO	SHOP TOOLS/EQUIPMENT	\$37.24
MARION WATER DEPT	WATER/SEWER	\$4,707.19
MCMASTER-CARR	MAINTENANCE SUPPLIES	\$44.46
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$140.65

# Linn-Mar Community School District

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Vendor Name	Description	Check Total
MENARDS -13127	SHOP TOOLS/EQUIPMENT	\$114.86
MID AMERICAN ENERGY	NATURAL GAS	\$8,781.50
MIDAMERICAN ENERGY SERVICES, LLC	NATURAL GAS	\$21,816.23
MIDWAY OUTDOOR EQUIPMENT INC	REPAIR/MAINT SERVICE	\$280.41
MIDWEST WHEEL	TRANSP. PARTS	\$791.04
MT.VERNON COMM.SCHOOL DIST	TUITION OPEN ENROLL	\$10,986.44
MTI DISTRIBUTING INC	EQUIPMENT REPAIR	\$252.74
NAVIGATE360,LLC	PROF SERV: EDUCATION	\$3,499.98
NORTH-LINN CSD	TUITION OPEN ENROLL	\$3,773.23
OFFICE EXPRESS	GENERAL SUPPLIES	\$378.92
ORKIN PEST CONTROL	Pest Control	\$330.00
PELTON CONSULTANT GROUP,LLC	GENERAL SUPPLIES	\$2,250.00
PEPPER J.W. & SON, INC	INSTRUCTIONAL SUPPLIES	\$70.00
PLUMB SUPPLY CO.	HEAT/PLUMBING SUPPLY	\$48.89
PLUMBERS SUPPLY COMPANY	HEAT/PLUMBING SUPPLY	\$534.13
POSTMASTER	POSTAGE/UPS	\$2,000.00
QUILL CORPORATION	GENERAL SUPPLIES	\$434.67
QUINN STORAGE	GENERAL SUPPLIES	\$170.00
RANGE DONCHELLE	MISC REVENUE	\$33.22
REAMS SPRINKLER SUPPLY	HEAT/PLUMBING SUPPLY	\$954.83
ROTARY CLUB OF MARION-EAST CEDAR RAPIDS	DUES AND FEES	\$195.00
SCHIMBERG	MAINTENANCE SUPPLIES	\$50.00
SCHOOL BUS SALES	VEHICLE REPAIR	\$1,497.14
SCHOOL HEALTH CORP	GENERAL SUPPLIES	\$234.98
SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES	\$495.06
SCHULTZ STRINGS INC	EQUIPMENT REPAIR	\$25.50
SPRINGVILLE COMMUNITY SCHOOLS	TUITION OPEN ENROLL	\$36,439.38
SWIVAL	INSTRUCTIONAL SUPPLIES	\$1,718.00
TAYLOR MUSIC, INC	EQUIPMENT >\$1999	\$3,600.00
TEGELER WRECKER & CRANE	GENERAL SUPPLIES	\$187.50
THE CURIOSITY PATH,LLC	INSTRUCTIONAL SUPPLIES	\$240.00
THE WELD WORX	REPAIR PARTS	\$170.00
THOMPSON TRUCK & TRAILER	TRANSP. PARTS	\$674.75
TOLL WENDY	GENERAL SUPPLIES	\$37.44
TRI-CITY ELECTRIC COMPANY OF IOWA	COMP/TECH HARDWARE	\$316.50
TYLER BUSINESS FORMS	GENERAL SUPPLIES	\$1,043.68
VAN METER CO	ELECTRICAL SUPPLY	\$3,184.43
VERIZON WIRELESS	INTERNET	\$4,071.22
VEST-FELD-HAZER & ASSOCIATES INC	HEAT/PLUMBING SUPPLY	\$496.00
VOYAGER SOPRIS LEARNING	STAFF WORKSHP/CONF	\$1,535.60
WEST MUSIC CO	INSTRUCTIONAL SUPPLIES	\$2,772.99
WOODSMITH STORE	EQUIPMENT >\$1999	\$5,218.77
WOODWARD COMMUNITY MEDIA	ADVERTISING	\$742.11
ZIPPY' S SALT BARN LLC	GROUNDS UPKEEP	\$7,653.95
<b>Fund Total:</b>		<b>\$759,095.49</b>



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Vendor Name	Description	Check Total
<b>Fund: LOCAL OPT SALES TAX</b>		
BMO MASTERCARD	COMP/TECH HARDWARE	\$2,516.10
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$3,996.00
JUICEBOX INTERACTIVE	COMPUTER SOFTWARE	\$4,140.00
TRI-CITY ELECTRIC COMPANY OF IOWA	COMP/TECH HARDWARE	\$5,280.40
<b>Fund Total:</b>		<b>\$15,932.50</b>
<b>Fund: NUTRITION SERVICES</b>		
BENDIXEN REBECCA	UNEARNED REVENUE	\$96.20
EMS DETERGENT SERVICES	GENERAL SUPPLIES	\$5,198.70
FRIDAY LISA	UNEARNED REVENUE	\$125.00
GAFFNEY CAROL	UNEARNED REVENUE	\$250.00
MARTIN BROTHERS DISTRIBUTING CO., INC	GENERAL SUPPLIES	\$18,894.34
OFFICE EXPRESS	GENERAL SUPPLIES	\$123.00
REINHART INSTITUTIONAL FOODS INC	GENERAL SUPPLIES	\$4,166.98
REINHART INSTITUTIONAL FOODS INC	PURCHASE FOOD	\$33,873.57
<b>Fund Total:</b>		<b>\$62,727.79</b>
<b>Fund: PHY PLANT &amp; EQ LEVY</b>		
B & H PHOTO	EQUIPMENT >\$1999	\$373.23
CULVER'S CORRIDOR STORAGE, LLC	COVID STORAGE LEASE	\$3,000.00
DECKED	EQUIPMENT >\$1999	\$1,538.99
EMPOWERED PROPERTIES, LLC	FACILITY RENTAL	\$3,500.00
IPEVO INC.	EQUIPMENT >\$1999	\$525.06
JOHNSON CONTROLS	CONSTRUCTION SERV	\$8,360.00
MENARDS -13127	CONSTRUCTION SERV	\$4,308.59
NAVIGATE WELLNESS, LLC	COMPUTER SOFTWARE	\$15,000.00
<b>Fund Total:</b>		<b>\$36,605.87</b>
<b>Fund: PUB ED &amp; REC LEVY</b>		
BMO MASTERCARD	GROUNDS UPKEEP	\$291.33
MENARDS -13127	GROUNDS UPKEEP	\$4,308.60
MTI DISTRIBUTING INC	GROUNDS UPKEEP	\$115.00
<b>Fund Total:</b>		<b>\$4,714.93</b>
<b>Fund: SALES TAX REVENUE BOND CAP PROJECT</b>		
CAPITAL SANITARY	FURNITURE & FIXTURES	\$687.55
SHIVE-HATTERY INC.	ARCHITECT	\$6,250.00
TRI-CITY ELECTRIC COMPANY OF IOWA	FURNITURE & FIXTURES	\$1,326.00
<b>Fund Total:</b>		<b>\$8,263.55</b>
<b>Fund: STUDENT ACTIVITY</b>		
ANDERSON JACQUELINE	OFFICIAL/JUDGE	\$25.00
BETTENDORF COMMUNITY SCHOOLS	DUES AND FEES	\$150.00
BMO MASTERCARD	DUES AND FEES	\$590.00
BMO MASTERCARD	INSTRUCTIONAL SUPPLIES	\$3,952.59
BRINK EJ	OFFICIAL/JUDGE	\$60.00
BRYANT DEMETRUS	OFFICIAL/JUDGE	\$65.00
CLINTON COMM. SCHOOL DISTRICT	DUES AND FEES	\$140.00

# Linn-Mar Community School District

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Vendor Name	Description	Check Total
CRAWFORD GREG	OFFICIAL/JUDGE	\$40.00
DUMOLIEN JORDAN	OFFICIAL/JUDGE	\$60.00
EMMA ERNER	INSTRUCTIONAL SUPPLIES	\$75.00
FLOOD KEVIN	OFFICIAL/JUDGE	\$60.00
FLOW MEDIA, INC	INSTRUCTIONAL SUPPLIES	\$3,500.00
GARMENT DESIGN	INSTRUCTIONAL SUPPLIES	\$135.00
IOWA HIGH SCHOOL ATHLETIC ASSOC	DUES AND FEES	\$450.00
IOWA HIGH SCHOOL SPEECH ASSOC	DUES AND FEES	\$178.00
IOWA SPORTS SUPPLY	INSTRUCTIONAL SUPPLIES	\$180.00
JASPERS JACK	OFFICIAL/JUDGE	\$60.00
LORENZ BROOKE	OFFICIAL/JUDGE	\$25.00
LYNOTT GABE	OFFICIAL/JUDGE	\$60.00
MAJOR RONALD	OFFICIAL/JUDGE	\$65.00
MCKINNEY IAN	OFFICIAL/JUDGE	\$100.00
MENARDS -13127	INSTRUCTIONAL SUPPLIES	\$1,086.47
MILLER MASON	OFFICIAL/JUDGE	\$75.00
MONTICELLO HIGH SCHOOL	INSTRUCTIONAL SUPPLIES	\$100.00
REPKO MIKE	OFFICIAL/JUDGE	\$100.00
SANDERSON BRIAN	OFFICIAL/JUDGE	\$120.00
SHERMAN BARBARA	OFFICIAL/JUDGE	\$50.00
SLEEZER CAEL	OFFICIAL/JUDGE	\$50.00
THOMA DAVID	OFFICIAL/JUDGE	\$110.00
TRIHAX ATHLETIC APPAREL	INSTRUCTIONAL SUPPLIES	\$1,562.10
VINT SAMUEL	OFFICIAL/JUDGE	\$50.00
WISE STEVE	OFFICIAL/JUDGE	\$60.00
WOOD LOREN	OFFICIAL/JUDGE	\$60.00

**Fund Total: \$13,394.16**

**Fund: STUDENT STORE**

BMO MASTERCARD	GENERAL SUPPLIES	\$73.32
THE GRAPHIC EDGE, INC	GENERAL SUPPLIES	\$308.11

**Fund Total: \$381.43**

**Grand Total: \$901,243.72**

End of Report